

**COUNTY OF SACRAMENTO**  
**OFFICE OF CHIEF FINANCIAL/OPERATIONS OFFICER**  
*Inter-Department Correspondence*

Date: February 23, 2010

To: Members, Board of Supervisors

From: Tom Burkart  
County Budget Officer

Subject: **SUMMARY OF ACTIONS TAKEN DURING MIDYEAR FINANCIAL REPORT**

**DAY 1, FEBRUARY 23, 2010**  
**2:00 P.M.**

I. GENERAL OVERVIEW

The County Executive, Chief Operations Officer and County Budget Officer presented a summary of the Midyear Financial Report.

Sheriff's Department – presentation made by John McGinnis.

District Attorney – presentation made by Jan Scully and Cynthia Besemer.

Probation – presentation by Don Meyer

Coroner – presentation by Greg Wyatt

II. PUBLIC TESTIMONY

III. REPORT BACKS ARE REQUESTED FROM:

**OFFICE OF BUDGET AND DEBT MANAGEMENT:**

- Provide spread sheets for all three reduction options.
- How much has actually been collected to date in document transfer tax?
- Provide a more detailed breakdown on management to staff ratio – identify which positions are management and which are staff.

**ANIMAL CARE AND REGULATION:**

- What would be the impact on maintaining a flexible, five-day period if two positions were restored/retained?

IV. ACTIONS TAKEN

All items were taken under advisement.

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DAY 2, FEBRUARY 24, 2010

10:30 A.M.

V. GENERAL OVERVIEW

The County Executive presented a summary of the Midyear Financial Report.

VI. DEPARTMENT OF HUMAN ASSISTANCE

Presentation by Bruce Wagstaff

Public Testimony Taken

VII COMMENCEMENT OF BIELESEN HEARING AT 12:24 P.M.

Department of Health and Human Services – Presentation by Bruce Wagstaff and Dr. Glennah Trochet.

Public Testimony Taken.

Department of Behavioral Health Services – Presentation by Bruce Wagstaff and Ann Edwards-Buckley.

VIII REPORT BACK FROM ANIMAL CARE AND REGULATION ON IMPACT OF  
RETAINING TWO POSITIONS ON MAINTAINING A FIVE DAY HOLD.

Presentation by Pat Claerbout.

IX. RECOMMENDED MIDYEAR BUDGET REDUCTIONS:

After deliberations, the Board took the following actions:

- Recognized the exempt state of the project as described in the Notice of Exemption and consisting of the Bielenon indigent medical care reductions approved by the Board of Supervisors as part of its adoption of the Fiscal Year 2009-10 Midyear Budget Reductions. Designate Department of Health and Human Services as the agency providing a 24-hour number at (916) 874-4044 for information on available services and access as well as the agency responsible for receiving and responding to complaints regarding indigent medical care.
- Authorized the County Executive Officer or his designee to reduce or terminate those contracts entered into pursuant to Section 610J of the County Charter as may be necessary prior to affecting the lay-offs authorized pursuant to Recommendation 5 of the Midyear Budget Reductions Report. Notice of reduction or termination must be given to affected contractors prior to any notice of lay-off of employees.

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- Authorized the notification of lay-offs and the actual lay-off of employees in those positions identified for reduction in Attachment II of the Midyear Budget Reductions Report. The effective date of the lay-offs will be March 27, 2010.
- Authorized the Department of Personnel Services to process an administrative Salary Resolution Amendment eliminating positions effective March 27, 2010 consistent with the actions taken by the Board during these hearings.
- Authorized the Department of Personnel Services to process and administrative Salary Resolution Amendment eliminating vacant positions in the Department of Behavioral Health as detailed in the department's staff report (Attachment III to the Midyear Budget Reductions Report).
- Approved the recommendations in the staff report merging the Department of Behavioral Health and the Department of Health and Human Services (Attachment IV to the Midyear Budget Reductions Report).
- Approved the recommendation in the report modifying the General Assistance Program to eliminate specific benefits, as modified by the Board of Supervisors during the Midyear Financial Report hearings (Attachment V to the Midyear Financial Report).
- Approved the recommendation in the report from the County Clerk/Recorder, Real Estate Division, to fund two Unfunded Real Estate Officer I/II positions to provide services to the Department of Transportation (Attachment VI to the Midyear Financial Report).
- Authorized an administrative Appropriations Adjustment Request changing appropriations and revenues consistent with the actions taken by the Board during the Midyear Financial Report Hearings.