

**COUNTY OF SACRAMENTO  
CALIFORNIA**

For the Agenda of:  
June 15, 2009

To: Board of Supervisors

From: Department of Human Assistance

Subject: Report Back On Which DHA Facilities Can Be Eliminated or Consolidated

Supervisorial  
District: All

Contact: Daniel C. Kim, Deputy Director, 875-3744

**BACKGROUND**

At the May 14, 2009, Budget Workshop, the Department of Human Assistance (DHA) presented information about proposed reductions in the Department to meet Fiscal Year 2009-10 General Fund allocation targets. During the workshop, Supervisor MacGlashan requested that DHA report back on which DHA facilities could be eliminated or consolidated.

**DISCUSSION**

The Department already has taken significant measures to eliminate and consolidate several facilities in efforts to reduce its operating costs and mitigate layoffs and the loss of direct client services. These efforts include the elimination of five facilities in Fiscal Year 2009-10. In addition, subject to Board approval later this month, DHA will propose the early termination of the lease for our Elk Grove bureau.

For Fiscal Year 2009-10, DHA will have eliminated 25 percent of its leased facilities. The savings generated by eliminating these six leases (out of DHA's 24 current leases) have already been assumed for our Fiscal Year 2009-10 budget.

<b>Facility</b>	<b>Current Address (Facility Eliminated)</b>	<b>Consolidation / Elimination</b>	<b>Future Address</b>
<b>Program Integrity Division</b>	3443 Routier Rd., Rancho Cordova	DHA will terminate lease and consolidate Program Integrity Operations currently housed in four different locations to new facility.	3075 Prospect Park, Rancho Cordova
<b>Information Services Division (ISD)</b>	3301 C St., Sacramento	DHA proposed and Board approved early termination of this lease. DHA's Information Services Division will now co-locate with Program Integrity Division in their new facility.	3075 Prospect Park, Rancho Cordova
<b>Staff Development</b>	8475 Jackson Rd., Sacramento	DHA will allow current lease to expire and consolidate our Staff Development operations in our existing Don Brown facility.	3737 Marconi Ave., Sacramento
<b>Closed Files</b>	4221 N. Freeway, Sacramento	DHA will terminate lease and consolidate our Closed Files operations in our Warehouse facility.	2701 5 <sup>th</sup> St., Sacramento

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Facility	Current Address (Facility Eliminated)	Consolidation / Elimination	Future Address
<b>Grand Oaks Bureau</b>	7927 Auburn Blvd., Citrus Heights	DHA will allow current lease to expire and consolidate our operations in our existing North Highlands bureau and, potentially, co-locate with SETA at their One-Stop on Hillsdale.	5747 Watt. Ave., Sacramento
<b>Elk Grove Bureau</b>	9136 Elk Grove, Elk Grove	Pending Board action, DHA will exercise early termination of this lease and transfer staff to bureaus in South Sacramento.	Multiple
<b>Galt Bureau</b>	501 Amador Rd.	DHA was scheduled to build out a new facility in Galt. However, due to budget reductions, this project has been terminated, and DHA's Galt bureau continues to be operated from 257 Lincoln Way, Galt.	257 Lincoln Way, Galt

While the loss of these leases will generate significant savings for the Department, the elimination of these facilities will impact the clients served and the staff operating from these locations. The Department is making every effort to mitigate the impact on client service delivery and is conducting Meet and Confer sessions with the bargaining units representing the impacted DHA staff.

Depending on the implications of the State Budget, the Department may consider the elimination of additional facilities in Fiscal Year 2009-10. In this event, DHA will notify the Board of proposals to exercise the County's option for early lease termination of DHA facilities.

Respectfully submitted,

APPROVED:  
TERRY SCHUTTEN  
County Executive

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BRUCE WAGSTAFF, Director  
Human Assistance

By: \_\_\_\_\_  
JAMES W. HUNT, Acting Administrator  
Countywide Services Agency

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