

INTERNAL SERVICES

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SCHEDULE:

State Controller Schedule County Budget Act January 2010	County of Sacramento Detail of Financing Sources and Financing Uses Governmental Funds Fiscal Year 2016-17	Schedule 9
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Budget Unit **4010000 - Clerk of the Board**
 Function **GENERAL**
 Activity **Legislative & Administrative**
 Fund **001A - GENERAL**

Detail by Revenue Category and Expenditure Object	2014-15 Actual	2015-16 Estimated	2015-16 Adopted	2016-17 Requested	2016-17 Recommended
1	2	3	4	5	6
Licenses, Permits & Franchises	\$ 49,524	\$ 43,500	\$ 54,000	\$ 45,000	\$ 45,000
Charges for Services	160,053	155,109	157,209	160,302	160,302
Miscellaneous Revenues	80,062	64,050	78,150	60,050	60,050
Total Revenue	\$ 289,639	\$ 262,659	\$ 289,359	\$ 265,352	\$ 265,352
Salaries & Benefits	\$ 1,051,811	\$ 1,117,576	\$ 1,230,476	\$ 1,271,886	\$ 1,271,886
Services & Supplies	253,621	320,694	382,664	520,926	511,926
Intrafund Charges	26,695	23,171	20,581	42,899	42,899
Intrafund Reimb	(8,113)	(11,245)	(9,310)	(12,566)	(12,566)
Total Expenditures/Appropriations	\$ 1,324,014	\$ 1,450,196	\$ 1,624,411	\$ 1,823,145	\$ 1,814,145
Net Cost	\$ 1,034,375	\$ 1,187,537	\$ 1,335,052	\$ 1,557,793	\$ 1,548,793
Positions	10.0	12.0	12.0	12.0	12.0

PROGRAM DESCRIPTION:

The Clerk of the Board’s Office provides clerical and administrative services for the Board of Supervisors meetings along with the Assessment Appeals Boards, the Planning Commission, and other boards and commissions.

- **Clerk of the Board** – schedules and prepares agendas of the Board of Supervisors, insures legal noticing and publishing requirements are met, and processes actions taken at Board meetings. The Clerk of the Board also acts as clerk to other governmental hearing bodies. This office maintains the official records of the Board of Supervisors’ legislative actions and receives, certifies, and preserves all documents as specified by the Sacramento County Charter and state and local statutes. Serves as the Statement of Economic Interest (Form 700) Filing Officer for all personnel and individuals employed by or serving on behalf of the County of Sacramento Boards and Commissions and Special Districts effective January 1, 2016.

PROGRAM DESCRIPTION (CONT.):

- **Assessment Appeals Board** – acts as the County's Board of Equalization to hear taxpayers' appeals of the County Assessor's property appraisals. Assessment Appeals Board members are appointed by the Board of Supervisors. Appeals of property tax assessments are filed, processed and scheduled for hearing by Assessment Appeals Board staff in accordance with rules enforced by the State Board of Equalization. The Board of Supervisors could sit as the County's Board of Equalization in lieu of the board-appointed Assessment Appeals Board.
- **Planning Commission** – meets legal requirements for hearings, prepares agendas and provides other support functions to the County Planning Commission. The County Planning Commission hears and makes recommendations related to long-range planning and policy matters and has discretionary authority over current planning matters such as subdivisions and use permits. The County Planning Commission also acts as the Board of Zoning Appeals and hears items that have been previously approved or denied by the Zoning Administrator or Planning Director. In many cases, the County Planning Commission actions are final, unless appealed. The Board of Supervisors hears all appeals of Planning Commission actions.

2016-17 PROGRAM INFORMATION

BU: 401000 Clerk of the Board

Appropriations	Reimbursements	Federal Revenues	State Revenues	Realignment	Pro 172	Fees	Other Revenues	Carryover	Net Cost	Positions	Vehicles
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FUNDED

Program No. and Title: **001 Clerk of the Board**

1,589,770	0	0	0	0	0	177,852	0	0	1,411,918	10.0	0
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Program Type: Mandated

Countywide Priority: 1 -- Flexible Mandated Countywide/Municipal or Financial Obligations

Strategic Objective: IS --Internal Support

Program Description: Publishes and maintains records for Board of Supervisors' meetings and all related Boards and Commissions. Publishes Board agendas within 72 hours prior to the Board meetings, legal notices published within 15 days prior to public hearing. Publishes ordinances within 15 days of adoption. Clerk of the Board support staff ensures response to constituent issues within one work day. Assists in preparation of resolutions in a timely manner. Clerk of the Board serves as the Statement of Economic Interest (Form 700) Filing Officer for all personnel and individuals employed by or serving on behalf of the County of Sacramento, Boards and Commissions, and Special Districts.

Program No. and Title: **002 Assessment Appeals**

83,438	-12,566	0	0	0	0	60,500	0	0	10,372	1.0	0
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Program Type: Mandated

Countywide Priority: 1 -- Flexible Mandated Countywide/Municipal or Financial Obligations

Strategic Objective: IS --Internal Support

Program Description: The Appeals Board determines the full value of property or determines other matters of property assessment over which the appeals board has jurisdiction. Section 15606, subdivision (c), of the Government Code authorizes that the State Board of Equalization shall "prescribe rules and regulations to govern local boards of equalization when equalizing ..." Pursuant to that provision, the State Board promulgated Property Tax Rule 302 which enumerates the functions of an appeals board.

Program No. and Title: **003 Planning Commission**

88,073	0	0	0	0	0	27,000	0	0	61,073	1.0	0
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Program Type: Mandated

Countywide Priority: 4 -- Sustainable and Livable Communities

Strategic Objective: IS --Internal Support

Program Description: Publishes and maintains records for County Planning Commission. Publishes Commission agenda within 72 hours prior to the Board meetings, legal notices published within 15 days in advance of public hearing, and public notices.

FUNDED

1,761,281	-12,566	0	0	0	0	265,352	0	0	1,483,363	12.0	0
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Appropriations	Reimbursements	Federal Revenues	State Revenues	Realignment	Pro 172	Fees	Other Revenues	Carryover	Net Cost	Positions	Vehicles
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ADD'L GROWTH REQUEST RECOMMENDED

Program No. and Title: **001** *Clerk of the Board*

65,430	0	0	0	0	0	0	0	0	65,430	0.0	0
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Program Type: Mandated

Countywide Priority: 5 -- General Government

Strategic Objective: IS --Internal Support

Program Description: Establishment of a Boards and Commissions tracking system: Phase One

ADD'L GROWTH REQUEST RECOMMENDED

65,430	0	0	0	0	0	0	0	0	65,430	0.0	0
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ADD'L GROWTH REQUEST NOT RECOMMENDED

Program No. and Title: **001** *Clerk of the Board*

9,000	0	0	0	0	0	0	0	0	9,000	0.0	0
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Program Type: Discretionary

Countywide Priority: 5 -- General Government

Strategic Objective: IS --Internal Support

Program Description: Travel and training expense increase

ADD'L GROWTH REQUEST NOT RECOMMENDED

9,000	0	0	0	0	0	0	0	0	9,000	0.0	0
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SCHEDULE:

State Controller Schedule County Budget Act January 2010	County of Sacramento Detail of Financing Sources and Financing Uses Governmental Funds Fiscal Year 2016-17	Schedule 9
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Budget Unit **3240000 - County Clerk/Recorder**
 Function **PUBLIC PROTECTION**
 Activity **Other Protection**
 Fund **001A - GENERAL**

Detail by Revenue Category and Expenditure Object	2014-15 Actual	2015-16 Estimated	2015-16 Adopted	2016-17 Requested	2016-17 Recommended
1	2	3	4	5	6
Charges for Services	\$ 8,384,525	\$ 8,637,288	\$ 13,125,775	\$ 12,974,133	\$ 12,974,133
Miscellaneous Revenues	3,488	-	-	-	-
Total Revenue	\$ 8,388,013	\$ 8,637,288	\$ 13,125,775	\$ 12,974,133	\$ 12,974,133
Salaries & Benefits	\$ 5,240,280	\$ 5,201,646	\$ 5,769,773	\$ 5,845,729	\$ 5,845,729
Services & Supplies	2,859,007	3,008,340	4,424,175	4,691,318	4,691,318
Other Charges	30,373	63,434	63,434	82,199	82,199
Equipment	60,973	42,142	171,000	140,000	140,000
Computer Software	19,000	-	-	-	-
Other Intangible Asset	-	126,400	2,500,000	2,000,000	2,000,000
Intrafund Charges	213,349	214,950	217,393	234,887	234,887
Intrafund Reimb	(9,965)	(19,624)	(20,000)	(20,000)	(20,000)
Total Expenditures/Appropriations	\$ 8,413,017	\$ 8,637,288	\$ 13,125,775	\$ 12,974,133	\$ 12,974,133
Net Cost	\$ 25,004	\$ -	\$ -	\$ -	\$ -
Positions	68.0	68.0	68.0	68.0	68.0

PROGRAM DESCRIPTION:

The Office of County Clerk/Recorder:

- Serves as custodian of official records.
- Records real property documents for the County.
- Issues and registers marriage licenses.
- Registers process servers, notaries public, professional photocopiers, unlawful detainer assistants, legal document assistants.

PROGRAM DESCRIPTION (CONT.):

- Files and maintains oaths of office, environmental impact reports, and rosters of public agencies.
- Performs civil marriage ceremonies.
- Issues certified copies of birth, death and marriage records.
- Collects funds for Real Estate Fraud Prevention Fund, Children’s Trust Fund, Deoxyribonucleic Acid (DNA) database, Juvenile Mediation Trust, Domestic Violence Trust, and Umbilical Cord Blood Collection Program Fund.
- Acts as commissioner of civil marriage and appoints deputy commissioners of civil marriage.
- Authenticates notary public and public health officer signatures.
- Files assessment, highway, parcel, subdivision and survey maps.

2016-17 PROGRAM INFORMATION

BU: 324000 County Clerk/Recorder

	Appropriations	Reimbursements	Federal Revenues	State Revenues	Realignment	Pro 172	Fees	Other Revenues	Carryover	Net Cost	Positions	Vehicles
FUNDED												
<i>Program No. and Title:</i>	001 Clerk											
	1,218,200	-1,875	0	0	0	0	1,216,325	0	0	0	6.0	0
<i>Program Type:</i>	Mandated											
<i>Countywide Priority:</i>	1 -- Flexible Mandated Countywide/Municipal or Financial Obligations											
<i>Strategic Objective:</i>	PS1 -- Protect the community from criminal activity, abuse and violence											
<i>Program Description:</i>	Clerk responsibilities include: issuance of marriage licenses; Registrar of Marriages; Commissioner of Civil Marriages; FPPC Filing Officer; custodian of Oaths of Office; registration of notaries public, process servers, professional photocopiers, unlawful detainer assistants, legal document assistants, and fictitious business names.											
<i>Program No. and Title:</i>	002 Recorder											
	11,775,933	-18,125	0	0	0	0	11,757,808	0	0	0	62.0	0
<i>Program Type:</i>	Mandated											
<i>Countywide Priority:</i>	1 -- Flexible Mandated Countywide/Municipal or Financial Obligations											
<i>Strategic Objective:</i>	PS1 -- Protect the community from criminal activity, abuse and violence											
<i>Program Description:</i>	Recorder responsibilities include: recording of real estate and other authorized documents; issuance of birth, death and marriage certificates; indexing and public viewing services for official records; and issuance of official record copies.											
FUNDED												
	12,994,133	-20,000	0	0	0	0	12,974,133	0	0	0	68.0	0

SCHEDULE:

State Controller Schedule County Budget Act January 2010	County of Sacramento Detail of Financing Sources and Financing Uses Governmental Funds Fiscal Year 2016-17	Schedule 9
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Budget Unit **3230000 - Department Of Finance**
 Function **GENERAL**
 Activity **Finance**
 Fund **001A - GENERAL**

Detail by Revenue Category and Expenditure Object	2014-15 Actual	2015-16 Estimated	2015-16 Adopted	2016-17 Requested	2016-17 Recommended
1	2	3	4	5	6
Licenses, Permits & Franchises	\$ 2,233,950	\$ 2,387,648	\$ 2,401,131	\$ 2,657,661	\$ 2,657,661
Fines, Forfeitures & Penalties	7,501,122	6,973,572	6,638,773	6,790,429	6,790,429
Intergovernmental Revenues	63,174	51,263	48,293	44,628	44,628
Charges for Services	6,027,927	8,106,593	9,240,463	8,731,802	8,731,802
Miscellaneous Revenues	5,948,359	5,829,239	6,485,222	6,520,347	6,520,347
Total Revenue	\$ 21,774,532	\$ 23,348,315	\$ 24,813,882	\$ 24,744,867	\$ 24,744,867
Salaries & Benefits	\$ 15,803,044	\$ 15,952,028	\$ 17,071,851	\$ 17,225,885	\$ 17,225,885
Services & Supplies	8,049,319	10,490,992	10,952,929	10,882,563	10,882,563
Other Charges	159,815	119,700	198,000	178,200	178,200
Equipment	-	-	500,000	150,000	150,000
Intrafund Charges	1,626,574	1,814,468	2,139,559	2,695,710	2,695,710
Intrafund Reimb	(2,034,570)	(3,009,871)	(2,918,706)	(3,255,345)	(3,255,345)
Total Expenditures/Appropriations	\$ 23,604,182	\$ 25,367,317	\$ 27,943,633	\$ 27,877,013	\$ 27,877,013
Net Cost	\$ 1,829,650	\$ 2,019,002	\$ 3,129,751	\$ 3,132,146	\$ 3,132,146
Positions	174.8	175.0	174.8	176.0	176.0

PROGRAM DESCRIPTION:

The Department of Finance is comprised of five operational divisions:

- **Auditor-Controller** operations include the following programs: Accounting Services, Accounting Reporting and Control; Systems Control and Reconciliations; Payroll Services; Audits; Payment Services; and Tax Accounting Services.
- **Consolidated Utilities Billing and Services (CUBS)** performs billing and collection services as well as operates a customer service contact center for the departments that provide utility services (refuse, water, sewer, and stormwater drainage) as well as the City of Citrus Heights and the City of Rancho Cordova for stormwater drainage and the County Landfill for credit accounts. Provides billing and collection services for County Code Enforcement for their annual Rental Housing Code Compliance fee and for City of Citrus Heights Code Enforcement for their annual Housing Stock Conservation fee.
- **Investments** manages the Pooled Investment Fund and separate accounts; invests and manages proceeds of municipal debt; and provides compliance and performance reporting.
- **Tax Collection and Business Licensing** collects taxes on real property and personal property as required by the State of California; and regulates businesses operating in the unincorporated area of Sacramento County.
- **Treasury** is responsible for the receipt, custody, depository, investment accounting, and recording of funds for the County, school districts, joint power authorities and special districts whose funds are held and invested by the County Treasurer.

2016-17 PROGRAM INFORMATION

BU: 3230000 Department of Finance

Appropriations	Reimbursements	Federal Revenues	State Revenues	Realignment	Pro 172	Fees	Other Revenues	Carryover	Net Cost	Positions	Vehicles
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FUNDED

Program No. and Title: **001** Pool

3,941,774	-919,355	0	0	0	0	0	3,022,419	0	0	23.0	0
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Program Type: Mandated

Countywide Priority: 0 -- Specific Mandated Countywide/Municipal or Financial Obligations

Strategic Objective: IS --Internal Support

Program Description: Receives and keeps safely all monies in Treasury; serves as Treasurer for other governmental agencies and districts; and invests/reinvests funds.

Program No. and Title: **002** Fiscal Agent

830,788	-16,650	0	0	0	0	0	814,138	0	0	2.0	0
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Program Type: Self-Supporting

Countywide Priority: 5 -- General Government

Strategic Objective: IS --Internal Support

Program Description: Manages \$2.9 billion Pooled Investment Fund and \$500 million in proceeds of municipal debt; provides evaluation assistance in deferred compensation investment options; maintains the Community Reinvestment Program.

Program No. and Title: **003** Reclamation

140,421	0	0	0	0	0	0	140,421	0	0	1.0	0
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Program Type: Mandated

Countywide Priority: 0 -- Specific Mandated Countywide/Municipal or Financial Obligations

Strategic Objective: IS --Internal Support

Program Description: Per Water Code Section 50660, the Treasurer program collects and distributes in excess of \$1 million annually to 19 districts.

Program No. and Title: **004** Tax Collection

3,825,306	-214,692	0	0	0	0	0	2,946,156	0	664,458	23.0	0
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Program Type: Mandated

Countywide Priority: 0 -- Specific Mandated Countywide/Municipal or Financial Obligations

Strategic Objective: FO --Financial Obligation

Program Description: Collects taxes on real property, personal property, applicable penalties, direct levies and bonds subject to judicial foreclosure.

Program No. and Title: **005** Business Licenses

2,682,086	0	0	0	0	0	2,657,661	10,000	0	14,425	12.0	2
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Program Type: Self-Supporting

Countywide Priority: 4 -- Sustainable and Livable Communities

Strategic Objective: C1 --Develop and sustain livable and attractive neighborhoods and communities

Program Description: Licenses businesses operating in the unincorporated area; files Fictitious Business Names; collects and monitors Transient Occupancy and Utility User Taxes.

	Appropriations	Reimbursements	Federal Revenues	State Revenues	Realignment	Pro 172	Fees	Other Revenues	Carryover	Net Cost	Positions	Vehicles
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Program No. and Title:	<u>006</u> <u>System Controls and Reconciliation</u>											
	924,588	-60,812	0	0	0	0	0	628,320	0	235,456	5.5	0
Program Type:	Discretionary											
Countywide Priority:	5 -- General Government											
Strategic Objective:	IS --Internal Support											
Program Description:	Maintains County's financial system. Conducts system reconciliations; maintains cash and appropriation controls and system security to protect integrity of data.											
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Program No. and Title:	<u>007</u> <u>Payroll Services</u>											
	1,252,591	-304,074	0	0	0	0	0	389,700	0	558,817	9.0	0
Program Type:	Mandated											
Countywide Priority:	0 -- Specific Mandated Countywide/Municipal or Financial Obligations											
Strategic Objective:	IS --Internal Support											
Program Description:	Calculates, records and reconciles wages, retiree benefits, deductions, and net pay; ensures compliance with laws and regulations, and payment of deductions and net pays.											
<hr/>												
Program No. and Title:	<u>008</u> <u>Audits</u>											
	1,359,658	-1,134,695	0	0	0	0	0	224,963	0	0	9.5	0
Program Type:	Self-Supporting											
Countywide Priority:	5 -- General Government											
Strategic Objective:	IS --Internal Support											
Program Description:	Conducts internal audits to ensure codes and regulations are followed.											
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Program No. and Title:	<u>009</u> <u>Payment Services</u>											
	1,581,567	-10,000	0	0	0	0	0	711,777	0	859,790	12.5	0
Program Type:	Mandated											
Countywide Priority:	1 -- Flexible Mandated Countywide/Municipal or Financial Obligations											
Strategic Objective:	IS --Internal Support											
Program Description:	Reviews and pre-audits payment requests for all county departments and some special districts. Provides COMPASS data entry for special districts and support to departments.											
<hr/>												
Program No. and Title:	<u>010</u> <u>Accounting Reporting and Control</u>											
	1,271,289	-151,030	0	0	0	0	0	542,831	0	577,428	8.5	0
Program Type:	Mandated											
Countywide Priority:	1 -- Flexible Mandated Countywide/Municipal or Financial Obligations											
Strategic Objective:	IS --Internal Support											
Program Description:	Develops, maintains and enforces Countywide accounting policies and procedures. Provides central accounting functions and oversight; prepares and publishes the Comprehensive Annual Financial Report (CAFR) and the Cost Allocation Plan.											

	Appropriations	Reimbursements	Federal Revenues	State Revenues	Realignment	Pro 172	Fees	Other Revenues	Carryover	Net Cost	Positions	Vehicles
Program No. and Title: 011 Tax Accounting												
	1,394,951	-153,377	0	0	0	0	0	1,019,802	0	221,772	10.0	0
<i>Program Type:</i> Mandated												
<i>Countywide Priority:</i> 0 -- Specific Mandated Countywide/Municipal or Financial Obligations												
<i>Strategic Objective:</i> FO --Financial Obligation												
<i>Program Description:</i> Calculates tax rates; applies special assessment direct charges to tax rolls; processes property tax refunds; maintains property tax billings and tax allocation systems; allocates and accounts for property tax apportionments and special assessments; accounts for funds allocated to the redevelopment agencies; provides property tax and valuation information to taxing entities, taxpayers, County agencies, departments and special districts.												
Program No. and Title: 012 Accounting Services												
	1,898,658	-240,791	0	0	0	0	0	1,657,867	0	0	14.0	0
<i>Program Type:</i> Mandated												
<i>Countywide Priority:</i> 1 -- Flexible Mandated Countywide/Municipal or Financial Obligations												
<i>Strategic Objective:</i> IS --Internal Support												
<i>Program Description:</i> Provides accounting, fiscal, and grant support services to departments and certain Special Districts; presents agency-wide financial information; and ensures compliance with accounting standards, grant terms, and policies.												
Program No. and Title: 013 Consolidated Utilities Billing & Service												
	9,822,272	-49,869	0	0	0	0	6,790,429	2,981,974	0	0	44.0	1
<i>Program Type:</i> Self-Supporting												
<i>Countywide Priority:</i> 5 -- General Government												
<i>Strategic Objective:</i> IS --Internal Support												
<i>Program Description:</i> Provides billing and collection services for departments providing utilities (refuse, water, sewer and stormwater drainage).												
FUNDED												
	30,925,949	-3,255,345	0	0	0	0	9,448,090	15,090,368	0	3,132,146	174.0	3

Appropriations	Reimbursements	Federal Revenues	State Revenues	Realignment	Pro 172	Fees	Other Revenues	Carryover	Net Cost	Positions	Vehicles
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ADD'L GROWTH REQUEST RECOMMENDED

Program No. and Title: **001** *Pool*

148,453	0	0	0	0	0	0	148,453	0	0	1.0	0
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Program Type: Mandated

Countywide Priority: 0 -- Specific Mandated Countywide/Municipal or Financial Obligations

Strategic Objective: IS --Internal Support

Program Description: One new Sr. Accounting Manager to handle additional management functions including, review of automation of business processes and evaluation of software systems and division internal controls.

Program No. and Title: **009** *Payment Services*

57,956	0	0	0	0	0	0	57,956	0	0	1.0	0
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Program Type: Mandated

Countywide Priority: 5 -- General Government

Strategic Objective: IS --Internal Support

Program Description: One new Account Clerk Lv 2 for Payment Services Unit to address increased workload in the E-Payables program.

ADD'L GROWTH REQUEST RECOMMENDED											
206,409	0	0	0	0	0	0	206,409	0	0	2.0	0

SCHEDULE:

State Controller Schedule County Budget Act January 2010	County of Sacramento Detail of Financing Sources and Financing Uses Governmental Funds Fiscal Year 2016-17	Schedule 9
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Budget Unit **6110000 - Department Of Revenue Recovery**
 Function **GENERAL**
 Activity **Other General**
 Fund **001A - GENERAL**

Detail by Revenue Category and Expenditure Object	2014-15 Actual	2015-16 Estimated	2015-16 Adopted	2016-17 Requested	2016-17 Recommended
1	2	3	4	5	6
Charges for Services	\$ 8,363,028	\$ 8,191,512	\$ 8,980,163	\$ 8,401,645	\$ 8,401,645
Miscellaneous Revenues	12,270	(2,728)	10,050	-	-
Total Revenue	\$ 8,375,298	\$ 8,188,784	\$ 8,990,213	\$ 8,401,645	\$ 8,401,645
Salaries & Benefits	\$ 4,705,674	\$ 4,552,125	\$ 4,971,609	\$ 5,141,338	\$ 5,141,338
Services & Supplies	3,983,248	4,358,619	4,536,542	4,955,793	4,955,793
Other Charges	925,465	153,349	920,098	-	-
Equipment	18,895	-	-	-	-
Intrafund Charges	520,915	577,272	577,164	579,514	579,514
Intrafund Reimb	(1,787,973)	(1,452,581)	(2,015,200)	(2,275,000)	(2,275,000)
Total Expenditures/Appropriations	\$ 8,366,224	\$ 8,188,784	\$ 8,990,213	\$ 8,401,645	\$ 8,401,645
Net Cost	\$ (9,074)	\$ -	\$ -	\$ -	\$ -
Positions	57.0	57.0	57.0	57.0	57.0

PROGRAM DESCRIPTION:

The primary responsibility of the Department of Revenue Recovery (DRR) is to help the County recover as much revenue as possible from all its billing and receivable functions as early in the process and as cost effectively as possible. The recovery of revenue aids the programs receiving the funds and helps to maintain public service levels and reduce the need for service fee increases to the public. By implementing cost effective accounts receivable practices throughout the County, DRR helps ensure that taxpayers are not required to bear the burden of debts that are the legal responsibility of specific individuals. To accomplish this, the department:

- Efficiently processes current and delinquent accounts receivables from various county departments, the Superior Court, and other local entities, such as cities, special districts and local authorities by sending out consolidated statements and delinquent notices as needed.

PROGRAM DESCRIPTION (CONT.):

- Initiates outgoing telephone calls to delinquent debtors in order to collect amounts due or reestablish a payment schedule when appropriate to help citizens in repaying amounts owed.
- Responds to incoming telephone calls and correspondence in order to increase payment compliance.
- Performs duties as the County’s Financial Evaluation Officer in accordance with laws and regulations.
- Utilizes all legal means to enforce collection of delinquent debts.
- Functions as centralized point for the County to minimize administrative costs to efficiently take advantage of volume discount pricing on certain processes such as State Court Ordered Debt, State Tax Refund Offsets, lawsuit processing, skip tracing, bankruptcy processing and relief of accountability.
- Works in cooperation with a number of entities to identify funds owed to the County when there remain funds available collected by DRR, which can then be distributed to other entities where the debtor may also have an unpaid obligation.
- Acts as central repository so available funds can be used to satisfy a debtor obligation regardless of where it may reside within the County.
- Consults and partners with departments to help identify cost effective ways to accelerate the recovery of revenues.

2016-17 PROGRAM INFORMATION

BU: 6110000 Department of Revenue Recovery

Appropriations	Reimbursements	Federal Revenues	State Revenues	Realignment	Pro 172	Fees	Other Revenues	Carryover	Net Cost	Positions	Vehicles
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FUNDED

Program No. and Title: 001 Centralized Billing, Collection and Disbursement

10,676,645	-2,275,000	0	0	0	0	0	8,401,645	0	0	57.0	0
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Program Type: Self-Supporting

Countywide Priority: 1 -- Flexible Mandated Countywide/Municipal or Financial Obligations

Strategic Objective: IS -- Internal Support

Program Description: DRR provides the billing and collection of revenue for County Departments, the Superior Court, Special Districts and Cities. DRR provides collection and disbursement of money to victims of crime pursuant to court order.

FUNDED	10,676,645	-2,275,000	0	0	0	0	8,401,645	0	0	57.0	0
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SCHEDULE:

State Controller Schedule County Budget Act January 2010	County of Sacramento Operation of Internal Service Fund Fiscal Year 2016-17				Schedule 10
				Fund Title Service Activity Budget Unit	031A - DEPT OF TECHNOLOGY Technology 7600000
Operating Detail	2014-15 Actual	2015-16 Estimated	2015-16 Adopted	2016-17 Requested	2016-17 Recommended
1	2	3	4	5	6
Operating Revenues					
Charges for Service	\$ 74,070,856	\$ 77,786,117	\$ 81,918,262	\$ 87,576,606	\$ 86,257,167
Total Operating Revenues	\$ 74,070,856	\$ 77,786,117	\$ 81,918,262	\$ 87,576,606	\$ 86,257,167
Operating Expenses					
Salaries/Benefits	\$ 46,144,955	\$ 44,378,268	\$ 49,416,458	\$ 50,085,576	\$ 50,085,576
Services & Supplies	20,446,761	25,524,861	25,691,686	30,088,263	28,768,824
Other Charges	664,269	1,112,203	1,141,649	1,235,240	1,235,240
Depreciation	1,396,574	1,643,580	2,069,299	2,583,325	2,583,325
Total Operating Expenses	\$ 68,652,559	\$ 72,658,912	\$ 78,319,092	\$ 83,992,404	\$ 82,672,965
Operating Income (Loss)	\$ 5,418,297	\$ 5,127,205	\$ 3,599,170	\$ 3,584,202	\$ 3,584,202
Non-Operating Revenues (Expenses)					
Other Revenues	\$ 75,683	\$ 81,881	\$ 125,496	\$ 125,493	\$ 125,493
Loss/Disposition-Asset	(70,682)	-	-	-	-
Debt Retirement	(3,699,164)	(3,724,664)	(3,724,666)	(3,709,696)	(3,709,696)
Total Non-Operating Revenues (Expenses)	\$ (3,694,163)	\$ (3,642,783)	\$ (3,599,170)	\$ (3,584,203)	\$ (3,584,203)
Income Before Capital Contributions and Transfers	\$ 1,724,134	\$ 1,484,422	\$ -	\$ (1)	\$ (1)
Intrafund Charges	4,899,872	4,927,700	5,003,690	6,132,936	6,132,936
Intrafund Reimb	(4,899,871)	(4,927,700)	(5,003,690)	(6,132,937)	(6,132,937)
Change In Net Assets	\$ 1,724,133	\$ 1,484,422	\$ -	\$ -	\$ -
Net Assets - Beginning Balance	6,252,698	7,987,761	7,987,761	9,472,183	9,472,183
Equity and Other Account Adjustments	10,930	-	-	-	-
Net Assets - Ending Balance	\$ 7,987,761	\$ 9,472,183	\$ 7,987,761	\$ 9,472,183	\$ 9,472,183
Positions	372.0	370.0	369.0	372.0	372.0
Revenues Tie To					SCH 1, COL 4
Expenses Tie To					SCH 1, COL 6

PROGRAM DESCRIPTION:

- The Department of Technology (DTech) is a central information technology and telecommunications provider for Sacramento County. DTech delivers a broad range of shared countywide information technology services to employees, departments and regional partners, and also develops customized solutions for specific departmental business applications.
- Core areas include:
 - Application Development and Support (Custom Applications Development; Content Management Storage and Retrieval; Enterprise Application Printing).
 - Servers and Data Center (Backup and Recovery; Consolidated Storage; Server Hosting; Installation and Support; Server Virtualization).
 - Network Communication (Email; Anti-Virus; Remote Access; Wide Area Network; Local Area Network Installation & Support).
 - Personal Computer (PC) Installation and Support (Installation and Procurement of hardware and software).
 - Technology Support (Service Desk, System Logon Administration; Forensic Audits; Project Management).
 - Telephones and PDA's (Voice over Internet Protocol; Phones; Personal Digital Assistants – new and changes to existing).
 - Website Development and Support (Internet/Intranet Website Development and Support; Web Content Management System, Custom Application Development; Website Hosting).
 - 2-Way Radio and Paging Services (Local government Radio Program, County Pager Service; and Communications Center).

2016-17 PROGRAM INFORMATION

BU: 7600000 Department of Technology

Appropriations	Reimbursements	Federal Revenues	State Revenues	Realignment	Pro 172	Fees	Other Revenues	Carryover	Net Cost	Positions	Vehicles
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FUNDED

Program No. and Title: 001 Application Support

27,417,102	-2,075,851	0	0	0	0	25,341,251	0	0	0	121.4	0
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Program Type: Self-Supporting
Countywide Priority: 5 -- General Government
Strategic Objective: IS -- Internal Support
Program Description: Develop, implement and maintain software applications such as law and justice, tax collection and payroll.

Program No. and Title: 002 Equipment Support

14,802,261	-452,760	0	0	0	0	14,349,501	0	0	0	94.3	0
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Program Type: Self-Supporting
Countywide Priority: 5 -- General Government
Strategic Objective: IS -- Internal Support
Program Description: Equipment maintenance and administration for countywide services such as email, computer equipment and central servers.

Program No. and Title: 003 County Data Center

10,517,808	-2,831,434	0	0	0	0	7,686,374	0	0	0	40.9	0
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Program Type: Self-Supporting
Countywide Priority: 5 -- General Government
Strategic Objective: IS -- Internal Support
Program Description: Operates a 24/7/365 data center for centralized hardware, software, databases and high volume printers.

Program No. and Title: 004 COMPASS

7,189,714	-18,220	0	0	0	0	7,171,494	0	0	0	31.4	0
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Program Type: Self-Supporting
Countywide Priority: 5 -- General Government
Strategic Objective: IS -- Internal Support
Program Description: Enhance and support the Human Resources, Financial and Materials Management application (COMPASS).

Program No. and Title: 005 Communication Networks

18,885,592	0	0	0	0	0	18,885,592	0	0	0	46.1	2
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Program Type: Self-Supporting
Countywide Priority: 5 -- General Government
Strategic Objective: IS -- Internal Support
Program Description: Voice and data communication connectivity between county staff, their contacts and information storage.

Appropriations	Reimbursements	Federal Revenues	State Revenues	Realignment	Pro 172	Fees	Other Revenues	Carryover	Net Cost	Positions	Vehicles
Program No. and Title: 006 CountyWide IT Services											
13,675,057	-754,672	0	0	0	0	12,920,385	0	0	0	36.7	0
Program Type: Self-Supporting											
Countywide Priority: 5 -- General Government											
Strategic Objective: IS --Internal Support											
Program Description: Services provided for the benefit of everyone in the county. These include the countywide communications center, the county's data center, the office of the CIO and the countywide service desk.											

FUNDED											
92,487,534	-6,132,937	0	0	0	0	86,354,597	0	0	0	370.8	2

ADD'L GROWTH REQUEST RECOMMENDED

Program No. and Title: 001 Application Support											
28,063	0	0	0	0	0	28,063	0	0	0	0.2	0
Program Type: Self-Supporting											
Countywide Priority: 5 -- General Government											
Strategic Objective: IS --Internal Support											
Program Description: Develop, implement and maintain software applications such as law and justice, tax collection and payroll. A .8 FTE is being transferred from Community Development into the Department of Technology, and a .2 FTE is being requested to make the position full-time.											

Program No. and Title: 006 CountyWide IT Services											
0	0	0	0	0	0	0	0	0	0	1.0	0
Program Type: Self-Supporting											
Countywide Priority: 5 -- General Government											
Strategic Objective: IS --Internal Support											
Program Description: Services provided for the benefit of everyone in the county. These include the countywide communications center, the county's data center, the office of the CIO and the countywide service desk. Requesting 1.0 FTE for a Neighborhood Services Area Manager position to review 311 data and coordinate with County staff to proactively address community needs.											

ADD'L GROWTH REQUEST RECOMMENDED											
28,063	0	0	0	0	0	28,063	0	0	0	1.2	0

Appropriations	Reimbursements	Federal Revenues	State Revenues	Realignment	Pro 172	Fees	Other Revenues	Carryover	Net Cost	Positions	Vehicles
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ADD'L GROWTH REQUEST NOT RECOMMENDED

Program No. and Title: **001** *Application Support*

1,146,293	0	0	0	0	0	1,146,293	0	0	0	0.0	0
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Program Type: Self-Supporting

Countywide Priority: 5 -- General Government

Strategic Objective: IS --Internal Support

Program Description: Funding to add two IT Analyst II positions and four contractors to begin the process of upgrading DHHS application infrastructure to minimize security threats and ensure the application can continue to run in the operating system and database environments that are planned to be implemented county-wide. (DHHS request).

Program No. and Title: **001** *Application Support*

173,146	0	0	0	0	0	173,146	0	0	0	0.0	0
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Program Type: Self-Supporting

Countywide Priority: 5 -- General Government

Strategic Objective: IS --Internal Support

Program Description: Funding to add 1.0 FTE IT Analyst II to provide Account Management Functions which provide security access and maintenance for DHHS applications (DHHS request).

ADD'L GROWTH REQUEST NOT RECOMMENDED											
1,319,439	0	0	0	0	0	1,319,439	0	0	0	0.0	0

DEPARTMENT OF TECHNOLOGY - DATA PROCESSING - 5710000

SHARED SYSTEMS

SCHEDULE:

State Controller Schedule County Budget Act January 2010	County of Sacramento Detail of Financing Sources and Financing Uses Governmental Funds Fiscal Year 2016-17	Schedule 9
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Budget Unit **5710000 - Data Processing-Shared Systems**
 Function **GENERAL**
 Activity **Other General**
 Fund **001A - GENERAL**

Detail by Revenue Category and Expenditure Object	2014-15 Actual	2015-16 Estimated	2015-16 Adopted	2016-17 Requested	2016-17 Recommended
1	2	3	4	5	6
Charges for Services	\$ 92,336	\$ 118,719	\$ 93,469	\$ 94,668	\$ 94,668
Total Revenue	\$ 92,336	\$ 118,719	\$ 93,469	\$ 94,668	\$ 94,668
Services & Supplies	\$ 7,778,562	\$ 8,613,926	\$ 9,617,487	\$ 9,895,059	\$ 9,395,059
Intrafund Charges	251,291	321,886	321,886	321,886	321,886
Total Expenditures/Appropriations	\$ 8,029,853	\$ 8,935,812	\$ 9,939,373	\$ 10,216,945	\$ 9,716,945
Net Cost	\$ 7,937,517	\$ 8,817,093	\$ 9,845,904	\$ 10,122,277	\$ 9,622,277

PROGRAM DESCRIPTION:

- This budget unit accounts for the cost of services provided by the Department of Technology (DTech) and the Department of Finance to support countywide shared computer systems and applications.
- The shared systems functional areas are as follows:
 - **Law and Justice** – Provides funds for the County Criminal Justice Information System (CJIS) which supports critical services for the District Attorney, Sheriff, Probation, Public Defender, Coroner, Human Assistance, Revenue Recovery, Superior Court, California Highway Patrol, 14 area city and county law enforcement agencies, 38 state agencies, and ten federal agencies including the FBI and Homeland Security.
 - **Special District Payroll** – Provides funds for Special District payroll, Wells Fargo Bank costs and related equipment and software.
 - **Property Tax Systems** – Provides funds for Secured and Unsecured Property Tax Bill systems, the Homeowner’s Exemption system, and the Computer Assisted Appraisal system.
 - **Fiscal and Management Systems** – Provides funds for the Sacramento County Agenda Management Application (AgendaNet), the support and enhancement of the County’s Web presence and Web portal, the hosting and maintenance for the ePledge application and support and maintenance for the Open Data Initiative.

PROGRAM DESCRIPTION (CONT.):

- The shared systems functional areas are as follows (cont.):
 - **COMPASS** – Provides funds for the Comprehensive Online Management Personnel and Accounting System for Sacramento County (COMPASS).

2016-17 PROGRAM INFORMATION

BU: 5710000 Data Processing-Shared Systems

	Appropriations	Reimbursements	Federal Revenues	State Revenues	Realignment	Pro 172	Fees	Other Revenues	Carryover	Net Cost	Positions	Vehicles
FUNDED												
<i>Program No. and Title:</i>	<u>001 Law & Justice Systems</u>											
	2,037,870	0	0	0	0	0	49,500	0	0	1,988,370	0.0	0
<i>Program Type:</i>	Mandated											
<i>Countywide Priority:</i>	2 -- Discretionary Law-Enforcement											
<i>Strategic Objective:</i>	PS1 --Protect the community from criminal activity, abuse and violence											
<i>Program Description:</i>	Provides a central point for funding the maintenance and enhancement of the Law Enforcement Systems (CJIS, JIMS, IJIS and CLETS) which are accessible to multiple law enforcement entities.											
<i>Program No. and Title:</i>	<u>002 Payroll Systems</u>											
	290,245	0	0	0	0	0	0	0	0	290,245	0.0	0
<i>Program Type:</i>	Mandated											
<i>Countywide Priority:</i>	5 -- General Government											
<i>Strategic Objective:</i>	IS --Internal Support											
<i>Program Description:</i>	Provides a central point for funding of Special District Payroll which supports multiple departments and local entities											
<i>Program No. and Title:</i>	<u>003 Property & Tax Systems</u>											
	1,147,185	0	0	0	0	0	0	0	0	1,147,185	0.0	0
<i>Program Type:</i>	Mandated											
<i>Countywide Priority:</i>	5 -- General Government											
<i>Strategic Objective:</i>	IS --Internal Support											
<i>Program Description:</i>	Provides a central point for funding the maintenance and enhancement of the Secured and Unsecured Tax which are used by multiple county departments.											
<i>Program No. and Title:</i>	<u>004 COMPASS</u>											
	4,613,273	0	0	0	0	0	37,700	0	0	4,575,573	0.0	0
<i>Program Type:</i>	Mandated											
<i>Countywide Priority:</i>	5 -- General Government											
<i>Strategic Objective:</i>	IS --Internal Support											
<i>Program Description:</i>	Provides a central point for funding the maintenance and enhancement of the Human Resources, Materials Management, Financial Reporting and Budget Systems which are countywide systems and used by virtually all county employees.											

	Appropriations	Reimbursements	Federal Revenues	State Revenues	Realignment	Pro 172	Fees	Other Revenues	Carryover	Net Cost	Positions	Vehicles
Program No. and Title: <u>005</u> <u>Other Shared Applications</u>												
	1,628,372	0	0	0	0	0	7,468	0	0	1,620,904	0.0	0
Program Type: Discretionary												
Countywide Priority: 5 -- General Government												
Strategic Objective: IS -- Internal Support												
Program Description: Provides a central point for funding the maintenance and enhancement of the countywide Shared Systems (E-Govt. WEB, AgendaNet, Epledge, Open Data Portal)												

FUNDED	9,716,945	0	0	0	0	0	94,668	0	0	9,622,277	0.0	0
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ADD'L GROWTH REQUEST NOT RECOMMENDED

Program No. and Title: <u>005</u> <u>Other Shared Applications - Budget System Replacement</u>												
	500,000	0	0	0	0	0	0	0	0	500,000	0.0	0
Program Type: Discretionary												
Countywide Priority: 5 -- General Government												
Strategic Objective: IS -- Internal Support												
Program Description: Partial funding to replace Budget Development Application												

ADD'L GROWTH REQUEST NOT RECOMMENDED	500,000	0	0	0	0	0	0	0	0	500,000	0.0	0
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DEPARTMENT OF TECHNOLOGY - REGIONAL RADIO COMMUNICATIONS SYSTEM

7020000

SCHEDULE:

State Controller Schedule County Budget Act January 2010		County of Sacramento Operation of Internal Service Fund Fiscal Year 2016-17				Schedule 10
		Fund Title Service Activity Budget Unit				059A - REGIONAL RADIO Communications System 7020000
Operating Detail	2014-15 Actual	2015-16 Estimated	2015-16 Adopted	2016-17 Requested	2016-17 Recommended	
1	2	3	4	5	6	
Operating Revenues						
Charges for Service	\$ 3,726,209	\$ 4,629,520	\$ 3,864,633	\$ 4,203,280	\$ 4,203,280	
Total Operating Revenues	\$ 3,726,209	\$ 4,629,520	\$ 3,864,633	\$ 4,203,280	\$ 4,203,280	
Operating Expenses						
Salaries/Benefits	\$ 1,268,127	\$ 1,213,181	\$ 1,258,784	\$ 1,305,563	\$ 1,305,563	
Services & Supplies	1,144,482	1,500,396	1,165,743	1,104,673	1,104,673	
Other Charges	12,241	11,459	11,459	10,995	10,995	
Depreciation	1,699,482	2,330,640	2,226,955	2,178,023	2,178,023	
Total Operating Expenses	\$ 4,124,332	\$ 5,055,676	\$ 4,662,941	\$ 4,599,254	\$ 4,599,254	
Operating Income (Loss)	\$ (398,123)	\$ (426,156)	\$ (798,308)	\$ (395,974)	\$ (395,974)	
Non-Operating Revenues (Expenses)						
Other Revenues	\$ 914,783	\$ 1,579,903	\$ 1,864,307	\$ 1,196,500	\$ 1,196,500	
Interest Income	15,886	-	-	-	-	
Improvements	(74,144)	-	-	-	-	
Loss/Disposition-Asset	-	(13,327)	-	-	-	
Debt Retirement	(320,886)	(913,107)	(943,850)	(1,887,886)	(1,887,886)	
Interest Expense	(133,508)	(122,149)	(122,149)	(165,095)	(165,095)	
Total Non-Operating Revenues (Expenses)	\$ 402,131	\$ 531,320	\$ 798,308	\$ (856,481)	\$ (856,481)	
Income Before Capital Contributions and Transfers	\$ 4,008	\$ 105,164	\$ -	\$ (1,252,455)	\$ (1,252,455)	
Interfund Reimb	-	-	-	(444,500)	(444,500)	
Change In Net Assets	\$ 4,008	\$ 105,164	\$ -	\$ (807,955)	\$ (807,955)	
Net Assets - Beginning Balance	14,004,302	14,008,306	14,008,306	14,113,470	14,113,470	
Equity and Other Account Adjustments	(4)	-	-	-	-	
Net Assets - Ending Balance	\$ 14,008,306	\$ 14,113,470	\$ 14,008,306	\$ 13,305,515	\$ 13,305,515	
Positions	9.0	9.0	9.0	9.0	9.0	
Revenues Tie To					SCH 1, COL 4	
Expenses Tie To					SCH 1, COL 6	

PROGRAM DESCRIPTION:

- The Sacramento Regional Radio Communications System (SRRCS) operates and maintains two-way mobile communications for Sacramento County Departments, the Cities of Sacramento, West Sacramento and Folsom, the Sacramento Regional Transit District, the Grant Joint Union High School District Police Department, Los Rios Community College District and all fire districts. The majority of the communication activities on SRRCS involve emergency response and other public safety activities.
 - These activities include regional law enforcement and fire suppression, emergency medical response, hazardous material responses, coordination of mutual aid, and interoperability between all participating agencies.
- The Department of Technology (DTech) is the lead agency in the maintenance of the system.
- The Radio and Electronics Division of DTech provides management and administrative oversight, technical support, preventative and corrective maintenance of the system.
- All expenses incurred by the division in managing and maintaining the systems are fully reimbursed by the system participants.

2016-17 PROGRAM INFORMATION

BU: 7020000 Regional Radio Communications System

	Appropriations	Reimbursements	Federal Revenues	State Revenues	Realignment	Pro 172	Fees	Other Revenues	Carryover	Net Cost	Positions	Vehicles
FUNDED												
<i>Program No. and Title:</i>	001 SRRCS 800 Mhz. trunked radio backbone services											
	6,652,235	-444,500	0	0	0	0	4,203,280	1,196,500	807,955	0	9.0	7
<i>Program Type:</i>	Self-Supporting											
<i>Countywide Priority:</i>	2 -- Discretionary Law-Enforcement											
<i>Strategic Objective:</i>	PS1 -- Protect the community from criminal activity, abuse and violence											
<i>Program Description:</i>	SRRCS maintains a network of radio communications equipment that supports a regional partnership of local, state and federal government jurisdictions in our region with a two- way mobile radio system. This system is used by law enforcement, fire services, regional transit, and general public services											
FUNDED												
	6,652,235	-444,500	0	0	0	0	4,203,280	1,196,500	807,955	0	9.0	7

DEPARTMENT OF TECHNOLOGY - TECHNOLOGY COST 2180000 RECOVERY FEE

SCHEDULE:

State Controller Schedule County Budget Act January 2010	County of Sacramento Detail of Financing Sources and Financing Uses Governmental Funds Fiscal Year 2016-17	Schedule 9
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Budget Unit **2180000 - Technology Cost Recovery Fee**
 Function **PUBLIC PROTECTION**
 Activity **Protection / Inspection**
 Fund **021D - TECH COST RECOVERY FEE**

Detail by Revenue Category and Expenditure Object	2014-15 Actual	2015-16 Estimated	2015-16 Adopted	2016-17 Requested	2016-17 Recommended
1	2	3	4	5	6
Fund Balance	\$ -	\$ 386,560	\$ 386,560	\$ 147,181	\$ 147,181
Licenses, Permits & Franchises	1,116,931	1,322,418	1,037,900	1,141,690	1,141,690
Revenue from Use Of Money & Property	1,162	-	-	-	-
Charges for Services	(101)	-	-	-	-
Miscellaneous Revenues	5,006	(92,363)	-	50,000	50,000
Total Revenue	\$ 1,122,998	\$ 1,616,615	\$ 1,424,460	\$ 1,338,871	\$ 1,338,871
Services & Supplies	\$ 1,103,935	\$ 1,469,434	\$ 1,423,460	\$ 1,333,871	\$ 1,333,871
Other Charges	(360)	-	1,000	5,000	5,000
Total Expenditures/Appropriations	\$ 1,103,575	\$ 1,469,434	\$ 1,424,460	\$ 1,338,871	\$ 1,338,871
Net Cost	\$ (19,423)	\$ (147,181)	- \$	- \$	-

PROGRAM DESCRIPTION:

The Technology Cost Recovery Fee Fund was established by County Ordinance 16.140.030. This Special Revenue fund provides financing to pay for the implementation and operation of the web-based Automation E-Government Permitting System, also known as ACCELA. Revenue collected on permits and building licenses are deposited directly into the Fund.

2016-17 PROGRAM INFORMATION

BU: 2180000 Technology Cost Recovery Fee

Appropriations	Reimbursements	Federal Revenues	State Revenues	Realignment	Pro 172	Fees	Other Revenues	Carryover	Net Cost	Positions	Vehicles
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FUNDED

Program No. and Title: **001 Information Technology Recovery Fee**

1,338,871	0	0	0	0	0	1,141,690	50,000	147,181	0	0.0	0
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Program Type: Mandated

Countywide Priority: 1 -- Flexible Mandated Countywide/Municipal or Financial Obligations

Strategic Objective: C1 -- Develop and sustain livable and attractive neighborhoods and communities

Program Description: This Special Revenue fund (County Code Section 16.140) provides financing for the implementation and operation of Accela Automation E-Government System (automated permitting system). A fee is attached to each case processed in Accela and deposited directly into this fund.

FUNDED	1,338,871	0	0	0	0	1,141,690	50,000	147,181	0	0.0	0
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GENERAL SERVICES

SCHEDULE:

State Controller Schedules		County of Sacramento				Schedule 10
County Budget Act January 2010		Operation of Internal Service Fund Fiscal Year 2016-17				
		Fund Title Service Activity Budget Unit		General Services Summary 7000000/2070000/7080000		
Operating Detail	2014-15 Actual	2015-16 Estimated	2015-16 Adopted	2016-17 Requested	2016-17 Recommended	
1	2	3	4	5	6	
Operating Revenues						
Use of Money/Prop	\$ (31)	\$ -	\$ -	\$ -	\$ -	
Charges for Services	\$ 142,788,232	\$ 148,629,113	\$ 158,806,527	\$ 162,428,270	\$ 162,428,270	
Total Operating Revenues	\$ 142,788,201	\$ 148,629,113	\$ 158,806,527	\$ 162,428,270	\$ 162,428,270	
Operating Expenses						
Salaries and Employee Benefits	\$ 56,424,611	\$ 57,225,752	\$ 60,408,490	\$ 63,038,252	\$ 63,038,252	
Services and Supplies	77,671,022	81,683,421	92,340,647	89,110,020	\$ 89,110,020	
Other Charges	703,150	994,625	1,142,762	1,308,521	\$ 1,308,521	
Depreciation	6,857,456	9,582,927	9,577,741	10,685,708	\$ 10,685,708	
Total Operating Expenses	\$ 141,656,239	\$ 149,486,725	\$ 163,469,640	\$ 164,142,501	\$ 164,142,501	
Operating Income (Loss)	\$ 1,131,962	\$ (857,612)	\$ (4,663,113)	\$ (1,714,231)	\$ (1,714,231)	
Non-Operating Revenues (Expenses)						
Other Revenues	\$ 3,303,325	\$ 3,826,305	\$ 5,270,764	\$ 5,711,416	\$ 5,711,416	
Fines/Forefeitures/Penalties	58,334	16,364	-	-	\$ -	
Gain /Sale/Property	8,226	-	-	-	\$ -	
Cost of Goods Sold	(3,111,192)	(3,100,000)	(4,100,000)	(4,100,000)	\$ (4,100,000)	
Equipment	(152,390)	(101,885)	(332,062)	(264,000)	\$ (264,000)	
Loss/Disposition-Asset	(14,820)	(56,884)	(56,884)	(40,000)	\$ (40,000)	
Debt Retirement	(1,164,940)	(972,984)	(972,984)	(981,922)	\$ (981,922)	
Interest Expense	(404,390)	(746,436)	(746,436)	(611,000)	\$ (611,000)	
Total Non-Operating Revenues (Expenses)	\$ (1,477,847)	\$ (1,135,520)	\$ (937,602)	\$ (285,506)	\$ (285,506)	
Income Before Capital Contributions and Transfers	\$ (345,885)	\$ (1,993,132)	\$ (5,600,715)	\$ (1,999,737)	\$ (1,999,737)	
Intrafund Charges	\$ 21,962,303	\$ 23,656,741	\$ 24,850,083	\$ 27,126,867	\$ 27,126,867	
Intrafund Reimb	(21,887,870)	(23,396,100)	(24,850,083)	(27,126,867)	\$ (27,126,867)	
Change in Net Assets	\$ (420,318)	\$ (2,253,773)	\$ (5,600,715)	\$ (1,999,737)	\$ (1,999,737)	
Net Assets - Beginning Balance	29,675,106	29,311,654	29,311,654	27,057,881	\$ 27,057,881	
Equity and Other Account Adjustments	56,866	-	-	-	\$ -	
Net Assets - Ending Balance	29,311,654	27,057,881	23,710,939	25,058,144	\$ 25,058,144	
*Net assets only include Fund 035 Operations and excludes Capital Outlay Funds						
Positions	504.5	508.0	508.0	513.0	513.0	
Revenues Tie To					SCH 1, COL 4	
Expenses Tie To					SCH 1, COL 6	

MEMO ONLY:										
CAPITAL REPLACEMENT AND ACQUISITION (BUDGET UNIT 2070000)										
Total Revenue	\$	4,450,682	\$	5,075,416	\$	5,249,472	\$	5,585,546	\$	5,585,546
Other Equipment		3,596,174		7,982,720		7,982,720		6,014,000		6,014,000
Other Expenses		584,856		3,449,862		3,570,294		2,004,000		2,004,000
Residual Eq Trn Out		-		-		-		-		-
NET COST	\$	(269,652)	\$	6,357,166	\$	6,303,542	\$	2,432,454	\$	2,432,454
CAPITAL REPLACEMENT AND ACQUISITION (BUDGET UNIT 7080000)										
Total Revenue	\$	2,137,509	\$	6,999,554	\$	6,817,279	\$	5,300,000	\$	5,300,000
Other Equipment		217,879		7,405,538		7,222,263		9,370,171		9,370,171
Other Expenses		-		-		-		-		-
Residual Eq Trn Out		-		-		-		-		-
NET COST	\$	(1,919,630)	\$	405,984	\$	404,984	\$	4,070,171	\$	4,070,171

PROGRAM DESCRIPTION:

- The Board of Supervisors created the Department of General Services to provide many of the essential centralized support services that county departments require ensuring that their daily operations can be accomplished and their missions achieved. Centralizing these services provides the framework for a quality driven organization, more accurate reporting of diverse activities, and maintains the clear identity and integrity of the separate funds that finance department activities.
- The Department of General Services is comprised of the following:
 - **Administrative and Business Services** — Provides administrative services to the department and support services to all county agencies and departments:
 - **Administrative Services** provides accounting, budget and analysis services.
 - Support Services Division - Provides printing, U.S. Mail, inter-office messenger, document scanning, records management, surplus property and recycling services, and warehousing services.
 - **Project Management Division** - Provides management and system coordination for departmental projects including information systems analysis, fiscal impact analysis, solution design, resource scheduling, application programming and stakeholder communication.
 - **Alarm Services Unit** - Performs the design, installation, and maintenance of the County’s electronic security alarm, surveillance, and access control systems at most County owned and leased facilities.
 - **Construction Management and Inspection Division (CMID)** — Supports the construction efforts of the County. CMID staff ensures that projects are constructed in accordance with plans, specifications and county standards. The Division provides inspection, basic materials testing, and construction management for publicly bid construction contracts which provide for the construction/installation of infrastructure maintained by the County.
 - **Contract and Purchasing Services** — Provides centralized procurement services, coordinates the procurement card program, and prepares complex legal contracts and agreements for operating staff to complete construction projects.

PROGRAM DESCRIPTION (CONT.):

- **Facility and Property Services** — Provides facility maintenance, security functions, and facility planning services to county agencies and departments.
 - Three regional maintenance districts, Airport, Bradshaw, and Downtown, provide for the total maintenance and operation needs of all county-owned facilities including minor remodeling and repair work. Services are provided by skilled carpenters, painters, plumbers, electricians, stationary engineers, building maintenance workers, and custodial staff.
 - **Security Services** — Provides an unarmed, observe and report security presence for county-owned and some leased facilities.
 - **Energy Management Program** — Coordinates energy related issues, seeks ways to reduce energy usage and promote use of alternative fuels, and analyzes energy savings resulting from conservation or other methods.
 - **Facility Planning and Management** — Provides for the administration of facility planning for county-owned and leased facilities. The division manages the following programs:
 - **Architectural Services Division** — Provides services for county owned and leased facilities. These services include: feasibility studies; facility programming; architectural design and programming; mechanical engineering; electrical engineering; civil engineering; space planning; interior design; modular furniture design and installation; environmental services; and the Job Order Contracting (JOC) Program.
 - **Capital Construction Fund** — Provides funding for construction and remodeling of county-owned facilities.
 - Computer Aided Facility Management.
 - Environmental Management Services.
 - Master Planning for county-owned and leased facilities.
- **Real Estate Division** — Negotiates the purchase of real estate property interests required for projects of the Municipal Services Agency, Sacramento Regional County Sanitation District, Sacramento Area Sewer District, Department of Regional Parks and Open Space, other County agencies, and special districts. It also manages county-owned property, sells surplus real estate, negotiates revenue leases, negotiates and manages facility leases; and provides property management in support of the County Facility Management Program.
- **Fleet Services** — The Fleet Services Division purchases, rents and maintains light and heavy equipment.
 - **Light Equipment Section** — Provides automotive equipment for all county departments.
 - **Heavy Equipment Section** — Maintains a fleet of construction equipment and other heavy vehicles for county organizations.
 - **Parking Enterprise** — Provides parking services to the public, county employees, and other governmental agencies.

2016-17 PROGRAM INFORMATION

BU: 700000 General Services

Appropriations	Reimbursements	Federal Revenues	State Revenues	Realignment	Pro 172	Fees	Other Revenues	Carryover	Net Cost	Positions	Vehicles
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FUNDED

Program No. and Title: **001** Department Administration

4,529,258	-3,699,908	0	0	0	0	0	679,350	0	150,000	23.0	2
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Program Type: Self-Supporting

Countywide Priority: 5 -- General Government

Strategic Objective: IS --Internal Support

Program Description: Plans, directs and controls activities for the department

Program No. and Title: **002** GS-Bradshaw District

15,422,315	-694,614	0	0	0	0	0	14,477,701	0	250,000	86.0	61
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Program Type: Self-Supporting

Countywide Priority: 5 -- General Government

Strategic Objective: IS --Internal Support

Program Description: Provide facility maintenance and custodial services to other departments within the County. Maintains, repairs and makes necessary alterations in order to provide a safe environment for employees and the public.

Program No. and Title: **003** GS-Downtown District

8,983,779	-522,310	0	0	0	0	0	8,211,469	0	250,000	56.0	9
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Program Type: Self-Supporting

Countywide Priority: 5 -- General Government

Strategic Objective: IS --Internal Support

Program Description: Provide facility maintenance and custodial services to other departments within the County. Maintains, repairs and makes necessary alterations in order to provide a safe environment for employees and the public.

Program No. and Title: **004** GS Security

2,905,723	-193,933	0	0	0	0	0	2,671,790	0	40,000	25.0	4
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Program Type: Self-Supporting

Countywide Priority: 5 -- General Government

Strategic Objective: IS --Internal Support

Program Description: Provides security services for county owned facilities and some leased facilities.

Program No. and Title: **005** GS-Airport District

7,019,259	0	0	0	0	0	0	7,019,259	0	0	37.0	0
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Program Type: Self-Supporting

Countywide Priority: 5 -- General Government

Strategic Objective: IS --Internal Support

Program Description: Provide maintenance and operation services of the SCAS facilities including repair work.

	Appropriations	Reimbursements	Federal Revenues	State Revenues	Realignment	Pro 172	Fees	Other Revenues	Carryover	Net Cost	Positions	Vehicles
<hr/>												
Program No. and Title:	<u>006</u> <u>Central Purchasing</u>											
	3,009,280	-596,483	0	0	0	0	0	2,312,797	0	100,000	18.0	0
Program Type:	Self-Supporting											
Countywide Priority:	5 -- General Government											
Strategic Objective:	IS -- Internal Support											
Program Description:	Centralized purchasing & contracting services for county departments											
<hr/>												
Program No. and Title:	<u>007</u> <u>Support Services</u>											
	8,485,373	-423,290	0	0	0	0	0	7,612,083	0	450,000	19.0	5
Program Type:	Self-Supporting											
Countywide Priority:	5 -- General Government											
Strategic Objective:	IS -- Internal Support											
Program Description:	Provide accurate and cost effective countywide services to all departments including activities such as the U.S. Postal/Interoffice mail messenger, Central Stores, Records Management, Printing, Imaging, and Surplus Property Management. The division is also an integral element in tracking county fixed assets.											
<hr/>												
Program No. and Title:	<u>008</u> <u>Light Fleet Services</u>											
	31,721,968	-9,342,326	0	0	0	0	0	22,379,642	0	0	25.0	5
Program Type:	Self-Supporting											
Countywide Priority:	5 -- General Government											
Strategic Objective:	IS -- Internal Support											
Program Description:	Maintains county owned automotive equipment											
<hr/>												
Program No. and Title:	<u>009</u> <u>Heavy Fleet Services</u>											
	32,240,193	-8,192,443	0	0	0	0	0	24,047,750	0	0	75.0	38
Program Type:	Self-Supporting											
Countywide Priority:	5 -- General Government											
Strategic Objective:	IS -- Internal Support											
Program Description:	Operation and maintenance of the heavy equipment rental fleet											
<hr/>												
Program No. and Title:	<u>010</u> <u>Energy Management</u>											
	9,848,862	-379,527	0	0	0	0	0	9,319,335	0	150,000	1.0	0
Program Type:	Self-Supporting											
Countywide Priority:	5 -- General Government											
Strategic Objective:	IS -- Internal Support											
Program Description:	Manage the County's Energy Program to maximize energy savings and minimize county cost											
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	Appropriations	Reimbursements	Federal Revenues	State Revenues	Realignment	Pro 172	Fees	Other Revenues	Carryover	Net Cost	Positions	Vehicles
Program No. and Title: 011 Facility Planning and Management												
	1,035,368	-143,003	0	0	0	0	0	892,365	0	0	4.0	0
<i>Program Type:</i> Self-Supporting												
<i>Countywide Priority:</i> 5 -- General Government												
<i>Strategic Objective:</i> IS --Internal Support												
<i>Program Description:</i> Facility planning for county owned and leased facilities												
Program No. and Title: 012 Computer Aided Facility Management												
	419,287	-419,287	0	0	0	0	0	0	0	0	0.0	0
<i>Program Type:</i> Self-Supporting												
<i>Countywide Priority:</i> 5 -- General Government												
<i>Strategic Objective:</i> IS --Internal Support												
<i>Program Description:</i> Manages the computer system that tracks, records, and processes facility maintenance requests in county owned and leased facilities.												
Program No. and Title: 013 Real Estate Operations												
	3,077,102	-302,331	0	0	0	0	0	2,546,717	0	228,054	18.0	2
<i>Program Type:</i> Self-Supporting												
<i>Countywide Priority:</i> 5 -- General Government												
<i>Strategic Objective:</i> IS --Internal Support												
<i>Program Description:</i> Acquisition, Relocation, and Asset Management of Real Property & admin/fiscal support												
Program No. and Title: 014 Real Estate Operations												
	42,835,389	-235,330	0	0	0	0	0	42,600,059	0	0	0.0	0
<i>Program Type:</i> Self-Supporting												
<i>Countywide Priority:</i> 5 -- General Government												
<i>Strategic Objective:</i> IS --Internal Support												
<i>Program Description:</i> Reflects lease costs for county depts in leased facilities												
Program No. and Title: 015 Real Estate Operations												
	1,556,514	-1,237,314	0	0	0	0	0	12,517	0	306,683	6.0	1
<i>Program Type:</i> Self-Supporting												
<i>Countywide Priority:</i> 5 -- General Government												
<i>Strategic Objective:</i> IS --Internal Support												
<i>Program Description:</i> Lease Negotiation and Administration for County Leased Facilities												

	Appropriations	Reimbursements	Federal Revenues	State Revenues	Realignment	Pro 172	Fees	Other Revenues	Carryover	Net Cost	Positions	Vehicles
Program No. and Title: 016 GS-Alarm Services												
	1,509,392	-44,006	0	0	0	0	0	1,465,386	0	0	6.0	6
<i>Program Type:</i> Self-Supporting												
<i>Countywide Priority:</i> 5 -- General Government												
<i>Strategic Objective:</i> IS --Internal Support												
<i>Program Description:</i> Design, installation, & maintenance of the County's electronic security alarm, surveillance, & access control systems												
Program No. and Title: 017 GS-Architectural Services												
	2,955,350	-15,500	0	0	0	0	0	2,864,850	0	75,000	13.0	3
<i>Program Type:</i> Self-Supporting												
<i>Countywide Priority:</i> 5 -- General Government												
<i>Strategic Objective:</i> IS --Internal Support												
<i>Program Description:</i> Architectural & engineering design services for county construction, alterations & improvements												
Program No. and Title: 018 GS-Construction Management and Inspection - Administration												
	685,262	-685,262	0	0	0	0	0	0	0	0	4.0	1
<i>Program Type:</i> Self-Supporting												
<i>Countywide Priority:</i> 5 -- General Government												
<i>Strategic Objective:</i> IS --Internal Support												
<i>Program Description:</i> Construction Management division-wide administrative services												
Program No. and Title: 019 GS-Construction Management and Inspection Division-Construction Management & Inspection												
	16,468,586	0	0	0	0	0	0	16,468,586	0	0	83.0	80
<i>Program Type:</i> Mandated												
<i>Countywide Priority:</i> 1 -- Flexible Mandated Countywide/Municipal or Financial Obligations												
<i>Strategic Objective:</i> PS2 --Keep the community safe from environmental hazards and natural disasters												
<i>Program Description:</i> Ensures that contractors construct public buildings in accordance with approved plans & specifications												
Program No. and Title: 020 GS-Construction Management and Inspection Division-Materials Testing Laboratory												
	1,668,376	0	0	0	0	0	0	1,668,376	0	0	9.0	7
<i>Program Type:</i> Mandated												
<i>Countywide Priority:</i> 1 -- Flexible Mandated Countywide/Municipal or Financial Obligations												
<i>Strategic Objective:</i> PS2 --Keep the community safe from environmental hazards and natural disasters												
<i>Program Description:</i> Testing & verification of construction materials & processes used in construction of public improvements												
FUNDED												
	196,376,636	-27,126,867	0	0	0	0	0	167,250,032	0	1,999,737	508.0	224

Appropriations	Reimbursements	Federal Revenues	State Revenues	Realignment	Pro 172	Fees	Other Revenues	Carryover	Net Cost	Positions	Vehicles
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ADD'L GROWTH REQUEST RECOMMENDED

Program No. and Title: 003 GS-Downtown District

195,530	0	0	0	0	0	0	195,530	0	0	3.0	4
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Program Type: Self-Supporting

Countywide Priority: 5 -- General Government

Strategic Objective: IS --Internal Support

Program Description: Provide facility maintenance and custodial services to other departments within the County. Maintains, repairs and makes necessary alterations in order to provide a safe environment for employees and the public.

Program No. and Title: 005 GS-Airport District

229,721	0	0	0	0	0	0	229,721	0	0	2.0	0
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Program Type: Self-Supporting

Countywide Priority: 5 -- General Government

Strategic Objective: IS --Internal Support

Program Description: Provide maintenance and operation services of the SCAS facilities including repair work.

Program No. and Title: 009 Heavy Fleet Services

448,403	0	0	0	0	0	0	448,403	0	0	0.0	0
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Program Type: Self-Supporting

Countywide Priority: 5 -- General Government

Strategic Objective: IS --Internal Support

Program Description: Operation and maintenance of the heavy equipment rental fleet.

Program No. and Title: 016 GS-Alarm Services

16,000	0	0	0	0	0	0	16,000	0	0	0.0	0
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Program Type: Self-Supporting

Countywide Priority: 5 -- General Government

Strategic Objective: IS --Internal Support

Program Description: Design, installation, & maintenance of the County's electronic security alarm, surveillance, & access control systems.

ADD'L GROWTH REQUEST RECOMMENDED

889,654	0	0	0	0	0	0	889,654	0	0	5.0	4
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SCHEDULE:

State Controller Schedule County Budget Act January 2010	County of Sacramento Detail of Financing Sources and Financing Uses Governmental Funds Fiscal Year 2016-17	Schedule 9
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Budget Unit **3100000 - Capital Construction**
 Function **GENERAL**
 Activity **Plant Acquisition**
 Fund **007A - CAPITAL CONSTRUCTION**

Detail by Revenue Category and Expenditure Object	2014-15 Actual	2015-16 Estimated	2015-16 Adopted	2016-17 Requested	2016-17 Recommended
1	2	3	4	5	6
Fund Balance	\$ 7,266,620	\$ 8,090,019	\$ 8,090,019	\$ 8,056,622	\$ 8,056,622
Fines, Forfeitures & Penalties	3,280,000	3,100,000	3,100,000	3,100,000	3,100,000
Revenue from Use Of Money & Property	22,484	1,498	2,500	2,500	2,500
Charges for Services	12,624	-	-	-	-
Miscellaneous Revenues	24,382,207	25,291,314	27,095,898	46,686,818	45,186,818
Total Revenue	\$ 34,963,935	\$ 36,482,831	\$ 38,288,417	\$ 57,845,940	\$ 56,345,940
Services & Supplies	\$ 10,061,066	\$ 16,264,284	\$ 13,949,526	\$ 21,197,212	\$ 20,395,962
Other Charges	933,856	815,356	815,298	819,766	819,766
Improvements	8,142,637	6,924,351	19,101,375	34,179,348	30,712,509
Interfund Charges	8,486,355	4,422,218	4,422,218	1,649,614	4,417,703
Interfund Reimb	(750,000)	-	-	-	-
Total Expenditures/Appropriations	\$ 26,873,914	\$ 28,426,209	\$ 38,288,417	\$ 57,845,940	\$ 56,345,940
Net Cost	\$ (8,090,021)	\$ (8,056,622)	\$ -	\$ -	\$ -

PROGRAM DESCRIPTION:

The Facility Planning and Management Division of the Department of General Services (DGS) manages the Capital Construction Fund (Fund 007A).

- This budget provides for major construction projects which are a part of the long-range Capital Improvement Program, as well as minor alterations, improvements, and major equipment replacement in county-owned facilities.
- As a result of the county's financial limitations, the recommendations for Capital Construction projects are limited to those which are cost-effective or required because of health, safety, security, or severe operational problems.

2016-17 PROGRAM INFORMATION

BU: 310000 Capital Construction Fund

	Appropriations	Reimbursements	Federal Revenues	State Revenues	Realignment	Pro 172	Fees	Other Revenues	Carryover	Net Cost	Positions	Vehicles
FUNDED												
Program No. and Title:	<u>001 Debt Service</u>											
	4,417,703	0	0	0	0	0	0	4,417,703	0	0	0.0	0
Program Type:	Mandated											
Countywide Priority:	0 -- Specific Mandated Countywide/Municipal or Financial Obligations											
Strategic Objective:	FO -- Financial Obligation											
Program Description:	Bond Payments											
Program No. and Title:	<u>002 Health, Safety, & Code Compliance</u>											
	834,045	0	0	0	0	0	0	834,045	0	0	0.0	0
Program Type:	Mandated											
Countywide Priority:	1 -- Flexible Mandated Countywide/Municipal or Financial Obligations											
Strategic Objective:	IS -- Internal Support											
Program Description:	Construction to remediate health, safety, and code related issues in County-owned buildings.											
Program No. and Title:	<u>003 Administration</u>											
	892,365	0	0	0	0	0	0	892,365	0	0	0.0	0
Program Type:	Discretionary											
Countywide Priority:	5 -- General Government											
Strategic Objective:	IS -- Internal Support											
Program Description:	To prioritize and maximize the use of the capital construction fund											
Program No. and Title:	<u>004 General Maintenance</u>											
	12,659,333	0	0	0	0	0	0	4,602,711	8,056,622	0	0.0	0
Program Type:	Discretionary											
Countywide Priority:	5 -- General Government											
Strategic Objective:	IS -- Internal Support											
Program Description:	Maintain County buildings to preserve asset & prevent systems failures											
Program No. and Title:	<u>005 Criminal Justice Facilities</u>											
	37,542,494	0	0	26,265,175	0	0	0	11,277,319	0	0	0.0	0
Program Type:	Discretionary											
Countywide Priority:	1 -- Flexible Mandated Countywide/Municipal or Financial Obligations											
Strategic Objective:	CJ -- Ensure a fair and just criminal justice system											
Program Description:	Rehabilitates Criminal Justice Facilities for the Sheriff and Probation Departments											

	Appropriations	Reimbursements	Federal Revenues	State Revenues	Realignment	Pro 172	Fees	Other Revenues	Carryover	Net Cost	Positions	Vehicles
FUNDED	56,345,940	0	0	26,265,175	0	0	0	22,024,143	8,056,622	0	0.0	0

SCHEDULE:

State Controller Schedule County Budget Act January 2010	County of Sacramento Operation of Enterprise Fund Fiscal Year 2016-17			Schedule 11	
	Fund Title		056A - PARKING ENTERPRISE		
	Service Activity		Parking Operations		
	Budget Unit		7990000		
Operating Detail	2014-15 Actual	2015-16 Estimated	2015-16 Adopted	2016-17 Requested	2016-17 Recommended
1	2	3	4	5	6
Operating Revenues					
Charges for Service	\$ 2,484,031	\$ 2,356,901	\$ 2,382,712	\$ 2,382,712	\$ 2,382,712
Use Of Money/Prop	197,631	121,100	100,000	100,000	100,000
Total Operating Revenues	\$ 2,681,662	\$ 2,478,001	\$ 2,482,712	\$ 2,482,712	\$ 2,482,712
Operating Expenses					
Salaries/Benefits	\$ 403,696	\$ 466,772	\$ 499,710	\$ 543,700	\$ 543,700
Services & Supplies	1,665,233	2,245,982	2,890,927	3,496,338	3,496,338
Other Charges	50,822	70,666	56,566	172,606	172,606
Depreciation	300,946	342,167	363,500	389,531	389,531
Total Operating Expenses	\$ 2,420,697	\$ 3,125,587	\$ 3,810,703	\$ 4,602,175	\$ 4,602,175
Operating Income (Loss)	\$ 260,965	\$ (647,586)	\$ (1,327,991)	\$ (2,119,463)	\$ (2,119,463)
Non-Operating Revenues (Expenses)					
Other Revenues	\$ 319,675	\$ 193,944	\$ 145,300	\$ 145,300	\$ 145,300
Interest Income	10,676	-	-	10,000	10,000
Equipment	-	(640,000)	(625,000)	-	-
Total Non-Operating Revenues (Expenses)	\$ 330,351	\$ (446,056)	\$ (479,700)	\$ 155,300	\$ 155,300
Income Before Capital Contributions and Transfers	\$ 591,316	\$ (1,093,642)	\$ (1,807,691)	\$ (1,964,163)	\$ (1,964,163)
Change In Net Assets	\$ 591,316	\$ (1,093,642)	\$ (1,807,691)	\$ (1,964,163)	\$ (1,964,163)
Net Assets - Beginning Balance	6,594,469	7,520,448	7,520,448	6,426,806	6,426,806
Equity and Other Account Adjustments	334,663	-	-	-	-
Net Assets - Ending Balance	\$ 7,520,448	\$ 6,426,806	\$ 5,712,757	\$ 4,462,643	\$ 4,462,643
Positions	7.0	7.0	7.0	7.0	7.0
<hr/>					
Revenues Tie To					SCH 1, COL 4
Expenses Tie To					SCH 1, COL 6

PROGRAM DESCRIPTION:

General Services - Parking Enterprise:

- Provides parking services to the public, county employees, and a variety of governmental agencies located in the Downtown and Branch Center complexes through the operation of various lots and garages at these locations.
- Operates bicycle storage and shower/locker facilities in the Downtown Complex and one bicycle storage unit in the Branch Center Complex.
- Enforces parking regulations on county owned property.
- Reviews and processes citations and administrative reviews for the Sheriff's Department (including the Airport Detail); Department of Airports; General Services; Regional Parks; and the California Highway Patrol through a contract with the City of Sacramento.

2016-17 PROGRAM INFORMATION

BU: 7990000 General Services-Parking Enterprise

	Appropriations	Reimbursements	Federal Revenues	State Revenues	Realignment	Pro 172	Fees	Other Revenues	Carryover	Net Cost	Positions	Vehicles
FUNDED												
<i>Program No. and Title:</i>	001 Parking Operations											
	4,602,175	0	0	0	0	0	0	2,638,012	0	1,964,163	7.0	0
<i>Program Type:</i>	Self-Supporting											
<i>Countywide Priority:</i>	5 -- General Government											
<i>Strategic Objective:</i>	EG -- Promote a healthy and growing regional economy and county revenue base through business growth and workforce employability											
<i>Program Description:</i>	Provides for debt service requirement for the Parking Garage. Provides parking services for the Courts, the County and the public at county facilities throughout the county.											
FUNDED												
	4,602,175	0	0	0	0	0	0	2,638,012	0	1,964,163	7.0	0

SCHEDULE:

State Controller Schedule County Budget Act January 2010	County of Sacramento Detail of Financing Sources and Financing Uses Governmental Funds Fiscal Year 2016-17	Schedule 9
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Budget Unit **5740000 - Office of Compliance**
 Function **PUBLIC PROTECTION**
 Activity **Other Protection**
 Fund **001A - GENERAL**

Detail by Revenue Category and Expenditure Object	2014-15 Actual	2015-16 Estimated	2015-16 Adopted	2016-17 Requested	2016-17 Recommended
1	2	3	4	5	6
Miscellaneous Revenues	\$ 15	\$ -	\$ -	\$ -	-
Total Revenue	\$ 15	\$ -	\$ -	\$ -	-
Salaries & Benefits	\$ 226,294	\$ 233,135	\$ 233,135	\$ 241,025	241,025
Services & Supplies	30,404	83,049	84,833	127,279	127,279
Interfund Charges	7,444	4,422	4,422	5,435	5,435
Intrafund Charges	12,526	22,842	22,842	23,166	23,166
Intrafund Reimb	(276,653)	(343,448)	(345,232)	(396,905)	(396,905)
Total Expenditures/Appropriations	\$ 15	\$ -	\$ -	\$ -	-
Net Cost	\$ -	\$ -	\$ -	\$ -	-
Positions	2.0	2.0	2.0	2.0	2.0

PROGRAM DESCRIPTION:

- The Office of Compliance was created to protect and uphold the interests of Sacramento County and its citizens related to state and federal mandated requirements. These include, but are not limited to, the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and the Federal Fair and Accurate Credit Transaction Act (FACTA - CFR 16, Section 682).
- Mandated HIPAA activities include the provision of Privacy and Security Training to HIPAA-covered programs; assessments of HIPAA program worksites and software applications to document compliance with HIPAA regulations and address potential or actual risks to protected health information; investigation of privacy complaints and security incidents relating to County clients' medical information; and reporting of breaches to state and federal agencies.

PROGRAM DESCRIPTION (CONT.):

- Additionally, the Office monitors County departments regulated by the Fair and Accurate Credit Transactions Act (FACTA) Red Flags Rule to prevent identity theft.
- The County Clerk/Recorder (Director) fulfills the duties of the County’s mandated HIPAA Compliance Officer.
- The Office of Compliance receives Intrafund reimbursement from the County Department of Health and Human Services (DHHS).

2016-17 PROGRAM INFORMATION

BU: 5740000 Office of Compliance

	Appropriations	Reimbursements	Federal Revenues	State Revenues	Realignment	Pro 172	Fees	Other Revenues	Carryover	Net Cost	Positions	Vehicles
FUNDED												
<i>Program No. and Title:</i>	001 HIPAA											
	396,905	-396,905	0	0	0	0	0	0	0	0	2.0	0
<i>Program Type:</i>	Mandated											
<i>Countywide Priority:</i>	1 -- Flexible Mandated Countywide/Municipal or Financial Obligations											
<i>Strategic Objective:</i>	IS -- Internal Support											
<i>Program Description:</i>	The Office Of Compliance is responsible for ensuring compliance by the county’s covered entities with federal and state laws to safeguard privacy and security of patient protected health information, including Code Of Federal Regulations (CFR) 45, the Health Insurance Portability And Accountability Act (HIPAA); CFR 42, Confidentiality Of Alcohol And Drug Patient Records; the Fair And Accurate Credit Transactions Act (FACTA); and other applicable laws.											
FUNDED												
	396,905	-396,905	0	0	0	0	0	0	0	0	2.0	0

SCHEDULE:

State Controller Schedule County Budget Act January 2010	County of Sacramento Detail of Financing Sources and Financing Uses Governmental Funds Fiscal Year 2016-17	Schedule 9
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Budget Unit **5780000 - Office of Inspector General**
 Function **PUBLIC PROTECTION**
 Activity **Other Protection**
 Fund **001A - GENERAL**

Detail by Revenue Category and Expenditure Object	2014-15 Actual	2015-16 Estimated	2015-16 Adopted	2016-17 Requested	2016-17 Recommended
1	2	3	4	5	6
Services & Supplies	\$ 15,016	\$ 77,565	\$ 100,230	\$ 130,000	\$ 130,000
Total Expenditures/Appropriations	\$ 15,016	\$ 77,565	\$ 100,230	\$ 130,000	\$ 130,000
Net Cost	\$ 15,016	\$ 77,565	\$ 100,230	\$ 130,000	\$ 130,000

PROGRAM DESCRIPTION:

The Office of Inspector General independently monitors defined areas of interest, analyzing trends and recommending ways to strengthen and improve law enforcement services and the citizen complaint and investigations processes.

2016-17 PROGRAM INFORMATION

BU: 5780000 Office of Inspector General

Appropriations Reimbursements Federal Revenues State Revenues Realignment Pro 172 Fees Other Revenues Carryover Net Cost Positions Vehicles

FUNDED

Program No. and Title: **001 Office of Inspector General**

130,000 0 0 0 0 0 0 0 0 **130,000** 0.0 0

Program Type: Discretionary

Countywide Priority: 2 -- Discretionary Law-Enforcement

Strategic Objective: IS -- Internal Support

Program Description: The Office of Inspector General independently monitors defined areas of interest, analyzing trends and recommending ways to strengthen and improve law enforcement services and the citizen complaint and investigation processes.

FUNDED

130,000 0 0 0 0 0 0 0 0 **130,000** 0.0 0

SCHEDULE:

State Controller Schedule County Budget Act January 2010	County of Sacramento Detail of Financing Sources and Financing Uses Governmental Funds Fiscal Year 2016-17	Schedule 9
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Budget Unit **6050000 - Personnel Services**
 Function **GENERAL**
 Activity **Personnel**
 Fund **001A - GENERAL**

Detail by Revenue Category and Expenditure Object	2014-15 Actual	2015-16 Estimated	2015-16 Adopted	2016-17 Requested	2016-17 Recommended
1	2	3	4	5	6
Revenue from Use Of Money & Property	\$ 726	\$ -	\$ -	\$ -	-
Intergovernmental Revenues	143,711	112,134	-	-	-
Charges for Services	11,165,562	10,629,577	11,970,198	12,266,515	12,266,515
Miscellaneous Revenues	8,553	30,210	30,000	-	-
Total Revenue	\$ 11,318,552	\$ 10,771,921	\$ 12,000,198	\$ 12,266,515	\$ 12,266,515
Salaries & Benefits	\$ 22,308,648	\$ 20,484,511	\$ 22,593,280	\$ 23,365,240	\$ 23,365,240
Services & Supplies	2,784,217	2,899,853	3,228,579	3,254,413	3,254,413
Equipment	26,255	-	-	-	-
Intrafund Charges	1,518,939	1,922,928	1,922,928	2,013,389	2,013,389
Intrafund Reimb	(15,321,784)	(14,655,368)	(15,744,589)	(16,366,527)	(16,366,527)
Total Expenditures/Appropriations	\$ 11,316,275	\$ 10,651,924	\$ 12,000,198	\$ 12,266,515	\$ 12,266,515
Net Cost	\$ (2,277)	\$ (119,997)	\$ -	\$ -	\$ -
Positions	201.4	197.8	197.8	203.8	203.8

PROGRAM DESCRIPTION:

The Department of Personnel Services is responsible for providing central personnel, employee benefits, and risk management services. The work activities of the Department include:

- Administering the County Classification Plan, developing County job classification specifications, collecting salary information, and recommending salaries for County classes.
- Designing job-related examinations for County classes, administering County Civil Service examinations, and certifying eligible candidates for employment.

PROGRAM DESCRIPTION (CONT.):

The work activities of the Department include (cont.):

- Managing employee benefits contracts and administering employee benefits programs: employee and retiree health and dental plans; Consolidated Omnibus Reconciliation Act; Dependent Care Assistance program; Employee Assistance program; Internal Revenue Service Section 125 Cafeteria Plan; Employee Life Insurance; Family Medical Leave Act; Taxable Equity Financial Responsibility Act; and Deferred Compensation (Internal Revenue Code Section 457).
- Providing or managing skills-based training programs and employee development services, and providing Countywide and department-specific training services.
- Processing personnel and payroll transactions, including the processing of employees into and out of County service, processing and screening of payrolls, and administering State Disability Insurance payroll integration.
- Providing department-specific human resources services and support to the County's operating departments.
- Providing training and technical assistance to County agencies and departments and coordinating compliance with laws that prohibit discrimination against persons with disabilities; providing staff and administrative support to the County's Disability Advisory Committee and subcommittees.
- Providing Equal Employment recruiting and monitoring; providing staff assistance to the County's Equal Employment Opportunity Committee; advising county agencies and departments on Equal Employment policies; and representing the County and assisting county agencies and departments in responding to state and federal Equal Employment Opportunity compliance agencies.
- Administering the County's Unemployment Insurance, Liability/Property Insurance, Workers' Compensation Insurance, and Safety/Accident Prevention and Industrial Hygiene programs.

2016-17 PROGRAM INFORMATION

BU: 6050000 Personnel Services

Appropriations	Reimbursements	Federal Revenues	State Revenues	Realignment	Pro 172	Fees	Other Revenues	Carryover	Net Cost	Positions	Vehicles
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FUNDED

Program No. and Title: 001 DPS Administration

1,111,352	-793,061	0	0	0	0	0	318,291	0	0	4.0	0
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Program Type: Mandated

Countywide Priority: 1 -- Flexible Mandated Countywide/Municipal or Financial Obligations

Strategic Objective: IS --Internal Support

Program Description: Provides support services in all areas of personnel, payroll, and administration; prepares, monitors, and controls the budget; provides centralized department purchasing and facilities management; manages, develops, and maintains departmental systems applications; manages local area networks; acquires and supports computer hardware and software; provides systems support for department staff; prepares the department's annual financial statements; performs departmental accounting and record keeping.

Program No. and Title: 002 Employment Services

3,903,790	-2,936,389	0	0	0	0	0	967,401	0	0	28.8	0
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Program Type: Mandated

Countywide Priority: 1 -- Flexible Mandated Countywide/Municipal or Financial Obligations

Strategic Objective: IS --Internal Support

Program Description: Administers the County's Classification Plan; develops County job classification specifications, collects salary information, and recommends salaries for County classes; designs job-related examinations for County classes, administers County Civil Service examinations, and certifies eligible candidates for employment.

Program No. and Title: 003 Training & Organization Development

1,006,751	-756,822	0	0	0	0	0	249,929	0	0	7.0	0
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Program Type: Mandated

Countywide Priority: 1 -- Flexible Mandated Countywide/Municipal or Financial Obligations

Strategic Objective: IS --Internal Support

Program Description: Manages college education at the worksite (County Campus), skills-based training programs, and employee development services; provides support for the Customer Service and Quality movement in the County; and provides Countywide and department-specific training services.

Program No. and Title: 004 Department Services

13,446,905	-9,127,882	0	0	0	0	0	4,319,023	0	0	96.0	0
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Program Type: Mandated

Countywide Priority: 1 -- Flexible Mandated Countywide/Municipal or Financial Obligations

Strategic Objective: IS --Internal Support

Program Description: This program consists of six service teams. Four of these teams (the Human Resources (HR) Service Teams) are comprised of human resources professionals responsible for providing all human resources support and services to each of the County's operating departments. Services provided include employee relations consultation, discipline, investigations, leaves of absence, payroll processing, and maintenance of the human resources information system (COMPASS). The COMPASS Support Team provides Countywide services related to system and configuration changes needed in COMPASS to support the County's human resources business operations. The Special Programs Team provides Countywide human resources services in the areas of position control, Salary Resolution Amendment (SRA) administration, Unemployment Insurance administration, and State Disability Insurance payroll integration.

	Appropriations	Reimbursements	Federal Revenues	State Revenues	Realignment	Pro 172	Fees	Other Revenues	Carryover	Net Cost	Positions	Vehicles
Program No. and Title: <u>005</u> <u>Employee Benefits</u>												
	2,543,591	-1,415,183	0	0	0	0	0	1,128,408	0	0	12.0	0
Program Type:	Mandated											
Countywide Priority:	1 -- Flexible Mandated Countywide/Municipal or Financial Obligations											
Strategic Objective:	IS --Internal Support											
Program Description:	Manages contracts and administers employee benefits programs: employee and retiree health and dental plans; Consolidated Omnibus Reconciliation Act; Dependent Care Assistance Program; Employee Assistance Program; Internal Revenue Service Section 125 Cafeteria Plan; Employee Life Insurance; Family Medical Leave Act; Omnibus Budget Reconciliation Act; Taxable Equity Financial Responsibility Act; Deferred Compensation (Internal Revenue Code section 457); and 401(a).											
Program No. and Title: <u>006</u> <u>Liability/Property Insurance Personnel</u>												
	767,896	0	0	0	0	0	0	767,896	0	0	6.1	0
Program Type:	Mandated											
Countywide Priority:	1 -- Flexible Mandated Countywide/Municipal or Financial Obligations											
Strategic Objective:	IS --Internal Support											
Program Description:	Funds staffing for the Liability/Property Insurance program.											
Program No. and Title: <u>007</u> <u>Disability Compliance</u>												
	396,149	0	0	0	0	0	0	396,149	0	0	2.5	0
Program Type:	Mandated											
Countywide Priority:	1 -- Flexible Mandated Countywide/Municipal or Financial Obligations											
Strategic Objective:	IS --Internal Support											
Program Description:	Coordinates compliance with laws that prohibit discrimination against persons with disabilities; provides related training and technical assistance to County agencies and departments; provides staff and administrative support to the County's Disability Advisory Committee and subcommittees.											
Program No. and Title: <u>008</u> <u>Equal Employment Opportunity</u>												
	247,522	0	0	0	0	0	0	247,522	0	0	1.5	0
Program Type:	Mandated											
Countywide Priority:	1 -- Flexible Mandated Countywide/Municipal or Financial Obligations											
Strategic Objective:	IS --Internal Support											
Program Description:	Provides Equal Employment recruiting and monitoring; assists County agencies and departments in developing methods for reviewing County workforce statistical information to evaluate the effectiveness of the County's Equal Employment Opportunity program; provides staff assistance to the County's Equal Employment Opportunity Committee; advises County agencies and departments on Equal Employment policies; represents the County and assists County agencies and departments in responding to state and federal Equal Employment Opportunity compliance agencies.											
Program No. and Title: <u>009</u> <u>Safety Office</u>												
	1,733,462	-1,256,473	0	0	0	0	0	476,989	0	0	10.9	0
Program Type:	Mandated											
Countywide Priority:	1 -- Flexible Mandated Countywide/Municipal or Financial Obligations											
Strategic Objective:	IS --Internal Support											
Program Description:	Administers the Countywide Safety/Accident Prevention and Industrial Hygiene programs.											

	Appropriations	Reimbursements	Federal Revenues	State Revenues	Realignment	Pro 172	Fees	Other Revenues	Carryover	Net Cost	Positions	Vehicles
<i>Program No. and Title:</i>	<i>010 Workers' Compensation Personnel</i>											
	3,336,023	0	0	0	0	0	0	3,336,023	0	0	29.0	0

Program Type: Mandated

Countywide Priority: 1 -- Flexible Mandated Countywide/Municipal or Financial Obligations

Strategic Objective: IS --Internal Support

Program Description: Funds staffing for the Workers' Compensation Insurance program.

<i>FUNDED</i>	28,493,441	-16,285,810	0	0	0	0	0	12,207,631	0	0	197.8	0
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Appropriations	Reimbursements	Federal Revenues	State Revenues	Realignment	Pro 172	Fees	Other Revenues	Carryover	Net Cost	Positions	Vehicles
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ADD'L GROWTH REQUEST RECOMMENDED

Program No. and Title: 002 Employment Services

100,935	-100,935	0	0	0	0	0	0	0	0	0	1.0	0
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Program Type: Discretionary

Countywide Priority: 5 -- General Government

Strategic Objective: IS --Internal Support

Program Description: 1.0 FTE Personnel Technician position to assist with the increasing workload from DHA and to provide ongoing specialized exam administration support necessary to meet the objectives of DHA. Position will be funded by DHA.

Program No. and Title: 002 Employment Services

0	0	0	0	0	0	0	0	0	0	0	3.0	0
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Program Type: Discretionary

Countywide Priority: 5 -- General Government

Strategic Objective: IS --Internal Support

Program Description: 1.0 FTE Personnel Technician, 1.0 FTE Personnel Analyst, and 1.0 FTE Senior Personnel Analyst positions to meet workload needs, and provide focused recruitment activities to support operational departments. Costs will be absorbed by departmentwide salary savings in FY 2016/17. No additional appropriations or funding is required this year.

Program No. and Title: 004 Department Services

-20,218	20,218	0	0	0	0	0	0	0	0	0	1.0	0
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Program Type: Discretionary

Countywide Priority: 5 -- General Government

Strategic Objective: IS --Internal Support

Program Description: 1.0 FTE Personnel Technician position to align Department of Personnel Services staffing with services needed by operations Departments. Funded by reductions from reallocation of various positions. No additional appropriations or funding is required.

Program No. and Title: 010 Workers' Compensation Personnel

58,884	0	0	0	0	0	0	58,884	0	0	0	1.0	0
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Program Type: Discretionary

Countywide Priority: 5 -- General Government

Strategic Objective: IS --Internal Support

Program Description: 1.0 FTE Office Assistant (Confidential) for the Workers' Compensation program. Position will be funded by Workers' Compensation Insurance Fund.

ADD'L GROWTH REQUEST RECOMMENDED												
139,601	-80,717	0	0	0	0	0	58,884	0	0	0	6.0	0

SCHEDULE:

State Controller Schedule		County of Sacramento				Schedule 10
County Budget Act January 2010		Operation of Internal Service Fund Fiscal Year 2016-17				
		Fund Title 037A - LIABILITY PROPERTY				
		Service Activity Liability/Property Insurance				
		Budget Unit 3910000				
Operating Detail	2014-15 Actual	2015-16 Estimated	2015-16 Adopted	2016-17 Requested	2016-17 Recommended	
1	2	3	4	5	6	
Operating Revenues						
Charges for Service	\$ 16,275,564	\$ 18,236,326	\$ 18,236,326	\$ 19,045,700	\$ 19,045,700	
Total Operating Revenues	\$ 16,275,564	\$ 18,236,326	\$ 18,236,326	\$ 19,045,700	\$ 19,045,700	
Operating Expenses						
Services & Supplies	\$ 17,460,159	\$ 18,952,149	\$ 19,837,261	\$ 19,691,169	\$ 19,691,169	
Other Charges	26,952	45,415	45,415	69,931	69,931	
Total Operating Expenses	\$ 17,487,111	\$ 18,997,564	\$ 19,882,676	\$ 19,761,100	\$ 19,761,100	
Operating Income (Loss)	\$ (1,211,547)	\$ (761,238)	\$ (1,646,350)	\$ (715,400)	\$ (715,400)	
Non-Operating Revenues (Expenses)						
Other Revenues	\$ 1,309,356	\$ 1,346,955	\$ 1,646,350	\$ 1,715,400	\$ 1,715,400	
Equipment	-	(17,500)	-	-	-	
Total Non-Operating Revenues (Expenses)	\$ 1,309,356	\$ 1,329,455	\$ 1,646,350	\$ 1,715,400	\$ 1,715,400	
Income Before Capital Contributions and Transfers	\$ 97,809	\$ 568,217	\$ -	\$ 1,000,000	\$ 1,000,000	
Change In Net Assets	\$ 97,809	\$ 568,217	\$ -	\$ 1,000,000	\$ 1,000,000	
Net Assets - Beginning Balance	(14,684,689)	(14,586,883)	(14,586,883)	(14,018,666)	(14,018,666)	
Equity and Other Account Adjustments	(3)	-	-	-	-	
Net Assets - Ending Balance	\$ (14,586,883)	\$ (14,018,666)	\$ (14,586,883)	\$ (13,018,666)	\$ (13,018,666)	
<hr/>						
	Revenues Tie To				SCH 1, COL 4	
	Expenses Tie To				SCH 1, COL 6	

PROGRAM DESCRIPTION:

- Liability Insurance** – Sacramento County is self-insured for Liability Insurance claims. The County also purchases excess Liability Insurance to cover claims above a self-insured retention of \$2.0 million. Sacramento County also utilizes pooled and group insurance purchasing programs for certain coverages including property, boiler and machinery, aircraft, airport operations and pollution liability. The Liability Insurance program is administered by the Risk Management Office in the Department of Personnel Services. The mission of the Liability Insurance program is to effectively manage risk and the impact of liability and property losses through the use of self-insurance, excess insurance, specialized insurance policies, contractual risk transfer, and the effective and timely handling of claims. The costs of the Liability Insurance program are allocated to County departments based on 70 percent seven-year claims history and 30 percent full-time equivalent (FTE) positions.
- Property Insurance** – The Risk Management Office purchases a property insurance policy for County-owned property and administers all claims against the policy. The costs of Property Insurance for County-owned properties where the properties/facilities are 100 percent administered and/or occupied by a single department are allocated by the Department of Personnel Services to the respective department. Costs of Property Insurance for County-owned facilities occupied by multiple departments are allocated by the Office of Financial Management based on the percentage of total building square footage each department occupies. The costs of all Property Insurance are based on property value.

2016-17 PROGRAM INFORMATION

BU: 3910000 Liability/ Property Insurance

	Appropriations	Reimbursements	Federal Revenues	State Revenues	Realignment	Pro 172	Fees	Other Revenues	Carryover	Net Cost	Positions	Vehicles
FUNDED												
<i>Program No. and Title:</i>	<u>001 Liability/Property Insurance</u>											
	19,761,100	0	0	0	0	0	0	20,761,100	0	-1,000,000	0.0	0
<i>Program Type:</i>	Mandated											
<i>Countywide Priority:</i>	1 -- Flexible Mandated Countywide/Municipal or Financial Obligations											
<i>Strategic Objective:</i>	IS -- Internal Support											
<i>Program Description:</i>	Sacramento County is self-insured for all Liability Insurance claims.											
FUNDED												
	19,761,100	0	0	0	0	0	0	20,761,100	0	-1,000,000	0.0	0

PERSONNEL SERVICES - UNEMPLOYMENT INSURANCE

3930000

SCHEDULE:

State Controller Schedule County Budget Act January 2010		County of Sacramento Operation of Internal Service Fund Fiscal Year 2016-17				Schedule 10
		Fund Title 040A - UNEMPLOYMENT INSURANCE Service Activity Unemployment Insurance Budget Unit 3930000				
Operating Detail	2014-15 Actual	2015-16 Estimated	2015-16 Adopted	2016-17 Requested	2016-17 Recommended	
1	2	3	4	5	6	
Operating Revenues						
Charges for Service	\$ 1,838,073	\$ 1,038,238	\$ 1,449,734	\$ 1,536,439	\$ 1,536,439	
Total Operating Revenues	\$ 1,838,073	\$ 1,038,238	\$ 1,449,734	\$ 1,536,439	\$ 1,536,439	
Operating Expenses						
Services & Supplies	\$ 1,199,938	\$ 1,027,316	\$ 1,438,812	\$ 1,518,622	\$ 1,518,622	
Other Charges	9,155	10,922	10,922	17,817	17,817	
Total Operating Expenses	\$ 1,209,093	\$ 1,038,238	\$ 1,449,734	\$ 1,536,439	\$ 1,536,439	
Operating Income (Loss)	\$ 628,980	\$ -	\$ -	\$ -	\$ -	
Non-Operating Revenues (Expenses)						
Total Non-Operating Revenues (Expenses)	\$ -	\$ -	\$ -	\$ -	\$ -	
Income Before Capital Contributions and Transfers	\$ 628,980	\$ -	\$ -	\$ -	\$ -	
Change In Net Assets	\$ 628,980	\$ -	\$ -	\$ -	\$ -	
Net Assets - Beginning Balance	1,417,010	2,045,990	2,045,990	2,045,990	2,045,990	
Equity and Other Account Adjustments	-	-	-	-	-	
Net Assets - Ending Balance	\$ 2,045,990	\$ 2,045,990	\$ 2,045,990	\$ 2,045,990	\$ 2,045,990	
Revenues Tie To					SCH 1, COL 4	
Expenses Tie To					SCH 1, COL 6	

PROGRAM DESCRIPTION:

Sacramento County is self-insured for all Unemployment Insurance claims. The Unemployment Insurance program is administered by the Department of Personnel Services. The mission of the Unemployment Insurance program is to provide centralized, uniform administration of Unemployment Insurance claims. The costs of Unemployment Insurance claim payments and administration are allocated to County departments based on 90 percent 5-year claims history and 10 percent full-time equivalent (FTE) positions.

2016-17 PROGRAM INFORMATION

BU: 3930000 Unemployment Insurance

Appropriations	Reimbursements	Federal Revenues	State Revenues	Realignment	Pro 172	Fees	Other Revenues	Carryover	Net Cost	Positions	Vehicles
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FUNDED

Program No. and Title: **001 Unemployment Insurance**

1,536,439	0	0	0	0	0	0	1,536,439	0	0	0.0	0
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Program Type: Mandated

Countywide Priority: 1 -- Flexible Mandated Countywide/Municipal or Financial Obligations

Strategic Objective: IS -- Internal Support

Program Description: Sacramento County is self-insured for all Unemployment Insurance claims.

FUNDED	1,536,439	0	0	0	0	0	1,536,439	0	0	0.0	0
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PERSONNEL SERVICES - WORKERS' COMPENSATION INSURANCE

3900000

SCHEDULE:

State Controller Schedule County Budget Act January 2010	County of Sacramento Operation of Internal Service Fund Fiscal Year 2016-17				Schedule 10	
	Fund Title		039A - WORKERS COMPENSATION			
	Service Activity		Workers' Compensation Insurance			
	Budget Unit		3900000			
Operating Detail	2014-15 Actual	2015-16 Estimated	2015-16 Adopted	2016-17 Requested	2016-17 Recommended	
1	2	3	4	5	6	
Operating Revenues						
Charges for Service	\$ 27,244,789	\$ 27,117,688	\$ 27,117,688	\$ 29,154,106	\$ 29,154,106	
Total Operating Revenues	\$ 27,244,789	\$ 27,117,688	\$ 27,117,688	\$ 29,154,106	\$ 29,154,106	
Operating Expenses						
Services & Supplies	\$ 22,576,225	\$ 21,241,997	\$ 26,871,123	\$ 26,909,238	\$ 26,909,238	
Other Charges	153,256	271,565	271,565	269,868	269,868	
Depreciation	2,126	1,063	-	-	-	
Total Operating Expenses	\$ 22,731,607	\$ 21,514,625	\$ 27,142,688	\$ 27,179,106	\$ 27,179,106	
Operating Income (Loss)	\$ 4,513,182	\$ 5,603,063	\$ (25,000)	\$ 1,975,000	\$ 1,975,000	
Non-Operating Revenues (Expenses)						
Other Revenues	\$ 293,238	\$ 40,798	\$ 25,000	\$ 25,000	\$ 25,000	
Total Non-Operating Revenues (Expenses)	\$ 293,238	\$ 40,798	\$ 25,000	\$ 25,000	\$ 25,000	
Income Before Capital Contributions and Transfers	\$ 4,806,420	\$ 5,643,861	\$ -	\$ 2,000,000	\$ 2,000,000	
Change In Net Assets	\$ 4,806,420	\$ 5,643,861	\$ -	\$ 2,000,000	\$ 2,000,000	
Net Assets - Beginning Balance	(82,632,579)	(77,826,156)	(77,826,156)	(72,182,295)	(72,182,295)	
Equity and Other Account Adjustments	3	-	-	-	-	
Net Assets - Ending Balance	\$ (77,826,156)	\$ (72,182,295)	\$ (77,826,156)	\$ (70,182,295)	\$ (70,182,295)	
Revenues Tie To					SCH 1, COL 4	
Expenses Tie To					SCH 1, COL 6	

PROGRAM DESCRIPTION:

Sacramento County is self-insured for all Workers' Compensation Insurance claims; the County also purchases excess Workers' Compensation Insurance to cover claims above a self-insured retention of \$3.0 million. The Workers' Compensation Insurance program is administered by the Department of Personnel Services. The mission of the Workers' Compensation Office is to handle claims for injuries and illnesses which occur on the job in an expeditious manner while protecting the interests of the County through application of good risk management and financial practices. The costs of Workers' Compensation Insurance claims payments and administration are allocated to County departments based on 70 percent five-year claims history and 30 percent estimated risk (calculated by weighted payroll).

2016-17 PROGRAM INFORMATION

BU: 3900000 Workers' Compensation Insurance

	Appropriations	Reimbursements	Federal Revenues	State Revenues	Realignment	Pro 172	Fees	Other Revenues	Carryover	Net Cost	Positions	Vehicles
FUNDED												
<i>Program No. and Title: 001 Workers' Compensation Insurance</i>												
	27,179,106	0	0	0	0	0	0	29,179,106	0	-2,000,000	0.0	0
<i>Program Type:</i> Mandated												
<i>Countywide Priority:</i> 1 -- Flexible Mandated Countywide/Municipal or Financial Obligations												
<i>Strategic Objective:</i> IS -- Internal Support												
<i>Program Description:</i> Sacramento County is self-insured for all Workers' Compensation Insurance claims.												
FUNDED	27,179,106	0	0	0	0	0	0	29,179,106	0	-2,000,000	0.0	0