

# Administrative Services

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## Agency Structure



Administrative Services departments generally provide support and operational services to other departments within the County. Emergency Services and Voter Registration and Elections provide services countywide.

### **Administrative Services departments include:**

**County Clerk/Recorder** issues, records, and/or maintains official documents related to birth, death, marriage, oaths of office, and real property; registers fictitious business names and individuals to provide specified professional services; and conducts civil marriage ceremonies.

**Emergency Services** coordinates the overall countywide response to large scale incidents and disasters.

**Finance** is responsible for specialized programs and services that are organized within the Divisions of Auditor-Controller, Tax Collection and Business Licensing, Treasury and Investments, Consolidated Utilities Billing and Service (CUBS), and Revenue Recovery.

**General Services** is comprised of the following programs: Administrative Services, Contract and Purchasing Services; Energy Management, Support Services (Printing and Scanning, U.S. Mail/Inter-Office Messenger, Central Stores, Warehousing, and Surplus Property Program); Security Services; Facility Planning and Management, Fleet Services (Light and Heavy Equipment); Facilities Maintenance and Operations Districts; Parking Enterprise; Real Estate and Capital Construction Fund.

**Personnel Services** is responsible for Deferred Compensation; Dental Insurance; Disability Compliance; Employee Benefits; Employee Health; Equal Employment; Liability/Property Insurance; Personnel Records; Department Services; Personnel/Payroll Training and Support; Safety Services; Selection & Classification; Training and Development; Training; Unemployment Insurance; and Workers' Compensation.

**Technology** (DTech) is a central information technology and telecommunications provider for Sacramento County. DTech delivers a broad range of shared countywide information technology services to employees, departments and regional partners, and develops customized solutions for specific departmental business applications. DTech administers the following services:

- Data Processing-Shared Systems, which accounts for the cost of services provided by DTech and the Department of Finance to support countywide shared computer systems and applications.

- Regional Radio Communications System (SRRCS) that operates and maintains two-way mobile communications for Sacramento County Departments, the cities of Sacramento, West Sacramento and Folsom, the Sacramento Regional Transit District, the Twin Rivers Unified School District Police Department, Los Rios Community College District and all fire districts.
- Technology Cost Recovery Fee Fund that provides financing to pay for the implementation and operation of the web-based Automation E-Government Permitting System, also known as ACCELA.

DTech also manages the Office of Compliance, which ensures countywide compliance with the Health Insurance Portability and Accountability Act (HIPAA) of 1996. The HIPAA Privacy Rule (with an implementation deadline of April 2003) and the Security Rule (implementation deadline of April 2005) both established regulations that govern privacy and security of personal medical information, and administrative standardization. HIPAA also addresses simplification of standards for health care transactions and billing of federal health care revenues.

**Voter Registration and Elections** registers voters and maintains voter files; files candidate nomination papers; certifies citizen-initiated petitions; administers campaign disclosure laws; and administers federal, state, school and special districts, municipal and internal county employee elections.

## Budget Units/Departments Summary

Fund	Budget Unit No.	Departments/Budget Units	Gross Appropriations	Total Appropriations	Net Cost	Positions
001A	5920000	Contribution To LAFCO	\$282,850	\$282,850	\$282,850	—
001A	3240000	County Clerk/Recorder	\$12,708,439	\$12,708,439	\$—	67.0
001A	5710000	Data Processing-Shared Systems	\$26,372,168	\$26,372,168	\$21,972,441	—
001A	3230000	Department Of Finance	\$60,117,246	\$41,931,179	\$2,237,789	243.0
001A	7090000	Emergency Services	\$13,304,530	\$8,899,924	\$2,396,900	11.0
001A	5740000	Office of Compliance	\$476,816	\$—	\$—	2.0
001A	5970000	Office of Labor Relations	\$—	\$—	\$—	—
001A	6050000	Personnel Services	\$50,029,065	\$19,518,308	\$—	221.0
001A	4410000	Voter Registration And Elections	\$18,276,626	\$18,276,626	\$14,835,445	37.0
<b>General Fund Total</b>			<b>\$181,567,740</b>	<b>\$127,989,494</b>	<b>\$41,725,425</b>	<b>581.0</b>
001Q	3241000	Clerk/Recorder Fees	\$7,888,439	\$7,888,439	\$—	—
001R	7091000	OES-Restricted Revenues	\$401,859	\$401,859	\$—	—
007A	3100000	Capital Construction	\$182,824,643	\$174,045,321	\$—	—
011A	6310000	County Library	\$1,358,411	\$1,358,411	\$—	—
021D	2180000	Technology Cost Recovery Fee	\$2,860,834	\$2,860,834	\$—	—
031A	7600000	Department of Technology	\$237,538,300	\$151,864,008	\$2,757,012	438.0
034A	2070000	Fixed Assets-Heavy Equipment	\$13,740,836	\$13,558,952	\$7,349,780	—
035A	7000000	General Services	\$249,621,776	\$215,548,684	\$4,974,096	478.0
036A	7080000	General Services-Capital Outlay	\$12,195,346	\$12,195,346	\$10,449,145	—
037A	3910000	Liability/Property Insurance	\$46,064,305	\$46,064,305	\$(1,517,297)	—

## Budget Units/Departments Summary

<b>Fund</b>	<b>Budget Unit No.</b>	<b>Departments/Budget Units</b>	<b>Gross Appropriations</b>	<b>Total Appropriations</b>	<b>Net Cost</b>	<b>Positions</b>
038A	3920000	Dental Insurance	\$17,800,000	\$17,800,000	\$—	—
039A	3900000	Workers Compensation Insurance	\$39,077,853	\$39,077,853	\$(1,000,000)	—
040A	3930000	Unemployment Insurance	\$1,452,466	\$1,452,466	\$1,452,466	—
056A	7990000	Parking Enterprise	\$4,918,341	\$4,918,341	\$1,991,735	5.0
059A	7020000	Regional Radio Communications System	\$6,110,838	\$6,110,838	\$(424,356)	9.0
060A	7860000	Board Of Retirement	\$11,928,691	\$11,928,691	\$—	75.0
<b>Non-General Fund Total</b>			<b>\$835,782,938</b>	<b>\$707,074,348</b>	<b>\$26,032,581</b>	<b>1,005.0</b>
<b>Grand Total</b>			<b>\$1,017,350,678</b>	<b>\$835,063,842</b>	<b>\$67,758,006</b>	<b>1,586.0</b>

## Board Of Retirement

### Budget Unit Functions & Responsibilities

The **Board of Retirement** is responsible for the administration and maintenance of the records of the Sacramento County Employees' Retirement System (SCERS or the System) in accordance with the provisions of the 1937 Act and Retirement Board Bylaws. The Board of Retirement sets policy for the investment of the assets of the System and monitors its investments, appoints a Retirement Administrator who serves as Chief Executive Officer for the System, and annually adopts a budget covering the entire expense of administration of the System. The expense of administration of the system is funded by retained earnings from the SCERS Pension Trust. Beginning in Fiscal Year 2025-26, the County budget only includes the salary and benefits costs and matching revenue for this entity.

### Budget Unit – Budget by Program

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Program</b>					
Management of the Sacramento County Employees' Retirement System (SCERS)	\$18,385,044	\$21,901,486	\$11,928,691	\$(9,972,795)	(45.5)%
<b>Gross Expenditures/Appropriations</b>	<b>\$18,385,044</b>	<b>\$21,901,486</b>	<b>\$11,928,691</b>	<b>\$(9,972,795)</b>	<b>(45.5)%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$18,385,044</b>	<b>\$21,901,486</b>	<b>\$11,928,691</b>	<b>\$(9,972,795)</b>	<b>(45.5)%</b>
<b>Revenue</b>	<b>\$(8,020,109)</b>	<b>\$—</b>	<b>\$11,928,691</b>	<b>\$11,928,691</b>	<b>—%</b>
<b>Total Revenue</b>	<b>\$(8,020,109)</b>	<b>\$—</b>	<b>\$11,928,691</b>	<b>\$11,928,691</b>	<b>—%</b>
<b>Net Cost</b>	<b>\$26,405,153</b>	<b>\$21,901,486</b>	<b>\$—</b>	<b>\$(21,901,486)</b>	<b>(100.0)%</b>
Positions	75.0	76.0	75.0	(1.0)	(1.3)%

## Budget Unit – Budget by Object

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
Appropriations by Object					
Salaries & Benefits	\$10,682,689	\$11,635,442	\$11,928,691	\$293,249	2.5%
Services & Supplies	\$6,141,770	\$8,391,732	\$—	\$(8,391,732)	(100.0)%
Other Charges	\$843,953	\$836,312	\$—	\$(836,312)	(100.0)%
Equipment	\$103,588	\$94,000	\$—	\$(94,000)	(100.0)%
Computer Software	\$613,044	\$750,000	\$—	\$(750,000)	(100.0)%
Appropriation for Contingencies	\$—	\$194,000	\$—	\$(194,000)	(100.0)%
Gross Expenditures/Appropriations	\$18,385,044	\$21,901,486	\$11,928,691	\$(9,972,795)	(45.5)%
Total Expenditures/Appropriations	\$18,385,044	\$21,901,486	\$11,928,691	\$(9,972,795)	(45.5)%
Revenue from Use Of Money & Property	\$(8,020,109)	\$—	\$11,928,691	\$11,928,691	—%
Revenue	\$(8,020,109)	\$—	\$11,928,691	\$11,928,691	—%
Total Revenue	\$(8,020,109)	\$—	\$11,928,691	\$11,928,691	—%
Net Cost	\$26,405,153	\$21,901,486	\$—	\$(21,901,486)	(100.0)%
Positions	75.0	76.0	75.0	(1.0)	(1.3)%

## Summary of Approved Growth by Program

Program	Gross Appropriations	Intrafund Reimbursements	Total Revenue	Net Cost	FTE
Management of the Sacramento County Employees' Retirement System (SCERS)	4,284	—	4,284	—	—

## Approved Growth Detail for the Program

	Gross Appropriations	Intrafund Reimbursements	Total Revenue	Net Cost	FTE
<b>SCERS - Reallocate 1.0 FTE IT System Support Specialist to 1.0 FTE IT Infrastructure Analyst</b>					
	4,284	—	4,284	—	—

Reallocate 1.0 FTE Information Technology Systems Support Specialist Level 2 to 1.0 FTE Information Technology Infrastructure Analyst Level 2. SCERS continues to face growing demands on its information technology infrastructure due to the increasing complexity of its systems, applications, and workflows. As SCERS' technology landscape evolves, the responsibilities of the current classification have expanded beyond its support-oriented nature, encompassing strategic and highly technical tasks better suited to the reallocated classification. Reclassifying the position will enable SCERS to address advanced infrastructure management needs, critical for maintaining stability during current and future projects, and aligns with the specialized skills, knowledge, and abilities required to effectively support SCERS' business operations in this dynamic environment.

## Contribution To LAFCO

### Budget Unit Functions & Responsibilities

The **Contribution to LAFCO** budget unit provides for the County's annual Local Agency Formation Commission (LAFCo) assessment. LAFCO is funded by a contribution of one-third each from the County, cities, and special districts as well as application fees. LAFCO provides the following functions:

- Reviews proposals for incorporation or disincorporation of cities; annexation, detachment, or reorganization of territory to a city or a special district; and consolidation, merger, formation, dissolution or reorganization of special districts, which impact the provision of public services throughout the County, and region.
- Promotes the logical and reasonable development of local governmental agencies to provide for the present and future needs of the County and its communities.
- Adopts and amends Spheres of Influence (SOI), which are defined as plans for the probable ultimate physical boundaries and service area of a local governmental agency for each independent special district and city within the County.
- Protects prime agricultural farmland and open space from urban development where appropriate.

### Budget Unit – Budget by Program

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Program</b>					
Administration of LAFCo	\$269,380	\$269,380	\$282,850	\$13,470	5.0%
<b>Gross Expenditures/Appropriations</b>	<b>\$269,380</b>	<b>\$269,380</b>	<b>\$282,850</b>	<b>\$13,470</b>	<b>5.0%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$269,380</b>	<b>\$269,380</b>	<b>\$282,850</b>	<b>\$13,470</b>	<b>5.0%</b>
<b>Net Cost</b>	<b>\$269,380</b>	<b>\$269,380</b>	<b>\$282,850</b>	<b>\$13,470</b>	<b>5.0%</b>

### Budget Unit – Budget by Object

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Object</b>					
Other Charges	\$269,380	\$269,380	\$282,850	\$13,470	5.0%
<b>Gross Expenditures/Appropriations</b>	<b>\$269,380</b>	<b>\$269,380</b>	<b>\$282,850</b>	<b>\$13,470</b>	<b>5.0%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$269,380</b>	<b>\$269,380</b>	<b>\$282,850</b>	<b>\$13,470</b>	<b>5.0%</b>
<b>Net Cost</b>	<b>\$269,380</b>	<b>\$269,380</b>	<b>\$282,850</b>	<b>\$13,470</b>	<b>5.0%</b>



## County Clerk/Recorder

### Budget Unit Functions & Responsibilities

The Office of **County Clerk/Recorder** (CCR) has two primary functions:

**Clerk** responsibilities include issuance of marriage licenses; Registrar of Marriages; Commissioner of Civil Marriages; custodian of Oaths of Office; and registration of notaries public, process servers, professional photocopiers, unlawful detainer assistants, legal document assistants, and fictitious business names.

**Recorder** responsibilities include recording of real estate and other authorized documents; issuance of birth, death and marriage certificates; indexing and public viewing services for official records; and issuance of official record copies.

### Budget Unit – Budget by Program

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Program</b>					
County Clerk/ Recorder	\$10,335,145	\$12,838,403	\$12,708,439	\$(129,964)	(1.0)%
<b>Gross Expenditures/Appropriations</b>	<b>\$10,335,145</b>	<b>\$12,838,403</b>	<b>\$12,708,439</b>	<b>\$(129,964)</b>	<b>(1.0)%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$10,335,145</b>	<b>\$12,838,403</b>	<b>\$12,708,439</b>	<b>\$(129,964)</b>	<b>(1.0)%</b>
<b>Revenue</b>	<b>\$5,519,224</b>	<b>\$4,730,000</b>	<b>\$4,820,000</b>	<b>\$90,000</b>	<b>1.9%</b>
<b>Total Interfund Reimbursements</b>	<b>\$4,815,921</b>	<b>\$8,108,403</b>	<b>\$7,888,439</b>	<b>\$(219,964)</b>	<b>(2.7)%</b>
<b>Total Revenue</b>	<b>\$10,335,145</b>	<b>\$12,838,403</b>	<b>\$12,708,439</b>	<b>\$(129,964)</b>	<b>(1.0)%</b>
<b>Net Cost</b>	<b>\$—</b>	<b>\$—</b>	<b>\$—</b>	<b>\$—</b>	<b>—%</b>
Positions	68.0	68.0	67.0	(1.0)	(1.5)%

## Budget Unit – Budget by Object

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Object</b>					
Salaries & Benefits	\$6,387,343	\$7,044,980	\$7,071,421	\$26,441	0.4%
Services & Supplies	\$3,554,023	\$5,064,584	\$5,250,222	\$185,638	3.7%
Other Charges	\$39,279	\$39,279	\$81,373	\$42,094	107.2%
Equipment	\$32,508	\$271,500	\$31,000	\$(240,500)	(88.6)%
Other Intangible Asset	\$—	\$86,583	\$—	\$(86,583)	(100.0)%
Intrafund Charges	\$321,992	\$331,477	\$274,423	\$(57,054)	(17.2)%
<b>Gross Expenditures/Appropriations</b>	<b>\$10,335,145</b>	<b>\$12,838,403</b>	<b>\$12,708,439</b>	<b>\$(129,964)</b>	<b>(1.0)%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$10,335,145</b>	<b>\$12,838,403</b>	<b>\$12,708,439</b>	<b>\$(129,964)</b>	<b>(1.0)%</b>
Charges for Services	\$5,510,376	\$4,710,000	\$4,800,000	\$90,000	1.9%
Miscellaneous Revenues	\$8,849	\$20,000	\$20,000	\$—	—%
<b>Revenue</b>	<b>\$5,519,224</b>	<b>\$4,730,000</b>	<b>\$4,820,000</b>	<b>\$90,000</b>	<b>1.9%</b>
Other Interfund Reimbursements	\$4,815,921	\$8,108,403	\$7,888,439	\$(219,964)	(2.7)%
<b>Total Interfund Reimbursements</b>	<b>\$4,815,921</b>	<b>\$8,108,403</b>	<b>\$7,888,439</b>	<b>\$(219,964)</b>	<b>(2.7)%</b>
<b>Total Revenue</b>	<b>\$10,335,145</b>	<b>\$12,838,403</b>	<b>\$12,708,439</b>	<b>\$(129,964)</b>	<b>(1.0)%</b>
<b>Net Cost</b>	<b>\$—</b>	<b>\$—</b>	<b>\$—</b>	<b>\$—</b>	<b>—%</b>
Positions	68.0	68.0	67.0	(1.0)	(1.5)%

## Clerk/Recorder Fees

### Budget Unit Functions & Responsibilities

The **Clerk/Recorder Fees** budget unit provides financing for certain updates and improvements in the County Clerk/Recorder. Dedicated revenues are generated from document fees to be used and administered by the Department for reimbursement of actual costs related to specified services through the following programs:

- E-Recording
- Hours
- Index
- Micrographics Conversion
- Modernization
- Vital Health Statistics

### Budget Unit – Budget by Program

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Program</b>					
E-Recording	\$118,278	\$124,736	\$124,736	\$—	—%
Hours	\$472,062	\$472,062	\$472,062	\$—	—%
Index	\$472,065	\$472,065	\$472,065	\$—	—%
Micrographics Conversion	\$184,573	\$402,475	\$402,475	\$—	—%
Modernization	\$3,474,132	\$6,493,875	\$6,273,911	\$(219,964)	(3.4)%
Vital Health Statistics	\$94,811	\$143,190	\$143,190	\$—	—%
<b>Gross Expenditures/Appropriations</b>	<b>\$4,815,921</b>	<b>\$8,108,403</b>	<b>\$7,888,439</b>	<b>\$(219,964)</b>	<b>(2.7)%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$4,815,921</b>	<b>\$8,108,403</b>	<b>\$7,888,439</b>	<b>\$(219,964)</b>	<b>(2.7)%</b>
Provision for Reserves	\$5,662,744	\$5,662,744	\$762,104	\$(4,900,640)	(86.5)%
<b>Total Financing Uses</b>	<b>\$10,478,665</b>	<b>\$13,771,147</b>	<b>\$8,650,543</b>	<b>\$(5,120,604)</b>	<b>(37.2)%</b>
<b>Revenue</b>	<b>\$3,187,304</b>	<b>\$2,290,000</b>	<b>\$2,600,000</b>	<b>\$310,000</b>	<b>13.5%</b>
<b>Total Revenue</b>	<b>\$3,187,304</b>	<b>\$2,290,000</b>	<b>\$2,600,000</b>	<b>\$310,000</b>	<b>13.5%</b>
<b>Total Use of Fund Balance</b>	<b>\$11,481,147</b>	<b>\$11,481,147</b>	<b>\$6,050,543</b>	<b>\$(5,430,604)</b>	<b>(47.3)%</b>
<b>Total Financing Sources</b>	<b>\$14,668,451</b>	<b>\$13,771,147</b>	<b>\$8,650,543</b>	<b>\$(5,120,604)</b>	<b>(37.2)%</b>
<b>Net Cost</b>	<b>\$(4,189,786)</b>	<b>\$—</b>	<b>\$—</b>	<b>\$—</b>	<b>—%</b>

## Budget Unit – Budget by Object

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Object</b>					
Interfund Charges	\$4,815,921	\$8,108,403	\$7,888,439	\$(219,964)	(2.7)%
<b>Gross Expenditures/Appropriations</b>	<b>\$4,815,921</b>	<b>\$8,108,403</b>	<b>\$7,888,439</b>	<b>\$(219,964)</b>	<b>(2.7)%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$4,815,921</b>	<b>\$8,108,403</b>	<b>\$7,888,439</b>	<b>\$(219,964)</b>	<b>(2.7)%</b>
Provision for Reserves	\$5,662,744	\$5,662,744	\$762,104	\$(4,900,640)	(86.5)%
<b>Total Financing Uses</b>	<b>\$10,478,665</b>	<b>\$13,771,147</b>	<b>\$8,650,543</b>	<b>\$(5,120,604)</b>	<b>(37.2)%</b>
Revenue from Use Of Money & Property	\$1,156,007	\$205,000	\$670,000	\$465,000	226.8%
Charges for Services	\$2,031,297	\$2,085,000	\$1,930,000	\$(155,000)	(7.4)%
<b>Revenue</b>	<b>\$3,187,304</b>	<b>\$2,290,000</b>	<b>\$2,600,000</b>	<b>\$310,000</b>	<b>13.5%</b>
<b>Total Revenue</b>	<b>\$3,187,304</b>	<b>\$2,290,000</b>	<b>\$2,600,000</b>	<b>\$310,000</b>	<b>13.5%</b>
Reserve Release	\$459,742	\$459,742	\$1,860,757	\$1,401,015	304.7%
Fund Balance	\$11,021,405	\$11,021,405	\$4,189,786	\$(6,831,619)	(62.0)%
<b>Total Use of Fund Balance</b>	<b>\$11,481,147</b>	<b>\$11,481,147</b>	<b>\$6,050,543</b>	<b>\$(5,430,604)</b>	<b>(47.3)%</b>
<b>Total Financing Sources</b>	<b>\$14,668,451</b>	<b>\$13,771,147</b>	<b>\$8,650,543</b>	<b>\$(5,120,604)</b>	<b>(37.2)%</b>
<b>Net Cost</b>	<b>\$(4,189,786)</b>	<b>\$—</b>	<b>\$—</b>	<b>\$—</b>	<b>—%</b>

## E-Recording

### Program Overview

**E-Recording** funds are used to support an electronic recording delivery system (ERDS).

### Program Budget by Object

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
Appropriations by Object					
Interfund Charges	\$118,278	\$124,736	\$124,736	\$—	—%
Gross Expenditures/Appropriations	\$118,278	\$124,736	\$124,736	\$—	—%
Total Expenditures/Appropriations	\$118,278	\$124,736	\$124,736	\$—	—%
Provision for Reserves	\$217,776	\$217,776	\$298,004	\$80,228	36.8%
Total Financing Uses	\$336,054	\$342,512	\$422,740	\$80,228	23.4%
Revenue from Use Of Money & Property	\$175,536	\$20,000	\$80,000	\$60,000	300.0%
Charges for Services	\$205,746	\$225,000	\$200,000	\$(25,000)	(11.1)%
Revenue	\$381,282	\$245,000	\$280,000	\$35,000	14.3%
Total Revenue	\$381,282	\$245,000	\$280,000	\$35,000	14.3%
Fund Balance	\$97,512	\$97,512	\$142,740	\$45,228	46.4%
Total Use of Fund Balance	\$97,512	\$97,512	\$142,740	\$45,228	46.4%
Total Financing Sources	\$478,794	\$342,512	\$422,740	\$80,228	23.4%
Net Cost	\$(142,740)	\$—	\$—	\$—	—%

## Hours

### Program Overview

**Hours** funds are used to establish the days of operation of the County Recorder's offices as every business day except for legal holidays and those holidays designated as judicial holidays.

### Program Budget by Object

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Object</b>					
Interfund Charges	\$472,062	\$472,062	\$472,062	\$—	—%
<b>Gross Expenditures/Appropriations</b>	<b>\$472,062</b>	<b>\$472,062</b>	<b>\$472,062</b>	<b>\$—</b>	<b>—%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$472,062</b>	<b>\$472,062</b>	<b>\$472,062</b>	<b>\$—</b>	<b>—%</b>
<b>Total Financing Uses</b>	<b>\$472,062</b>	<b>\$472,062</b>	<b>\$472,062</b>	<b>\$—</b>	<b>—%</b>
Revenue from Use Of Money & Property	\$69,518	\$20,000	\$40,000	\$20,000	100.0%
Charges for Services	\$204,632	\$225,000	\$200,000	\$(25,000)	(11.1)%
<b>Revenue</b>	<b>\$274,150</b>	<b>\$245,000</b>	<b>\$240,000</b>	<b>\$(5,000)</b>	<b>(2.0)%</b>
<b>Total Revenue</b>	<b>\$274,150</b>	<b>\$245,000</b>	<b>\$240,000</b>	<b>\$(5,000)</b>	<b>(2.0)%</b>
Reserve Release	\$229,768	\$229,768	\$202,912	\$(26,856)	(11.7)%
Fund Balance	\$(2,706)	\$(2,706)	\$29,150	\$31,856	(1,177.2)%
<b>Total Use of Fund Balance</b>	<b>\$227,062</b>	<b>\$227,062</b>	<b>\$232,062</b>	<b>\$5,000</b>	<b>2.2%</b>
<b>Total Financing Sources</b>	<b>\$501,212</b>	<b>\$472,062</b>	<b>\$472,062</b>	<b>\$—</b>	<b>—%</b>
<b>Net Cost</b>	<b>\$(29,150)</b>	<b>\$—</b>	<b>\$—</b>	<b>\$—</b>	<b>—%</b>

## Index

### Program Overview

**Index** funds are used to support operations that require the document to be indexed within two business days after date of recordation.

### Program Budget by Object

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Object</b>					
Interfund Charges	\$472,065	\$472,065	\$472,065	\$—	—%
<b>Gross Expenditures/Appropriations</b>	<b>\$472,065</b>	<b>\$472,065</b>	<b>\$472,065</b>	<b>\$—</b>	<b>—%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$472,065</b>	<b>\$472,065</b>	<b>\$472,065</b>	<b>\$—</b>	<b>—%</b>
<b>Total Financing Uses</b>	<b>\$472,065</b>	<b>\$472,065</b>	<b>\$472,065</b>	<b>\$—</b>	<b>—%</b>
Revenue from Use Of Money & Property	\$69,356	\$20,000	\$40,000	\$20,000	100.0%
Charges for Services	\$206,038	\$225,000	\$200,000	\$(25,000)	(11.1)%
<b>Revenue</b>	<b>\$275,394</b>	<b>\$245,000</b>	<b>\$240,000</b>	<b>\$(5,000)</b>	<b>(2.0)%</b>
<b>Total Revenue</b>	<b>\$275,394</b>	<b>\$245,000</b>	<b>\$240,000</b>	<b>\$(5,000)</b>	<b>(2.0)%</b>
Reserve Release	\$229,974	\$229,974	\$201,671	\$(28,303)	(12.3)%
Fund Balance	\$(2,909)	\$(2,909)	\$30,394	\$33,303	(1,144.8)%
<b>Total Use of Fund Balance</b>	<b>\$227,065</b>	<b>\$227,065</b>	<b>\$232,065</b>	<b>\$5,000</b>	<b>2.2%</b>
<b>Total Financing Sources</b>	<b>\$502,459</b>	<b>\$472,065</b>	<b>\$472,065</b>	<b>\$—</b>	<b>—%</b>
<b>Net Cost</b>	<b>\$(30,394)</b>	<b>\$—</b>	<b>\$—</b>	<b>\$—</b>	<b>—%</b>

## Micrographics Conversion

### Program Overview

**Micrographics Conversion** funds are used to convert the County Recorder's document storage system to micrographics.

### Program Budget by Object

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Object</b>					
Interfund Charges	\$184,573	\$402,475	\$402,475	\$—	—%
<b>Gross Expenditures/Appropriations</b>	<b>\$184,573</b>	<b>\$402,475</b>	<b>\$402,475</b>	<b>\$—</b>	<b>—%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$184,573</b>	<b>\$402,475</b>	<b>\$402,475</b>	<b>\$—</b>	<b>—%</b>
Provision for Reserves	\$3,462,846	\$3,462,846	\$309,353	\$(3,153,493)	(91.1)%
<b>Total Financing Uses</b>	<b>\$3,647,419</b>	<b>\$3,865,321</b>	<b>\$711,828</b>	<b>\$(3,153,493)</b>	<b>(81.6)%</b>
Revenue from Use Of Money & Property	\$244,255	\$40,000	\$100,000	\$60,000	150.0%
Charges for Services	\$214,671	\$235,000	\$210,000	\$(25,000)	(10.6)%
<b>Revenue</b>	<b>\$458,926</b>	<b>\$275,000</b>	<b>\$310,000</b>	<b>\$35,000</b>	<b>12.7%</b>
<b>Total Revenue</b>	<b>\$458,926</b>	<b>\$275,000</b>	<b>\$310,000</b>	<b>\$35,000</b>	<b>12.7%</b>
Fund Balance	\$3,590,321	\$3,590,321	\$401,828	\$(3,188,493)	(88.8)%
<b>Total Use of Fund Balance</b>	<b>\$3,590,321</b>	<b>\$3,590,321</b>	<b>\$401,828</b>	<b>\$(3,188,493)</b>	<b>(88.8)%</b>
<b>Total Financing Sources</b>	<b>\$4,049,247</b>	<b>\$3,865,321</b>	<b>\$711,828</b>	<b>\$(3,153,493)</b>	<b>(81.6)%</b>
<b>Net Cost</b>	<b>\$(401,828)</b>	<b>\$—</b>	<b>\$—</b>	<b>\$—</b>	<b>—%</b>



## Modernization

### Program Overview

**Modernization** funds are used to support, maintain, improve, and provide for the modernized creation, retention, and retrieval of information in the County Recorder's system of recorded documents.

### Program Budget by Object

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Object</b>					
Interfund Charges	\$3,474,132	\$6,493,875	\$6,273,911	\$(219,964)	(3.4)%
<b>Gross Expenditures/Appropriations</b>	<b>\$3,474,132</b>	<b>\$6,493,875</b>	<b>\$6,273,911</b>	<b>\$(219,964)</b>	<b>(3.4)%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$3,474,132</b>	<b>\$6,493,875</b>	<b>\$6,273,911</b>	<b>\$(219,964)</b>	<b>(3.4)%</b>
Provision for Reserves	\$1,876,649	\$1,876,649	\$—	\$(1,876,649)	(100.0)%
<b>Total Financing Uses</b>	<b>\$5,350,781</b>	<b>\$8,370,524</b>	<b>\$6,273,911</b>	<b>\$(2,096,613)</b>	<b>(25.0)%</b>
Revenue from Use Of Money & Property	\$572,156	\$100,000	\$400,000	\$300,000	300.0%
Charges for Services	\$1,000,838	\$1,025,000	\$950,000	\$(75,000)	(7.3)%
<b>Revenue</b>	<b>\$1,572,994</b>	<b>\$1,125,000</b>	<b>\$1,350,000</b>	<b>\$225,000</b>	<b>20.0%</b>
<b>Total Revenue</b>	<b>\$1,572,994</b>	<b>\$1,125,000</b>	<b>\$1,350,000</b>	<b>\$225,000</b>	<b>20.0%</b>
Reserve Release	\$—	\$—	\$1,456,174	\$1,456,174	—%
Fund Balance	\$7,245,524	\$7,245,524	\$3,467,737	\$(3,777,787)	(52.1)%
<b>Total Use of Fund Balance</b>	<b>\$7,245,524</b>	<b>\$7,245,524</b>	<b>\$4,923,911</b>	<b>\$(2,321,613)</b>	<b>(32.0)%</b>
<b>Total Financing Sources</b>	<b>\$8,818,518</b>	<b>\$8,370,524</b>	<b>\$6,273,911</b>	<b>\$(2,096,613)</b>	<b>(25.0)%</b>
<b>Net Cost</b>	<b>\$(3,467,737)</b>	<b>\$—</b>	<b>\$—</b>	<b>\$—</b>	<b>—%</b>

## Vital Health Statistics

### Program Overview

**Vital Health (VH) Statistics** funds are used for vital record operation funding for improvement, automation, and technical support of vital record systems.

### Program Budget by Object

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Object</b>					
Interfund Charges	\$94,811	\$143,190	\$143,190	\$—	—%
<b>Gross Expenditures/Appropriations</b>	<b>\$94,811</b>	<b>\$143,190</b>	<b>\$143,190</b>	<b>\$—</b>	<b>—%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$94,811</b>	<b>\$143,190</b>	<b>\$143,190</b>	<b>\$—</b>	<b>—%</b>
Provision for Reserves	\$105,473	\$105,473	\$154,747	\$49,274	46.7%
<b>Total Financing Uses</b>	<b>\$200,284</b>	<b>\$248,663</b>	<b>\$297,937</b>	<b>\$49,274</b>	<b>19.8%</b>
Revenue from Use Of Money & Property	\$25,186	\$5,000	\$10,000	\$5,000	100.0%
Charges for Services	\$199,372	\$150,000	\$170,000	\$20,000	13.3%
<b>Revenue</b>	<b>\$224,558</b>	<b>\$155,000</b>	<b>\$180,000</b>	<b>\$25,000</b>	<b>16.1%</b>
<b>Total Revenue</b>	<b>\$224,558</b>	<b>\$155,000</b>	<b>\$180,000</b>	<b>\$25,000</b>	<b>16.1%</b>
Fund Balance	\$93,663	\$93,663	\$117,937	\$24,274	25.9%
<b>Total Use of Fund Balance</b>	<b>\$93,663</b>	<b>\$93,663</b>	<b>\$117,937</b>	<b>\$24,274</b>	<b>25.9%</b>
<b>Total Financing Sources</b>	<b>\$318,221</b>	<b>\$248,663</b>	<b>\$297,937</b>	<b>\$49,274</b>	<b>19.8%</b>
<b>Net Cost</b>	<b>\$(117,937)</b>	<b>\$—</b>	<b>\$—</b>	<b>\$—</b>	<b>—%</b>

## County Library

### Budget Unit Functions & Responsibilities

**County Library** provides funding for capital maintenance and related costs at Sacramento County owned Sacramento Public Library Authority branches.

The Sacramento Public Library Authority (SPLA) provides all public library services in Sacramento County, except the City of Folsom. The County and City of Sacramento established the SPLA as a Joint Powers Authority (JPA) in 1993. The governing board is a 15 member body consisting of five members of the County Board of Supervisors, five members of the Sacramento City Council, two members from Elk Grove, one member each representing the cities of Citrus Heights and Rancho Cordova, with the remaining member shared by the cities of Galt and Isleton. SPLA funding is provided primarily by a dedicated property tax source and other revenue sources received directly by the SPLA.

This County Library Budget provides funding for capital maintenance, capital repairs, preventative maintenance, property insurance and related costs at the nine SPLA branches owned by the County of Sacramento.

Under terms of the JPA, funding for construction and maintenance of the county facilities is the responsibility of the County of Sacramento. Capital funding collected through developer fees is accumulated in separate county funds and is only available for construction and renovation of Library facilities; it cannot be used for operations.

### Budget Unit – Budget by Program

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Program</b>					
County Library	\$1,391,418	\$1,415,816	\$1,358,411	\$(57,405)	(4.1)%
<b>Gross Expenditures/Appropriations</b>	<b>\$1,391,418</b>	<b>\$1,415,816</b>	<b>\$1,358,411</b>	<b>\$(57,405)</b>	<b>(4.1)%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$1,391,418</b>	<b>\$1,415,816</b>	<b>\$1,358,411</b>	<b>\$(57,405)</b>	<b>(4.1)%</b>
<b>Total Financing Uses</b>	<b>\$1,391,418</b>	<b>\$1,415,816</b>	<b>\$1,358,411</b>	<b>\$(57,405)</b>	<b>(4.1)%</b>
<b>Revenue</b>	<b>\$1,321,789</b>	<b>\$1,324,014</b>	<b>\$1,336,238</b>	<b>\$12,224</b>	<b>0.9%</b>
<b>Total Revenue</b>	<b>\$1,321,789</b>	<b>\$1,324,014</b>	<b>\$1,336,238</b>	<b>\$12,224</b>	<b>0.9%</b>
<b>Total Use of Fund Balance</b>	<b>\$91,802</b>	<b>\$91,802</b>	<b>\$22,173</b>	<b>\$(69,629)</b>	<b>(75.8)%</b>
<b>Total Financing Sources</b>	<b>\$1,413,591</b>	<b>\$1,415,816</b>	<b>\$1,358,411</b>	<b>\$(57,405)</b>	<b>(4.1)%</b>
<b>Net Cost</b>	<b>\$(22,173)</b>	<b>\$—</b>	<b>\$—</b>	<b>\$—</b>	<b>—%</b>

## Budget Unit – Budget by Object

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Object</b>					
Services & Supplies	\$1,391,418	\$1,415,816	\$1,358,411	\$(57,405)	(4.1)%
<b>Gross Expenditures/Appropriations</b>	<b>\$1,391,418</b>	<b>\$1,415,816</b>	<b>\$1,358,411</b>	<b>\$(57,405)</b>	<b>(4.1)%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$1,391,418</b>	<b>\$1,415,816</b>	<b>\$1,358,411</b>	<b>\$(57,405)</b>	<b>(4.1)%</b>
<b>Total Financing Uses</b>	<b>\$1,391,418</b>	<b>\$1,415,816</b>	<b>\$1,358,411</b>	<b>\$(57,405)</b>	<b>(4.1)%</b>
Revenue from Use Of Money & Property	\$3,775	\$6,000	\$6,000	\$—	—%
Intergovernmental Revenues	\$1,318,014	\$1,318,014	\$1,330,238	\$12,224	0.9%
<b>Revenue</b>	<b>\$1,321,789</b>	<b>\$1,324,014</b>	<b>\$1,336,238</b>	<b>\$12,224</b>	<b>0.9%</b>
<b>Total Revenue</b>	<b>\$1,321,789</b>	<b>\$1,324,014</b>	<b>\$1,336,238</b>	<b>\$12,224</b>	<b>0.9%</b>
Fund Balance	\$91,802	\$91,802	\$22,173	\$(69,629)	(75.8)%
<b>Total Use of Fund Balance</b>	<b>\$91,802</b>	<b>\$91,802</b>	<b>\$22,173</b>	<b>\$(69,629)</b>	<b>(75.8)%</b>
<b>Total Financing Sources</b>	<b>\$1,413,591</b>	<b>\$1,415,816</b>	<b>\$1,358,411</b>	<b>\$(57,405)</b>	<b>(4.1)%</b>
<b>Net Cost</b>	<b>\$(22,173)</b>	<b>\$—</b>	<b>\$—</b>	<b>\$—</b>	<b>—%</b>

## Department Of Finance

### Budget Unit Functions & Responsibilities

The **Department of Finance** is responsible for managing the County's Treasury and Investments, Tax Collection and Business Licensing, providing Auditor-Controller services, including County and Special District Payroll and Payment Services, System Control and Reconciliation, Audits, Accounting Reporting and Control, and Tax Accounting, providing collection services on delinquent accounts, debts, fines, Victim Restitution Aid overpayments, Probation fees and other County owned debts and billing and collection services for refuse, water, sewer and storm water drainage through the following programs:

- Administration
- Auditor-Controller
- Consolidated Utility Billing and Services
- Revenue Recovery
- Tax Collection and Business Licensing
- Treasury and Investments

### Budget Unit – Budget by Program

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Program</b>					
Administration	\$7,683,705	\$7,657,193	\$8,681,648	\$1,024,455	13.4%
Auditor-Controller	\$13,525,719	\$15,033,011	\$14,617,417	\$(415,594)	(2.8)%
Consolidated Utilities Billing and Service	\$10,279,284	\$11,012,184	\$11,041,422	\$29,238	0.3%
Revenue Recovery	\$9,372,831	\$10,135,779	\$10,182,875	\$47,096	0.5%
Tax Collection & Business Licensing	\$8,346,429	\$9,324,530	\$9,474,801	\$150,271	1.6%
Treasury and Investments	\$5,284,249	\$5,592,107	\$6,119,083	\$526,976	9.4%
<b>Gross Expenditures/Appropriations</b>	<b>\$54,492,218</b>	<b>\$58,754,804</b>	<b>\$60,117,246</b>	<b>\$1,362,442</b>	<b>2.3%</b>
<b>Total Intrafund Reimbursements</b>	<b>\$(16,221,149)</b>	<b>\$(16,901,346)</b>	<b>\$(18,186,067)</b>	<b>\$(1,284,721)</b>	<b>7.6%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$38,271,069</b>	<b>\$41,853,458</b>	<b>\$41,931,179</b>	<b>\$77,721</b>	<b>0.2%</b>
<b>Revenue</b>	<b>\$36,917,486</b>	<b>\$39,562,253</b>	<b>\$39,693,390</b>	<b>\$131,137</b>	<b>0.3%</b>
<b>Total Interfund Reimbursements</b>	<b>\$240</b>	<b>\$—</b>	<b>\$—</b>	<b>\$—</b>	<b>—%</b>
<b>Total Revenue</b>	<b>\$36,917,726</b>	<b>\$39,562,253</b>	<b>\$39,693,390</b>	<b>\$131,137</b>	<b>0.3%</b>
<b>Net Cost</b>	<b>\$1,353,343</b>	<b>\$2,291,205</b>	<b>\$2,237,789</b>	<b>\$(53,416)</b>	<b>(2.3)%</b>
Positions	248.0	248.0	243.0	(5.0)	(2.0)%

## Budget Unit – Budget by Object

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Object</b>					
Salaries & Benefits	\$28,147,049	\$30,248,630	\$30,410,048	\$161,418	0.5%
Services & Supplies	\$14,784,544	\$16,278,932	\$16,674,642	\$395,710	2.4%
Other Charges	\$11,110	\$75,000	\$25,000	\$(50,000)	(66.7)%
Equipment	\$60,709	\$—	\$152,200	\$152,200	—%
Intrafund Charges	\$11,488,806	\$12,152,242	\$12,855,356	\$703,114	5.8%
<b>Gross Expenditures/Appropriations</b>	<b>\$54,492,218</b>	<b>\$58,754,804</b>	<b>\$60,117,246</b>	<b>\$1,362,442</b>	<b>2.3%</b>
Other Intrafund Reimbursements	\$(14,597,741)	\$(7,493,064)	\$(16,212,465)	\$(8,719,401)	116.4%
Intrafund Reimbursements within Department	\$(1,623,408)	\$(9,408,282)	\$(1,973,602)	\$7,434,680	(79.0)%
<b>Total Intrafund Reimbursements</b>	<b>\$(16,221,149)</b>	<b>\$(16,901,346)</b>	<b>\$(18,186,067)</b>	<b>\$(1,284,721)</b>	<b>7.6%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$38,271,069</b>	<b>\$41,853,458</b>	<b>\$41,931,179</b>	<b>\$77,721</b>	<b>0.2%</b>
Licenses, Permits & Franchises	\$3,412,677	\$3,721,526	\$3,699,376	\$(22,150)	(0.6)%
Fines, Forfeitures & Penalties	\$9,731,377	\$7,707,660	\$7,802,856	\$95,196	1.2%
Intergovernmental Revenues	\$483,015	\$628,233	\$521,248	\$(106,985)	(17.0)%
Charges for Services	\$20,568,232	\$24,614,348	\$25,201,330	\$586,982	2.4%
Miscellaneous Revenues	\$2,718,285	\$2,890,486	\$2,468,580	\$(421,906)	(14.6)%
Other Financing Sources	\$3,901	\$—	\$—	\$—	—%
<b>Revenue</b>	<b>\$36,917,486</b>	<b>\$39,562,253</b>	<b>\$39,693,390</b>	<b>\$131,137</b>	<b>0.3%</b>
Other Interfund Reimbursements	\$240	\$—	\$—	\$—	—%
<b>Total Interfund Reimbursements</b>	<b>\$240</b>	<b>\$—</b>	<b>\$—</b>	<b>\$—</b>	<b>—%</b>
<b>Total Revenue</b>	<b>\$36,917,726</b>	<b>\$39,562,253</b>	<b>\$39,693,390</b>	<b>\$131,137</b>	<b>0.3%</b>
<b>Net Cost</b>	<b>\$1,353,343</b>	<b>\$2,291,205</b>	<b>\$2,237,789</b>	<b>\$(53,416)</b>	<b>(2.3)%</b>
Positions	248.0	248.0	243.0	(5.0)	(2.0)%

## Summary of Approved Growth by Program

Program	Gross Appropriations	Intrafund Reimbursements	Total Revenue	Net Cost	FTE
Administration	10,697	(10,697)	—	—	—
Auditor-Controller	59,569	—	53,726	5,843	—
Tax Collection & Business Licensing	3,081	—	3,081	—	—
Treasury and Investments	315,618	—	315,618	—	1.0

## Summary of Approved Reductions by Program

Program	Gross Appropriations	Intrafund Reimbursements	Total Revenue	Net Cost	FTE
Auditor-Controller	(308,233)	—	(255,298)	(52,935)	(3.0)
Revenue Recovery	(86,330)	—	(80,963)	(5,367)	(1.0)

## Administration

### Program Overview

**Administration** provides departmental oversight and support services in the areas of personnel, safety, budget, purchasing, contracts, facilities and other areas that sustain operations.

### Program Budget by Object

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Object</b>					
Salaries & Benefits	\$2,127,946	\$2,311,770	\$2,348,118	\$36,348	1.6%
Services & Supplies	\$3,969,044	\$4,162,805	\$4,574,607	\$411,802	9.9%
Equipment	\$—	\$—	\$10,697	\$10,697	—%
Intrafund Charges	\$1,147,990	\$1,182,618	\$1,261,978	\$79,360	6.7%
Cost of Goods Sold	\$438,725	\$—	\$486,248	\$486,248	—%
<b>Gross Expenditures/Appropriations</b>	<b>\$7,683,705</b>	<b>\$7,657,193</b>	<b>\$8,681,648</b>	<b>\$1,024,455</b>	<b>13.4%</b>
Other Intrafund Reimbursements	\$(7,097,164)	\$—	\$(8,015,953)	\$(8,015,953)	—%
Intrafund Reimbursements within Department	\$(147,816)	\$(7,657,071)	\$(179,447)	\$7,477,624	(97.7)%
<b>Total Intrafund Reimbursements</b>	<b>\$(7,244,980)</b>	<b>\$(7,657,071)</b>	<b>\$(8,195,400)</b>	<b>\$(538,329)</b>	<b>7.0%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$438,725</b>	<b>\$122</b>	<b>\$486,248</b>	<b>\$486,126</b>	<b>398,463.9%</b>
Intergovernmental Revenues	\$423,174	\$—	\$486,248	\$486,248	—%
Miscellaneous Revenues	\$7,747	\$—	\$—	\$—	—%
<b>Revenue</b>	<b>\$430,921</b>	<b>\$—</b>	<b>\$486,248</b>	<b>\$486,248</b>	<b>—%</b>
<b>Total Revenue</b>	<b>\$430,921</b>	<b>\$—</b>	<b>\$486,248</b>	<b>\$486,248</b>	<b>—%</b>
<b>Net Cost</b>	<b>\$7,804</b>	<b>\$122</b>	<b>\$—</b>	<b>\$(122)</b>	<b>(100.0)%</b>
Positions	14.0	14.0	14.0	—	—%

### Approved Growth Detail for the Program

	Gross Appropriations	Intrafund Reimbursements	Total Revenue	Net Cost	FTE
<b>DOF - Funding for Security System Replacement - Admin, Auditor-Controller, Tax Coll, Treasury (ACP)</b>					
	10,697	(10,697)	—	—	—
Replacement of aging security system. Replacement includes outdated and unsupported building management system access control equipment that is over 20 years old, card readers, and security camera equipment. Failure to replace timely could result in system failure, breakdown, or possible system compromise. The cost is funded by \$23,198 ACP, \$5,843 General Fund, and \$35,959 direct bill revenue sources.					



## Auditor-Controller

### Program Overview

**Auditor-Controller** maintains the County's financial system and provides services including Payroll, Payment Services, Internal Audits, Financial Accounting Reporting and Control, Tax Accounting and Fiscal Services, to County departments and Special Districts.

### Program Budget by Object

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Object</b>					
Salaries & Benefits	\$9,903,367	\$10,999,210	\$10,786,717	\$(212,493)	(1.9)%
Services & Supplies	\$1,043,249	\$1,162,671	\$1,198,023	\$35,352	3.0%
Equipment	\$32,674	\$—	\$54,303	\$54,303	—%
Intrafund Charges	\$2,985,154	\$2,871,130	\$3,064,622	\$193,492	6.7%
Cost of Goods Sold	\$(438,725)	\$—	\$(486,248)	\$(486,248)	—%
<b>Gross Expenditures/Appropriations</b>	<b>\$13,525,719</b>	<b>\$15,033,011</b>	<b>\$14,617,417</b>	<b>\$(415,594)</b>	<b>(2.8)%</b>
Other Intrafund Reimbursements	\$(4,904,246)	\$(4,954,524)	\$(5,311,644)	\$(357,120)	7.2%
Intrafund Reimbursements within Department	\$(571,894)	\$(802,811)	\$(817,955)	\$(15,144)	1.9%
<b>Total Intrafund Reimbursements</b>	<b>\$(5,476,140)</b>	<b>\$(5,757,335)</b>	<b>\$(6,129,599)</b>	<b>\$(372,264)</b>	<b>6.5%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$8,049,580</b>	<b>\$9,275,676</b>	<b>\$8,487,818</b>	<b>\$(787,858)</b>	<b>(8.5)%</b>
Intergovernmental Revenues	\$59,840	\$628,233	\$35,000	\$(593,233)	(94.4)%
Charges for Services	\$6,351,511	\$6,465,374	\$6,396,496	\$(68,878)	(1.1)%
Miscellaneous Revenues	\$770,785	\$632,000	\$634,933	\$2,933	0.5%
<b>Revenue</b>	<b>\$7,182,137</b>	<b>\$7,725,607</b>	<b>\$7,066,429</b>	<b>\$(659,178)</b>	<b>(8.5)%</b>
Other Interfund Reimbursements	\$240	\$—	\$—	\$—	—%
<b>Total Interfund Reimbursements</b>	<b>\$240</b>	<b>\$—</b>	<b>\$—</b>	<b>\$—</b>	<b>—%</b>
<b>Total Revenue</b>	<b>\$7,182,377</b>	<b>\$7,725,607</b>	<b>\$7,066,429</b>	<b>\$(659,178)</b>	<b>(8.5)%</b>
<b>Net Cost</b>	<b>\$867,203</b>	<b>\$1,550,069</b>	<b>\$1,421,389</b>	<b>\$(128,680)</b>	<b>(8.3)%</b>
Positions	78.0	78.0	74.0	(4.0)	(5.1)%

## Approved Growth Detail for the Program

	Gross Appropriations	Intrafund Reimbursements	Total Revenue	Net Cost	FTE
<b>DOF - Funding for Security System Replacement - Admin, Auditor-Controller, Tax Coll, Treasury (ACP)</b>					
	59,569	—	53,726	5,843	—

Replacement of aging security system. Replacement includes outdated and unsupported building management system access control equipment that is over 20 years old, card readers, and security camera equipment. Failure to replace timely could result in system failure, breakdown, or possible system compromise. The cost is funded by \$23,198 ACP, \$5,843 General Fund, and \$35,959 direct bill revenue sources.

## Approved Reduction Detail for the Program

	Gross Appropriations	Intrafund Reimbursements	Total Revenue	Net Cost	FTE
<b>DOF - Delete 1.0 FTE Account Clerk 2 - Auditor Controller Payment Services (ACP)</b>					
	(77,650)	—	(69,498)	(8,152)	(1.0)

Delete 1.0 vacant FTE ACP funded Account Clerk II in the Payment Services unit of the Auditor Controller Division in the Department of Finance. This position both processes and pays invoices on behalf of the County. We strive to meet a 10 day turn-around time of payments once received by our Department and a decrease in payment services staff may cause the 10 day out standard to not be maintained. A loss of this position has the potential to increase turnaround time and would have an impact on all County departments, districts, CBOs and others doing business with the County, however, there has been a reduction to transactions processed due to the departure of SacSewer that may offset the turnaround time impacts. The cost is funded by \$69,498 ACP and \$13,198 General Fund.

<b>DOF - Delete 1.0 FTE Accounting Technician - Auditor Controller Payment Services (ACP)</b>					
	(94,898)	—	(80,336)	(14,562)	(1.0)

Delete 1.0 vacant FTE ACP funded Accounting Technician in the Payment Services unit of the Auditor Controller Division in the Department of Finance. This position was created for FY 2024-25 to assist with the payment job run processes and to serve as the Countywide Travel Coordinator. This position would be critical in the implementation of processing mileage claims through Concur or other electronic process, which has been a goal of the County. Payment Services tracks days out for the length of time to process payments. A decrease in payment services staff may cause the 10 day out standard to not be maintained. The cost is funded by \$80,336 ACP and \$15,255 General Fund.

<b>DOF - Delete 1.0 FTE Senior Accountant - Auditor Controller System Control (ACP)</b>					
	(135,685)	—	(105,464)	(30,221)	(1.0)

Delete 1.0 vacant ACP funded FTE Senior Accountant position in the System Control & Reconciliation unit of the Auditor Controller Division in the Department of Finance. Departments have seen fiscal position growth as well as heightened vacancies and turnover resulting in the need for additional systems support. System Control also maintains additional systems including the Cost Plan system and the Annual Comprehensive Financial Reporting system, both of which will require an RFP for replacement. The cost is funded by \$105,464 ACP and \$31,005 General Fund.

<b>DOF - Shift Audit Labor Focus - Auditor Controller Internal Audits (ACP)</b>					
	—	—	—	—	—

Reduce Internal Audit ACP revenue by \$72,087 by reallocating labor and work assignments within the Internal Audits unit to prioritize direct billing activities over ACP activities to meet ACP targets. The Internal Audit function has sufficient department specific workload to justify this shift and to recover the full unit's costs without a staffing impact. However, this transition would result in reduced labor hours dedicated to fraud hotline management and investigation, and essential audits including purchasing card, change of custody, and performance of Countywide risk assessment and performance of risk based audits.

## Consolidated Utilities Billing and Service

### Program Overview

**Consolidated Utilities Billing and Service (CUBS)** provides billing and collection services for departments providing utilities, including refuse, water, sewer and storm water drainage.

### Program Budget by Object

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Object</b>					
Salaries & Benefits	\$4,067,688	\$4,493,087	\$4,482,765	\$(10,322)	(0.2)%
Services & Supplies	\$4,198,757	\$4,408,102	\$4,334,056	\$(74,046)	(1.7)%
Other Charges	\$11,110	\$75,000	\$25,000	\$(50,000)	(66.7)%
Intrafund Charges	\$2,001,729	\$2,035,995	\$2,199,601	\$163,606	8.0%
<b>Gross Expenditures/Appropriations</b>	<b>\$10,279,284</b>	<b>\$11,012,184</b>	<b>\$11,041,422</b>	<b>\$29,238</b>	<b>0.3%</b>
Other Intrafund Reimbursements	\$(909)	\$(7,690)	\$(8,100)	\$(410)	5.3%
<b>Total Intrafund Reimbursements</b>	<b>\$(909)</b>	<b>\$(7,690)</b>	<b>\$(8,100)</b>	<b>\$(410)</b>	<b>5.3%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$10,278,375</b>	<b>\$11,004,494</b>	<b>\$11,033,322</b>	<b>\$28,828</b>	<b>0.3%</b>
Fines, Forfeitures & Penalties	\$9,731,377	\$7,707,660	\$7,802,856	\$95,196	1.2%
Charges for Services	\$344,466	\$3,256,834	\$3,190,466	\$(66,368)	(2.0)%
Miscellaneous Revenues	\$202,532	\$40,000	\$40,000	\$—	—%
<b>Revenue</b>	<b>\$10,278,375</b>	<b>\$11,004,494</b>	<b>\$11,033,322</b>	<b>\$28,828</b>	<b>0.3%</b>
<b>Total Revenue</b>	<b>\$10,278,375</b>	<b>\$11,004,494</b>	<b>\$11,033,322</b>	<b>\$28,828</b>	<b>0.3%</b>
<b>Net Cost</b>	<b>\$—</b>	<b>\$—</b>	<b>\$—</b>	<b>\$—</b>	<b>—%</b>
Positions	44.0	44.0	44.0	—	—%

## Revenue Recovery

### Program Overview

**Revenue Recovery** provides collection of delinquent accounts, debts, fines, Victim Restitution Aid overpayments, fees and other County owned debts in accordance with legal requirements.

### Program Budget by Object

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Object</b>					
Salaries & Benefits	\$4,743,754	\$4,901,813	\$4,826,124	\$(75,689)	(1.5)%
Services & Supplies	\$3,224,589	\$3,711,202	\$3,665,867	\$(45,335)	(1.2)%
Equipment	\$—	\$—	\$87,200	\$87,200	—%
Intrafund Charges	\$1,404,488	\$1,522,764	\$1,603,684	\$80,920	5.3%
<b>Gross Expenditures/Appropriations</b>	<b>\$9,372,831</b>	<b>\$10,135,779</b>	<b>\$10,182,875</b>	<b>\$47,096</b>	<b>0.5%</b>
Other Intrafund Reimbursements	\$(1,947,643)	\$(2,023,150)	\$(2,165,250)	\$(142,100)	7.0%
<b>Total Intrafund Reimbursements</b>	<b>\$(1,947,643)</b>	<b>\$(2,023,150)</b>	<b>\$(2,165,250)</b>	<b>\$(142,100)</b>	<b>7.0%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$7,425,188</b>	<b>\$8,112,629</b>	<b>\$8,017,625</b>	<b>\$(95,004)</b>	<b>(1.2)%</b>
Charges for Services	\$6,777,578	\$7,482,633	\$7,384,703	\$(97,930)	(1.3)%
Miscellaneous Revenues	\$13,623	\$—	\$—	\$—	—%
Other Financing Sources	\$3,901	\$—	\$—	\$—	—%
<b>Revenue</b>	<b>\$6,795,102</b>	<b>\$7,482,633</b>	<b>\$7,384,703</b>	<b>\$(97,930)</b>	<b>(1.3)%</b>
<b>Total Revenue</b>	<b>\$6,795,102</b>	<b>\$7,482,633</b>	<b>\$7,384,703</b>	<b>\$(97,930)</b>	<b>(1.3)%</b>
<b>Net Cost</b>	<b>\$630,086</b>	<b>\$629,996</b>	<b>\$632,922</b>	<b>\$2,926</b>	<b>0.5%</b>
Positions	45.0	45.0	44.0	(1.0)	(2.2)%

### Approved Reduction Detail for the Program

	Gross Appropriations	Intrafund Reimbursements	Total Revenue	Net Cost	FTE
<b>DOF - Delete 1.0 FTE Collection Services Agent I/II - Revenue Recovery</b>					
	(86,330)	—	(80,963)	(5,367)	(1.0)

Delete 1.0 FTE vacant Collection Services Agent I/II in the Revenue Recovery Division in the Department of Finance. This position is critical to the overall collection of revenue to the County. Losing this position risks reducing the total amount of revenue collected and the ability to collect from debtors and the departments that rely on Revenue Recovery to recover approximately \$25 million of debt, of which \$4 million is collected for victim restitution and \$5.5 million is collected for General Fund departments. Seasoned and high performing collectors can collect up to \$1 million in collections per year.

## Tax Collection & Business Licensing

### Program Overview

**Tax Collection and Business Licensing** program collects personal as well as property taxes and issues business licenses in the unincorporated areas of Sacramento County.

### Program Budget by Object

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Object</b>					
Salaries & Benefits	\$3,855,390	\$4,045,017	\$4,107,496	\$62,479	1.5%
Services & Supplies	\$1,728,476	\$2,151,174	\$2,077,137	\$(74,037)	(3.4)%
Intrafund Charges	\$2,762,563	\$3,128,339	\$3,290,168	\$161,829	5.2%
<b>Gross Expenditures/Appropriations</b>	<b>\$8,346,429</b>	<b>\$9,324,530</b>	<b>\$9,474,801</b>	<b>\$150,271</b>	<b>1.6%</b>
Other Intrafund Reimbursements	\$(453,998)	\$(400,000)	\$(525,518)	\$(125,518)	31.4%
<b>Total Intrafund Reimbursements</b>	<b>\$(453,998)</b>	<b>\$(400,000)</b>	<b>\$(525,518)</b>	<b>\$(125,518)</b>	<b>31.4%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$7,892,431</b>	<b>\$8,924,530</b>	<b>\$8,949,283</b>	<b>\$24,753</b>	<b>0.3%</b>
Licenses, Permits & Franchises	\$3,412,677	\$3,721,526	\$3,699,376	\$(22,150)	(0.6)%
Charges for Services	\$2,869,817	\$2,873,500	\$3,272,782	\$399,282	13.9%
Miscellaneous Revenues	\$1,723,463	\$2,218,486	\$1,793,647	\$(424,839)	(19.1)%
<b>Revenue</b>	<b>\$8,005,957</b>	<b>\$8,813,512</b>	<b>\$8,765,805</b>	<b>\$(47,707)</b>	<b>(0.5)%</b>
<b>Total Revenue</b>	<b>\$8,005,957</b>	<b>\$8,813,512</b>	<b>\$8,765,805</b>	<b>\$(47,707)</b>	<b>(0.5)%</b>
<b>Net Cost</b>	<b>\$(113,526)</b>	<b>\$111,018</b>	<b>\$183,478</b>	<b>\$72,460</b>	<b>65.3%</b>
Positions	38.0	38.0	37.0	(1.0)	(2.6)%

### Approved Growth Detail for the Program

	Gross Appropriations	Intrafund Reimbursements	Total Revenue	Net Cost	FTE
<b>DOF - Funding for Security System Replacement - Admin, Auditor-Controller, Tax Coll, Treasury (ACP)</b>					
	3,081	—	3,081	—	—
Replacement of aging security system. Replacement includes outdated and unsupported building management system access control equipment that is over 20 years old, card readers, and security camera equipment. Failure to replace timely could result in system failure, breakdown, or possible system compromise. The cost is funded by \$23,198 ACP, \$5,843 General Fund, and \$35,959 direct bill revenue sources.					

## Treasury and Investments

### Program Overview

**Treasury and Investments** is responsible for managing and investing funds of the County, School Districts, Joint Power Authorities and Special Districts, whose funds are held by the County.

### Program Budget by Object

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Object</b>					
Salaries & Benefits	\$3,448,904	\$3,497,733	\$3,858,828	\$361,095	10.3%
Services & Supplies	\$620,428	\$682,978	\$824,952	\$141,974	20.8%
Equipment	\$28,035	\$—	\$—	\$—	—%
Intrafund Charges	\$1,186,882	\$1,411,396	\$1,435,303	\$23,907	1.7%
<b>Gross Expenditures/Appropriations</b>	<b>\$5,284,249</b>	<b>\$5,592,107</b>	<b>\$6,119,083</b>	<b>\$526,976</b>	<b>9.4%</b>
Other Intrafund Reimbursements	\$(193,782)	\$(107,700)	\$(186,000)	\$(78,300)	72.7%
Intrafund Reimbursements within Department	\$(903,698)	\$(948,400)	\$(976,200)	\$(27,800)	2.9%
<b>Total Intrafund Reimbursements</b>	<b>\$(1,097,479)</b>	<b>\$(1,056,100)</b>	<b>\$(1,162,200)</b>	<b>\$(106,100)</b>	<b>10.0%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$4,186,770</b>	<b>\$4,536,007</b>	<b>\$4,956,883</b>	<b>\$420,876</b>	<b>9.3%</b>
Charges for Services	\$4,224,859	\$4,536,007	\$4,956,883	\$420,876	9.3%
Miscellaneous Revenues	\$134	\$—	\$—	\$—	—%
<b>Revenue</b>	<b>\$4,224,993</b>	<b>\$4,536,007</b>	<b>\$4,956,883</b>	<b>\$420,876</b>	<b>9.3%</b>
<b>Total Revenue</b>	<b>\$4,224,993</b>	<b>\$4,536,007</b>	<b>\$4,956,883</b>	<b>\$420,876</b>	<b>9.3%</b>
<b>Net Cost</b>	<b>\$(38,223)</b>	<b>\$—</b>	<b>\$—</b>	<b>\$—</b>	<b>—%</b>
Positions	29.0	29.0	30.0	1.0	3.4%

## Approved Growth Detail for the Program

	Gross Appropriations	Intrafund Reimbursements	Total Revenue	Net Cost	FTE
<b>DOF - Add 1.0 FTE Investment Officer - Treasury and Investments</b>					
	223,268	—	223,268	—	1.0
<p>The County's investment pool has grown significantly from \$2.0 billion to over \$8.0 billion in the past 15 years, increasing both workload and responsibility. To ensure continued safety, liquidity, and yield for the County and its pool depositors, a departmental assessment in January 2024 identified the need for greater depth and succession planning within the investment team. The Finance Department began the process of adding a Senior Investment Officer but since the Senior Investment Officer class has not been approved by the Board of Supervisors, this cannot be implemented until after Board approval. In the meantime, the department is working to add an Investment Officer and will adjust the role in October to Senior Investment Officer. This will address the critical need for coverage, as it is no longer feasible for both investment staff to be absent simultaneously without the Director of Finance stepping in, a risk that has become more evident in the past year.</p>					
<b>DOF - Cash Flow Management Software System - Treasury and Investments</b>					
	90,000	—	90,000	—	—
<p>A new cash flow management software system will support Investment Unit's cash flow information accurately and in real time allowing the unit to invest more wisely. Current cash flow projection and management is completely manual using Excel spreadsheets.</p> <p>With the improved precision of projecting cash flows that the software will provide, Treasury will be able to deploy investments for idle cash, thereby increasing earnings. Currently, Treasury is earning interest on idle cash, albeit at a lower rate than could be received from purchasing an investment. The one-time cost is \$10,000 and the ongoing cost is \$80,000.</p>					
<b>DOF - Funding for Security System Replacement - Admin, Auditor-Controller, Tax Coll, Treasury (ACP)</b>					
	2,350	—	2,350	—	—
<p>Replacement of aging security system. Replacement includes outdated and unsupported building management system access control equipment that is over 20 years old, card readers, and security camera equipment. Failure to replace timely could result in system failure, breakdown, or possible system compromise. The cost is funded by \$23,198 ACP, \$5,843 General Fund, and \$35,959 direct bill revenue sources.</p>					

## Department of Technology

### Budget Unit Functions & Responsibilities

The **Department of Technology** (DTech) is a central information technology and telecommunications provider for Sacramento County. DTech delivers a broad range of shared countywide information technology services to employees, departments and regional partners, and also develops customized solutions for specific departmental business applications through the following programs:

- Countywide IT Services
- Department Application and Equipment Support

### Budget Unit – Budget by Program

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Program</b>					
Countywide IT Services	\$97,388,070	\$105,088,293	\$110,443,334	\$5,355,041	5.1%
Department Application and Equipment Support	\$116,237,466	\$122,962,869	\$127,094,966	\$4,132,097	3.4%
<b>Gross Expenditures/Appropriations</b>	<b>\$213,625,536</b>	<b>\$228,051,162</b>	<b>\$237,538,300</b>	<b>\$9,487,138</b>	<b>4.2%</b>
<b>Total Intrafund Reimbursements</b>	<b>\$(83,565,143)</b>	<b>\$(86,660,134)</b>	<b>\$(85,674,292)</b>	<b>\$985,842</b>	<b>(1.1)%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$130,060,393</b>	<b>\$141,391,028</b>	<b>\$151,864,008</b>	<b>\$10,472,980</b>	<b>7.4%</b>
<b>Revenue</b>	<b>\$133,943,164</b>	<b>\$139,140,602</b>	<b>\$149,106,996</b>	<b>\$9,966,394</b>	<b>7.2%</b>
<b>Total Revenue</b>	<b>\$133,943,164</b>	<b>\$139,140,602</b>	<b>\$149,106,996</b>	<b>\$9,966,394</b>	<b>7.2%</b>
<b>Net Cost</b>	<b>\$(3,882,771)</b>	<b>\$2,250,426</b>	<b>\$2,757,012</b>	<b>\$506,586</b>	<b>22.5%</b>
Positions	439.0	440.0	438.0	(2.0)	(0.5)%



## Budget Unit – Budget by Object

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Object</b>					
Salaries & Benefits	\$67,484,293	\$77,190,825	\$77,997,272	\$806,447	1.0%
Services & Supplies	\$48,845,181	\$50,329,888	\$58,942,988	\$8,613,100	17.1%
Other Charges	\$10,935,775	\$11,075,170	\$12,127,577	\$1,052,407	9.5%
Interfund Charges	\$2,795,144	\$2,795,145	\$2,796,171	\$1,026	0.0%
Intrafund Charges	\$83,565,143	\$86,660,134	\$85,674,292	\$(985,842)	(1.1)%
<b>Gross Expenditures/Appropriations</b>	<b>\$213,625,536</b>	<b>\$228,051,162</b>	<b>\$237,538,300</b>	<b>\$9,487,138</b>	<b>4.2%</b>
Other Intrafund Reimbursements	\$(83,565,143)	\$(86,660,134)	\$(85,674,292)	\$985,842	(1.1)%
<b>Total Intrafund Reimbursements</b>	<b>\$(83,565,143)</b>	<b>\$(86,660,134)</b>	<b>\$(85,674,292)</b>	<b>\$985,842</b>	<b>(1.1)%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$130,060,393</b>	<b>\$141,391,028</b>	<b>\$151,864,008</b>	<b>\$10,472,980</b>	<b>7.4%</b>
Charges for Services	\$133,939,814	\$139,118,235	\$149,106,996	\$9,988,761	7.2%
Miscellaneous Revenues	\$—	\$20,000	\$—	\$(20,000)	(100.0)%
Other Financing Sources	\$3,350	\$2,367	\$—	\$(2,367)	(100.0)%
<b>Revenue</b>	<b>\$133,943,164</b>	<b>\$139,140,602</b>	<b>\$149,106,996</b>	<b>\$9,966,394</b>	<b>7.2%</b>
<b>Total Revenue</b>	<b>\$133,943,164</b>	<b>\$139,140,602</b>	<b>\$149,106,996</b>	<b>\$9,966,394</b>	<b>7.2%</b>
<b>Net Cost</b>	<b>\$(3,882,771)</b>	<b>\$2,250,426</b>	<b>\$2,757,012</b>	<b>\$506,586</b>	<b>22.5%</b>
Positions	439.0	440.0	438.0	(2.0)	(0.5)%

## Summary of Approved Growth by Program

Program	Gross Appropriations	Intrafund Reimbursements	Total Revenue	Net Cost	FTE
Countywide IT Services	31,538	(34,538)	—	(3,000)	—
Department Application and Equipment Support	175,964	—	172,964	3,000	—

## Summary of Approved Reductions by Program

Program	Gross Appropriations	Intrafund Reimbursements	Total Revenue	Net Cost	FTE
Countywide IT Services	(622,405)	—	(623,192)	787	(1.0)

## Countywide IT Services

### Program Overview

**Countywide Information Technology (IT) Services** provides support for the benefit of everyone in the County. These include the countywide communications center, the County's data center, the office of the Chief Information Officer and the countywide service desk.

### Program Budget by Object

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Object</b>					
Salaries & Benefits	\$25,438,005	\$26,411,183	\$28,272,896	\$1,861,713	7.0%
Services & Supplies	\$24,823,400	\$29,581,458	\$32,120,802	\$2,539,344	8.6%
Other Charges	\$9,954,794	\$9,904,331	\$10,978,617	\$1,074,286	10.8%
Interfund Charges	\$2,795,144	\$2,795,145	\$2,796,171	\$1,026	0.0%
Intrafund Charges	\$34,348,168	\$36,396,176	\$36,274,848	\$(121,328)	(0.3)%
Cost of Goods Sold	\$28,560	\$—	\$—	\$—	—%
<b>Gross Expenditures/Appropriations</b>	<b>\$97,388,070</b>	<b>\$105,088,293</b>	<b>\$110,443,334</b>	<b>\$5,355,041</b>	<b>5.1%</b>
Other Intrafund Reimbursements	\$(44,670,144)	\$(47,645,996)	\$(47,017,359)	\$628,637	(1.3)%
<b>Total Intrafund Reimbursements</b>	<b>\$(44,670,144)</b>	<b>\$(47,645,996)</b>	<b>\$(47,017,359)</b>	<b>\$628,637</b>	<b>(1.3)%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$52,717,927</b>	<b>\$57,442,297</b>	<b>\$63,425,975</b>	<b>\$5,983,678</b>	<b>10.4%</b>
Charges for Services	\$56,806,462	\$57,503,244	\$61,315,535	\$3,812,291	6.6%
Miscellaneous Revenues	\$—	\$20,000	\$—	\$(20,000)	(100.0)%
Other Financing Sources	\$3,350	\$2,127	\$—	\$(2,127)	(100.0)%
<b>Revenue</b>	<b>\$56,809,812</b>	<b>\$57,525,371</b>	<b>\$61,315,535</b>	<b>\$3,790,164</b>	<b>6.6%</b>
<b>Total Revenue</b>	<b>\$56,809,812</b>	<b>\$57,525,371</b>	<b>\$61,315,535</b>	<b>\$3,790,164</b>	<b>6.6%</b>
<b>Net Cost</b>	<b>\$(4,091,885)</b>	<b>\$(83,074)</b>	<b>\$2,110,440</b>	<b>\$2,193,514</b>	<b>(2,640.4)%</b>
Positions	138.0	137.0	137.0	—	—%

## Approved Growth Detail for the Program

	Gross Appropriations	Intrafund Reimbursements	Total Revenue	Net Cost	FTE
<b>DTech - Add 1.0 FTE ITAA - DCFAS Applications Development</b>					
	31,538	(34,538)	—	(3,000)	—

Add funding to provide services of a currently vacant Info Tech Applications Analyst Lv 2 to the Department of Child, Family, and Adult Services (DCFAS). DCFAS has a growing need for IT automation to improve their business processes. They have approved multiple critical projects to streamline workforce management and customer service management, including Service Management Information Link Engine (SMILE), Workforce Information and Service Ecosystem (WISE), and the DCFAS Portal. Currently, the DCFAS Applications Development Unit has only three application developers. Given the shortage of IT developer resources, it is not feasible to build and deliver new applications alongside supporting existing systems. Therefore, the DCFAS Applications Development Unit is requesting one additional Applications Developer (Information Technology Applications Analyst 2) to meet the department's needs. DTech will utilize an already vacant ITAA position to perform this work and adjust its salary savings accordingly to compensate for this increased cost. The cost of the position resides in the Department Application and Equipment Support Program, while the overhead costs associated with it are in Countywide IT Services. This request is contingent on approval of a linked request in DCFAS (BU 7800000).

## Approved Reduction Detail for the Program

	Gross Appropriations	Intrafund Reimbursements	Total Revenue	Net Cost	FTE
<b>DTECH – Delete 1.0 FTE from Media Program (ACP)</b>					
	(136,426)	—	(137,213)	787	(1.0)

Delete 1.0 FTE from Media Program to reduce the Wide Area Network (WAN) charges. Deleting this position will impede DTech's efforts to establish a media creation program that meets the needs of County departments. The demand for media services such as providing equipment for department meetings, off-site events, and department-produced events will continue going outside of the County, which is typically very expensive. This reduction will eliminate the vacant position. This reduction is being proposed to partially offset a loss of approximately \$1.5M in revenue due to DHA's migration from DTech provided telephone services to the California Statewide Automated Welfare System (CalSAWS). DTech uses the same equipment to provide telephone services and Network services. There is not a clear delineation between resources used for telephone and resources used for the network so net earnings for telephone services is used to offset the WAN charges. The loss in revenue for telephone services has resulted in a reduction of net earnings available to offset WAN Charges. If retained earnings were to be used to fund this purchase, significant increases to future WAN Charges would be needed to ensure that DTech has adequate funds to cover debt service and replace equipment as it reaches end of life.

<b>DTECH – Reduce 3rd Party Network Support (ACP)</b>					
	(485,979)	—	(485,979)	—	—

Delete budget for Third-party support/professional services for complex network engineering tasks. This contract provides a higher level of expertise when designing a network or troubleshooting network issues. Eliminating this contract has the potential to result in delays in problem resolution and increased durations of network connectivity issues. Network issues and outages have the potential to impact all County departments. This reduction is being proposed to partially offset a loss of approximately \$1.5M in revenue due to DHA's migration from DTech provided telephone services to the California Statewide Automated Welfare System (CalSAWS). DTech uses the same equipment to provide telephone services and Network services. There is not a clear delineation between resources used for telephone and resources used for the network so net earnings for telephone services is used to offset the Wide Area Network (WAN) charges. The loss in revenue for telephone services has resulted in a reduction of net earnings available to offset WAN Charges. If retained earnings were to be used to fund this purchase, significant increases to future WAN Charges would be needed to ensure that DTech has adequate funds to cover debt service and replace equipment as it reaches end of life.

## Department Application and Equipment Support

### Program Overview

**Department Application and Equipment Support** develops, implements and maintains software applications such as law and justice, tax collection, and payroll.

### Program Budget by Object

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Object</b>					
Salaries & Benefits	\$42,046,288	\$50,779,642	\$49,724,376	\$(1,055,266)	(2.1)%
Services & Supplies	\$24,021,781	\$20,748,430	\$26,822,186	\$6,073,756	29.3%
Other Charges	\$980,981	\$1,170,839	\$1,148,960	\$(21,879)	(1.9)%
Intrafund Charges	\$49,216,975	\$50,263,958	\$49,399,444	\$(864,514)	(1.7)%
Cost of Goods Sold	\$(28,560)	\$—	\$—	\$—	—%
<b>Gross Expenditures/Appropriations</b>	<b>\$116,237,466</b>	<b>\$122,962,869</b>	<b>\$127,094,966</b>	<b>\$4,132,097</b>	<b>3.4%</b>
Other Intrafund Reimbursements	\$(38,894,999)	\$(39,014,138)	\$(38,656,933)	\$357,205	(0.9)%
<b>Total Intrafund Reimbursements</b>	<b>\$(38,894,999)</b>	<b>\$(39,014,138)</b>	<b>\$(38,656,933)</b>	<b>\$357,205</b>	<b>(0.9)%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$77,342,467</b>	<b>\$83,948,731</b>	<b>\$88,438,033</b>	<b>\$4,489,302</b>	<b>5.3%</b>
Charges for Services	\$77,133,352	\$81,614,991	\$87,791,461	\$6,176,470	7.6%
Other Financing Sources	\$—	\$240	\$—	\$(240)	(100.0)%
<b>Revenue</b>	<b>\$77,133,352</b>	<b>\$81,615,231</b>	<b>\$87,791,461</b>	<b>\$6,176,230</b>	<b>7.6%</b>
<b>Total Revenue</b>	<b>\$77,133,352</b>	<b>\$81,615,231</b>	<b>\$87,791,461</b>	<b>\$6,176,230</b>	<b>7.6%</b>
<b>Net Cost</b>	<b>\$209,115</b>	<b>\$2,333,500</b>	<b>\$646,572</b>	<b>\$(1,686,928)</b>	<b>(72.3)%</b>
Positions	301.0	303.0	301.0	(2.0)	(0.7)%

## Approved Growth Detail for the Program

	Gross Appropriations	Intrafund Reimbursements	Total Revenue	Net Cost	FTE
<b>DTech - Add 1.0 FTE ITAA - DCFAS Applications Development</b>					
	175,964	—	172,964	3,000	—
<p>Add funding to provide services of a currently vacant Info Tech Applications Analyst Lv 2 to the Department of Child, Family, and Adult Services (DCFAS). DCFAS has a growing need for IT automation to improve their business processes. They have approved multiple critical projects to streamline workforce management and customer service management, including Service Management Information Link Engine (SMILE), Workforce Information and Service Ecosystem (WISE), and the DCFAS Portal. Currently, the DCFAS Applications Development Unit has only three application developers. Given the shortage of IT developer resources, it is not feasible to build and deliver new applications alongside supporting existing systems. Therefore, the DCFAS Applications Development Unit is requesting one additional Applications Developer (Information Technology Applications Analyst 2) to meet the department's needs. DTech will utilize an already vacant ITAA position to perform this work and adjust its salary savings accordingly to compensate for this increased cost. The cost of the position resides in the Department Application and Equipment Support Program, while the overhead costs associated with it are in Countywide IT Services. This request is contingent on approval of a linked request in DCFAS (BU 7800000).</p>					

## Data Processing-Shared Systems

### Budget Unit Functions & Responsibilities

**Data Processing-Shared Systems** accounts for the cost of services provided by the Department of Technology (DTech) and the Department of Finance to support countywide shared computer systems and applications.

### Budget Unit – Budget by Program

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Program</b>					
Shared Systems	\$26,713,214	\$27,511,303	\$26,372,168	\$(1,139,135)	(4.1)%
<b>Gross Expenditures/Appropriations</b>	<b>\$26,713,214</b>	<b>\$27,511,303</b>	<b>\$26,372,168</b>	<b>\$(1,139,135)</b>	<b>(4.1)%</b>
<b>Total Intrafund Reimbursements</b>	<b>\$ (0)</b>	<b>\$ —</b>	<b>\$ —</b>	<b>\$ —</b>	<b>—%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$26,713,214</b>	<b>\$27,511,303</b>	<b>\$26,372,168</b>	<b>\$(1,139,135)</b>	<b>(4.1)%</b>
<b>Revenue</b>	<b>\$3,832,496</b>	<b>\$4,123,650</b>	<b>\$4,399,727</b>	<b>\$276,077</b>	<b>6.7%</b>
<b>Total Revenue</b>	<b>\$3,832,496</b>	<b>\$4,123,650</b>	<b>\$4,399,727</b>	<b>\$276,077</b>	<b>6.7%</b>
<b>Net Cost</b>	<b>\$22,880,718</b>	<b>\$23,387,653</b>	<b>\$21,972,441</b>	<b>\$(1,415,212)</b>	<b>(6.1)%</b>

### Budget Unit – Budget by Object

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Object</b>					
Services & Supplies	\$25,896,474	\$26,752,103	\$25,617,656	\$(1,134,447)	(4.2)%
Intrafund Charges	\$816,740	\$759,200	\$754,512	\$(4,688)	(0.6)%
<b>Gross Expenditures/Appropriations</b>	<b>\$26,713,214</b>	<b>\$27,511,303</b>	<b>\$26,372,168</b>	<b>\$(1,139,135)</b>	<b>(4.1)%</b>
Other Intrafund Reimbursements	\$ (0)	\$ —	\$ —	\$ —	—%
<b>Total Intrafund Reimbursements</b>	<b>\$ (0)</b>	<b>\$ —</b>	<b>\$ —</b>	<b>\$ —</b>	<b>—%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$26,713,214</b>	<b>\$27,511,303</b>	<b>\$26,372,168</b>	<b>\$(1,139,135)</b>	<b>(4.1)%</b>
Charges for Services	\$3,832,496	\$4,123,650	\$4,399,727	\$276,077	6.7%
<b>Revenue</b>	<b>\$3,832,496</b>	<b>\$4,123,650</b>	<b>\$4,399,727</b>	<b>\$276,077</b>	<b>6.7%</b>
<b>Total Revenue</b>	<b>\$3,832,496</b>	<b>\$4,123,650</b>	<b>\$4,399,727</b>	<b>\$276,077</b>	<b>6.7%</b>
<b>Net Cost</b>	<b>\$22,880,718</b>	<b>\$23,387,653</b>	<b>\$21,972,441</b>	<b>\$(1,415,212)</b>	<b>(6.1)%</b>

## Office of Compliance

### Budget Unit Functions & Responsibilities

The **Office of Compliance** performs core activities related to the Federal mandates of the Health Insurance Portability and Accountability Act (HIPAA) found in Code of Federal Regulations (CFR) 45 and requirements for the County's covered components as defined under the Act. The Chief Information Officer (Director) fulfills the role of the County's mandated HIPAA Compliance Officer. HIPAA provisions include administrative, physical, and technical safeguards to prevent unauthorized use and disclosure of protected health information (PHI) in all formats (written, verbal, and electronic). The Office both fulfills and monitors specific requirements under the key provisions. The core activities include:

- Maintaining and updating the mandated County HIPAA Policies and Procedures;
- Developing and delivering HIPAA Privacy and Security training required under Section 64.530 of the Act;
- Conducting risk assessments of HIPAA-covered worksites and software applications to document compliance with HIPAA regulations and address potential or actual risks to protected health information;
- Investigating incidents and complaints for alleged HIPAA violations under Section 164.508;
- Reporting breaches of HIPAA-regulated medical information to state and federal agencies; and
- Monitoring the County's Business Associate contracts as required under Section 164.502.

Additionally, the Office of Compliance monitors County departments regulated by the Fair and Accurate Credit Transactions Act (FACTA) Red Flags Rule to prevent identity theft.

### Budget Unit – Budget by Program

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Program</b>					
Health Insurance Portability and Accountability Act	\$413,134	\$631,227	\$476,816	\$(154,411)	(24.5)%
<b>Gross Expenditures/Appropriations</b>	<b>\$413,134</b>	<b>\$631,227</b>	<b>\$476,816</b>	<b>\$(154,411)</b>	<b>(24.5)%</b>
<b>Total Intrafund Reimbursements</b>	<b>\$(413,522)</b>	<b>\$(631,227)</b>	<b>\$(476,816)</b>	<b>\$154,411</b>	<b>(24.5)%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$(388)</b>	<b>\$—</b>	<b>\$—</b>	<b>\$—</b>	<b>—%</b>
<b>Net Cost</b>	<b>\$(388)</b>	<b>\$—</b>	<b>\$—</b>	<b>\$—</b>	<b>—%</b>
Positions	2.0	2.0	2.0	—	—%

## Budget Unit – Budget by Object

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Object</b>					
Salaries & Benefits	\$338,777	\$341,645	\$342,668	\$1,023	0.3%
Services & Supplies	\$66,402	\$281,348	\$125,545	\$(155,803)	(55.4)%
Interfund Charges	\$3,434	\$3,435	\$3,386	\$(49)	(1.4)%
Intrafund Charges	\$4,521	\$4,799	\$5,217	\$418	8.7%
<b>Gross Expenditures/Appropriations</b>	<b>\$413,134</b>	<b>\$631,227</b>	<b>\$476,816</b>	<b>\$(154,411)</b>	<b>(24.5)%</b>
Other Intrafund Reimbursements	\$(413,522)	\$(631,227)	\$(476,816)	\$154,411	(24.5)%
<b>Total Intrafund Reimbursements</b>	<b>\$(413,522)</b>	<b>\$(631,227)</b>	<b>\$(476,816)</b>	<b>\$154,411</b>	<b>(24.5)%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$(388)</b>	<b>\$—</b>	<b>\$—</b>	<b>\$—</b>	<b>—%</b>
<b>Net Cost</b>	<b>\$(388)</b>	<b>\$—</b>	<b>\$—</b>	<b>\$—</b>	<b>—%</b>
Positions	2.0	2.0	2.0	—	—%



## Regional Radio Communications System

### Budget Unit Functions & Responsibilities

The **Sacramento Regional Radio Communications System** (SRRCS) operates and maintains the Public Safety P25 digital two-way radio communications system in the entire County of Sacramento including a two site simulcast UC Davis system in Yolo County. The Public Safety radio system provides communications throughout the County and into adjoining counties. SRRCS currently has 33 primary system participants that operate approximately 15,787 (billable) radios.

The majority of the communication activities on SRRCS involves Public Safety First Responders from both the County of Sacramento and several other public safety agencies including but not limited to Federal, State, County public works and school agencies. These activities include regional law enforcement and fire suppression, emergency medical response, hazardous material responses, coordination of mutual aid, and interoperability among all participating agencies. Because Public Safety communications is critical to the mission of law enforcement and fire responders, SRRCS staff is available 24 hours a day, 7 days a week to respond to communication problems.

The Department of Technology (DTech) is the lead agency in the operations and maintenance of the radio system. DTech provides management and administrative oversight, technical support, and preventative and corrective maintenance of the radio system.

### Budget Unit – Budget by Program

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Program</b>					
Regional Radio Communication System	\$5,563,519	\$6,233,072	\$6,110,838	\$(122,234)	(2.0)%
<b>Gross Expenditures/Appropriations</b>	<b>\$5,563,519</b>	<b>\$6,233,072</b>	<b>\$6,110,838</b>	<b>\$(122,234)</b>	<b>(2.0)%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$5,563,519</b>	<b>\$6,233,072</b>	<b>\$6,110,838</b>	<b>\$(122,234)</b>	<b>(2.0)%</b>
<b>Revenue</b>	<b>\$6,987,816</b>	<b>\$6,452,764</b>	<b>\$6,535,194</b>	<b>\$82,430</b>	<b>1.3%</b>
<b>Total Revenue</b>	<b>\$6,987,816</b>	<b>\$6,452,764</b>	<b>\$6,535,194</b>	<b>\$82,430</b>	<b>1.3%</b>
<b>Net Cost</b>	<b>\$(1,424,296)</b>	<b>\$(219,692)</b>	<b>\$(424,356)</b>	<b>\$(204,664)</b>	<b>93.2%</b>
Positions	9.0	9.0	9.0	—	—%

## Budget Unit – Budget by Object

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Object</b>					
Salaries & Benefits	\$1,625,931	\$1,662,264	\$1,701,489	\$39,225	2.4%
Services & Supplies	\$1,817,424	\$2,147,782	\$2,121,615	\$(26,167)	(1.2)%
Other Charges	\$2,120,165	\$2,423,026	\$2,287,734	\$(135,292)	(5.6)%
<b>Gross Expenditures/Appropriations</b>	<b>\$5,563,519</b>	<b>\$6,233,072</b>	<b>\$6,110,838</b>	<b>\$(122,234)</b>	<b>(2.0)%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$5,563,519</b>	<b>\$6,233,072</b>	<b>\$6,110,838</b>	<b>\$(122,234)</b>	<b>(2.0)%</b>
Revenue from Use Of Money & Property	\$506,779	\$—	\$—	\$—	—%
Charges for Services	\$6,219,182	\$6,210,050	\$6,292,480	\$82,430	1.3%
Miscellaneous Revenues	\$261,855	\$242,714	\$242,714	\$—	—%
<b>Revenue</b>	<b>\$6,987,816</b>	<b>\$6,452,764</b>	<b>\$6,535,194</b>	<b>\$82,430</b>	<b>1.3%</b>
<b>Total Revenue</b>	<b>\$6,987,816</b>	<b>\$6,452,764</b>	<b>\$6,535,194</b>	<b>\$82,430</b>	<b>1.3%</b>
<b>Net Cost</b>	<b>\$(1,424,296)</b>	<b>\$(219,692)</b>	<b>\$(424,356)</b>	<b>\$(204,664)</b>	<b>93.2%</b>
Positions	9.0	9.0	9.0	—	—%

## Technology Cost Recovery Fee

### Budget Unit Functions & Responsibilities

The **Technology Cost Recovery Fee** Fund was established by County Ordinance 16.140.030.

This special revenue fund provides financing to pay for the implementation and operation of the web-based Automation E-Government Permitting System, also known as Accela. Accela is a record tracking system used by numerous County agencies, which offers a high degree of automation with interfaces for internal staff, field staff, and the general public. An Accela record can have workflows, attachments, contacts, assignments, inspections, and more. Accela supports field inspections via virtual private network (VPN) or mobile apps and also has multiple application programming interfaces (API) for further integration.

### Budget Unit – Budget by Program

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Program</b>					
Information Technology Recovery Fee	\$1,366,602	\$1,808,275	\$2,860,834	\$1,052,559	58.2%
<b>Gross Expenditures/Appropriations</b>	<b>\$1,366,602</b>	<b>\$1,808,275</b>	<b>\$2,860,834</b>	<b>\$1,052,559</b>	<b>58.2%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$1,366,602</b>	<b>\$1,808,275</b>	<b>\$2,860,834</b>	<b>\$1,052,559</b>	<b>58.2%</b>
Provision for Reserves	\$724,536	\$724,536	\$—	\$(724,536)	(100.0)%
<b>Total Financing Uses</b>	<b>\$2,091,138</b>	<b>\$2,532,811</b>	<b>\$2,860,834</b>	<b>\$328,023</b>	<b>13.0%</b>
<b>Revenue</b>	<b>\$2,065,977</b>	<b>\$1,948,886</b>	<b>\$2,053,000</b>	<b>\$104,114</b>	<b>5.3%</b>
<b>Total Revenue</b>	<b>\$2,065,977</b>	<b>\$1,948,886</b>	<b>\$2,053,000</b>	<b>\$104,114</b>	<b>5.3%</b>
<b>Total Use of Fund Balance</b>	<b>\$583,925</b>	<b>\$583,925</b>	<b>\$807,834</b>	<b>\$223,909</b>	<b>38.3%</b>
<b>Total Financing Sources</b>	<b>\$2,649,902</b>	<b>\$2,532,811</b>	<b>\$2,860,834</b>	<b>\$328,023</b>	<b>13.0%</b>
<b>Net Cost</b>	<b>\$(558,764)</b>	<b>\$—</b>	<b>\$—</b>	<b>\$—</b>	<b>—%</b>

## Budget Unit – Budget by Object

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Object</b>					
Services & Supplies	\$1,366,602	\$1,808,275	\$2,860,834	\$1,052,559	58.2%
<b>Gross Expenditures/Appropriations</b>	<b>\$1,366,602</b>	<b>\$1,808,275</b>	<b>\$2,860,834</b>	<b>\$1,052,559</b>	<b>58.2%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$1,366,602</b>	<b>\$1,808,275</b>	<b>\$2,860,834</b>	<b>\$1,052,559</b>	<b>58.2%</b>
Provision for Reserves	\$724,536	\$724,536	\$—	\$(724,536)	(100.0)%
<b>Total Financing Uses</b>	<b>\$2,091,138</b>	<b>\$2,532,811</b>	<b>\$2,860,834</b>	<b>\$328,023</b>	<b>13.0%</b>
Licenses, Permits & Franchises	\$2,006,516	\$1,911,524	\$2,013,000	\$101,476	5.3%
Revenue from Use Of Money & Property	\$41,313	\$13,000	\$15,000	\$2,000	15.4%
Charges for Services	\$(29)	\$—	\$—	\$—	—%
Miscellaneous Revenues	\$18,176	\$24,362	\$25,000	\$638	2.6%
<b>Revenue</b>	<b>\$2,065,977</b>	<b>\$1,948,886</b>	<b>\$2,053,000</b>	<b>\$104,114</b>	<b>5.3%</b>
<b>Total Revenue</b>	<b>\$2,065,977</b>	<b>\$1,948,886</b>	<b>\$2,053,000</b>	<b>\$104,114</b>	<b>5.3%</b>
Reserve Release	\$—	\$—	\$249,070	\$249,070	—%
Fund Balance	\$583,925	\$583,925	\$558,764	\$(25,161)	(4.3)%
<b>Total Use of Fund Balance</b>	<b>\$583,925</b>	<b>\$583,925</b>	<b>\$807,834</b>	<b>\$223,909</b>	<b>38.3%</b>
<b>Total Financing Sources</b>	<b>\$2,649,902</b>	<b>\$2,532,811</b>	<b>\$2,860,834</b>	<b>\$328,023</b>	<b>13.0%</b>
<b>Net Cost</b>	<b>\$(558,764)</b>	<b>\$—</b>	<b>\$—</b>	<b>\$—</b>	<b>—%</b>

## Emergency Services

### Budget Unit Functions & Responsibilities

The **Office of Emergency Services** (OES) coordinates the countywide response to large scale incidents and disasters. Under the direction of the Chief of Emergency Services, OES develops, coordinates and implements plans and procedures for local emergency services activities; performs a variety of activities related to mitigation, preparedness, recovery and response to incidents or disasters; facilitates, coordinates and delivers emergency management training to the County and the Operational Area; provides 24 hour emergency response to assist local first responders including law enforcement and fire departments and coordinates all resources in the region in the event of disaster; administers homeland security grants for the region and manages the emergency operations center for the County and the Operational Area.

Responsibilities include development of Sacramento's Emergency Response Plan and annexes, and the coordination of that plan with the County's emergency response organization and other local, state, and federal agencies in order to mitigate, prepare for, respond to, and recover from the effects of a natural, technological or human-caused disaster. OES provides for the coordination of Operational Area (OA) resources, information, and priorities among local governments within the County and between local governments and the state. Programs include:

- Grant Projects
- OES Administration

### Budget Unit – Budget by Program

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Program</b>					
Grant Projects	\$4,408,911	\$12,161,848	\$9,919,856	\$(2,241,992)	(18.4)%
SacOES Admin	\$2,933,740	\$3,689,144	\$3,384,674	\$(304,470)	(8.3)%
<b>Gross Expenditures/Appropriations</b>	<b>\$7,342,652</b>	<b>\$15,850,992</b>	<b>\$13,304,530</b>	<b>\$(2,546,462)</b>	<b>(16.1)%</b>
<b>Total Intrafund Reimbursements</b>	<b>\$(1,969,697)</b>	<b>\$(5,522,089)</b>	<b>\$(4,404,606)</b>	<b>\$1,117,483</b>	<b>(20.2)%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$5,372,955</b>	<b>\$10,328,903</b>	<b>\$8,899,924</b>	<b>\$(1,428,979)</b>	<b>(13.8)%</b>
<b>Revenue</b>	<b>\$3,671,118</b>	<b>\$7,620,320</b>	<b>\$6,435,296</b>	<b>\$(1,185,024)</b>	<b>(15.6)%</b>
<b>Total Interfund Reimbursements</b>	<b>\$64,800</b>	<b>\$74,800</b>	<b>\$67,728</b>	<b>\$(7,072)</b>	<b>(9.5)%</b>
<b>Total Revenue</b>	<b>\$3,735,918</b>	<b>\$7,695,120</b>	<b>\$6,503,024</b>	<b>\$(1,192,096)</b>	<b>(15.5)%</b>
<b>Net Cost</b>	<b>\$1,637,037</b>	<b>\$2,633,783</b>	<b>\$2,396,900</b>	<b>\$(236,883)</b>	<b>(9.0)%</b>
Positions	11.0	11.0	11.0	—	—%

## Budget Unit – Budget by Object

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Object</b>					
Salaries & Benefits	\$1,813,533	\$2,031,787	\$2,034,566	\$2,779	0.1%
Services & Supplies	\$2,109,490	\$6,312,201	\$5,128,695	\$(1,183,506)	(18.7)%
Other Charges	\$502,342	\$756,437	\$743,985	\$(12,452)	(1.6)%
Equipment	\$407,278	\$492,883	\$225,000	\$(267,883)	(54.4)%
Intrafund Charges	\$2,510,009	\$6,257,684	\$5,172,284	\$(1,085,400)	(17.3)%
<b>Gross Expenditures/Appropriations</b>	<b>\$7,342,652</b>	<b>\$15,850,992</b>	<b>\$13,304,530</b>	<b>\$(2,546,462)</b>	<b>(16.1)%</b>
Other Intrafund Reimbursements	\$(239,835)	\$(245,751)	\$(247,018)	\$(1,267)	0.5%
Intrafund Reimbursements within Department	\$(1,729,861)	\$(5,276,338)	\$(4,157,588)	\$1,118,750	(21.2)%
<b>Total Intrafund Reimbursements</b>	<b>\$(1,969,697)</b>	<b>\$(5,522,089)</b>	<b>\$(4,404,606)</b>	<b>\$1,117,483</b>	<b>(20.2)%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$5,372,955</b>	<b>\$10,328,903</b>	<b>\$8,899,924</b>	<b>\$(1,428,979)</b>	<b>(13.8)%</b>
Intergovernmental Revenues	\$4,510,188	\$7,610,320	\$6,435,296	\$(1,175,024)	(15.4)%
Miscellaneous Revenues	\$(839,070)	\$10,000	\$—	\$(10,000)	(100.0)%
<b>Revenue</b>	<b>\$3,671,118</b>	<b>\$7,620,320</b>	<b>\$6,435,296</b>	<b>\$(1,185,024)</b>	<b>(15.6)%</b>
Other Interfund Reimbursements	\$64,800	\$74,800	\$67,728	\$(7,072)	(9.5)%
<b>Total Interfund Reimbursements</b>	<b>\$64,800</b>	<b>\$74,800</b>	<b>\$67,728</b>	<b>\$(7,072)</b>	<b>(9.5)%</b>
<b>Total Revenue</b>	<b>\$3,735,918</b>	<b>\$7,695,120</b>	<b>\$6,503,024</b>	<b>\$(1,192,096)</b>	<b>(15.5)%</b>
<b>Net Cost</b>	<b>\$1,637,037</b>	<b>\$2,633,783</b>	<b>\$2,396,900</b>	<b>\$(236,883)</b>	<b>(9.0)%</b>
Positions	11.0	11.0	11.0	—	—%

## Summary of Approved Growth by Program

Program	Gross Appropriations	Intrafund Reimbursements	Total Revenue	Net Cost	FTE
SacOES Admin	28,786	—	—	28,786	—

## Summary of Approved Reductions by Program

Program	Gross Appropriations	Intrafund Reimbursements	Total Revenue	Net Cost	FTE
SacOES Admin	(66,754)	—	—	(66,754)	—

## Grant Projects

### Program Overview

**Grant Projects** obtains, administers, and disperses federal and state grant funds on behalf of the operational area to enhance emergency management capabilities in Sacramento County in the areas of planning, communication, equipment acquisition, flood planning, training and exercises for County staff and other operational area partners focusing on projects with regional benefits.

### Program Budget by Object

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
Appropriations by Object					
Salaries & Benefits	\$71,473	\$—	\$30,875	\$30,875	—%
Services & Supplies	\$954,923	\$4,693,455	\$3,811,713	\$(881,742)	(18.8)%
Other Charges	\$502,342	\$756,437	\$743,985	\$(12,452)	(1.6)%
Equipment	\$407,278	\$492,883	\$225,000	\$(267,883)	(54.4)%
Intrafund Charges	\$2,472,895	\$6,219,073	\$5,108,283	\$(1,110,790)	(17.9)%
Gross Expenditures/Appropriations	\$4,408,911	\$12,161,848	\$9,919,856	\$(2,241,992)	(18.4)%
Intrafund Reimbursements within Department	\$(1,729,861)	\$(5,231,338)	\$(4,112,588)	\$1,118,750	(21.4)%
Total Intrafund Reimbursements	\$(1,729,861)	\$(5,231,338)	\$(4,112,588)	\$1,118,750	(21.4)%
Total Expenditures/Appropriations	\$2,679,050	\$6,930,510	\$5,807,268	\$(1,123,242)	(16.2)%
Intergovernmental Revenues	\$3,535,120	\$6,930,510	\$5,807,268	\$(1,123,242)	(16.2)%
Miscellaneous Revenues	\$(856,070)	\$—	\$—	\$—	—%
Revenue	\$2,679,050	\$6,930,510	\$5,807,268	\$(1,123,242)	(16.2)%
Total Revenue	\$2,679,050	\$6,930,510	\$5,807,268	\$(1,123,242)	(16.2)%
Net Cost	\$(0)	\$—	\$—	\$—	—%

## SacOES Admin

### Program Overview

**Sacramento County Office of Emergency Services (SacOES) Administration** develops and maintains Sacramento County's Emergency Operations Plan, annexes to the plan and supporting communications plan, and coordinates the plan and all emergency management issues with the County's emergency response organization and other local, state and federal agencies. SacOES plans, prepares, trains, and exercises to ensure the readiness of the County's emergency response organization; provides operational area coordination for cities and special districts; acts as the conduit between local government and the state emergency services organization for the coordination of resources; provides and maintains a functional emergency operations center for Sacramento County and the Operational Area as a suitable location for emergency management during disasters; coordinates alerts and warnings, public information, management of critical resources, and situational awareness for establishing priorities for management of emergencies; and provides for coordination among responding jurisdictions, agencies, and levels of government to protect people, property and the environment, and coordinates recovery from disasters, as well as providing information and priorities during disasters.

### Program Budget by Object

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Object</b>					
Salaries & Benefits	\$1,742,060	\$2,031,787	\$2,003,691	\$(28,096)	(1.4)%
Services & Supplies	\$1,154,567	\$1,618,746	\$1,316,982	\$(301,764)	(18.6)%
Intrafund Charges	\$37,113	\$38,611	\$64,001	\$25,390	65.8%
<b>Gross Expenditures/Appropriations</b>	<b>\$2,933,740</b>	<b>\$3,689,144</b>	<b>\$3,384,674</b>	<b>\$(304,470)</b>	<b>(8.3)%</b>
Other Intrafund Reimbursements	\$(239,835)	\$(245,751)	\$(247,018)	\$(1,267)	0.5%
Intrafund Reimbursements within Department	\$—	\$(45,000)	\$(45,000)	\$—	—%
<b>Total Intrafund Reimbursements</b>	<b>\$(239,835)</b>	<b>\$(290,751)</b>	<b>\$(292,018)</b>	<b>\$(1,267)</b>	<b>0.4%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$2,693,905</b>	<b>\$3,398,393</b>	<b>\$3,092,656</b>	<b>\$(305,737)</b>	<b>(9.0)%</b>
Intergovernmental Revenues	\$975,068	\$679,810	\$628,028	\$(51,782)	(7.6)%
Miscellaneous Revenues	\$17,000	\$10,000	\$—	\$(10,000)	(100.0)%
<b>Revenue</b>	<b>\$992,068</b>	<b>\$689,810</b>	<b>\$628,028</b>	<b>\$(61,782)</b>	<b>(9.0)%</b>
Other Interfund Reimbursements	\$64,800	\$74,800	\$67,728	\$(7,072)	(9.5)%
<b>Total Interfund Reimbursements</b>	<b>\$64,800</b>	<b>\$74,800</b>	<b>\$67,728</b>	<b>\$(7,072)</b>	<b>(9.5)%</b>
<b>Total Revenue</b>	<b>\$1,056,868</b>	<b>\$764,610</b>	<b>\$695,756</b>	<b>\$(68,854)</b>	<b>(9.0)%</b>
<b>Net Cost</b>	<b>\$1,637,037</b>	<b>\$2,633,783</b>	<b>\$2,396,900</b>	<b>\$(236,883)</b>	<b>(9.0)%</b>
Positions	11.0	11.0	11.0	—	—%



## Approved Growth Detail for the Program

	Gross Appropriations	Intrafund Reimbursements	Total Revenue	Net Cost	FTE
<b>OES - Funding for AB1638 – Translation Compliance</b>					
	28,786	—	—	28,786	—

Add 24/7 translation and interpretation services during disasters. AB 1638 mandates that “the local agency provide information related to the emergency in English and in all languages spoken jointly by 5 percent or more of the population that speaks English less than very well.” Translation services are based on historical averages of emergency messages sent and word count, along with real-time interpretation services in the Emergency Operations Center. Beginning January 1, 2027, agencies will be reviewed/audited every three years to determine the extent to which they are complying with the law. Non-compliance could result in potential lawsuits and liability if there is a failure to provide proper translation of an alert or warning of an event that results in injury or death. Funding for this mandate has not been allocated by the State. Working with the Department of Finance, the Department intends to file these costs with the Commission on State Mandates to seek reimbursement.

## Approved Reduction Detail for the Program

	Gross Appropriations	Intrafund Reimbursements	Total Revenue	Net Cost	FTE
<b>OES - Cancel Volunteer Management Software Contract (Categorical)</b>					
	(5,000)	—	—	(5,000)	—

Get Connected by Galaxy Digital provides Sacramento County’s Volunteer management software for full-service administration of volunteers and volunteer opportunities. Sacramento County Office of Emergency Service’s Volunteer Program Specialist manages over 500 volunteers, numerous volunteer opportunities each year, recruiting, background checks, swearing in/registering volunteers as Disaster Service Workers, scheduling volunteers for shifts, sending notifications, and tracking volunteer hours for reimbursement accountability during declared/proclaimed disasters. Without Get Connected, this would not be feasible for one person. Also, during disasters, Get Connected can be used to register spontaneous volunteers for immediate deployment. This program has been funded under the American Rescue Plan Act (ARPA) grant for the last 3 years. With the completion of ARPA grant funds, there are no grant resources to continue the program.

<b>OES - Reduce Extra Help - Student Intern Program</b>					
	(61,754)	—	—	(61,754)	—

Reduction of Extra Help – Student Internship Program. Student Interns work a maximum of 24 hours/week (2 positions). Reduction will eliminate the program. Since program inception, one intern accepted a planner position with Sacramento County (thereby increasing access to county positions while building internal preparedness knowledge), one was hired as an emergency analyst for a transit organization, one joined a neighboring county’s public safety organization, and one resumed university. Interns conduct multi-hazards research, assist in plan development in areas such as disaster housing and drought resilience (per SB 552). They organize disaster recovery data, aggregate and update materials for the OES Duty Officer program and EOC, and manage materials for OES’ national accreditation. Elimination will jeopardize essential project deliverables, some statutorily mandated. This cut removes invaluable experiential learning opportunities for our community’s students.

## OES-Restricted Revenues

### Budget Unit Functions & Responsibilities

The **Office of Emergency Services (OES) – Restricted Revenues** budget, provides financing for certain projects and programs administered by OES. In addition, grant allocations that were received and not spent in the same fiscal year, and are carried over from the prior fiscal years are budgeted in this budget unit. These grant allocations are not on a reimbursement basis. This Budget Unit was created in FY 2021-22 for grant funding, with two additional programs added in FY 2022-23. Programs include:

- Advance Grants
- Emergency Response Systems

### Budget Unit – Budget by Program

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Program</b>					
Advance Grants	\$64,800	\$373,634	\$313,363	\$(60,271)	(16.1)%
Emergency Response Systems	\$—	\$66,547	\$88,496	\$21,949	33.0%
<b>Gross Expenditures/Appropriations</b>	<b>\$64,800</b>	<b>\$440,181</b>	<b>\$401,859</b>	<b>\$(38,322)</b>	<b>(8.7)%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$64,800</b>	<b>\$440,181</b>	<b>\$401,859</b>	<b>\$(38,322)</b>	<b>(8.7)%</b>
<b>Total Financing Uses</b>	<b>\$64,800</b>	<b>\$440,181</b>	<b>\$401,859</b>	<b>\$(38,322)</b>	<b>(8.7)%</b>
<b>Revenue</b>	<b>\$31,043</b>	<b>\$19,454</b>	<b>\$14,888</b>	<b>\$(4,566)</b>	<b>(23.5)%</b>
<b>Total Revenue</b>	<b>\$31,043</b>	<b>\$19,454</b>	<b>\$14,888</b>	<b>\$(4,566)</b>	<b>(23.5)%</b>
<b>Total Use of Fund Balance</b>	<b>\$420,727</b>	<b>\$420,727</b>	<b>\$386,971</b>	<b>\$(33,756)</b>	<b>(8.0)%</b>
<b>Total Financing Sources</b>	<b>\$451,770</b>	<b>\$440,181</b>	<b>\$401,859</b>	<b>\$(38,322)</b>	<b>(8.7)%</b>
<b>Net Cost</b>	<b>\$(386,970)</b>	<b>\$—</b>	<b>\$—</b>	<b>\$—</b>	<b>—%</b>

## Budget Unit – Budget by Object

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Object</b>					
Interfund Charges	\$64,800	\$74,800	\$67,728	\$(7,072)	(9.5)%
Appropriation for Contingencies	\$—	\$365,381	\$334,131	\$(31,250)	(8.6)%
<b>Gross Expenditures/Appropriations</b>	<b>\$64,800</b>	<b>\$440,181</b>	<b>\$401,859</b>	<b>\$(38,322)</b>	<b>(8.7)%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$64,800</b>	<b>\$440,181</b>	<b>\$401,859</b>	<b>\$(38,322)</b>	<b>(8.7)%</b>
<b>Total Financing Uses</b>	<b>\$64,800</b>	<b>\$440,181</b>	<b>\$401,859</b>	<b>\$(38,322)</b>	<b>(8.7)%</b>
Revenue from Use Of Money & Property	\$17,248	\$12,954	\$8,388	\$(4,566)	(35.2)%
Intergovernmental Revenues	\$13,795	\$6,500	\$6,500	\$—	—%
<b>Revenue</b>	<b>\$31,043</b>	<b>\$19,454</b>	<b>\$14,888</b>	<b>\$(4,566)</b>	<b>(23.5)%</b>
<b>Total Revenue</b>	<b>\$31,043</b>	<b>\$19,454</b>	<b>\$14,888</b>	<b>\$(4,566)</b>	<b>(23.5)%</b>
Fund Balance	\$420,727	\$420,727	\$386,971	\$(33,756)	(8.0)%
<b>Total Use of Fund Balance</b>	<b>\$420,727</b>	<b>\$420,727</b>	<b>\$386,971</b>	<b>\$(33,756)</b>	<b>(8.0)%</b>
<b>Total Financing Sources</b>	<b>\$451,770</b>	<b>\$440,181</b>	<b>\$401,859</b>	<b>\$(38,322)</b>	<b>(8.7)%</b>
<b>Net Cost</b>	<b>\$(386,970)</b>	<b>\$—</b>	<b>\$—</b>	<b>\$—</b>	<b>—%</b>

## Advance Grants

### Program Overview

**Advance Grants** provides financing for certain projects and programs administered by the Office of Emergency Services. Grants when received in advance, and not on a reimbursement basis are included in this budget unit as well as funding for medical supplies and staffing that originated from a refund from Stericycle for returned pharmaceuticals. The pharmaceuticals were originally purchased with federal grant funding. The Stericycle funds are restricted to uses for medical supplies and staffing including supporting the Sacramento County Medical Reserve Corps.

### Program Budget by Object

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
Appropriations by Object					
Interfund Charges	\$64,800	\$64,800	\$57,728	\$(7,072)	(10.9)%
Appropriation for Contingencies	\$—	\$308,834	\$255,635	\$(53,199)	(17.2)%
Gross Expenditures/Appropriations	\$64,800	\$373,634	\$313,363	\$(60,271)	(16.1)%
Total Expenditures/Appropriations	\$64,800	\$373,634	\$313,363	\$(60,271)	(16.1)%
Total Financing Uses	\$64,800	\$373,634	\$313,363	\$(60,271)	(16.1)%
Revenue from Use Of Money & Property	\$9,201	\$9,072	\$4,400	\$(4,672)	(51.5)%
Revenue	\$9,201	\$9,072	\$4,400	\$(4,672)	(51.5)%
Total Revenue	\$9,201	\$9,072	\$4,400	\$(4,672)	(51.5)%
Fund Balance	\$364,562	\$364,562	\$308,963	\$(55,599)	(15.3)%
Total Use of Fund Balance	\$364,562	\$364,562	\$308,963	\$(55,599)	(15.3)%
Total Financing Sources	\$373,763	\$373,634	\$313,363	\$(60,271)	(16.1)%
Net Cost	\$(308,963)	\$—	\$—	\$—	—%

## Emergency Response Systems

### Program Overview

This fund is comprised of two programs, (1) the mass alert and public warning system and (2) the crisis incident management system. The mass alert and public warning system is operated and maintained by emergency services for use by its staff and local emergency management partners and is used to disseminate high-volume text, phone, and email alerts to the public and employees. The crisis incident management system is operated and maintained by Emergency Services for use by its staff and local emergency management partners for the purpose of managing, monitoring, and archiving emergency responses and activities. Both programs include funds received by Emergency Services and primary and secondary users within the County to cover costs outside of the annual software maintenance fee, such as system upgrades or training.

### Program Budget by Object

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Object</b>					
Interfund Charges	\$—	\$10,000	\$10,000	\$—	—%
Appropriation for Contingencies	\$—	\$56,547	\$78,496	\$21,949	38.8%
<b>Gross Expenditures/Appropriations</b>	<b>\$—</b>	<b>\$66,547</b>	<b>\$88,496</b>	<b>\$21,949</b>	<b>33.0%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$—</b>	<b>\$66,547</b>	<b>\$88,496</b>	<b>\$21,949</b>	<b>33.0%</b>
<b>Total Financing Uses</b>	<b>\$—</b>	<b>\$66,547</b>	<b>\$88,496</b>	<b>\$21,949</b>	<b>33.0%</b>
Revenue from Use Of Money & Property	\$8,047	\$3,882	\$3,988	\$106	2.7%
Intergovernmental Revenues	\$13,795	\$6,500	\$6,500	\$—	—%
<b>Revenue</b>	<b>\$21,842</b>	<b>\$10,382</b>	<b>\$10,488</b>	<b>\$106</b>	<b>1.0%</b>
<b>Total Revenue</b>	<b>\$21,842</b>	<b>\$10,382</b>	<b>\$10,488</b>	<b>\$106</b>	<b>1.0%</b>
Fund Balance	\$56,165	\$56,165	\$78,008	\$21,843	38.9%
<b>Total Use of Fund Balance</b>	<b>\$56,165</b>	<b>\$56,165</b>	<b>\$78,008</b>	<b>\$21,843</b>	<b>38.9%</b>
<b>Total Financing Sources</b>	<b>\$78,007</b>	<b>\$66,547</b>	<b>\$88,496</b>	<b>\$21,949</b>	<b>33.0%</b>
<b>Net Cost</b>	<b>\$(78,007)</b>	<b>\$—</b>	<b>\$—</b>	<b>\$—</b>	<b>—%</b>

## **General Services**

### **Budget Unit Functions & Responsibilities**

The **Department of General Services** (DGS) provides many of the essential centralized support services that county departments require ensuring that their daily operations can be accomplished and their missions achieved. Centralizing these services provides the framework for a quality driven organization, more accurate reporting of diverse activities, and maintains the clear identity and integrity of the separate funds that finance department activities.

DGS provides a broad array of internal support services that facilitate the operation of the County's agencies and departments in their efforts to provide services to the community. These services include alarm services; security services; facility maintenance services; facility planning services; architectural services; energy management services; contract and purchasing services; real estate services; fleet and parking services; and other support services such as printing and scanning, U.S. mail and inter-office messenger services, surplus property and recycling services, and warehousing and records management services. The programs are:

- Administration
- Architectural Services
- Central Purchasing
- Facilities Management
- Fleet Services
- Real Estate
- Support Services

## Budget Unit – Budget by Program

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Program</b>					
Administration	\$7,633,250	\$8,168,845	\$8,671,992	\$503,147	6.2%
Architectural Services	\$4,630,139	\$5,993,604	\$6,207,606	\$214,002	3.6%
Central Purchasing	\$4,340,026	\$4,652,233	\$4,913,404	\$261,171	5.6%
Facilities Management	\$66,473,680	\$71,518,087	\$73,526,011	\$2,007,924	2.8%
Fleet Services	\$74,060,931	\$85,614,650	\$89,540,699	\$3,926,049	4.6%
Real Estate	\$54,237,175	\$57,069,306	\$57,372,189	\$302,883	0.5%
Support Services	\$8,178,393	\$9,456,616	\$9,389,875	\$(66,741)	(0.7)%
<b>Gross Expenditures/Appropriations</b>	<b>\$219,553,594</b>	<b>\$242,473,341</b>	<b>\$249,621,776</b>	<b>\$7,148,435</b>	<b>2.9%</b>
<b>Total Intrafund Reimbursements</b>	<b>\$(30,879,957)</b>	<b>\$(33,534,897)</b>	<b>\$(34,073,092)</b>	<b>\$(538,195)</b>	<b>1.6%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$188,673,637</b>	<b>\$208,938,444</b>	<b>\$215,548,684</b>	<b>\$6,610,240</b>	<b>3.2%</b>
<b>Revenue</b>	<b>\$189,109,174</b>	<b>\$205,261,256</b>	<b>\$210,574,588</b>	<b>\$5,313,332</b>	<b>2.6%</b>
<b>Total Revenue</b>	<b>\$189,109,174</b>	<b>\$205,261,256</b>	<b>\$210,574,588</b>	<b>\$5,313,332</b>	<b>2.6%</b>
<b>Net Cost</b>	<b>\$(435,536)</b>	<b>\$3,677,188</b>	<b>\$4,974,096</b>	<b>\$1,296,908</b>	<b>35.3%</b>
Positions	478.0	478.0	478.0	—	—%

## Budget Unit – Budget by Object

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
Appropriations by Object					
Salaries & Benefits	\$64,882,707	\$72,078,212	\$73,001,504	\$923,292	1.3%
Services & Supplies	\$104,947,589	\$115,714,631	\$120,296,353	\$4,581,722	4.0%
Other Charges	\$14,022,113	\$16,002,936	\$16,908,089	\$905,153	5.7%
Equipment	\$122,303	\$271,654	\$290,000	\$18,346	6.8%
Interfund Charges	\$770,991	\$771,011	\$770,854	\$(157)	(0.0)%
Intrafund Charges	\$31,058,673	\$33,534,897	\$34,254,976	\$720,079	2.1%
Cost of Goods Sold	\$3,749,218	\$4,100,000	\$4,100,000	\$—	—%
Gross Expenditures/Appropriations	\$219,553,594	\$242,473,341	\$249,621,776	\$7,148,435	2.9%
Other Intrafund Reimbursements	\$(19,706,957)	\$(5,750,650)	\$(5,701,963)	\$48,687	(0.8)%
Intrafund Reimbursements within Department	\$(11,172,999)	\$(27,784,247)	\$(28,371,129)	\$(586,882)	2.1%
Total Intrafund Reimbursements	\$(30,879,957)	\$(33,534,897)	\$(34,073,092)	\$(538,195)	1.6%
Total Expenditures/Appropriations	\$188,673,637	\$208,938,444	\$215,548,684	\$6,610,240	3.2%
Revenue from Use Of Money & Property	\$504	\$—	\$—	\$—	—%
Charges for Services	\$184,984,842	\$199,653,615	\$205,070,568	\$5,416,953	2.7%
Miscellaneous Revenues	\$4,116,717	\$5,607,641	\$5,504,020	\$(103,621)	(1.8)%
Other Financing Sources	\$7,110	\$—	\$—	\$—	—%
Revenue	\$189,109,174	\$205,261,256	\$210,574,588	\$5,313,332	2.6%
Total Revenue	\$189,109,174	\$205,261,256	\$210,574,588	\$5,313,332	2.6%
Net Cost	\$(435,536)	\$3,677,188	\$4,974,096	\$1,296,908	35.3%
Positions	478.0	478.0	478.0	—	—%

## Summary of Approved Growth by Program

Program	Gross Appropriations	Intrafund Reimbursements	Total Revenue	Net Cost	FTE
Administration	460,546	(264,638)	195,908	—	2.0
Facilities Management	385,192	109,543	230,097	264,638	(1.0)
Fleet Services	1,356,349	—	1,356,349	—	—



## Administration

### Program Overview

**Administration** plans, directs and controls activities for the department. This program provides departmental accounting, budget and analysis services. This program also performs management and system coordination for departmental projects including information systems analysis, fiscal impact analysis, solution design, resource scheduling, application programming and stakeholder communication.

### Program Budget by Object

				Change from FY 2024-2025 Adopted Budget	
	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	\$	%
Appropriations by Object					
Salaries & Benefits	\$5,653,605	\$5,532,726	\$6,137,972	\$605,246	10.9%
Services & Supplies	\$1,226,577	\$1,617,275	\$1,486,289	\$(130,986)	(8.1)%
Other Charges	\$1,355	\$251,360	\$250,339	\$(1,021)	(0.4)%
Intrafund Charges	\$751,712	\$767,484	\$797,392	\$29,908	3.9%
Gross Expenditures/Appropriations	\$7,633,250	\$8,168,845	\$8,671,992	\$503,147	6.2%
Other Intrafund Reimbursements	\$(6,451)	\$(1,636)	\$(5,390)	\$(3,754)	229.5%
Intrafund Reimbursements within Department	\$(5,746,297)	\$(5,720,216)	\$(6,037,164)	\$(316,948)	5.5%
Total Intrafund Reimbursements	\$(5,752,748)	\$(5,721,852)	\$(6,042,554)	\$(320,702)	5.6%
Total Expenditures/Appropriations	\$1,880,502	\$2,446,993	\$2,629,438	\$182,445	7.5%
Charges for Services	\$1,905,023	\$1,901,394	\$2,148,547	\$247,153	13.0%
Miscellaneous Revenues	\$23,877	\$288,522	\$230,891	\$(57,631)	(20.0)%
Revenue	\$1,928,900	\$2,189,916	\$2,379,438	\$189,522	8.7%
Total Revenue	\$1,928,900	\$2,189,916	\$2,379,438	\$189,522	8.7%
Net Cost	\$(48,398)	\$257,077	\$250,000	\$(7,077)	(2.8)%
Positions	30.0	30.0	32.0	2.0	6.7%

## Approved Growth Detail for the Program

	<b>Gross Appropriations</b>	<b>Intrafund Reimbursements</b>	<b>Total Revenue</b>	<b>Net Cost</b>	<b>FTE</b>
<b>DGS - Add 1.0 FTE Deputy Director - Administration</b>					
	264,638	(264,638)	—	—	1.0
Add 1.0 FTE Deputy Director of General Services and related costs to manage the Department of General Services (DGS) work related to the County's compliance with the Mays Consent Decree. This position also will manage DGS work related to the County's facility capital asset planning process, including but not limited to developing data-driven strategies to guide the prioritization and scoping of capital projects, establishing decision-making criteria, and identifying potential funding sources and analytic tools for continuously improving the process. This position will spearhead the ongoing improvement of capital asset data strategies based on condition, performance, criticality, safety, impact on service reliability, user experience, access, resiliency, and other relevant considerations. This request will be funded in the first year (FY 2025-26) with retained earnings. After the first year, funding for the ongoing costs will be provided by passing through the costs in the Facility Use Allocation. The ongoing cost will be \$254,638 with a one-time cost of \$10,000.					
<b>DGS - Add 1.0 FTE Senior Planner - Administration</b>					
	195,908	—	195,908	—	1.0
Add 1.0 FTE Senior Planner and related costs to coordinate and manage Department of General Services (DGS) work related to the implementation of the County's Climate Action Plan. This request is funded with full reimbursement from the Capital Construction Fund. The ongoing cost will be \$185,908 with a one-time cost of \$10,000. This request is contingent upon approval of a linked growth request in the Capital Construction Fund budget (BU 3100000).					

## Architectural Services

### Program Overview

**Architectural Services** provides architectural and engineering design services for county construction, alterations and improvements. These services include: feasibility studies; facility programming; architectural design and programming; mechanical engineering; electrical engineering; civil engineering; space planning; interior design; modular furniture design and installation; environmental services; and the Job Order Contracting (JOC) Program.

### Program Budget by Object

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Object</b>					
Salaries & Benefits	\$3,190,044	\$4,423,369	\$4,358,873	\$(64,496)	(1.5)%
Services & Supplies	\$487,721	\$432,072	\$677,867	\$245,795	56.9%
Other Charges	\$5,346	\$5,350	\$4,901	\$(449)	(8.4)%
Intrafund Charges	\$947,028	\$1,132,813	\$1,165,965	\$33,152	2.9%
<b>Gross Expenditures/Appropriations</b>	<b>\$4,630,139</b>	<b>\$5,993,604</b>	<b>\$6,207,606</b>	<b>\$214,002</b>	<b>3.6%</b>
Other Intrafund Reimbursements	\$(17,055)	\$(20,500)	\$(20,500)	\$—	—%
<b>Total Intrafund Reimbursements</b>	<b>\$(17,055)</b>	<b>\$(20,500)</b>	<b>\$(20,500)</b>	<b>\$—</b>	<b>—%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$4,613,084</b>	<b>\$5,973,104</b>	<b>\$6,187,106</b>	<b>\$214,002</b>	<b>3.6%</b>
Charges for Services	\$4,818,104	\$5,973,104	\$5,987,106	\$14,002	0.2%
<b>Revenue</b>	<b>\$4,818,104</b>	<b>\$5,973,104</b>	<b>\$5,987,106</b>	<b>\$14,002</b>	<b>0.2%</b>
<b>Total Revenue</b>	<b>\$4,818,104</b>	<b>\$5,973,104</b>	<b>\$5,987,106</b>	<b>\$14,002</b>	<b>0.2%</b>
<b>Net Cost</b>	<b>\$(205,020)</b>	<b>\$—</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>—%</b>
Positions	22.0	22.0	22.0	—	—%

## Central Purchasing

### Program Overview

**Central Purchasing** provides centralized procurement services, coordinates the procurement card program, and prepares complex legal contracts and agreements for county agencies and departments to complete construction projects.

### Program Budget by Object

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Object</b>					
Salaries & Benefits	\$3,082,991	\$3,281,118	\$3,497,803	\$216,685	6.6%
Services & Supplies	\$635,229	\$682,504	\$752,128	\$69,624	10.2%
Intrafund Charges	\$621,806	\$688,611	\$663,473	\$(25,138)	(3.7)%
<b>Gross Expenditures/Appropriations</b>	<b>\$4,340,026</b>	<b>\$4,652,233</b>	<b>\$4,913,404</b>	<b>\$261,171</b>	<b>5.6%</b>
Other Intrafund Reimbursements	\$(649,676)	\$(979,949)	\$(862,623)	\$117,326	(12.0)%
Intrafund Reimbursements within Department	\$(180,492)	\$(211,420)	\$(185,195)	\$26,225	(12.4)%
<b>Total Intrafund Reimbursements</b>	<b>\$(830,169)</b>	<b>\$(1,191,369)</b>	<b>\$(1,047,818)</b>	<b>\$143,551</b>	<b>(12.0)%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$3,509,857</b>	<b>\$3,460,864</b>	<b>\$3,865,586</b>	<b>\$404,722</b>	<b>11.7%</b>
Charges for Services	\$3,022,835	\$3,387,864	\$3,669,887	\$282,023	8.3%
Miscellaneous Revenues	\$234,078	\$8,000	\$8,000	\$—	—%
<b>Revenue</b>	<b>\$3,256,912</b>	<b>\$3,395,864</b>	<b>\$3,677,887</b>	<b>\$282,023</b>	<b>8.3%</b>
<b>Total Revenue</b>	<b>\$3,256,912</b>	<b>\$3,395,864</b>	<b>\$3,677,887</b>	<b>\$282,023</b>	<b>8.3%</b>
<b>Net Cost</b>	<b>\$252,945</b>	<b>\$65,000</b>	<b>\$187,699</b>	<b>\$122,699</b>	<b>188.8%</b>
Positions	22.0	22.0	22.0	—	—%

## Facilities Management

### Program Overview

**Facilities Management** provides facility maintenance, security functions, and facility planning services to county agencies and departments.

### Program Budget by Object

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Object</b>					
Salaries & Benefits	\$34,756,204	\$38,173,896	\$38,334,081	\$160,185	0.4%
Services & Supplies	\$26,655,903	\$27,984,772	\$29,875,738	\$1,890,966	6.8%
Other Charges	\$423,493	\$444,150	\$58,204	\$(385,946)	(86.9)%
Equipment	\$10,990	\$21,654	\$40,000	\$18,346	84.7%
Interfund Charges	\$80,655	\$80,655	\$80,218	\$(437)	(0.5)%
Intrafund Charges	\$4,546,436	\$4,812,960	\$5,137,770	\$324,810	6.7%
<b>Gross Expenditures/Appropriations</b>	<b>\$66,473,680</b>	<b>\$71,518,087</b>	<b>\$73,526,011</b>	<b>\$2,007,924</b>	<b>2.8%</b>
Other Intrafund Reimbursements	\$(2,238,089)	\$(2,341,540)	\$(2,391,088)	\$(49,548)	2.1%
Intrafund Reimbursements within Department	\$(724)	\$(126,480)	\$(17,333)	\$109,147	(86.3)%
<b>Total Intrafund Reimbursements</b>	<b>\$(2,238,813)</b>	<b>\$(2,468,020)</b>	<b>\$(2,408,421)</b>	<b>\$59,599</b>	<b>(2.4)%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$64,234,867</b>	<b>\$69,050,067</b>	<b>\$71,117,590</b>	<b>\$2,067,523</b>	<b>3.0%</b>
Revenue from Use Of Money & Property	\$504	\$—	\$—	\$—	—%
Charges for Services	\$63,016,471	\$67,029,945	\$69,003,770	\$1,973,825	2.9%
Miscellaneous Revenues	\$462,324	\$335,700	\$335,700	\$—	—%
<b>Revenue</b>	<b>\$63,479,299</b>	<b>\$67,365,645</b>	<b>\$69,339,470</b>	<b>\$1,973,825</b>	<b>2.9%</b>
<b>Total Revenue</b>	<b>\$63,479,299</b>	<b>\$67,365,645</b>	<b>\$69,339,470</b>	<b>\$1,973,825</b>	<b>2.9%</b>
<b>Net Cost</b>	<b>\$755,568</b>	<b>\$1,684,422</b>	<b>\$1,778,120</b>	<b>\$93,698</b>	<b>5.6%</b>
Positions	264.0	264.0	263.0	(1.0)	(0.4)%

## Approved Growth Detail for the Program

	Gross Appropriations	Intrafund Reimbursements	Total Revenue	Net Cost	FTE
<b>DGS - Add 1.0 FTE Deputy Director - Administration</b>					
	264,638	—	—	264,638	—
Add 1.0 FTE Deputy Director of General Services and related costs to manage the Department of General Services (DGS) work related to the County's compliance with the Mays Consent Decree. This position also will manage DGS work related to the County's facility capital asset planning process, including but not limited to developing data-driven strategies to guide the prioritization and scoping of capital projects, establishing decision-making criteria, and identifying potential funding sources and analytic tools for continuously improving the process. This position will spearhead the ongoing improvement of capital asset data strategies based on condition, performance, criticality, safety, impact on service reliability, user experience, access, resiliency, and other relevant considerations. This request will be funded in the first year (FY 2025-26) with retained earnings. After the first year, funding for the ongoing costs will be provided by passing through the costs in the Facility Use Allocation. The ongoing cost will be \$254,638 with a one-time cost of \$10,000.					
<b>DGS - Reallocate 1.0 FTE Fac Security Ops Sup to 1.0 FTE Facilities Mgr in DGS Security - Facilities Mgmt (ACP)</b>					
	(109,543)	109,543	—	—	(1.0)
Reallocate 1.0 FTE filled Facility Security Operations Supervisor to 1.0 FTE Facilities Manager to manage DGS Security Services to support the growth in service demand over recent years. This reallocation will eliminate internal reimbursements from DGS Security to DGS Bradshaw District and DGS Downtown District for support from the two districts' Facilities Managers. The net cost of these combined changes will be covered in full by deleting 1.0 FTE vacant Building Security Attendant in DGS Security and reducing Extra Help appropriations in DGS Security. This ongoing request has a combined net zero cost, but the combined changes to the Security budget, Bradshaw District budget, and Downtown District budget will have an estimated net cost increase of \$39,000 to General Fund departments and an estimated net cost decrease of \$39,000 to Non-General Fund departments.					
<b>DGS - Upgrade Countywide C-CURE Server - Alarm Services (ACP)</b>					
	230,097	—	230,097	—	—
Upgrade the countywide building management system (C-CURE) access control server to ensure capacity for continuing increased needs. This request includes a one-time cost of \$212,597 for professional services and first year licensing cost, and a \$17,500 ongoing cost for increased server costs. After the first year, ongoing costs will total \$59,387, which includes \$17,500 for increased server costs and \$41,887 for an increase in the annual software assurance costs.					

## Fleet Services

### Program Overview

**Fleet Services** purchases, rents and maintains light and heavy equipment.

### Program Budget by Object

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Object</b>					
Salaries & Benefits	\$13,449,062	\$14,952,286	\$15,071,330	\$119,044	0.8%
Services & Supplies	\$26,272,343	\$32,957,611	\$35,080,788	\$2,123,177	6.4%
Other Charges	\$13,508,586	\$15,146,226	\$16,435,528	\$1,289,302	8.5%
Equipment	\$40,543	\$—	\$—	\$—	—%
Interfund Charges	\$690,336	\$690,356	\$690,636	\$280	0.0%
Intrafund Charges	\$20,100,061	\$21,868,171	\$22,262,417	\$394,246	1.8%
<b>Gross Expenditures/Appropriations</b>	<b>\$74,060,931</b>	<b>\$85,614,650</b>	<b>\$89,540,699</b>	<b>\$3,926,049</b>	<b>4.6%</b>
Other Intrafund Reimbursements	\$(16,663,593)	\$(2,210,713)	\$(2,221,477)	\$(10,764)	0.5%
Intrafund Reimbursements within Department	\$(2,664,223)	\$(19,085,568)	\$(19,403,398)	\$(317,830)	1.7%
<b>Total Intrafund Reimbursements</b>	<b>\$(19,327,816)</b>	<b>\$(21,296,281)</b>	<b>\$(21,624,875)</b>	<b>\$(328,594)</b>	<b>1.5%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$54,733,115</b>	<b>\$64,318,369</b>	<b>\$67,915,824</b>	<b>\$3,597,455</b>	<b>5.6%</b>
Charges for Services	\$52,213,704	\$57,777,755	\$60,708,096	\$2,930,341	5.1%
Miscellaneous Revenues	\$3,379,198	\$4,975,419	\$4,929,429	\$(45,990)	(0.9)%
Other Financing Sources	\$6,025	\$—	\$—	\$—	—%
<b>Revenue</b>	<b>\$55,598,926</b>	<b>\$62,753,174</b>	<b>\$65,637,525</b>	<b>\$2,884,351</b>	<b>4.6%</b>
<b>Total Revenue</b>	<b>\$55,598,926</b>	<b>\$62,753,174</b>	<b>\$65,637,525</b>	<b>\$2,884,351</b>	<b>4.6%</b>
<b>Net Cost</b>	<b>\$(865,812)</b>	<b>\$1,565,195</b>	<b>\$2,278,299</b>	<b>\$713,104</b>	<b>45.6%</b>
Positions	100.0	100.0	100.0	—	—%

## Approved Growth Detail for the Program

	Gross Appropriations	Intrafund Reimbursements	Total Revenue	Net Cost	FTE
<b>DGS - Increase Pass Through Costs for Heavy Fleet - Fleet Services</b>					
	1,356,349	—	1,356,349	—	—
Increase appropriations for ongoing passthrough costs for vendor services and materials for maintenance and repair of heavy equipment at the Department of General Services (DGS) Fleet Services' Branch Center heavy equipment shop, due to increased demand for services from Department of Waste Management and Recycling (DWMR) on its department-owned heavy equipment. The expected increase in passthrough costs is due to DWMR's planned equipment purchases for FY 2025-26 and aging equipment. This ongoing request of \$1,356,349 will be fully funded through pass through of costs to DWMR. This request is contingent upon approval of a linked growth request in the DWMR budget (BU 2200000).					



## Real Estate

### Program Overview

**Real Estate** negotiates the purchase of real estate property interests required for projects of Public Works and Infrastructure departments, Department of Regional Parks, other County departments, and special districts. It also manages county-owned property, sells surplus real estate, negotiates revenue leases, negotiates and manages facility leases; and provides property management in support of the County Facility Management Program.

### Program Budget by Object

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
Appropriations by Object					
Salaries & Benefits	\$2,976,415	\$3,575,342	\$3,445,475	\$(129,867)	(3.6)%
Services & Supplies	\$48,240,612	\$50,442,602	\$50,826,585	\$383,983	0.8%
Intrafund Charges	\$3,020,148	\$3,051,362	\$3,100,129	\$48,767	1.6%
Gross Expenditures/Appropriations	\$54,237,175	\$57,069,306	\$57,372,189	\$302,883	0.5%
Other Intrafund Reimbursements	\$(17,087)	\$(17,087)	\$(17,552)	\$(465)	2.7%
Intrafund Reimbursements within Department	\$(2,281,564)	\$(2,281,864)	\$(2,332,354)	\$(50,490)	2.2%
Total Intrafund Reimbursements	\$(2,298,651)	\$(2,298,951)	\$(2,349,906)	\$(50,955)	2.2%
Total Expenditures/Appropriations	\$51,938,524	\$54,770,355	\$55,022,283	\$251,928	0.5%
Charges for Services	\$52,115,602	\$54,691,684	\$54,772,283	\$80,599	0.1%
Miscellaneous Revenues	\$2	\$—	\$—	\$—	—%
Revenue	\$52,115,604	\$54,691,684	\$54,772,283	\$80,599	0.1%
Total Revenue	\$52,115,604	\$54,691,684	\$54,772,283	\$80,599	0.1%
Net Cost	\$(177,080)	\$78,671	\$250,000	\$171,329	217.8%
Positions	21.0	21.0	20.0	(1.0)	(4.8)%

## Support Services

### Program Overview

**Support Services** provides printing, U.S. Mail, inter-office messenger, document scanning, records management, surplus property and recycling services, and warehousing services.

### Program Budget by Object

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Object</b>					
Salaries & Benefits	\$1,774,386	\$2,139,475	\$2,155,970	\$16,495	0.8%
Services & Supplies	\$1,429,205	\$1,597,795	\$1,596,958	\$(837)	(0.1)%
Other Charges	\$83,333	\$155,850	\$159,117	\$3,267	2.1%
Equipment	\$70,770	\$250,000	\$250,000	\$—	—%
Intrafund Charges	\$1,071,482	\$1,213,496	\$1,127,830	\$(85,666)	(7.1)%
Cost of Goods Sold	\$3,749,218	\$4,100,000	\$4,100,000	\$—	—%
<b>Gross Expenditures/Appropriations</b>	<b>\$8,178,393</b>	<b>\$9,456,616</b>	<b>\$9,389,875</b>	<b>\$(66,741)</b>	<b>(0.7)%</b>
Other Intrafund Reimbursements	\$(115,007)	\$(179,225)	\$(183,333)	\$(4,108)	2.3%
Intrafund Reimbursements within Department	\$(299,699)	\$(358,699)	\$(395,685)	\$(36,986)	10.3%
<b>Total Intrafund Reimbursements</b>	<b>\$(414,706)</b>	<b>\$(537,924)</b>	<b>\$(579,018)</b>	<b>\$(41,094)</b>	<b>7.6%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$7,763,688</b>	<b>\$8,918,692</b>	<b>\$8,810,857</b>	<b>\$(107,835)</b>	<b>(1.2)%</b>
Charges for Services	\$7,893,104	\$8,891,869	\$8,780,879	\$(110,990)	(1.2)%
Miscellaneous Revenues	\$17,239	\$—	\$—	\$—	—%
Other Financing Sources	\$1,085	\$—	\$—	\$—	—%
<b>Revenue</b>	<b>\$7,911,428</b>	<b>\$8,891,869</b>	<b>\$8,780,879</b>	<b>\$(110,990)</b>	<b>(1.2)%</b>
<b>Total Revenue</b>	<b>\$7,911,428</b>	<b>\$8,891,869</b>	<b>\$8,780,879</b>	<b>\$(110,990)</b>	<b>(1.2)%</b>
<b>Net Cost</b>	<b>\$(147,740)</b>	<b>\$26,823</b>	<b>\$29,978</b>	<b>\$3,155</b>	<b>11.8%</b>
Positions	19.0	19.0	19.0	—	—%

## Capital Construction

### Budget Unit Functions & Responsibilities

The Facility Planning and Management Division of the Department of General Services (DGS) manages the **Capital Construction** Fund. This budget provides for major construction projects, which are a part of the long-range Capital Improvement Program, as well as minor alterations, improvements, and major equipment replacement in County-owned facilities. As a result of the County's financial limitations, the recommendations for Capital Construction Projects are limited to those that are cost-effective or required because of health, safety, security, or severe operational problems. The programs are:

- Administration and Planning
- Debt Service
- Projects

### Budget Unit – Budget by Program

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Program</b>					
Administration and Planning	\$6,465,109	\$8,645,823	\$10,465,070	\$1,819,247	21.0%
Debt Service	\$1,130,963	\$1,130,964	\$1,131,081	\$117	0.0%
Projects	\$49,393,936	\$164,774,035	\$171,228,492	\$6,454,457	3.9%
<b>Gross Expenditures/Appropriations</b>	<b>\$56,990,009</b>	<b>\$174,550,822</b>	<b>\$182,824,643</b>	<b>\$8,273,821</b>	<b>4.7%</b>
<b>Total Intrafund Reimbursements</b>	<b>\$(5,774,699)</b>	<b>\$(8,517,804)</b>	<b>\$(8,779,322)</b>	<b>\$(261,518)</b>	<b>3.1%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$51,215,309</b>	<b>\$166,033,018</b>	<b>\$174,045,321</b>	<b>\$8,012,303</b>	<b>4.8%</b>
<b>Total Financing Uses</b>	<b>\$51,215,309</b>	<b>\$166,033,018</b>	<b>\$174,045,321</b>	<b>\$8,012,303</b>	<b>4.8%</b>
<b>Revenue</b>	<b>\$55,798,604</b>	<b>\$83,911,731</b>	<b>\$86,935,322</b>	<b>\$3,023,591</b>	<b>3.6%</b>
<b>Total Interfund Reimbursements</b>	<b>\$—</b>	<b>\$—</b>	<b>\$405,418</b>	<b>\$405,418</b>	<b>—%</b>
<b>Total Revenue</b>	<b>\$55,798,604</b>	<b>\$83,911,731</b>	<b>\$87,340,740</b>	<b>\$3,429,009</b>	<b>4.1%</b>
<b>Total Use of Fund Balance</b>	<b>\$82,121,287</b>	<b>\$82,121,287</b>	<b>\$86,704,581</b>	<b>\$4,583,294</b>	<b>5.6%</b>
<b>Total Financing Sources</b>	<b>\$137,919,891</b>	<b>\$166,033,018</b>	<b>\$174,045,321</b>	<b>\$8,012,303</b>	<b>4.8%</b>
<b>Net Cost</b>	<b>\$(86,704,582)</b>	<b>\$—</b>	<b>\$—</b>	<b>\$—</b>	<b>—%</b>

## Budget Unit – Budget by Object

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Object</b>					
Services & Supplies	\$19,176,889	\$49,442,318	\$54,945,882	\$5,503,564	11.1%
Other Charges	\$10,725,000	\$13,920,677	\$3,195,677	\$(10,725,000)	(77.0)%
Improvements	\$20,182,457	\$101,539,059	\$114,772,681	\$13,233,622	13.0%
Interfund Charges	\$1,130,963	\$1,130,964	\$1,131,081	\$117	0.0%
Intrafund Charges	\$5,774,699	\$8,517,804	\$8,779,322	\$261,518	3.1%
<b>Gross Expenditures/Appropriations</b>	<b>\$56,990,009</b>	<b>\$174,550,822</b>	<b>\$182,824,643</b>	<b>\$8,273,821</b>	<b>4.7%</b>
Intrafund Reimbursements within Department	\$(5,774,699)	\$(8,517,804)	\$(8,779,322)	\$(261,518)	3.1%
<b>Total Intrafund Reimbursements</b>	<b>\$(5,774,699)</b>	<b>\$(8,517,804)</b>	<b>\$(8,779,322)</b>	<b>\$(261,518)</b>	<b>3.1%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$51,215,309</b>	<b>\$166,033,018</b>	<b>\$174,045,321</b>	<b>\$8,012,303</b>	<b>4.8%</b>
<b>Total Financing Uses</b>	<b>\$51,215,309</b>	<b>\$166,033,018</b>	<b>\$174,045,321</b>	<b>\$8,012,303</b>	<b>4.8%</b>
Fines, Forfeitures & Penalties	\$1,909,725	\$1,650,000	\$1,850,000	\$200,000	12.1%
Revenue from Use Of Money & Property	\$3,667,166	\$194,367	\$194,367	\$—	—%
Intergovernmental Revenues	\$21,791,448	\$46,877,760	\$34,917,579	\$(11,960,181)	(25.5)%
Charges for Services	\$28,234,806	\$35,189,604	\$49,973,376	\$14,783,772	42.0%
Miscellaneous Revenues	\$195,459	\$—	\$—	\$—	—%
<b>Revenue</b>	<b>\$55,798,604</b>	<b>\$83,911,731</b>	<b>\$86,935,322</b>	<b>\$3,023,591</b>	<b>3.6%</b>
Other Interfund Reimbursements	\$—	\$—	\$405,418	\$405,418	—%
<b>Total Interfund Reimbursements</b>	<b>\$—</b>	<b>\$—</b>	<b>\$405,418</b>	<b>\$405,418</b>	<b>—%</b>
<b>Total Revenue</b>	<b>\$55,798,604</b>	<b>\$83,911,731</b>	<b>\$87,340,740</b>	<b>\$3,429,009</b>	<b>4.1%</b>
Fund Balance	\$82,121,287	\$82,121,287	\$86,704,581	\$4,583,294	5.6%
<b>Total Use of Fund Balance</b>	<b>\$82,121,287</b>	<b>\$82,121,287</b>	<b>\$86,704,581</b>	<b>\$4,583,294</b>	<b>5.6%</b>
<b>Total Financing Sources</b>	<b>\$137,919,891</b>	<b>\$166,033,018</b>	<b>\$174,045,321</b>	<b>\$8,012,303</b>	<b>4.8%</b>
<b>Net Cost</b>	<b>\$(86,704,582)</b>	<b>\$—</b>	<b>\$—</b>	<b>\$—</b>	<b>—%</b>

## Summary of Approved Growth by Program

Program	Gross Appropriations	Intrafund Reimbursements	Total Revenue	Net Cost	FTE
Administration and Planning	195,908	(195,908)	—	—	—
Projects	529,000	—	529,000	—	—

**SUPPLEMENTAL INFORMATION**  
**Capital Construction Fund – Budget Unit 3100000**  
**Fiscal Year 2025-26 Adopted Budget**

The anticipated funding available within the Capital Construction Fund (CCF) for Fiscal Year 2025-26 is \$174,045,321. The Fiscal Year 2025-26 Adopted Budget includes several high priority projects in the County's Justice Facilities as well as projects at other County facilities.

The following is a summary of available financing and significant projects in this fund:

<b><u>Source</u></b>	<b><u>Amount</u></b>
Available Fund Balance (County-owned)	<b>64,961,606</b>
Available Fund Balance (Libraries)	<b>4,851,709</b>
Available Fund Balance (Mather Community Campus)	<b>16,891,266</b>
Courthouse Temporary Construction Fund Revenues	<b>850,000</b>
Criminal Justice Facility Temporary Construction Fund Revenues	<b>1,000,000</b>
Interest Income	<b>30,000</b>
County Facility Use Allowance	<b>22,459,753</b>
Vacancy Factor & Improvement Districts	<b>2,482,000</b>
Shared Meeting Rooms	<b>796,295</b>
Miscellaneous Revenues - Dept. Funded Projects	<b>24,235,328</b>
California State Library Grant	<b>571,085</b>
California State Library Grant – Supplemental Funding FY 2025/26	<b>1,690,118</b>
American Rescue Plan Act (ARPA)	<b>33,061,794</b>
Revenue Leases	<b>164,367</b>
	<b><u>\$174,045,321</u></b>

Included in the following approved appropriations for existing facility budgets is an amount which provides for unanticipated miscellaneous projects that are required to solve health, safety, or severe operational problems. Experience has shown that throughout the year these small projects must be done without the delay of processing through the normal budget cycle. By addressing emergency projects as the needs arise, unsafe and inefficient conditions are promptly corrected.

The funding levels may change significantly if new revenue sources are identified. These new revenue sources may provide for the long-needed construction of new facilities to serve Sacramento County.

Project Appropriation Information is included in the following tables:

County Buildings & Capital Construction		Adopted Budget	
CIP Project #	Project Name or Budget Item (if not on CIP)	FY 2025-26 Budget not on CIP	FY 2025-26 Budget for Projects on CIP
NA	American Rescue Plan Act (ARPA) pass through costs for subrecipient capital projects.	3,195,677	-
NA	Available appropriations to apply to capital improvement projects not yet identified as project numbers on the CIP, including main jail improvements.	16,369,195	-
<b>Capital Construction Total</b>		<b>\$ 19,564,872</b>	<b>-</b>
NA	Bradshaw Miscellaneous Projects	25,000	-
NA	Bradshaw Parking Lot Maintenance	145,398	-
P000150	Building #4 McClellan - Replace Roof	-	450,000
P179796	Fleet Services Equipment Shop - Convert Parking Lot Lighting to LED	-	150,000
P291973	Traffic Building - Replace Server Room Air Conditioning Split System	-	150,458
P637745	Fleet Services Equipment Shop - Replace The HVAC Modular Equipment Controller	-	242,232
P692335	Voter Registration and Elections/Sheriff Office - Large Warehouse New Secured Area	-	100,000
P837793	Watt Avenue Safe Stay - Exterior Emergency Sleeping Cabins and Facility Interior	-	28,218,593
P841655	Water Resources Warehouse - Replace Roof	-	421,876
P893331	Branch Center Complex - Fleet Electrification Project	-	1,019,711
P968626	Fleet Services Equipment Shop - Secure South County Corp Yard	-	2,252,565
<b>Bradshaw Complex Total</b>		<b>\$ 170,398</b>	<b>\$ 33,005,435</b>
NA	Downtown Miscellaneous Repairs	25,000	-
NA	Downtown Sidewalk Repairs	10,000	-
P000151	Central Plant - Repair Cooling Towers	-	500,000
P000205	New Administration Center - Replace-Repair Condensate Pans	-	500,000
P000221	Old Administration Building - Refurbish Air Handling Units	-	1,567,230
P010267	New Administration - Americans with Disabilities Act - Public Path of Travel - Ramp	-	346,058
P032542	New Administration Center - Replace System Furniture	-	450,000
P092049	Old Administration Building - Climate Control System Upgrade	-	247,511
P120590	New Administration Center - Water Filling Stations	-	609,757
P126985	New Administration Center - Central Plant - Hot Water Return Pipe Leak.	-	1,500,000
P252168	County Garage - Americans with Disabilities Act - Public Path of Travel	-	603,901
P252302	County Garage - Americans with Disabilities Act - Transaction Window at Office	-	328,985
P275329	Old Administration Building - Americans with Disabilities Act - Public Interior	-	819,839
P377849	Old Administration Building - Elevator Assessment and Refurbish Scope and Estimate	-	250,000
P386447	Admin North A St. - Painting Exterior Stucco.	-	75,000
P593571	New Administration Center - Renovate Common Area and Office	-	73,670
P612606	New Administration Center - Redesign The South Plaza Area	-	2,485,745
P744679	County Garage - Install Electric Vehicle Chargers	-	379,190
P763266	New Parking Garage - EV Charger Expansion Readiness	-	547,944
P863912	Mental Health North A St. - Americans with Disabilities Act - Public Path of Travel	-	64,559
P864090	New Parking Garage - Elevator Assessment and Refurbish Scope and Estimate	-	250,000
P975153	New Parking Garage - Americans with Disabilities Act - Public Path of Travel	-	97,085
P981588	Central Plant - Climate Control System Upgrade	-	511,000
P992053	New Administration Center - Refurbish Elevators	-	542,218
<b>Administration Center Total</b>		<b>\$ 35,000</b>	<b>\$ 12,749,692</b>
NA	Administration, Planning, and overhead supporting the Capital Construction Fund	3,796,804	-
<b>Preliminary Planning and Administration Total</b>		<b>\$ 3,796,804</b>	<b>\$ -</b>
P878628	John M. Price District Attorney Building - Elevator Assessment and Refurbish Scope and Estimate	-	250,000
<b>901 G Street Building Total</b>		<b>\$ -</b>	<b>\$ 250,000</b>
P690464	Department of Transportation - Americans with Disabilities Act - Public Path of Travel	-	86,992
<b>Maintenance Yard Total</b>		<b>\$ -</b>	<b>\$ 86,992</b>
NA	Administration, Planning, and overhead supporting the Capital Construction Fund	962,601	-
NA	Project Teams repairs and maintenance charges	900,000	-
NA	Pass through facility use allocation costs charged to CCF, with offsetting revenues in CCF (vacant space allocation, vacant alarms, shared meeting rooms, improvement districts)	3,375,690	-

<b>County Buildings &amp; Capital Construction</b>		<b>Adopted Budget</b>	
<b>CIP</b>		<b>FY 2025-26</b>	<b>FY 2025-26</b>
<b>Project #</b>	<b>Project Name or Budget Item (if not on CIP)</b>	<b>Budget not on CIP</b>	<b>Budget for Projects on CIP</b>
P301661	Safe Stay - Florin - Replace Restroom Trailer	-	112,000
P371596	Safe Stay - Florin - Replace Restroom Trailers	-	998,670
P476591	Office Of Economic Development Sacramento SPLASH Shoppette - Roof Replacement	-	319,305
<b>Misc Alterations &amp; Improvements Total</b>		<b>\$ 5,238,291</b>	<b>\$ 1,429,975</b>
P000210	Office Building #3 - Asbestos Flooring Removal, Carpet Replacement and Minor Remodel	-	1,582,585
<b>Bradshaw Administration Building Total</b>		<b>\$ -</b>	<b>\$ 1,582,585</b>
P667471	Spink Building - Elevator Assessment and Refurbish Scope and Estimate	-	250,000
<b>Spink Building Total</b>		<b>\$ -</b>	<b>\$ 250,000</b>
P327067	Department of Technology Building - Central Plant - Replace Two York Refrigerant 22 Chillers	-	1,000,000
P559510	Department of Technology Building - Relocate Exhaust Fan	-	215,117
P719194	Department of Technology Building - Second Floor Removal of Walls	-	978,276
P884671	Department of Technology Building - Elevator Assessment And Refurbish Scope And Estimate	-	213,927
<b>8th &amp; G Street Building Total</b>		<b>\$ -</b>	<b>\$ 2,407,320</b>
P696355	Animal Care - Clinic Expansion	-	2,167,745
P356899	Animal Care Facility - Americans with Disabilities Act - Public Interior	-	419,835
P783759	Animal Care Facility - Americans with Disabilities Act - Public Path of Travel	-	173,441
<b>Animal Care Facility Total</b>		<b>\$ -</b>	<b>\$ 2,761,021</b>
P000169	General Services Facility - Americans with Disabilities Act Upgrades	-	564,330
<b>General Services Facility Total</b>		<b>\$ -</b>	<b>\$ 564,330</b>
P000148	B. T. Collins Youth Detention Facility - Replace Roof Top Air Handling Units One and Two	-	249,354
P000548	B. T. Collins Youth Detention Facility - Repair Swimming Pool and Replace Filtration Equipment	-	99,217
P074592	B.T. Collins Youth Detention Facility - Americans with Disabilities Act - Public Interior	-	269,647
P123867	B.T. Collins Youth Detention Facility - Housing Unit 4 and Courtyard - Remodel areas to accommodate youth programs	-	394,400
P152092	B. T. Collins Youth Detention Facility - Replace Obsolete HVAC Controllers	-	50,000
P229071	B.T. Collins Youth Detention Facility - Replace Radio Controller	-	75,000
P694127	B. T. Collins Youth Detention Facility - Replace Security Control System	-	3,950,181
P300170	B.T. Collins Youth Detention Facility - Dishwasher Replacement	-	600,000
P991139	B. T. Collins Youth Detention Facility - Wing A - Flood Damage Restoration - First Floor	-	1,338,300
<b>Juvenile Center Total</b>		<b>\$ -</b>	<b>\$ 7,026,099</b>
P391327	Warren E. Thornton Youth Center - Remodel Facility to Accommodate Two Behavior Health Programs	-	21,000,505
<b>Warren E. Thornton Youth Center Total</b>		<b>\$ -</b>	<b>\$ 21,000,505</b>
P000234	Rio Cosumnes Correctional Center - Booking - Replace Roof	-	644,579
P000237	Rio Cosumnes Correctional Center - Christopher Boone Facility - Replace Roof	-	67,494
P000244	Rio Cosumnes Correctional Center - Kitchen - Reconfigure and Replace Kitchen Pot Wash Area	-	272,187
P000245	Rio Cosumnes Correctional Center - Kitchen - Replace Make-Up Air Units	-	851,463
P000246	Rio Cosumnes Correctional Center - Kitchen - Replace Refrigeration Rack	-	677,619
P000251	Rio Cosumnes Correctional Center - Kitchen - Replace Kitchen Steam Boilers	-	1,539,690
P177197	Rio Cosumnes Correctional Center - Add Structures for Firearm Training	-	1,167,650
P191742	Rio Cosumnes Correctional Center - Sandra Larson Facility - Remodel Restroom	-	800,000
P233556	Rio Cosumnes Correctional Center - Repair Roadway Near Weld Shop	-	132,594
P241848	Rio Cosumnes Correctional Center - Electrical Connection to Substation and Backup Generator Site	-	400,000
P308124	Rio Cosumnes Correctional Center - Security Control Systems Upgrade	-	1,701,724
P372122	Rio Cosumnes Correctional Center - Ramona Wing - Dayroom	-	500,000
P483086	Rio Cosumnes Correctional Center - Construct New Control Rooms	-	500,000
P524569	Rio Cosumnes Correctional Center - A & B Barracks - Replace Intercom	-	380,000
P826512	Rio Cosumnes Correctional Center - Administration - Replace Carpet	-	90,000
P917376	Rio Cosumnes Correctional Center - Replace Potable Water Tank	-	5,604,108



<b>County Buildings &amp; Capital Construction</b>		<b>Adopted Budget</b>	
<b>CIP Project #</b>	<b>Project Name or Budget Item (if not on CIP)</b>	<b>FY 2025-26 Budget not on CIP</b>	<b>FY 2025-26 Budget for Projects on CIP</b>
P931755	Rio Cosumnes Correctional Center - New Modular Trailers	-	1,588,480
P964316	Rio Cosumnes Correctional Center - Bldg. 555 & 570 - Replace HVAC units with Chilled Water-Hot Water System	-	25,000
P965882	Rio Cosumnes Correctional Center - SSO Range House - Concrete Installation	-	812,621
<b>Rio Cosumnes Correctional Center Total</b>		<b>\$ -</b>	<b>\$ 17,755,209</b>
P289627	OB1 - 711 G. Street - Upgrade the C-Cure Security Badging System	-	42,691
<b>Office Building 1 Total</b>		<b>\$ -</b>	<b>\$ 42,691</b>
P000189	Main Jail - Hall of Justice - Replace Walk-In Refrigeration Systems	-	1,960,083
P000190	Main Jail - Hall of Justice - Rollup Door Security Barriers	-	300,000
P082806	Main Jail - Hall of Justice - Install Ventilation for Dental Equipment In Utility Room	-	258,079
P097196	Main Jail - Hall of Justice - Lock Replacement Pilot Project	-	220,784
P411294	Main Jail - Hall of Justice - Elevator Assessment and Refurbish Scope and Estimate	-	250,000
P445173	Main Jail - Hall of Justice - Dental Clinic Upgrades	-	71,557
P489117	Main Jail - Replace Halon System with New Fire Protection System	-	127,705
P506389	Main Jail - Hall of Justice - Psych and Medical - Security Control System	-	954,932
P557375	Main Jail - Hall of Justice - Replace Roll Up Doors	-	335,000
P630627	Main Jail - Hall of Justice - Expand the Acute Psychiatric Unit (APU) and Suicidal Inmate Temporary Housing Unit (SITHU)	-	4,973,292
P678004	Main Jail - Server Room 2W21 Fire Suppression System Conversion	-	118,805
P989536	Main Jail - Hall of Justice - Leak Detection and Upgrade Pipe Chases	-	244,372
<b>Hall of Justice Total</b>		<b>\$ -</b>	<b>\$ 9,814,609</b>
P081296	Sheriff's North East Sub Station - Repave Parking Lot	-	492,229
P238491	Sheriff's North East Sub Station - Install Fire Alarm Panel	-	190,000
<b>North Area Substation Total</b>			<b>\$ 682,229</b>
P525005	Sheriff's South Sub Station - Americans with Disabilities Act - Public Path of Travel	-	106,648
P612734	Sheriff's South Sub Station - Replace 25-Ton Outdoor Condensing Unit	-	50,000
<b>South Area Substation Total</b>			<b>\$ 156,648</b>
P000556	Coroner/Crime Laboratory - Replace Cooling Towers	-	1,899,274
P182751	Coroner/Crime Laboratory - Refurbish Existing Walk In Coolers and Freezers	-	60,779
P227384	Coroner/Crime Laboratory - Replace Chiller #3	-	373,648
P341268	Coroner/Crime Laboratory - Replace Outdated and Unreliable Uninterruptible Power Supply	-	350,000
P381168	Coroner/Crime Laboratory - Replace Front Fire Roll-Up Door In Lobby	-	184,787
<b>Coroner/Crime Laboratory Total</b>		<b>\$ -</b>	<b>\$ 2,868,488</b>
P067347	Mental Health Center - Recoat/Restore Roof	-	2,023,961
P823031	Mental Health Center - Suite 300 - Americans with Disabilities Act - Public Path of Travel	-	252,853
P995038	Mental Health Center - Replace Two 500Mbh Boilers	-	25,000
<b>Sacramento Mental Health Facility Total</b>		<b>\$ -</b>	<b>\$ 2,301,814</b>
P000225	Paul F. Hom M.D. Primary Care Facility - Repair Fireproofing in Ceiling	-	300,000
<b>Primary Care Center Total</b>		<b>\$ -</b>	<b>\$ 300,000</b>
NA	Debt Service on Facilities (ACP)	281,081	-
NA	Juvenile Courthouse debt service pass through	850,000	-
<b>Transfers/Reimbursements Total</b>		<b>\$ 1,131,081</b>	<b>\$ -</b>
P064475	Ecology Lane Building - Surveys Building - Replace Air Handler 1	-	811,181
<b>Ecology Lane Total</b>		<b>\$ -</b>	<b>\$ 811,181</b>
<b>County Buildings &amp; Capital Construction Total</b>		<b>\$ 29,936,446</b>	<b>\$ 117,846,823</b>



<b>Libraries</b>		<b>Adopted Budget</b>	
<b>CIP Project #</b>	<b>Project Name or Budget Item (if not on CIP)</b>	<b>FY 2025-26 Budget not on CIP</b>	<b>FY 2025-26 Budget for Projects on CIP</b>
NA	Available appropriations to apply to capital improvement projects not yet identified as project numbers on the CIP.	823,764	-
P255309	Rancho Cordova Library – Emergency Lighting System	-	54,289
P543936	Arcade Library – Americans with Disabilities Act Upgrades – Public Path of Travel	-	224,720
P567602	Rancho Cordova Library – Repair Parking Lot	-	500,000
P612301	Sylvan Oaks Library – Americans with Disabilities Act Upgrades – Public Path of Travel	-	100,000
P633933	Antelope Library – Americans with Disabilities Act Upgrades – Staff Interior	-	125,000
P000325	Arden Dimick Library – Americans with Disabilities Act Public Path of Travel	-	499,889
P891458	Southgate Library - Pavement Repair-Replacement	-	150,000
<b>County Libraries - CCF Total</b>		<b>\$ 823,764</b>	<b>\$ 1,653,898</b>
P362128	Arden Dimick Library – Americans with Disabilities Act Upgrades – Public Interior	-	245,000
P422597	Arden Dimick Library - Replace One 25-Ton Air Handler	-	782,069
<b>Arden Dimick Library Grants Total</b>		<b>\$ -</b>	<b>\$ 1,027,069</b>
P000328	Carmichael Library – Americans with Disabilities Act Upgrades	-	479,219
P605822	Carmichael Library – Americans with Disabilities Act Upgrades – Public Interior	-	353,237
P098925	Carmichael Library - Replace 10-Ton HVAC Split Systems	-	1,505,073
<b>Carmichael Library Grant Total</b>		<b>\$ -</b>	<b>\$ 2,337,529</b>
P410075	Antelope Library – Americans with Disabilities Act Upgrades – Public Interior	-	127,341
P442821	No. Highlands Library - Replace Package AC Units	-	941,413
<b>North Highland Library Grants Total</b>		<b>\$ -</b>	<b>\$ 1,068,754</b>
P718031	Southgate Library – Americans with Disabilities Act Upgrades – Public Interior	-	708,584
<b>Southgate Library Grants Total</b>		<b>\$ -</b>	<b>\$ 708,584</b>
P362425	Sylvan Oaks Library – Americans with Disabilities Act Upgrades – Public Interior	-	179,511
<b>Sylvan Oaks Library Grant Total</b>		<b>\$ -</b>	<b>\$ 179,511</b>
P235024	Walnut Grove Library -Modify or replace HVAC to accommodate MERV13 filtration	-	512,323
<b>Walnut Grove Library Grant Total</b>		<b>\$ -</b>	<b>\$ 512,323</b>
<b>Libraries Total</b>		<b>\$ 823,764</b>	<b>\$ 7,487,668</b>

<b>Mather Community Campus</b>		<b>Adopted Budget</b>	
<b>CIP Project #</b>	<b>Project Name or Budget Item (if not on CIP)</b>	<b>FY 2025-26 Budget not on CIP</b>	<b>FY 2025-26 Budget for Projects on CIP</b>
NA	Available appropriations to apply to capital improvement projects not yet identified as project numbers on the CIP (pending master plan).	13,227,293	-
P026154	Mather Community Campus – Kitchen Building 1705 – Replace Air Handling Unit	-	200,000
P161579	Mather Community Campus – Building 1703 - Replace 50 Ton Air Cooled Chiller	-	210,000
P188353	Mather Community Campus – Building 1708 - Replace Large Boiler	-	300,000
P322708	Mather Community Campus - Update perimeter landscaping and repair/replace irrigation system	-	500,000
P328103	Mather Community Campus – Building 1706 – Replace Domestic Water Heater	-	330,000
P393922	Mather Community Campus – Building 1706 – New Roof and Install Fall protection	-	319,588
P496646	Mather Community Campus – Building 1706 - Replace One 15-Ton Air Handler	-	200,000
P556521	Mather Community Campus - Hangar Building 2800 - Install Addressable Fire Alarm System	-	100,000
P578033	Mather Community Campus – Building 1707 – Replace Domestic Water Heater	-	280,000
P591344	Mather Community Campus – Building 1703 - Replace One 11-Ton Air Handler	-	150,000
P616081	Mather Community Campus – Building 1703 – Replace Domestic Water Heater	-	298,029
P819380	Mather Community Campus – Kitchen Building 1705 – Replace Heating Boiler	-	500,000
P836164	Mather Community Campus – Building 1706 – Replace Heating Boiler	-	310,000
P866065	Mather Community Campus – Building 1705 – Replace Chiller	-	300,000
P875185	Mather Community Campus – Building 1708 – Replace Domestic Water Heater	-	230,000
P971656	Mather Community Campus – Building 1703 - Install Addressable Fire Alarm System	-	495,710
<b>Mather Community Campus - CCF Total</b>		<b>\$ 13,227,293</b>	<b>\$ 4,723,327</b>
<b>Mather community Campus Total</b>		<b>\$ 13,227,293</b>	<b>\$ 4,723,327</b>
<b>Grand Total</b>		<b>\$ 43,987,503</b>	<b>\$ 130,057,818</b>
<b>Total Financing Uses</b>			<b>\$ 174,045,321</b>

## Administration and Planning

### Program Overview

**Administration and Planning** assists the Department of General Services in prioritizing and maximizing the use of Capital Construction Funds for County buildings and staff.

### Program Budget by Object

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Object</b>					
Services & Supplies	\$5,686,201	\$7,923,609	\$9,535,588	\$1,611,979	20.3%
Improvements	\$778,907	\$722,214	\$929,482	\$207,268	28.7%
<b>Gross Expenditures/Appropriations</b>	<b>\$6,465,109</b>	<b>\$8,645,823</b>	<b>\$10,465,070</b>	<b>\$1,819,247</b>	<b>21.0%</b>
Intrafund Reimbursements within Department	\$(5,493,736)	\$(8,236,840)	\$(8,498,241)	\$(261,401)	3.2%
<b>Total Intrafund Reimbursements</b>	<b>\$(5,493,736)</b>	<b>\$(8,236,840)</b>	<b>\$(8,498,241)</b>	<b>\$(261,401)</b>	<b>3.2%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$971,373</b>	<b>\$408,983</b>	<b>\$1,966,829</b>	<b>\$1,557,846</b>	<b>380.9%</b>
<b>Total Financing Uses</b>	<b>\$971,373</b>	<b>\$408,983</b>	<b>\$1,966,829</b>	<b>\$1,557,846</b>	<b>380.9%</b>
Revenue from Use Of Money & Property	\$55,169	\$—	\$—	\$—	—%
Intergovernmental Revenues	\$798,926	\$131,436	\$1,242,106	\$1,110,670	845.0%
Charges for Services	\$292,813	\$277,547	\$319,305	\$41,758	15.0%
Miscellaneous Revenues	\$(63,065)	\$—	\$—	\$—	—%
<b>Revenue</b>	<b>\$1,083,843</b>	<b>\$408,983</b>	<b>\$1,561,411</b>	<b>\$1,152,428</b>	<b>281.8%</b>
Other Interfund Reimbursements	\$—	\$—	\$405,418	\$405,418	—%
<b>Total Interfund Reimbursements</b>	<b>\$—</b>	<b>\$—</b>	<b>\$405,418</b>	<b>\$405,418</b>	<b>—%</b>
<b>Total Revenue</b>	<b>\$1,083,843</b>	<b>\$408,983</b>	<b>\$1,966,829</b>	<b>\$1,557,846</b>	<b>380.9%</b>
<b>Total Financing Sources</b>	<b>\$1,083,843</b>	<b>\$408,983</b>	<b>\$1,966,829</b>	<b>\$1,557,846</b>	<b>380.9%</b>
<b>Net Cost</b>	<b>\$(112,470)</b>	<b>\$—</b>	<b>\$—</b>	<b>\$—</b>	<b>—%</b>

## Approved Growth Detail for the Program

	<b>Gross Appropriations</b>	<b>Intrafund Reimbursements</b>	<b>Total Revenue</b>	<b>Net Cost</b>	<b>FTE</b>
<b>CCF - Reimburse DGS for Sr. Planner - Admin and Planning, Projects</b>					
	195,908	(195,908)	—	—	—
<p>Redirect uncommitted project appropriations from the Projects program to the Administration and Planning program for the latter program to reimburse the General Services budget (BU7000000) for the cost of a new Senior Planner position that will coordinate and manage Department of General Services (DGS) work on the County's Climate Action Plan. This request also adds appropriations for Projects program to reimburse Administration and Planning program for the costs. This request makes zero changes to net expenditures in the Projects program and zero changes to net expenditures in the Administration and Planning program. This request is contingent upon approval of a linked growth request in the General Services budget (BU 7000000).</p>					

## Debt Service

### Program Overview

**Debt Service** provides bond and loan payments on buildings within the County.

### Program Budget by Object

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Object</b>					
Interfund Charges	\$1,130,963	\$1,130,964	\$1,131,081	\$117	0.0%
<b>Gross Expenditures/Appropriations</b>	<b>\$1,130,963</b>	<b>\$1,130,964</b>	<b>\$1,131,081</b>	<b>\$117</b>	<b>0.0%</b>
Intrafund Reimbursements within Department	\$(280,963)	\$(280,964)	\$(281,081)	\$(117)	0.0%
<b>Total Intrafund Reimbursements</b>	<b>\$(280,963)</b>	<b>\$(280,964)</b>	<b>\$(281,081)</b>	<b>\$(117)</b>	<b>0.0%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$850,000</b>	<b>\$850,000</b>	<b>\$850,000</b>	<b>\$—</b>	<b>—%</b>
<b>Total Financing Uses</b>	<b>\$850,000</b>	<b>\$850,000</b>	<b>\$850,000</b>	<b>\$—</b>	<b>—%</b>
Fines, Forfeitures & Penalties	\$880,341	\$850,000	\$850,000	\$—	—%
<b>Revenue</b>	<b>\$880,341</b>	<b>\$850,000</b>	<b>\$850,000</b>	<b>\$—</b>	<b>—%</b>
<b>Total Revenue</b>	<b>\$880,341</b>	<b>\$850,000</b>	<b>\$850,000</b>	<b>\$—</b>	<b>—%</b>
<b>Total Financing Sources</b>	<b>\$880,341</b>	<b>\$850,000</b>	<b>\$850,000</b>	<b>\$—</b>	<b>—%</b>
<b>Net Cost</b>	<b>\$(30,341)</b>	<b>\$—</b>	<b>\$—</b>	<b>\$—</b>	<b>—%</b>

## Projects

### Program Overview

**Projects** assists in maintaining county buildings to address health, safety, and code-related issues; to preserve assets; and to prevent system failures to all county-owned facilities, including to Criminal Justice facilities.

### Program Budget by Object

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Object</b>					
Services & Supplies	\$13,490,688	\$41,518,709	\$45,410,294	\$3,891,585	9.4%
Other Charges	\$10,725,000	\$13,920,677	\$3,195,677	\$(10,725,000)	(77.0)%
Improvements	\$19,403,549	\$100,816,845	\$113,843,199	\$13,026,354	12.9%
Intrafund Charges	\$5,774,699	\$8,517,804	\$8,779,322	\$261,518	3.1%
<b>Gross Expenditures/Appropriations</b>	<b>\$49,393,936</b>	<b>\$164,774,035</b>	<b>\$171,228,492</b>	<b>\$6,454,457</b>	<b>3.9%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$49,393,936</b>	<b>\$164,774,035</b>	<b>\$171,228,492</b>	<b>\$6,454,457</b>	<b>3.9%</b>
<b>Total Financing Uses</b>	<b>\$49,393,936</b>	<b>\$164,774,035</b>	<b>\$171,228,492</b>	<b>\$6,454,457</b>	<b>3.9%</b>
Fines, Forfeitures & Penalties	\$1,029,383	\$800,000	\$1,000,000	\$200,000	25.0%
Revenue from Use Of Money & Property	\$3,611,997	\$194,367	\$194,367	\$—	—%
Intergovernmental Revenues	\$20,992,522	\$46,746,324	\$33,675,473	\$(13,070,851)	(28.0)%
Charges for Services	\$27,941,993	\$34,912,057	\$49,654,071	\$14,742,014	42.2%
Miscellaneous Revenues	\$258,524	\$—	\$—	\$—	—%
<b>Revenue</b>	<b>\$53,834,420</b>	<b>\$82,652,748</b>	<b>\$84,523,911</b>	<b>\$1,871,163</b>	<b>2.3%</b>
<b>Total Revenue</b>	<b>\$53,834,420</b>	<b>\$82,652,748</b>	<b>\$84,523,911</b>	<b>\$1,871,163</b>	<b>2.3%</b>
Fund Balance	\$82,121,287	\$82,121,287	\$86,704,581	\$4,583,294	5.6%
<b>Total Use of Fund Balance</b>	<b>\$82,121,287</b>	<b>\$82,121,287</b>	<b>\$86,704,581</b>	<b>\$4,583,294</b>	<b>5.6%</b>
<b>Total Financing Sources</b>	<b>\$135,955,707</b>	<b>\$164,774,035</b>	<b>\$171,228,492</b>	<b>\$6,454,457</b>	<b>3.9%</b>
<b>Net Cost</b>	<b>\$(86,561,771)</b>	<b>\$—</b>	<b>\$—</b>	<b>\$—</b>	<b>—%</b>

## Approved Growth Detail for the Program

	<b>Gross Appropriations</b>	<b>Intrafund Reimbursements</b>	<b>Total Revenue</b>	<b>Net Cost</b>	<b>FTE</b>
<b>CCF - Add funding for no-climb mesh project at RCCC (September Request)</b>					
	529,000	—	529,000	—	—
Increase appropriations for the addition of a no-climb mesh barrier at the Rio Cosumnes Correctional Center (RCCC), as required for the Intensive Outpatient Program (IOP) expansion administered by Correctional Health Services. The installation of no climb mesh will assist officers addressing inmate suicidal ideation and inmate fall, jump, or ligature risk. These are one-time tenant improvements funded by Correctional Health Services. This request is contingent upon approval of a linked growth request in the Correctional Health Services budget (BU 7410000).					
<b>CCF - Reimburse DGS for Sr. Planner - Admin and Planning, Projects</b>					
	—	—	—	—	—
Redirect uncommitted project appropriations from the Projects program to the Administration and Planning program for the latter program to reimburse the General Services budget (BU7000000) for the cost of a new Senior Planner position that will coordinate and manage Department of General Services (DGS) work on the County's Climate Action Plan. This request also adds appropriations for Projects program to reimburse Administration and Planning program for the costs. This request makes zero changes to net expenditures in the Projects program and zero changes to net expenditures in the Administration and Planning program. This request is contingent upon approval of a linked growth request in the General Services budget (BU 7000000).					

## Fixed Assets-Heavy Equipment

### Budget Unit Functions & Responsibilities

**Fixed Assets – Heavy Equipment** is responsible for the purchase of heavy equipment and rental replacements for County Departments.

### Budget Unit – Budget by Program

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Program</b>					
Capital Outlay - Heavy Equipment	\$2,741,259	\$11,673,281	\$13,740,836	\$2,067,555	17.7%
<b>Gross Expenditures/Appropriations</b>	<b>\$2,741,259</b>	<b>\$11,673,281</b>	<b>\$13,740,836</b>	<b>\$2,067,555</b>	<b>17.7%</b>
<b>Total Intrafund Reimbursements</b>	<b>\$(178,716)</b>	<b>\$—</b>	<b>\$(181,884)</b>	<b>\$(181,884)</b>	<b>—%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$2,562,543</b>	<b>\$11,673,281</b>	<b>\$13,558,952</b>	<b>\$1,885,671</b>	<b>16.2%</b>
<b>Revenue</b>	<b>\$4,477,858</b>	<b>\$5,189,211</b>	<b>\$6,209,172</b>	<b>\$1,019,961</b>	<b>19.7%</b>
<b>Total Revenue</b>	<b>\$4,477,858</b>	<b>\$5,189,211</b>	<b>\$6,209,172</b>	<b>\$1,019,961</b>	<b>19.7%</b>
<b>Net Cost</b>	<b>\$(1,915,315)</b>	<b>\$6,484,070</b>	<b>\$7,349,780</b>	<b>\$865,710</b>	<b>13.4%</b>

### Budget Unit – Budget by Object

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Object</b>					
Other Charges	\$114,282	\$42,000	\$42,000	\$—	—%
Equipment	\$2,626,977	\$11,631,281	\$13,698,836	\$2,067,555	17.8%
<b>Gross Expenditures/Appropriations</b>	<b>\$2,741,259</b>	<b>\$11,673,281</b>	<b>\$13,740,836</b>	<b>\$2,067,555</b>	<b>17.7%</b>
Other Intrafund Reimbursements	\$(178,716)	\$—	\$(181,884)	\$(181,884)	—%
<b>Total Intrafund Reimbursements</b>	<b>\$(178,716)</b>	<b>\$—</b>	<b>\$(181,884)</b>	<b>\$(181,884)</b>	<b>—%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$2,562,543</b>	<b>\$11,673,281</b>	<b>\$13,558,952</b>	<b>\$1,885,671</b>	<b>16.2%</b>
Charges for Services	\$3,682,348	\$3,916,629	\$3,914,235	\$(2,394)	(0.1)%
Miscellaneous Revenues	\$329,844	\$972,582	\$1,994,937	\$1,022,355	105.1%
Other Financing Sources	\$465,667	\$300,000	\$300,000	\$—	—%
<b>Revenue</b>	<b>\$4,477,858</b>	<b>\$5,189,211</b>	<b>\$6,209,172</b>	<b>\$1,019,961</b>	<b>19.7%</b>
<b>Total Revenue</b>	<b>\$4,477,858</b>	<b>\$5,189,211</b>	<b>\$6,209,172</b>	<b>\$1,019,961</b>	<b>19.7%</b>
<b>Net Cost</b>	<b>\$(1,915,315)</b>	<b>\$6,484,070</b>	<b>\$7,349,780</b>	<b>\$865,710</b>	<b>13.4%</b>



**SUMMARY OF CAPITAL OUTLAY  
HEAVY EQUIPMENT (Budget Unit 2070000)**

Class	Description	Requested		Requested Amount
		New	Replace	
157	Bus, Camp Crew	0	2	520,024
158	Bus, 20 to 40 passengers	0	6	1,523,448
159	Bus, 40+ passengers	0	1	425,000
160	1 1/2 Ton Utility	0	2	678,232
161	Stencil/Sign Wash Truck	0	1	225,000
162	3 Ton Flat Bed w/o Hoist	0	2	300,000
164	1 1/2 Ton Service Truck	3	3	1,460,410
167	3 Ton w/ Dump Hoist-Flatbed	0	1	240,660
170	3-4 cu. Yd., 2 Axle	0	3	389,265
174	Chip Spreader	2	0	480,000
177	5-6 cu. Yd., Dump w/ Front Load	0	3	1,290,000
213	Trailer, Portable	1	1	84,092
221	Trailer, Utility 12ft Flatbed 4 whl	0	1	80,000
225	Trailer, Concrete Saw	0	1	119,205
227	Attenuator Trailers	0	4	170,240
228	Attenuator Truck Mounted	0	2	129,470
233	Trailer For Vibratory Roller Under 20,000 lbs.	1	4	93,255
234	Trailer, lowbed platform, 6 Ton	0	2	125,000
292	Step Van	0	5	1,275,021
314	Brush Chipper	0	1	92,641
366	Air Compressor, 150 to 185cfm	0	1	31,200

Class	Description	Requested		Requested Amount
		New	Replace	
380	Shop Tow, small	0	1	190,000
384	Forklift to 10,000 lbs.	0	3	189,022
388	Electric Lift	0	1	35,000
390	Aerial Lift, platform Truck Mounted	0	1	395,140
395	Aerial Device w/encl. Body	0	4	852,856
474	Slope Mower W/ Boom	0	1	269,419
482	Melter, Applicator	0	3	741,635
484	Rubber Tire Roller	1	0	533,000
570	Roller, Under 2 Tons	2	2	296,601
571	Vibratory Roller - Under 20,000 lbs.	0	2	145,000
885	Stand Up Skid Steer Tool Carrier & Trailer	0	2	154,000
941	Low Bed Rental Trailer Only	0	1	165,000
	<b>Total</b>	<b>10</b>	<b>67</b>	<b>13,698,836</b>

## General Services-Capital Outlay

### Budget Unit Functions & Responsibilities

The **Capital Outlay** Light Equipment budget unit was established to finance purchases of light fleet rental replacements when light fleet rentals meet the conditions for replacement. Vehicle additions, while financed through this fund, require a contribution to this fund from the requesting department equal to the acquisition cost of the additional vehicle.

### Budget Unit – Budget by Program

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Program</b>					
Capital Outlay - Automotive Equipment	\$14,297,233	\$21,701,152	\$12,195,346	\$(9,505,806)	(43.8)%
<b>Gross Expenditures/Appropriations</b>	<b>\$14,297,233</b>	<b>\$21,701,152</b>	<b>\$12,195,346</b>	<b>\$(9,505,806)</b>	<b>(43.8)%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$14,297,233</b>	<b>\$21,701,152</b>	<b>\$12,195,346</b>	<b>\$(9,505,806)</b>	<b>(43.8)%</b>
<b>Revenue</b>	<b>\$5,021,702</b>	<b>\$4,456,660</b>	<b>\$1,746,201</b>	<b>\$(2,710,459)</b>	<b>(60.8)%</b>
<b>Total Revenue</b>	<b>\$5,021,702</b>	<b>\$4,456,660</b>	<b>\$1,746,201</b>	<b>\$(2,710,459)</b>	<b>(60.8)%</b>
<b>Net Cost</b>	<b>\$9,275,531</b>	<b>\$17,244,492</b>	<b>\$10,449,145</b>	<b>\$(6,795,347)</b>	<b>(39.4)%</b>

### Budget Unit – Budget by Object

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Object</b>					
Other Charges	\$—	\$188,928	\$188,928	\$—	—%
Equipment	\$14,297,233	\$21,512,224	\$12,006,418	\$(9,505,806)	(44.2)%
<b>Gross Expenditures/Appropriations</b>	<b>\$14,297,233</b>	<b>\$21,701,152</b>	<b>\$12,195,346</b>	<b>\$(9,505,806)</b>	<b>(43.8)%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$14,297,233</b>	<b>\$21,701,152</b>	<b>\$12,195,346</b>	<b>\$(9,505,806)</b>	<b>(43.8)%</b>
Charges for Services	\$912,874	\$1,691,000	\$791,000	\$(900,000)	(53.2)%
Miscellaneous Revenues	\$2,751,269	\$2,265,660	\$455,201	\$(1,810,459)	(79.9)%
Other Financing Sources	\$1,357,559	\$500,000	\$500,000	\$—	—%
<b>Revenue</b>	<b>\$5,021,702</b>	<b>\$4,456,660</b>	<b>\$1,746,201</b>	<b>\$(2,710,459)</b>	<b>(60.8)%</b>
<b>Total Revenue</b>	<b>\$5,021,702</b>	<b>\$4,456,660</b>	<b>\$1,746,201</b>	<b>\$(2,710,459)</b>	<b>(60.8)%</b>
<b>Net Cost</b>	<b>\$9,275,531</b>	<b>\$17,244,492</b>	<b>\$10,449,145</b>	<b>\$(6,795,347)</b>	<b>(39.4)%</b>

**SUMMARY OF CAPITAL OUTLAY  
LIGHT EQUIPMENT (Budget Unit 7080000)**

Class	Description	Requested		Requested Amount
		New	Replace	
101	Motorcycle	0	1	55,000
102	Subcompact 4 cylinder	0	5	135,783
107	½ ton compact pick-up	0	5	169,149
110	Compact, 4/6 cylinder	0	25	850,593
118	Class 118, Station Wagon Compact	0	2	75,900
122	Sheriff's Patrol Car	2	31	2,188,482
124	Undercover	3	70	2,426,486
131	½ ton pick-up extended cab	3	20	1,099,407
132	½ ton pick-up regular cab	0	11	452,474
134	1 ton utility truck	0	15	881,401
135	¾ ton pick-up	0	1	55,122
137	¾ ton utility truck	1	3	164,981
140	4x4 pick-up	0	10	560,640
141	Animal Care and Regulation truck	0	2	299,744
150	Mini-van	0	9	378,357
151	½ ton van	0	1	51,104
152	¾ ton van	0	2	88,490
153	1 ton van	0	4	212,465
154	Sport Utility Vehicle	0	27	1,860,840
	<b>TOTAL</b>	<b>9</b>	<b>244</b>	<b>12,006,418</b>

## Parking Enterprise

### Budget Unit Functions & Responsibilities

**Parking Enterprise** of the Department of General Services provides parking services to the public, county employees, and a variety of governmental agencies located in the Downtown and Branch Center complexes through the operation of various lots and garages at these locations. Parking Enterprise also operates bicycle storage and shower/locker facilities in the Downtown Complex and one bicycle storage unit in the Branch Center complex; enforces parking regulations on county-owned property; and reviews and processes citations and administrative reviews for the Department of Airports, General Services, Regional Parks, and the California Highway Patrol through a contract with the City of Sacramento.

### Budget Unit – Budget by Program

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
Appropriations by Program					
Parking Enterprise	\$2,848,127	\$4,140,446	\$4,918,341	\$777,895	18.8%
Gross Expenditures/Appropriations	\$2,848,127	\$4,140,446	\$4,918,341	\$777,895	18.8%
Total Expenditures/Appropriations	\$2,848,127	\$4,140,446	\$4,918,341	\$777,895	18.8%
Revenue	\$2,995,939	\$2,881,464	\$2,926,606	\$45,142	1.6%
Total Revenue	\$2,995,939	\$2,881,464	\$2,926,606	\$45,142	1.6%
Net Cost	\$(147,812)	\$1,258,982	\$1,991,735	\$732,753	58.2%
Positions	5.0	5.0	5.0	—	—%

## Budget Unit – Budget by Object

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Object</b>					
Salaries & Benefits	\$455,666	\$515,739	\$543,208	\$27,469	5.3%
Services & Supplies	\$2,094,082	\$3,264,330	\$3,994,796	\$730,466	22.4%
Other Charges	\$298,379	\$360,377	\$380,337	\$19,960	5.5%
<b>Gross Expenditures/Appropriations</b>	<b>\$2,848,127</b>	<b>\$4,140,446</b>	<b>\$4,918,341</b>	<b>\$777,895</b>	<b>18.8%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$2,848,127</b>	<b>\$4,140,446</b>	<b>\$4,918,341</b>	<b>\$777,895</b>	<b>18.8%</b>
Revenue from Use Of Money & Property	\$2,152,729	\$1,936,795	\$1,936,795	\$—	—%
Charges for Services	\$647,845	\$749,009	\$794,151	\$45,142	6.0%
Miscellaneous Revenues	\$195,364	\$195,660	\$195,660	\$—	—%
<b>Revenue</b>	<b>\$2,995,939</b>	<b>\$2,881,464</b>	<b>\$2,926,606</b>	<b>\$45,142</b>	<b>1.6%</b>
<b>Total Revenue</b>	<b>\$2,995,939</b>	<b>\$2,881,464</b>	<b>\$2,926,606</b>	<b>\$45,142</b>	<b>1.6%</b>
<b>Net Cost</b>	<b>\$(147,812)</b>	<b>\$1,258,982</b>	<b>\$1,991,735</b>	<b>\$732,753</b>	<b>58.2%</b>
Positions	5.0	5.0	5.0	—	—%

## **Personnel Services**

### **Budget Unit Functions & Responsibilities**

The **Department of Personnel Services** is responsible for providing central personnel, employee benefits, risk management services, and negotiating labor agreements. The work activities of the Department include administering the County Classification Plan; designing job-related examinations for County classes, administering County Civil Service examinations, and certifying eligible candidates for employment; managing employee benefits contracts and administering employee benefits programs such as employee and retiree health and dental plans; providing or managing skills-based training programs, employee development services, and providing Countywide and department-specific training services; processing personnel and payroll transactions; providing department specific human resources services and support to the County's operating departments; providing training and technical assistance to County agencies and departments and coordinating compliance with laws that prohibit discrimination against persons with disabilities; providing Equal Employment recruiting and monitoring; conducting labor negotiations; advising and hearing grievance and disciplinary appeals; administering employee relations statutes, ordinances, and policies; and administering the County's Unemployment, Liability/Property, Workers' Compensation, and Dental Insurance Funds. Services are provided through the following programs:

- Administration
- Benefits
- County Safety Office
- Department Services
- Disability Compliance
- Employment Services
- Equal Employment Opportunity
- Labor Relations
- Liability/Property Insurance Personnel
- Training & Organizational Development
- Workers' Compensation Personnel

## Budget Unit – Budget by Program

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Program</b>					
Administration	\$2,196,854	\$2,495,643	\$2,568,953	\$73,310	2.9%
Benefits	\$3,705,650	\$3,456,629	\$3,575,917	\$119,288	3.5%
County Safety Office	\$2,011,420	\$2,467,349	\$2,339,114	\$(128,235)	(5.2)%
Department Services	\$18,702,694	\$18,413,647	\$18,648,163	\$234,516	1.3%
Disability Compliance	\$678,763	\$657,047	\$678,806	\$21,759	3.3%
Employment Services	\$9,782,033	\$10,659,554	\$10,121,517	\$(538,037)	(5.0)%
Equal Employment Opportunity	\$374,303	\$439,919	\$436,030	\$(3,889)	(0.9)%
Labor Relations	\$1,716,173	\$2,039,698	\$1,795,996	\$(243,702)	(11.9)%
Liability/Property Insurance Personnel	\$1,186,613	\$1,306,893	\$1,358,100	\$51,207	3.9%
Training & Organization Development	\$2,209,214	\$2,375,356	\$3,021,014	\$645,658	27.2%
Workers' Compensation Personnel	\$5,080,856	\$5,021,056	\$5,485,455	\$464,399	9.2%
<b>Gross Expenditures/Appropriations</b>	<b>\$47,644,573</b>	<b>\$49,332,791</b>	<b>\$50,029,065</b>	<b>\$696,274</b>	<b>1.4%</b>
<b>Total Intrafund Reimbursements</b>	<b>\$(26,743,296)</b>	<b>\$(27,810,329)</b>	<b>\$(30,510,757)</b>	<b>\$(2,700,428)</b>	<b>9.7%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$20,901,277</b>	<b>\$21,522,462</b>	<b>\$19,518,308</b>	<b>\$(2,004,154)</b>	<b>(9.3)%</b>
<b>Revenue</b>	<b>\$20,899,409</b>	<b>\$21,500,462</b>	<b>\$19,518,308</b>	<b>\$(1,982,154)</b>	<b>(9.2)%</b>
<b>Total Revenue</b>	<b>\$20,899,409</b>	<b>\$21,500,462</b>	<b>\$19,518,308</b>	<b>\$(1,982,154)</b>	<b>(9.2)%</b>
<b>Net Cost</b>	<b>\$1,868</b>	<b>\$22,000</b>	<b>\$—</b>	<b>\$(22,000)</b>	<b>(100.0)%</b>
Positions	225.0	225.0	221.0	(4.0)	(1.8)%



## Budget Unit – Budget by Object

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Object</b>					
Salaries & Benefits	\$36,065,717	\$36,695,025	\$37,182,075	\$487,050	1.3%
Services & Supplies	\$6,244,327	\$7,397,916	\$7,186,962	\$(210,954)	(2.9)%
Equipment	\$17,568	\$—	\$—	\$—	—%
Intrafund Charges	\$5,316,962	\$5,239,850	\$5,660,028	\$420,178	8.0%
<b>Gross Expenditures/Appropriations</b>	<b>\$47,644,573</b>	<b>\$49,332,791</b>	<b>\$50,029,065</b>	<b>\$696,274</b>	<b>1.4%</b>
Other Intrafund Reimbursements	\$(26,743,296)	\$(27,810,329)	\$(30,510,757)	\$(2,700,428)	9.7%
<b>Total Intrafund Reimbursements</b>	<b>\$(26,743,296)</b>	<b>\$(27,810,329)</b>	<b>\$(30,510,757)</b>	<b>\$(2,700,428)</b>	<b>9.7%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$20,901,277</b>	<b>\$21,522,462</b>	<b>\$19,518,308</b>	<b>\$(2,004,154)</b>	<b>(9.3)%</b>
Fines, Forfeitures & Penalties	\$425,504	\$—	\$—	\$—	—%
Intergovernmental Revenues	\$(3,974)	\$—	\$—	\$—	—%
Charges for Services	\$20,475,989	\$21,500,462	\$19,518,308	\$(1,982,154)	(9.2)%
Miscellaneous Revenues	\$1,890	\$—	\$—	\$—	—%
<b>Revenue</b>	<b>\$20,899,409</b>	<b>\$21,500,462</b>	<b>\$19,518,308</b>	<b>\$(1,982,154)</b>	<b>(9.2)%</b>
<b>Total Revenue</b>	<b>\$20,899,409</b>	<b>\$21,500,462</b>	<b>\$19,518,308</b>	<b>\$(1,982,154)</b>	<b>(9.2)%</b>
<b>Net Cost</b>	<b>\$1,868</b>	<b>\$22,000</b>	<b>\$—</b>	<b>\$(22,000)</b>	<b>(100.0)%</b>
Positions	225.0	225.0	221.0	(4.0)	(1.8)%

## Summary of Approved Growth by Program

Program	Gross Appropriations	Intrafund Reimbursements	Total Revenue	Net Cost	FTE
Administration	150,048	—	150,048	—	1.0
Training & Organization Development	598,645	—	598,645	—	1.0
Workers' Compensation Personnel	15,243	—	15,243	—	—

## Summary of Approved Reductions by Program

Program	Gross Appropriations	Intrafund Reimbursements	Total Revenue	Net Cost	FTE
Department Services	(337,876)	—	(337,876)	—	(2.0)
Employment Services	(349,348)	—	(349,348)	—	(2.0)

## Administration

### Program Overview

**Administration** provides support services in all areas of personnel, payroll, and administration; prepares, monitors, and controls the budget; provides centralized department purchasing and facilities management; manages, develops, and maintains departmental systems applications; manages local area networks; acquires and supports computer hardware and software; provides systems support for Department staff; prepares the Department's annual financial statements; and performs departmental accounting and record keeping. This program also includes the Office of Diversity, Equity, and Inclusion (DEI) initiatives and DEI Cabinet activities, which create awareness through education; engage the workforce and community on topics of equity and inclusion and apply an equity lens on the day-to-day operations of the County and public service delivery; enable County employees and the community to take action to advance equity; and centers racial equity to empower allyship and advocacy in policy, program, and service delivery to transform systems.

### Program Budget by Object

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Object</b>					
Salaries & Benefits	\$1,309,466	\$1,232,358	\$1,436,724	\$204,366	16.6%
Services & Supplies	\$122,280	\$558,189	\$389,570	\$(168,619)	(30.2)%
Intrafund Charges	\$765,108	\$705,096	\$742,659	\$37,563	5.3%
<b>Gross Expenditures/Appropriations</b>	<b>\$2,196,854</b>	<b>\$2,495,643</b>	<b>\$2,568,953</b>	<b>\$73,310</b>	<b>2.9%</b>
Other Intrafund Reimbursements	\$(1,781,573)	\$(1,997,175)	\$(2,068,606)	\$(71,431)	3.6%
<b>Total Intrafund Reimbursements</b>	<b>\$(1,781,573)</b>	<b>\$(1,997,175)</b>	<b>\$(2,068,606)</b>	<b>\$(71,431)</b>	<b>3.6%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$415,281</b>	<b>\$498,468</b>	<b>\$500,347</b>	<b>\$1,879</b>	<b>0.4%</b>
Charges for Services	\$414,781	\$498,536	\$500,347	\$1,811	0.4%
Miscellaneous Revenues	\$440	\$—	\$—	\$—	—%
<b>Revenue</b>	<b>\$415,221</b>	<b>\$498,536</b>	<b>\$500,347</b>	<b>\$1,811</b>	<b>0.4%</b>
<b>Total Revenue</b>	<b>\$415,221</b>	<b>\$498,536</b>	<b>\$500,347</b>	<b>\$1,811</b>	<b>0.4%</b>
<b>Net Cost</b>	<b>\$60</b>	<b>\$(68)</b>	<b>\$—</b>	<b>\$68</b>	<b>(100.0)%</b>
Positions	6.0	6.0	7.0	1.0	16.7%

## Approved Growth Detail for the Program

	<b>Gross Appropriations</b>	<b>Intrafund Reimbursements</b>	<b>Total Revenue</b>	<b>Net Cost</b>	<b>FTE</b>
<b>DPS - Add 1.0 FTE Personnel Analyst - Diversity, Equity and Inclusion (ACP)</b>					
	150,048	—	150,048	—	1.0
Add 1.0 FTE Personnel Analyst position for the Office of Diversity, Equity and Inclusion (DEI). The position will allow the Chief DEI Officer to focus on DEI grant opportunities for additional funding/investment to advance equity, focus on strategy and development of staff and internal/external relationship building, and championing the initiatives and directives of the DEI Cabinet. This position will support the work of building inclusive leadership capabilities, cultivating a culture of belonging, and developing strategic talent priorities to attract, retain, and develop talent that will result in a workforce reflective of our community. This position aligns to the community pillar of the County DEI Action Plan.					

## Benefits

### Program Overview

**Benefits** manages contracts and administers employee benefits programs including employee and retiree health and dental plans, the Consolidated Omnibus Budget Reconciliation Act, the Dependent Care Assistance Program, the Employee Assistance Program, the Internal Revenue Service Section 125 Cafeteria Plan, Employee Life Insurance, the Family Medical Leave Act, the Omnibus Budget Reconciliation Act, the Taxable Equity Financial Responsibility Act, Deferred Compensation (Internal Revenue Code section 457), and 401(a).

### Program Budget by Object

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Object</b>					
Salaries & Benefits	\$1,869,774	\$1,716,673	\$1,823,498	\$106,825	6.2%
Services & Supplies	\$1,139,896	\$1,070,215	\$1,067,354	\$(2,861)	(0.3)%
Intrafund Charges	\$695,981	\$669,741	\$685,065	\$15,324	2.3%
<b>Gross Expenditures/Appropriations</b>	<b>\$3,705,650</b>	<b>\$3,456,629</b>	<b>\$3,575,917</b>	<b>\$119,288</b>	<b>3.5%</b>
Other Intrafund Reimbursements	\$(1,980,888)	\$(1,932,018)	\$(2,088,157)	\$(156,139)	8.1%
<b>Total Intrafund Reimbursements</b>	<b>\$(1,980,888)</b>	<b>\$(1,932,018)</b>	<b>\$(2,088,157)</b>	<b>\$(156,139)</b>	<b>8.1%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$1,724,762</b>	<b>\$1,524,611</b>	<b>\$1,487,760</b>	<b>\$(36,851)</b>	<b>(2.4)%</b>
Fines, Forfeitures & Penalties	\$425,504	\$—	\$—	\$—	—%
Intergovernmental Revenues	\$(3,974)	\$—	\$—	\$—	—%
Charges for Services	\$1,300,773	\$1,502,543	\$1,487,760	\$(14,783)	(1.0)%
Miscellaneous Revenues	\$835	\$—	\$—	\$—	—%
<b>Revenue</b>	<b>\$1,723,139</b>	<b>\$1,502,543</b>	<b>\$1,487,760</b>	<b>\$(14,783)</b>	<b>(1.0)%</b>
<b>Total Revenue</b>	<b>\$1,723,139</b>	<b>\$1,502,543</b>	<b>\$1,487,760</b>	<b>\$(14,783)</b>	<b>(1.0)%</b>
<b>Net Cost</b>	<b>\$1,623</b>	<b>\$22,068</b>	<b>\$—</b>	<b>\$(22,068)</b>	<b>(100.0)%</b>
Positions	13.0	12.0	13.0	1.0	8.3%

## County Safety Office

### Program Overview

The **County Safety Office** administers the Countywide Safety/Accident Prevention and Industrial Hygiene programs.

### Program Budget by Object

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Object</b>					
Salaries & Benefits	\$1,564,816	\$1,998,924	\$1,858,554	\$(140,370)	(7.0)%
Services & Supplies	\$221,458	\$260,833	\$245,188	\$(15,645)	(6.0)%
Equipment	\$17,568	\$—	\$—	\$—	—%
Intrafund Charges	\$207,577	\$207,592	\$235,372	\$27,780	13.4%
<b>Gross Expenditures/Appropriations</b>	<b>\$2,011,420</b>	<b>\$2,467,349</b>	<b>\$2,339,114</b>	<b>\$(128,235)</b>	<b>(5.2)%</b>
Other Intrafund Reimbursements	\$(1,431,448)	\$(1,748,948)	\$(1,760,878)	\$(11,930)	0.7%
<b>Total Intrafund Reimbursements</b>	<b>\$(1,431,448)</b>	<b>\$(1,748,948)</b>	<b>\$(1,760,878)</b>	<b>\$(11,930)</b>	<b>0.7%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$579,972</b>	<b>\$718,401</b>	<b>\$578,236</b>	<b>\$(140,165)</b>	<b>(19.5)%</b>
Charges for Services	\$579,972	\$718,401	\$578,236	\$(140,165)	(19.5)%
<b>Revenue</b>	<b>\$579,972</b>	<b>\$718,401</b>	<b>\$578,236</b>	<b>\$(140,165)</b>	<b>(19.5)%</b>
<b>Total Revenue</b>	<b>\$579,972</b>	<b>\$718,401</b>	<b>\$578,236</b>	<b>\$(140,165)</b>	<b>(19.5)%</b>
<b>Net Cost</b>	<b>\$0</b>	<b>\$—</b>	<b>\$—</b>	<b>\$—</b>	<b>—%</b>
Positions	10.0	10.0	10.0	—	—%

## Department Services

### Program Overview

**Department Services** consists of three service teams. Two of these teams are comprised of human resources professionals responsible for providing all human resources support and services to each of the County's operating departments. Services provided include employee relations consultation, discipline, investigations, leaves of absence, payroll processing, and maintenance of the human resources information system. The remaining team provides services related to Unemployment and State Disability Insurances.

### Program Budget by Object

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Object</b>					
Salaries & Benefits	\$14,889,329	\$14,422,313	\$14,734,722	\$312,409	2.2%
Services & Supplies	\$1,816,259	\$1,994,259	\$1,823,690	\$(170,569)	(8.6)%
Intrafund Charges	\$1,997,106	\$1,997,075	\$2,089,751	\$92,676	4.6%
<b>Gross Expenditures/Appropriations</b>	<b>\$18,702,694</b>	<b>\$18,413,647</b>	<b>\$18,648,163</b>	<b>\$234,516</b>	<b>1.3%</b>
Other Intrafund Reimbursements	\$(11,416,038)	\$(11,095,417)	\$(12,886,981)	\$(1,791,564)	16.1%
<b>Total Intrafund Reimbursements</b>	<b>\$(11,416,038)</b>	<b>\$(11,095,417)</b>	<b>\$(12,886,981)</b>	<b>\$(1,791,564)</b>	<b>16.1%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$7,286,656</b>	<b>\$7,318,230</b>	<b>\$5,761,182</b>	<b>\$(1,557,048)</b>	<b>(21.3)%</b>
Charges for Services	\$7,286,146	\$7,318,230	\$5,761,182	\$(1,557,048)	(21.3)%
Miscellaneous Revenues	\$510	\$—	\$—	\$—	—%
<b>Revenue</b>	<b>\$7,286,656</b>	<b>\$7,318,230</b>	<b>\$5,761,182</b>	<b>\$(1,557,048)</b>	<b>(21.3)%</b>
<b>Total Revenue</b>	<b>\$7,286,656</b>	<b>\$7,318,230</b>	<b>\$5,761,182</b>	<b>\$(1,557,048)</b>	<b>(21.3)%</b>
<b>Net Cost</b>	<b>\$(0)</b>	<b>\$—</b>	<b>\$—</b>	<b>\$—</b>	<b>—%</b>
Positions	88.0	88.0	86.0	(2.0)	(2.3)%

## Approved Reduction Detail for the Program

	<b>Gross Appropriations</b>	<b>Intrafund Reimbursements</b>	<b>Total Revenue</b>	<b>Net Cost</b>	<b>FTE</b>
<b>DPS - Delete 1.0 FTE Personnel Analyst - Medical/ Leaves Team (ACP)</b>					
	(174,231)	—	(174,231)	—	(1.0)
Delete filled 1.0 FTE Personnel Analyst position. This reduction will result in shifting the responsibility of the accommodations process to other Departments and can result in an increase in complaints filed and litigation. Other Departments do not have an understanding and knowledge of implementing the rules, laws, and regulations that pertain to the accommodations and interactive process. This position is currently filled and working on caseloads; however, the incumbent can be shifted to another team with a vacancy in the same classification.					
<b>DPS - Delete 1.0 FTE Sr. Personnel Analyst - Employee Relations</b>					
	(163,645)	—	(163,645)	—	(1.0)
Delete a vacant 1.0 FTE Sr. Personnel Analyst position in the Employee Relations (ER) Team. This position previously supported the Retirement Board, but a dedicated FTE is no longer needed in Fiscal Year 2025-26. This position will be transitioned to the Training & Organizational Development Team to support the Department of Waste Management & Recycling (DWMR) and the Department of Transportation (DOT). This request is linked to a Growth Request for the embedded position in DWMR and DOT.					

## Disability Compliance

### Program Overview

**Disability Compliance** coordinates compliance with laws that prohibit discrimination against persons with disabilities; provides related training and technical assistance to County agencies and departments; and provides staff and administrative support to the County's Disability Advisory Committee and subcommittees.

### Program Budget by Object

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
Appropriations by Object					
Salaries & Benefits	\$524,593	\$488,432	\$515,231	\$26,799	5.5%
Services & Supplies	\$82,555	\$97,003	\$92,603	\$(4,400)	(4.5)%
Intrafund Charges	\$71,615	\$71,612	\$70,972	\$(640)	(0.9)%
Gross Expenditures/Appropriations	\$678,763	\$657,047	\$678,806	\$21,759	3.3%
Total Expenditures/Appropriations	\$678,763	\$657,047	\$678,806	\$21,759	3.3%
Charges for Services	\$678,763	\$657,047	\$678,806	\$21,759	3.3%
Revenue	\$678,763	\$657,047	\$678,806	\$21,759	3.3%
Total Revenue	\$678,763	\$657,047	\$678,806	\$21,759	3.3%
Net Cost	\$—	\$—	\$—	\$—	—%
Positions	2.0	2.0	2.0	—	—%



## Employment Services

### Program Overview

**Employment Services** administers the County's Classification Plan; develops County job classification specifications, collects salary information, and recommends salaries for County classes; and designs job-related examinations for County classes, administers County Civil Service examinations, and certifies eligible candidates for employment.

### Program Budget by Object

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Object</b>					
Salaries & Benefits	\$7,346,492	\$8,330,527	\$7,662,324	\$(668,203)	(8.0)%
Services & Supplies	\$1,429,831	\$1,323,277	\$1,285,424	\$(37,853)	(2.9)%
Intrafund Charges	\$1,005,710	\$1,005,750	\$1,173,769	\$168,019	16.7%
<b>Gross Expenditures/Appropriations</b>	<b>\$9,782,033</b>	<b>\$10,659,554</b>	<b>\$10,121,517</b>	<b>\$(538,037)</b>	<b>(5.0)%</b>
Other Intrafund Reimbursements	\$(7,220,575)	\$(7,769,740)	\$(8,015,993)	\$(246,253)	3.2%
<b>Total Intrafund Reimbursements</b>	<b>\$(7,220,575)</b>	<b>\$(7,769,740)</b>	<b>\$(8,015,993)</b>	<b>\$(246,253)</b>	<b>3.2%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$2,561,459</b>	<b>\$2,889,814</b>	<b>\$2,105,524</b>	<b>\$(784,290)</b>	<b>(27.1)%</b>
Charges for Services	\$2,561,289	\$2,889,814	\$2,105,524	\$(784,290)	(27.1)%
Miscellaneous Revenues	\$105	\$—	\$—	\$—	—%
<b>Revenue</b>	<b>\$2,561,394</b>	<b>\$2,889,814</b>	<b>\$2,105,524</b>	<b>\$(784,290)</b>	<b>(27.1)%</b>
<b>Total Revenue</b>	<b>\$2,561,394</b>	<b>\$2,889,814</b>	<b>\$2,105,524</b>	<b>\$(784,290)</b>	<b>(27.1)%</b>
<b>Net Cost</b>	<b>\$65</b>	<b>\$—</b>	<b>\$—</b>	<b>\$—</b>	<b>—%</b>
Positions	50.0	51.0	46.0	(5.0)	(9.8)%

## Approved Reduction Detail for the Program

	<b>Gross Appropriations</b>	<b>Intrafund Reimbursements</b>	<b>Total Revenue</b>	<b>Net Cost</b>	<b>FTE</b>
<b>DPS - Delete 2.0 FTE Personnel Analyst - Employment Services (ACP)</b>					
	(300,096)	—	(300,096)	—	(2.0)
Delete vacant 2.0 FTE Personnel Analyst positions. Reduction in these positions will continue the wait time in exam timelines. These positions were approved in FY2024-25 to assist in decreasing the exam timelines. Increased exam timelines will result in a longer hiring process for County Departments. As the job market changes, DPS continues to receive an increasing number of applications that will further impact resources and its ability to achieve and maintain the improved exam timelines.					
<b>DPS - Reduce Operating Expenses for Employment Services (ACP)</b>					
	(49,252)	—	(49,252)	—	—
Reduce Employment Services program operating budget to cover expenses related to recruitment events and the implementation of the Ticketing System for the hiring process designed to allow for automation, approval workflow, establish required data fields, and provide for more informed workflow monitoring and management (increased data, status, etc.). DPS is currently working with DTech and expects to launch the pilot in January.					

## Equal Employment Opportunity

### Program Overview

**Equal Employment Opportunity** provides Equal Employment recruiting and monitoring; assists County agencies and departments in developing methods for reviewing County workforce statistical information to evaluate the effectiveness of the County's Equal Employment Opportunity program; provides staff assistance to the County's Equal Employment Opportunity Committee; advises County agencies and departments on Equal Employment policies; and represents the County and assists County agencies and departments in responding to state and federal Equal Employment Opportunity compliance agencies.

### Program Budget by Object

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Object</b>					
Salaries & Benefits	\$307,661	\$347,250	\$342,199	\$(5,051)	(1.5)%
Services & Supplies	\$23,677	\$49,701	\$45,560	\$(4,141)	(8.3)%
Intrafund Charges	\$42,965	\$42,968	\$48,271	\$5,303	12.3%
<b>Gross Expenditures/Appropriations</b>	<b>\$374,303</b>	<b>\$439,919</b>	<b>\$436,030</b>	<b>\$(3,889)</b>	<b>(0.9)%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$374,303</b>	<b>\$439,919</b>	<b>\$436,030</b>	<b>\$(3,889)</b>	<b>(0.9)%</b>
Charges for Services	\$374,303	\$439,919	\$436,030	\$(3,889)	(0.9)%
<b>Revenue</b>	<b>\$374,303</b>	<b>\$439,919</b>	<b>\$436,030</b>	<b>\$(3,889)</b>	<b>(0.9)%</b>
<b>Total Revenue</b>	<b>\$374,303</b>	<b>\$439,919</b>	<b>\$436,030</b>	<b>\$(3,889)</b>	<b>(0.9)%</b>
<b>Net Cost</b>	<b>\$—</b>	<b>\$—</b>	<b>\$—</b>	<b>\$—</b>	<b>—%</b>
Positions	2.0	2.0	2.0	—	—%

## Labor Relations

### Program Overview

The **Labor Relations Office** is responsible for preparing for and conducting labor negotiations; advising and hearing grievance and disciplinary appeals; and administering employee relations statutes, ordinances, and policies. The Office of Labor Relations supports the County and its Departments by negotiating labor agreements within authorized parameters; protecting the County's ability to effectively manage its workforce; administering labor agreements, seeking to resolve interest and rights disputes through mediation, arbitration, and administrative hearings; designing and presenting training services in support of new employee orientation, discipline processes, contract interpretation, grievance processing, labor-management problem solving; representing county interests in meet and confer processes; and promoting greater efficiency through the development of more harmonious relationships with employee organizations.

Effective Fiscal Year 2024-25, the Labor Relations budget (BU 5970000) is included under the Department of Personnel Services budget.

### Program Budget by Object

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Object</b>					
Salaries & Benefits	\$1,187,821	\$1,170,773	\$1,194,496	\$23,723	2.0%
Services & Supplies	\$397,044	\$728,258	\$455,054	\$(273,204)	(37.5)%
Intrafund Charges	\$131,308	\$140,667	\$146,446	\$5,779	4.1%
<b>Gross Expenditures/Appropriations</b>	<b>\$1,716,173</b>	<b>\$2,039,698</b>	<b>\$1,795,996</b>	<b>\$(243,702)</b>	<b>(11.9)%</b>
Other Intrafund Reimbursements	\$(1,270,752)	\$(1,527,311)	\$(1,424,235)	\$103,076	(6.7)%
<b>Total Intrafund Reimbursements</b>	<b>\$(1,270,752)</b>	<b>\$(1,527,311)</b>	<b>\$(1,424,235)</b>	<b>\$103,076</b>	<b>(6.7)%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$445,421</b>	<b>\$512,387</b>	<b>\$371,761</b>	<b>\$(140,626)</b>	<b>(27.4)%</b>
Charges for Services	\$445,421	\$512,387	\$371,761	\$(140,626)	(27.4)%
<b>Revenue</b>	<b>\$445,421</b>	<b>\$512,387</b>	<b>\$371,761</b>	<b>\$(140,626)</b>	<b>(27.4)%</b>
<b>Total Revenue</b>	<b>\$445,421</b>	<b>\$512,387</b>	<b>\$371,761</b>	<b>\$(140,626)</b>	<b>(27.4)%</b>
<b>Net Cost</b>	<b>\$(0)</b>	<b>\$—</b>	<b>\$—</b>	<b>\$—</b>	<b>—%</b>
Positions	5.0	5.0	5.0	—	—%

## Liability/Property Insurance Personnel

### Program Overview

**Liability/Property Insurance Personnel** provides staffing for the Liability/Property Insurance Program.

### Program Budget by Object

				Change from FY 2024-2025 Adopted Budget	
	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	\$	%
Appropriations by Object					
Salaries & Benefits	\$1,065,045	\$1,117,924	\$1,177,088	\$59,164	5.3%
Services & Supplies	\$72,869	\$140,520	\$124,132	\$(16,388)	(11.7)%
Intrafund Charges	\$48,699	\$48,449	\$56,880	\$8,431	17.4%
Gross Expenditures/Appropriations	\$1,186,613	\$1,306,893	\$1,358,100	\$51,207	3.9%
Total Expenditures/Appropriations	\$1,186,613	\$1,306,893	\$1,358,100	\$51,207	3.9%
Charges for Services	\$1,186,613	\$1,306,893	\$1,358,100	\$51,207	3.9%
Revenue	\$1,186,613	\$1,306,893	\$1,358,100	\$51,207	3.9%
Total Revenue	\$1,186,613	\$1,306,893	\$1,358,100	\$51,207	3.9%
Net Cost	\$—	\$—	\$—	\$—	—%
Positions	8.0	8.0	8.0	—	—%

## Training & Organization Development

### Program Overview

**Training & Organization Development** manages virtual college education information sessions, skills-based training programs, and employee development services; provides support for the Customer Services and Quality Improvement in the County; and provides Countywide and department-specific training services.

### Program Budget by Object

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Object</b>					
Salaries & Benefits	\$1,391,306	\$1,541,358	\$1,692,393	\$151,035	9.8%
Services & Supplies	\$654,204	\$670,272	\$1,145,300	\$475,028	70.9%
Intrafund Charges	\$163,704	\$163,726	\$183,321	\$19,595	12.0%
<b>Gross Expenditures/Appropriations</b>	<b>\$2,209,214</b>	<b>\$2,375,356</b>	<b>\$3,021,014</b>	<b>\$645,658</b>	<b>27.2%</b>
Other Intrafund Reimbursements	\$(1,642,022)	\$(1,739,720)	\$(2,265,907)	\$(526,187)	30.2%
<b>Total Intrafund Reimbursements</b>	<b>\$(1,642,022)</b>	<b>\$(1,739,720)</b>	<b>\$(2,265,907)</b>	<b>\$(526,187)</b>	<b>30.2%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$567,192</b>	<b>\$635,636</b>	<b>\$755,107</b>	<b>\$119,471</b>	<b>18.8%</b>
Charges for Services	\$567,072	\$635,636	\$755,107	\$119,471	18.8%
<b>Revenue</b>	<b>\$567,072</b>	<b>\$635,636</b>	<b>\$755,107</b>	<b>\$119,471</b>	<b>18.8%</b>
<b>Total Revenue</b>	<b>\$567,072</b>	<b>\$635,636</b>	<b>\$755,107</b>	<b>\$119,471</b>	<b>18.8%</b>
<b>Net Cost</b>	<b>\$120</b>	<b>\$—</b>	<b>\$—</b>	<b>\$—</b>	<b>—%</b>
Positions	9.0	9.0	10.0	1.0	11.1%

### Approved Growth Detail for the Program

	Gross Appropriations	Intrafund Reimbursements	Total Revenue	Net Cost	FTE
<b>DPS - Add 1.0 Sr. Personnel Analyst - Training &amp; Organizational Development (non-ACP)</b>					
	163,645	—	163,645	—	1.0

Add 1.0 FTE Senior Personnel Analyst position in Training & Organizational Development. This position was previously supporting the Retirement Board and will now be embedded within the Department of Waste Management & Recycling and the Department of Transportation to drive the Departments' cultural alignment initiatives. This request is linked to a Reduction Request for the position supporting the Retirement Board.

## Approved Growth Detail for the Program

	Gross Appropriations	Intrafund Reimbursements	Total Revenue	Net Cost	FTE
<b>DPS - Countywide Customer Service Training - Training &amp; Organizational Development (ACP)</b>					
	130,000	—	130,000	—	—
Ongoing funding for Countywide Customer Service Training Program. The program will have two levels. The first level will be general basic customer service which applies to a broader audience. The second level will have more intermediate/advanced customer service concepts and will be applicable to a smaller audience. Trainings are anticipated to be voluntary (and not mandated for all County staff). Assumed Participation for Level 1 is approximately 2,000 employees per year, and 700 employees per year for Level 2 with each training expected to be two hours virtual instructor led.					
<b>DPS - Mandatory Supervisory Training Program - Training and Organizational Development (ACP)</b>					
	305,000	—	305,000	—	—
Ongoing funding for Mandatory Supervisory Training Program required for all Supervisors and Managers. The assumption is to train all new supervisors and managers (who supervise) first and then train existing supervisors and managers over the next six years (priority to be determined). This includes an estimated 260 new supervisors/managers annually, and approximately 360 current supervisors/managers trained annually. Based on current estimate, there are approximately 2,200 current supervisors and managers who supervise.					

## Workers' Compensation Personnel

### Program Overview

**Workers' Compensation Personnel** provides staffing for the Workers' Compensation Insurance program.

### Program Budget by Object

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Object</b>					
Salaries & Benefits	\$4,609,413	\$4,328,493	\$4,744,846	\$416,353	9.6%
Services & Supplies	\$284,255	\$505,389	\$513,087	\$7,698	1.5%
Intrafund Charges	\$187,188	\$187,174	\$227,522	\$40,348	21.6%
<b>Gross Expenditures/Appropriations</b>	<b>\$5,080,856</b>	<b>\$5,021,056</b>	<b>\$5,485,455</b>	<b>\$464,399</b>	<b>9.2%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$5,080,856</b>	<b>\$5,021,056</b>	<b>\$5,485,455</b>	<b>\$464,399</b>	<b>9.2%</b>
Charges for Services	\$5,080,856	\$5,021,056	\$5,485,455	\$464,399	9.2%
<b>Revenue</b>	<b>\$5,080,856</b>	<b>\$5,021,056</b>	<b>\$5,485,455</b>	<b>\$464,399</b>	<b>9.2%</b>
<b>Total Revenue</b>	<b>\$5,080,856</b>	<b>\$5,021,056</b>	<b>\$5,485,455</b>	<b>\$464,399</b>	<b>9.2%</b>
<b>Net Cost</b>	<b>\$—</b>	<b>\$—</b>	<b>\$—</b>	<b>\$—</b>	<b>—%</b>
Positions	32.0	32.0	32.0	—	—%

### Approved Growth Detail for the Program

	Gross Appropriations	Intrafund Reimbursements	Total Revenue	Net Cost	FTE
<b>DPS - Reallocate 1.0 FTE Office Assistant Conf to 1.0 FTE Sr. Office Specialist - Conf - Worker's Compensation (ACP)</b>					
	15,243	—	15,243	—	—
Reallocation of 1.0 FTE Office Assistant 2 (Confidential) position to 1.0 FTE Senior Office Specialist (Confidential) position to address the operational needs of the Worker's Compensation (WC) Program. WC processes are proprietary, detailed, and complex in nature requiring the detail-oriented, technical skills associated with the Senior Office Specialist (Confidential) classification. This classification will support the WC team in four specific complex processes: integration, new claim management, 4850 records and reporting, and Pre-Employment.					



## Dental Insurance

### Budget Unit Functions & Responsibilities

The **Dental Insurance** program is administered and monitored by the Department of Personnel Services, Benefits Office. The mission of the Benefits Office is to govern the provision of County sponsored dental benefits for eligible employees and their dependents.

### Budget Unit – Budget by Program

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Program</b>					
Dental Insurance	\$17,263,328	\$17,800,000	\$17,800,000	\$—	—%
<b>Gross Expenditures/Appropriations</b>	<b>\$17,263,328</b>	<b>\$17,800,000</b>	<b>\$17,800,000</b>	<b>\$—</b>	<b>—%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$17,263,328</b>	<b>\$17,800,000</b>	<b>\$17,800,000</b>	<b>\$—</b>	<b>—%</b>
<b>Revenue</b>	<b>\$17,676,633</b>	<b>\$17,800,000</b>	<b>\$17,800,000</b>	<b>\$—</b>	<b>—%</b>
<b>Total Revenue</b>	<b>\$17,676,633</b>	<b>\$17,800,000</b>	<b>\$17,800,000</b>	<b>\$—</b>	<b>—%</b>
<b>Net Cost</b>	<b>\$(413,305)</b>	<b>\$—</b>	<b>\$—</b>	<b>\$—</b>	<b>—%</b>

### Budget Unit – Budget by Object

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Object</b>					
Services & Supplies	\$17,263,328	\$17,800,000	\$17,800,000	\$—	—%
<b>Gross Expenditures/Appropriations</b>	<b>\$17,263,328</b>	<b>\$17,800,000</b>	<b>\$17,800,000</b>	<b>\$—</b>	<b>—%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$17,263,328</b>	<b>\$17,800,000</b>	<b>\$17,800,000</b>	<b>\$—</b>	<b>—%</b>
Charges for Services	\$17,676,633	\$17,800,000	\$17,800,000	\$—	—%
<b>Revenue</b>	<b>\$17,676,633</b>	<b>\$17,800,000</b>	<b>\$17,800,000</b>	<b>\$—</b>	<b>—%</b>
<b>Total Revenue</b>	<b>\$17,676,633</b>	<b>\$17,800,000</b>	<b>\$17,800,000</b>	<b>\$—</b>	<b>—%</b>
<b>Net Cost</b>	<b>\$(413,305)</b>	<b>\$—</b>	<b>\$—</b>	<b>\$—</b>	<b>—%</b>

## Liability/Property Insurance

### Budget Unit Functions & Responsibilities

The Liability Office is responsible for administering the County **Liability/Property Insurance** program. The Office purchases property insurance policies for County-owned property and administers all claims against the policies. The mission of the Liability Insurance program is to effectively manage risk and the impact of liability and property losses through the use of self-insurance, excess insurance, specialized insurance policies, contractual risk transfer, and the effective and timely handling of claims.

### Budget Unit – Budget by Program

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Program</b>					
Liability Property	\$47,851,759	\$49,603,637	\$46,064,305	\$(3,539,332)	(7.1)%
<b>Gross Expenditures/Appropriations</b>	<b>\$47,851,759</b>	<b>\$49,603,637</b>	<b>\$46,064,305</b>	<b>\$(3,539,332)</b>	<b>(7.1)%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$47,851,759</b>	<b>\$49,603,637</b>	<b>\$46,064,305</b>	<b>\$(3,539,332)</b>	<b>(7.1)%</b>
<b>Revenue</b>	<b>\$51,702,220</b>	<b>\$51,443,262</b>	<b>\$47,581,602</b>	<b>\$(3,861,660)</b>	<b>(7.5)%</b>
<b>Total Revenue</b>	<b>\$51,702,220</b>	<b>\$51,443,262</b>	<b>\$47,581,602</b>	<b>\$(3,861,660)</b>	<b>(7.5)%</b>
<b>Net Cost</b>	<b>\$(3,850,461)</b>	<b>\$(1,839,625)</b>	<b>\$(1,517,297)</b>	<b>\$322,328</b>	<b>(17.5)%</b>

### Budget Unit – Budget by Object

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Object</b>					
Services & Supplies	\$47,601,804	\$49,327,103	\$45,459,249	\$(3,867,854)	(7.8)%
Other Charges	\$249,955	\$276,534	\$605,056	\$328,522	118.8%
<b>Gross Expenditures/Appropriations</b>	<b>\$47,851,759</b>	<b>\$49,603,637</b>	<b>\$46,064,305</b>	<b>\$(3,539,332)</b>	<b>(7.1)%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$47,851,759</b>	<b>\$49,603,637</b>	<b>\$46,064,305</b>	<b>\$(3,539,332)</b>	<b>(7.1)%</b>
Charges for Services	\$49,029,066	\$48,869,226	\$45,173,205	\$(3,696,021)	(7.6)%
Miscellaneous Revenues	\$2,673,154	\$2,574,036	\$2,408,397	\$(165,639)	(6.4)%
<b>Revenue</b>	<b>\$51,702,220</b>	<b>\$51,443,262</b>	<b>\$47,581,602</b>	<b>\$(3,861,660)</b>	<b>(7.5)%</b>
<b>Total Revenue</b>	<b>\$51,702,220</b>	<b>\$51,443,262</b>	<b>\$47,581,602</b>	<b>\$(3,861,660)</b>	<b>(7.5)%</b>
<b>Net Cost</b>	<b>\$(3,850,461)</b>	<b>\$(1,839,625)</b>	<b>\$(1,517,297)</b>	<b>\$322,328</b>	<b>(17.5)%</b>

## Unemployment Insurance

### Budget Unit Functions & Responsibilities

The **Unemployment Insurance** Office is responsible for administering the County's self-insured Unemployment Insurance claims program. The mission of the Unemployment Insurance program is to provide centralized, uniform administration of Unemployment Insurance claims.

### Budget Unit – Budget by Program

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Program</b>					
Unemployment Insurance	\$1,342,648	\$1,385,616	\$1,452,466	\$66,850	4.8%
<b>Gross Expenditures/Appropriations</b>	<b>\$1,342,648</b>	<b>\$1,385,616</b>	<b>\$1,452,466</b>	<b>\$66,850</b>	<b>4.8%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$1,342,648</b>	<b>\$1,385,616</b>	<b>\$1,452,466</b>	<b>\$66,850</b>	<b>4.8%</b>
<b>Net Cost</b>	<b>\$1,342,648</b>	<b>\$1,385,616</b>	<b>\$1,452,466</b>	<b>\$66,850</b>	<b>4.8%</b>

### Budget Unit – Budget by Object

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Object</b>					
Services & Supplies	\$1,309,055	\$1,345,988	\$1,372,898	\$26,910	2.0%
Other Charges	\$33,593	\$39,628	\$79,568	\$39,940	100.8%
<b>Gross Expenditures/Appropriations</b>	<b>\$1,342,648</b>	<b>\$1,385,616</b>	<b>\$1,452,466</b>	<b>\$66,850</b>	<b>4.8%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$1,342,648</b>	<b>\$1,385,616</b>	<b>\$1,452,466</b>	<b>\$66,850</b>	<b>4.8%</b>
<b>Net Cost</b>	<b>\$1,342,648</b>	<b>\$1,385,616</b>	<b>\$1,452,466</b>	<b>\$66,850</b>	<b>4.8%</b>

## Workers Compensation Insurance

### Budget Unit Functions & Responsibilities

The Workers' Compensation Office is responsible for administering the County's self-insured **Workers' Compensation Insurance** claims program. The mission of the Workers' Compensation Office is to handle claims for injuries and illnesses that occur on the job in an expeditious manner while protecting the interests of the County through application of good risk management and financial practices.

### Budget Unit – Budget by Program

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Program</b>					
Workers' Compensation	\$32,279,076	\$41,829,864	\$39,077,853	\$(2,752,011)	(6.6)%
<b>Gross Expenditures/Appropriations</b>	<b>\$32,279,076</b>	<b>\$41,829,864</b>	<b>\$39,077,853</b>	<b>\$(2,752,011)</b>	<b>(6.6)%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$32,279,076</b>	<b>\$41,829,864</b>	<b>\$39,077,853</b>	<b>\$(2,752,011)</b>	<b>(6.6)%</b>
<b>Revenue</b>	<b>\$42,069,288</b>	<b>\$42,079,313</b>	<b>\$40,077,853</b>	<b>\$(2,001,460)</b>	<b>(4.8)%</b>
<b>Total Revenue</b>	<b>\$42,069,288</b>	<b>\$42,079,313</b>	<b>\$40,077,853</b>	<b>\$(2,001,460)</b>	<b>(4.8)%</b>
<b>Net Cost</b>	<b>\$(9,790,213)</b>	<b>\$(249,449)</b>	<b>\$(1,000,000)</b>	<b>\$(750,551)</b>	<b>300.9%</b>

### Budget Unit – Budget by Object

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Object</b>					
Salaries & Benefits	\$(739)	\$—	\$—	\$—	—%
Services & Supplies	\$31,169,478	\$40,615,138	\$37,573,686	\$(3,041,452)	(7.5)%
Other Charges	\$1,110,337	\$1,214,726	\$1,504,167	\$289,441	23.8%
<b>Gross Expenditures/Appropriations</b>	<b>\$32,279,076</b>	<b>\$41,829,864</b>	<b>\$39,077,853</b>	<b>\$(2,752,011)</b>	<b>(6.6)%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$32,279,076</b>	<b>\$41,829,864</b>	<b>\$39,077,853</b>	<b>\$(2,752,011)</b>	<b>(6.6)%</b>
Charges for Services	\$41,979,313	\$41,979,313	\$39,977,853	\$(2,001,460)	(4.8)%
Miscellaneous Revenues	\$89,976	\$100,000	\$100,000	\$—	—%
<b>Revenue</b>	<b>\$42,069,288</b>	<b>\$42,079,313</b>	<b>\$40,077,853</b>	<b>\$(2,001,460)</b>	<b>(4.8)%</b>
<b>Total Revenue</b>	<b>\$42,069,288</b>	<b>\$42,079,313</b>	<b>\$40,077,853</b>	<b>\$(2,001,460)</b>	<b>(4.8)%</b>
<b>Net Cost</b>	<b>\$(9,790,213)</b>	<b>\$(249,449)</b>	<b>\$(1,000,000)</b>	<b>\$(750,551)</b>	<b>300.9%</b>

## Voter Registration And Elections

### Budget Unit Functions & Responsibilities

The Department of **Voter Registration and Elections (VRE)** is responsible for promoting civic engagement by registering eligible voters; maintaining the local voter registration database; coordinating with local, state, and federal entities; encouraging informed voter and candidate participation; conducting timely, legally compliant, transparent and accurate county, state, and federal elections; and administering related services for the county's citizens; local jurisdictions including municipal, school district, and special district elections; candidates; and elected officials.

### Budget Unit – Budget by Program

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Program</b>					
Elections	\$15,555,345	\$17,656,324	\$18,276,626	\$620,302	3.5%
<b>Gross Expenditures/Appropriations</b>	<b>\$15,555,345</b>	<b>\$17,656,324</b>	<b>\$18,276,626</b>	<b>\$620,302</b>	<b>3.5%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$15,555,345</b>	<b>\$17,656,324</b>	<b>\$18,276,626</b>	<b>\$620,302</b>	<b>3.5%</b>
<b>Revenue</b>	<b>\$6,531,601</b>	<b>\$8,526,424</b>	<b>\$3,441,181</b>	<b>\$(5,085,243)</b>	<b>(59.6)%</b>
<b>Total Revenue</b>	<b>\$6,531,601</b>	<b>\$8,526,424</b>	<b>\$3,441,181</b>	<b>\$(5,085,243)</b>	<b>(59.6)%</b>
<b>Net Cost</b>	<b>\$9,023,744</b>	<b>\$9,129,900</b>	<b>\$14,835,445</b>	<b>\$5,705,545</b>	<b>62.5%</b>
Positions	37.0	37.0	37.0	—	—%

## Budget Unit – Budget by Object

	FY 2024-2025 Actuals	FY 2024-2025 Adopted Budget	FY 2025-2026 Adopted Budget	Change from FY 2024-2025 Adopted Budget	
				\$	%
<b>Appropriations by Object</b>					
Salaries & Benefits	\$5,818,124	\$6,013,572	\$6,168,379	\$154,807	2.6%
Services & Supplies	\$9,202,727	\$10,190,351	\$11,392,430	\$1,202,079	11.8%
Equipment	\$58,413	\$935,592	\$200,000	\$(735,592)	(78.6)%
Interfund Charges	\$297,677	\$297,677	\$297,806	\$129	0.0%
Intrafund Charges	\$178,404	\$219,132	\$218,011	\$(1,121)	(0.5)%
<b>Gross Expenditures/Appropriations</b>	<b>\$15,555,345</b>	<b>\$17,656,324</b>	<b>\$18,276,626</b>	<b>\$620,302</b>	<b>3.5%</b>
<b>Total Expenditures/Appropriations</b>	<b>\$15,555,345</b>	<b>\$17,656,324</b>	<b>\$18,276,626</b>	<b>\$620,302</b>	<b>3.5%</b>
Intergovernmental Revenues	\$2,106,465	\$5,522,000	\$1,927,526	\$(3,594,474)	(65.1)%
Charges for Services	\$4,412,447	\$2,999,374	\$1,508,605	\$(1,490,769)	(49.7)%
Miscellaneous Revenues	\$12,670	\$5,050	\$5,050	\$—	—%
Other Financing Sources	\$20	\$—	\$—	\$—	—%
<b>Revenue</b>	<b>\$6,531,601</b>	<b>\$8,526,424</b>	<b>\$3,441,181</b>	<b>\$(5,085,243)</b>	<b>(59.6)%</b>
<b>Total Revenue</b>	<b>\$6,531,601</b>	<b>\$8,526,424</b>	<b>\$3,441,181</b>	<b>\$(5,085,243)</b>	<b>(59.6)%</b>
<b>Net Cost</b>	<b>\$9,023,744</b>	<b>\$9,129,900</b>	<b>\$14,835,445</b>	<b>\$5,705,545</b>	<b>62.5%</b>
Positions	37.0	37.0	37.0	—	—%