

PUBLIC WORKS AGENCY

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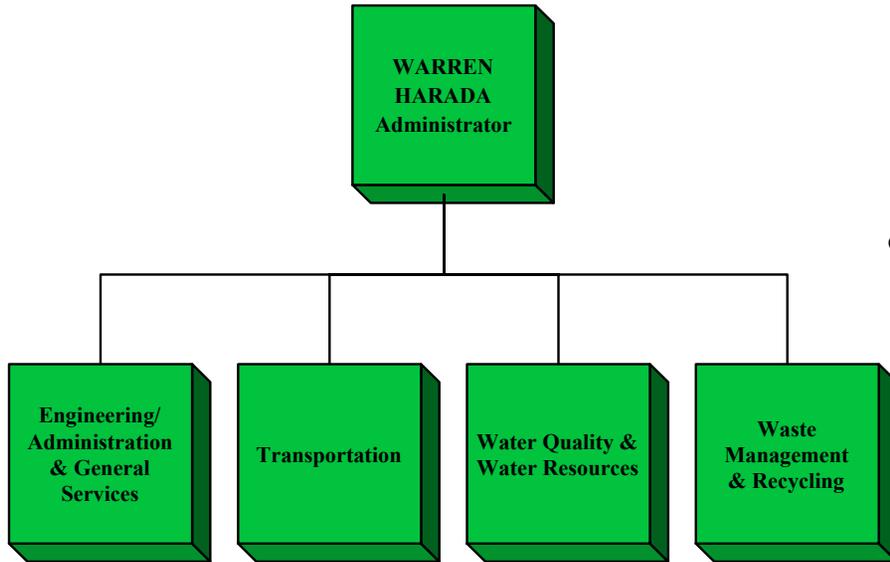
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Water Resources

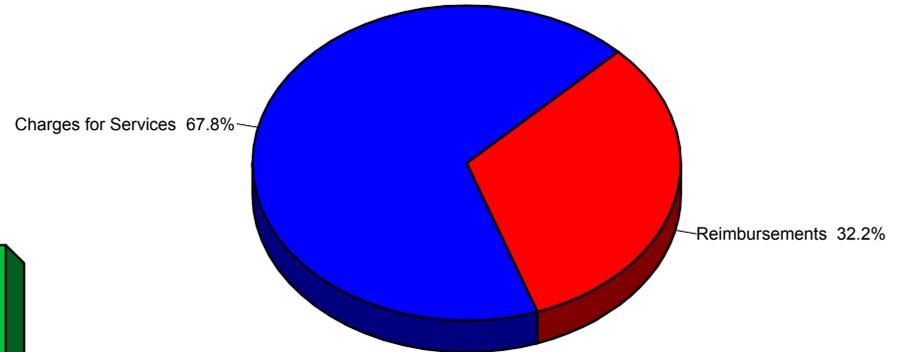
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INTRODUCTION

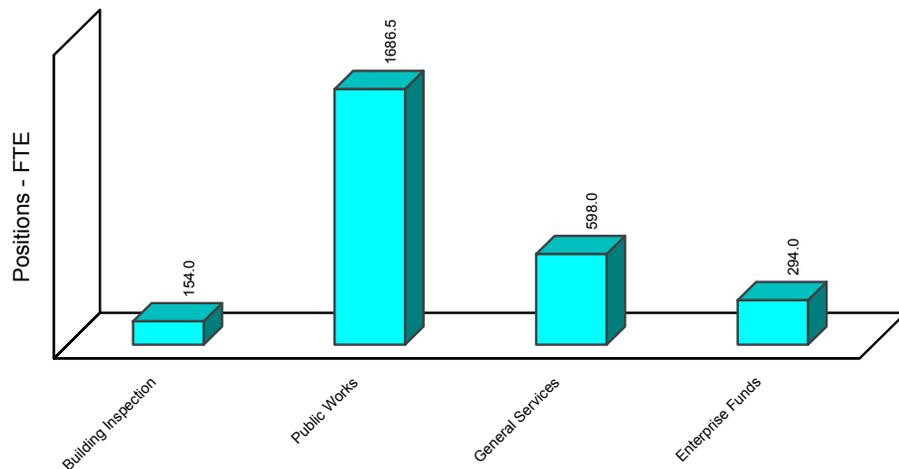
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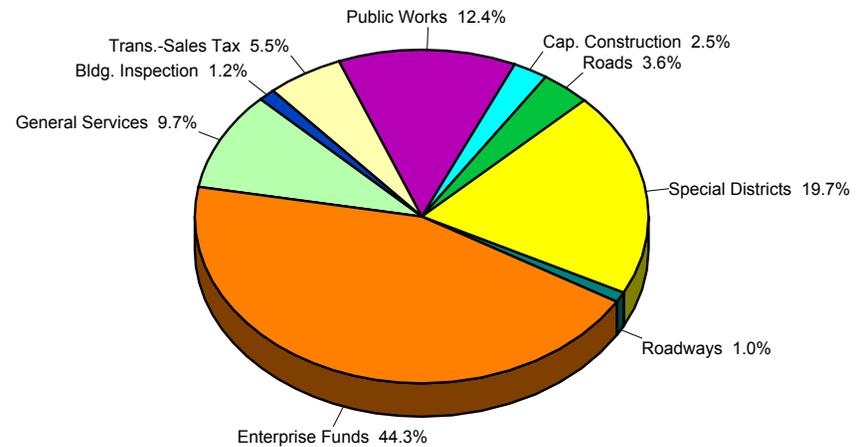
Financing Sources



Staffing



Financing Uses



The Public Works Agency was formed in 1994. Warren Harada, Public Works Agency Administrator, provides budgetary, financial and management direction to the Agency. The Agency oversees the Departments of County Engineering and Administration, General Services, Transportation, Water Resources, Water Quality, and Waste Management and Recycling. Directors of these Departments are responsible for managing Public Works and General Services Internal Services Funds, Governmental Funds, Public Service Enterprise Funds governed by the Board of Directors, and Special Revenue Fund Districts governed by the Board of Supervisors. Each of the Governmental and Enterprise Funds and Revenue Fund Districts are comprised of various districts, services areas, and zones.

The Department of General Services merged with the Public Works Agency as a result of an organizational realignment in 1998. The Agency became responsible for the General Services Internal Services Fund, which includes an Administrative Services Group, Facility and Property Services Group, and a Business Support Services Group. In addition, Public Works absorbed the General Services Capital Outlay Fund previously under General Services' management.

The six departments of the Public Works Agency and their respective mandates are:

Department of County Engineering and Administration: Manages the Agency's capital construction, architectural and engineering design programs, residential and construction inspection, and roadway-related activities. Included under this department's responsibilities are the Building Design, Development and Surveyor Services, Building Inspection and Construction Management Divisions. In addition, this department is responsible for the Agency's Administrative Management Unit and the Administrative Services Division, which primarily provide financial and technology support to the Agency's operating units.

Department of General Services: This department was created to centralize the activities of entities providing services to other county departments. The Department of General Services is comprised of the Business Services Support Group, the Facility and Property Services Group and the Administrative Services Group. Units managed by the three groups include Administrative Services, Real Estate, Energy Management, Facilities Maintenance and Operations Districts, Security, Facility Planning and Management and Comprehensive Master Planning, Special Projects and Parking, Contract and Purchasing Services, Fleet Services Light and Heavy Equipment, and Support Services.

Department of Transportation: This department provides road improvement services in the unincorporated area of Sacramento County. It has three broad areas of responsibility: 1) Engineering, Planning and Design; 2) Pavement, Bridge, Roadside and Landscape Maintenance; and 3) Traffic Operations.

Department of Waste Management and Recycling: This department provides for the development, operations, and maintenance of the Sacramento County's solid waste management system. The services provided to all single family, duplex, and some multiple family dwellings in the Unincorporated Area of the County include: residential refuse collection, curbside collection of recyclables, and green waste collection. The department operates and maintains the county landfill and two transfer stations and manages the operation of the landfill gas to energy facility. Collection services are provided for the cities of Citrus Heights and Elk Grove. Staff services are provided for the Sacramento Regional Solid Waste Authority.

Department of Water Quality: This department manages the operating divisions within Water Quality and the Sacramento Regional Wastewater Treatment Plant. Their purpose is to provide planning, design, and ongoing operation and maintenance of the Regional Sanitation District wastewater treatment and conveyance facilities, the County Sanitation District No. 1 sanitary sewer collection system and the maintenance of the county storm drainage collection and potable water distribution systems.

Department of Water Resources: This department manages the operating divisions within Water Resources and its attendant districts. Their purpose is to protect, maintain, and enhance public health, safety, and general welfare in the areas of drainage, flood control and provision of fresh water.

In total, the Public Works Agency is comprised of over 70 governmental and proprietary funds that provide utility, infrastructure and asset management services to other governmental agencies as well as residents of the Unincorporated Area of Sacramento County.

Agency Fund Centers/Departments/Divisions

Fund	Fund Center	Division/District	Appropriations	Financing	Net Cost	Positions
County Engineering and Administration						
033A	2400000	Administration	3,512,724	3,512,724	0	6.0
033A	2410000	Contract Costs/Gov't Agencies	0	0	0	0.0
033A	2700000	Administrative Services	16,427,577	16,427,577	0	159.0
101A	3070000	Antelope Public Facilities Fin. Plan	9,650,996	9,650,996	0	0.0
115A	3081000	Bradshaw Rd/US 50 Corridor Fin. Dist.	1,071,098	1,071,098	0	0.0
254A	2540000	County Service Area No. 5	133,788	133,788	0	0.0
256A	2856000	County Service Area No. 7	5,863	5,863	0	0.0
128B	1282848	East Elk Grove-PFFP	6,527,438	6,527,438	0	0.0
108A	2840000	Elk Grove/West Vineyard PFFP	17,726,290	17,726,290	0	0.0
105A	2870000	Laguna Creek Ranch Elliott CFD No. 1	2,482,074	2,482,074	0	0.0
107A	3090000	Laguna Community Facilities Dist.	17,389,830	17,389,830	0	0.0
130A	1300000	Laguna Stonelake CFD-Bond Proceeds	1,724,507	1,724,507	0	0.0
130B/C	1301000	Laguna Stonelake CFD-Dev. Fees	513,242	513,242	0	0.0
132A	1320000	Mather Land scape Maintenance Dist	147,291	147,291	0	0.0
136A/B	1360000	Mather PFFP	3,730,768	3,730,768	0	0.0
131A	1310000	Park Meadows CFD Bond	131,962	131,962	0	0.0
033A	2420000	Building Design	7,125,734	7,125,734	0	61.0
021A/B	2150000	Building Inspection	18,554,724	18,554,724	0	154.0
033A	2450000	Development & Surveyor Services	8,344,572	8,344,572	0	62.0
033A	2300000	Construction Management	18,317,872	18,317,872	0	164.0
		SUBTOTAL	\$ 133,518,350	\$ 133,518,350	0	606.0
General Services						
035F	7007420	Bldg Maint & Operations -Bradshaw	13,522,893	13,522,893	0	119.0
035F	7007430	Bldg Maint & Operations -Downtown	10,738,643	10,738,643	0	107.5
035F	7007440	Bldg Maint & Operations -Airport	5,999,431	5,999,431	0	49.0
035F	7450000	Custodial/Security	1,796,699	1,796,699	0	41.0
007A	3100000	Capital Construction	38,271,531	38,271,531	0	0.0
281A	9281000	Construction-RCCC	0	0	0	0.0
035F	7007046	Energy Management	6,444,366	6,444,366	0	1.0
035M	7007600	Fleet Services	19,096,637	19,096,637	0	110.0
035L	7007500	PW-Light Fleet	19,177,709	19,177,709	0	46.0
034A	2070000	Capital Outlay	2,831,121	2,831,121	0	0.0
035C	7110000	Office of the Director	1,037,897	1,037,897	0	26.0
056A	7990000	Parking Enterprise	2,889,228	2,889,228	0	10.0
055A	7100000	Parking Authority	0	0	0	0.0
057A	7970000	Parking Capital Construction	0	0	0	0.0
035H	7007063	Purchasing/Contract Services	2,927,614	2,927,614	0	28.5
035K	7007030	Real Estate	44,469,274	44,469,274	0	27.0
035J	7700000	Support Services	12,044,020	12,044,020	0	43.0
		SUBTOTAL	\$ 181,247,063	\$ 181,247,063	\$ -	608.0

Fund	Fund Center	Division/District	Appropriations	Financing	Net Cost	Positions
Transportation						
033A	2600000	Transportation	46,478,203	46,478,203	0	375.5
027A	2915000	Citrus Heights Road M & O	418,680	418,680	0	0.0
253A	2530000	County Service Area No. 1	3,701,972	3,701,972	0	0.0
330A	3300000	Landscape Maintenance District	887,376	887,376	0	0.0
005A	2900000	Roads	54,937,126	54,937,126	0	0.0
025A	2910000	Roadways	15,027,785	15,027,785	0	0.0
026A	2140000	Transportation Sales Tax	83,552,987	83,552,987	0	0.0
SUBTOTAL			\$ 205,004,129	\$ 205,004,129	0	375.5
Waste Management and Recycling						
051A	2200000	Refuse Enterprise - Operations	72,204,621	72,204,621	0	271.0
052A	2250000	Capital Outlay	16,562,754	16,562,754	0	0.0
049A	2260000	Citrus Heights Refuse Services	5,472,811	5,472,811	0	13.0
050A	2240000	Solid Waste Authority	4,622,898	4,622,898	0	0.0
SUBTOTAL			\$ 98,863,084	\$ 98,863,084	0	284.0
Water Quality						
033A	2550000	Water Quality	49,364,350	49,364,350	0	444.0
033A	2560000	Water Quality - SRWTP	26,492,180	26,492,180	0	291.0
267A	3005000	County Sanitation District No. 1	49,699,079	49,699,079	0	0.0
240D	3004200	CSD No. 1 2000 Revenue Bonds	3,629,056	3,629,056	0	0.0
268A	3006000	CSD No. 1 Trunk Improvements	32,790,099	32,790,099	0	0.0
269B	3004000	CSD No. 1 Rehab - Capital Outlay	12,792,715	12,792,715	0	0.0
261A	3028000	SRCSO-Operations	110,205,828	110,205,828	0	0.0
240C	3004100	SRCSO 2000 Revenue Bonds	35,029,935	35,029,935	0	0.0
262A	3030000	SRCSO Operating/Capital Outlay	417,972,321	417,972,321	0	0.0
265A	9607000	SRCSO- Debt Service	5,284,033	5,284,033	0	0.0
SUBTOTAL			\$ 743,259,596	\$ 743,259,596	0	735.0

Fund	Fund Center	Division/District	Appropriations	Financing	Net Cost	Positions
Water Resources						
033A	2510000	Water Resources	14,670,502	14,670,502	0	124.0
322A	3220001	Sacto Co. Storm Water Utility Dist.	37,246,728	37,246,728	0	0.0
315A	2815000	Sacto Co. Water Agency-Zone 11A	24,480,150	24,480,150	0	0.0
315B	2816000	Sacto Co. Water Agency-Zone 11B	1,612,711	1,612,711	0	0.0
315C	2817000	Sacto Co. Water Agency-Zone 11C	1,603,296	1,603,296	0	0.0
319A	3066000	Sacto Co. Water Agency-Zone 12	5,668,275	5,668,275	0	0.0
318A	3044000	Sacto Co. Water Agency-Zone 13	3,190,824	3,190,824	0	0.0
320A	3050000	Sacto Co. Water Agency-Zone 40	39,910,562	39,910,562	0	0.0
320B	3055000	SCWA -Zone 41	11,204,220	11,204,220	0	0.0
SUBTOTAL			\$ 139,587,268	\$ 139,587,268	0	124.0
Non-Agency Fund Centers/Departments (Coordination)						
001A	4650000	Contribution to Paratransit	66,600	0	66,600	0.0
001A	2820000	Public Works Countywide Services	18,500	192	18,308	0.0
SUBTOTAL			\$ 85,100	\$ 192	\$ 84,908	0.0
GRAND TOTAL			\$ 1,501,564,590	\$ 1,501,479,682	\$ 84,908	2,732.5

COUNTY OF SACRAMENTO
 STATE OF CALIFORNIA
 County Budget Act (1985)
 SCHEDULE 10 - OPERATIONS OF
 INTERNAL SERVICE FUND
 FISCAL YEAR 2002-03

Public Works Agency/ (033A)

CLASSIFICATION

FUNCTION:

ACTIVITY: Summary

FUND: INTERNAL SERVICE FUND

Operating Details	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
OPERATING INCOME					
Charges for Services	140,524,474	177,590,031	182,518,504	196,373,519	188,228,904
Total	140,524,474	177,590,031	182,518,504	196,373,519	188,228,904
OPERATING EXPENSES					
Salaries/Benefits	92,533,077	104,820,236	118,381,102	128,275,445	123,174,831
Services & Supplies	43,910,641	55,080,208	57,099,962	62,004,253	58,960,253
Other Charges	4,357,522	4,576,464	5,329,676	6,202,838	6,202,838
Depreciation/Amort	1,052,813	1,135,345	1,133,634	1,222,218	1,222,218
Interfund Chgs/Reimb	-617	-2,291	0	0	0
Intrafund Chgs/Reimb	-100,691	-116,031	0	0	0
Costs of Goods Sold	-1,113	-391	0	0	0
Total Oper. Expenses	141,751,632	165,493,540	181,944,374	197,704,755	189,560,140
NONOPERATING REVENUE					
Gain/Sale/ Property	0	4,593	12,500	0	0
Other Revenues	587,100	2,543,898	628,461	2,504,810	2,504,810
Total Nonoperating Revenue	587,100	2,548,491	640,961	2,504,810	2,504,810
NONOPERATING EXPENSES					
Equipment	620,678	320,802	480,275	263,150	263,150
Improvements	8,982	34,406	150,000	75,504	75,504
Other	325,528	632,115	584,816	834,920	834,920
Total Nonoperating Expenses	955,188	987,323	1,215,091	1,173,574	1,173,574
NET INCOME (LOSS)	-1,595,246	13,657,659	0	0	0
Positions	1,611.7	1,667.5	1,633.7	1,686.5	1,686.5

**SUMMARY OF POSITIONS
PUBLIC WORKS INTERNAL SERVICE FUND**

DIVISION	ADOPTED 2001-02	ACTUAL JUNE 30, 2002	REQUESTED 2002-03	ADOPTED 2002-03
Administration	7.0	7.0	6.0	6.0
Administrative Services	175.0	179.0	159.0	159.0
Building Design	59.0	61.0	61.0	61.0
Construction Management	179.0	185.0	164.0	164.0
Dev & Surveyor Svcs.	0.0	0.0	62.0	62.0
Transportation	373.5	375.5	375.5	375.5
Water Quality	403.0	413.0	444.0	444.0
Water Quality-SRWTP	319.0	323.0	291.0	291.0
Water Resources	118.2	124.0	124.0	124.0
Totals	1,633.7	1,667.5	1,686.5	1,686.5

FISCAL YEAR 2001-02 MIDEAR CHANGES:

ADMINISTRATIVE SERVICES – Transfer of one Engineering Technician II and one Administrative Officer I from the Building Inspection Division to the Management Information Services section. Addition of a Collection Equipment Operator (Recruitment Allowance) position to Human Resources from the Waste Management and Recycling Department. Midyear addition of a Storekeeper I for Public Works’ Warehouse.

BUILDING DESIGN - Two midyear positions were added. One Building Inspector II, Range A, transferred from Building Inspection and one Survey Technician II transferred from Construction Management Division.

CONSTRUCTION MANAGEMENT DIVISION – Construction Management Division added eight new positions: Three Building Inspector II Range B, one Engineering Technician II, one Principal Construction Inspector, one Supervising Construction Inspector, one Senior Construction Inspector, and one Building Construction Supervisor. Midyear transfer of one Office Assistant II to the Building Inspection Division, and the transfer of one Survey Technician II to Building Design.

TRANSPORTATION – Three midyear positions were added and one position was transferred back to the Department of Water Quality. The new positions include an Executive Secretary in the administrative unit, an Associate Civil Engineer and a Senior Engineering Technician. The latter two were added to

provide increased professional and technical support to the Engineering, Planning and Design unit. The position transferred back to the Department of Water Quality was an Assistant Underground Construction Maintenance Specialist originally transferred to the Department of Transportation as part of a rehabilitation program for the occupant of that position.

WATER QUALITY – Ten new positions were added midyear to support various functions required for proactive maintenance of the Sacramento Regional County Sanitation District and County Sanitation District No. 1 sanitation systems: One Safety Specialist, two Office Assistant IIs, one Administrative Services Officer I, one Accounting Technician, one Underground Construction and Maintenance Specialist, two Assistant Underground Construction and Maintenance Specialists, one Senior Engineering Technician, and one Principal Engineering Technician.

WATER QUALITY – REGIONAL PLANT – Five new positions were added midyear to supplement efforts associated with preventative and corrective maintenance as well as the revision and creation of required procedural manuals, and new processes for the warehouse and stores functions: one Assistant Civil Engineer, one Storekeeper I, one Mechanical Maintenance Supervisor, one Treatment Plant Operator IV, and one Electrician. The position count was adjusted to account for the erroneous inclusion of one Rotating Assistant Civil Engineer.

WATER RESOURCES – Six new positions including an Assistant Civil Engineer, an Environmental Specialist, an Engineering Aide, two Principal Engineering Technicians and a Secretary were added midyear. A .2 FTE Assistant Civil Engineer was deleted.

FISCAL YEAR 2002-03 CHANGES:

Organizational changes include the following: Twenty-one positions from the Survey’s unit of Construction Management Division and thirteen positions from the Infrastructure Finance Section were transferred into the newly created Development and Surveyor Services Division (DSSD); seven positions from the Warehouse function transferred to the Support Services Division within the Department of General Services; and thirty-two positions transferred from Water Quality Regional Plant to Water Quality as a result of administrative reorganization.

FISCAL YEAR 2002-03 ADDITIONAL POSITIONS:

No additional positions are requested for this year.

Staffing changes are reflected in Schedule 10 for each unit.

PERFORMANCE MEASURES:

DEPARTMENT OF COUNTY ENGINEERING AND ADMINISTRATION:

ACCOUNTING & FISCAL SERVICES

PERFORMANCE MEASURES	INDICATORS	Actual 2000	Target 2001	Actual 2001	Target 2002
1. All financial reporting information including State Controller’s Reports, financial statements and audit work papers submitted to Department of Finance or others as required	Meet submission deadline for State Controllers Report information to Department of Finance	6	6	6	6
	Financial Statements and work papers compiled for audit and submitted to independent auditors, or the Department of Finance on agreed dates	13	14	14	15
2. Earn Certificate of Achievement for Excellence in Financial Reporting for all Comprehensive Annual Financial Reports (CAFRs)	Financial Statements and work papers compiled and submitted for audit to the County’s independent Certified Public Accounting firm by agreed dates	3	3	3	3
	CAFR’s, which comply to award specifications, are submitted to the Governmental Finance Officer’s Association by December 31 st of each year	3	3	3	3

BUILDING INSPECTION DIVISION

PERFORMANCE MEASURES	INDICATORS	2000 (# Working Days)	Target/2001 (# Working Days)	Actual/2001 (# Working Days)	Target/2002 (# Working Days)
3. Ensure public health and safety for all County residents through an efficient permit and inspection system that supports the provision of ongoing professional permit review services by trained staff that meet customer needs. The attainment of customer service excellence is further enhanced by the provision of after hours service for customer convenience; i.e., early pickup of permits	Initial plan review turn around time for residential Master Plans	16	15	16	15
	Initial plan review turnaround time for medium-sized commercial projects	17	16	17	16
	Initial plan review turnaround time for large commercial projects	25	23	25	23
4. Inspectors are highly trained with many certificates in code proficiency	Delivery time (after inspection call) for professional, commercial inspections by inspectors specializing in each trade.			1	1
5. Our staff provides effective delivery of services to all customers in the most user friendly, professional manner possible with the full intent of meeting customer expectations while maintaining our mandates for compliance with State Codes, and our mandate of keeping construction sites from impacting waterways	Delivery time (after inspection call) for professional, user-friendly, combination residential inspection services after permits are issued. Helpful handouts on construction techniques and codes are made available to customers on sites. Note: workload equals 23 stops per inspector per day				
	Monthly enforcement and training time per site in storm water pollution prevention for the construction industry and homeowners to prevent construction debris and silt from negatively impacting our creeks and rivers leading to a reduction in problem sites; and the prevention of fines to the County. Note: problem site time varies			2	2
	Monthly outreach activity time and number of flyers (varies) issued to provide useful information to the public and responsiveness to their suggestions for improved services.			>2	>2

BUILDING DESIGN DIVISION

PERFORMANCE MEASURES	INDICATORS	Actual 2000	Target 2001	Actual 2001	Target 2002
6. Provide cost estimate training for Building Design Division Project Managers which will enable them to be more proficient at design and construction estimates.	Percent of project bids that fall within 20 percent of Engineers cost estimate for projects under \$100,000	---	60	87	80
	Percent of bids that fall within 15 percent of Engineers cost estimate for projects over \$100,000 and less than \$300,000	---	60	67	65
	Percent of project bids that fall within 10 percent of Engineers cost estimate for projects over \$300,000.	---	60	64	65

CONSOLIDATED UTILITIES BILLING SERVICE

PERFORMANCE MEASURES	INDICATORS	Actual 2000	Target 2001	Actual 2001	Target 2002
7. Accurate and timely billing	Percent of billing accuracy	99	99.5	99.7	99.8
	Percent of bill mailing delay	9	6	0.4	0.3
8. Quality Customer Service	Percent of Customer Complaints compared to total transactions	1	.5	0.1	0.1
	Average call response time (minutes)	4.5	2.0	1.8	1.5

CONSTRUCTION MANAGEMENT DIVISION

PERFORMANCE MEASURES	INDICATORS	Actual 2000	Target 2001	Actual 2001	Target 2002
9. Subdivision Inspections	Number of subdivisions accepted	150	150	85	150
10. Encroachment Permit Inspections	Number of Encroachment Permits Inspected	500	550	827	600
11. CONTRACT INSPECTIONS	Dollar amount (millions) of progress payments made on County construction contracts	\$100	\$100	\$64	\$125

DEVELOPMENT AND SURVEYOR SERVICES

PERFORMANCE MEASURES	INDICATORS	Actual 2000	Target 2001	Actual 2001	Target 2002
12. Special district funding is available for projects and programs	Percent of district tax levies submitted on time	100	100	100	100
	Discrepancy rate per 100,000 tax levies submitted (measured by listing produced by the Auditor's Office before tax bills are sent out).	38.4	34.5	0.0	0.0
	Cancel and reissue rate per 100,000 tax levies submitted (indicating inaccurate tax bills that were sent to taxpayers and needed correction)	4.3	3.9	0.0	0.0
13. Improved Community Development through efficient and expeditious review of Final Maps, Improvement Plans, Encroachment Permits, and other miscellaneous permits	Initial turnaround time for Final Subdivision Maps (working days)	24	20	22	20
	Initial turnaround time for Improvement Plans (working days)	26	20	23	20
	Initial turnaround time for Encroachment Permits (working days)	12	10	12	10

MANAGEMENT INFORMATION SECTION

PERFORMANCE MEASURES	INDICATORS	Actual 2000	Target 2001	Actual 2001	Target 2002
14. Reduce cost of service delivery	Number of converted contract positions	32	25	27	23
	Number of Windows 95 PCs (high support cost) conversion to Windows 98	565	300	165	0
15. Shorten PC equipment delivery cycle	Number of steps to procurement process	32	28	24	20

DEPARTMENT OF GENERAL SERVICES:

ADMINISTRATIVE SERVICES GROUP

OUTCOMES	INDICATORS	ACTUAL 2000	TARGET 2001	ACTUAL 2001	TARGET 2002
1. General Services has the workforce to effectively carry out the mission of the department	Number and percentage of vacant positions full time equivalent (FTE)	69.7 / 17	59.7 / 10*	52.2 / 9	42.2 / 7
	Incidence rate (number of occupational injuries and illnesses)	17.2*	12.9	10.9	8.2
2. General Services employees have a safe and healthy working environment * CY 01 based on a projected 25 percent reduction	Frequency rate (number of lost-time incidences)	5.1*	3.8	6.3	4.5
	Severity rate (number of lost work-days)	95.9*	71.9	197.2	148.0
	Hazard control practices: Number of Cal/OSHA inspections	1	0	1	0
	number of Cal/OSHA citations \$ amount of Cal/OSHA fines	2 \$600	0 \$0	0 \$0	0 \$0

General Services Injury/Illness Rates:

2001:

66 recordables x 200,000* divided by 1,208,000 hours worked = **10.9 Incidence Rate**

~ For every 100 employees in the Department of General Service, 10.9 experienced a work-related injury/illness

38 lost time injuries/illnesses x 200,000* divided by 1,208,000 hours worked = **6.3 Frequency Rate**

~ For every 100 employees in Department of General Service, 6.3 experienced a work-related injury/illness requiring lost workdays and/or restricted duty

1,191 days lost x 200,000* divided by 1,208,000 hours worked = **197.2 Severity Rate**

~ For every 100 employees in Department of General Service, 197.2 days were either lost and/or restricted due to a work-related injuries/illnesses

* OSHA Formula assumes that each employer has 100 employees working 2,000 hours per year (100 x 2,000 = 200,000)

*Number of FTE's increased from 409 to 589, which partially accounts for reducing the vacancy factor.

BUSINESS SUPPORT SERVICES GROUP-CONTRACT AND PURCHASING SERVICES DIVISION

OUTCOMES	INDICATORS	ACTUAL 2000	TARGET 2001	ACTUAL 2001	TARGET 2002
3. Use of California Uniform Public Construction Cost Accounting Act (CUPCCAA) informal bidding program	Number of training sessions provided	4	3	3	3
	Number of Attendees (Departments represented: County Engineering, District Engineering, Water Resources, General Services, Airports, Probation, Parks, Sheriff's, Superior Court)	75	35	40	35
	Number of CUPCCAA projects:	55	25	30	28
	> By purchase order	19	20	23	20
> By informal bid	25	25	26	25	
> By force account					

FACILITIES MAINTENANCE & OPERATIONS DISTRICTS AND REAL ESTATE DIVISION

OUTCOMES	INDICATORS	ACTUAL 2000	TARGET 2001	ACTUAL 2001	TARGET 2002
4. Support the missions of the customer/tenants (facility issues don't interfere with, but rather support the day to day business of customer/tenants)	Number of trouble calls received	16,100	18,116*	17,000 ¹	16,500 ¹
	Number of trouble calls corrected	16,100	17,748*	15,300 ¹	14,885 ¹
	Number of trouble calls backlogged	0	368**	1,700 ¹	1,615 ¹
	Percent of trouble calls status reports communicated to customer	-- --	TBD***	TBD***	100 ¹
5. Maximize effectiveness of infrastructure; minimize total cost of ownership of County-owned facilities (through an effective and comprehensive facility assessment program (for maintenance issues, as well as, ADA compliance) NOTE: Facility Assessment is the responsibility of Facility Planning & Management, but is carried out in partnership with the Maintenance and Operations Districts.	Maintenance Facility Assessments: Total square feet assessed and entered into central database (shown as square feet for 2001 and beyond).				
	2001 Target (one Multi-facility site)	8	1	2	7,000,000
	2001 Actual (Administration, downtown Courthouse)	2,000,000 sf	156,800 sf	383,900 sf	
	2002 Target, square feet countyowned 5,000,000				
	2002 Target, square feet (sf).				
	ADA compliance reassessment (square feet)				1,000,000
	Number of work orders generated	-- --	TBD	TBD	TBD
Number of work orders completed	-- --	TBD	TBD	TBD	

* Estimated increase is a result of increased square footage (new facilities coming online such as the new 448 Bed Facility at Rio Cosumnes Correctional Center, the County's purchase of the North County Corporation Yard and additional leased facilities).

** As of March 13, 2001.

*** Real Estate is the only function to have an operational notification system in place at this time. Notification process in development for Facilities Maintenance and Operations Districts. Will be in place by 2001/02.

1. Note – Computer Aided Facilities Management (CAFM) system implemented the Maintenance module in March of 2002. Beginning April of 2002 requests and notifications of job status will be web enabled. Until this system is fully functional, customer notifications, as well as accurate data will be difficult to implement. These figures are based on extrapolating the hard data for a few facilities over all three districts. Additionally, as more meaningful data becomes available, some measurements may transition to percentages rather than hard figures, with targets for future years in the form of improvements to the percentages. Hard figures lose meaning when square footage figures fluctuate from year to year. More meaningful measurements will also be solicited from our customers which cause our future reported figures to change. We will also be adding in ADA assessments to our measurements for 2003.

FACILITY AND PROPERTY SERVICES GROUP FACILITY PLANNING AND MANAGEMENT DIVISION

PERFORMANCE MEASURES	INDICATORS	ACTUAL 2000	TARGET 2001	ACTUAL 2001	TARGET 2002
6. Customer tenants have appropriate and adequate space	1. Approval date of the Downtown & Bradshaw Master Plan EIR by Board of Supervisors: Actual 2000 – Tentatively approved Target 2001—Tentatively approved	1. 1998 2. --	1. 06/01 2. 01/02	1. 1/16/02 2. --	1. N/A 2. 09/02
	2. Approval date of the Comprehensive Master Plan by Board of Supervisors				
	Identification date of funding for facilities in Master Plan	-- --	06/01	12/01	N/A
	Completion of facilities identified in the Master Plan (* will vary by facility)	-- --	*	N/A	N/A
	Update Board of Supervisors twice per year (date)	-- --	06/01	02/02	06/02
7. Customer tenants current space meets their operational needs (requests for alterations/ improvements & new space are processed in a satisfactory manner)	Percent of approved requests to total # of requests	-- --	100	100	85 ¹
	Number of annual capital projects funded (measured during budget process and again at year end)	-- --	85	90	65-70 ²

¹ Due to budget constraints, lease approvals have been severely restricted.

² Due to budget constraints, Capital Construction Fund projects have been severely restricted.

FACILITY AND PROPERTY SERVICES GROUP PARKING DIVISION/SPECIAL PROJECTS DIVISION

PERFORMANCE MEASURES	INDICATORS	ACTUAL 2000	Target 2001	ACTUAL 2001	TARGET 2002
8. Providing basic parking services	Number of County employees parking in County owned lots (downtown/other)	1594/ 2400	1800/ 2600	1835/2440	1840/2600
	Number of public spaces under division's control (downtown/other)	975/ 1820	1000/ 2000	1040/1820	1040/2000
	Number of complaints about parking facilities	10	7	3*	5
	Budget dollars committed to facility improvements/repairs	\$464,000	\$500,000	\$521,000	\$500,000
9. Maintaining reasonable rates	Monthly rate as percent of rates in nearby private lots	32.5 - 75	25 - 70	26 - 67	25 -70
	Bicycle rates as percent of rates in nearby private lots	N/A	N/A	N/A	N/A
	Additional annual average savings to monthly parking through tax deferred status	not deferred	\$165	\$165	\$218
	Hourly rate as percent of rates in nearby private lots	37.5 - 75	25 - 75	25 - 80	25 - 80
10. Finding opportunities to collaborate	Number of interactions with City and State: Quarterly	1	1	1	1
	Monthly	1	1	1	1
11. Exploiting opportunities to collaborate	Number of collaborative opportunities acted upon	2	3	3**	3
12. Benefits of collaboration	Dollar savings from collaborative efforts:				
	Parking lot Cleaning	\$500	\$1,000	\$500	\$500
	Juror use of Regional Transit ***	\$140,000	\$140,000	\$140,000	\$140,000
Agreement for jury overflow****	\$50,000	\$50,000	\$50,000	\$50,000	

* The low number of complaints may be due to the positive perceptions created by our visible efforts to repair the damage and enhance safety in the Public Lot.

** Includes collaborations on providing parking for multiple agencies, helping to restructure Government Partnership, and participation in City two-way Street conversion.

*** These benefit other agencies directly, but the entire region and taxpayers indirectly.

**** These savings are of direct benefit to the County General Fund and do not directly benefit the Parking Division.

DEPARTMENT OF TRANSPORTATION:

DESIGN SERVICES

PERFORMANCE MEASURES	INDICATORS	ACTUAL 2000	TARGET 2001	ACTUAL 2001	TARGET 2002
1. Design safe and efficient transportation facilities in cost effective manner	Percent of measure output of construction project costs compared to consultant costs	23.8	23.8	41*	38
	Percent of measure output of construction project costs compared to in-house design squad staff costs	20.2	20.2	33*	30
	Percent of measure change order costs as a percentage of construction (00/01 based upon 3/1/00 data)	1.9	2.0	2.45	2.2

*Note: Projects typically take several budget years. Consultant contracts are encumbered for the full amount in the year the project begins, while staff costs are on a year by year basis. The 2001 percentages shown are for all active projects in 2001/02 and total costs from inception to date (Fiscal Year 1999-00 to present).

MAINTENANCE AND OPERATIONS

PERFORMANCE MEASURES	INDICATORS	ACTUAL 2000	TARGET 2001	ACTUAL 2001	TARGET 2002
2. Repair, maintain, and preserve the road system in a safe and usable condition to which it has been improved or constructed by utilizing a variety of pavement maintenance methods	Square feet of pavement repairs performed on the road system	1,400,000	2,000,000	2,290,000	2,300,000
	Number of lane miles mowed per year.	1,400	1,550	1,681	1,800
3. Maintain the quality of all regulatory, warning, and guide signs through a 7-10 year replacement and repair program	Number of signs reset and replaced	21,000	23,000	22,100	23,500
	Number of lane miles treated with herbicide mowing	0	65	68	70
4. Improve public safety, visibility of roadside markers, signs, and intersections. Control the vegetation growth at a level to prevent the deterioration of paved surfaces and improve drainage	Number of lane miles treated with herbicides	1,653	1,736	1,784	1,850

PLANNING

PERFORMANCE MEASURES	INDICATORS	ACTUAL 2000	TARGET 2001	ACTUAL 2001	TARGET 2002
5. Review of improvement plans for private developments	Review turn around time on first submittals (Number of days to complete comments from days or receipt)	-- --	20	10	20
	Review time on subsequent submittals (Number of days to complete comments from date of resubmittal)	-- --	10	8	10

PUBLIC INFORMATION

PERFORMANCE MEASURES	INDICATORS	ACTUAL 2000	TARGET 2001	ACTUAL 2001	TARGET 2002
6. Increased customer awareness of what we do and who we are	Number of print articles, radio interviews and television news stories about the department, its programs or its employees	72	90	92	100
7. Educating our customers on the CAN (Care About Neighborhoods) Goes to School program	Number of Presentations to School Grades 1-4	20	25	25	35
	Number of Presentations to School Grades 6-9*	0	18	0	0
8. Educating our Customers on the Radar Trailer	Trailer deployment hours per month	720	1080	880	1000

*This was not accomplished due to unavailability of funding for this purpose.

SIGNAL OPERATIONS

PERFORMANCE MEASURES	INDICATORS	ACTUAL 2000	TARGET 2001	ACTUAL 2001	TARGET 2002
9. Improve travel times on selected corridors	Improve average speed, (MPH over length of corridor)	Varies by corridor	Improve by 1-3 MPH	Decreased Avg. 2 MPH	Improve by Avg. 2 MPH
	Reduce delays (total seconds stopped over length of corridor)	Varies by corridor	Reduce by 10 seconds	Increased by Avg. 13 seconds	Reduce by Avg. 15 seconds
	Reduce number of stops (number of intersection stops over length of corridor)	Varies by corridor	Reduce by 1 stop	Reduced by Avg. 0.2 stops.	Reduce by Avg. 1 stop

*Varies by corridor

DEPARTMENT OF WASTE MANAGEMENT AND RECYCLING:

WASTE MANAGEMENT AND RECYCLING

PERFORMANCE MEASURES	INDICATORS	Actual 2000	Target 2001	Actual 2001	Target 2002
1. Preserve landfill capacity and maintain market share	Tons disposed	500,000	600,000	498,000	550,000
	Percent of diversion/recycled waste	51	50	50*	50
	Percent of landfill space consumed with dirt	29	35	29	20
	Maintain stable and competitive rates (\$/ton)	\$26.00	\$26.00	\$26.00	\$26.00
2. Be the provider of choice for residential garbage and recycle collection services	Maintain stable and competitive rates (\$/month)	\$19.55	\$21.95	\$19.55	\$19.55
	Percent of missed cans on collection day	<2	1	<0.5	1
	Percent of recyclable material lost through contamination	24	20	24	20
	Percent of clean air vehicles in fleet	0	25	0	40
3. Provide education and information that meets the needs of our customers	Publications distributed to residents	2	3	3	3
	Average customer service inquires per month	7,000	6,500	5,800	5,000
	Average website "hits" (per month)	2,000	2,500	1,100	2,000

* The actual 2001 data will not be available until Fall, 2002. The reported amount is an estimate.

WATER QUALITY:

COLLECTION SYSTEMS DIVISION

PERFORMANCE MEASURES	INDICATORS	Actual 2000	Target 2001	Actual 2001	Target 2002
1. Review of improvement plans	Average submittal turnaround time (number of days to complete comments from date of receipt)	12	N/A	11	10

SACRAMENTO REGIONAL WASTEWATER TREATMENT PLANT

PERFORMANCE MEASURES	INDICATORS	Actual 2000	Target 2001	Actual 2001	Target 2002
2. Cost effective wastewater treatment service	Cost per million gallons	---	TBD	\$675	\$700
3. Safe working environment	Frequency rate	---	TBD	18	22
	Severity rate	---	TBD	531	384
	Incident rate	---	TBD	7.6	9

WATER RESOURCES:

DRAINAGE DEVELOPMENT REVIEW/HYDROLOGY

PERFORMANCE MEASURES	INDICATORS	ACTUAL 2000	TARGET 2001	ACTUAL 2001	TARGET 2002
1. Review of improvement plans for private developments	Review turn around time on first submittals (# of days to complete comments from date of receipt)	20	20	28	20
	Review time on subsequent submittals (# of days to complete comments from date of resubmittal)	10	10	16	10
2. Secure lowest possible flood insurance rates for property owners	Federal Emergency Management Agency Community Rating Class (CRS)	CRS 6	CRS 6	CRS 5	CRS 5

FLOOD PREPARATION

PERFORMANCE MEASURES	INDICATORS	ACTUAL 2000	TARGET 2001	ACTUAL 2001	TARGET 2002
3. Elevate homes to mitigate possible damage caused by flooding.	Number of homes elevated	20	10	20	20
4. Acquire homes in flood plain, remove all structures, and convert to parkland	Number of properties acquired	5	0	0	7

REGIONAL WATER SUPPLY

PERFORMANCE MEASURES	INDICATORS	ACTUAL 2000	TARGET 2001	ACTUAL 2001	TARGET 2002
5. Develop agreement with East Bay Municipal Utility District (EBMUD) for location, design and funding of water diversion facility on the Sacramento River.	Execute joint exercise of powers agreement with EBMUD	1	0	0	1
6. Meet all National Environmental Protection Act (NEPA) and California Environmental Quality Act (CEQA) requirements needed to Certify EIR for diversion facility	Certification of Environmental Impact Report (EIR)	0	1	0	0
7. Support Water Forum Successor Effort	Participate in Sacramento North Area Groundwater Management Authority (SNAGMA)	1	1	---	1
	Participate in Land Use Committee	1	1	1	1
	Participate in Coordinating Committee	1	1	1	1
	Participate in South Area Ground Water Committee	1	1	1	2

STORMWATER QUALITY

PERFORMANCE MEASURES	INDICATORS	ACTUAL 2000	TARGET 2001	ACTUAL 2001	TARGET 2002
8. Meet requirements of National Pollutant Discharge Elimination System (NPDES) permit. Implement Best Management Practices (BMPs)	Percent compliance on compliance reports	100	100	100	100

WATER RESOURCES

PERFORMANCE MEASURES	INDICATORS	ACTUAL 2000	TARGET 2001	ACTUAL 2001	TARGET 2002
9. Keep drainage channels clean to allow for maximum flow of stormwater	Miles of concrete channel cleaned	39.9	39.9	42	40
	Miles of concrete channel repair	22.3	22.3	39	20
	Miles of hand crew cleaning	165.9	165.9	125	150
	Miles of mechanical mowing	37.4	37.4	41	40
	Miles of mechanical channel cleaning	20.3	20.3	7	20
	Miles of weed control spraying	391.3	391.3	401	390
10. Keep drainage pipes clean to allow for maximum flow of stormwater	Miles of mainline and lateral pipes cleaned	---	---	---	TBD
11. Design and construct improvements to drainage infrastructure	Number of construction projects completed	46	TBD	20	30

WATER SUPPLY DEVELOPMENT

PERFORMANCE MEASURES	INDICATORS	Actual 2000	Target 2001	Actual 2001	Target 2002
12. Review of improvement plans for private developments	Review turn around time on first submittals (number of days to complete comments from date of receipt)	20	20	20	20
	Review time on subsequent submittals (number of days to complete comments from date of resubmittals)	10	10	10	10
13. Installation of Developer Constructed Infrastructure	Dollar amount (million) of credit agreements and reimbursement agreements	\$6.2	\$11.1	\$6.4	\$8.6

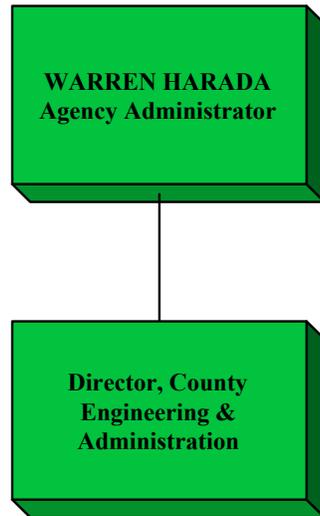
WATER SUPPLY FACILITIES OPERATION AND ADMINISTRATION AND FACILITIES DESIGN

PERFORMANCE MEASURES	INDICATORS	ACTUAL 2000	TARGET 2001	ACTUAL 2001	TARGET 2002
14. Sufficient water available and delivered to end customers.	Number of water connections served	-- --	28,000	28,152	30,000
15. Place in service sufficient infrastructure (wells, treatment facilities, transmission and distribution facilities, etc.) to meet water quality and delivery needs	Number of acre feet of water delivered	-- --	21,000	27,600	27,000
16. Complete specific projects	Poppy Ridge Water Treatment and Storage Facility Complete Design (Summer, 2000) Project Bid (Fall, 2002) Project Constructed (Fall, 2003)	1	1	0	0
	Lakeside Water Treatment Facility Complete Design Project Bid Project Constructed (Fall, 2002)	1	1	0	1
	East Elk Grove Water Treatment and Storage Facility Complete Construction (Summer, 2002)	1	1	0	1

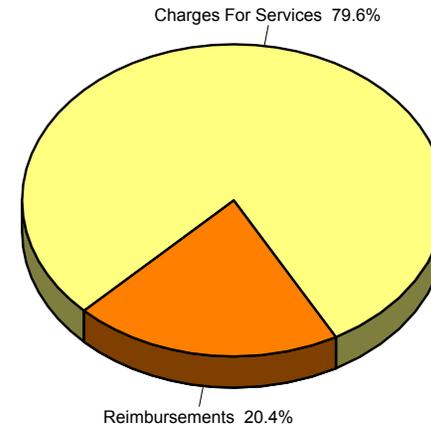
WATER SUPPLY PLANNING

PERFORMANCE MEASURES	INDICATORS	ACTUAL 2000	TARGET 2001	ACTUAL 2001	TARGET 2002
17. Urban development is consistent with Water Supply Master Plans, County General Plan and County water system improvement standards	Update Zone 40 Master Plan	1	0	0	1
	Update 5-year capital improvement plan	1	1	1	1

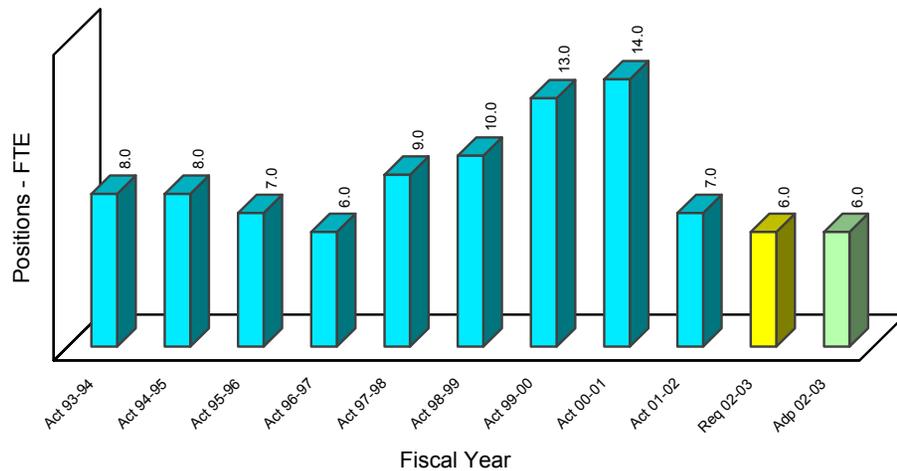
Departmental Structure



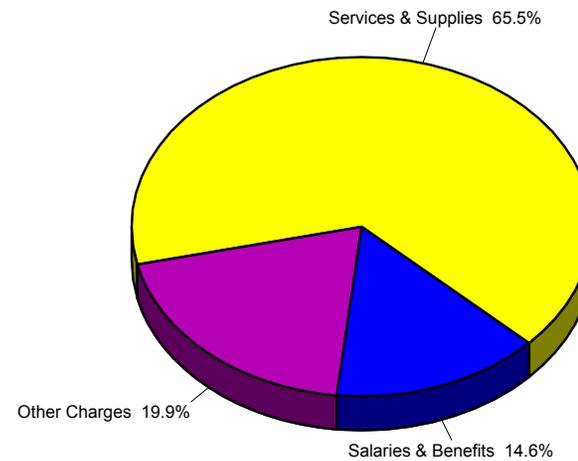
Financing Sources



Staffing Trend



Financing Uses



COUNTY OF SACRAMENTO
 STATE OF CALIFORNIA
 County Budget Act (1985)

FUND: PUBLIC WORKS-OPERATIONS
 033A

ACTIVITY: Administration
 UNIT: 2400000

SCHEDULE 10
 OPERATIONS OF INTERNAL SERVICE FUND
 FISCAL YEAR: 2002-03

Operating Details	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
Charges for Service	4,665,312	3,383,576	3,374,997	3,512,724	3,512,724
Total Operating Rev	4,665,312	3,383,576	3,374,997	3,512,724	3,512,724
Salaries/Benefits	758,123	561,636	684,784	645,772	645,772
Service & Supplies	2,358,463	1,938,943	2,334,410	2,444,010	2,444,010
Other Charges	1,141,935	645,927	714,500	877,500	877,500
Depreciation/Amort	6,918	0	0	0	0
Intrafund Chgs/Reimb	327,873	425,792	-358,697	-454,558	-454,558
Cost of Goods Sold	0	-515,742	0	0	0
Total Operating Exp	4,593,312	3,056,556	3,374,997	3,512,724	3,512,724
Aid-Gov'n't Agencies	210,689	6,190	0	0	0
Other Revenues	-167	53	0	0	0
Total Nonoperating Rev	210,522	6,243	0	0	0
Equipment	46,117	0	0	0	0
Total Nonoperating Exp	46,117	0	0	0	0
Net Income (Loss)	236,405	333,263	0	0	0
Positions	14.0	7.0	7.0	6.0	6.0

PROGRAM DESCRIPTION:

The Agency Administrator:

- Determines the direction of the construction, operation, maintenance and financing of Public Works activities.

- Directs the coordination of planning, design, and inspection of construction projects.
- Advises and assists officials of county agencies, departments, boards and commissions regarding construction of infra-structure facilities.

- Represents the County regarding transactions with other public agencies, organizations, groups, and individuals involving engineering issues.
- Participates in countywide strategic planning efforts to improve services and reorganize functions.
- Coordinates the use of technology and communication tools to effectively serve our customers and staff.

MISSION:

The mission of the Public Works Agency is to provide: wastewater conveyance and treatment, highways and bridges, solid waste operations, water supply, drainage, flood control, and public infrastructure construction.

Appointed by the County Executive, the Public Works Agency Administrator functions as the County Engineer, Road Commissioner, County Surveyor, and Sacramento Regional County Sanitation District Engineer. The Administrator's role is to direct and control the operations that provide municipal services and public infrastructure needs for the community.

GOALS:

- Improve recruitment and the Agency hiring process:
 - Initiate and implement the plan for focusing on recruitment messages targeted for the hard-to-recruit classes of Associate Engineers, Stationary Engineers and Building Trades positions
 - Streamline the hiring process by consolidating internal departmental and countywide requirements
 - Improve retention of staff by expanding their skill levels through customized training
- Be an employer of choice:
 - Assist departments with succession planning for key departmental positions
 - Revise and implement the Agency's Leadership Development program
 - Expand the opportunities by improving Supervisors' Leadership Development courses
 - Implement the assessment and development phases of succession planning for Director positions
- Foster a leadership philosophy that supports the integration of quality principles into the workplace by focusing on customer service, continuous improvement and employee involvement
 - Create an Agency team to better utilize the financial side of the COMPASS system

- Ensure integration of internal communications by use of the intranet within the workplace
- Explore pay for performance opportunities

SIGNIFICANT DEVELOPMENTS DURING 2001-02:

- Transfer of a Director of Public Works Administration position to the Accounting and Fiscal Services Section.

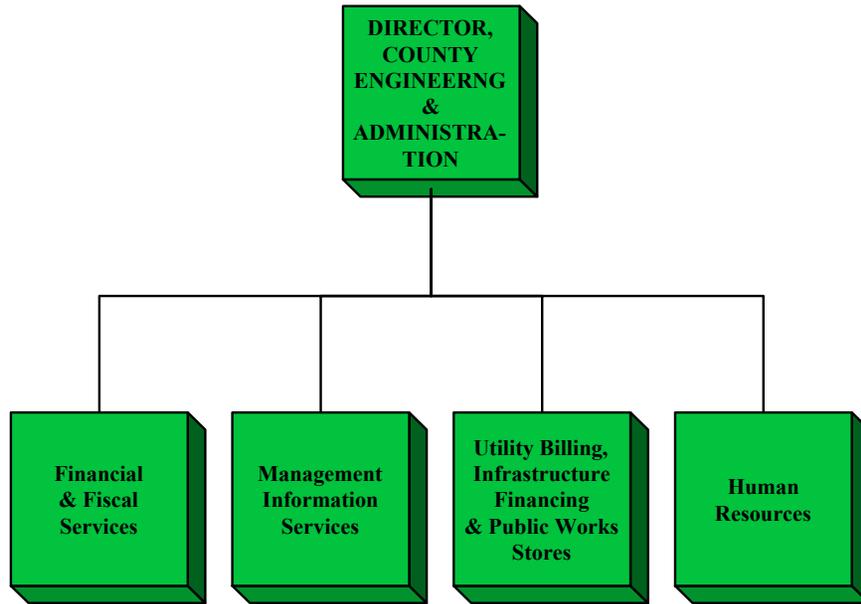
SIGNIFICANT CHANGES FOR 2002-03:

- Provide General Fund support of the Community Outreach program.

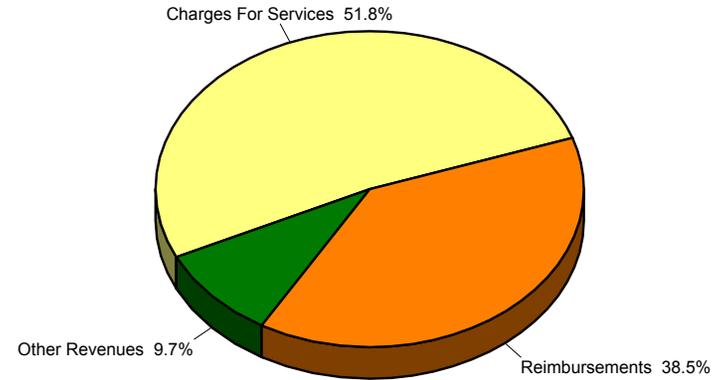
2002-03 PROGRAM INFORMATION

Program Number and Title	Program Description	Appropriations	Reimburse- ment	Revenues	Carryover	Net Allocation	Positions
2400000 Public Works-Admin							
PROGRAM TYPE: MANDATED							
001	<i>Agency Administration</i> Plans, directs and controls activities for the agency	2,395,981	901,923	1,494,058	0	0	3.0
002	<i>Code Enforcement Support</i> General Fund support	1,173,000	0	1,173,000	0	0	0.0
003	<i>Military Base Conversion Projects</i> Coordinates military base conversion activities	111,061	0	111,061	0	0	1.0
004	<i>Multi-Agency Collaboration</i> Pass through changes for County employee	226,512	0	226,512	0	0	2.0
005	<i>Animal Care & Control Support</i> General Fund support	330,593	0	330,593	0	0	0.0
006	<i>Community Outreach</i> General Fund support	177,500	0	177,500	0	0	0.0
	MANDATED	<u>Subtotal</u>					
		4,414,647	901,923	3,512,724	0	0	6.0
BUDGET UNIT TOTAL:		4,414,647	901,923	3,512,724	0	0	6.0

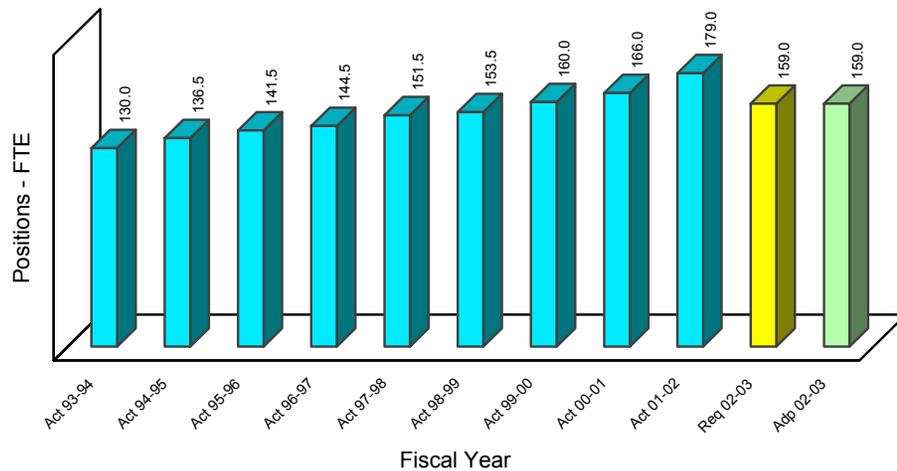
Departmental Structure



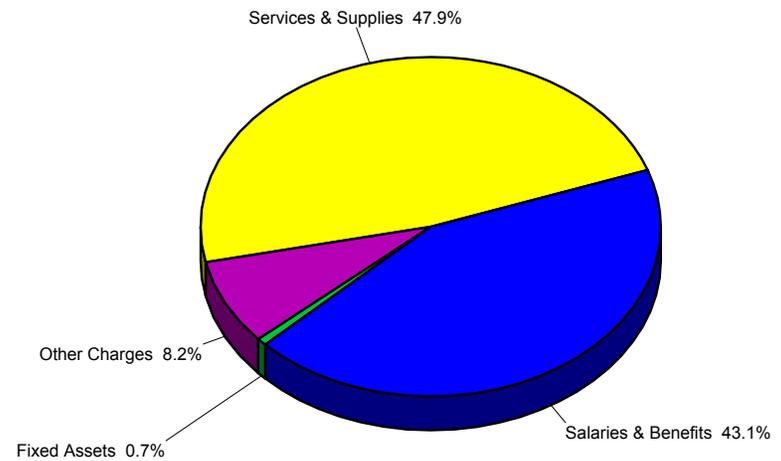
Financing Sources



Staffing Trend



Financing Uses



COUNTY OF SACRAMENTO
 STATE OF CALIFORNIA
 County Budget Act (1985)

FUND: PUBLIC WORKS-OPERATIONS
 033A

ACTIVITY: Administrative Services
 UNIT: 2700000

SCHEDULE 10
 OPERATIONS OF INTERNAL SERVICE FUND
 FISCAL YEAR: 2002-03

Operating Details	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
Fines/Forefeitures/Penalties	2,220,505	2,793,644	0	2,390,373	2,390,373
Charges for Service	12,657,194	16,605,095	18,521,657	17,628,946	13,837,449
Total Operating Rev	14,877,699	19,398,739	18,521,657	20,019,319	16,227,822
Salaries/Benefits	10,529,977	11,479,609	12,831,365	12,249,449	11,501,952
Service & Supplies	9,878,513	12,959,266	12,481,471	14,863,436	11,819,436
Other Charges	769,836	679,169	783,904	903,678	903,678
Depreciation/Amort	922,091	944,056	956,351	1,015,648	1,015,648
Intrafund Chgs/Reimb	-828,461	-2,060,071	-8,741,578	-9,286,880	-9,286,880
Cost of Goods Sold	-1,113	-7,228,605	0	0	0
Total Operating Exp	21,270,843	16,773,424	18,311,513	19,745,331	15,953,834
Interest Income	-1,792	367	0	0	0
Aid-Gov'n't Agencies	0	77,318	0	0	0
Other Revenues	165,489	104,123	224,599	199,755	199,755
Total Nonoperating Rev	163,697	181,808	224,599	199,755	199,755
Interest Expense	325,528	279,743	279,743	279,743	279,743
Loss/Disposition-Asset	0	67,024	0	0	0
Equipment	211,695	207,734	155,000	194,000	194,000
Total Nonoperating Exp	537,223	554,501	434,743	473,743	473,743
Net Income (Loss)	-6,766,670	2,252,622	0	0	0
Positions	166.0	179.0	175.0	159.0	159.0

PROGRAM DESCRIPTION:

The Administrative Services Division of the Public Works Agency consists of:
Agency Overhead Activities:

- The Management Information Section operates the agency's data processing platform and the technical support for the agency's hardware and software needs.
- The Human Resources Management Section oversees payroll services, employee relations, recruiting, training coordination, and safety.
- The Public Information Office improves the agency's communication requirements, publishes the Conduit, and oversees media releases.
- The Accounting and Fiscal Services Section manages internal audits, claim payments, budgetary reports, system accounting, and central cashiering.
- The Financial Analysts Section provides budgetary oversight, legislative review, and financial studies.

Non-Overhead Sections:

- The Consolidated Utility Billing Section provides residential and commercial billing services for sanitation and water districts and for the refuse collection, transfer, and disposal site activities.

MISSION:

To provide the general public, business community, Public Works Agency, county agencies and departments and other governmental entities with effective, innovative and exemplary support services.

GOALS:

- Implement the next step in succession planning by executing the assessment and development phase. The incorporation of the 360 degree evaluation will provide feedback for potential candidates to improve their skill levels.
- Conduct a study to evaluate and reduce the cost of the utility billing function.
- Work collaboratively with the other agencies to produce the County News Letter.
- Prepare a customized financial presentation for leadership staff that explains labor rates, financial reports, and the budgetary process.
- Expand the wireless data network and investigate the potential of wireless web access.

SIGNIFICANT DEVELOPMENTS DURING 2001-02:

- Two technology positions were transferred from the Building Inspection Division to the Management Information Section.

- A Collection Equipment Operator (Recruitment Allowance) position was transferred from the Waste Management and Recycling Department for the Human Resources office.

SIGNIFICANT CHANGES FOR 2002-03:

- The Public Infrastructure Section's thirteen positions have been transferred effective July 1, 2002, to the newly created Development & Surveyor Service Division.
- The seven positions and a midyear additional position for the Public Works Warehouse function have been transferred effective July 1, 2002, to the Support Services Division under the Department of General Services.
- The Director of Public Works Administration has been transferred from the Agency Administrative unit to the Accounting and Fiscal Services Section and reclassified to a Chief of Administrative Services.

2002-03 PROGRAM INFORMATION

Program Number and Title	Program Description	Appropriations	Reimburse- ment	Revenues	Carryover	Net Allocation	Positions
2700000 Public Works-Adm Svcs							
PROGRAM TYPE: MANDATED							
001	<i>Public Information Office</i>						
	Public information to media/agency	860,835	860,835	0	0	0	5.0
002	<i>Financial Analysis Section</i>						
	Provides review of agency budgets, studies of program & policies	756,489	556,784	199,705	0	0	0.0
003	<i>Accounting & Fiscal Services</i>						
	Provides system accounting, claims svc, internal audits, cashiering	2,866,679	1,359,775	1,506,904	0	0	27.0
004	<i>PW - Human Resources</i>						
	Recruiting, payroll services, classification studies, training safety	3,071,476	2,299,976	771,500	0	0	26.0
005	<i>Consolidated Utility Billing</i>						
	Provide billing services for sewer, water & refuse svcs	10,766,529	159,493	10,607,036	0	0	51.0
006	<i>Management Information Section</i>						
	Support systems development, technology integration & data mgmt	8,372,205	5,029,773	3,342,432	0	0	50.0
	MANDATED	<u>Subtotal</u>					
		26,694,213	10,266,636	16,427,577	0	0	159.0
BUDGET UNIT TOTAL:		26,694,213	10,266,636	16,427,577	0	0	159.0

COUNTY OF SACRAMENTO
STATE OF CALIFORNIA
County Budget Act (1985)

UNIT: Antelope Public Facilities Financing Plan
3070000

FUND: ANTELOPE PUBLIC FACILITIES FINANCING
101A

SCHEDULE 16C
BUDGET UNIT FINANCING USES DETAIL
FISCAL YEAR: 2002-03

Financing Uses Classification	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
Services & Supplies	268,942	2,490,198	4,483,998	7,429,156	7,429,156
Other Charges	500	22,108	1,861,225	2,104,840	2,104,840
Interfund Charges	0	0	117,000	117,000	117,000
Interfund Reimb	0	-1,500,000	-1,000,000	0	0
Total Finance Uses	269,442	1,012,306	5,462,223	9,650,996	9,650,996
Means of Financing					
Fund Balance	1,406,614	3,241,421	3,241,421	6,689,953	6,689,953
Reserve Release	200,156	0	0	0	0
Use Of Money/Prop	144,688	168,262	52,000	41,750	41,750
Charges for Service	1,757,343	4,413,474	2,135,361	2,919,293	2,919,293
Other Revenues	0	1,009	33,441	0	0
Total Financing	3,508,801	7,824,166	5,462,223	9,650,996	9,650,996

PROGRAM DESCRIPTION:

- Located in the Antelope-North Highlands area of Sacramento County comprising 2,274 acres that will contain over 12,000 dwelling units, over 80 acres of commercial area and over 250 acres of public space.
- Acts as a mechanism to collect park and fire protection fees, which are transferred directly to the Sunrise Recreation and Park District and the Sacramento County Fire Protection District respectively. These fees are not reflected as operating expenditures in this budget.
- Financed primarily through development fees and other minor revenue.
- Timing of infrastructure development may differ from the original building schedule due primarily to fluctuations in residential/commercial development activity that is affected, in part, by developer build-out schedules.

MISSION:

To provide in a timely fashion, the major public facilities necessary for the Antelope area to urbanize. This includes construction of roadway, park, fire protection, storm drainage and water supply facilities.

GOALS:

- Utilizing funding from the issuance of development impact fees, ensure that necessary financing is available when needed for planned projects in the Antelope Public Facilities Financing Plan (PFFP).
- Update the Antelope PFFP to reflect the approval of school bonds for the Roseville High School project if the bond passes in the November election.
- Work collaboratively with county departments and non-county agencies on project activities including infrastructure project design and construction, environmental impact matters, cost sharing agreements, contributions and reimbursements, and land use impacts to the District.

SIGNIFICANT DEVELOPMENTS DURING 2001-02:

- Antelope PFFP was updated to include the East Antelope Specific Plan.
- Underexpenditures totaling \$4,460,590 were due to the following:
 - Roadway fund experienced a decrease of \$3,715,211 mainly due to construction project delays.
 - Drainage fund had a decrease of \$23,208 mainly due to the reimbursement not yet made to Placer County for Basin A drainage mitigation.
 - Water supply fund had a decrease of \$54,701 mainly due to reimbursement not yet made to local water purveyor for Poker Lane extension.
 - Reimbursement agreement payments not yet made resulted in a decrease of \$500,945 in the East Antelope roadway fund and a decrease of \$166,525 in the East Antelope drainage fund.
- Revenues exceeded the budget by \$2,361,943 due to the pace of development being higher than anticipated in Antelope and East Antelope development fees.

SIGNIFICANT CHANGES FOR 2002-03:

- The Final Budget reflects a net increase of \$4,178,100 due to the following:
 - Increase in expenditures in the roadway fund of \$3,016,214 is mainly due to construction project contingencies available for projects being managed by the Department of Transportation.
 - An increase in reimbursement agreements totaling \$1,161,886 has resulted in the following expenditures for each of the funds: drainage facilities fund, \$226,606; water facilities and services fund, \$14,986; East Antelope roadway fund, \$459,910; and East Antelope drainage fund, \$460,384.
- Revenues in the roadway fund and East Antelope roadway and drainage funds are anticipated to increase by \$740,242 due to an increase in development fees.

COUNTY OF SACRAMENTO
STATE OF CALIFORNIA
County Budget Act (1985)

UNIT: Bradshaw/Us 50 Financing District
3081000

FUND: BRADSHAW/US 50 FINANCING DISTRICT
115A

SCHEDULE 16C
BUDGET UNIT FINANCING USES DETAIL
FISCAL YEAR: 2002-03

Financing Uses Classification	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
Services & Supplies	0	735,496	1,732,103	1,071,098	1,071,098
Total Finance Uses	0	735,496	1,732,103	1,071,098	1,071,098
Means of Financing					
Fund Balance	303,127	1,724,047	1,724,047	1,068,042	1,068,042
Use Of Money/Prop	0	61,695	5,000	0	0
Other Revenues	0	17,795	3,056	3,056	3,056
Total Financing	303,127	1,803,537	1,732,103	1,071,098	1,071,098

PROGRAM DESCRIPTION:

- Located in the northeast part of Sacramento County and generally bounded by Mayhew Road on the west, Folsom Boulevard on the north, Routier Road on the east and Kiefer Boulevard on the south.
- Provides for improvements to a major freeway interchange (Bradshaw Road/US 50), the widening of Bradshaw Road from Folsom Boulevard to Kiefer Boulevard and miscellaneous improvements to Mayhew Road, Old Placerville Road, Routier Road and Folsom Boulevard.
- Financed through various sources including bond proceeds, Measure A Sales Tax, Sacramento County Capital Construction Funds, Caltrans and Sacramento County's Road Fund.

MISSION:

To provide in a timely fashion, portions of the major public infrastructure necessary for Sacramento County residents to utilize transportation facilities in the area of Bradshaw Road and U.S. 50.

GOALS:

- Utilizing funding from bond proceeds, Measure A Sales Tax, Sacramento County Capital Construction Funds, Caltrans, State Franchise Tax Board and the Sacramento County Road Fund, ensure that District funding is available for transportation facilities through financial management of resources.
- Work collaboratively with County departments and non-County agencies on project activities including infrastructure project design and construction, environmental impact matters, cost sharing agreements, contributions and reimbursements, and land use impacts to the District.

SIGNIFICANT DEVELOPMENTS DURING 2001-02:

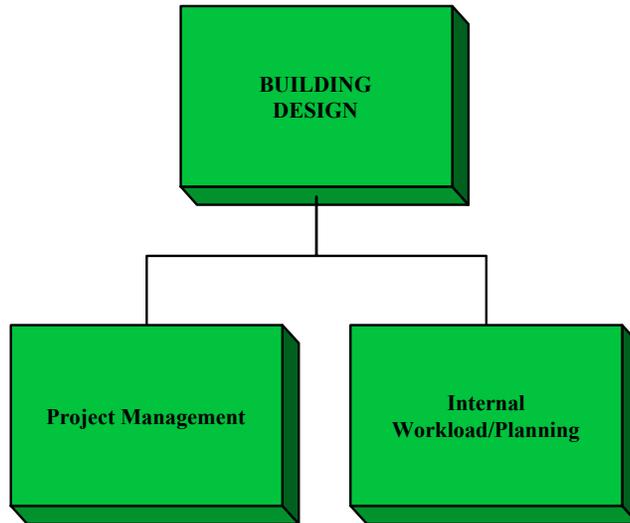
- Underexpenditures of \$996,607 were due to budgeting for roadway improvement projects that were delayed and are rescheduled for Fiscal Year 2002-03.

- Revenues exceeded the Adopted Budget by \$71,434 due to greater interest earnings and other miscellaneous revenue.

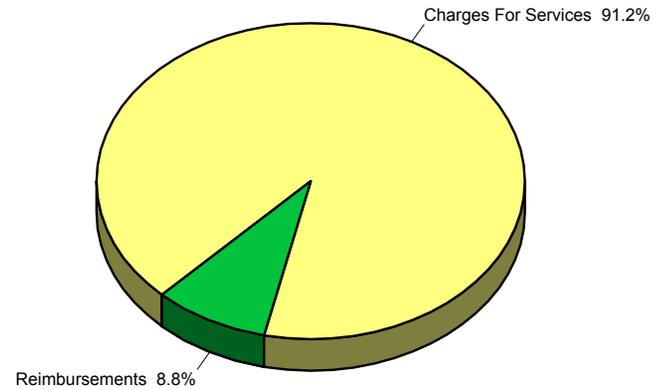
SIGNIFICANT CHANGES FOR 2002-03:

- A net decrease in expenditures of \$661,005 is attributed to a reduction in miscellaneous construction costs due to District project completion.
- A decrease of \$656,005 in fund balance is due to greater construction activity. This decrease is expected to reduce interest income by \$5,000.

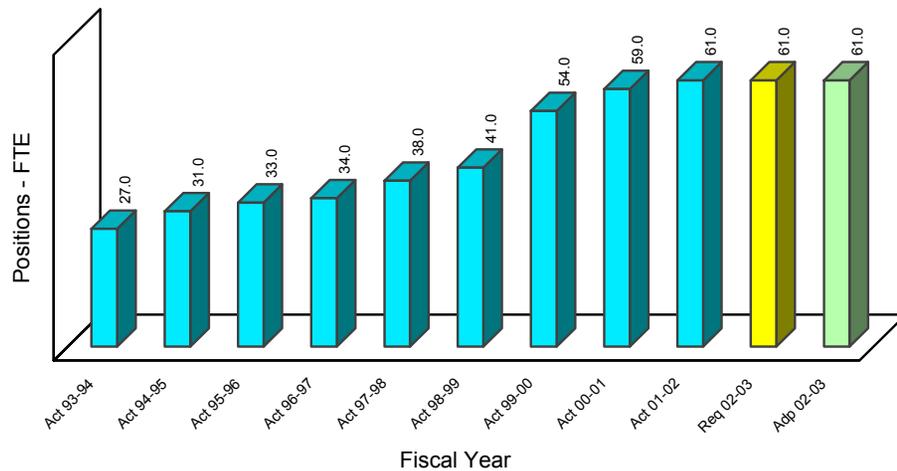
Departmental Structure



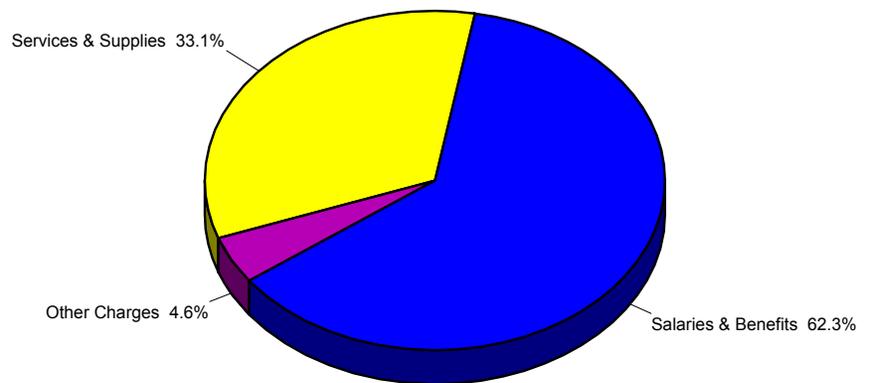
Financing Sources



Staffing Trend



Financing Uses



COUNTY OF SACRAMENTO
 STATE OF CALIFORNIA
 County Budget Act (1985)

FUND: PUBLIC WORKS-OPERATIONS
 033A

ACTIVITY: Building Design
 UNIT: 2420000

SCHEDULE 10
 OPERATIONS OF INTERNAL SERVICE FUND
 FISCAL YEAR: 2002-03

Operating Details	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
Charges for Service	4,102,442	6,659,244	6,388,018	7,195,734	7,125,734
Total Operating Rev	4,102,442	6,659,244	6,388,018	7,195,734	7,125,734
Salaries/Benefits	3,020,370	3,894,409	4,518,968	4,939,364	4,869,364
Service & Supplies	943,079	1,181,122	1,406,584	1,530,077	1,530,077
Other Charges	58,884	115,923	115,240	144,829	144,829
Depreciation/Amort	2,578	5,069	2,000	3,000	3,000
Interfund Chgs/Reimb	-617	-2,291	0	0	0
Intrafund Chgs/Reimb	-89,016	-70,127	217,496	365,712	365,712
Cost of Goods Sold	0	437,235	0	0	0
Total Operating Exp	3,935,278	5,561,340	6,260,288	6,982,982	6,912,982
Gain/Sale/Property	0	4,355	12,500	0	0
Other Revenues	7,508	61,657	72,900	0	0
Total Nonoperating Rev	7,508	66,012	85,400	0	0
Debt Retirement	0	204,696	213,130	212,752	212,752
Equipment	21,241	0	0	0	0
Total Nonoperating Exp	21,241	204,696	213,130	212,752	212,752
Net Income (Loss)	153,431	959,220	0	0	0
Positions	59.0	61.0	59.0	61.0	61.0

PROGRAM DESCRIPTION:

- The Building Design Division provides services for countyowned and leased facilities. These services include:
 - Feasibility studies
 - Facility programming
 - Architectural design and programming
 - Mechanical engineering
 - Electrical engineering
 - Civil engineering
 - Space planning
 - Modular furniture design and installation
 - Environmental services

MISSION:

With a sense of integrity, fairness and timeliness, strive to provide quality architectural and engineering services for countyowned and leased facilities that translate the needs of clients into functional, economical and aesthetically pleasing facilities.

GOALS:

- Provide the same level of customer service to clients given greater budgetary constraints and a growing need for services.
- Implement the new Job Order Contracting Program (JOC).
- Develop “Sustainable Design” criteria that will result in greater energy efficiency and environmentally friendly buildings.
- Assign a single point of contact for the “Arts in Public Places” Commission.

SIGNIFICANT DEVELOPMENTS DURING 2001-02:

- As part of the reorganization process, Building Design completed the transition team process which assisted with the development of the new organization including the establishment of two organizational groups – Internal Workload Planning and Project Management.
- A JOC Administrator was established to oversee the JOC Program which provides a construction delivery method used to accomplish repair, renovation and alteration projects with a single competitive bid.
- An employee recognition program entitled the “On the Ball Award” was established to provide immediate recognition to employees for outstanding performance.

- Building Design worked with the Public Works Agency on an Agencywide Record Drawing Committee.
- Project Management template forms were revised and organized.
- Major projects requiring design support that were recently completed include:
 - Traffic Operations Center
 - Rossmore Shopping Center Leased Space
 - North Highlands/Antelope Library
 - Additional Juvenile Detention Beds (\$27.0 million)
- Midyear positions were added to include one Building Inspector II and one Survey Technician. These positions were reclassified to one Architectural Associate and one Senior Information Technology Technician.

SIGNIFICANT CHANGES FOR 2002-03:

- New and ongoing design projects include:
 - Public Works Administration Building (\$64.0 million)
 - Sacramento International Airport Parking Garage (\$50.0 million)
 - Juvenile Infrastructure Upgrade (\$35.0 million)
 - D.H.H.S. Primary Care Center (\$31.5 million)
 - Courts – B.T. Collins Juvenile Center (\$22.0 million)
 - S.R.W.T.P. Support Services Expansion (\$22.0 million)
 - Permit Center (\$18.7 million)
 - Warren E. Thornton 60 Bed Addition (\$11.0 million)
 - Animal Care/Parks Collocation Project at Mather (\$8.0 million)
 - Bradshaw 34 Acre Infrastructure Site (\$7.5 million)
 - Public Works Equipment Division Shop Building (\$4.0 million)
- Other ongoing projects include:
 - Approximately \$3.0 million in Americans with Disabilities Act compliance projects.
 - Continuation of work on miscellaneous Facility Planning and Management Projects.
 - Work with private consultant firm to address County Project Delivery Systems to facilitate a timely and more efficient process from project inception to Board approval including change orders.
- Business Plan was updated and identifies three operational/business goals and six organizational goals. Each goal has been assigned to a specific

manager with a list of tasks and milestones to be accomplished in completing the goal.

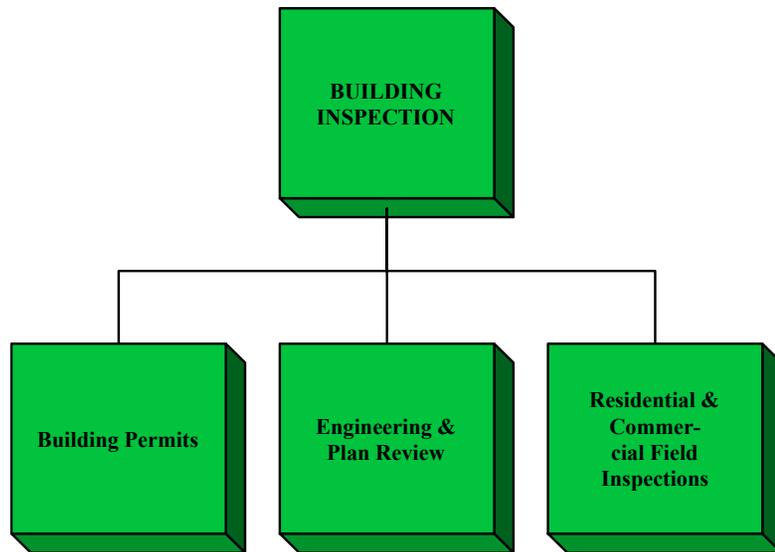
- Operation/business goals include: Benchmarking services; reducing and stabilizing labor rates; and reviewing and revising the Marketing Plan.

- Organizational goals were identified as: Examine organizational structure for maximum efficiency and effectiveness; archive plans, specifications and project files; complete individual employee evaluations; develop and monitor section customer service improvement goals; expand the Employee Recognition program; and implement the JOC.

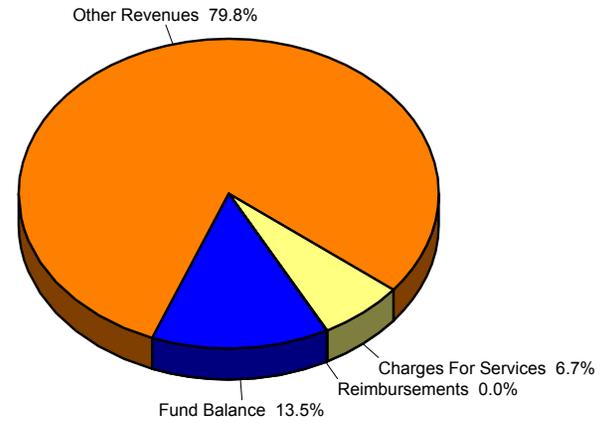
2002-03 PROGRAM INFORMATION

Program Number and Title	Program Description	Appropriations	Reimbursement	Revenues	Carryover	Net Allocation	Positions
2420000 Public Works-Bldg Design							
PROGRAM TYPE: MANDATED							
001	<i>Building Design Management</i>						
	Arch & engr dsgn svcs for County const alts & rprs	7,285,059	171,825	7,113,234	0	0	54.0
002	<i>Building Design Administration</i>						
	Admin. & fiscal support for the Building Design	531,490	518,990	12,500	0	0	7.0
	MANDATED	<u>Subtotal</u>					
		7,816,549	690,815	7,125,734	0	0	61.0
BUDGET UNIT TOTAL:		7,816,549	690,815	7,125,734	0	0	61.0

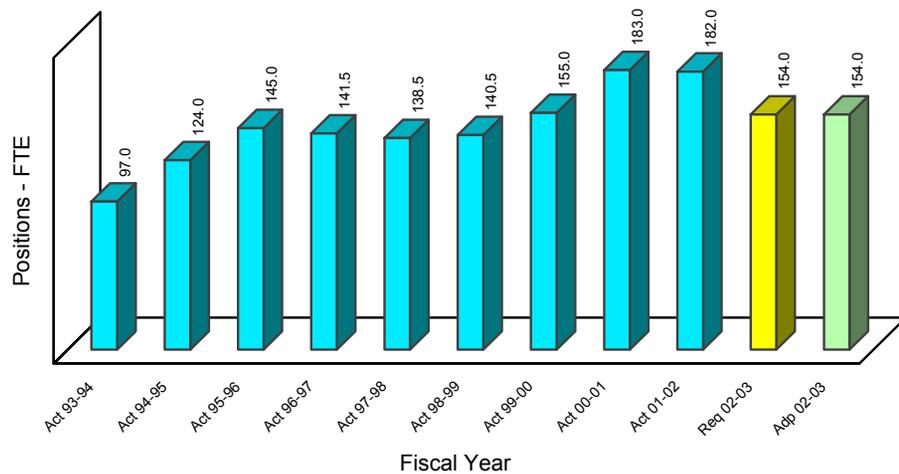
Departmental Structure



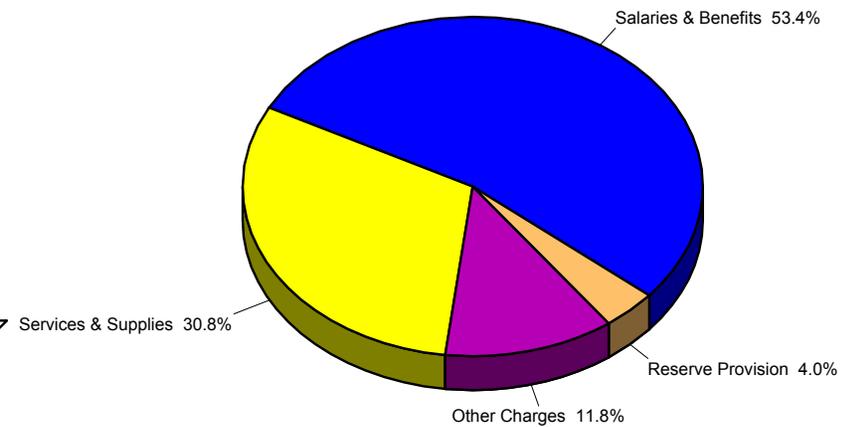
Financing Sources



Staffing Trend



Financing Uses



COUNTY OF SACRAMENTO
STATE OF CALIFORNIA
County Budget Act (1985)

UNIT: 2150000 Building Inspection
DEPARTMENT HEAD: STEVE PEDRETTI

CLASSIFICATION
FUNCTION: PUBLIC PROTECTION
ACTIVITY: Protection / Inspection
FUND: BUILDING INSPECTION

SCHEDULE 9
BUDGET UNIT FINANCING USES DETAIL
FISCAL YEAR: 2002-03

Financing Uses Classification	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
Salaries/Benefits	9,877,692	11,041,164	12,349,603	9,919,096	9,919,096
Services & Supplies	6,942,838	9,561,492	7,363,776	5,664,777	5,664,777
Other Charges	1,531,931	1,725,816	1,715,628	2,198,837	2,198,837
Equipment	14,417	0	0	0	0
Interfund Charges	0	162,064	426,400	46,449	46,449
Interfund Reimb	0	-162,064	-426,400	-8,333	-8,333
Total Finance Uses	18,366,878	22,328,472	21,429,007	17,820,826	17,820,826
Reserve Provision	0	285,000	285,000	733,898	733,898
Total Requirements	18,366,878	22,613,472	21,714,007	18,554,724	18,554,724
Means of Financing					
Fund Balance	-128,343	1,951,603	1,951,603	2,496,892	2,496,892
Reserve Release	1,605,580	0	0	0	0
Licenses/Permits	14,663,034	15,710,289	15,325,000	14,613,914	14,613,914
Fines/Forfeitures/Penalties	145	379	15,000	1,000	1,000
Use Of Money/Prop	256,415	167,542	260,000	175,071	175,071
Aid-Gov'n't Agencies	0	15,072	0	0	0
Charges for Service	827,276	6,937,751	4,115,404	1,245,347	1,245,347
Other Revenues	3,256,022	184,031	47,000	22,500	22,500
Total Financing	20,480,129	24,966,667	21,714,007	18,554,724	18,554,724
Positions	183.0	182.0	183.0	154.0	154.0

PROGRAM DESCRIPTION:

- The Building Inspection Division (BID) provides building permit and inspection services for all private development within the Unincorporated Area of the County. Permit related activities performed include:
 - Review, process and issue building permits

- Inspect construction of buildings including electrical, mechanical, plumbing, swimming pools, mobile homes, moved buildings, signage and demolition work
- Assess and collect building permit fees

- Provide building related information to the public
- Develop, improve and implement codes and regulations
- Conduct community forums for education and assistance
- Inspect construction sites for compliance with requirements of the Storm Water Pollution and Prevention Program (SWPPP)

MISSION:

To ensure public health and safety for all people in the Sacramento community by providing an efficient permit and inspection system that meets customer requirements, by providing information and assistance to builders and developers, and by participating in developing, improving and implementing codes and regulations.

GOALS:

- Maintain a pool of highly qualified applicants for Building Inspector positions by reviewing qualifications for Building Inspector I, benchmarking hiring practices, and developing and implementing recruitment strategies.
- Hire and train additional cost accounting and financial management staff to assist in planning and controlling current operations, generating data for problem solving and long-range planning, and evaluating fees for services.
- Compare BID's practices and procedures to other jurisdictions by attending meetings and performing site visits.
- Continually improve the SWPPP by providing industry training to discuss current State laws and regulations, pre-wet season issues and performing on-site training for contractors.

SIGNIFICANT DEVELOPMENTS DURING 2001-02:

- One Building Inspector II position transferred midyear to Building Design.
- BID focused on community outreach with highly successful efforts in the Elk Grove and Rancho Cordova communities. Personnel participated in major community events including the Home & Garden Show at the Sacramento Convention Center, the 4th of July parade in Carmichael, the California State Fair, and the Western Festival in Elk Grove.
- The construction market remained strong in Sacramento County throughout the fiscal year. The strength is reflected in BID workload statistics which reflect the following increases over Fiscal Year 2000-01: number of single family dwellings, 42 percent increase; number of permits, 13 percent increase; and valuation of construction, 13 percent increase.

- BID & Land Division and Site Improvement Review (LDSIR) employees completed a successful year of providing permits, plan checking, inspection, site development review, monitoring and researching parcel attributes and changes, records maintenance, and public education for the City of Elk Grove. A major workload increase occurred in the number of single-family home permits generated within the City of Elk Grove.
- BID implemented new cost accounting structures and strategies to better monitor and report cost and workload information for accountability and management decision-making. A separate fund was created to account for activity and financial transactions for the City of Elk Grove.
- An Elk Grove Fee Calculator was implemented as part of the Automated Permit System (APS).
- APS was modified to provide routine activity and revenue reports; however, the APS upgrade was postponed due to other priorities.

SIGNIFICANT CHANGES FOR 2002-03:

- Effective July 1, 2002, the LDSIR and Technical Resources (TR) business units reorganize and align with a new Development and Surveyor Services Division. Eighteen LDSIR and ten TR employees will transfer as a result of this reorganization.
- BID transitioned services in the City of Elk Grove to an independent provider as a result of Elk Grove's incorporation. The Elk Grove fund will close at the end of the first quarter.
- BID will implement a new partnership with Public Works Management Information Systems (MIS) to organize and lead an information technology team. The team consists of six members: two permanent MIS staff dedicated 100 percent to BID, two permanent BID staff, and two students. The MIS members contribute the contract and project management skills necessary to effectively oversee the APS and other customized applications.
- APS will be upgraded to provide more capabilities and greater functionality.
- BID will educate the industry and community regarding pollutants from construction sites as part of the SWPPP. This program carries County and State mandates to keep private construction sites from impacting county storm drains, ditches, and waterways.

SUPPLEMENTAL INFORMATION:

Building Permit Fees			
	Actual 2000-01	Actual 2001-02	Actual 2002-03
Single Family Dwelling-Subdivision Tract	\$ 717	\$ 739	\$ 767
Office Building (20,000 sq. ft.)	\$15,374	\$16,603	\$17,662

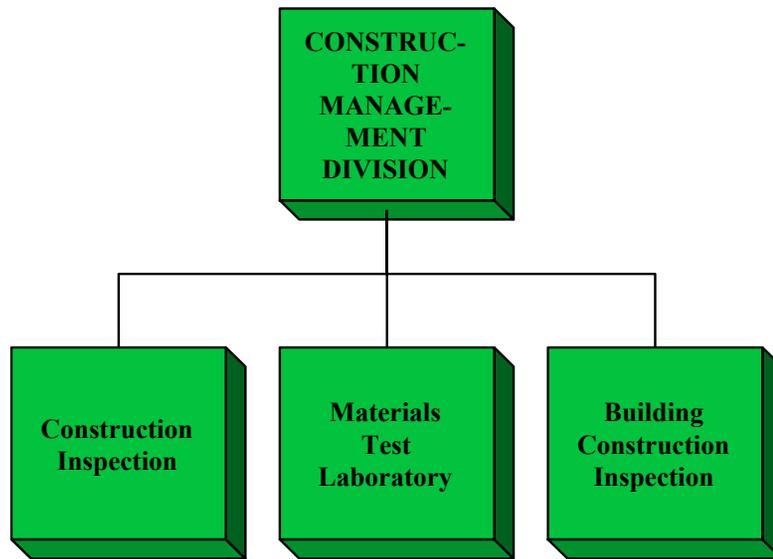
2002-03 ADOPTED FINAL BUDGET RESERVE BALANCE:

- Reserve for Future Services** **\$3,382,271**
 This reserve account is maintained to meet future service requirements since Building Inspection fees are paid in advance of services performed. The balance assists with finishing work in progress in the event of incorporations or a significant decrease in permit applications.

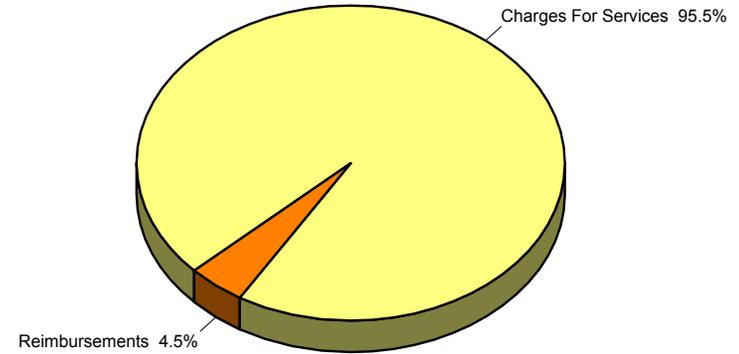
2002-03 PROGRAM INFORMATION

Program Number and Title	Program Description	Appropriations	Reimburse- ment	Revenues	Carryover	Net Allocation	Positions
2150000 Building Inspection							
PROGRAM TYPE: MANDATED							
001	Field Inspection/Plan Review Bldg. insp. code enforc. of residential/commerical struct.	17,218,197	8,333	15,305,427	1,904,437	0	152.0
002	Elk Grove Building/Safety Bldg. safety & inspection services for residential/commerical struct.	1,344,860	0	638,010	706,850	0	2.0
003	Elk Grove Site Development Land development / site improvement review & permit svcs.	0	0	114,395	-114,395	0	0.0
MANDATED		Subtotal					
		18,563,057	8,333	16,057,832	2,496,892	0	154.0
BUDGET UNIT TOTAL:		18,563,057	8,333	16,057,832	2,496,892	0	154.0

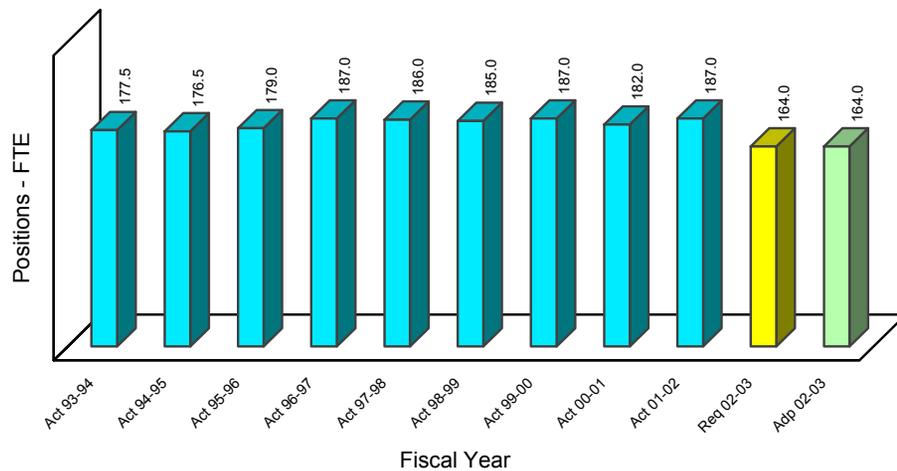
Departmental Structure



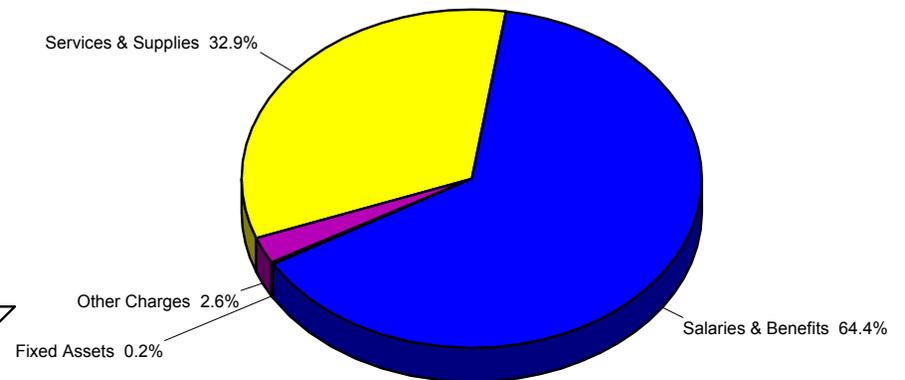
Financing Sources



Staffing Trend



Financing Uses



COUNTY OF SACRAMENTO
 STATE OF CALIFORNIA
 County Budget Act (1985)

FUND: PUBLIC WORKS-OPERATIONS
 033A

ACTIVITY: Construction Management
 UNIT: 2300000

SCHEDULE 10
 OPERATIONS OF INTERNAL SERVICE FUND
 FISCAL YEAR: 2002-03

Operating Details	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
Charges for Service	14,244,336	15,339,777	18,586,356	18,317,872	18,317,872
Total Operating Rev	14,244,336	15,339,777	18,586,356	18,317,872	18,317,872
Salaries/Benefits	10,221,681	11,169,493	13,053,732	12,346,429	12,346,429
Service & Supplies	2,616,632	3,046,005	3,820,492	4,272,526	4,272,526
Other Charges	296,556	416,312	413,860	388,411	388,411
Depreciation/Amort	41,848	43,618	46,880	11,880	11,880
Intrafund Chgs/Reimb	42,958	182,432	1,141,699	1,173,533	1,173,533
Cost of Goods Sold	0	1,058,728	0	0	0
Total Operating Exp	13,219,675	15,916,588	18,476,663	18,192,779	18,192,779
Aid-Gov'n't Agencies	0	1,885	0	0	0
Other Revenues	180,148	184,273	0	0	0
Total Nonoperating Rev	180,148	186,158	0	0	0
Interest Expense	0	0	1,300	1,300	1,300
Debt Retirement	0	80,652	90,643	90,643	90,643
Equipment	23,586	0	17,750	33,150	33,150
Total Nonoperating Exp	23,586	80,652	109,693	125,093	125,093
Net Income (Loss)	1,181,223	-471,305	0	0	0
Positions	182.0	185.0	179.0	164.0	164.0

PROGRAM DESCRIPTION:

The Construction Management Division:

- Conducts field inspections for highways and bridges; sewers, sewage treatment facilities; water supply, distribution, and drainage facilities; subdivision improvements, improvements to parks, airports, and other county facilities; and projects constructed by private contractors that will be maintained by the County
- Performs tests to ensure that materials used in county-administered construction projects meet required standards
- Administers construction contracts

MISSION:

To provide the public, developers, contractors, and governmental agencies with consistent and efficient construction administration and inspection services.

GOALS:

- Conduct field inspections on approximately 1,300 developer and encroachment projects
- Administer approximately 125 publicly bid construction contracts
- Investigate and implement improvements in business processes and procedures

SIGNIFICANT DEVELOPMENTS DURING 2001-02:

- The tight labor market caused vacancies in the Construction Management Division (CMD) resulting in salary savings. Towards the end of the year most vacancies were filled and eight new inspector positions were added in anticipation of major new construction contracts. The Capital Construction Fund as well as the Department of Airports funds these new positions.
- Delays in the anticipated award of contracts resulted in a negative impact on Division revenues totaling approximately \$3.2 million.

SIGNIFICANT CHANGES FOR 2002-03:

- On July 1, 2002, the Survey Unit's 21.0 positions, previously part of CMD, was transferred to the newly created Development and Surveying Services Division.
- Many new construction projects will be funded by the Capital Construction Fund including: Carmichael Library, Rio Linda Library, Animal Care Parks Co-Location, Juvenile Hall Expansion, Juvenile Courthouse, and the Warren E. Thornton- 60 Bed Expansion.

- The work performed for Water Quality is expected to increase due to an increase in work performed for the Sacramento Regional County Sanitation District.
- The work performed for the Sacramento County Airport System is expected to increase as construction on the Sacramento International Airport Parking Garage begins.
- Work for Water Resources, Sacramento Area Flood Control Agency, and Transportation will also increase.
- Salaries and benefit expenses decreased primarily resulting from the previously mentioned transfer of the Survey Unit into the newly created Development and Surveying Services Division. Offsetting some of the decreases are costs for the new inspectors, annual COLA and step increases, as well as increased extra help, retirement costs, and Group Insurance costs.
- Services and Supplies also reflect decreased costs from the above-mentioned transfer of the Survey Unit into the newly created Development and Surveying Services Division. Offsetting some of the decreases are costs for the new vehicles associated with the new inspectors as well as increased safety costs.
- Other charges have decreased and fixed asset expenses have increased due to new equipment requested by the materials lab.

2002-03 PROGRAM INFORMATION

Program Number and Title	Program Description	Appropriations	Reimburse- ment	Revenues	Carryover	Net Allocation	Positions
2300000 Public Works-Construction Mgmt							
PROGRAM TYPE: MANDATED							
001	<i>Administration</i>						
	Admin & fiscal support for the Construction Management Division	820,112	820,112	0	0	0	4.0
002	<i>Construction Inspection</i>						
	Administers const. contracts & field insp. for code complnce	13,672,081	7,500	13,664,581	0	0	119.0
004	<i>Materials Test Laboratory</i>						
	Tests to insure const. materials meet required standards	1,433,802	0	1,433,802	0	0	12.0
005	<i>Building Construction Inspection</i>						
	Admin. & field insp svcs for county const & remodeling	3,247,489	28,000	3,219,489	0	0	29.0
	MANDATED		<u>Subtotal</u>				
		19,173,484	855,612	18,317,872	0	0	164.0
BUDGET UNIT TOTAL:		19,173,484	855,612	18,317,872	0	0	164.0

COUNTY OF SACRAMENTO
STATE OF CALIFORNIA
County Budget Act (1985)

FUND: PUBLIC WORKS-OPERATIONS
033A

ACTIVITY: Contract Costs/Gov't Agencies
UNIT: 2410000

SCHEDULE 10
OPERATIONS OF INTERNAL SERVICE FUND
FISCAL YEAR: 2002-03

Operating Details	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
Service & Supplies	6,300	26,975	180,962	0	0
Total Operating Exp	6,300	26,975	180,962	0	0
Aid-Gov'n't Agencies	6,300	26,975	180,962	0	0
Total Nonoperating Rev	6,300	26,975	180,962	0	0
Net Income (Loss)	0	0	0	0	0

PROGRAM DESCRIPTION:

The Contract Costs/Government Agencies program was responsible for:

- Recording annual budgetary data relative to construction programs including roadway, curb and gutter, sidewalk, drainage, and other miscellaneous construction projects financed by the Sacramento Housing and Redevelopment Agency. This activity was not part of the Paratransit Program described below.
- Identifying and recording revenues and expenditures related to the purchase and operation of six alternative fuel buses by Paratransit. This federally financed test program determined efficient fuel consumption methods, as well as, provided additional transportation capability for Paratransit.
- Ongoing financial management by the Sacramento County Public Works Agency, acting as the “pass through” agency, to support the Paratransit Alternative Fuel Initiative Program for the acquisition of alternative fuel buses.

MISSION:

This budget, acting as a “pass through” mechanism, provided a means of financing, recording, and tracking certain special projects of the Public Works Agency in conjunction with other entities.

GOALS:

- To periodically monitor the financial activity relative to special projects of the Public Works Agency and to insure compliance with grant, and or, other contract conditions as applicable.

SIGNIFICANT DEVELOPMENTS DURING 2001-02:

- Completion of this program is reflected in the minor financial activity which occurred during this fiscal year and pertained to the remaining buses covered under the Paratransit purchase.

FOR INFORMATION ONLY

COUNTY OF SACRAMENTO
STATE OF CALIFORNIA
County Budget Act (1985)

UNIT: 4650000 Contribution To Paratransit

SCHEDULE 9
BUDGET UNIT FINANCING USES DETAIL
FISCAL YEAR: 2002-03

CLASSIFICATION
FUNCTION: PUBLIC WAYS & FACILITIES
ACTIVITY: Transportation Systems
FUND: GENERAL

Financing Uses Classification	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
Other Charges	66,600	66,600	66,600	66,600	66,600
NET TOTAL	66,600	66,600	66,600	66,600	66,600
Revenues	0	0	0	0	0
NET COST	66,600	66,600	66,600	66,600	66,600

PROGRAM DESCRIPTION:

- During the State legislative session of 1971 two bills were passed which affected the County’s support of transit systems. The first bill was responsible for the creation of the Sacramento Regional Transit District, which replaced the Sacramento Transit Authority. The second bill, Senate Bill 325, provided for the financing of transit systems through gas tax revenues.
- Provisions contained in Senate Bill 325 were interpreted as requiring continued local support of transit systems. Consequently, the City of Sacramento requested that the County provide partial funding for the Sacramento Transit Authority for Fiscal Year 1971-72. The County agreed to this request and subsequently set the amount of support at \$33,600. This level of funding continued even after the Sacramento Regional Transit District began operations April 1, 1973.
- In Fiscal Year 1984-85 the Board of Supervisors approved an increase in the support payment to \$66,600, which reflected an additional \$33,000 to fund the mobility training program conducted by Paratransit, Inc. This amount, \$66,600, has been budgeted each year since then and is now formally required as a result of the four party agreement referenced above that became effective July 1, 1988.

MISSION:

Provide funding in support of local transit systems in accordance with a four party agreement between the County of Sacramento, the City of Sacramento, the Sacramento Regional Transit District and the Sacramento Area Council of Governments.

GOALS:

- Maintain adequate funding for local transit programs, including the mobility training program conducted by Paratransit, Inc.

2002-03 PROGRAM INFORMATION

Program Number and Title	Program Description	Appropriations	Reimbursement	Revenues	Carryover	Net Allocation	Positions
4650000 Contribution to Paratransit							
PROGRAM TYPE: MANDATED							
001	<i>Contribution to Paratransit</i>						
	County support of Paratransit	66,600	0	0	0	66,600	0.0
	MANDATED						
	Subtotal	66,600	0	0	0	66,600	0.0
BUDGET UNIT TOTAL:		66,600	0	0	0	66,600	0.0

COUNTY OF SACRAMENTO
STATE OF CALIFORNIA
County Budget Act (1985)

UNIT: CSA No. 5
2540000

FUND: CSA NO. 5
254A

SCHEDULE 16C
BUDGET UNIT FINANCING USES DETAIL
FISCAL YEAR: 2002-03

Financing Uses Classification	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
Services & Supplies	26,282	30,738	101,862	102,938	102,938
Other Charges	1,323	0	1,500	1,500	1,500
Total Finance Uses	27,605	30,738	103,362	104,438	104,438
Reserve Provision	84,098	76,964	76,964	29,350	29,350
Total Requirements	111,703	107,702	180,326	133,788	133,788
Means of Financing					
Fund Balance	139,590	107,225	107,225	70,746	70,746
Reserve Release	0	0	0	33	33
Use Of Money/Prop	20,817	14,156	14,009	13,800	13,800
Charges for Service	58,521	58,355	59,092	49,209	49,209
Other Revenues	0	-1,287	0	0	0
Total Financing	218,928	178,449	180,326	133,788	133,788

PROGRAM DESCRIPTION:

- Located in the southern part of Sacramento County and generally bounded by the Union Pacific Right-of-Way on the east, the Laguna Creek Ranch/Elliott Ranch boundary on the south, Interstate 5 on the west and the Sacramento Regional County Sanitation District property on the north.
- Financed primarily by service charges, which are special assessments levied against all properties within the boundaries of County Service Area No. 5 (CSA No. 5), except those exempt by statute.

MISSION:

To provide funding for the miscellaneous extended services of street sweeping, road maintenance, drainage control and associated administrative costs to residents of the Laguna West area.

GOALS:

- Utilizing funding from service charges that appear as direct levies on properties located in CSA No. 5, provide extended services through prudent fiscal management of resources. This includes providing street sweeping, road maintenance and drainage control services as necessary and when requested by county departments.
- Routinely monitor financial reports to ensure that special district funding is available as needed.

SIGNIFICANT DEVELOPMENTS DURING 2001-02:

- Total underexpenditures for CSA No. 5 were \$72,624 due to the following:
 - Underexpenditures in the drainage control fund of \$69,552 resulted from toxicant identification costs that were not incurred and a reduction in mitigation monitoring and testing costs.
 - Underexpenditures in road maintenance of \$1,041 was due to Transportation labor costs being less than anticipated.
 - Underexpenditures in the street sweeping fund of \$432 was due to the budget estimate being more than required for street sweeping services provided by the Public Works Transportation Department.
 - Underexpenditures in the administration fund of \$1,599 was due to a decrease in direct levy administration costs.
- Revenues exceed the budget by \$1,877 due to greater interest income.

SIGNIFICANT CHANGES FOR 2002-03:

- An increase in expenditures of \$1,076 for advertising costs and legal notices is anticipated.

2002-03 ADOPTED FINAL BUDGET RESERVE BALANCES:

- **Operating Capital Reserves** \$47,378
 These reserves provide cash to pay for ongoing operating expenses, without an interruption in service, prior to the receipt of assessments. The reserve balance reflects an increase of \$2,080.
- **Future Replacement Reserves** \$53,467
 These reserves will serve the future replacement costs of special stone pavers used in the Town Square (\$22,430), and the early replacement of the curb, gutter and sidewalk as a result of the trees planted in the streets (\$31,037). The reserve balance reflects a total increase of \$9,257 (\$3,888 and \$5,369 respectively).
- **Mitigation/Compliance Testing Reserve** \$49,806
 This reserve is established to pay for any unscheduled water quality testing, should the need arise, during the first six months of the fiscal year prior to the collection of assessment revenue. This reserve will allow for immediate response to abnormal toxins in water runoff as detected by testing. The reserve balance remains unchanged from Fiscal Year 2001-02.

- **Rate Stabilization Reserves** \$234,844
 These reserves provide supplemental funding when assessment rates do not provide sufficient revenue to meet all current operating requirements. Use of these reserves will help stabilize service charge rates. The new reserve amount reflects a net increase of \$17,980.

SUPPLEMENTAL INFORMATION:

- Service charges represent an equitable method of distributing the cost of providing the necessary street sweeping, road maintenance and drainage control services to properties within the service area proportional to the benefits received.
- Annual service charges for all property owners within County Service Area No. 5 are listed below:

PARCEL TYPE	1999-00	2000-01	2001-02	2002-03
Subdivided Single Family Residential Benefit Parcels	\$17.04 per parcel	\$16.72 per parcel	\$16.18 per parcel	\$13.76 per parcel
Other Properties that Benefit from all Services	\$98.60 per acre	\$98.60 per acre	\$98.60 per acre	\$84.19 per acre
Non-Street Sweeping/Road Maintenance Benefit Parcels	\$62.60 per acre	\$62.60 per acre	\$62.60 per acre	\$48.19 per acre

COUNTY OF SACRAMENTO
STATE OF CALIFORNIA
County Budget Act (1985)

UNIT: CSA No 7
2856000

FUND: CSA NO. 7
256A

SCHEDULE 16C
BUDGET UNIT FINANCING USES DETAIL
FISCAL YEAR: 2002-03

Financing Uses Classification	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
Services & Supplies	1,853	883	3,200	3,500	3,500
Total Finance Uses	1,853	883	3,200	3,500	3,500
Reserve Provision	12,277	3,630	3,630	2,363	2,363
Total Requirements	14,130	4,513	6,830	5,863	5,863
Means of Financing					
Fund Balance	11,777	3,330	3,330	2,363	2,363
Use Of Money/Prop	5,683	3,546	3,500	3,500	3,500
Total Financing	17,460	6,876	6,830	5,863	5,863

PROGRAM DESCRIPTION:

- Located in the southern part of Sacramento County and generally bounded by the Union Pacific Railroad Right-of-Way on the east, Elk Grove Blvd. on the south, Interstate 5 on the west and Laguna West on the north.
- Encompasses approximately 632 acres of residential, commercial, industrial and office land use, as well as public and open space areas.
- Financed primarily by service charges that appear as direct levies on the tax bills of all properties within the boundaries of County Service Area No. 7 (CSA No. 7), except those exempt by statute.

MISSION:

To provide funding for the soil conservation and drainage control services for monitoring the discharge from the Lakeside development to residents of Elliott Ranch (Lakeside).

GOALS:

- Utilizing the funding from service charges that appear as direct levies on the tax bills of properties within CSA No. 7, provide drainage control services through prudent fiscal management of resources which includes ensuring that adequate financing is available.

SIGINIFICANT DEVELOPMENTS DURING 2001-02:

- CSA No. 7 was under-expended by \$2,317 due to lowered requirements for Public Works force labor.
- No service charges were collected.

SIGNIFICANT CHANGES FOR 2002-03:

- Expenditures have a net increase of \$300 due to increased requirements for District administration costs.
- No service charges will be levied due to sufficient funding for required services.

2002-03 ADOPTED FINAL BUDGET RESERVE BALANCES:

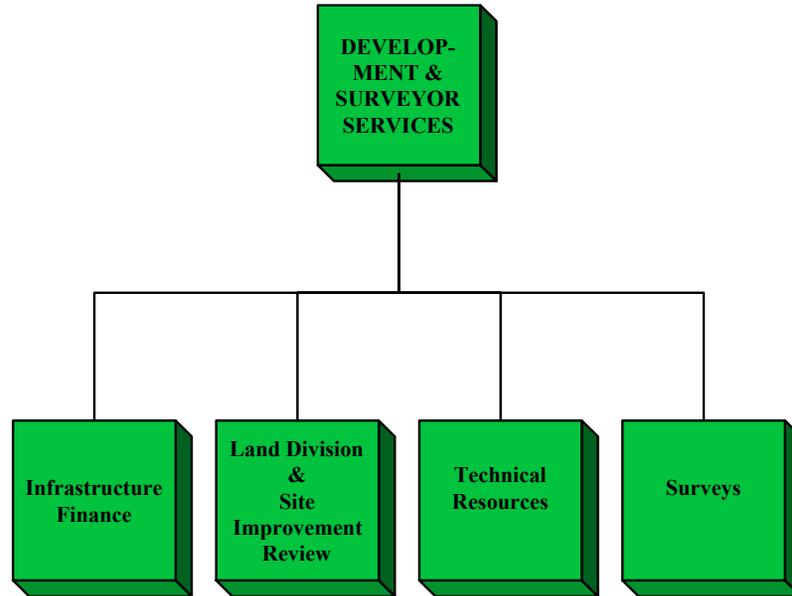
- **Mitigation/Compliance Testing** **\$102,789**
 This reserve is established in order to allow the County to assume the ongoing financial responsibility of water quality testing for discharge of the Lakeside development should the Homeowner’s Association (HOA) fail to perform. This reserve will provide the necessary financing to pay for one year’s cost of water testing and will only be used should the HOA be unable to fund the required mitigation/compliance water quality testing. The reserve balance reflects an increase of \$2,363 from Fiscal Year 20 01-02.

SUPPLEMENTAL INFORMATION:

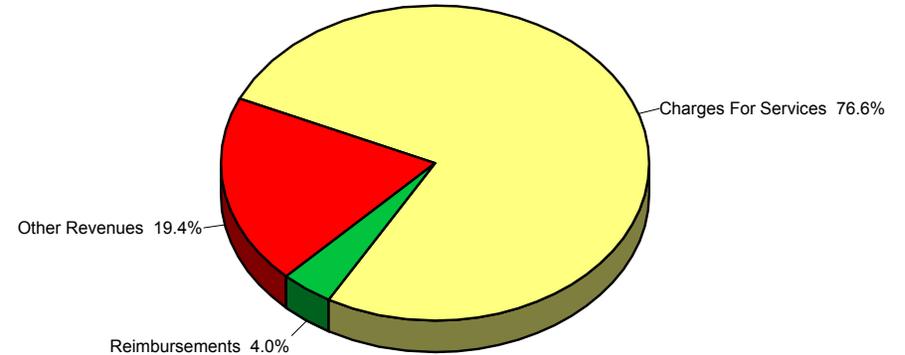
- Service charges represent an equitable method of distributing the cost of providing the necessary soil conservation and drainage control services to properties within the service area proportional to the benefits received. Service charges are collected for the administrative costs of insuring the HOA complies with the required testing and to build a reserve of cash to assume the responsibility of the HOA without interruption in service should the HOA be unable to fund the testing.
- Annual service charges for all property owners within CSA No. 7 are listed below:

PARCEL TYPE	1998-99	1999-00	2000-01	2001-02	2002-03
Single Family Lots	\$12.58 per lot	\$0.00 per lot	\$0.00 per lot	\$0.00 per lot	\$0.00 per lot
All Other Parcels	\$51.03 per acre	\$0.00 per acre	\$0.00 per acre	\$0.00 per acre	\$0.00 per acre

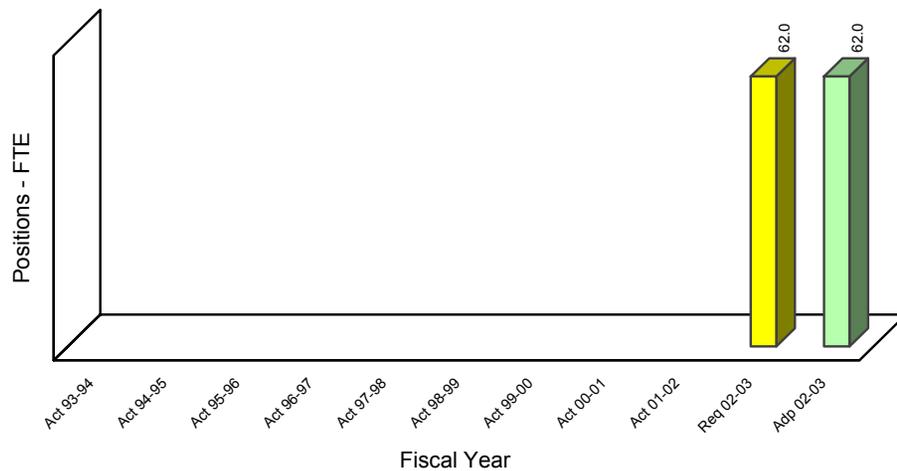
Departmental Structure



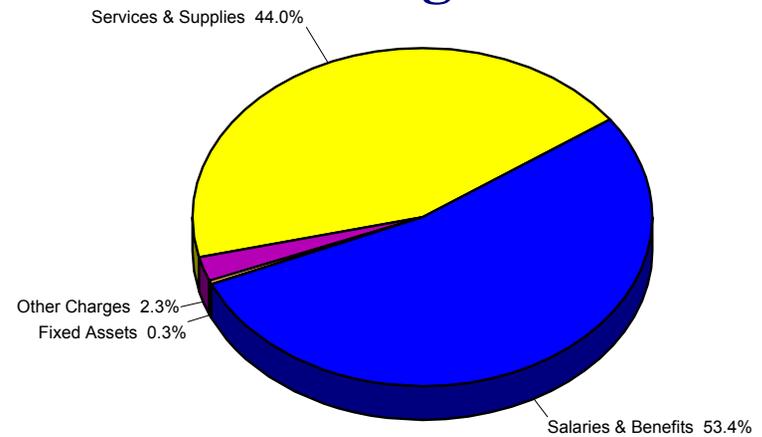
Financing Sources



Staffing Trend



Financing Uses



COUNTY OF SACRAMENTO
 STATE OF CALIFORNIA
 County Budget Act (1985)

FUND: PUBLIC WORKS-OPERATIONS
 033A

ACTIVITY: Development & Surveyor Services
 UNIT: 2450000

SCHEDULE 10
 OPERATIONS OF INTERNAL SERVICE FUND
 FISCAL YEAR: 2002-03

Operating Details	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
Charges for Service	0	0	0	6,703,506	6,658,506
Total Operating Rev	0	0	0	6,703,506	6,658,506
Salaries/Benefits	0	0	0	4,685,349	4,640,349
Service & Supplies	0	0	0	2,887,053	2,887,053
Other Charges	0	0	0	163,000	163,000
Depreciation/Amort	0	0	0	40,000	40,000
Intrafund Chgs/Reimb	0	0	0	584,170	584,170
Total Operating Exp	0	0	0	8,359,572	8,314,572
Other Revenues	0	0	0	1,686,066	1,686,066
Total Nonoperating Rev	0	0	0	1,686,066	1,686,066
Equipment	0	0	0	30,000	30,000
Total Nonoperating Exp	0	0	0	30,000	30,000
Net Income (Loss)	0	0	0	0	0
Positions	0.0	0.0	0.0	62.0	62.0

PROGRAM DESCRIPTION:

- Development and Surveyor Services (DSS) is a new division of the Department of County Engineering and Administration of the Public Works Agency. DSS is comprised of four distinct business units: Infrastructure Finance Section (IFS), Land Division and Site Improvement Review (LDSIR), Technical Resources (TR), and the Surveys Section. DSS provides services associated with urban infrastructure and satisfies the state-mandated County Surveyor function.
 - IFS is primarily responsible for the preparation of project-specific public infrastructure financing plans and the formation and administration of the resulting financing mechanisms. These plans ensure adequate infrastructure within the County.
 - LDSIR and TR work with the engineering and surveying community in the review and approval of land division and infrastructure improvement plans, and the calculation of development impact fees and enforcement of other conditions of approval.
 - The Survey Section provides professional surveying services in support of Public Works and other Sacramento County projects.

MISSION:

To provide accurate and timely review of land division maps and site improvement plans; provide land development and infrastructure finance management information; accurately and efficiently determine and calculate development fees; fulfill the various functions of the County Surveyor; and prepare, implement and administer public facilities financing plans and special districts.

GOALS:

- Develop and implement a cost recovery plan for the LDSIR and TR Sections to ensure that the cost of providing services is totally recovered from the appropriate customers.
- Update the County Charter to eliminate the need for the County Engineer to be dually licensed as a surveyor and as a civil engineer, and transfer the duties of Road Commissioner to the Director of the Department of Transportation.
- Analyze the operations of the four units within DSS for the purpose of identifying for the Division the overlap in time and responsibilities between the four units; opportunities to consolidate functions within two or more units into a single unit; and opportunities for the four units to assist one another during economic upturns.

SIGNIFICANT DEVELOPMENTS DURING 2001-02:

- This new division was formed to better serve the development community and to improve and enhance the County Surveyor function. It combined IFS, LDSIR, TR, and the Survey Section into a single division. The reorganization provided for consolidation of interrelated activities and will improve professional growth opportunities for employees. Each section had the following significant developments:
 - IFS successfully implemented the Mather Field Public Facilities Financing Plan and fee programs which were approved and adopted by the Board of Supervisors.
 - LDSIR improved service delivery through the reduction in turnaround times for encroachment permits, improvement plans and maps. Additionally, Internet access was provided for archived improvement plans.
 - TR improved their service delivery for the County Contract Plan Holder's list.
 - Surveys completed revisions to the professional Surveyor class specifications to improve promotional opportunities and proposed revisions to the Survey technician class specifications to encourage employees to pursue Land Surveyor in Training certificates.

SIGNIFICANT CHANGES FOR 2002-03:

- Effective July 1, 2002, new fund centers and cost centers will be created for IFS, LDSIR, TR and Surveys to support the new DSS Division. IFS and Surveys will remain within the Public Works Agency, Fund 033A; however, new fund centers and cost centers will align with the new DSS fund structure. In addition, LDSIR and TR operations will be moved from the Building Inspection Division (BID), Fund 021A and 021B, to Fund 033A. Since neither LDSIR nor TR had assigned fund centers prior to the reorganization, their operations will be carefully monitored to ensure complete cost recovery.
- The DDS Division will have a total of 62.0 employees: IFS, 13; LDSIR, 18; TR, 10; and Surveys, 21. One Survey Technician transferred midyear from Surveys to the Building Design Division.
- The following significant changes are anticipated for each business unit:
 - IFS to develop and document an improved system for monitoring development in financing districts which will be used for development fee and bond district administration and annual reports.

- LDSIR will continue their Document Management efforts to digitize County data, including mapping and infrastructure data, as well as update and provide Internet access to Sacramento County Improvement Standards.
- TR to automate their Fee Calculation Program and improve the Encroachment Permit process.
- Surveys to document and compile existing technical and administrative processes into a comprehensive Surveys manual, develop a presence on the County Intranet and Internet, and scan and index historical surveys by the County.

2002-03 PROGRAM INFORMATION

Program Number and Title	Program Description	Appropriations	Reimburse- ment	Revenues	Carryover	Net Allocation	Positions
2450000 Development/Surveyor Svcs							
PROGRAM TYPE: MANDATED							
001	<i>Infrastructure Finance</i>						
	Development, implementation & administration of public facilities	1,597,629	102,000	1,495,629	0	0	13.0
002	<i>Land Div & Site Imprv Review</i>						
	Review & approval of land development & site improvement plans	3,779,889	105,074	3,674,815	0	0	18.0
003	<i>Technical Resources</i>						
	Permit services, development impact fee calculation & PWA general info	1,210,150	0	1,210,150	0	0	10.0
004	<i>Surveys</i>						
	Preliminary & construction surveys for hwys, bridges, water supply, etc.	2,107,126	143,148	1,963,978	0	0	21.0
	MANDATED		<u>Subtotal</u>				
		8,694,794	350,222	8,344,572	0	0	62.0
BUDGET UNIT TOTAL:		8,694,794	350,222	8,344,572	0	0	62.0

COUNTY OF SACRAMENTO
STATE OF CALIFORNIA
County Budget Act (1985)

UNIT: East Elk Grove PFFP
1282848

FUND: EAST ELK GROVE PFFP
128B

SCHEDULE 16C
BUDGET UNIT FINANCING USES DETAIL
FISCAL YEAR: 2002-03

Financing Uses Classification	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
Services & Supplies	59,833	57,536	56,576	91,675	91,675
Other Charges	280,467	0	2,240,193	3,368,693	3,368,693
Interfund Charges	0	246,264	303,000	1,196,155	1,196,155
Total Finance Uses	340,300	303,800	2,599,769	4,656,523	4,656,523
Reserve Provision	0	3,363,783	3,363,783	1,870,915	1,870,915
Total Requirements	340,300	3,667,583	5,963,552	6,527,438	6,527,438
Means of Financing					
Fund Balance	1,137,435	4,301,552	4,301,552	4,865,138	4,865,138
Use Of Money/Prop	133,079	216,137	30,000	30,000	30,000
Charges for Service	3,422,715	3,963,768	1,632,000	1,632,300	1,632,300
Total Financing	4,693,229	8,481,457	5,963,552	6,527,438	6,527,438

PROGRAM DESCRIPTION:

- Located in the southern part of Sacramento County, south of Bond Road and east of Waterman Road extending south to Grant Line Road and east to Bradshaw Road. The East Elk Grove Specific Plan area is within the urban zone of the Elk Grove/West Vineyard financing plan area.
- Financed primarily through a development impact fee program.
- Timing of infrastructure development may differ from the original Capital Improvement Program due to fluctuations in development activity; thus, deviating from the original forecast. This can result in significant under expenditures of annual appropriated project costs and under collection of budgeted revenues.

MISSION:

To provide in a timely fashion, portions of the major public infrastructure roadway facilities necessary for the Elk Grove/West Vineyard area to urbanize.

GOALS:

- Utilizing District funding from development impact fees, ensure that the necessary financing is available when needed for planned projects.
- With the assistance of the City of Elk Grove, update the East Elk Grove PFFP including determining the future administration of the Program.
- Work collaboratively with County departments and non-County agencies on project activities including infrastructure project design and construction, environmental impact matters, cost sharing agreements, contributions and reimbursements, and land use impacts to the District.

SIGNIFICANT DEVELOPMENTS DURING 2001-02:

- Underexpenditures of \$2,347,233 were mainly due to project delays and a resulting decrease in reimbursement agreement payments not yet made to developers.
- Revenues exceeded the budgeted amount by \$2,517,905 primarily due to an increase in development fees and greater interest income. This resulted from a faster pace of development than originally anticipated and a purposely conservative revenue estimate.

SIGNIFICANT CHANGES FOR 2002-03:

- A net increase in expenditures of \$2,005,490 is due to an increase in reimbursement agreements of \$1,128,500 and an increase in construction project costs of \$876,990. The District anticipates completing several projects this year.

2002-03 ADOPTED FINAL BUDGET RESERVE BALANCE:

- **Reserve for Construction** **\$5,234,698**
Developer Fee revenues are the primary financing source for the construction of infrastructure projects scheduled in the East Elk Grove Public Facilities Financing Plan. Remaining Development Fee proceeds are placed in the Reserve for Construction. These reserves are increased or decreased each fiscal year when the combination of available fund balance and anticipated revenues are sufficient or insufficient to fund the current year's construction. The reserve balance reflects an increase of \$1,870,915.

ELK GROVE/WEST VINEYARD PUBLIC FACILITIES FINANCING PLAN 2840000

COUNTY OF SACRAMENTO
STATE OF CALIFORNIA
County Budget Act (1985)

UNIT: EGWW/PFFP - Roadway
2840000

FUND: EGWW/PFFP - ROADWAYS
108A

SCHEDULE 16C
BUDGET UNIT FINANCING USES DETAIL
FISCAL YEAR: 2002-03

Financing Uses Classification	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
Services & Supplies	3,401,882	1,514,915	9,154,788	11,168,458	11,168,458
Other Charges	806,051	94,176	5,806,750	5,402,109	5,402,109
Interfund Charges	118,236	0	3,079	0	0
Interfund Reimb	-272,000	0	-911,917	-3,249,000	-3,249,000
Total Finance Uses	4,054,169	1,609,091	14,052,700	13,321,567	13,321,567
Reserve Provision	0	3,171,871	3,171,871	4,404,723	4,404,723
Total Requirements	4,054,169	4,780,962	17,224,571	17,726,290	17,726,290
Means of Financing					
Fund Balance	5,386,665	12,472,571	12,472,571	12,844,290	12,844,290
Reserve Release	881,353	0	0	0	0
Use Of Money/Prop	1,492,024	1,061,377	400,000	400,000	400,000
Aid-Gov'n't Agencies	644,973	57,451	0	0	0
Charges for Service	5,493,328	5,117,973	4,352,000	4,482,000	4,482,000
Other Revenues	9,085	-486,093	0	0	0
Total Financing	13,907,428	18,223,279	17,224,571	17,726,290	17,726,290

PROGRAM DESCRIPTION:

- Located in the southern part of Sacramento County and generally bounded by State Highway 99 on the west, Gerber Road on the north, the agricultural-residential area along Grant Line Road in the vicinity of Wilton Road on the east, and the intersection of Waterman Road and Grant Line Road on the south.
- Financed primarily through a development impact fee program.
- Timing of infrastructure development may differ from the original Capital Improvement Program due to fluctuations in development activity; thus, deviating from the original forecast. This can result in significant under expenditures of annual appropriated project costs and under collection of budgeted revenues.

MISSION:

To provide in a timely fashion, portions of the major public infrastructure necessary for the Elk Grove/West Vineyard area to urbanize. This includes construction of major freeway interchanges, roadway, public transit, fire protection, library, community center and park facilities.

GOALS:

- Coordinate the administration of the East Elk Grove area of the Elk Grove/West Vineyard Public Facilities Financing Plan (PFFP) District with the City of Elk Grove.
- Ensure that project support is provided by County departments and non-County agencies for infrastructure project design and construction, environmental impact matters, cost sharing agreements, contributions and reimbursements, and District land use impacts.
- Monitor and ensure that adequate special district funding is available for planned projects. This is primarily accomplished through the collection of development impact fees and the financial management of District resources.

SIGNIFICANT DEVELOPMENTS DURING 2001-02:

- The financing plan for the Elk Grove/West Vineyard PFFP was updated to include an inflation factor. Outreach meetings were held to inform developers and homeowners and the County of Sacramento and the City of Elk Grove revised their ordinances to include initial and annual adjustments to the Elk Grove/West Vineyard fee rates.
- Total underexpenditures of \$12,867,936 were due to the following:
 - Underexpenditure of \$5,384,333 in design and construction costs for delays of various construction projects including Sheldon Road Widening and Calvine Road Widening.
 - Underexpenditure of \$5,712,574 in reimbursement agreements and right of way costs to developers for contingency and for projects including Power Inn Road, Calvine Road to Sheldon Road, Waterman Road, Elk Grove to Bond Phase I and Vintage Park at Bradshaw.
 - Delays in construction also caused underexpenditures of \$1,811,790 in consultant contracts, \$107,406 in environmental and other professional services, and \$760,671 in administrative and labor costs.
 - Interfund reimbursements of \$911,917 were underrecovered due to delays in construction project costs and reimbursement from the Transportation Department for Calvine Road 1000' East of Kingsbridge and Bradshaw Road from Calvine to Florin Roads. Additionally, an underexpenditure of \$3,079 in interfund charges occurred due to a delay of share of cost of

project reimbursement to Transportation Department for SR99 Sheldon Road.

- Revenues in the roadway development fee fund were overcollected by \$998,708 mainly due to more development fees collected than anticipated resulting from the pace of development. Consequently, more interest was earned on the fund.

SIGNIFICANT CHANGES FOR 2002-03:

- The Final Budget reflects a net decrease in expenditures of \$1,155,462 due to the following:
 - An increase in expenditures of \$1,589,341 for services and supplies is due to an increase of \$692,493 for construction contracts, an increase of \$591,522 for engineering and consultant design contracts and an increase of \$305,326 for District administration and labor costs.
 - Construction expenditures anticipate a decrease of \$404,641 in reimbursement agreements and purchases of right-of-way.
 - An increase of \$2,340,162 in interfund reimbursements to the District for the Calvine Road 1000' East of Kingsbridge project and Laguna CFD's contribution to the Sheldon Road Interchange project.
- Revenue is expected to increase by \$130,000 due to additional development fees.

2002-03 ADOPTED FINAL BUDGET RESERVE BALANCES:

- **Reserve for Construction** **\$23,472,833**
 Roadway Development Fees are the primary financing source for the construction of infrastructure projects scheduled in the Elk Grove/West Vineyard Public Facilities Financing Plan. Remaining Development Fee proceeds are placed in the Reserve for Construction. These reserves are drawn upon each fiscal year when the combination of available fund balance and anticipated revenues are insufficient to fund current year construction. The reserve balance reflects an increase of \$4,404,723.

COUNTY OF SACRAMENTO
STATE OF CALIFORNIA
County Budget Act (1985)

UNIT: Laguna Community Facility District
3090000

FUND: LAGUNA COMMUNITY FACILITY DISTRICT
107A

SCHEDULE 16C
BUDGET UNIT FINANCING USES DETAIL
FISCAL YEAR: 2002-03

Financing Uses Classification	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
Services & Supplies	1,065,259	927,180	11,984,489	7,309,293	7,309,293
Other Charges	1,569,914	370,605	5,742,346	5,925,843	5,925,843
Interfund Charges	0	0	0	2,500,000	2,500,000
Total Finance Uses	2,635,173	1,297,785	17,726,835	15,735,136	15,735,136
Reserve Provision	5,646,784	1,126,790	1,126,790	1,654,694	1,654,694
Total Requirements	8,281,957	2,424,575	18,853,625	17,389,830	17,389,830
Means of Financing					
Fund Balance	12,339,735	11,117,894	11,117,894	16,177,830	16,177,830
Reserve Release	3,210,480	5,714,231	5,714,231	0	0
Use Of Money/Prop	2,941,154	1,490,705	1,200,000	600,000	600,000
Charges for Service	748,776	246,816	500,000	250,000	250,000
Other Revenues	0	1,800	321,500	362,000	362,000
Other Financing	8,909	0	0	0	0
Total Financing	19,249,054	18,571,446	18,853,625	17,389,830	17,389,830

PROGRAM DESCRIPTION:

- Located in the southern part of Sacramento County and generally bounded by Elk Grove Boulevard on the south, the City of Sacramento on the north, the Union Pacific Railroad on the west and Highway 99 on the east.
- Major public improvements are financed primarily through the issuance of Mello-Roos special tax bonds. The debt service on these bonds is paid with an elector-approved annual levy of a special tax within the district boundaries subject to maximum authorized tax rates. The entire tax bond proceeds received are deposited with the Sacramento County Department of

Finance and are drawn upon as infrastructure construction progresses during any given fiscal year. Development fees and other minor revenues are also a source of financing for major public improvements.

MISSION:

To provide in a timely fashion, portions of the major public infrastructure necessary for the Laguna area to urbanize. This includes construction of a major freeway interchange, roadway, public transit and fire protection facilities.

GOALS:

- Utilizing District funding from the issuance of Mello-Roos special tax bonds and development impact fees, ensure that the necessary financing is available when needed for planned projects.
- With the assistance of the City of Elk Grove, update the Laguna Area Roadway Development Fee Program and determine the future administration of the Program.
- Work collaboratively with County departments and non-County agencies on project activities including infrastructure project design and construction, environmental impact matters, cost sharing agreements, contributions and reimbursements, and land use impacts to the District.

SIGNIFICANT DEVELOPMENTS DURING 2001-02:

- Total underexpenditures for this district were \$16,483,796 due to the following:
 - The bond proceeds fund was underexpended by \$13,174,983 due to delayed construction projects. This total includes unpaid reimbursement agreements totaling \$1,701,891 and decreased costs of \$11,473,092 for engineering design, right-of-way acquisition and construction projects.
 - The roadway development fee fund was underexpended by \$3,308,813 due to the consultant contract to revise the financing plan, for \$140,000, being delayed until Fiscal Year 2002-03; repayment of the Laguna Area Roadway Surcharge, totaling \$3,150,000, being delayed until the financing plan is revised; and a reduction of \$18,813 in administrative costs due to the aforementioned delays.
- Revenues in the bond proceeds fund were undercollected by \$51,831 due to interest earnings being less than anticipated.
- Revenues in the roadway development fee fund were undercollected by \$230,348 due to development fee revenue being less than anticipated.

SIGNIFICANT CHANGES FOR 2002-03:

- The Final Budget reflects a decrease of \$2,046,445 due to the following:
 - A decrease in expenditures of \$2,065,967 in the bond proceeds fund is due to an increase of \$230,930 in reimbursement agreements and a decrease of \$2,296,897 for engineering design, right-of-way acquisition and construction project costs.
 - The development fee fund has an increase in expenditures of \$19,522 primarily due to an increase in administrative work related to the engineering consultant contract for the revision of the financing plan.

- Revenues in the bond proceeds fund decrease by \$848,785 due to the anticipated decrease in interest earnings of \$500,000 and a decrease of \$348,785 in recognition of revenue from the administrative portion of the direct levy assessment.
- Revenues in the development fee fund decrease by \$350,000 mainly due to the anticipated decrease in development fee revenues based on pace of development and interest earnings related to a smaller fund balance.

2002-03 ADOPTED FINAL BUDGET RESERVE BALANCES:

- **Bond Proceeds - Reserve for Construction** **\$8,774,924**
Bond proceeds financed the formation of this district and are the primary financing source for the construction of future infrastructure projects scheduled in the Laguna Community Facilities District Financing Plan. Residual bond proceeds remaining after first year obligations were met were placed in the Reserve for Construction. These reserves are drawn upon each fiscal year when the combination of available fund balance and anticipated revenues are insufficient to fund current year construction. These reserves are added to when the combination of available fund balance and anticipated revenues exceed the amount required to fund current year construction. The reserve balance reflects a release of \$1,623,760.
- **Development Fees – Reserve for Construction** **\$3,541,722**
Laguna Area Roadway Development Fees are the primary source of financing for the construction of future infrastructure projects within the Laguna Area Roadway Financing Plan. Residual development fee revenues remaining after each fiscal year are placed in the Reserve for Construction. These reserves are drawn upon each fiscal year when the combination of available fund balance and anticipated revenues are insufficient to fund current year construction. The reserve balance reflects an increase of \$30,934.
- **Development Fees – Reserve for Surcharge Fee Refund** **\$-0-**
The Laguna Area Roadway Development Fee included a surcharge component that was in effect through June 30, 2000 to allow advancing the construction of a grade separated interchange at Laguna Boulevard/Bruceville Road, if required. The reserve balance of \$-0- reflects the reimbursement in Fiscal Year 2001-02 to those who had paid the surcharge while it was in effect.

COUNTY OF SACRAMENTO
STATE OF CALIFORNIA
County Budget Act (1985)

UNIT: Laguna Crk/Elliott Rch CFD No. 1
2870000

FUND: LAGUNA CRK/ELLIOTT RCH CFD 1
105A

SCHEDULE 16C
BUDGET UNIT FINANCING USES DETAIL
FISCAL YEAR: 2002-03

Financing Uses Classification	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
Services & Supplies	684,400	390,173	633,330	388,200	388,200
Other Charges	797,894	69,300	1,682,174	1,869,874	1,869,874
Interfund Charges	0	0	0	224,000	224,000
Total Finance Uses	1,482,294	459,473	2,315,504	2,482,074	2,482,074
Reserve Provision	0	2,159,411	2,159,411	0	0
Total Requirements	1,482,294	2,618,884	4,474,915	2,482,074	2,482,074
Means of Financing					
Fund Balance	1,964,670	3,844,558	3,844,558	1,698,848	1,698,848
Reserve Release	1,019,633	51,609	51,609	291,526	291,526
Use Of Money/Prop	339,197	421,726	200,000	100,000	100,000
Charges for Service	1,852,530	0	0	0	0
Other Revenues	60,103	0	378,748	391,700	391,700
Other Financing	70,000	0	0	0	0
Total Financing	5,306,133	4,317,893	4,474,915	2,482,074	2,482,074

PROGRAM DESCRIPTION:

- Located in the southern part of Sacramento County and generally bounded by Elk Grove Boulevard on the south, the Sacramento Regional Wastewater Treatment Plant on the north, Interstate 5 on the west and the Union Pacific Railroad on the east.
- The District is comprised of Improvement Area No. 1 (Laguna Creek Ranch) and Improvement Area No. 2 (Elliott Ranch).
- Provides for the construction of major public improvements that are financed primarily through the issuance of Mello-Roos special tax bonds. The debt service on these bonds is paid through the annual levy of an elector approved special tax within the district boundaries that is subject to the maximum authorized tax rates. The entire tax bond proceeds received are deposited with the County Treasurer-Tax Collector and are drawn upon as infrastructure construction progresses.

MISSION:

To provide in a timely manner, portions of the major public infrastructure necessary for the Laguna Creek Ranch/Elliott Ranch area to urbanize. This includes construction of a major freeway interchange, railroad overcrossing, roadway, public transit, fire protection, park, storm drainage and flood control facilities.

GOALS:

- Utilizing District funding from the issuance of Mello-Roos special tax bonds, ensure that necessary financing is available when needed for planned projects.
- Work collaboratively with County departments and non-County agencies on project activities including infrastructure project design and construction, environmental impact matters, cost sharing agreements, contributions and reimbursements, and land use impacts to the District.

SIGNIFICANT DEVELOPMENTS DURING 2001-02:

- Total underexpenditures for this District were \$1,856,000 due to the following:
 - Improvement Area No. 1 experienced delays in construction projects which also resulted in fewer reimbursement agreement payments. These delays caused a decrease in expenditures totaling \$692,385.
 - Improvement Area No. 2 experienced a decrease in expenditures of \$1,163,615 due to the delay of reimbursement agreement payments and less than anticipated construction costs.
- Revenues experienced a net decrease of \$157,183 due to the following:
 - Revenue for Improvement Area No. 1 exceeded the budget by \$94,502 due to excess interest earnings on revenue representing accumulated interest and excess earnings from several previous fiscal years in the Special Tax Fund and Supplemental Construction Fund held in the Treasurer's Office.
 - Revenue for Improvement Area No. 2 was undercollected by \$251,685 due to a delay in the recognition of revenue representing accumulated interest and excess earnings from several previous fiscal years in the Special Tax Fund and Supplemental Construction Fund held in the Treasurer's Office.

SIGNIFICANT CHANGES FOR 2002-03:

- The Final Budget reflects an increase in expenditures of \$177,152 due to the following:
 - Improvement Area No. 1 has a net increase in expenditures of \$282,175 due to increases in reimbursement agreements, increases in construction project costs due to the District share of expenditures for the Countywide Traffic Controller, and a reduction in District administration costs.
 - Improvement Area No. 2 has a net reduction in expenditures of \$105,023 primarily due to a decrease in District administration costs and a decrease in reimbursement agreements.
- A net reduction in revenue of \$87,048 is primarily due to a decrease in interest resulting from the completion of District projects and a reduction of construction reserves.

2002-03 ADOPTED FINAL BUDGET RESERVE BALANCES:

- **Reserve for Construction** **\$3,717,910**
 Bond proceeds are the primary financing source for the construction of infrastructure projects scheduled in the Laguna Creek Ranch/Elliott Ranch CFD No. 1 Financing Plan. Bond proceeds remaining after the first year obligations were met were placed in the Reserve for Construction. These reserves are drawn upon each fiscal year when the combination of available fund balance and anticipated revenues are insufficient to fund current year construction. The reserve balance reflects reserve releases of \$107,112 for Improvement Area No. 1 and \$184,414 for Improvement Area No. 2.

COUNTY OF SACRAMENTO
STATE OF CALIFORNIA
County Budget Act (1985)

UNIT: Laguna Stonelake CFD
1300000

FUND: LAGUNA STONELAKE CFD-BOND PROCEEDS
130A

SCHEDULE 16C
BUDGET UNIT FINANCING USES DETAIL
FISCAL YEAR: 2002-03

Financing Uses Classification	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
Services & Supplies	92,628	91,911	170,863	135,396	135,396
Other Charges	2,901,052	7,014,025	7,327,611	1,589,111	1,589,111
Total Finance Uses	2,993,680	7,105,936	7,498,474	1,724,507	1,724,507
Reserve Provision	530,832	435,354	435,354	0	0
Total Requirements	3,524,512	7,541,290	7,933,828	1,724,507	1,724,507
Means of Financing					
Fund Balance	7,117,132	7,563,028	7,563,028	531,799	531,799
Reserve Release	0	0	0	861,708	861,708
Use Of Money/Prop	3,970,407	514,459	200,000	200,000	200,000
Other Revenues	0	0	170,800	131,000	131,000
Total Financing	11,087,539	8,077,487	7,933,828	1,724,507	1,724,507

PROGRAM DESCRIPTION:

- Located within Sacramento County, southeast of the Interstate 5 and Elk Grove Boulevard interchange. The project includes 453 developable acres; the southern 1,400 acres of the site are proposed to be wetland preservation and/or mitigation area.
- Public improvements are financed primarily through the issuance of Mello-Roos special tax bonds. The debt service on these bonds is paid with an elector-approved annual levy of a special tax within the district boundaries that is subject to the maximum authorized tax rates. The entire tax bond proceeds received are deposited with the Sacramento County Department of Finance and are drawn upon as infrastructure and facility construction progresses.

MISSION:

To provide in a timely fashion, portions of the public infrastructure and public facilities necessary for the Laguna Stonelake area to urbanize. This includes construction of roadway, drainage, sewer, water, library, park and fire facilities.

GOALS:

- Utilizing District funding from the issuance of Mello-Roos special tax bonds, ensure that necessary financing is available when needed for planned projects. This includes ensuring provisions for and documentation of reimbursement payments to private developers for infrastructure work performed at the developers' initial expense.

SIGNIFICANT DEVELOPMENTS DURING 2001-02:

- The escrow for Laguna Stonelake was released and deposited into the Acquisition & Construction Fund and Debt Service Reserve Fund.
- Over \$9.0 million in bond proceeds were reimbursed to the developer for the facilities constructed and funded by the District.
- Total underexpenditures were \$392,538 due to reimbursement agreements being \$313,586 less than anticipated and a reduction in district administration costs of \$78,952.
- Revenue exceeded the budget by \$143,659 due to \$123,320 in interest earnings that were not anticipated and excess revenue totaling \$20,339 for accumulated interest and excess earnings from current and previous years in the Special Tax Fund and Supplemental Construction Fund held in the Treasurer's Office.

SIGNIFICANT CHANGES FOR 2002-03:

- Decrease of \$5,773,966 in expenditures due to a decrease in reimbursement agreements totaling \$5,738,500 and a decrease in service and supply expenditures of \$35,467.
- Decrease of \$39,800 in revenues due to a decrease in revenue from the administrative portion of the direct levy assessment.
- Fund Balance decreased by \$7,031,229 due to reimbursement payments made to developers for completion of several projects in Fiscal Year 2001-02.

2002-03 ADOPTED FINAL BUDGET RESERVE BALANCES:

- **Reserve for Construction** **\$104,478**
Bond proceeds financed the formation of this district and are the primary financing source for the construction of future infrastructure projects scheduled in the Laguna Stonelake Community Facilities District Financing Plan. Residual bond proceeds remaining after the first year obligations were met were placed in the Reserve for Construction. These reserves are drawn upon each fiscal year when the combination of available fund balance and anticipated revenues are insufficient to fund current year construction. These reserves are added to when the combination of available fund balance and anticipated revenues exceed the amount required to fund current year construction. The reserve balance reflects a reserve release of \$861,708.

COUNTY OF SACRAMENTO
STATE OF CALIFORNIA
County Budget Act (1985)

UNIT: Laguna Stonelake Development Fee
1301000

FUND: LAGUNA STONELAKE CFD-DEV FEES
130B

SCHEDULE 16C
BUDGET UNIT FINANCING USES DETAIL
FISCAL YEAR: 2002-03

Financing Uses Classification	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
Services & Supplies	29,734	29,041	286,168	124,692	124,692
Other Charges	0	0	0	388,550	388,550
Total Finance Uses	29,734	29,041	286,168	513,242	513,242
Means of Financing					
Fund Balance	0	169,321	169,321	331,745	331,745
Use Of Money/Prop	2,217	8,107	0	0	0
Charges for Service	196,838	183,357	116,847	181,497	181,497
Total Financing	199,055	360,785	286,168	513,242	513,242

PROGRAM DESCRIPTION:

- Located within Sacramento County, southeast of the Interstate 5 and Elk Grove Boulevard interchange. The project includes 453 developable acres; the southern 1,400 acres of the site are proposed to be wetland preservation and/or mitigation area.
- Financed primarily through a development impact fee program.
- Timing of infrastructure development may differ from the original Capital Improvement Program due to fluctuations in development activity; thus, deviating from the original forecast. This can result in significant under expenditures of annual appropriated project costs and under collection of budgeted revenues.

MISSION:

To provide in a timely manner, portions of the major public infrastructure and public facilities necessary to serve the Laguna Stonelake area, including roadways, parks and fire facilities.

GOALS:

- Utilizing District funding from the issuance of development impact fees, ensure that necessary financing is available when needed for planned projects.
- Work collaboratively with County departments and non-County agencies on project activities including infrastructure project design and construction, environmental impact matters, cost sharing agreements, contributions and reimbursements, and land use impacts to the District.

SIGNIFICANT DEVELOPMENTS DURING 2001-02:

- Underexpenditures totaled \$257,127 primarily due to significantly less administrative cost necessary to run the developer fee program in the first year and budgeting the available fund balance rather than creating a Reserve for Construction.
- Total revenues exceeded the budget by \$74,617 due to a faster than anticipated pace of development.

SIGNIFICANT CHANGES FOR 2002-03:

- Increase in expenditures of \$227,074 due to budgeting the available fund balance rather than creating a Reserve for Construction.
- Increase in revenues of \$64,650 due to the anticipated pace of development.

COUNTY OF SACRAMENTO
STATE OF CALIFORNIA
County Budget Act (1985)

UNIT: Mather Landscape Maint CFD
1320000

FUND: MATHER LANDSCAPE MAINT CFD
132A

SCHEDULE 16C
BUDGET UNIT FINANCING USES DETAIL
FISCAL YEAR: 2002-03

Financing Uses Classification	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
Services & Supplies	20,892	37,294	68,100	146,291	146,291
Other Charges	301	579	1,000	1,000	1,000
Total Finance Uses	21,193	37,873	69,100	147,291	147,291
Reserve Provision	2,100	72,502	72,502	0	0
Total Requirements	23,293	110,375	141,602	147,291	147,291
Means of Financing					
Fund Balance	497	61,502	61,502	37,542	37,542
Reserve Release	0	0	0	849	849
Use Of Money/Prop	1,630	3,279	100	100	100
Charges for Service	82,666	83,136	80,000	108,800	108,800
Total Financing	84,793	147,917	141,602	147,291	147,291

PROGRAM DESCRIPTION:

- Located within the south area of the Mather Field Redevelopment Area, in a single-family residential area known as Independence at Mather.
- Financed primarily by service charges that appear as direct levies on the tax bills of all properties within the boundaries of the Mather Landscape Maintenance Community Facilities District (CFD) except those exempt by statute.

MISSION:

To provide funding for the landscape maintenance and installation services associated with the Independence at Mather residential subdivision. This includes the installation, maintenance, repair and/or replacement of landscape facilities, the creation and maintenance of a firebreak area primarily at the boundaries of the CFD, and the maintenance of signing, pavement, striping and shoulders of a bike and pedestrian trail in the parkway/open space corridors.

GOALS:

- Utilizing service charges, ensure that special district funding is available when required for planned maintenance. This is achieved through prudent fiscal management of District resources.
- Coordinate with County departments to provide for landscape maintenance and other services needed by the District.

SIGNIFICANT DEVELOPMENTS DURING 2001-02:

- Underexpenditures of \$31,227 were mainly due to landscape maintenance work beginning later than expected.
- Increase in revenue of \$6,315 was due to unanticipated interest income and collection of delinquent direct levies in the Auditor Controller's teeter process.

SIGNIFICANT CHANGES FOR 2002-03:

- Increase of \$78,191 for Services and Supplies is due to Parks & Recreation services for landscape maintenance work and commencement of design work for the Mather Bike Trail project.
- Increase in revenue of \$28,800 is the result of direct levy assessments.

2002-03 ADOPTED FINAL BUDGET RESERVE BALANCES:

- **Reserve for Bike Trail Repair/Replacement** **\$34,602**
Assessment revenues finance the future estimated cost of repairing and replacing bike trail facilities. The reserve balance remains unchanged from Fiscal Year 2001-02.
- **Reserve for Operating Capital** **\$39,151**
Assessment revenues finance the cost of administering this District. The reserve balance represents a reserve release of \$849 to cover expenses that may occur prior to receiving the direct levy allocation from the Auditor Controller's Office.

COUNTY OF SACRAMENTO
STATE OF CALIFORNIA
County Budget Act (1985)

UNIT: Mather PFFP
1360000

FUND: MATHER PFFP
136A

SCHEDULE 16C
BUDGET UNIT FINANCING USES DETAIL
FISCAL YEAR: 2002-03

Financing Uses Classification	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
Services & Supplies	0	0	0	224,522	224,522
Other Charges	0	0	0	3,506,246	3,506,246
Total Finance Uses	0	0	0	3,730,768	3,730,768
Means of Financing					
Fund Balance	0	0	0	2,213,033	2,213,033
Use Of Money/Prop	0	0	0	100,000	100,000
Charges for Service	0	0	0	1,417,735	1,417,735
Total Financing	0	0	0	3,730,768	3,730,768

PROGRAM DESCRIPTION:

- Located within Sacramento County at the former Mather Air Force Base, which was officially closed in September 1993.
- Financed primarily through a development impact fee program.
- Timing of infrastructure development may differ from the original Capital Improvement Program due to fluctuations in development activity; thus, deviating from the original forecast. This can result in significant under expenditures of annual appropriated project costs and under collection of budgeted revenues.

MISSION:

To provide in a timely fashion, portions of the major public infrastructure roadway facilities necessary for the Mather area to develop.

GOALS:

- Ensure that special district funding is available when required for planned projects through prudent fiscal management of District resources, mainly funded through development impact fees.
- Coordinate with other County departments and non-County agencies for project support involving infrastructure project design and construction, environmental impact matters, cost sharing agreements, contributions and reimbursements, and land use impacts to the District.

SIGNIFICANT CHANGES FOR 2002-03:

- Mather Public Facilities Financing Plan (PFFP) is a newly established development fee district for this fiscal year. The purpose of the Mather PFFP is to collect fees for funding the cost of public facilities within the Mather Field PFFP area.

COUNTY OF SACRAMENTO
STATE OF CALIFORNIA
County Budget Act (1985)

UNIT: Park Meadows CFD-Bond Proceeds
1310000

FUND: PARK MEADOWS CFD-BOND PROCEEDS
131A

SCHEDULE 16C
BUDGET UNIT FINANCING USES DETAIL
FISCAL YEAR: 2002-03

Financing Uses Classification	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
Services & Supplies	63,380	14,790	142,731	131,962	131,962
Other Charges	1,000,000	0	0	0	0
Total Finance Uses	1,063,380	14,790	142,731	131,962	131,962
Means of Financing					
Fund Balance	883	90,431	90,431	78,329	78,329
Use Of Money/Prop	30,592	1,640	0	0	0
Other Revenues	0	1,047	52,300	53,633	53,633
Other Financing	1,122,336	0	0	0	0
Total Financing	1,153,811	93,118	142,731	131,962	131,962

PROGRAM DESCRIPTION:

- Located in the southern part of Sacramento County, generally west of State Highway 99 and south of Sheldon Road, is an approximately 97 acre project known as Park Meadows North and Park Meadows South.
- Public improvements are financed primarily through the issuance of Mello-Roos special tax bonds. The debt service on these bonds is paid with an elector-approved annual levy of a special tax within the district boundaries that is subject to the maximum authorized tax rates. The entire tax bond proceeds received are deposited with the Sacramento County Department of Finance and are drawn upon as infrastructure and facility construction progresses.

MISSION:

To provide in a timely manner, the necessary acquisition and construction of West Stockton Boulevard and some related water and drainage improvements from Dunisch Road to Lewis Stein Road.

GOALS:

- Continue to provide ongoing District administration until the Mello-Roos special tax bonds are retired. Construction of and reimbursement to the developer for this District project were completed in Fiscal Year 2000-01.

SIGNIFICANT DEVELOPMENTS DURING 2001-02:

- Underexpenditures totaling \$127,941 were due to reduced costs for legal and accounting services (\$23,579) and fewer miscellaneous operating expenses for the administration of the District (\$104,362).

SIGNIFICANT CHANGES FOR 2002-03:

- A decrease in expenditures of \$10,769 is anticipated due to a reduced need for administrative services to oversee the District.
- An increase in revenue of \$1,333 is anticipated due to accumulated interest and excess earnings in the Special Tax Fund and Supplemental Construction Fund held in the Treasurer's Office.

COUNTY OF SACRAMENTO STATE OF CALIFORNIA County Budget Act (1985)		UNIT: 2820000 Public Works-Countywide			
SCHEDULE 9 BUDGET UNIT FINANCING USES DETAIL FISCAL YEAR: 2002-03		CLASSIFICATION FUNCTION: GENERAL ACTIVITY: Property Management FUND: GENERAL			
Financing Uses Classification	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
Services & Supplies	17,581	18,408	18,600	18,500	18,500
NET TOTAL	17,581	18,408	18,600	18,500	18,500
Prior Yr Carryover Revenues	427 0	468 0	468 0	192 0	192 0
NET COST	17,154	17,940	18,132	18,308	18,308

PROGRAM DESCRIPTION:

- This budget unit provides financing for the Veterans Services Meeting Hall on Stockton Boulevard and is financed entirely from the General Fund. The Veterans' Affiliated Council, which consists of approximately 50 Veterans' organizations, utilizes this facility.

MISSION:

To support discretionary countywide programs requested by the Sacramento County Board of Supervisors, the County Executive, or mandated by special ordinance or agreement that will better serve the community.

GOAL:

- To continue providing annual financing for the Veterans' Services Meeting Hall lease given significant program reductions in the General Fund in this fiscal year.

2002-03 PROGRAM INFORMATION

Program Number and Title	Program Description	Appropriations	Reimbursement	Revenues	Carryover	Net Allocation	Positions
2820000 Public Works - Countywide							
PROGRAM TYPE: MANDATED (PRACTICAL)							
001	Property Management						
	Property Management Veterans Meeting Hall	18,500	0	0	192	18,308	0.0
	MANDATED (PRACTICAL)	Subtotal	18,500	0	0	192	18,308

BUDGET UNIT TOTAL:	18,500	0	0	192	18,308	0.0
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PUBLIC WORKS AGENCY - GENERAL SERVICES

7000000

COUNTY OF SACRAMENTO
 STATE OF CALIFORNIA
 County Budget Act (1985)
 SCHEDULE 10 - OPERATIONS OF
 INTERNAL SERVICE FUND
 FISCAL YEAR 2002-03

Public Works Agency/General Services
 7000000/2070000

FUNCTION: General

Operating Details	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
OPERATING INCOME					
Charges for Services	106,685,163	125,399,824	127,229,522	142,975,363	137,255,183
Other Income	1,080	1,190	0	0	0
TOTAL	106,686,243	125,401,014	127,229,522	142,975,363	137,255,183
OPERATING EXPENSES					
Salaries/Benefits	31,346,484	34,293,321	37,072,604	40,021,558	39,118,677
Services & Supplies	62,396,786	71,651,039	73,232,798	81,072,594	76,882,908
Other Charges	3,064,311	3,018,245	3,419,058	4,378,825	4,378,825
Depreciation/Amort	10,942,283	11,504,146	10,565,180	10,576,465	10,008,490
Interfund Chgs/Reimb	-4,240,192	-1,273,392	-4,544,343	-1,347,356	-1,347,356
Intrafund Chgs/Reimb	566,605	9,362	0	0	0
Costs of Goods Sold	4,785,148	5,406,754	5,500,000	5,500,000	5,500,000
Total Oper. Expenses	108,861,425	124,609,475	125,245,297	140,202,086	134,541,544
Net Op. Income(Loss)	-2,175,182	791,539	1,984,225	2,773,277	2,713,639
NONOPERATING INCOME (EXPENSES)					
Aid-Govt Agencies	0	0	0	0	0
Interest Income	9,887	685	0	0	0
Interest Expense	-1,799,903	-1,253,234	-1,741,004	-1,815,832	-1,756,194
Debt Retirement	0	-334,856	-222,531	-719,445	-719,445
Improvements	0	-10,370	0	0	0
Equipment	-334,903	-341,214	-62,000	-238,000	-238,000
Gain/Loss of Sale	-511,888	1,209,649	0	0	0
Income - Other	657,291	2,969,531	41,310	0	0
Total Net Nonoper. Income (Loss)	-1,979,516	2,240,191	-1,984,225	-2,773,277	-2,713,639
NET INCOME (LOSS)	-4,154,698	3,031,730	0	0	0
Memo Only:					
CAPITAL REPLACEMENT AND ACQUISITION					
Miscellaneous Revenues	-43,682	-412,523	-558,000	-590,000	-590,000
Other Equipment	2,606,508	4,456,030	3,283,000	2,829,000	2,829,000
Other Expenses	17,357	76,342	2,470	2,121	2,121
TOTAL	2,580,183	4,119,849	2,727,470	2,241,121	2,241,121
RESERVES AT YEAR END					
Reserve for Replacement				3,268,864	9,727,848
Positions	594.0	605.0	594.0	611.0	598.0

PROGRAM DESCRIPTION:

- The Board of Supervisors created the Department of General Services to provide many of the essential centralized services that County departments require ensuring that their daily operations can be accomplished and their missions achieved. Centralized provision of these services provides the framework for a quality driven organization, more accurate reporting of diverse activities, and maintains the clear identity and integrity of the separate funds that finance department activities.
- The Department of General Services is comprised of the following three groups:
 - **The Business Services Support Group:** Provides support services to County agencies and departments. The Contract and Purchasing Services Division provides centralized procurement services, coordinates the procurement card program, and prepares contracts and agreements for construction projects. The Fleet Services Division purchases, rents and maintains light and heavy equipment. The Light Equipment Section provides automotive equipment for all County departments. The Heavy Equipment Section maintains a fleet of construction equipment and other heavy vehicles for county organizations. The Support Services Division provides printing, U.S. mail, inter-office messenger, central stores, document scanning, records management, warehousing and surplus property/recycling services.
 - **Facility and Property Services Group:** Provides facility planning and maintenance functions and coordinates construction activity with Building Design Division of the Department of County Engineering & Administration. The group is comprised of eight divisions. Real Estate Division leases facilities for county organizations, prepares appraisals, negotiates purchase of real estate, and manages the acquisition and disposal of countyowned property. Energy Management Division implements a proactive program of energy efficiency and conservation from the initial planning stages through construction of all new facilities. The Energy Manager also prepares reports regarding energy conservation and savings and promotes the use of alternative energy. The maintenance and operation of all countyowned facilities is organized into three geographic districts (Airports, Downtown and Bradshaw Regional) to provide integrated services including minor remodeling and repair work. Services are provided by skilled carpenters, painters, plumbers, electricians, stationary engineers, building maintenance workers, and custodial staff. The Security Services Division provides an unarmed security presence for countyowned and some leased facilities. The Capital Construction Fund provides funding for construction and remodeling of countyowned facilities. The Facility

Planning and Management Division manages this fund and serves as the planning hub for all facility decisions within the County. Parking and Special Projects Division provides parking services to the public, county employees, and other governmental agencies.

- **Administrative Services Group:** Provides administrative support services to the Department. Services provided include accounting, budget and analysis, safety, human resources training coordination, and information technology.

MISSION:

To provide quality facilities management and support services ensuring best value for our customers through empowered employees, innovative leadership and professionally delivered services.

GOALS:

- Maximize effectiveness of infrastructure and minimize the total cost of ownership for County owned facilities.
- Support the mission of customer departments by meeting their facility and business support service requirements.
- Protect County assets by providing professional and reliable security services.
- Provide proactive long range facilities management planning.

SIGNIFICANT DEVELOPMENTS DURING 2001-02:

- Completed the implementation of the Building Trades and the Stationary Engineers budget units along with the Custodial portion of the Custodial/Security Division reorganization into three geographic service districts. The three facilities maintenance and operations service districts are the Bradshaw (budget unit 7007420), Downtown (budget unit 7007430) and Airport (budget unit 7007440) Districts.
- Implemented the first phase of CAFM (Computer Assisted Facility Management).

SIGNIFICANT CHANGES FOR 2002-03:

- Transfer the Public Works Warehouse to the Department of General Services from the Department of County Engineering and Administration.
- Aid in providing cost reductions to the General Fund by the implementation of program reductions to include eliminating positions.

SUMMARY OF POSITIONS

Internal Services Fund
(35)

PROGRAM	Adopted 2001/02	June 30, 2002	Requested 2002/03	Recommend 2002/03
Real Estate	24.0	27.0	28.0	27.0
Director's Office	23.0	25.0	26.0	26.0
Security Services	35.0	46.0	41.0	41.0
Energy Management	1.0	1.0	1.0	1.0
Purchasing/Contract Svcs	29.5	29.5	29.5	28.5
Support Services	39.0	39.0	47.0	43.0
Fleet Services-Light	48.0	48.0	47.0	46.0
Fleet Services-Heavy	109.0	111.0	110.0	110.0
GS-Bradshaw District	120.0	120.0	120.0	119.0
GS-Downtown District	113.5	106.5	110.5	107.5
GS-Airport District	52.0	52.0	51.0	49.0
Total	594.0	605.0	611.0	598.0

The following table details the capital outlay for additional and replacement heavy equipment and the additional light equipment recommended for Fiscal Year 2002-03.

**SUMMARY OF CAPITAL OUTLAY
Heavy Equipment**

Class	Description	Approved Number	Approved Amount
Class 160	1 ½ Ton Utility Truck	1	\$105,000
Class 163	1 ½ Ton W/Service Body	1	\$90,000
Class 165	1 ½ Ton W/Dump/Hoist	4	\$320,000
Class 167	3 Ton W/Dump/Hoist	3	\$240,000
Class 176	8-10 Cu. Yd. Three Axle	6	\$540,000
Class 212	Trailer, Rodder	1	\$15,000
Class 213	Trailer, Other	2	\$20,000
Class 221	Trailer, Utility	1	\$15,000
Class 222	Trailer, 2 Horse	1	\$15,000
Class 234	Trailer, Lowbed 6 Ton	1	\$22,000
Class 292	Step Van	2	\$130,000
Class 366	Air Compressor	1	\$12,000
Class 380	Shop Tow	1	\$30,000
Class 384	Forklift, 10,000 pounds	1	\$25,000
Class 397	Crane Unit, 8 ton	1	\$150,000
Class 424	Grader, 150 Horsepower	1	\$160,000
Class 428	Grader, 60 Horsepower	1	\$90,000
Class 775	Pressure Vacuum 2 Axle	1	\$230,000
Class 776	Pressure Vacuum 3 Axle	2	\$520,000
Class 892	Backhoe	1	\$100,000
Recommended Proposed Budget Total		33	\$2,829,000

ADDITIONAL VEHICLES
Fiscal Year 2002-03

DEPARTMENT							
Class	Description	Agriculture & Economic Development	District Attorney	Health & Human Svcs.	Sheriff	Public Works	Class Totals
Class 102	Mini-car, 4 cylinder			15		1	16
Class 107	1/2 Ton Compact Pick-up						0
Class 110	Compact Sedan		1	17		3	21
Class 118	Station Wagon-MidSize			1			1
Class 122	Sheriff's Patrol Car				8		8
Class 124	Undercover Car				4		4
Class 126	Sheriff's Training						0
Class 131	1/2 Ton Pick-up extd cab	5				1	6
Class 132	1/2 Ton Pick-up	2					2
Class 134	1 Ton Pick-up					2	2
Class 135	3/4 Ton Truck					1	1
Class 137	3/4 Ton Truck Special					1	1
Class 140	3/4 Ton Truck, 4 x 4	1					1
Class 142	Special Body					2	2
Class 150	Mini-van			2	2		4
Class 151	1/2 Ton Van						0
Class 152	3/4 Ton Van			1			1
Class 153	1 Ton Van					1	1
Class 154	Carryall					2	2
Department Totals		8	1	36	14	14	73
Home Retention		0	1	0	3	1	5
							Total
Purchase Cost		\$ 139,000	\$ 16,000	\$ 532,000	\$ 344,000	\$ 307,000	\$ 1,338,000
Annual Cost		\$ 38,656	\$ 6,200	\$ 207,523	\$ 220,900	\$ 137,828	\$ 611,107
Total		\$ 177,656	\$ 22,200	\$ 739,523	\$ 564,900	\$ 444,828	\$ 1,949,107

ADDITIONAL VEHICLES

Additional vehicles are financed through the Fixed Asset Acquisition Fund (FAAF). The acquisition costs are recovered over the depreciated life of the vehicle through the vehicle use charge. Operating costs are also recovered through the vehicle use charge and vary with the vehicle class.

The table above details the additional vehicles requested for acquisition during Fiscal Year 2002-03. The table provides the vehicle classes, vehicles intended for home retention and the one-time acquisition and annual operating costs. This information is provided by department.

2002-03 PROGRAM INFORMATION

Program Number and Title	Program Description	Appropriations	Reimbursement	Revenues	Carryover	Net Allocation	Positions
7000000 General Services							
PROGRAM TYPE: DISCRETIONARY-GENERAL							
001-A	Dept. Administration						
	Plans, directs & controls activities for the dept.	2,484,343	1,446,446	1,037,897	0	0	26.0
001-B	Contract Mgt Svcs						
	Contract services for various county customers	1,052,961	27,461	953,715	0	71,785	8.5
002-A	GS-Bradshaw District						
	Operates/maintains all county-owned buildings outside Downtwn area	13,880,674	357,781	6,589,706	0	6,933,187	119.0
002-B	GS-Downtown District						
	Operates/maintains all county-owned buildings inside Downtwn area	11,117,158	378,515	3,790,741	0	6,947,902	107.5
003	Security						
	Provides security services for county-owned buildings	3,141,868	1,345,169	563,265	0	1,233,434	41.0
004	Energy Management						
	Coordinates energy related issues	6,725,835	281,469	1,462,871	0	4,981,495	1.0
005	GS-Airport District						
	Provides trades & Stationary Engr services to Airport facilities	5,999,431	0	5,999,431	0	0	49.0
007	Central Purchasing						
	Centralized purchasing services for county departments	2,291,629	389,515	1,236,374	0	665,740	20.0
008	Support Services						
	Printing/stores/mail/messenger/warehouse/surplus property	13,133,740	1,089,720	3,613,206	0	8,430,814	43.0
009-A	Real Estate						
	Appraisal, acquisition, relocations & admin/fiscal support	3,114,523	0	2,024,440	0	1,090,083	27.0
009-B	Real Estate-Lease Costs						
	Reflects lease costs for those county depts in leased facilities	41,915,358	560,607	26,880,588	0	14,474,163	0.0
010	Automotive Services						
	Maintains county-owned automotive equipment	27,401,957	8,224,248	7,671,084	0	11,506,625	46.0
011-A	Rental Fleet						
	Operation & maintenance of the heavy equipment rental fleet	5,128,014	300,000	4,828,014	0	0	0.0

2002-03 PROGRAM INFORMATION

Program Number and Title	Program Description	Appropriations	Reimbursement	Revenues	Carryover	Net Allocation	Positions
7000000 General Services							
011-B	<i>Fueling Station</i>						
	Operation & maintenance of the Bradshaw fueling station	3,751,151	200,000	3,551,151	0	0	2.0
011-C	<i>Parts</i>						
	Operation & maintenance of the parts supply system	1,729,623	1,694,574	35,049	0	0	15.0
011-D	<i>Heavy Equipment Maintenance</i>						
	Maintenance & repair svcs of heavy equipment vehicles	7,250,065	2,057,083	5,192,982	0	0	43.0
011-E	<i>NATS Shop</i>						
	Maintenance & repair svcs to refuse vehicles at NATS shop	3,635,606	75,000	3,560,606	0	0	21.0
011-F	<i>Disposal Site Shop</i>						
	Maintenance & repair svcs to refuse vehicles at the landfill	1,076,244	20,000	1,056,244	0	0	6.0
011-G	<i>Regional Shop</i>						
	Maintenance of Water Quality equipment at the treatment plant	543,036	120,000	423,036	0	0	4.0
011-H	<i>Administration</i>						
	Administrative & fiscal support to the division's programs	2,234,674	1,743,621	491,053	0	0	18.0
011-I	<i>North Corp Yard</i>						
	Maintenance & repair svcs of heavy equipment vehicles	416,801	458,299	-41,498	0	0	1.0
	DISCRETIONARY-GENERAL	Subtotal					
		158,024,691	20,769,508	80,919,955	0	56,335,228	598.0

BUDGET UNIT TOTAL:	158,024,691	20,769,508	80,919,955	0	56,335,228	598.0
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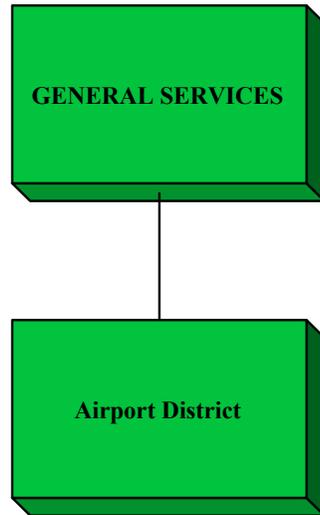
2070000 Public Works Capital Outlay

PROGRAM TYPE: MANDATED

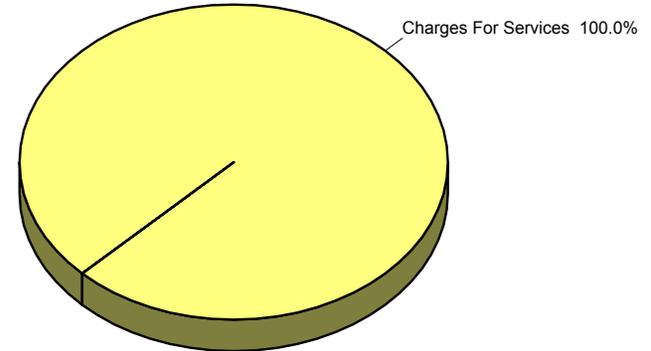
001	<i>Capital Outlay</i>						
	Acquisition & replacement of capital assets	2,831,121	0	590,000	2,241,121	0	0.0
	MANDATED	Subtotal					
		2,831,121	0	590,000	2,241,121	0	0.0

BUDGET UNIT TOTAL:	2,831,121	0	590,000	2,241,121	0	0.0
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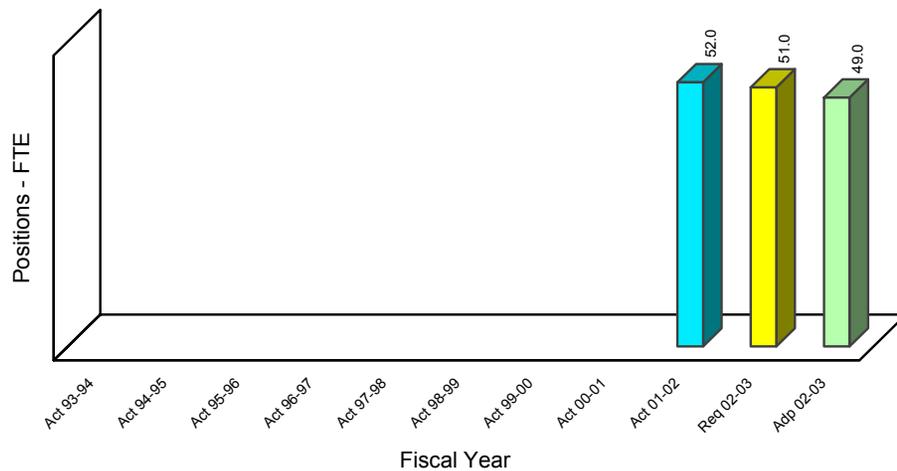
Departmental Structure



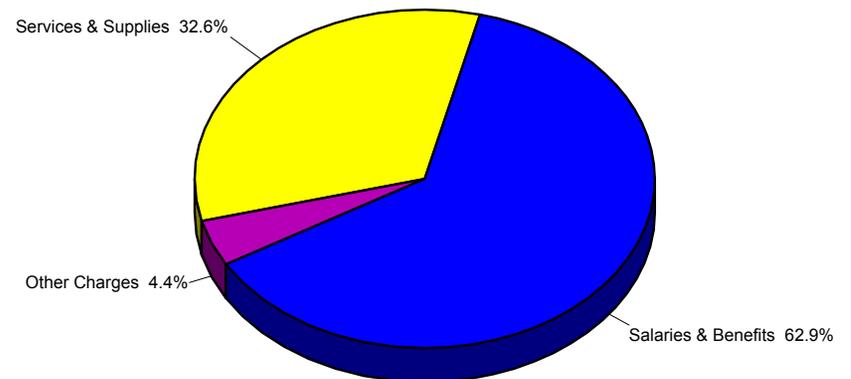
Financing Sources



Staffing Trend



Financing Uses



COUNTY OF SACRAMENTO
STATE OF CALIFORNIA
County Budget Act (1985)

FUND: BUILDING MAINT AND OPERATIONS-GS
035F

ACTIVITY: Airport District
UNIT: 7007440

SCHEDULE 10
OPERATIONS OF INTERNAL SERVICE FUND
FISCAL YEAR: 2002-03

Operating Details	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
Charges for Service	0	4,812,383	6,100,464	6,326,883	5,999,431
Total Operating Rev	0	4,812,383	6,100,464	6,326,883	5,999,431
Salaries/Benefits	0	3,471,732	3,877,603	3,994,410	3,774,359
Service & Supplies	0	917,102	1,361,623	1,413,132	1,313,132
Other Charges	0	265,928	268,463	266,349	266,349
Depreciation/Amort	0	0	327	327	327
Intrafund Chgs/Reimb	0	506,101	592,448	652,665	645,264
Total Operating Exp	0	5,160,863	6,100,464	6,326,883	5,999,431
Other Revenues	0	75	0	0	0
Total Nonoperating Rev	0	75	0	0	0
Net Income (Loss)	0	-348,405	0	0	0
Positions	0.0	52.0	52.0	51.0	49.0

PROGRAM DESCRIPTION:

The Airport District of the Department of General Services:

- Maintains approximately 2,150,000 square feet of space and encompasses the following airport facilities throughout the County: Sacramento County International Airport, Executive Airport, Mather Commerce Center and Franklin Field.
- Provides maintenance and operation needs of the Airports facilities including occasional minor remodeling and repair work.

MISSION:

To provide quality facility support services ensuring best value for our customers through empowered employees, innovative leadership and professionally delivered services.

GOALS:

- Support the missions of the customer and tenants in which facility issues do not interfere with, but rather support the day-to-day business of the customer and tenants.

- Maximize effectiveness of infrastructure; minimize total cost of ownership of countyowned facilities through an effective and comprehensive preventive maintenance program utilizing the CAFM (Computer Aided Facilities Management) System.

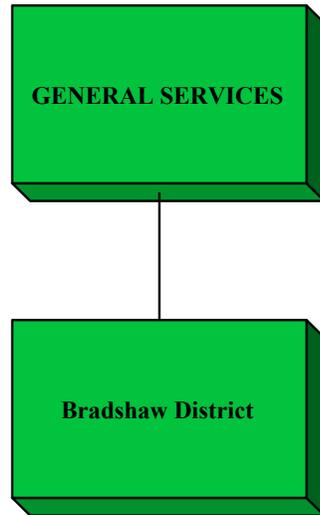
SIGNIFICANT DEVELOPMENTS DURING 2001-02:

- This budget unit is one of three facilities maintenance and operations service districts established from the reorganization of Building Trades and Stationary Engineer budget units along with the Custodial portion of the Custodial/Security Division.
- The Airport District was organized to provide more seamless and integrated services tailored toward customer needs.
- Completed boiler safety-training program for all Stationary Engineers.
- Position classification study was completed that established the District Manager classification.
- Completed implementation of the first phase of CAFM.

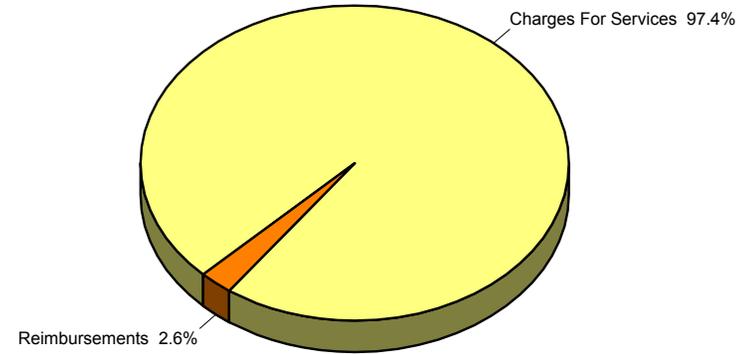
SIGNIFICANT CHANGES FOR 2002-03:

- Aid in providing cost reductions to the Department of Airports by the implementation of program reductions to include eliminating two positions and the transfer of the funding for one position.
- Continue the CAFM program implementation.

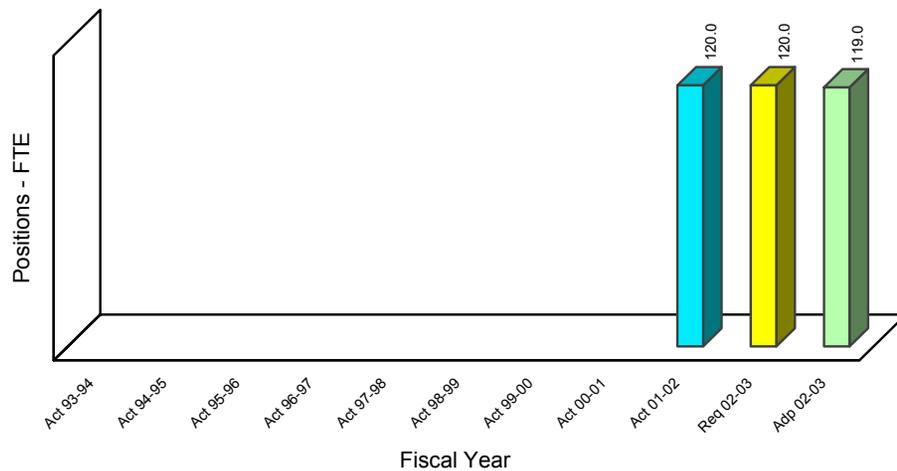
Departmental Structure



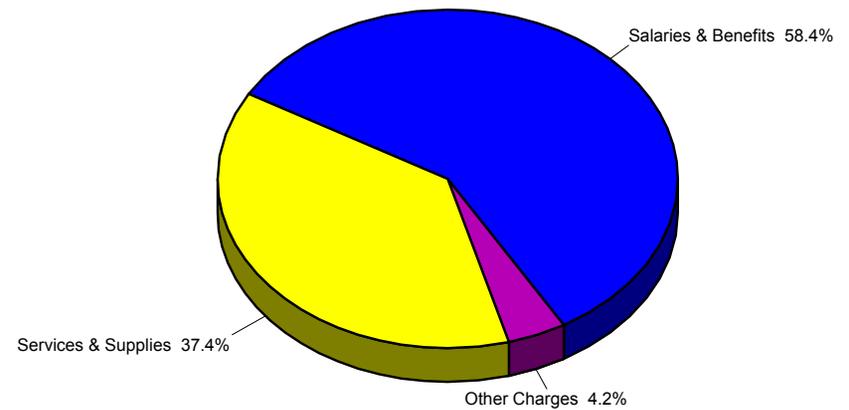
Financing Sources



Staffing Trend



Financing Uses



COUNTY OF SACRAMENTO
STATE OF CALIFORNIA
County Budget Act (1985)

FUND: BUILDING MAINT AND OPERATIONS-GS
035F

ACTIVITY: Bradshaw District
UNIT: 7007420

SCHEDULE 10
OPERATIONS OF INTERNAL SERVICE FUND
FISCAL YEAR: 2002-03

Operating Details	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
Use Of Money/Prop	0	206	0	0	0
Charges for Service	0	12,747,715	12,903,094	13,678,979	13,522,893
Total Operating Rev	0	12,747,921	12,903,094	13,678,979	13,522,893
Salaries/Benefits	0	7,202,817	7,917,689	8,180,772	8,106,163
Service & Supplies	0	4,237,188	3,454,012	3,801,296	3,736,902
Other Charges	0	557,440	525,359	575,617	575,617
Depreciation/Amort	0	0	828	828	828
Intrafund Chgs/Reimb	0	978,161	1,005,206	1,120,466	1,103,383
Total Operating Exp	0	12,975,606	12,903,094	13,678,979	13,522,893
Other Revenues	0	51,451	0	0	0
Total Nonoperating Rev	0	51,451	0	0	0
Net Income (Loss)	0	-176,234	0	0	0
Positions	0.0	120.0	120.0	120.0	119.0

PROGRAM DESCRIPTION:

The Bradshaw District of the Department of General Services:

- Maintains approximately 1,500,000 square feet of space covering all countyowned facilities throughout the County (excluding the Downtown area and Airports).
- Provides for the total maintenance, operation and custodial needs of the facilities including any minor remodeling and repair work.

MISSION:

To provide quality facility support services ensuring best value for our customers through empowered employees, innovative leadership and professionally delivered services.

GOALS:

- Support the missions of the customer and tenants in which facility issues do not interfere with, but rather support the day-to-day business of the customer and tenants.

- Maximize effectiveness of infrastructure; minimize total cost of ownership of countyowned facilities through an effective and comprehensive preventive maintenance program utilizing the CAFM (Computer Aided Facilities Management) System.
- Relocate maintenance staff to remote shops closer to work locations, to reduce costly travel time to outlying areas and provide faster response times to customer requests.
- Develop and institute a comprehensive relamp program throughout the District.

SIGNIFICANT DEVELOPMENTS DURING 2001-02:

- This budget unit is one of three facilities maintenance and operations service districts established from the reorganization of Building Trades and Stationary Engineer budget units along with the Custodial portion of the Custodial/Security Division.
- Completed boiler safety-training program for all Stationary Engineers.
- Implemented Job Order Contracting. This new process results in a more efficient and faster delivery of projects and facility maintenance.
- Position classification study was completed that established the District Manager classification.
- Completed implementation of the first phase of CAFM.

SIGNIFICANT CHANGES FOR 2002-03:

- Aid in providing cost reductions to the General Fund by the implementation of program reductions to include eliminating one position and the transfer of the funding for one position.
- Loss of providing custodial services to the Superior Courts at the Main Courthouse and Carol Miller Justice Center. Placed custodians into other funding sources or Training and Development positions throughout the Department.
- Increase Supervision at the Rio Cosumnes Correctional Center facility.
- Continue the CAFM program implementation.

COUNTY OF SACRAMENTO
STATE OF CALIFORNIA
County Budget Act (1985)

FUND: BUILDING MAINT AND OPERATIONS-GS
035F

ACTIVITY: Building Trades
UNIT: 7470000

SCHEDULE 10
OPERATIONS OF INTERNAL SERVICE FUND
FISCAL YEAR: 2002-03

Operating Details	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
Charges for Service	10,606,080	0	0	0	0
Total Operating Rev	10,606,080	0	0	0	0
Salaries/Benefits	6,753,114	0	0	0	0
Service & Supplies	3,030,379	0	0	0	0
Other Charges	656,974	0	0	0	0
Interfund Chgs/Reimb	845	0	0	0	0
Intrafund Chgs/Reimb	1,028,259	0	0	0	0
Total Operating Exp	11,469,571	0	0	0	0
Other Revenues	482	4,073	0	0	0
Total Nonoperating Rev	482	4,073	0	0	0
Net Income (Loss)	-863,009	4,073	0	0	0
Positions	98.0	0.0	0.0	0.0	0.0

PROGRAM DESCRIPTION:

- This budget unit was merged in Fiscal Year 2001-02 with the Bradshaw, Downtown and Airport Facility Maintenance and Operations Districts.

SIGNIFICANT DEVELOPMENTS DURING 2001-02:

- Building Trades positions were transferred to the new Facility Maintenance and Operations Districts.

FOR INFORMATION ONLY

COUNTY OF SACRAMENTO
STATE OF CALIFORNIA
County Budget Act (1985)

UNIT: CAPITAL CONSTRUCTION
3100000

CLASSIFICATION
FUNCTION: GENERAL
ACTIVITY: Plant Acquisition
FUND: CAPITAL CONSTRUCTION

SCHEDULE 9
BUDGET UNIT FINANCING USES DETAIL
FISCAL YEAR:2002-03

Financing Uses Classification	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
SUMMARY OF APPROPRIATIONS					
FUND CENTER 3103101 BRADSHAW COMPLEX					
Services & Supplies	443,864	279,403	517,674	5,192,220	4,325,900
Improvements	101,639	331,638	870,000	2,668,411	986,731
Subtotal	545,503	611,041	1,387,674	7,860,631	5,312,631
FUND CENTER 3103102 ADMINISTRATION CENTER					
Services & Supplies	1,068,204	1,330,892	500,000	692,000	692,000
Improvements	381,760	393,315	700,000	500,000	500,000
Equipment		19,029			
Subtotal	1,449,964	1,743,236	1,200,000	1,192,000	1,192,000
FUND CENTER 3103103 COURTHOUSE					
Services & Supplies	563,837	375,521	500,000	500,000	500,000
Improvements	108,788	123,899	700,000	500,000	500,000
Subtotal	672,625	499,420	1,200,000	1,000,000	1,000,000
Interfund Reimbursement	0	-491,837	0	0	0
Net Total	672,625	7,584	1,200,000	1,000,000	1,000,000
FUND CENTER 3103104 NEW JUVENILE COURTHOUSE					
Services & Supplies	0	0	0	410,950	410,950
Improvements	0	0	0	10,920,210	10,920,210
Subtotal	0	0	0	11,331,160	11,331,160
FUND CENTER 3103105 CAROL MILLER JUSTICE CENTER					
Services & Supplies	75,066	1,438	50,000	29,000	29,000
Improvements	67,514	36,705	125,000	70,000	70,000
Subtotal	142,580	38,142	175,000	99,000	99,000
Interfund Reimbursement	0	-37,368	0	0	0
Net Total	142,580	774	175,000	99,000	99,000

COUNTY OF SACRAMENTO
 STATE OF CALIFORNIA
 County Budget Act (1985)

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 3100000

CLASSIFICATION
 FUNCTION: GENERAL
 ACTIVITY: Plant Acquisition
 FUND: CAPITAL CONSTRUCTION

SCHEDULE 9
 BUDGET UNIT FINANCING USES DETAIL
 FISCAL YEAR:2002-03

Financing Uses Classification	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
FUND CENTER 3103108					
PRELIMINARY PLANNING					
Services & Supplies	1,872,187	6,288,135	1,610,156	1,239,420	1,239,420
Other Charges	31,112	55,437	27,569	20,000	20,000
Improvements	85,772	582,363	0	200,000	200,000
Interfund Charges	13,153	2,929,463	0	0	0
Subtotal	2,002,224	9,855,397	1,637,725	1,459,420	1,459,420
Interfund Reimbursement	0	-521,801	0	0	0
Net Total	2,002,224	9,333,596	1,637,725	1,459,420	1,459,420
<hr/>					
FUND CENTER 3103109					
901 G ST. BLDG (OB#2)					
Services & Supplies	75,954	28,541	100,000	100,000	100,000
Improvements	415,236	44,484	200,000	100,000	100,000
Subtotal	491,190	73,025	300,000	200,000	200,000
<hr/>					
FUND CENTER 3103110					
MAINTENANCE YARD					
Services & Supplies	11,341	8,071	10,000	10,000	10,000
Improvements	1,952	30,340	20,000	20,000	20,000
Subtotal	13,293	38,410	30,000	30,000	30,000
<hr/>					
FUND CENTER 3103111					
MISC ALTERATIONS & Improvements					
Services & Supplies	1,080,871	1,981,611	1,267,000	497,345	497,345
Other Charges	60,051	3,246	0	0	0
Improvements	263,957	363,772	300,000	700,000	700,000
Interfund Charges	5,178	0	8,000	0	0
Subtotal	1,410,057	2,348,629	1,575,000	1,197,345	1,197,345

COUNTY OF SACRAMENTO
 STATE OF CALIFORNIA
 County Budget Act (1985)

UNIT: CAPITAL CONSTRUCTION
 3100000

CLASSIFICATION
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 FUND: CAPITAL CONSTRUCTION

SCHEDULE 9
 BUDGET UNIT FINANCING USES DETAIL
 FISCAL YEAR:2002-03

Financing Uses Classification	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
FUND CENTER 3103112					
BRADSHAW ADMINISTRATION					
BLDG. (OB #3)					
Services & Supplies	62,676	67,613	100,000	60,000	60,000
Improvements	252,578	53,025	200,000	100,000	100,000
Subtotal	315,254	120,638	300,000	160,000	160,000
FUND CENTER 3103113					
CLERK-RECORDER BUILDING					
Services & Supplies	14,037	128,911	10,000	20,000	20,000
Improvements	0	19,581	15,000	50,000	50,000
Subtotal	14,037	148,493	25,000	70,000	70,000
FUND CENTER 3103114					
799 G STREET BUILDING					
Services & Supplies	25,606	96,329	50,000	100,000	100,000
Improvements	3,136	102,710	50,000	100,000	100,000
Subtotal	28,742	199,039	100,000	200,000	200,000
FUND CENTER 3103124					
GENERAL SERVICES FACILITY					
Services & Supplies	11,302	72,407	55,000	60,000	60,000
Improvements	20,101	5,306	15,000	10,000	10,000
Subtotal	31,403	77,713	70,000	70,000	70,000
FUND CENTER 3103125					
B.T. COLLINS					
JUVENILE CENTER					
Services & Supplies	806,993	2,018,513	1,230,000	3,136,900	3,136,900
Land	0	0	0	0	0
Improvements	116,010	136,101	3,000,000	7,000,000	6,862,799
Interfund Charges	4,200	0	0	0	0
Subtotal	927,203	2,154,615	4,230,000	10,136,900	9,999,699
Interfund Reimbursement	0	-2,335,717	-4,000,000	-6,300,000	-6,300,000
Net Total	927,203	-181,102	230,000	3,836,900	3,699,699

COUNTY OF SACRAMENTO
 STATE OF CALIFORNIA
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 FUND: CAPITAL CONSTRUCTION

SCHEDULE 9
 BUDGET UNIT FINANCING USES DETAIL
 FISCAL YEAR:2002-03

Financing Uses Classification	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
FUND CENTER 3103127					
BOYS RANCH					
Services & Supplies	800,465	538,091	1,400,000	1,006,050	1,006,050
Improvements	1,630,971	188,340	900,000	600,000	600,000
Subtotal	2,431,436	726,432	2,300,000	1,606,050	1,606,050
FUND CENTER 3103128					
RCCC					
Services & Supplies	706,067	807,217	500,000	700,000	700,000
Other Charges	0	0	0	0	0
Improvements	4,050,576	862,582	1,200,000	1,200,000	1,200,000
Subtotal	4,756,643	1,669,798	1,700,000	1,900,000	1,900,000
FUND CENTER 3103130					
WORK RELEASE FACILITY					
Services & Supplies	98,408	12,818	20,000	20,000	20,000
Improvements	31,951	73,661	0	0	0
Subtotal	130,359	86,479	20,000	20,000	20,000
FUND CENTER 3103131					
SHERIFF'S ADMIN BLDG					
Services & Supplies	55,216	4,571	75,000	95,000	95,000
Improvements	119,201	7,951	140,000	120,000	120,000
Subtotal	174,417	12,522	215,000	215,000	215,000
FUND CENTER 3103132					
LORENZO E. PATINO HALL OF JUSTICE					
Services & Supplies	641,104	422,081	700,000	450,000	450,000
Land	0	0	0	0	0
Improvements	1,762,614	600,844	1,000,000	1,000,000	1,000,000
Interfund Charges	0	4,200	0	0	0
Subtotal	2,403,718	1,027,125	1,700,000	1,450,000	1,450,000

COUNTY OF SACRAMENTO
 STATE OF CALIFORNIA
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SCHEDULE 9
 BUDGET UNIT FINANCING USES DETAIL
 FISCAL YEAR:2002-03

Financing Uses Classification	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
FUND CENTER 3103133					
SHERIFF-NORTH AREA SUBSTATION					
Improvements	0	5,101	20,000	20,000	20,000
Subtotal	0	5,101	20,000	20,000	20,000
FUND CENTER 3103134					
SHERIFF-SOUTH AREA SUBSTATION					
Services & Supplies	1,609	9,956	20,000	20,000	20,000
Improvements	0	1,788	80,000	10,000	10,000
Subtotal	1,609	11,745	100,000	30,000	30,000
FUND CENTER 3103137					
CORONER/CRIME LABORATORY					
Services & Supplies	9,537	127,986	200,000	250,000	250,000
Improvements	0	0	200,000	50,000	50,000
Subtotal	9,537	127,986	400,000	300,000	300,000
FUND CENTER 3103160					
SACRAMENTO MENTAL HEALTH FACILITY					
Services & Supplies	62,500	147,930	70,000	115,000	115,000
Improvements	184,611	84,098	85,000	100,000	100,000
Subtotal	247,111	232,028	155,000	215,000	215,000
FUND CENTER 3103170					
LA SIERRA COMMUNITY CENTER					
Improvements	0	0	30,000	30,000	30,000
Subtotal	0	0	30,000	30,000	30,000
FUND CENTER 3103198					
TRANSFER/REIMB-007A					
Interfund Charges	1,959,064	5,198,385	6,144,025	1,144,025	3,829,226
Subtotal	1,959,064	5,198,385	6,144,025	1,144,025	3,829,226

COUNTY OF SACRAMENTO
STATE OF CALIFORNIA
County Budget Act (1985)

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SCHEDULE 9
BUDGET UNIT FINANCING USES DETAIL
FISCAL YEAR:2002-03

Financing Uses Classification	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
FUND CENTER 3103199					
WATER QUALITY					
Improvements	0	249	0	0	0
Subtotal	0	249	0	0	0
FUND CENTER 3106382					
LIBRARY MISC PROJECT					
Services & Supplies	202,788	181,339	200,000	1,150,000	1,150,000
Other Charges		450			
Improvements	1,317,445	3,080	200,000	485,000	485,000
Subtotal	1,520,233	184,868	400,000	1,635,000	1,635,000
Interfund Reimbursement	0	-914,809	0	0	0
Net Total	1,520,233	-729,940	400,000	1,635,000	1,635,000
APPROPRIATIONS FOR CONTINGENCIES	0	0	1,000,000	1,000,000	1,000,000
GRAND TOTAL COUNTY BUILDING CONSTRUCTION	21,678,202	22,888,986	22,414,424	38,271,531	38,271,531
TOTAL DEPARTMENTAL FINANCING	21,678,202	22,888,986	22,414,424	38,271,531	38,271,531

PROGRAM DESCRIPTION

- This budget provides for major construction projects, which are a part of the long-range Capital Improvement Program, as well as minor alterations, improvements, and major equipment replacement in countyowned facilities.
- As a result of the County's financial limitations and commitments to approved major projects now being planned and/or under construction, the recommendations for additional Capital Construction projects are limited to those which are cost-effective or required because of health, safety, security, or severe operational problems.
- Several large-scale projects are included in this budget due to the successful securitization of Tobacco Settlement funds, new Board of Corrections grants, and borrowed funding.

MISSION:

Provide proactive long-range facility management planning including meeting the space needs of County departments.

GOALS:

- Provide proactive long-range facility planning management.
- Meet space needs of County departments.
- Develop and implement a comprehensive facility preventive maintenance program.

SIGNIFICANT DEVELOPMENTS DURING 2001-02:

- Continued proactive approach to countywide preventive maintenance – Implemented first phase of CAFM (Computer Assisted Facility Management) System
- Initiated design of the Warren E. Thornton 60 bed and gym expansion
- Began remodeling the cafeteria at 700 H Street
- Continued design of the Permit Center at the new 34 acre site in the Bradshaw corridor
- Design initiated for remodel of the Carmichael Library
- Design initiated for the Animal Care/Parks collocation project
- Began programming for new Publics Works Agency (PWA) Administration Building at the 34 acre site in the Bradshaw corridor
- Continued design and development of the Primary Care Center
- Began security upgrades to 700 H, including new loading dock doors
- Replaced food preparation equipment at the Main Jail
- Renovated elevators in the Administration Center

SIGNIFICANT CHANGES FOR 2002-03:

- Implement the Space Planning module of CAFM
- Begin construction of the Warren E. Thornton 60 bed and gym expansion
- Begin construction of the Juvenile Hall 90 bed expansion
- Begin design for the remodel of the Rio Linda Library
- Begin design of the PWA Administration Building at the 34 acre site
- Begin construction of the Permit Center at the 34 acre site
- Renovate Florin School in partnership with Sacramento Housing & Redevelopment Agency (SHRA) and Regional Parks, Recreation and Open Space
- Complete reassessment of all County facilities for Americans with Disabilities Act (ADA) compliance
- Continue assessment of County facilities for deferred maintenance
- Complete annual pavement repairs at various County facilities

ESTIMATED FINANCING:

The estimated financing for the Fiscal Year 2002-03 Capital Construction Fund budget is:

<u>Source</u>	<u>Amount</u>
Available Fund Balance	(\$1,021,097)
City of Sacramento rent for Bank of America Building	\$315,996
County Facility Use Allowance Charges	\$8,851,550
Courthouse Temporary Construction Fund Revenues	\$1,500,000
Criminal Justice Facility Temporary Construction Fund Rev	\$1,800,000
Grant Revenues-State Board of Corrections	\$7,345,064
Interest Income	\$264,000
Library Construction/SHRA Grants	\$175,000
Miscellaneous Revenue (Revenue Leases)	\$194,248
Miscellaneous Revenue (Sale of Surplus Herman Miller)	\$20,000
Miscellaneous Revenues (New Certificates of Participation)	\$15,334,806
Misc. Revenues (Tobacco Litigation Settlement Funds)	\$3,491,964
TOTAL	\$38,271,531

Included in the following recommended appropriations for existing facility budgets is an amount which provides for unanticipated miscellaneous projects that are required to solve health, safety, or severe operational problems. Experience has shown that throughout the year these small projects must be done without the delay of processing through the normal budget cycle. By taking care of these emergency projects as the needs arise, unsafe and inefficient conditions are promptly corrected.

The recommended funding levels may change significantly if new revenue sources are identified. These new revenue sources may provide for the long needed construction of new facilities to serve Sacramento County. Additionally, the funding levels identified for small miscellaneous projects differ from the funding budgeted as contingencies. The funds set aside as contingencies historically have been used to fund large construction or design projects at the direction of the Board of Supervisors or to fund large unexpected cost escalations or contractor claims on a project.

The recommended funding identified for Preliminary Planning includes an appropriation for the implementation of the CAFM system. The first phase of CAFM has been implemented. This system currently interfaces with the County’s financial system, COMPASS. When implementation is complete CAFM will allow integrated management of all County Capital Assets.

Following is a partial list of significant projects included in the Adopted Capital Construction Fund budget:

- Construction of the Animal Care/Parks collocation project

- Design and programming costs for the Primary Care Facility
- Design and construction of the new Juvenile Court Facility
- Design and construction of major infrastructure renovation including a 90 bed expansion and control system at Juvenile Hall
- Design and installation of additional 60 beds and expansion of the gymnasium at Warren E. Thornton Youth Center
- Design of the Public Works Permit Center, the Public Works Agency Office building, and the surrounding infrastructure
- Continued implementation of the CAFM system

The projects included in the final budget are:

Fund Center 3103101-Bradshaw Complex -- \$5,312,631. This appropriation provides for construction of the Animal Care/Parks Collocation facility and additional minor modifications; continuing the Roof Maintenance Program; fencing and paving the Motor Pool area; design of the Permit Center, PWA Office Building and infrastructure; and miscellaneous alterations at the Bradshaw Complex.

Fund Center 3103102-Administration Center -- \$1,192,000. This appropriation provides for continued remodeling of various areas to gain more functional use of space in the Administration Building; replacing carpeting in various areas where it has become a tripping hazard; roof repair; continued boiler/chiller repair and renovation; remodel of the cafeteria in the lower level; and miscellaneous alterations in the Administration Center.

Fund Center 3103103-Courthouse -- \$1,000,000. This appropriation provides for replacing carpeting in various areas where it has become a tripping hazard; continued work to resolve jury overcrowding; reupholstering/repairing jury and public courtroom seating; renovating the inmate elevator; various improvements to correct health, security, and safety issues; and miscellaneous alterations in the Courthouse.

Fund Center 3103104-New Juvenile Courthouse -- \$11,331,160. This appropriation provides for design and construction of the new Juvenile Courthouse facility.

Fund Center 3103105-Carol Miller Justice Center -- \$99,000. This appropriation provides for various remodeling; and miscellaneous improvements for this facility.

Fund Center 3103108-Preliminary Planning -- \$1,459,420. This appropriation provides for estimating the costs of projects necessary in all County facilities to comply with the ADA; the Comprehensive Master Plan; the design for the parking lot maintenance program; consultant costs for the long-term adult correctional feasibility study; administrative costs for the Capital Construction Fund; continued implementation of CAFM; and miscellaneous planning efforts.

Fund Center 3103109-901 G Street Building (OB#2) -- \$200,000. This appropriation provides for remodeling several offices; renovating aging HVAC equipment and security equipment; and other miscellaneous alterations.

Fund Center 3103110-Maintenance Yard -- \$30,000. This appropriation provides miscellaneous alterations and improvements.

Fund Center 3103111-Miscellaneous Alterations and Improvements -- \$1,197,345. This appropriation provides for the following projects:

<u>Requesting Dept.</u>	<u>Project Description & Justification</u>	<u>Cost Estimate</u>
Public Works	Survey and remedial work associated with asbestos in County facilities.	\$150,000
Public Works	Provide for ongoing testing of underground tanks under County ownership in accordance with State law.	\$15,000
Public Works	Provide for the cost associated with warranty inspections on new construction and remodel projects.	\$20,000
Capital Construction & Facility Planning and Management	Continued review of County wide Security	\$200,000
Capital Construction & Facility Planning and Management	Modifications for greater utilization of County owned facilities.	\$400,000
Capital Construction & Facility Planning and Management	Miscellaneous minor building and emergency projects	\$412,345
Recommended Total for Budget Unit 3111		\$1,197,345

Fund Center 3103112-Bradshaw Administration Building (OB#3) -- \$160,000. This appropriation provides for continued work to replace the chiller with Chlorinated Fluorocarbon (CFC) free equipment; ADA modifications to restrooms/path of travel; and miscellaneous alterations and improvements to accommodate large staff relocations.

Fund Center 3103113-Clerk-Recorder Building -- \$70,000. This appropriation provides for miscellaneous improvements for the Spink Building.

Fund Center 3103114-799 G Street Building -- \$200,000. This appropriation provides for miscellaneous improvements.

Fund Center 3103124-General Services Facility -- \$70,000. This appropriation provides for miscellaneous alterations and safety improvements.

Fund Center 3103125-B. T. Collins Juvenile Center -- \$3,699,699. This appropriation provides for the construction of the 90 bed Juvenile Hall Project and the 60 bed expansion at the Warren E. Thornton Project and miscellaneous alterations to correct health and safety issues.

Fund Center 3103127-Boys Ranch -- \$1,606,050. This appropriation provides for constructing a dormitory and visitor center; renovating the water system; providing adequate sewage capacity; and miscellaneous alterations and improvements.

Fund Center 3103128-Rio Cosumnes Correctional Center (RCCC) -- \$1,900,000. This appropriation provides for completing the construction of a new security intercom system; and miscellaneous alterations and improvements.

Fund Center 3103130-Work Release Facility -- \$20,000. This appropriation provides for miscellaneous repairs to the Work Release Facility.

Fund Center 3103131-Sheriff Administration Building -- \$215,000. This appropriation provides for completion of design and construction of modifications to the heating and cooling system; and miscellaneous alterations to the Sheriff's Administration Building.

Fund Center 3103132-Lorenzo E. Patino Hall of Justice -- \$1,450,000. This appropriation provides for miscellaneous improvements to the facility.

Fund Center 3103133-Sheriff-North Area Substation -- \$20,000. This appropriation provides for miscellaneous improvements to the facility.

Fund Center 3103134-Sheriff-South Area Substation -- \$30,000. This appropriation provides for miscellaneous alterations and improvements to this facility.

Fund Center 3103137-Coroner/Crime Laboratory -- \$300,000. This appropriation provides for continued modifications to improve the functionality of the facility; redesigning and modifying the front public counter for ADA requirements and other miscellaneous improvements to the facility.

Fund Center 3103160-Sacramento Mental Health Facility -- \$215,000. This appropriation provides for new floor covering; and miscellaneous alterations and improvements for the Mental Health Facility.

Fund Center 3103170-La Sierra Community Center -- \$30,000. This facility has been gifted to the Carmichael Recreation and Park District. This appropriation is for small, miscellaneous alterations. This is part of multiyear agreement that is not to exceed \$150,000.

Fund Center 3103198-Transfers/Reimbursements-007A -- \$3,829,226. This appropriation provides for contributions to the debt service for the Main Jail with no reimbursement, and for debt service payments with reimbursement for the Carol Miller Justice Complex and other facilities; and the County's share of the tenant improvements for the Bank of America Building currently leased to the City of Sacramento.

Fund Center 3103199-Water Quality -- \$0. No funding is provided this fiscal year.

Fund Center 3106382-Library Misc. Project -- \$1,635,000. This appropriation provides for design and construction costs for the Carmichael and Rio Linda Libraries; improvements to Arden Arcade and Southgate Libraries; and other minor improvements to various branch libraries to correct health, safety, or severe operational issues.

Fund Center 3105982-Contingencies -- \$1,000,000. This appropriation provides funding for unanticipated construction needs.

Capital Improvement Plan - Fiscal Year 2002-03

Object	Description	Project Plan	Estimated 2002-03	CCF Funded**	Dept Funded	Grant Funded	Courthouse Temporary Construction Fund	Criminal Justice Facility Construction Fund	COP/Bonds Funded	Tobacco Litigation Funded	Total
001-Administration											
WBS CC-001085-01	Install Sec Cam Sys Old & New Admin Bldg	250,000	250,000	250,000							250,000
WBS CC-001089-01	Reconfig, Old Copy Cntr to Office for PD	100,000	0*	0							0
WBS CC-001090-01	Connect A/C 6 to Central Plant H/C Water	50,000	50,000	50,000							50,000
WBS CC-001092-01	Provide window cleaning equip-827 7th St	3,000	30,000	30,000							30,000
004-Courthouse											
WBS CC-004108-01	COURTHOUSE-WET STANDPIPE PIPING	209,000	100,000				100,000				100,000
WBS CC-004132-01	Courthouse-Modify Security Control Panel	2,200,000	700,000				700,000				700,000
WBS CC-004140-01	Renovate Courthouse inmate elevator	250,000	250,000				250,000				250,000
WBS CC-004142-01	Carpet secured corridor	20,000	20,000				20,000				20,000
WBS CC-004143-01	Annual re-carpeting of 6 courtrooms	70,000	50,000				50,000				50,000
WBS CC-004144-01	Install roll down gates to basement	25,000	25,000				25,000				25,000
WBS CC-004146-01	INSTALL CHANGING TABLES IN RESTROOMS	2,000	2,000				2,000				2,000
WBS CC-004147-01	Courthouse reprogramming	150,000	100,000				100,000				100,000
WBS CC-004148-01	REPLACE COURTHOUSE EMERGENCY GENERATOR	540,000	425,000	172,000			253,000				425,000
WBS CC-004153-01	Upgrd/Repl Scrt Locks & Cntrls,Hld Cels	200,000	200,000	200,000							200,000
WBS CC-004154-01	Construct WET Holding Cell	50,000	45,000	45,000							45,000
WBS CC-004155-01	Install Fixed Seating Jury Lounge	5,000	5,000	5,000							5,000
WBS CT-004004-01	Carpet Replacement of Six Courtrooms	75,000	75,000	0			75,000				75,000
WBS CT-004005-01	Re-upholstery 2 courtrooms public seatng	15,000	15,000	0			15,000				15,000
WBS CT-004159-01	Eval possible tile replcmnt @ cafe entry	5,000	5,000	0			5,000				5,000
042-Mental Health (including old #509 and 510)											
WBS CC-042008-01	change carpet @ 2150 Stockton Blvd.	131,148	12,000	12,000							12,000
WBS CC-042009-01	Install steel lockable door @ Nutri Sta.	8,000	8,000	8,000							8,000
WBS CC-042010-01	Install dbl dr at entrance of D unit	2,000	2,000	2,000							2,000
080-RCCC											
WBS CC-080046-01	RCCC-REPLACE HVAC AT MEN'S BARRACKS	468,018	400,000	0				400,000			400,000
WBS CC-080048-01	Repair floor cracking at CBF facility	75,000	70,000	0				70,000			70,000
WBS CC-080075-01	RCCC-Install Catwalk in Service Corridor	39,200	0*	0				0			0
WBS CC-080089-01	INSTALL EXHAUST INMATE PROPERTY ROOM	102,000	80,000	0				80,000			80,000
WBS CC-080100-01	Design/Construct 4 Med Isolation Cells	79,000	30,000	0				30,000			30,000
WBS CC-080103-01	Install Ventilation Sys Mitigate TB Risk	795,800	792,000	0				792,000			792,000
WBS CC-080108-01	Mens'Kitchen-Replace 4 Make Up Air Units	117,000	113,000	0				113,000			113,000
WBS CC-080121-01	Replace W/D & Plumbing RCCC Laundry Rm	368,200	0*	0				0			0
WBS CC-080122-01	Replace tile fl @ C.Boone & S.Baird	75,000	0*	0				0			0
WBS CC-080123-01	Install AC in N/S Elect. Rm @ 440BD Fac.	27,000	24,000	0				24,000			24,000
WBS CC-080126-01	Install Commercial DW in staff Dine Area	51,000	0*	0				0			0
095-Juvenile Hall											
WBS CC-095122-01	Provide Neg Air Pressure to Med Cells	25,000	25,000							25,000	25,000
WBS CC-095137-01	Juvenile Hall Phase 1 Expansion /440 Million	40,000,000	900,000			676,000				224,000	900,000

Capital Improvement Plan - Fiscal Year 2002-03

Object	Description	Project Plan	Estimated 2002-03	CCF Funded**	Dept Funded	Grant Funded	Courthouse Temporary Construction Fund	Criminal Justice Facility Construction Fund	COP/Bonds Funded	Tobacco Litigation Funded	Total
096-New Juvenile Court Building											
WBS CT-096002-01	Design/construct new juve. courts bldg.	23,000,000	13,975,000						13,975,000		13,975,000
105-Boys Ranch											
WBS CC-105080-01	Enclose fire sprinkler heads in dorm	70,000	50,000	0				50,000			50,000
WBS CC-105081-01	Construct Visitor Center	946,000	828,000	0					828,000		828,000
WBS CC-105082-01	Construct 2 holding cells	50,000	50,000	0				50,000			50,000
WBS CC-105085-01	Construct 25 Bed Housing Unit	925,000	670,000	0					670,000		670,000
WBS CC-105095-01	Instl H2Otight dispnsr-gas/monitng syst	300,000	300,000	109,000				191,000			300,000
WBS CC-105096-01	Reroof all facilties w/Cal-Shake systems	300,000	150,000	150,000							150,000
LIBRARIES											
WBS CC-134009-01	Carmichael -Rcmdnd/clrfy fac.re: exp./remodel \$5.2 Millio	5,500,000	1,500,000							1,500,000	1,500,000
WBS CC-175006-01	Eval./rpr. ext. siding & replace carpet	140,000	0*								0
160-District Attorney Facility											
WBS CC-160036-01	Rpr cracks - ext precast concrete panels	70,000	25,000	25,000							25,000
200-Sandra Larson Facility-RCCC											
WBS CC-200012-01	Install Fire Alarm Control Panel	246,000	200,000	200,000							200,000
201-Bradshaw Complex											
WBS CC-201003-01	Equipment Yard expansion	338,964	0*								0
WBS CC-201007-01	Parking Area North of Animal Control	235,582	182,000	82,000	100,000						182,000
WBS CC-008003-01	Pave dirt and gravel at motor pool	247,174	0*	0							0
WBS CC-008004-01	Soil Contamination Work Plan	15,000	0*	0							0
Miscellaneous											
WBS CC-203012-01	Downtown complex master plan	45,000	55,000	55,000							55,000
WBS CC-203016-01	ADA surveys	15,537	100,000	100,000							100,000
WBS CC-210003-01	Inst.AC to maintain temp (accreditation)	60,000	44,345	44,345							44,345
WBS CC-224003-01	Rplc 3 dust/fume vent syst @ trades bldg	90,000	87,000	87,000							87,000
208-SSD South Area											
WBS CC-208009-01	Replace carpet in admn.buildin	75,000	0*	0							0
221-Office Building #3 - Branch Center											
WBS CC-221042-01	Security Modifications, ADA Restroom Mod	317,223	0*	0							0
WBS CC-221044-01	Replace chiller with CFC free type	250,000	250,000	250,000							250,000
225-Agricultural Commission											
WBS CC-225006-01	Raise Walkway Grade for Flood Prevention	11,580	4,500	4,500							4,500
226-Water Quality											
WBS CC-226008-01	Replace one of the chiller units WQ Bldg	60,000	60,000	60,000							60,000

Capital Improvement Plan - Fiscal Year 2002-03

Object	Description	Project Plan	Estimated 2002-03	CCF Funded**	Dept Funded	Grant Funded	Courthouse Temporary Construction Fund	Criminal Justice Facility Construction Fund	COP/Bonds Funded	Tobacco Litigation Funded	Total
230-Coroner/Crime Lab											
WBS CC-230005-01	Remodel front counter for ADA compliance	256,000	123,000	123,000					0		123,000
WBS CC-230011-01	Expand PCR lab/move arson lab-new office	1,083,520	1,056,585			1,056,585					1,056,585
380-W.E. Thornton Youth Center WETYC											
WBS CC-380016-01	Construct 60 Bed Expansion @ Youth Cntr	12,000,000	4,117,500			2,300,000			1,817,500		4,117,500
418-GS Warehouse & Communications Center											
WBS CC-418008-01	Provide emerg. pwr AC for Com Ctr. Gntr	400,000	200,000	200,000							200,000
504-Administration Center											
WBS CC-504051-01	Chilled water piping modification	170,000	0*	0							0
WBS CC-504163-01	Renovation of New Admin Bldg Cafeteria	550,000	325,000	325,000							325,000
WBS CC-504172-01	Replace Carpet, Rooms 270, Offices,Halls	170,000	0*	0							0
WBS CC-504181-01	Dsgn/Prjct Mgmt on expnd CE onto 6th Fl	338,061	0*	0							0
WBS CC-504184-01	Improve Acoustics in Hearing Rm #2	20,000	0*	0							0
WBS CC-504191-01	Remodel/reconfig/recarpet 3rd fl Dept.Fl	10,000	0*	0							0
505-Lorenzo Patino Hall of Justice/Main Jail											
WBS CC-505057-01	Remodel Main Jail Lobby	160,000	0*	0							0
WBS CC-505078-01	Install suspend window cleaning scaffold	180,000	164,000	164,000							164,000
WBS CC-505084-01	Install 2 new dish washing machines	320,000	300,000	300,000							300,000
WBS CC-505087-01	dampen excessive fan noise basement	212,000	192,000	192,000							192,000
WBS CC-505090-01	Replace Kitchen Tile Floor	300,000	300,000	300,000							300,000
WBS CC-505106-01	Eval/Rplc dayrm furn @ cust housing flrs	5,000	0*	0							0
WBS CC-505109-01	Inst.upgde sys.for touchscreen sec. sys	85,000	5,000	5,000							5,000
700-Old Florin School											
WBS CC-700002-01	Scope & Est. to rehab Old Florin School	104,000	104,000	104,000							104,000
700-McClellan Bldg 4											
WBS CC-702002-01	Provide design docs:TI's to Bldg 4, MAFB	420,000	0*	0							0
971-CMJC-Carol Miller Justice Center											
WBS CC-971038-01	CMJC-Modify Breakrm patio & gates/weapon	14,000	14,000	14,000							14,000
WBS CC-971041-01	CMJC-Covering & Counter for Outside Drop	1,000	1,000	1,000							1,000
WBS CC-971046-01	Remodel public viewing room	10,000	7,000	7,000							7,000
WBS CC-971047-01	Provide flagpole at CMJC	5,000	4,000	4,000							4,000
WBS CC-971049-01	Inst. handrails @ entry/exit doors	15,000	15,000	15,000							15,000
WBS CC-971050-01	Convert Rms. 1007/1008 into office space	25,000	15,000	15,000							15,000
WBS CT-971003-01	Expand public and employee parking lot	150,000	150,000	0			150,000				150,000
WBS CT-971004-01	Repair leaks @ Carol Miller Justice Ctr.	500,000	500,000	0			500,000				500,000

Capital Improvement Plan - Fiscal Year 2002-03

Object	Description	Project Plan	Estimated 2002-03	CCF Funded**	Dept Funded	Grant Funded	Courthouse Temporary Construction Fund	Criminal Justice Facility Construction Fund	COP/Bonds Funded	Tobacco Litigation Funded	Total
999-Miscellaneous - Annual Maintenance - Planning - etc.											
WBS CC-999007-01	Annual UGT	82,211	10,000	10,000							10,000
WBS CC-999008-01	Pavement Maintenance Project	111,044	20,000	20,000							20,000
WBS CC-999009-01	Asbestos	210,000	100,000	100,000							100,000
WBS CC-005001-01	Criminal Justice Research Foundation	160,049	160,000	160,000							160,000
WBS CC-999016-01	Master Plan EIR charges	150,000	50,000	50,000							50,000
WBS CC-999027-01	CAFM Design and Implementation	1,000,000	1,500,000	1,500,000							1,500,000
WBS CC-999100-01	Downtown Partnership Improvement Dist.	60,000	60,000	60,000							60,000
WBS CC-999101-01	Flood Zone Assessment	0	5,000	5,000							5,000
WBS CC-999105-01	Capital Station Improvement District	0	15,000	15,000							15,000
WBS CC-999998-01	Research and development of ADA projects	5,000	50,000	0					50,000		50,000
WBS CC-999035-01	Job Order Contracting	50,000	50,000	50,000							50,000
WBS CC-515002-01	Repair Concrete Fence on I St	50,000	0*	0							0
999-NEW FACILITIES											
WBS CC-999031-01	Design/Manage Construction of Permit Ctr	0	25,000	0					25,000		25,000
WBS CC-999034-01	Design infrastructure for 34 acre site	6,000,000	900,000						900,000		900,000
WBS CC-999039-01	Branch Center Community Relations Plan	50,000	52,000	52,000							52,000
WBS CC-999042-01	Design & Bid PW Admin Bldg @ 34acre site	8,150,000	3,750,000						3,750,000		3,750,000
WBS CC-999022-01	Primary Care Clinic - \$30.8 Mill	30,800,000	500,000							500,000	500,000
WBS CC-999023-01	Prgm/Design/Const New Animal Care/Parks Fac	6,000,000	1,000,000							1,000,000	1,000,000
TOTAL:		150,272,311	39,173,930	5,731,845	100,000	4,032,585	2,245,000	1,800,000	22,015,500	3,249,000	39,173,930

* Project deferred due to BOS action

** Including allocated cost, interest, and misc revenues

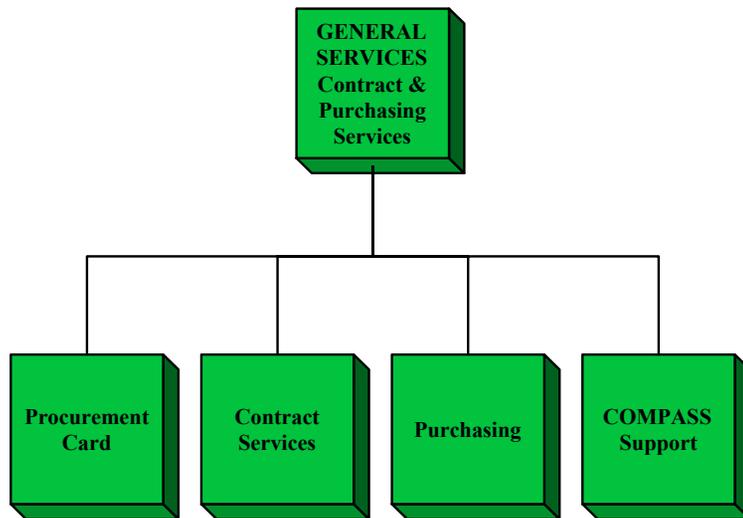
2002-03 PROGRAM INFORMATION

Program Number and Title	Program Description	Appropriations	Reimburse- ment	Revenues	Carryover	Net Allocation	Positions
3100000 Capital Construction							
PROGRAM TYPE: MANDATED							
001	Capital Construction Fund						
	Bond payments	3,692,025	0	3,692,025	0	0	0.0
002	Capital Construction Fund						
	Criminal Justice Trust Fund	1,800,000	0	1,800,000	0	0	0.0
003	Capital Construction Fund						
	Courthouse temporary construction trust fund	1,500,000	0	1,500,000	0	0	0.0
004	Capital Construction Fund						
	Americans with disabilities modifications	4,533,370	0	4,533,370	0	0	0.0
005	Capital Construction Fund						
	Adult institutions	3,370,000	0	3,370,000	0	0	0.0
006	Capital Construction Fund						
	Juvenile institutions	7,760,000	0	7,760,000	0	0	0.0
007	Capital Construction Fund						
	Asbestos management program	150,000	0	150,000	0	0	0.0
008	Capital Construction Fund						
	Underground fuel tank management program	15,000	0	15,000	0	0	0.0
009	Capital Construction Fund						
	Replacement of CFC & HCFC refrigerants	5,956,199	0	5,956,199	0	0	0.0
010	Capital Construction Fund						
	Health & safety related projects	4,185,000	0	4,185,000	0	0	0.0
013	Capital Construction Fund						
	Unforeseen Health & Safety - Emergency Maintenance	4,039,404	0	4,039,404	0	0	0.0
015	Capital Construction Fund						
	Administration	800,000	0	800,000	0	0	0.0
	MANDATED	Subtotal					
		37,800,998	0	37,800,998	0	0	0.0

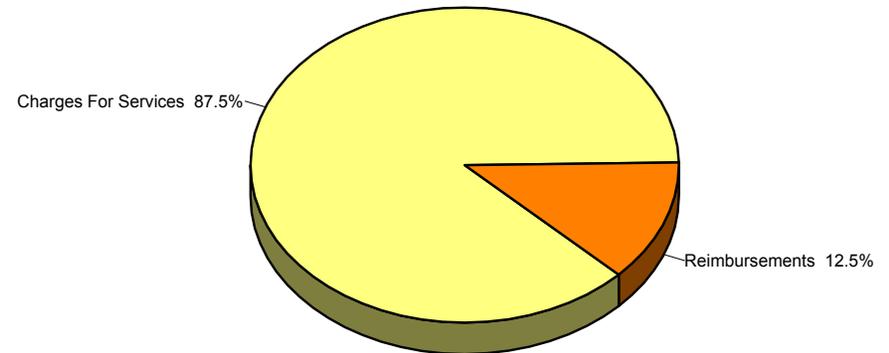
2002-03 PROGRAM INFORMATION

Program Number and Title	Program Description	Appropriations	Reimbursement	Revenues	Carryover	Net Allocation	Positions
3100000 Capital Construction							
PROGRAM TYPE: DISCRETIONARY-GENERAL							
011	<i>Capital Construction Fund</i>						
	Administration	179,906	0	179,906	0	0	0.0
012	<i>Capital Construction Fund</i>						
	Criminal Justice Cabinet Support	60,000	0	60,000	0	0	0.0
014	<i>Capital Construction Fund</i>						
	General maintenance	230,627	0	230,627	0	0	0.0
	DISCRETIONARY-GENERAL	Subtotal					
		470,533	0	470,533	0	0	0.0
BUDGET UNIT TOTAL:		38,271,531	0	38,271,531	0	0	0.0

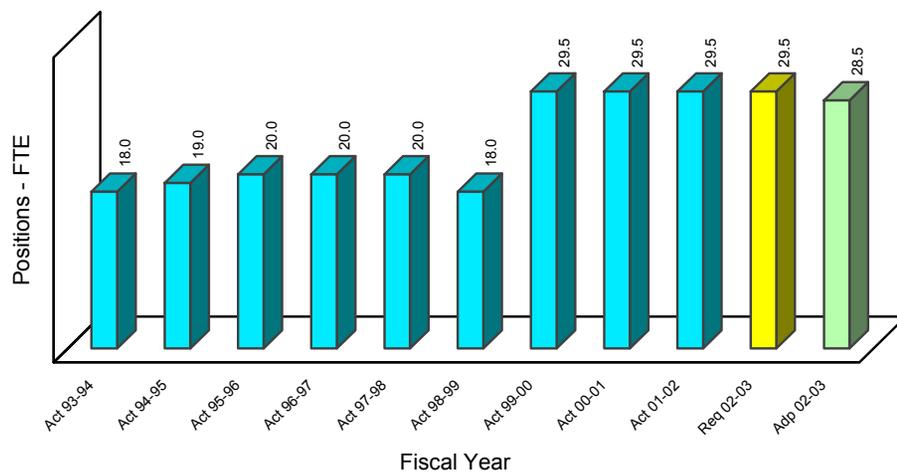
Departmental Structure



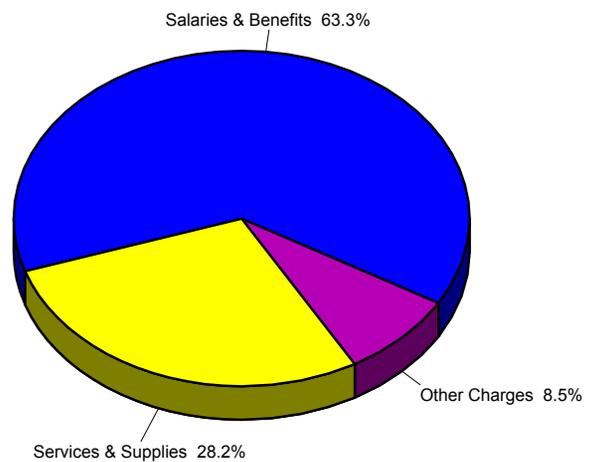
Financing Sources



Staffing Trend



Financing Uses



COUNTY OF SACRAMENTO
STATE OF CALIFORNIA
County Budget Act (1985)

FUND: PURCHASING-GS
035H

ACTIVITY: Purchasing
UNIT: 7007063

SCHEDULE 10
OPERATIONS OF INTERNAL SERVICE FUND
FISCAL YEAR: 2002-03

Operating Details	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
Charges for Service	2,355,142	2,463,758	2,899,462	3,072,796	2,927,614
Total Operating Rev	2,355,142	2,463,758	2,899,462	3,072,796	2,927,614
Salaries/Benefits	1,732,700	1,880,812	1,975,748	2,192,866	2,117,184
Service & Supplies	539,326	433,790	476,564	640,704	571,204
Other Charges	131,222	323,171	308,999	139,926	139,926
Depreciation/Amort	1,778	1,778	0	0	0
Intrafund Chgs/Reimb	47,370	172,203	138,151	-44,789	-44,789
Total Operating Exp	2,452,396	2,811,754	2,899,462	2,928,707	2,783,525
Other Revenues	226	6,701	0	0	0
Total Nonoperating Rev	226	6,701	0	0	0
Debt Retirement	0	143,664	0	144,089	144,089
Loss/Disposition-Asset	636	0	0	0	0
Equipment	8,890	0	0	0	0
Total Nonoperating Exp	9,526	143,664	0	144,089	144,089
Net Income (Loss)	-106,554	-484,959	0	0	0
Positions	29.5	29.5	29.5	29.5	28.5

PROGRAM DESCRIPTION:

The Contract and Purchasing Services Division of the Department of General Services:

- Provides centralized procurement services for County agencies, departments, and some special districts.

- Provides product research and evaluation, specification development, service and product usage requirements and histories, and issues purchase orders and contracts.
- Coordinates and monitors the County's Procurement Opportunity Program.

- Coordinates the County Procurement Card program.
- Prepares complex legal contracts and agreements for the operating staff to complete construction projects and conduct other related business.

MISSION:

Commitment to assist customers in a professional and supportive manner while delivering dependable contract and purchasing services.

GOALS:

- Promote the identity and purpose of the Contract and Purchasing Services Division.
- Establish e-Procurement solution to improve procurement processes.
- Improve level of contract management.
- Enhance the division's website to make it useful and informative for internal and external customers.
- Promote the adoption of a County environmental purchasing policy.

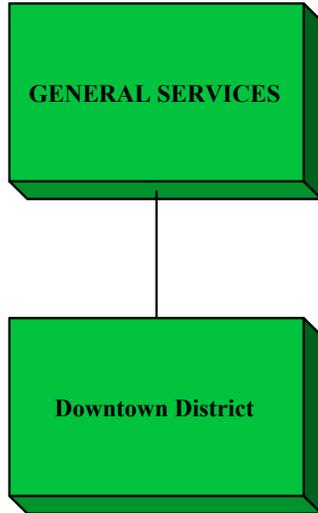
SIGNIFICANT DEVELOPMENTS DURING 2001-02:

- The Board of Supervisors approved the Procurement Opportunities Program to replace the Minority/Women Business Enterprise program.
- Completed the reclassification of the Buyer staff into a countywide Contract Services Officer classification series.
- The Division was designated the Business owners of PURA and PURB sections of the Material Management module of COMPASS.
- Completed the establishment of a policy by County Counsel requiring all Public Work Agency's professional service agreements to be reviewed by the Contract Services Section.

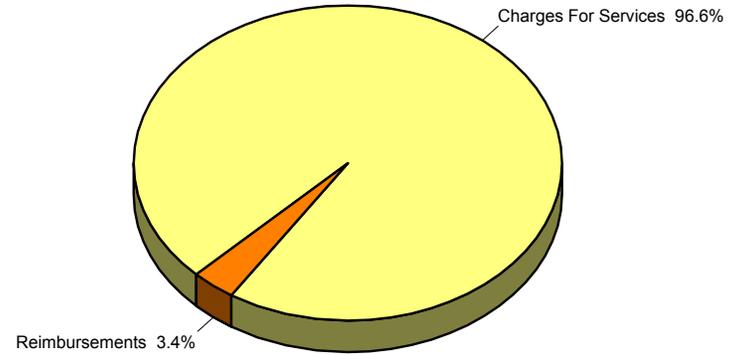
SIGNIFICANT CHANGES FOR 2002-03:

- Continue development of e-Procurement program.
- Upgrade Division's internet/intranet web sites to be compliant with Section 508 of the Rehabilitation Act.
- Create a centralized county repository for Vendor's Insurance Certificates in Purchasing.

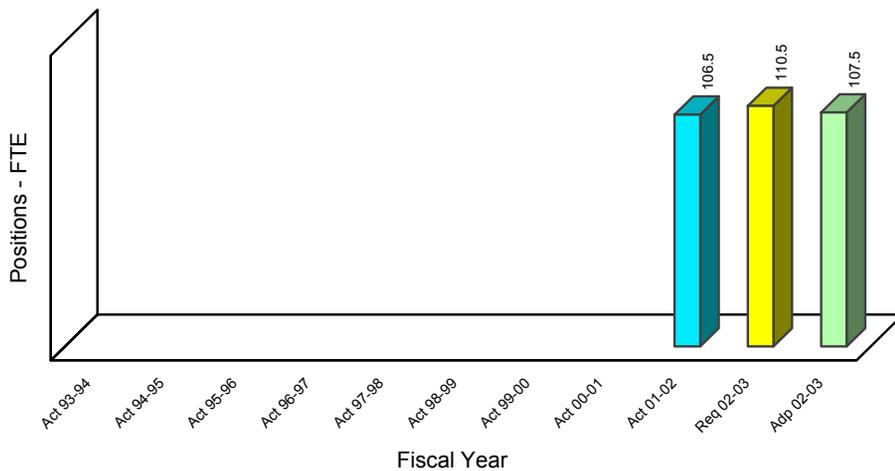
Departmental Structure



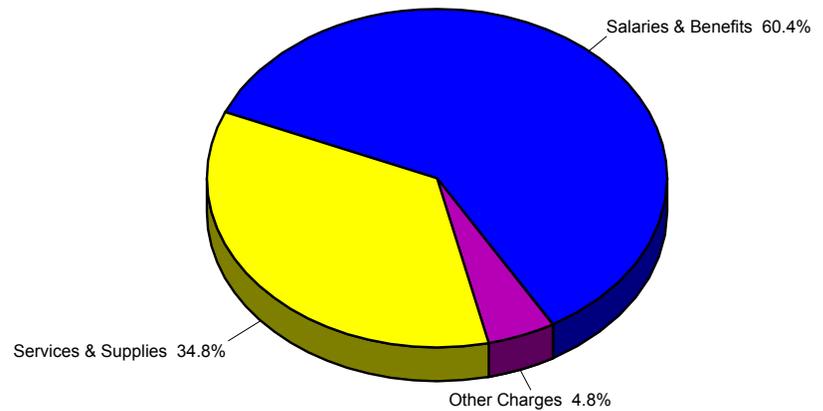
Financing Sources



Staffing Trend



Financing Uses



COUNTY OF SACRAMENTO
STATE OF CALIFORNIA
County Budget Act (1985)

FUND: BUILDING MAINT AND OPERATIONS-GS
035F

ACTIVITY: Downtown District
UNIT: 7007430

SCHEDULE 10
OPERATIONS OF INTERNAL SERVICE FUND
FISCAL YEAR: 2002-03

Operating Details	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
Use Of Money/Prop	0	984	0	0	0
Charges for Service	0	9,849,885	10,565,358	11,038,938	10,738,643
Total Operating Rev	0	9,850,869	10,565,358	11,038,938	10,738,643
Salaries/Benefits	0	6,553,372	6,888,448	6,922,782	6,714,432
Service & Supplies	0	3,165,434	2,545,439	2,851,168	2,775,096
Other Charges	0	509,930	498,426	535,073	535,073
Depreciation/Amort	0	0	375	375	375
Interfund Chgs/Reimb	0	205	0	0	0
Intrafund Chgs/Reimb	0	624,329	632,670	729,540	713,667
Total Operating Exp	0	10,853,270	10,565,358	11,038,938	10,738,643
Other Revenues	0	345	0	0	0
Total Nonoperating Rev	0	345	0	0	0
Net Income (Loss)	0	-1,002,056	0	0	0
Positions	0.0	106.5	113.5	110.5	107.5

PROGRAM DESCRIPTION:

The Downtown District of the Department of General Services:

- Maintains approximately 2,060,000 square feet of space and includes countyowned facilities between the Sacramento River, American River, Business 80 and Broadway, excluding the Airport District.
- Provides for the total maintenance, operation and custodial needs of the facilities including any minor remodeling and repair work.

MISSION:

To provide quality facility support services ensuring best value for our customers through empowered employees, innovative leadership and professionally delivered services.

GOALS:

- Support the missions of the customer and tenants in which facility issues do not interfere with, but rather support the day-to-day business of the customer and tenants.

- Maximize effectiveness of infrastructure; minimize total cost of ownership of countyowned facilities through an effective and comprehensive preventive maintenance program utilizing the CAFM (Computer Aided Facilities Management) System.

SIGNIFICANT DEVELOPMENTS DURING 2001-02:

- This budget unit is one of three facilities maintenance and operations service districts established from the reorganization of Building Trades and Stationary Engineer budget units along with the Custodial portion of the Custodial/Security Division.
- The Downtown District successfully competed to provide maintenance for the three new Department of Human Assistance facilities on “A” street.
- Implemented Job Order Contracting. This new process results in a more efficient and faster delivery of projects and facility maintenance.
- Position classification study was completed that established the District Manager classification.
- Completed implementation of the first phase of CAFM.

SIGNIFICANT CHANGES FOR 2002-03:

- Aid in providing cost reductions to the General Fund by the implementation of program reductions to include eliminating three positions.
- Loss of providing custodial services to the Superior Courts at the Main Courthouse and Carol Miller Justice Center. Placed custodians into other funding sources or Training and Development positions throughout the Department.
- Continue the CAFM program implementation.

COUNTY OF SACRAMENTO
STATE OF CALIFORNIA
County Budget Act (1985)

FUND: BUILDING MAINT AND OPERATIONS-GS
035F

ACTIVITY: Energy Management
UNIT: 7007046

SCHEDULE 10
OPERATIONS OF INTERNAL SERVICE FUND
FISCAL YEAR: 2002-03

Operating Details	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
Charges for Service	5,930,958	6,402,621	6,218,995	6,444,366	6,444,366
Total Operating Rev	5,930,958	6,402,621	6,218,995	6,444,366	6,444,366
Salaries/Benefits	5,597	116,065	99,832	113,556	113,556
Service & Supplies	5,811,941	6,594,877	6,334,416	6,598,089	6,598,089
Other Charges	19,663	21,015	20,510	6,063	6,063
Intrafund Chgs/Reimb	12,406	-247,489	-235,763	-273,342	-273,342
Total Operating Exp	5,849,607	6,484,468	6,218,995	6,444,366	6,444,366
Other Revenues	75,000	0	0	0	0
Total Nonoperating Rev	75,000	0	0	0	0
Net Income (Loss)	156,351	-81,847	0	0	0
Positions	1.0	1.0	1.0	1.0	1.0

PROGRAM DESCRIPTION:

The Energy Management Program of the Department of General Services:

- Coordinates energy related issues and provides technical assistance and expertise within County government.
- Actively seeks methods to reduce energy consumption for countyowned facilities, vehicles, and equipment.
- Monitors and analyzes energy usage and energy savings resulting from conservation measures using an energy accounting system.
- Coordinates energy efficiency and alternative fuel issues such as methanol, compressed natural gas and electric vehicle usage.

- Develops an energy strategy that will provide low cost reliable power for the operation of county facilities.
- Closely monitors and represents the county's interest as opportunities to reduce energy costs become available as the electric industry restructures.
- Coordinates the semi-annual Energy Management Program Status Report to the Board of Supervisors with the Public Works Agency, the Library Joint Powers Authority and the departments of General Services, Airports, and Parks and Recreation.

MISSION:

To significantly reduce energy usage whenever possible through the utilization of the latest cost-effective energy technology and by encouraging the involvement of all County of Sacramento employees.

GOALS:

- Achieve and promote a high level of energy efficiency in all county facilities, vehicles and equipment.
- Investigate and utilize alternative energy resources for county facilities.
- Secure funding to implement energy measures.
- Involve employees in energy conservation and gain their commitment and support.

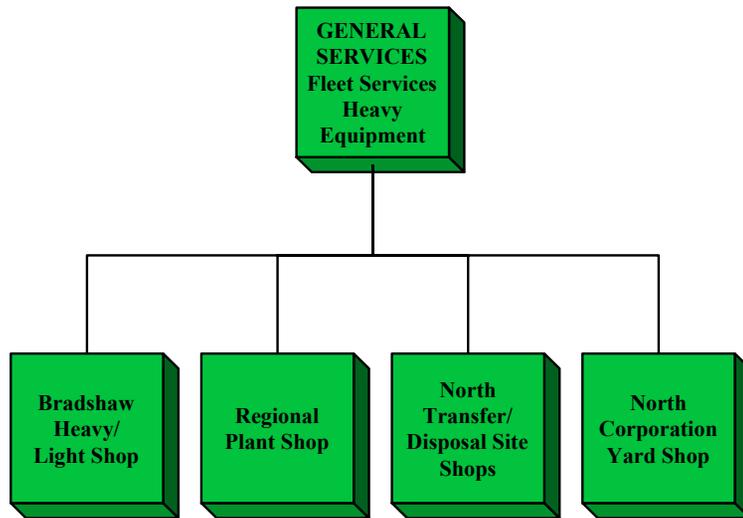
SIGNIFICANT DEVELOPMENTS DURING 2001-02:

- Completed the implementation of Energy Management software.
- Implemented a countywide energy conservation program as adopted by the Board of Supervisors.
- Terminated a Natural Gas contract with ENRON and established a contract with the State of California Department of General Services (DGS) for non-core gas purchases.
- Developed a Memorandum Of Understanding (MOU) with the Sacramento Municipal Utility District (SMUD) for electronic billing and electronic payment pilot program.

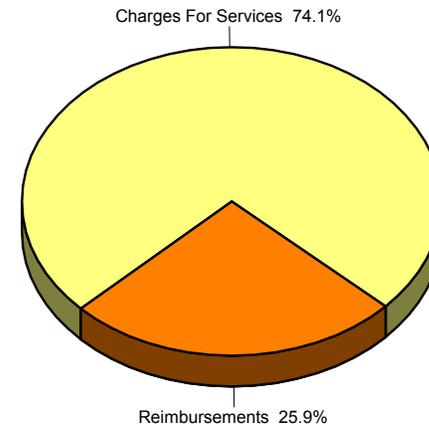
SIGNIFICANT CHANGES FOR 2002-03:

- Expand facilities providing real time data to the Energy Management software.
- Populate Energy Management software with current and historical energy data.
- Utilize the Energy Management software to receive SMUD billing, verify accuracy, analyze consumption data and enable payment.
- Develop 'Green Building' processes for new construction.
- Continue to implement energy retrofit projects.
- Continue to evaluate and recommend new energy conservation technologies.
- Produce and distribute first County Energy Newsletter.

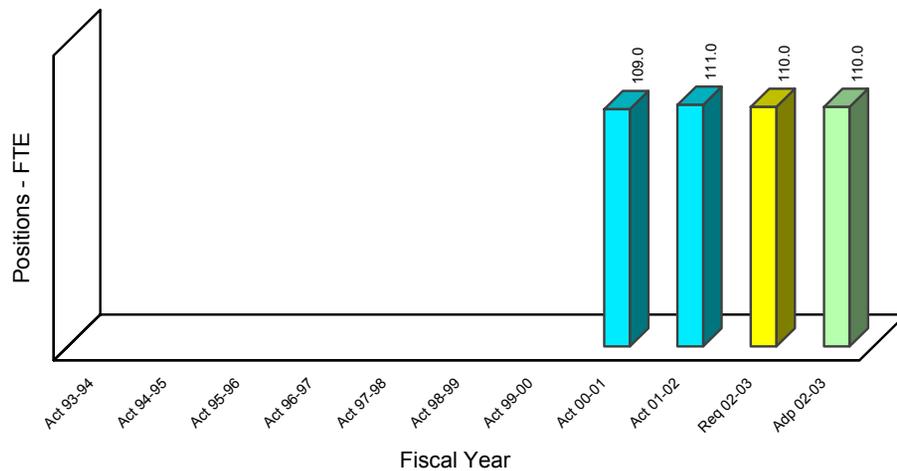
Departmental Structure



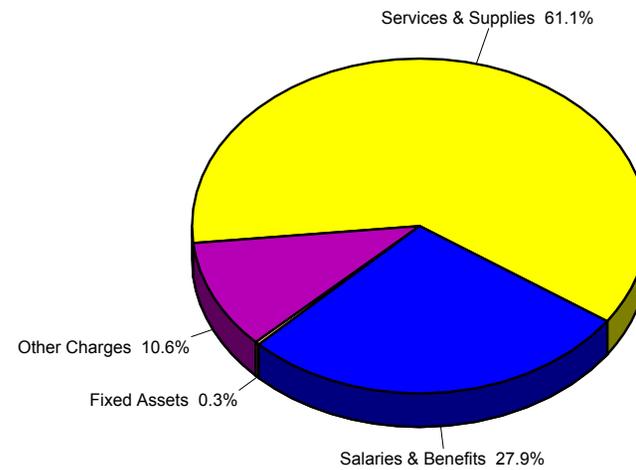
Financing Sources



Staffing Trend



Financing Uses



COUNTY OF SACRAMENTO
STATE OF CALIFORNIA
County Budget Act (1985)

FUND: FLEET SERVICES HEAVY EQUIP
035M

ACTIVITY: Fleet Svc-Heavy Equipment
UNIT: 7007600

SCHEDULE 10
OPERATIONS OF INTERNAL SERVICE FUND
FISCAL YEAR: 2002-03

Operating Details	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
Charges for Service	12,209,080	14,312,105	14,947,834	19,096,637	19,096,637
Total Operating Rev	12,209,080	14,312,105	14,947,834	19,096,637	19,096,637
Salaries/Benefits	5,945,545	6,357,158	6,681,790	7,197,266	7,197,266
Service & Supplies	9,233,695	9,367,270	9,929,152	9,697,106	9,697,106
Other Charges	824,509	555,176	609,185	709,183	709,183
Depreciation/Amort	1,891,193	1,887,539	1,534,650	1,918,436	1,918,436
Interfund Chgs/Reimb	-4,241,037	-1,273,597	-4,100,000	-1,122,269	-1,122,269
Intrafund Chgs/Reimb	-226,335	-485,765	165,057	502,915	502,915
Total Operating Exp	13,427,570	16,407,781	14,819,834	18,902,637	18,902,637
Interest Income	9,887	685	0	0	0
Other Revenues	1,055	2,050,810	0	0	0
Total Nonoperating Rev	10,942	2,051,495	0	0	0
Debt Retirement	0	0	110,000	110,000	110,000
Loss/Disposition-Asset	54,585	0	0	0	0
Equipment	24,807	179,237	18,000	84,000	84,000
Total Nonoperating Exp	79,392	179,237	128,000	194,000	194,000
Net Income (Loss)	-1,286,940	-223,418	0	0	0
Positions	109.0	111.0	109.0	110.0	110.0

PROGRAM DESCRIPTION:

The Heavy Equipment Section of the Fleet Services Division of the Department of General Services administers the heavy equipment maintenance program. Under this program, the Division:

- Operates and maintains a rental fleet of construction equipment.
- Maintains and repairs heavy equipment vehicles for other county departments.

- Operates five repair facilities: the Bradshaw Shop, the North Area Transfer Station Shop, the Disposal Site Shop, the North Corporation Yard Shop, and the Regional Wastewater Treatment Plant Shop.
- Maintains and operates a main parts supply room and warehouse at the Bradshaw location and smaller inventories at the other shops and garages for both light and heavy equipment.

- Operates the Bradshaw fueling station.
- Manages the division, which includes both heavy and light equipment.
- Administers a Capital Outlay Fund for the purchase and/or replacement of heavy equipment.

MISSION:

To provide customers, i.e. County employees and departments, with quality and timely Fleet services in the areas of preventive maintenance scheduling, service for heavy equipment, repair of heavy equipment, fabrication services according to customer requirements, special projects related to equipment needs, and operation of heavy equipment fleet.

GOALS:

- Continue to monitor and enhance Division performance levels through efficient utilization of human and material resources.
- Evaluate and increase the performance level on proper diagnosis and repair of vehicles and equipment.
- Complete implementation of all upgrades to the M4 Fleet Management System.
- Continue the integration of low emission vehicles into the county fleet.
- Enhance and improve program support services and infrastructure.
- Enhance the human resource and employee work environment atmosphere.

SIGNIFICANT DEVELOPMENTS DURING 2001-02:

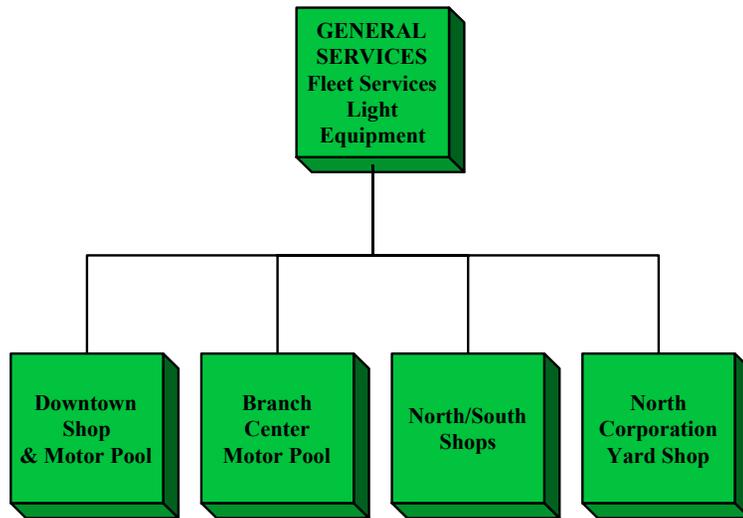
- The North Corporation Yard Shop was fully converted and is operationally ready.
- Completed full implementation of repair accountability procedures, with 99 percent accuracy.
- Implemented new purchasing policy for the purchase of reduced emission heavy equipment.
- The automated fuel management system was replaced at all fueling locations.
- Developed and implemented a new COMPASS based equipment billing system to allow streamlined billing for equipment usage.

SIGNIFICANT CHANGES FOR 2002-03:

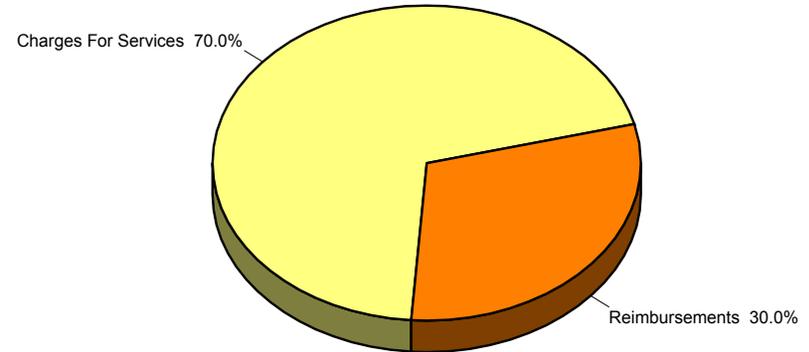
- Upgrade the Bradshaw Fuel Station to conform to upcoming new environmental regulations, replace outdated fuel dispensers and provide better capability for low emission fuels.

- Enhance the Fleet Services intranet site to provide on line billing system training for equipment users.
- Install a larger, more efficient server for the M4 Fleet Management system to improve reliability and maintain customer service at high levels.

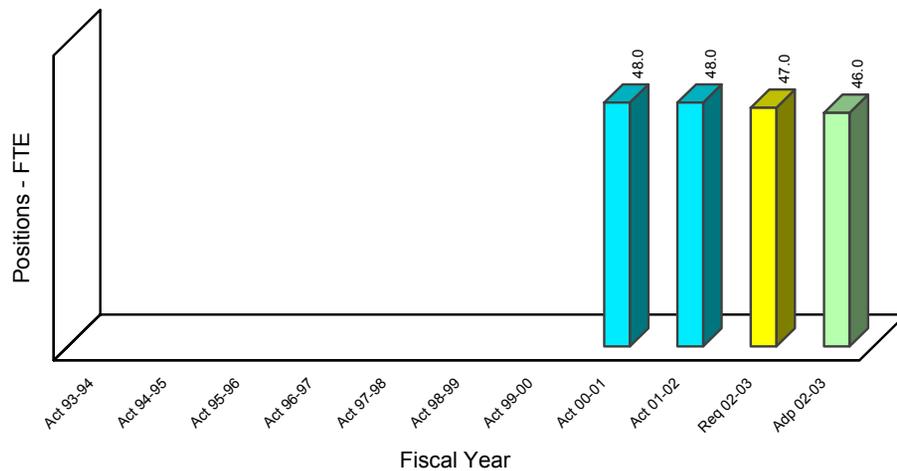
Departmental Structure



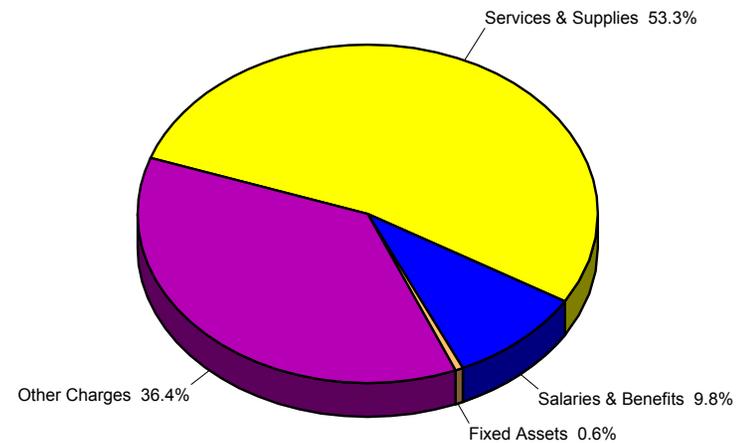
Financing Sources



Staffing Trend



Financing Uses



COUNTY OF SACRAMENTO
 STATE OF CALIFORNIA
 County Budget Act (1985)

FUND: FLEET SERVICES LIGHT EQUIP
 035L

ACTIVITY: Fleet Svc-Light Equipment
 UNIT: 7007500

SCHEDULE 10
 OPERATIONS OF INTERNAL SERVICE FUND
 FISCAL YEAR: 2002-03

Operating Details	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
Charges for Service	19,583,386	24,080,606	20,100,447	19,960,991	19,177,709
Total Operating Rev	19,583,386	24,080,606	20,100,447	19,960,991	19,177,709
Salaries/Benefits	2,069,213	2,151,573	2,674,527	2,737,006	2,678,206
Service & Supplies	6,373,030	6,265,237	6,844,516	6,792,731	6,695,863
Other Charges	223,708	246,313	288,666	250,452	250,452
Depreciation/Amort	8,958,620	9,488,182	8,750,000	8,495,000	7,927,024
Intrafund Chgs/Reimb	544,906	534,521	-272,266	-314,030	-314,030
Total Operating Exp	18,169,477	18,685,826	18,285,443	17,961,159	17,237,515
Gain/Sale/Property	-415,218	1,227,191	0	0	0
Other Revenues	138,609	118,938	0	0	0
Total Nonoperating Rev	-276,609	1,346,129	0	0	0
Interest Expense	1,799,903	1,253,234	1,741,004	1,815,832	1,756,194
Debt Retirement	0	0	30,000	30,000	30,000
Loss/Disposition-Asset Equipment	41,449 17,014	17,542 18,500	0 44,000	0 154,000	0 154,000
Total Nonoperating Exp	1,858,366	1,289,276	1,815,004	1,999,832	1,940,194
Net Income (Loss)	-721,066	5,451,633	0	0	0
Positions	48.0	48.0	48.0	47.0	46.0

PROGRAM DESCRIPTION:

The Light Equipment Section of the Fleet Services Division of the Department of General Services administers the light equipment program (automotive services). Under this program, the Division:

- Maintains all light automotive equipment required by County agencies and departments, except the Department of Airports.
- Develops specifications for and purchases all classes of automotive vehicles.
- Operates the Downtown, Bradshaw, North Corporation Yard, and Sheriff's North, South Stations and Rockingham automotive maintenance shop and service facilities.
- Operates the Downtown and Branch Center motor pools.
- Operates the Fuel Stations at the Downtown, North and South Garages.

MISSION:

To provide customers, i.e. County employees and departments, with quality and timely Fleet services in the areas of preventive maintenance scheduling, service for light equipment, repair of light equipment, fabrication services according to customer requirements, special projects related to equipment needs, and operation of rental fleet.

GOALS:

- Implement improved automated billing system for motor pool light vehicles.
- Evaluate and increase the performance level on proper diagnosis and repair of vehicles and equipment.
- Expand the integration of low emission vehicles into the County Fleet.
- Continue implementation of upgrades to the M4 Fleet Management System.
- Enhance and improve program support services and infrastructure.
- Enhance the human resource and employee work environment atmosphere.

SIGNIFICANT DEVELOPMENTS DURING 2001-02:

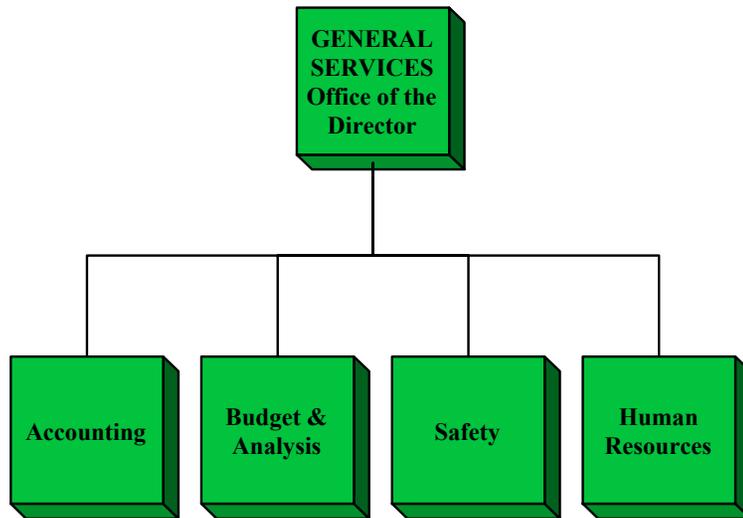
- The new Rockingham Garage became fully operational.
- The North Corporation Yard Garage was fully converted and is operationally ready.
- 1.0 Auto Mechanic Range B, 2.0 Auto Mechanic Range A, and 1.0 Motor Vehicle Operator positions were added to support increased program needs.
- The automated fuel management system was replaced at all fueling locations.
- Developed and implemented the new vehicle and equipment billing system.

- Initiated a consolidated patrol car buildup facility located at the North County Corporation Yard.

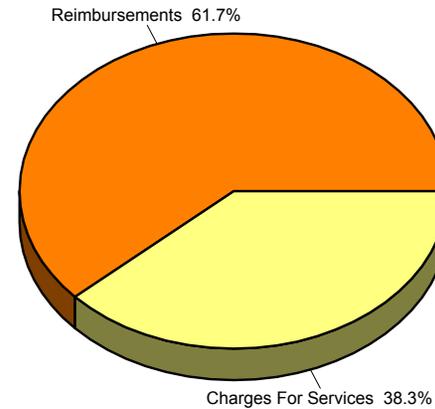
SIGNIFICANT CHANGES FOR 2002-03:

- Aid in providing cost reductions to the General Fund by the implementation of program reductions to include eliminating one position.
- Two new automated fueling stations will be added.
- The Marconi and Central Garages are planned to be in operation in support of the Sheriff's Department.
- The Division will continue to purchase additional light vehicles to provide the necessary vehicles required by various county departments. All vehicles are debt financed through the county's Fixed Asset Acquisition Fund.
- Enhancements to the Fleet Services website will provide on line information for improved customer service.
- Realignment of personnel assets to enhance the capabilities of the Light Vehicle repair shop located at the Bradshaw Maintenance Facility.
- Develop and initiate a quick lube type service at the Bradshaw location.

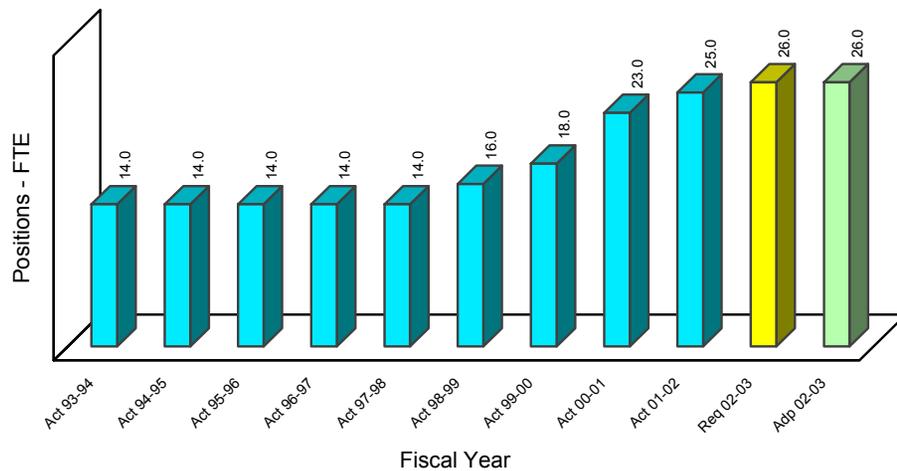
Departmental Structure



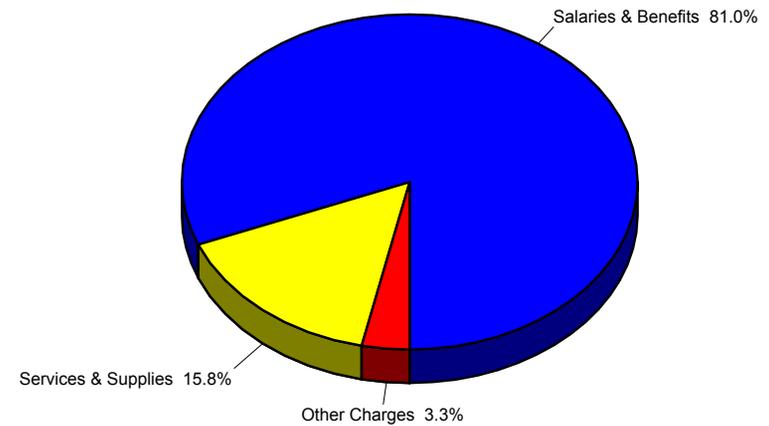
Financing Sources



Staffing Trend



Financing Uses



COUNTY OF SACRAMENTO
STATE OF CALIFORNIA
County Budget Act (1985)

FUND: ADMINISTRATIVE SERVICES-GS
035C

ACTIVITY: Office of the Director
UNIT: 7110000

SCHEDULE 10
OPERATIONS OF INTERNAL SERVICE FUND
FISCAL YEAR: 2002-03

Operating Details	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
Charges for Service	529,986	760,481	753,788	1,037,897	1,037,897
Total Operating Rev	529,986	760,481	753,788	1,037,897	1,037,897
Salaries/Benefits	1,527,562	1,807,046	1,854,585	2,193,954	2,193,954
Service & Supplies	532,357	509,289	291,159	286,625	286,625
Other Charges	-223,922	-444,343	0	0	0
Depreciation/Amort	5,883	28,145	148,000	30,000	30,000
Interfund Chgs/Reimb	0	0	-444,343	-225,087	-225,087
Intrafund Chgs/Reimb	-1,402,794	-1,214,370	-1,095,613	-1,306,080	-1,306,080
Total Operating Exp	439,086	685,767	753,788	979,412	979,412
Other Revenues	2,781	4,627	0	0	0
Total Nonoperating Rev	2,781	4,627	0	0	0
Debt Retirement	0	58,560	0	58,485	58,485
Improvements	0	10,370	0	0	0
Equipment	84,434	0	0	0	0
Total Nonoperating Exp	84,434	68,930	0	58,485	58,485
Net Income (Loss)	9,247	10,411	0	0	0
Positions	23.0	25.0	23.0	26.0	26.0

PROGRAM DESCRIPTION:

The Office of the Director of the Department of General Services:

- Includes the Director of General Services and those positions which assist in carrying out the responsibilities for planning, organizing, and directing the department.

- Provides general administrative support, management consultation and financial control services, payroll services, health and safety program coordination, department training, information technology and public information coordination.

MISSION:

To support the fiscal, personnel, safety, training, and information technology needs of the Department of General Services.

GOALS:

- Focus on customer service and foster continuous improvement opportunities by improving coordination and communication, encouraging teamwork to provide more effective and efficient services, and utilizing information technology to its fullest potential.
- Empower employees by encouraging and providing opportunities for appropriate employee initiative on the job as well as training for professional and personal growth.
- Provide quality administrative and financial services in a timely manner.

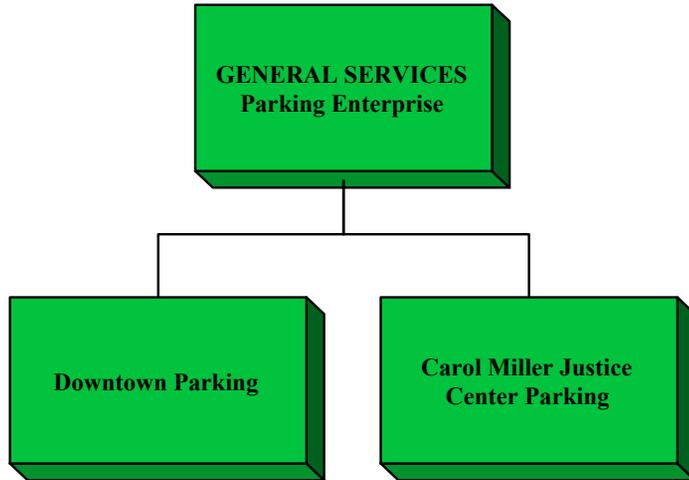
SIGNIFICANT DEVELOPMENTS DURING 2001-02:

- Moved two positions from Facilities Maintenance and Operations Districts to provide CAFM (Computer Assisted Facility Management) System Administration.
- Modified all Intranet and Internet pages to comply with Section 508 of the Rehabilitation Act.
- Developed and revised Safety training to meet regulatory requirements.

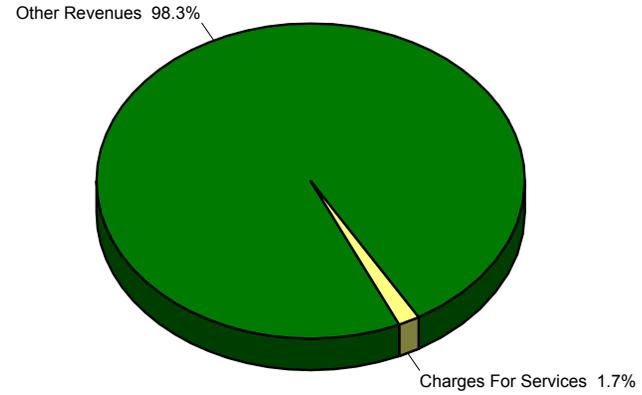
SIGNIFICANT CHANGES FOR 2002-03:

- Move Information Technology position to Building Design Division in the Department of County Engineering and Administration.
- Add Student Intern position to maintain Facility Planning and Management web pages.
- Document key responsibilities for each position within the Administrative Services Group.
- Develop customer service standards.
- Enhance Department Intranet pages to provide additional on-line information for Department and county employees.
- Continue CAFM program implementation.

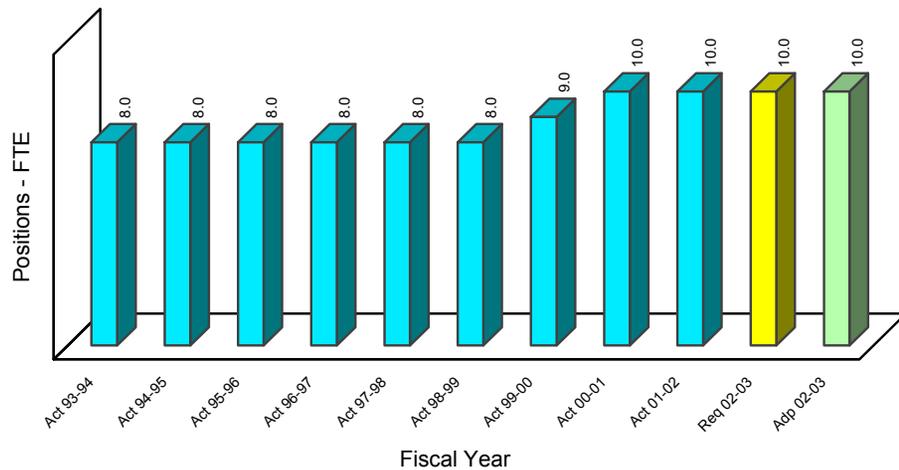
Departmental Structure



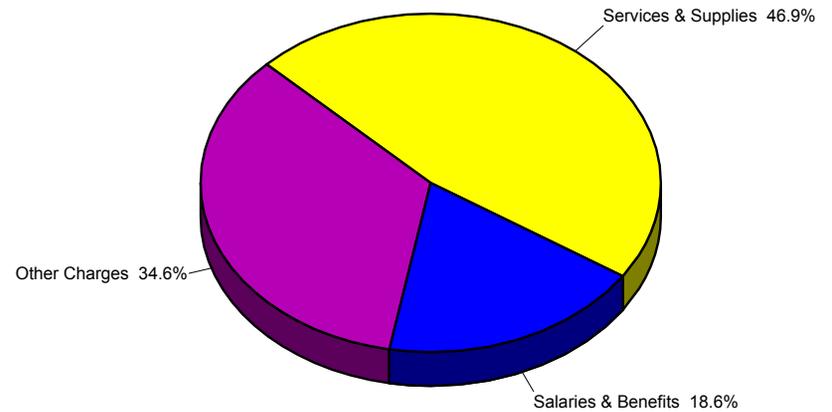
Financing Sources



Staffing Trend



Financing Uses



COUNTY OF SACRAMENTO
STATE OF CALIFORNIA
County Budget Act (1985)

FUND: PARKING ENTERPRISE
056A

ACTIVITY: Parking Operations
UNIT: 7990000

SCHEDULE 11
OPERATIONS OF PUBLIC SERVICE ENTERPRISE FUND
FISCAL YEAR: 2002-03

Operating Details	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
Use Of Money/Prop Charges for Service	2,566,612 0	2,772,906 52,456	2,725,980 47,718	2,791,310 47,718	2,791,310 47,718
Total Operating Rev	2,566,612	2,825,362	2,773,698	2,839,028	2,839,028
Salaries/Benefits	447,344	470,310	529,056	536,133	536,133
Services & Supplies	1,004,745	1,172,795	1,246,662	1,354,013	1,354,013
Other Charges	840,398	855,859	999,030	999,082	999,082
Intrafund Charges	146	0	0	0	0
Total Operating Exp	2,292,633	2,498,964	2,774,748	2,889,228	2,889,228
Other Revenues	1,531	683	1,050	50,200	50,200
Total Nonoperating Rev	1,531	683	1,050	50,200	50,200
Equipment	308,780	0	0	0	0
Total Nonoperating Exp	308,780	0	0	0	0
Net Income (Loss)	-33,270	327,081	0	0	0
Positions	10.0	10.0	10.0	10.0	10.0

PROGRAM DESCRIPTION:

The Parking Enterprise of the Department of General Services:

- Provides parking services to the public, County employees, and a variety of governmental agencies located in the Downtown and Branch Center complexes, and the Carol Miller Justice Center through the operation of various lots at these locations.
- Operates bicycle storage and shower/locker facilities in the Downtown Complex.

- Enforces parking regulations on countyowned property.
- Reviews and processes citations and administrative reviews for the Sheriff's Department (including the Airport Detail), Department of Airports, General Services, Regional Parks, Recreation and Open Space, and Highway Patrol through a contract with the City of Sacramento.

MISSION:

To provide basic parking services while maintaining reasonable fees for services.

GOALS:

- Monitor parking space supply in downtown complex and determine the need to build or acquire additional parking.
- Maintain contact with other departments and jurisdictions to seek opportunities for mutually beneficial collaboration on meeting the parking and air quality goals of the region.
- Meet customer needs in providing basic parking services.
- Employ cost-effective concepts in maintaining reasonable rates.
- Enhance the professional skills of the Division's management and administrative staff by encouraging participation in training and certification opportunities offered by professional trade organizations.

SIGNIFICANT DEVELOPMENTS DURING 2001-02:

Organizational Development

- During the first six months of the fiscal year the incumbent Division Chief also served as the Countyowned Facility Planning Manager under the Facility and Property Services Group of General Services. The Administrative Services Officer I (ASO I) assigned to the Parking Division managed most operational parking issues during this interim period.

Operational Developments:

- The closure of a surface parking lot at the corner of 7th and F Streets by the City of Sacramento displaced approximately 90 county employee parking customers. The Parking Enterprise subsidized parking for approximately 50 employees to minimize the impact of moving the employees to higher cost parking spaces at a cost of \$22 per month per employee.
- For the first time since 1989 the demand for parking spaces by county employees exceeded the supply, thereby creating a waiting list to get into county parking facilities.
- In addition to the repairs of the damage caused by the December 19, 2000, vehicle accident, the Division installed a steel girder inner barrier on the second level of the Public Lot to enhance safety in that structure.

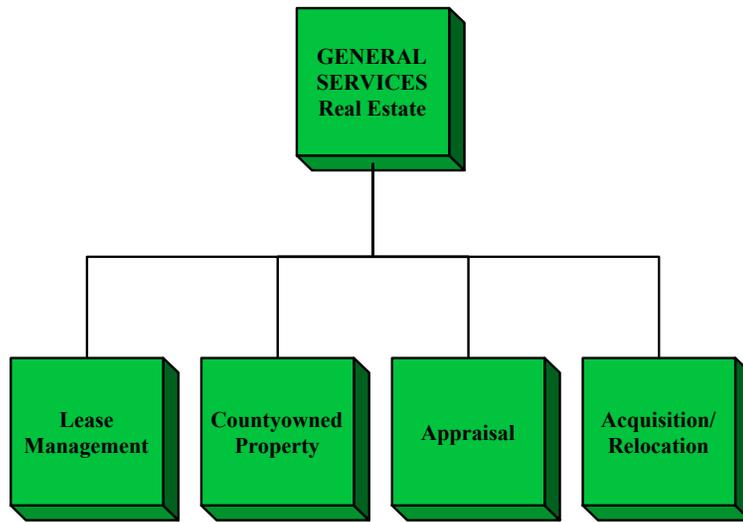
SIGNIFICANT CHANGES FOR 2002-03:

- The move of the Assessor's staff from the downtown complex will alleviate some of the demand for downtown parking.
- Potential revenue reductions may curtail some cosmetic repair projects in the downtown parking structures.
- Changes in the County General Fund's reimbursement for juror parking may significantly impact parking revenues.
- The continuing increase in costs associated with salary increases for servicing county organizations (i.e. Building Design, Stationary Engineers and Trades staff) will require additional vigilance in monitoring expenses and revenues. Any significant increase in expenses or reduction in revenues may necessitate an increase in parking fees charged to public, employee and government vehicle parking customers.
- The Division Chief may be tasked to study the reorganization of the county's warehousing functions. If so, the Division's ASO I will again manage most daily operational parking issues during the interim period.

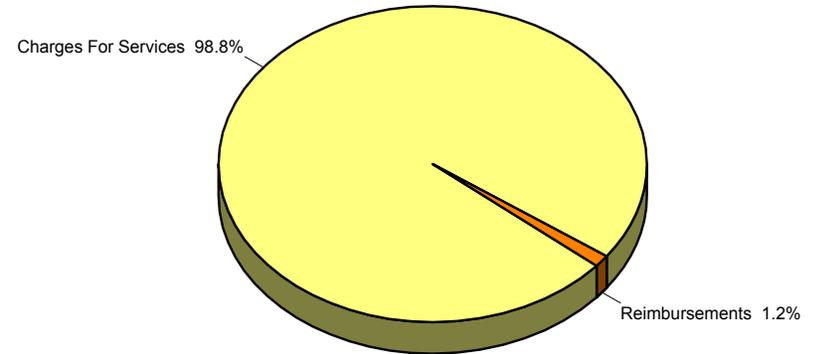
2002-03 PROGRAM INFORMATION

Program Number and Title	Program Description	Appropriations	Reimburse- ment	Revenues	Carryover	Net Allocation	Positions
7990000 Gen Svcs-Parking Enterprise							
PROGRAM TYPE:		SELF-SUPPORTING					
001	<i>Parking Enterprise</i>						
	Provides parking services to public/county employees	2,889,228	0	2,889,228	0	0	10.0
	SELF-SUPPORTING	<u>Subtotal</u>					
		2,889,228	0	2,889,228	0	0	10.0
BUDGET UNIT TOTAL:		2,889,228	0	2,889,228	0	0	10.0

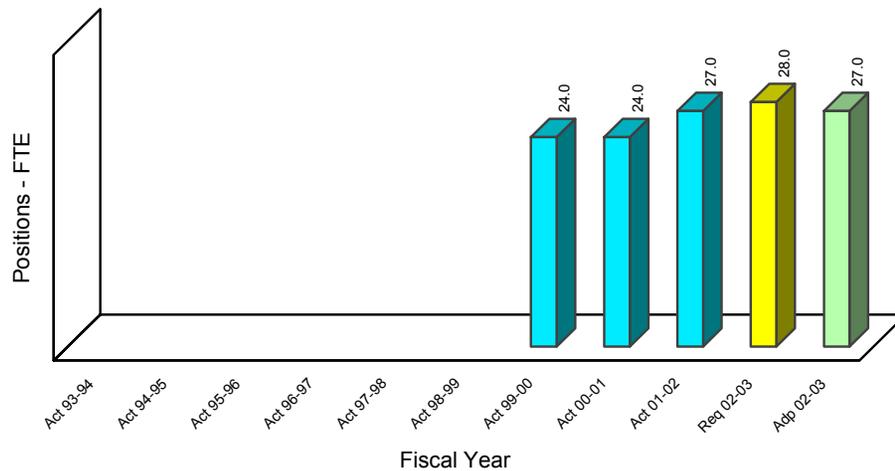
Departmental Structure



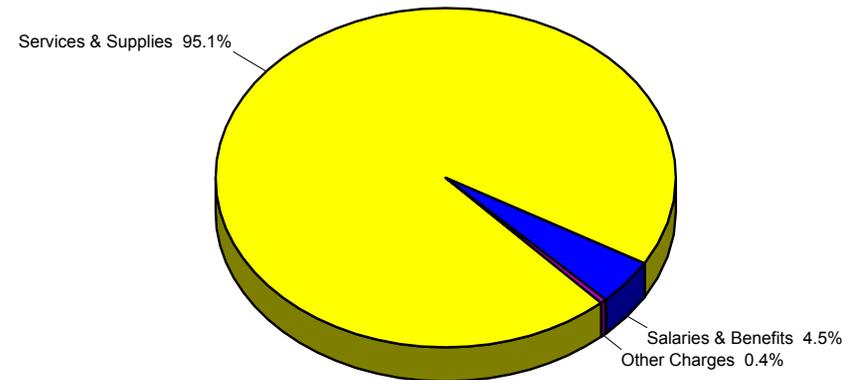
Financing Sources



Staffing Trend



Financing Uses



COUNTY OF SACRAMENTO
STATE OF CALIFORNIA
County Budget Act (1985)

FUND: REAL ESTATE-GS
035K

ACTIVITY: Real Estate
UNIT: 7007030

SCHEDULE 10
OPERATIONS OF INTERNAL SERVICE FUND
FISCAL YEAR: 2002-03

Operating Details	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
Charges for Service	32,591,142	39,616,537	42,228,631	48,017,957	44,469,274
Total Operating Rev	32,591,142	39,616,537	42,228,631	48,017,957	44,469,274
Salaries/Benefits	1,536,083	1,569,739	1,834,823	2,115,656	2,005,650
Service & Supplies	30,822,833	37,901,174	40,326,734	46,061,629	42,622,952
Other Charges	191,687	147,688	162,841	118,550	118,550
Intrafund Chgs/Reimb	-66,781	-226,588	-178,298	-360,409	-360,409
Total Operating Exp	32,483,822	39,392,013	42,146,100	47,935,426	44,386,743
Debt Retirement	0	82,632	82,531	82,531	82,531
Total Nonoperating Exp	0	82,632	82,531	82,531	82,531
Net Income (Loss)	107,320	141,892	0	0	0
Positions	24.0	27.0	24.0	28.0	27.0

PROGRAM DESCRIPTION:

The Real Estate Division of the Department of General Services:

- Leases facilities for County Departments and Agencies with the approval of and coordination with the Facility Planning & Management Group Manager.
- Negotiates the purchase of real estate required for projects of the Public Works Agency, Regional Parks and Open Space Department, Sacramento Area Flood Control Agency, and other agencies.
- Provides relocation assistance to persons displaced by the County's Acquisition Program.

- Prepares appraisals required for real estate acquisitions, and other transactions.
- Handles or supports real estate transactions at Mather Field and McClellan Field.
- Manages countyowned vacant property, including revenue leases, and sells surplus real estate.
- Handles telecommunication revenue leases for all county departments and some special districts.

MISSION:

To provide professional, timely and cost effective real estate services to all departments of the County of Sacramento, other governmental entities, property owners, and the public.

GOALS:

- Support the missions of the customers by meeting their expectations.
- Be the provider of real estate services consisting of acquisitions, space leasing, revenue leases, appraisals, relocation assistance and surplus land sales.
- Improve and enhance the preparation of appraisals, the support of complex real estate transactions, the negotiating and management of revenue leases and the selling of surplus real estate.

SIGNIFICANT DEVELOPMENTS DURING 2001-02:

- Under expenditure in Salaries and Benefits was due to position vacancies as a result of the hiring freeze.
- The Leasing Program negotiated numerous leases this past year, which led to cost increases in custodial services, water, and tenant improvements resulting in overexpenditure in the related accounts.
- 1.0 Supervisor position was added to support the growing Water Quality Department acquisition and property management function, operating under a Service Level Agreement.
- 2.0 Associate/Real Estate Agent positions were added to support increased program needs for Enterprise Fund departments.

SIGNIFICANT CHANGES FOR 2002-03:

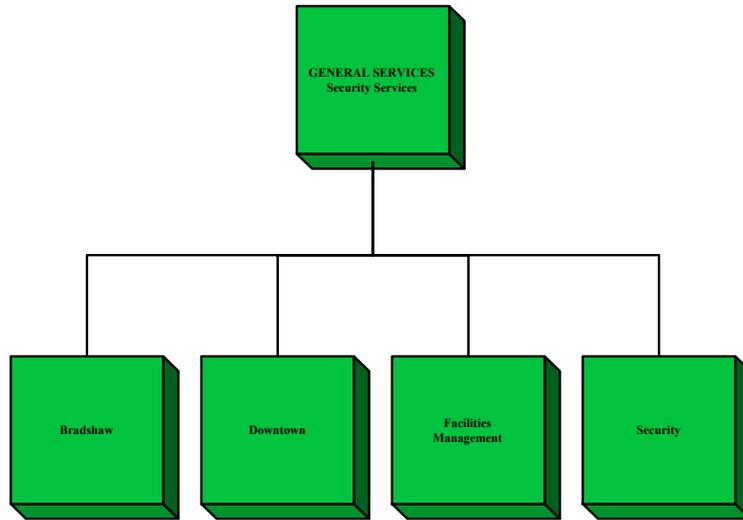
- Services and Supplies increased due to increases in the Leasing Program facility costs related to new Board approved leased space, automatic lease escalation for existing leases, tenant improvement requests, and custodial services.
- The Division will consolidate three functions into one Section titled Appraisals and Asset Management. The new Section will prepare appraisals, support complex transactions including Mather Field, negotiate and manage revenue leases including telecom sites and sell surplus real estate.
- Anticipated Service Requests by Client-Departments:
 - **Leasing Program service requests:**
 - 35 new pending leases in process for County department tenants;
 - 30 lease amendments on existing leases;
 - 300 tenant improvement requests;

- 2.5 million leased square feet to provide property management services, including janitorial service contracting and daily maintenance response.

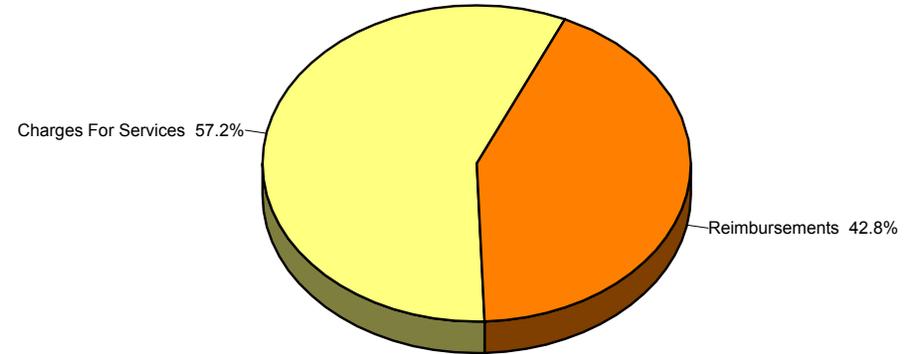
- **Other service requests:**

- 230 real estate easement and fee appraisals;
- Over 200 negotiated acquisitions of easement and fee real property for public infrastructure improvements;
- \$500,000 in revenue to be returned to client-departments from surplus land sales;
- \$350,000 in revenue generated for client-departments from the Revenue Lease Program (telecommunication, agriculture, and miscellaneous leases).

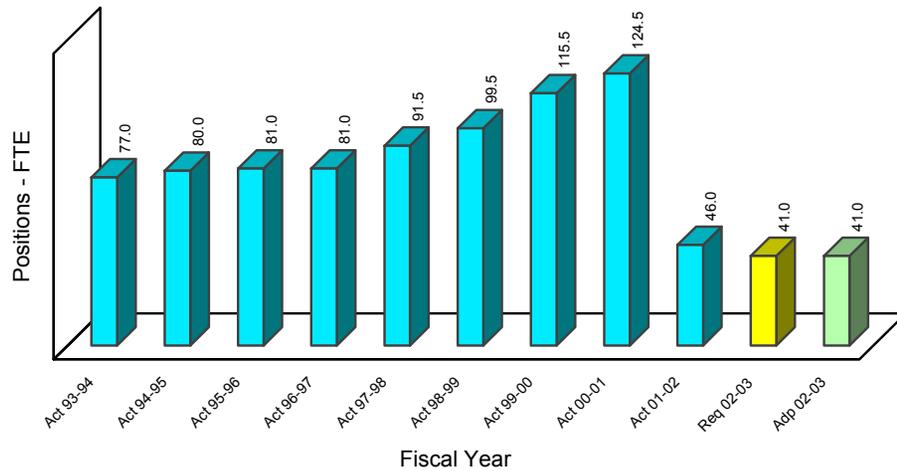
Departmental Structure



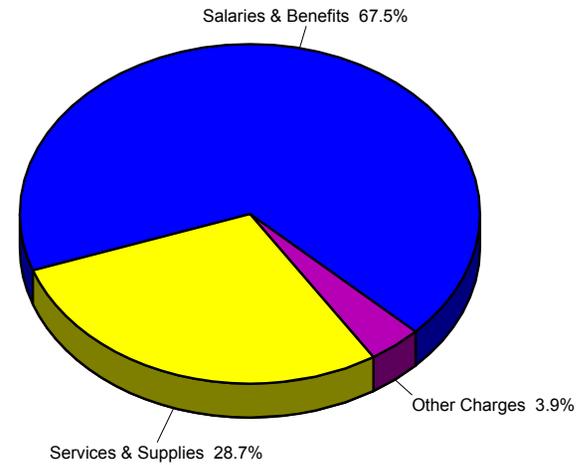
Financing Sources



Staffing Trend



Financing Uses



COUNTY OF SACRAMENTO
STATE OF CALIFORNIA
County Budget Act (1985)

FUND: BUILDING MAINT AND OPERATIONS-GS
035F

ACTIVITY: Security Services
UNIT: 7450000

SCHEDULE 10
OPERATIONS OF INTERNAL SERVICE FUND
FISCAL YEAR: 2002-03

Operating Details	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
Use Of Money/Prop	1,080	0	0	0	0
Charges for Service	5,293,241	1,453,651	1,071,851	2,100,516	1,796,699
Total Operating Rev	5,294,321	1,453,651	1,071,851	2,100,516	1,796,699
Salaries/Benefits	4,395,250	1,631,153	1,525,936	2,120,553	2,120,553
Service & Supplies	1,314,932	286,876	337,365	943,140	598,965
Other Charges	460,311	132,423	129,482	121,003	121,003
Depreciation/Amort	4,909	0	0	0	0
Intrafund Chgs/Reimb	-342,013	-656,256	-920,932	-1,084,180	-1,043,822
Total Operating Exp	5,833,389	1,394,196	1,071,851	2,100,516	1,796,699
Other Revenues	133	187	0	0	0
Total Nonoperating Rev	133	187	0	0	0
Net Income (Loss)	-538,935	59,642	0	0	0
Positions	124.5	46.0	35.0	41.0	41.0

PROGRAM DESCRIPTION:

- The Security Services Division will provide a non-interventive (observe and report) security program to certain countyowned facilities.
- The Administrative Facilities Management fund center (7007041) is also included in this budget unit. This unit provides accounting and clerical support to the three facilities management geographic districts.

MISSION:

To promote a safe and secure environment for valued customers and employees while incorporating the most cost-effective methods available.

GOALS:

- Focus on customer service and foster continuous improvement opportunities.
- Increase Security Services throughout countyowned and leased facilities for current and new customers.

- Continue to improve security services by streamlining operations through knowledge and history.
- Protect county assets through the installation of the Ccure system proximity card access and closed circuit video monitoring.
- Provide specialized and ongoing training for security staff.
- Meet the administrative support needs of Facility Maintenance and Operations Districts.

SIGNIFICANT DEVELOPMENTS DURING 2001-02:

- Completed the transfer of custodial positions from the Division to the new Bradshaw and Downtown Facility Maintenance and Operations Districts.
- The Security Services Division completed significant program changes in the area of training and services provided at the same time that current services were increasing due to increased emphasis on security of persons and facilities as a result of the September 11th terrorist attack.
- 5.0 Building Security Attendants were added to support 700 H Street Main Administration building, Armstrong Avenue facility, and County North Corp Yard.
- 1.0 Facilities Manager position was added to manage Security Services.

SIGNIFICANT CHANGES FOR 2002-03:

- Aid in providing cost reductions to the General Fund by providing security services at the 700 H Street Main Administration building lobby at a lower cost than services previously provided by Sheriff's Department.
- 1.0 Supervising Custodian II position will be added to supervise Building Security Attendants.
- Continue the CAFM (Computer Assisted Facility Management) program implementation.

COUNTY OF SACRAMENTO
 STATE OF CALIFORNIA
 County Budget Act (1985)

FUND: BUILDING MAINT AND OPERATIONS-GS
 035F

ACTIVITY: Stationary Engineer
 UNIT: 7430000

SCHEDULE 10
 OPERATIONS OF INTERNAL SERVICE FUND
 FISCAL YEAR: 2002-03

Operating Details	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
Charges for Service	9,687,660	0	0	0	0
Total Operating Rev	9,687,660	0	0	0	0
Salaries/Benefits	5,989,194	0	0	0	0
Service & Supplies	3,312,447	0	0	0	0
Other Charges	597,488	0	0	0	0
Intrafund Chgs/Reimb	563,485	0	0	0	0
Total Operating Exp	10,462,614	0	0	0	0
Other Revenues	72,460	0	0	0	0
Total Nonoperating Rev	72,460	0	0	0	0
Net Income (Loss)	-702,494	0	0	0	0
Positions	98.0	0.0	0.0	0.0	0.0

PROGRAM DESCRIPTION:

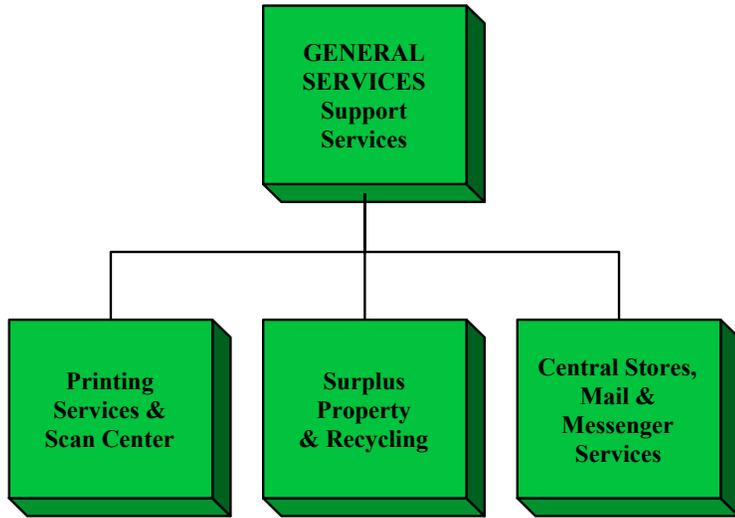
- This budget unit was merged in Fiscal Year 2001-02 with the Bradshaw, Downtown and Airport Facility Maintenance and Operations Districts.

SIGNIFICANT DEVELOPMENTS DURING 2001-02:

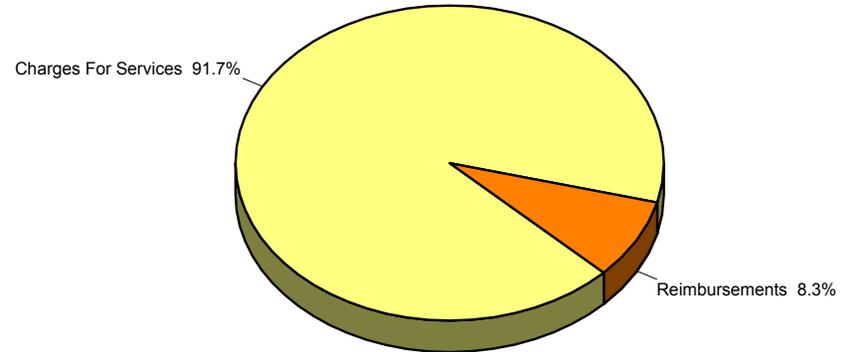
- Stationary Engineer positions were transferred to the new Facility Maintenance and Operations Districts.

FOR INFORMATION ONLY

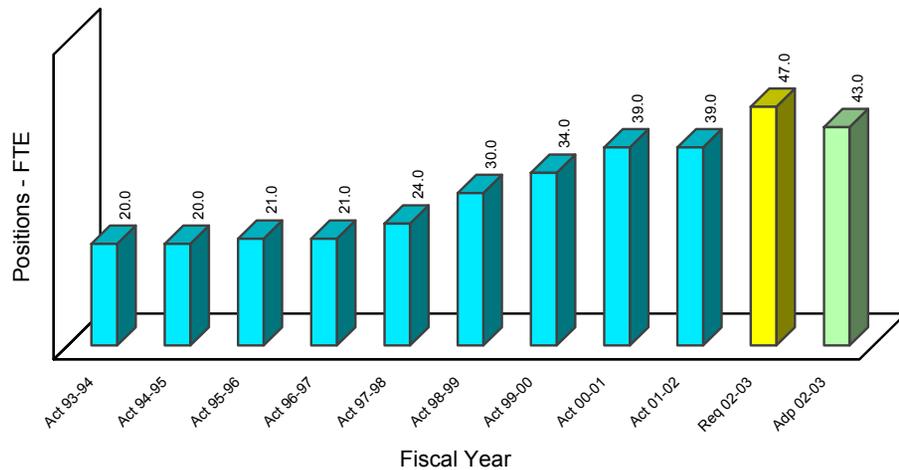
Departmental Structure



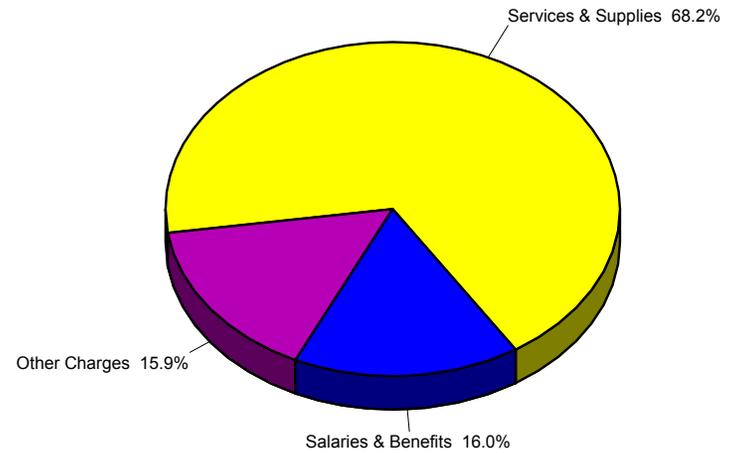
Financing Sources



Staffing Trend



Financing Uses



COUNTY OF SACRAMENTO
STATE OF CALIFORNIA
County Budget Act (1985)

FUND: SUPPORT SERVICES-GS
035J

ACTIVITY: Support Services
UNIT: 7700000

SCHEDULE 10
OPERATIONS OF INTERNAL SERVICE FUND
FISCAL YEAR: 2002-03

Operating Details	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
Charges for Service	7,898,488	8,900,082	9,439,598	12,199,403	12,044,020
Total Operating Rev	7,898,488	8,900,082	9,439,598	12,199,403	12,044,020
Salaries/Benefits	1,392,226	1,551,854	1,741,623	2,252,737	2,097,354
Service & Supplies	1,425,846	1,972,802	1,331,818	1,986,974	1,986,974
Other Charges	182,671	703,504	607,127	1,656,609	1,656,609
Depreciation/Amort	79,900	98,502	131,000	131,500	131,500
Intrafund Chgs/Reimb	408,102	24,515	169,340	377,243	377,243
Cost of Goods Sold	4,785,148	5,406,754	5,500,000	5,500,000	5,500,000
Total Operating Exp	8,273,893	9,757,931	9,480,908	11,905,063	11,749,680
Other Revenues	366,545	732,324	41,310	0	0
Total Nonoperating Rev	366,545	732,324	41,310	0	0
Debt Retirement	0	50,000	0	294,340	294,340
Equipment	199,758	143,477	0	0	0
Total Nonoperating Exp	199,758	193,477	0	294,340	294,340
Net Income (Loss)	-208,618	-319,002	0	0	0
Positions	39.0	39.0	39.0	47.0	43.0

PROGRAM DESCRIPTION:

The Support Services Division of the Department of General Services:

- Provides centralized high speed, black and white and full color printing services for County agencies and departments.
- Provides centralized U. S. mail, inter-office messenger, Central Stores and Central Records Management and Warehousing to county agencies and departments including items unique to the Public Works Agency.

- Provides redistribution and/or processes disposal of county assets through the Surplus Property Program.
- Administers the County internal recycling program.
- Operates the County Document Scanning Center.

MISSION:

By means of a well trained team, motivated to recognize and satisfy customer expectations, the Support Services Division is dedicated to provide valued, countywide support of centralized stores, mail, records, printing, scanning, warehousing and surplus property/recycling services.

GOALS:

- Provide timely, accurate and cost-effective printing and document scanning services.
- Provide a customer friendly process to dispose of, reallocate and/or redistribute surplus property.
- Store electronic or physical departmental records; provide access and disposal of such records.
- Provide a convenient source to county departments for cost-effective supplies.
- Provide inter office mail and US mail delivery services that promote effective communications of hard copy/legal documents.

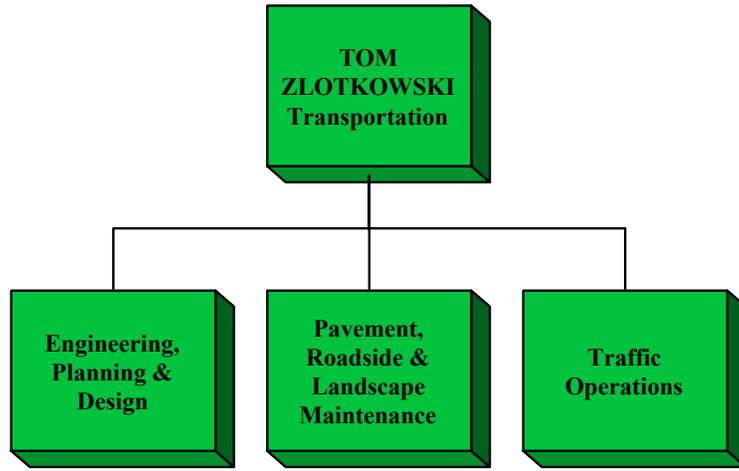
SIGNIFICANT DEVELOPMENTS DURING 2001-02:

- Converted 1.0 temporary Stock Clerk to a permanent position to support the surplus property and recycling programs.
- Opened a satellite Scan Center in the Probation Department to handle the daily flow of time-sensitive documents in that department.
- Prepared to staff, equip and open the county's second Document Scan Center in the Bradshaw complex.
- Implemented the Support Services Customer Billing and Surplus Property Asset sale software programs.
- Completed the management of the Surplus personal property disposal program at McClellan Air Force Base.

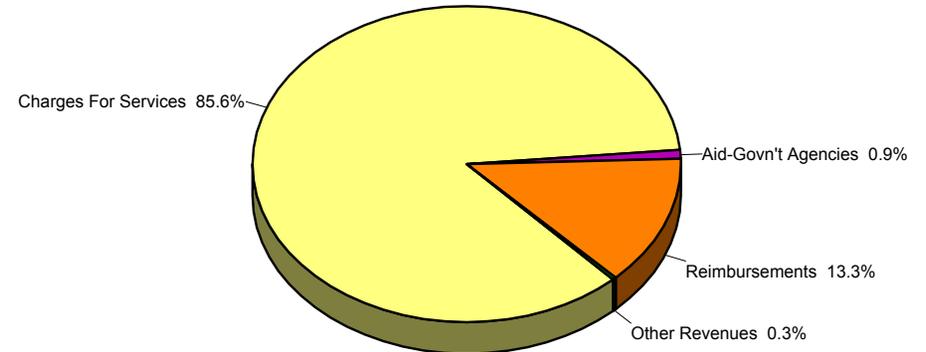
SIGNIFICANT CHANGES FOR 2002-03:

- Complete the transition of Public Works Warehouse into the Support Services Division.
- Reduce the cost impact to the General Fund by the implementation of program reductions.
- Continue to develop the customer base for the Document Scan Center.
- Continue development of cost efficiencies available via more automated job processing in the Printing activity.

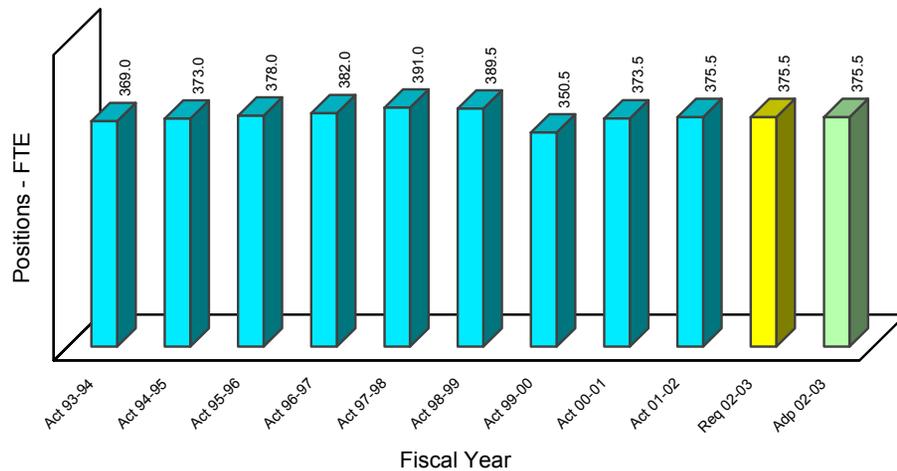
Departmental Structure



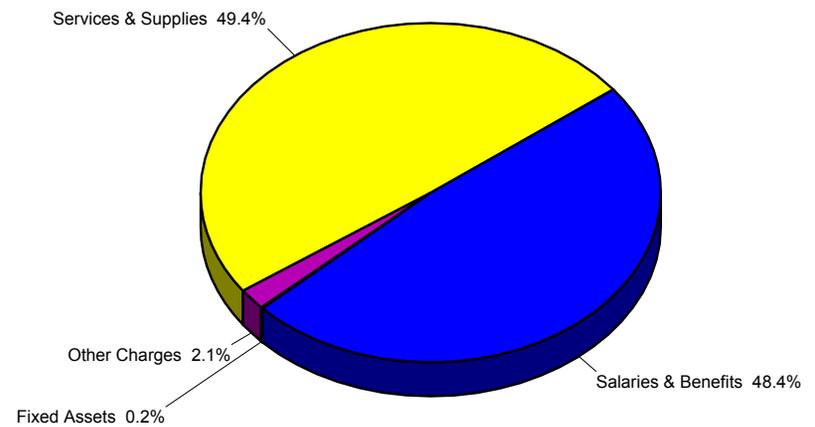
Financing Sources



Staffing Trend



Financing Uses



COUNTY OF SACRAMENTO
 STATE OF CALIFORNIA
 County Budget Act (1985)

FUND: PUBLIC WORKS-OPERATIONS
 033A

ACTIVITY: Transportation
 UNIT: 2600000

SCHEDULE 10
 OPERATIONS OF INTERNAL SERVICE FUND
 FISCAL YEAR: 2002-03

Operating Details	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
Licenses/Permits	8,364	7,960	0	0	0
Charges for Service	34,246,077	46,451,088	49,683,544	45,859,214	45,859,214
Total Operating Rev	34,254,441	46,459,048	49,683,544	45,859,214	45,859,214
Salaries/Benefits	19,796,962	22,444,020	25,620,641	25,952,652	25,952,652
Service & Supplies	12,831,213	15,887,940	19,714,836	17,198,584	17,198,584
Other Charges	762,660	784,788	1,329,706	963,852	963,852
Depreciation/Amort	66,342	113,602	117,873	138,584	138,584
Intrafund Chgs/Reimb	125,817	363,624	2,592,963	2,143,027	2,143,027
Cost of Goods Sold	0	2,116,282	0	0	0
Total Operating Exp	33,582,994	41,710,256	49,376,019	46,396,699	46,396,699
Interest Income	95	9	0	0	0
Gain/Sale/Property	0	238	0	0	0
Aid-Gov'n't Agencies	0	2,042,721	0	468,989	468,989
Other Revenues	17,602	13,155	150,000	150,000	150,000
Total Nonoperating Rev	17,697	2,056,123	150,000	618,989	618,989
Improvements	8,982	34,406	150,000	75,504	75,504
Equipment	306,628	95,777	307,525	6,000	6,000
Total Nonoperating Exp	315,610	130,183	457,525	81,504	81,504
Net Income (Loss)	373,534	6,674,732	0	0	0
Positions	373.5	375.5	373.5	375.5	375.5

PROGRAM DESCRIPTION:

The Department of Transportation provides road improvement services in the unincorporated area of Sacramento County. It has three broad areas of responsibility: 1) Engineering, Planning and Design; 2) Pavement, Roadside and Landscape Maintenance; and, 3) Traffic Operations.

- **Engineering, Planning and Design**

- **Engineering:** Prepares traffic reports and conducts studies pertaining to traffic conditions; investigates traffic problems; conducts safety studies and research; makes recommendations for improvements on existing streets and highways; reviews designs for new construction; and approves traffic handling and control for construction projects on County roads. Also develops priority lists of potential projects; submits project proposals to other agencies; administers the residential street speed control, radar enforcement and school crossing guard programs.
- **Planning:** Reviews maps and plans affecting the County transportation system; develops and administers the Bikeway Master Plan; responds to environmental impact reports; develops projects for financing; determines right-of-way needs for transportation corridors; provides analysis of traffic studies; and acts as liaison to consultants and other agencies regarding transportation issues.
- **Design:** Prepares plans and specifications for County highway, bridge, signal and lighting system contracts; coordinates plans and secures agreements with other agencies; determines use of highway rights-of-way for sewer, drainage, utilities and communication facilities; reviews encroachment permits; reviews plans and specifications for private development of improvements to existing County roads; and administers the County's tree program.

- **Pavement, Roadside and Landscape Maintenance:**

- Maintains and repairs all public street and roadway facilities
- Repairs or replaces steel guardrails, soundwalls, pedestrian walkways and fences; maintains roadside shoulders, ditches, curbs, culverts and gutters; operates and maintains movable and fixed bridges
- Provides maintenance of street trees and landscaped areas

- **Traffic Operations:**

- Sets and monitors the timing of all County traffic signal systems and networks.
- Administers the safety program for the bureau.
- Maintains existing traffic signal, highway lighting and general street lighting equipment.

- Inspects and tests new traffic signal control equipment.
- Advises on traffic signal and lighting construction projects.
- Installs and maintains all traffic and street name signs, pavement markings and bikeway striping.
- Administers the Graffiti Removal Program.

MISSION:

Monitor, evaluate, and continuously improve the transportation system by:

- Maintaining and operating the existing infrastructure to the standard for which it was designed
- Respecting the environment in our daily activities
- Cooperating with others to address common interests
- Planning, designing, and constructing transportation facilities to accommodate a changing community
- Using public funds responsibly
- Informing and educating our customers on transportation issues

GOALS:

- Design safe and efficient transportation facilities in a cost effective manner.
- Enhance Departmental Organizational Structure by addressing expanded responsibilities and greater influence.
- Implement Hansen Maintenance Management System.
- Implement a Comprehensive Traffic Management Program.
- Continue to develop effective outreach programs to increase public awareness of Department activities and services.
- Control the vegetation growth along streets and highways to prevent the deterioration of paved surfaces, improve drainage and insure visibility of roadside markers and signs.
- Improve travel times throughout the County by reducing delays and increasing the average speed over the length of a given corridor.
- Develop alternatives to prepare for potential workload adjustments arising from changes in agreements with newly incorporated cities.

SIGNIFICANT DEVELOPMENTS DURING 2001-02:

- Three midyear positions were added and one position was transferred back to the Department of Water Quality. The new positions include an Executive Secretary, Associate Civil Engineer, and a Senior Engineering Technician. An Assistant Underground Construction Maintenance Specialist was transferred back to the Department of Water Quality.
- The energy crisis has made evident the necessity of having alternative power supplies to keep intersection lights on when blackouts occur. Consequently, the Department of Transportation continued purchasing and installing Battery Back-Up/LED traffic lights with money saved in electrical usage.
- The salary savings experienced last year were the result of vacant positions. The vacancy rate is a countywide problem and the Human Resources Agency is aggressively addressing the issues of recruitment and retention of employees.
- Project delays caused by the labor shortage and other factors resulted in the services and supplies accounts being under-expended by approximately \$4.0 million.
- The Department of Transportation hired KPMG as a consultant to begin development of the project management office within the Department.

SIGNIFICANT CHANGES FOR 2002-03:

- The City of Elk Grove has decided not to retain the services of the Department of Transportation in the areas of traffic engineering and planning, program management, right-of-way and design services, and operations/maintenance engineering support.
- Operating revenue decreased by \$3.8 million due to the reduced funding expected from federal and state government sources through the Road Fund and Transportation Sales Tax Fund. This revenue is used to fund maintenance projects throughout the County.
- Salaries and benefits net increase of \$300,000 reflects the cost of COLA's, negotiated wage increases, equity adjustments, and reductions in services to the cities of Elk Grove and Citrus Heights.
- Services and supplies expenditures will be lower this year due to reductions in many service and supply accounts to reflect the reduced level of services to the cities of Elk Grove and Citrus Heights.
- The "Other Charges" budget category decreased by \$597,998. This is attributable to the reduction of heavy equipment purchases budgeted by the Department.

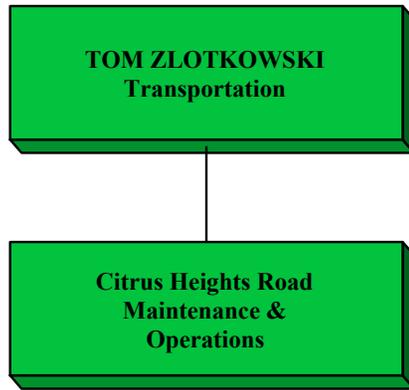
- Revenue sources for the Department of Transportation are indicated below:

<u>REVENUE SOURCE</u>	<u>ADOPTED BUDGET</u>
Road Fund	\$38,596,251
Transportation Sales Tax	4,367,700
City of Elk Grove	484,983
County Service Area #1	1,152,669
Developer Fees	275,500
City of Citrus Heights	293,500
Other	<u>1,307,600</u>
Total:	<u>\$46,478,203</u>

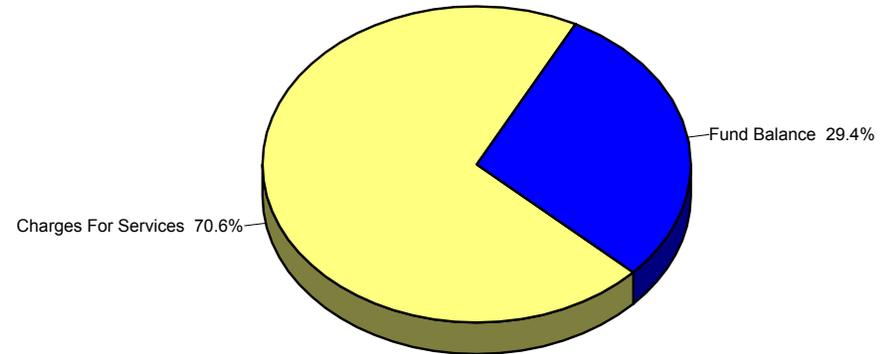
2002-03 PROGRAM INFORMATION

Program Number and Title	Program Description	Appropriations	Reimburse- ment	Revenues	Carryover	Net Allocation	Positions
2600000 Public Works-Transportation							
PROGRAM TYPE:		MANDATED					
001	<i>Division Administration</i> Administrative support unit for Transportation Division	3,500,870	3,394,870	106,000	0	0	19.0
002	<i>Plan, Engineer & Design</i> Transportation planning, engineering & design support	7,433,986	160,000	7,273,986	0	0	63.5
003	<i>Pavement Maintenance</i> Maintain & repair all public streets in County	7,950,291	7,500	7,942,791	0	0	50.0
004	<i>Maintenance Operations</i> Engineering services for materials and application processes	6,508,467	0	6,508,467	0	0	48.0
005	<i>Operations Administration</i> Provides administrative services for the maintenance bureau	3,692,751	3,530,401	162,350	0	0	21.0
006	<i>Signal/Street Light Maintenance</i> Maintain & improve street lights and traffic signals	5,428,585	0	5,428,585	0	0	35.0
007	<i>Signs & Marker Maintenance</i> Install & maintain signs and road markings	5,599,708	0	5,599,708	0	0	46.0
008	<i>Roadside Maintenance</i> Maintain/operate bridges, maintain culverts, walkways, etc.	8,379,754	1,000	8,378,754	0	0	54.0
009	<i>Landscape Maintenance</i> Maintain street trees & landscaped areas	5,109,062	31,500	5,077,562	0	0	39.0
	MANDATED	<u>Subtotal</u>	53,603,474	7,125,271	46,478,203	0	375.5
BUDGET UNIT TOTAL:		53,603,474	7,125,271	46,478,203	0	0	375.5

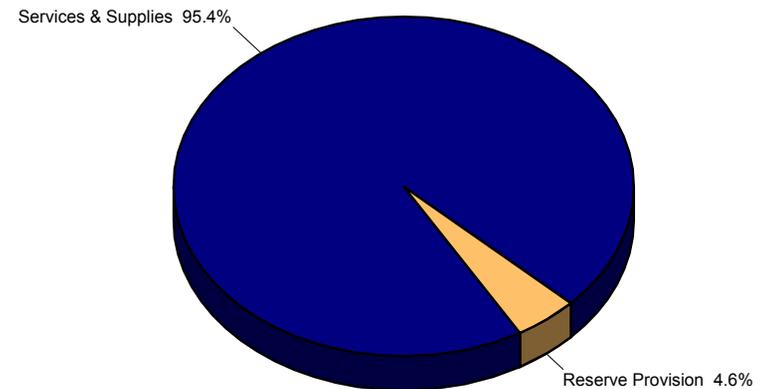
Departmental Structure



Financing Sources



Financing Uses



COUNTY OF SACRAMENTO
STATE OF CALIFORNIA
County Budget Act (1985)

UNIT: 2915000 Citrus Heights Road Maintenance & Operations
DEPARTMENT HEAD: TOM ZLOTKOWSKI

SCHEDULE 9
BUDGET UNIT FINANCING USES DETAIL
FISCAL YEAR: 2002-03

CLASSIFICATION
FUNCTION: PUBLIC WAYS & FACILITIES
ACTIVITY: Public Ways
FUND: CITRUS HEIGHTS ROAD MAINTENANCE

Financing Uses Classification	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
Services & Supplies	1,310,742	905,671	1,015,300	399,430	399,430
Total Finance Uses	1,310,742	905,671	1,015,300	399,430	399,430
Reserve Provision	0	0	0	19,250	19,250
Total Requirements	1,310,742	905,671	1,015,300	418,680	418,680
Means of Financing					
Fund Balance	77,168	49,325	49,325	123,180	123,180
Reserve Release	61,650	10,975	10,975	0	0
Use Of Money/Prop	-30,705	6,576	4,000	0	0
Charges for Service	1,070,658	961,975	951,000	295,500	295,500
Total Financing	1,178,771	1,028,851	1,015,300	418,680	418,680

PROGRAM DESCRIPTION:

- On April 28, 1998 the Board of Supervisors approved the establishment of the Citrus Heights Road Maintenance and Operations Fund. Its purpose is to monitor all maintenance and operational costs incurred within the boundaries of the City of Citrus Heights by personnel and equipment of the Sacramento County Department of Transportation.
- The scope and level of services provided by the County of Sacramento are indicated in an agreement between the County and City of Citrus Heights that became effective October 1, 1997. The agreement, which is subject to amendments, is valid through June 30, 2002, and requires annual budget submittals approved by both entities. Funding is provided by the City of Citrus Heights for services rendered.

MISSION:

Provide road maintenance and operational services to the City of Citrus Heights in areas that lie within their boundaries.

GOALS:

- Present to the Board of Supervisors a contract for continued service for approval on September 24, 2002.
- Maintain a consistent work schedule for the remainder of this fiscal year resulting in Citrus Heights expenditures of not less than \$750,000 for maintenance.
- Improve information reporting process to Citrus Heights by implementing Hansen reporting program.

SIGNIFICANT DEVELOPMENTS DURING 2001-02:

- In June of 2002, the City of Citrus Heights and the County of Sacramento agreed to a 90-day extension of the 1997 Agreement. The extension allows the County and the City time to resolve the liability insurance and other related issues and complete the review and approval process for another 5-year agreement. The extension expires on September 30, 2002.

SIGNIFICANT CHANGES FOR 2002-03:

- Each year the County's Department of Transportation and the City of Citrus Heights mutually agree on a budget for road maintenance and operations within the City's boundaries. This year the 90-day extension agreement reflects a new service level of \$295,500.

2002-03 ADOPTED FINAL BUDGET RESERVE BALANCE:

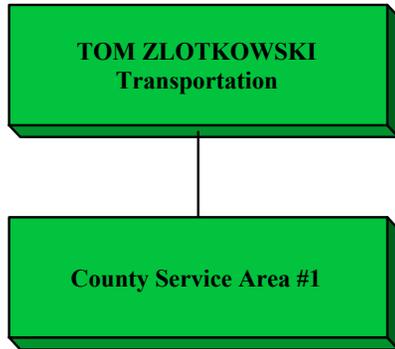
Working Capital Reserve **\$98,500**

- The City of Citrus Heights reimburses the Sacramento County Department of Transportation for services rendered. In order to insure that there will be sufficient cash on hand to cover required expenditures between the time expenses are incurred and reimbursements received, a working capital reserve is maintained. The current agreement between the City and County stipulates that a balance of at least 1/12th the annual budget for road maintenance and operational services be held in this reserve. As a result, the working capital reserve was increased by \$19,250 to reflect the 90-day contract extension.

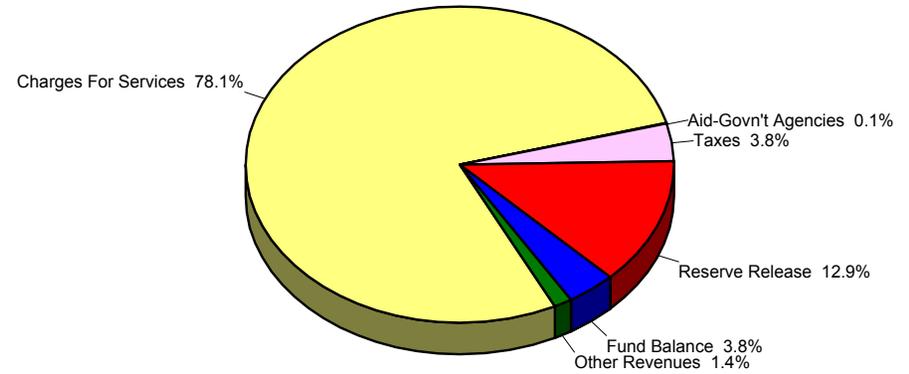
2002-03 PROGRAM INFORMATION

Program Number and Title	Program Description	Appropriations	Reimburse- ment	Revenues	Carryover	Net Allocation	Positions
2915000 Citrus Heights Road Maintenance							
PROGRAM TYPE: MANDATED							
001	<i>CH Maintenance/Operations</i>						
	Funding for road construction/maintenance in Citrus Heights	418,680	0	295,500	123,180	0	0.0
	MANDATED	<u>Subtotal</u>	0	295,500	123,180	0	0.0
BUDGET UNIT TOTAL:		418,680	0	295,500	123,180	0	0.0

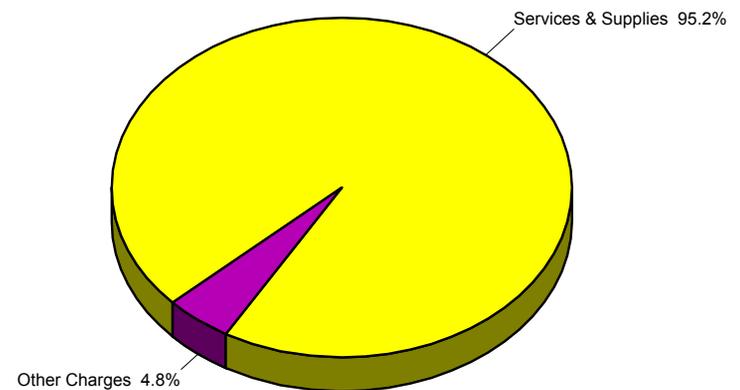
Departmental Structure



Financing Sources



Financing Uses



COUNTY OF SACRAMENTO
STATE OF CALIFORNIA
County Budget Act (1985)

UNIT: CSA No. 1
2530000

FUND: CSA NO. 1
253A

SCHEDULE 16C
BUDGET UNIT FINANCING USES DETAIL
FISCAL YEAR: 2002-03

Financing Uses Classification	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
Services & Supplies	2,949,429	3,557,812	3,380,425	3,523,180	3,523,180
Other Charges	217,521	98,080	200,948	178,792	178,792
Intrafund Charges	0	85,802	85,802	0	0
Intrafund Reimb	0	-85,802	-85,802	0	0
Total Finance Uses	3,166,950	3,655,892	3,581,373	3,701,972	3,701,972
Reserve Provision	512,043	86,472	86,472	0	0
Total Requirements	3,678,993	3,742,364	3,667,845	3,701,972	3,701,972
Means of Financing					
Fund Balance	1,053,786	105,115	105,115	139,888	139,888
Reserve Release	0	338,075	338,075	478,999	478,999
Taxes	148,331	142,055	137,500	138,956	138,956
Use Of Money/Prop	139,534	70,274	127,500	41,103	41,103
Aid-Gov'n't Agencies	12,214	2,724	3,400	2,344	2,344
Charges for Service	2,769,935	2,740,240	2,835,608	2,890,682	2,890,682
Other Revenues	27,328	162,287	120,647	10,000	10,000
Total Financing	4,151,128	3,560,770	3,667,845	3,701,972	3,701,972

PROGRAM DESCRIPTION:

County Service Area No.1 provides funding to plan, design, construct and maintain street and highway safety lighting facilities along streets and intersections in the Unincorporated Area of Sacramento County. Services include:

- Maintenance, repair and replacement of street light poles and fixtures, including changing light bulbs, painting, photoelectric cell repair or replacement, and repairing damage caused by automobile accidents, vandalism, time and weather.
- Electrical conduit and pullbox repair and replacement due to damage by construction and weather.
- Payment of electrical bills for the existing street lighting system.

- Responding to citizens and Board members inquiries and complaints regarding street lighting.
- Undertaking remedial projects for major repairs or upgrading of facilities.
- Providing financing for the installation of highway safety street lights along major streets and intersections (the Sacramento Municipal Utility District does actual installation).
- Maintaining street light inventory, pole numbering and mapping data bases.
- Acquiring land, easements and rights-of-way necessary to maintain the street and highway safety lighting system.

MISSION:

Provide street and highway safety lighting services in the unincorporated area of Sacramento County using special assessment financing.

GOALS:

- Maintain the street and highway safety lighting systems in Sacramento County.
- Continue the following three projects: small safety light installation project, replacement of lights near Georgiana Slough bridge, and steel pole painting project.
- Continue to work with the City of Citrus Heights regarding their detachment from CSA No. 1.

SIGNIFICANT DEVELOPMENTS DURING 2001-02:

- In January of 2002, the City of Citrus Heights notified the County of its plan to initiate necessary proceedings to detach from CSA No. 1. Citrus Heights has not identified a timeline for the detachment process.
- Services and supplies total expenditures came in over budget due to an increase in electricity costs of \$92,995 and postage for the rate increase election of \$69,696. The Decorative Street Light Corrosion Study and the Dromoland Project were completed.
- The assessment/collection service fees charged by the Department of Finance, Tax/License/Assessment account in Other Charges came in under their estimated budget by \$109,690.

SIGNIFICANT CHANGES FOR 2002-03:

- The budget amount for electricity increased by \$251,615. A re-budget of \$106,030 is necessary for three projects that will continue into this year (a small safety light installation project, replacement of lights near Georgiana Slough Bridge, and a steel pole painting project). Due to funding constraints, the budget amount for engineering support services decreased by \$96,402.
- A reserve release of \$448,045 is necessary to help fund the street light operation and a reserve release of \$30,954 is necessary to help fund the safety light operation of County Service Area #1. \$82,350 of the \$448,045 street light release is a reduction of the working capital reserve. The disapproval of a rate increase last year will require that all programs be evaluated to determine how or if service levels can be maintained without additional funding.

- Revenue sources for County Service Area No. 1 are indicated below:

<u>REVENUE SOURCE</u>	<u>ADOPTED BUDGET</u>
Assessments	\$2,890,682
Reserve Release	478,999
Property Taxes	138,956
Interest	41,103
Fund Balance	139,888
Other	12,344
Total:	<u>\$3,701,972</u>

2002-2003 ADOPTED FINAL BUDGET RESERVE BALANCES:

Working Capital Reserve \$851,140

- Service charges are placed on the property tax bills of residents in County Service Area No. 1 to fund all street and highway safety lighting services. Since property taxes are only paid twice a year (December and April), a Working Capital Reserve is needed to pay for on-going expenses from July 1 until the first of the two service charge installments is received.

Rate Stabilization Reserve \$406,479

- The Rate Stabilization Reserve was established in Fiscal Year 1995-96 with funds made available from the Special District Augmentation Fund. Its purpose is to stabilize service charge rates and mitigate sharp increases as a result of higher operating costs (i.e., electricity rates, equipment prices, service charges, etc.). This year there will be a decrease of \$396,649 in this reserve leaving a balance of \$406,479.

SUPPLEMENTAL INFORMATION:

Service charge rates are established to distribute costs in proportion to the benefits received for providing street and highway safety lighting services to properties in County Service Area No. 1. They are collected for the portion of total operating and maintenance expenses not offset by other financing sources such as property taxes, interest income and fund balance.

Listed in the table below are the annual service charges made in 2000-01, 2001-02 and those that will be levied in 2002-03:

Type	2000-01	2001-02	2002-03
Highway Safety Lighting - Residential (Per Parcel)	\$2.56	\$2.56	\$2.56
Street Lighting - Residential (Per Parcel)	\$15.32	\$15.32	\$15.32
Street Lighting - Commercial (Per Front Footage)	0.2519	0.2519	0.2519

SUPPLEMENTAL INFORMATION:

Work Activity Detail

	Adopted		Adopted Final 2002-03	INCREASE/(REDUCTION)	
	Final	Actual		2001-02 Final To Actual	2001-02 Final To Final
	2001-02	2001-02		2001-02	2002-03
STREET LIGHTING SERVICES					
Appropriation:					
Services & Supplies	2,702,944	2,978,032	2,883,822	275,088	180,878
Other Charges	164,700	82,641	141,638	(82,059)	(23,062)
Intrafund Charges	0	0	0	0	0
Intrafund Reimbursements	(85,802)	(85,802)	0	0	85,802
Provision for Reserve	0	0	0	0	0
Total	2,781,842	2,974,871	3,025,460	193,029	243,618
Financing:					
Fund Balance	(78,324)	(78,324)	110,671	0	188,995
Reserve Release	338,075	338,075	448,045	0	109,970
Property Taxes	140,900	144,779	141,300	3,879	400
Interest Income	120,000	59,366	34,703	(60,634)	(85,297)
Service Charges	2,240,544	2,202,509	2,280,741	(38,035)	40,197
Other	20,647	62,287	10,000	41,640	(10,647)
Total	2,781,842	2,728,692	3,025,460	(53,150)	243,618

HIGHWAY SAFETY LIGHTING SERVICES

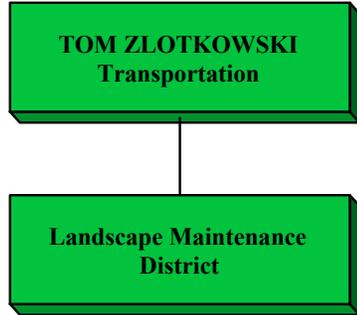
Appropriation:					
Services & Supplies	677,481	579,780	639,358	(97,701)	(38,123)
Other Charges	36,248	15,439	37,154	(20,809)	906
Intrafund Charges	85,802	85,802	0	0	(85,802)
Intrafund Cost Recovery	0	0	0	0	0
Provision for Reserve	86,472	86,472	0	0	(86,472)
Total	886,003	767,493	676,512	(118,510)	(209,491)
Financing:					
Fund Balance	183,439	183,439	29,217	0	(154,222)
Reserve Release	0	0	30,954	0	30,954
Property Taxes	0	0	0	0	0
Interest Income	7,500	10,908	6,400	3,408	(1,100)
Service Charges	595,064	537,731	609,941	(57,333)	14,877
Other Revenues	100,000	100,000	0	0	(100,000)
Total	886,003	832,078	676,512	(53,925)	(209,491)

SUPPLEMENTAL INFORMATION:

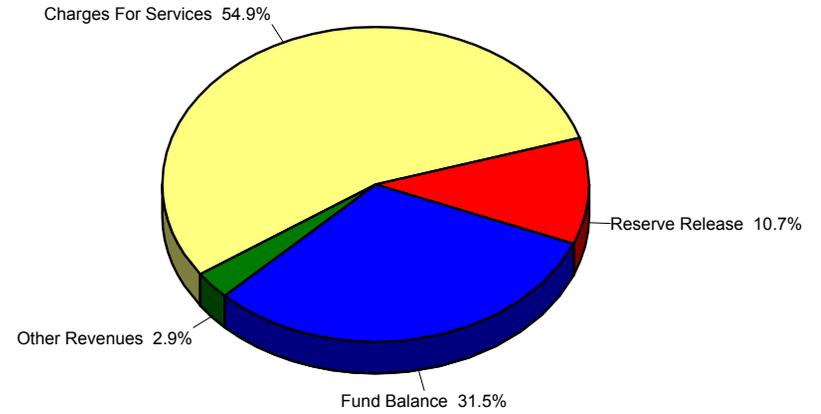
Work Activity Detail

	Adopted		Adopted Final 2002-03	INCREASE/(REDUCTION)	
	Final	Actual		2001-02 Final To Actual	2001-02 Final To Final
	2001-02	2001-02		2001-02	2002-03
TOTAL BUDGET UNIT					
Appropriation:					
Services & Supplies	3,380,425	3,557,812	3,523,180	177,387	142,755
Other Charges	200,948	98,080	178,792	(102,868)	(22,156)
Intrafund Charges	85,802	85,802	0	0	(85,802)
Intrafund Cost Recovery	(85,802)	(85,802)	0	0	85,802
Provision for Reserve	86,472	86,472	0	0	(86,472)
Total	3,667,845	3,742,364	3,701,972	74,519	34,127
Financing:					
Fund Balance	105,115	105,115	139,888	0	34,773
Reserve Release	338,075	338,075	478,999	0	140,924
Property Taxes	140,900	144,779	141,300	3,879	400
Interest Income	127,500	70,274	41,103	(57,226)	(86,397)
Service Charges	2,835,608	2,740,240	2,890,682	(95,368)	55,074
Other	120,647	162,287	10,000	41,640	(110,647)
Total	3,667,845	3,560,770	3,701,972	(107,075)	34,127

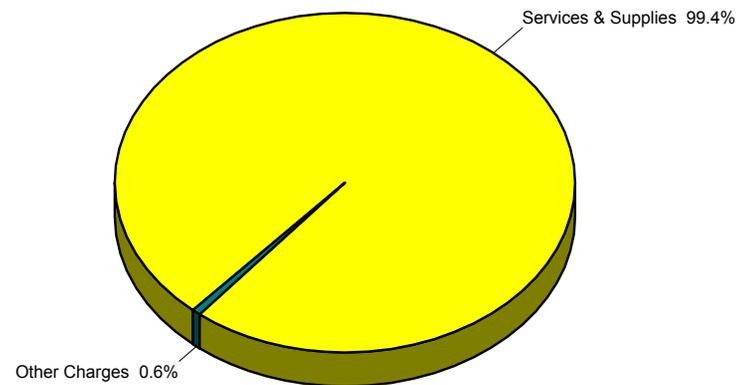
Departmental Structure



Financing Sources



Financing Uses



COUNTY OF SACRAMENTO
 STATE OF CALIFORNIA
 County Budget Act (1985)

UNIT: Landscape Maintance District
 3300000

FUND: SACTO CO LMD ZONE 1
 330A

SCHEDULE 16C
 BUDGET UNIT FINANCING USES DETAIL
 FISCAL YEAR: 2002-03

Financing Uses Classification	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
Services & Supplies	405,052	546,184	730,101	881,616	881,616
Other Charges	5,251	0	6,200	5,760	5,760
Total Finance Uses	410,303	546,184	736,301	887,376	887,376
Reserve Provision	233,288	0	0	0	0
Total Requirements	643,591	546,184	736,301	887,376	887,376
Means of Financing					
Fund Balance	130,222	66,053	66,053	279,157	279,157
Reserve Release	12,600	139,465	139,465	94,975	94,975
Taxes	1	0	0	0	0
Use Of Money/Prop	52,553	35,126	45,684	26,000	26,000
Charges for Service	485,478	487,263	485,099	487,244	487,244
Other Revenues	17,118	-6,519	0	0	0
Total Financing	697,972	721,388	736,301	887,376	887,376

PROGRAM DESCRIPTION:

- The Landscape Maintenance District provides funding for the maintenance of approximately 2.1 million square feet of landscaped corridors, medians and the natural open spaces that exist throughout the County.
- Landscape maintenance performed within the District by private landscaping firms, under contract with the County, includes:
 - Lawn, shrub and ground cover maintenance, including: mowing, trimming, weed and pest control, fertilization and water management
 - Tree maintenance, including pruning, fertilization, staking, stake removal, guying and pest control
 - Removal of litter, debris and weeds from medians, sidewalks and gutters

- Maintenance, repair and replacement of irrigation heads, valves, backflow preventors, pumps and controllers
- Plant material replacement
- Landscape architectural support staff duties performed for the District include:
 - Preparation of landscape maintenance contract specifications and management of landscape maintenance contracts
 - Inspections of the landscape maintenance contractor's work to ensure the contractor is meeting specifications
 - Management of payments to landscape contractors and utilities
 - Preparation of contracts for major repairs or upgrading of facilities

MISSION:

Maintain the landscaped corridors, medians and natural open spaces in the unincorporated area of Sacramento County using special assessment financing.

GOALS:

- Expand the capacity of the Central Irrigation System to include a weather station in Zone 4.
- Complete the second phase of the retrofit irrigation and revegetation project in Zone 5.

SIGNIFICANT DEVELOPMENTS DURING 2001-02:

- A Central Irrigation System (CIS), designed as an irrigation management tool that communicates with and controls multiple irrigation controllers from one location, is being installed in several phases. Phase I was completed in Fiscal Year 1997-98. Phase II was initiated in Fiscal Year 1999-00 by upgrading the computer software that is used to run the CIS. Last year the systems capacity was expanded to include a weather station in Zone 4. The weather station is expected to be online and providing local weather data on a daily basis during the current fiscal year.

SIGNIFICANT CHANGES FOR 2002-03:

- Funding for services and supplies increased primarily due to the budgeting of funds for new landscape maintenance multiyear contracts. Additional funding has also been allowed for Public Works force account labor for increased inspection and to complete the CIS project in Zone 4 and complete the second phase of the retrofit irrigation and revegetation project in Zone 5.
- Reserves have been released from the Rate Stabilization Reserve to help fund operations. Assessment rates will remain unchanged for this fiscal year.
- Revenue sources for the Landscape Maintenance District are indicated below:

<u>REVENUE SOURCE</u>	<u>ADOPTED BUDGET</u>
Assessments	\$487,244
Reserve Release	94,975
Fund Balance	279,157
Interest	<u>26,000</u>
Total:	<u>\$887,376</u>

2002-03 ADOPTED FINAL BUDGET RESERVE BALANCES:

Working Capital Reserve **\$236,000**

- Service charges are placed on the property tax bills of residents in the Landscape Maintenance District to pay for maintenance, electricity and water services. Since property taxes are only paid twice a year (December and April), a Working Capital Reserve was established to pay for on-going operating expenses from July 1 until the first of the two service charge installments is received.

Future Project Reserve **\$175,499**

- The Future Project Reserve is used to accumulate funds for large-scale projects that will be undertaken in subsequent fiscal years. Funds get released from this reserve to lessen the financial impact that a large-scale project can have on the level of services provided.

Rate Stabilization Reserve **\$132,345**

- Rate Stabilization Reserves were established for Zones 4 and 5 in Fiscal Year 1998-99 to stabilize service charge rates and mitigate sharp increases as a result of higher operating costs. This fiscal year the reserve will be decreased by \$94,975.

SUPPLEMENTAL INFORMATION:

Service charges represent the cost of providing landscaping services in each zone. They are collected for the portion of total operating and maintenance costs not offset by other financing sources such as interest income and fund balance.

Listed below are the annual service charges made in 2000-01, 2001-02 and those that will be levied in 2002-03.

Type	2000-01	2001-02	2002-03
Zone 1	*N/A	*N/A	*N/A
Zone 2	*N/A	*N/A	*N/A
Zone 3	**N/A	**N/A	**N/A
Zone 4 - Per Acre	\$66.51	\$66.51	\$66.51
Zone 4 - Per Parcel	\$42.50	\$42.50	\$42.50
Zone 5- Median (Per Acre)	\$30.48	\$30.48	\$30.48
Zone 5 - Zinfandel Rate (Per Acre)	\$1,413.24	\$1,413.24	\$1,413.24

*Zones 1 and 2 are now completely within the boundaries of the City of Citrus Heights.

**Zone 3 was merged into Zone 4 in Fiscal Year 1999-00.

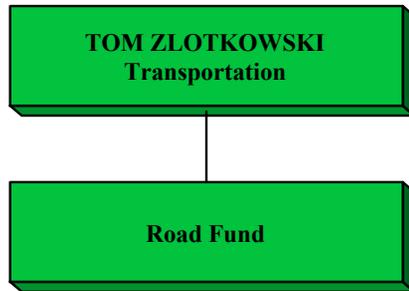
SUPPLEMENTAL INFORMATION:

Work Activity Detail

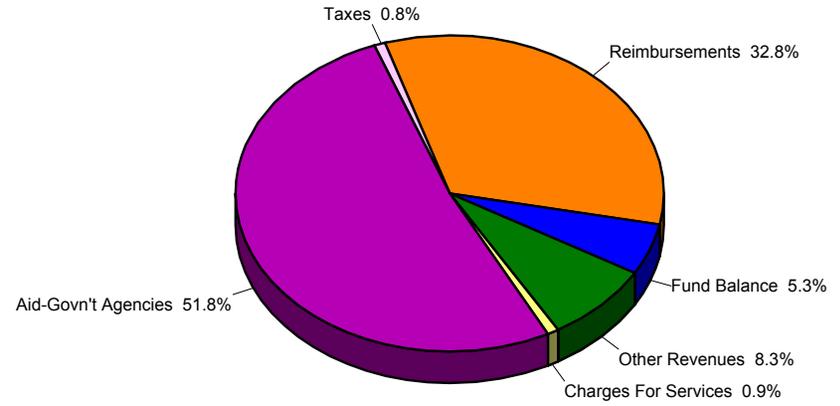
	Adopted		Adopted	INCREASE/(REDUCTION)	
	Final	Actual		Final	2001-02 Final
	2001-02	2001-02	2002-03	To Actual	To Final
	2001-02	2001-02	2002-03	2001-02	2002-03
ZONE 4					
Appropriation					
Services & Supplies	582,452	482,407	737,006	(100,045)	154,554
Other Charges	6,000	0	5,560	(6,000)	(440)
Intrafund Recovery	0	0	0	0	0
Provision for Reserve	0	0	0	0	0
Total	588,452	482,407	742,566	(106,045)	154,114
Financing:					
Fund Balance	33,765	33,765	234,357	0	200,592
Reserve Release	116,932	116,932	80,709	0	(36,223)
Interest Income	32,400	25,386	20,000	(7,014)	(12,400)
Special Assessments	405,355	407,593	407,500	2,238	2,145
Other Revenue	0	(6,566)	0	(6,566)	0
Total	588,452	577,110	742,566	(11,342)	154,114
ZONE 5					
Appropriation					
Services & Supplies	147,649	63,777	144,610	(83,872)	(3,039)
Other Charges	200	0	200	(200)	0
Provision for Reserve	0	0	0	0	0
Total	147,849	63,777	144,810	(84,072)	(3,039)
Financing:					
Fund Balance	32,288	32,288	44,800	0	12,512
Reserve Release	22,533	22,533	14,266	0	(8,267)
Interest Income	13,284	9,740	6,000	(3,544)	(7,284)
Special Assessments	79,744	79,670	79,744	(74)	0
Other Revenue	0	47	0	47	0
Total	147,849	144,278	144,810	(3,571)	(3,039)
TOTAL BUDGET UNIT					
Appropriation					
Services & Supplies	730,101	546,184	881,616	(183,917)	151,515
Provision for Reserve	0	0	0	0	0
Other Charges	6,200	0	5,760	(6,200)	(440)
Intrafund Charges	0	0	0	0	0
Intrafund Recovery	0	0	0	0	0
Total	736,301	546,184	887,376	(190,117)	151,075
Financing:					
Fund Balance	66,053	66,053	279,157	0	213,104
Reserve Release	139,465	139,465	94,975	0	(44,490)
Interest Income	45,684	35,126	26,000	(10,558)	(19,684)
Special Assessments	485,099	487,263	487,244	2,164	2,145
Other Revenue	0	(6,519)	0	(6,519)	0
Total	736,301	721,388	887,376	(14,913)	151,075

NOTE: Zones 1 and 2 are completely within the boundaries of the City of Citrus Height
Zone 3 has been merged into Zone 4

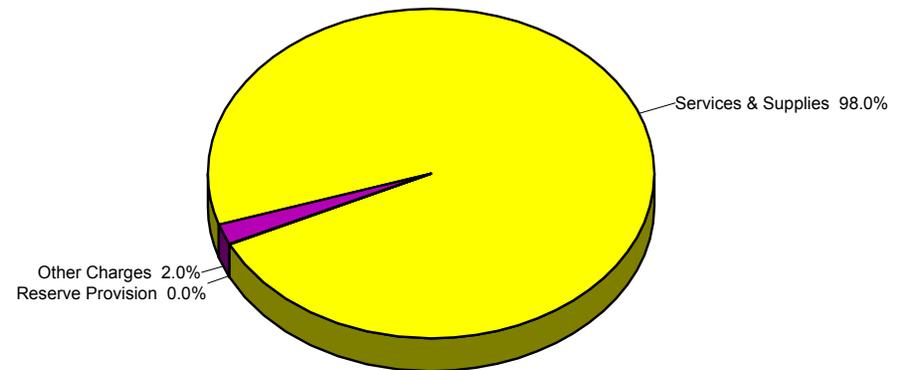
Departmental Structure



Financing Sources



Financing Uses



COUNTY OF SACRAMENTO
STATE OF CALIFORNIA
County Budget Act (1985)

UNIT: 2900000 Roads
DEPARTMENT HEAD: TOM ZLOTKOWSKI

SCHEDULE 9
BUDGET UNIT FINANCING USES DETAIL
FISCAL YEAR: 2002-03

CLASSIFICATION
FUNCTION: PUBLIC WAYS & FACILITIES
ACTIVITY: Public Ways
FUND: ROAD

Financing Uses Classification	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
Services & Supplies	49,355,595	69,394,013	92,799,360	80,108,314	80,108,314
Other Charges	678,684	957,606	1,664,448	1,645,838	1,645,838
Interfund Charges	10,512	0	496,392	0	0
Interfund Reimb	-14,885,421	-13,075,594	-25,398,963	-26,847,026	-26,847,026
Total Finance Uses	35,159,370	57,276,025	69,561,237	54,907,126	54,907,126
Reserve Provision	30,000	30,000	30,000	30,000	30,000
Total Requirements	35,189,370	57,306,025	69,591,237	54,937,126	54,937,126
Means of Financing					
Fund Balance	3,654,514	18,254,591	18,254,591	4,316,515	4,316,515
Taxes	708,801	726,950	661,200	675,473	675,473
Licenses/Permits	1,012,414	720,472	450,000	550,000	550,000
Use Of Money/Prop	1,160,320	797,824	422,210	1,212,100	1,212,100
Aid-Gov'n't Agencies	42,451,607	33,921,357	46,475,246	42,404,709	42,404,709
Charges for Service	823,011	271,037	568,000	718,000	718,000
Other Revenues	1,271,705	884,824	2,759,990	5,060,329	5,060,329
Total Financing	51,082,372	55,577,055	69,591,237	54,937,126	54,937,126

PROGRAM DESCRIPTION:

- The Road Fund provides financing for the construction and maintenance of Sacramento County's road systems through planning; environmental analysis; traffic engineering and design; operations; traffic signals, street lights, signs and markings; rights-of-way acquisitions; safety related improvements; and radar/speed control. This includes monitoring and maintaining:
 - 2340 centerline miles of County roadways
 - 409 actuated signalized intersections

- 4 fire station signals
- 35 warning flashers
- 36 pedestrian signals
- 4 moveable bridge signals
- 8 master controllers for signal systems
- 31,273 street lights
- 5,237 safety street lights

- 140,000 pavement markers (Approximately)
- 140,000 traffic signs (Approximately)
- 150 miles of bikeways
- 310 major bridges (over 20'), 2580 minor bridges (under 20') and 7 moveable bridges
- 8,000 miles of striping
- 14.7 million linear feet of curb and gutter
- 15.0 million linear feet of residential sidewalk
- 1 Traffic Operations Center with 22 closed circuit TV cameras and 5 Dynamic Message Signs

(Note: Reductions reflect Citrus Heights and Elk Grove Incorporations)

- Sacramento County has three major funding sources for road activities:
 - 1) Road Fund
 - 2) Sacramento Roadways Fund (Developer Fee)
 - 3) Transportation Sales Tax Fund

Projects undertaken can receive funding from one or more of these sources. However, even when there is more than one funding source, only one fund acts as the “manager” of a project and accounts for all costs associated with it. This requires that the fund acting as the manager includes the entire cost of a project in its budget and recover shared costs through the interfund reimbursement process.

MISSION:

Provide financing through gasoline sales tax receipts and other sources for construction and maintenance of the County’s transportation system.

GOALS:

- Continue to improve the transportation system throughout the County of Sacramento.
- Implement and staff the Project Management Office.
- Develop and implement Regional Transportation Involvement Program.
- Monitor, maintain and continuously improve the assets listed in program description above.

SIGNIFICANT DEVELOPMENTS DURING 2001-02:

- The services and supplies budgeted amounts are based on projects that could be completed within the fiscal year. However, delays are common when there are so many variables that can affect project schedules (e.g., environmental issues, inclement weather, public hearings, etc.). These delays result in actual

expenditures coming in less than budgeted. The unspent portion of the funding is rebudgeted for use the following year.

- Right-of-way acquisition costs were considerably less than planned because funds budgeted for the following projects were not expended: Old Sacramento Northern Bike Trail (\$600,000), the Franklin Bridge at Mokelumne River (\$110,000) and Sacramento Northern Bikeway Extensions (\$80,000) The funds for the bikeway projects have been rebudgeted for next year.
- The \$10.9 million contribution from the Transportation Sales Tax Fund for the Franklin Bridge at Mokelumne River project did not occur last year. Consequently, the total received in interfund reimbursements was well below the amount budgeted. A \$10.0 million contribution has been rebudgeted for next fiscal year.
- Force account labor expenditures came in approximately \$1.5 million under budget which was within 3.5 percent of the \$44.0 million budget.
- Revenues and expenditures this fiscal year were both below amounts budgeted. Expenditures, however, exceeded revenues by approximately \$14.0 million, thereby reducing the unusually high opening fund balance of \$18.2 million to a closing balance of \$4.3 million. This amount will be used for labor and construction expenses next fiscal year.

SIGNIFICANT CHANGES FOR 2002-03:

- Maintenance projects that were not completed last fiscal year have been rebudgeted. These include AC overlay and chip seal projects; curb, gutter and sidewalk repairs and replacements; small safety-related projects; and soundwall repairs.
- Major construction projects being undertaken include: Franklin Road Bridge at Mokelumne River; Bradshaw Road Bridge at Morrison Creek; Florin Road and Fulton Avenue Enhancements; and Elk Grove Boulevard, Elk Grove Florin to Watermen.
- Funding for force account labor was in line with prior year expenditures.
- The Mather Road loan repayment of \$570,000 was made on July 1, 2002, thereby completing the Road Fund final payment on this loan.
- Federal funding for road maintenance and construction is budgeted significantly above last year receipts. This reflects the priority being placed by the President and Congress on infrastructure work needed in areas such as Sacramento County that are experiencing rapid population and housing growth. It is also based on eligibility for federal reimbursement on many projected current year expenditures.

- Revenue sources for the Road Fund are indicated in the table below:

<u>REVENUE SOURCE</u>	<u>ADOPTED BUDGET</u>
Federal/State Aid	\$19,429,554
Highway User (Gas) Tax	22,975,155
Fund Balance	4,316,515
Property/Sales Tax	675,473
Charges for Service	718,000
Licenses/Permits	550,000
Interest	1,212,100
Other	5,060,329
Total:	<u>\$54,937,126</u>

2002-03 ADOPTED FINAL BUDGET RESERVE BALANCES:

Reserve for Long-term Liabilities **\$3,202,850**

- The Reserve for Long-term Liabilities was created as a result of an actuarial study of the County's Self-Insurance Fund that recommended reserve financing be maintained to cover potential liabilities. Use of this reserve depends on the number and size of claims made against the County that, when settled, may require cash payment in excess of the amount normally budgeted for such contingencies.

Reserve for Bradshaw/U.S. 50 Assessment District **\$723,644**

- The Reserve for Bradshaw/U.S. 50 Assessment District is maintained to stay in compliance with governmental accounting practices of recognizing an outstanding loan to another entity. The funds will be released and used to finance other projects when the loan is fully repaid.

**ROAD FUND PROJECTS
SCHEDULE OF CONTRACT WORK**

	<u>Adopted Budget</u>
<u>County Maintenance Contracts</u>	
01/02 CURB, GUTTER & SIDEWALK REPL.	58,708
99/00 AC OVERLAY PROJECT	791,000
AC OVERLAY PROJECT - TEA-21 - PHASE I	902,706
AC OVERLAY PROJECT - TEA-21 - PHASE II	2,000,000
AC OVERLAY PROJECT - GTIP #2	303,178
BRIDGE PAINT. PROJ. (FREEPORT BRD)	450,000
CURB, GUTTER & SIDEWALK- TOBACCO	500,000
DEL PASO RD CROSS CULV. REPL	85,000
DETECTOR LOOP INSTALLATION PROJECT	152,530
ELVERTA RD CROSS CULV. REPL	80,000
I-5 @ ELK GROVE BLVD LANDSCAPE MAINT	80,400
I-5 @ LAGUNA LANDSCAPE MAINT	35,700
LANDSCAPE MAINTENANCE, VARIOUS LOCATIONS	495,934
MATHER FIELD LANDSCAPE MAINTENANCE	110,000
RUBBER CHIP SEAL PROJ- PHASE III	541,000
SOUNDWALL REPAIR PROJECTS	25,000
STIP AC OVERLAY PHASE IV & V	2,886,440
SUB-TOTAL	9,497,596

<u>County Construction</u>	
BRADSHAW CORRIDOR	16,252
BRADSHAW RD BR AT MORRISON CRK	900,000
ELK GROVE BLVD.- EG-FLORIN TO WATERMAN	2,947,000
ELK HORN BLVD. BIKE TRAIL	109,969
FLORIN ENHANCEMENT	2,808,000
FRANKLIN BRIDGE MOKELUMNE RIVER	9,525,030
FULTON ENHANCEMENT	2,300,000
FULTON AVE 12" WATER MAIN EXTENSION	89,294
ILLINOIS BIKE LANE- MADISON TO GREENBACK	445,304
JIBOOM STREET BRIDGE	180,000
LAGUNA AREA TRAIL IMPROVEMENTS	34,263
OFF-STREET BIKEWAY MASTER PLAN	4,200
SACRAMENTO NORTHERN BIKEWAY EXTENSIONS	999,796
SIDEWALK EMERGENCY CONTRACT	50,000
TRAFFIC OPS SYSTEM PHASE 2A	35,449
UNDETERMINED CONSTRUCTION PROJECTS	152,000
SUB-TOTAL	20,596,557

<u>Participating Projects</u>	
CO-OP-CONTRACT WITH OTHERS	1,003,522
CO-OP-FOLSOM SPJPA	61,200
CO-OP-SACOG	112,602
CO-OP-SOUTHGATE JPA	56,548
SAN JOAQUIN COUNTY BRIDGE-SHARED COSTS	100,000
SUB-TOTAL	1,333,872

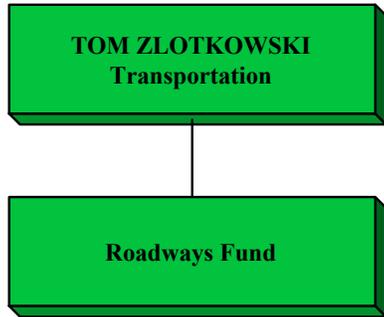
ROAD FUND PROJECTS
SCHEDULE OF CONTRACT WORK

	<u>Adopted Budget</u>
<u>Right-of-Way Acquisition</u>	
ELK GROVE BLVD. EG FLORIN TO WATERMAN	300,000
FRANKLIN STREETScape	30,000
ILLINOIS BIKE LANE- MADISON TO GREENBACK	1,000
OLD SAC NORTHERN R/W BIKE TRAIL	641,429
R.E. OLD PROJECTS- 015185	25,000
SAC. NORTHERN BIKEWAY EXTENSIONS	90,000
<u>SUB-TOTAL</u>	<u>1,087,429</u>
<u>County Labor</u>	
PUBLIC WORKS LABOR	40,753,455
<u>SUB-TOTAL</u>	<u>40,753,455</u>
<u>Miscellaneous Expenditures</u>	
ASSESSMENT COLLECTION FEES	7,437
BAD DEBT EXPENSE	30,000
BUSINESS PLAN	2,340
COMPASS & MANAGEMENT BUSINESS CONSULTANT	201,088
COMPASS SHARED COSTS	38,563
CONSULTANT SERVICES	3,607,934
ENCROACHMENT PERMITS	155,007
ENVIRONMENTAL WORK	133,500
EQUIPMENT CHARGES	18,000
FISCAL SERVICES	230,223
HAZARDOUS MATERIALS	116,500
LIABILITY INSURANCE	2,707,302
MISCELLANEOUS PAYMENTS	368,177
PLANNING SERVICES	195,000
PRINCIPLE ON LOAN FOR MATHER PROJECT	569,838
RIO LINDA BIKEWAY SECURITY SERVICES	36,168
USA'S	68,166
<u>SUB-TOTAL</u>	<u>8,485,243</u>
<u>Road Fund Contributions To Other Funds</u>	
RESERVE-BRADSHAW AD 90 LOAN	30,000
<u>SUB-TOTAL</u>	<u>30,000</u>
<u>Road Fund Contributions From Other Funds</u>	
BRADSHAW RD @ MORRISON CRK	(956,342)
ELK GROVE BLVD - EG-FLORIN TO WATERMAN	(1,196,155)
ELK HORN BLVD BIKE TRAIL	(159,814)
FUND 026 MAINT TRANSFER-IN	(11,437,923)
FRANKLIN BRIDGE AT MOKELUMNE RIVER	(10,002,625)
FLORIN ENHANCENMENT	(496,488)
ILLINOIS BIKE LANE - MADISON TO GREENBACK	(190,487)
LANDSCAPE MAINT CONTR. VARIOUS LOCATIONS	(40,000)
TRAFFIC OPS SYSTEM PHASE 2A	(2,367,192)
<u>SUB-TOTAL</u>	<u>(26,847,026)</u>
 <u>GRAND TOTAL</u>	 <u><u>54,937,126</u></u>

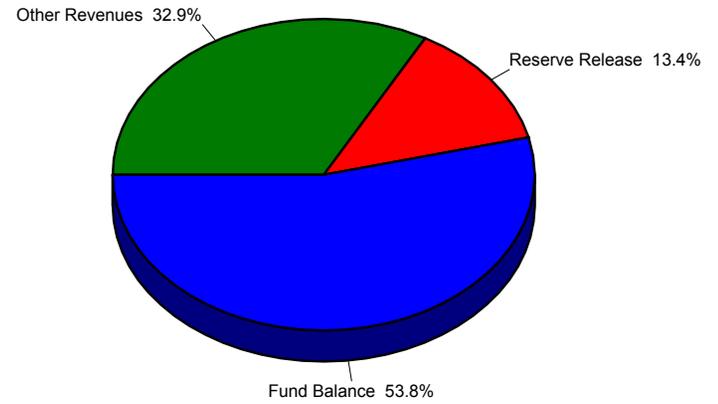
2002-03 PROGRAM INFORMATION

Program Number and Title	Program Description	Appropriations	Reimbursement	Revenues	Carryover	Net Allocation	Positions
2900000 Roads							
PROGRAM TYPE: MANDATED							
001	Road Fund						
	Funding for road construction and maintenance	81,784,152	26,847,026	50,620,611	4,316,515	0	0.0
	MANDATED	Subtotal					
		81,784,152	26,847,026	50,620,611	4,316,515	0	0.0
BUDGET UNIT TOTAL:		81,784,152	26,847,026	50,620,611	4,316,515	0	0.0

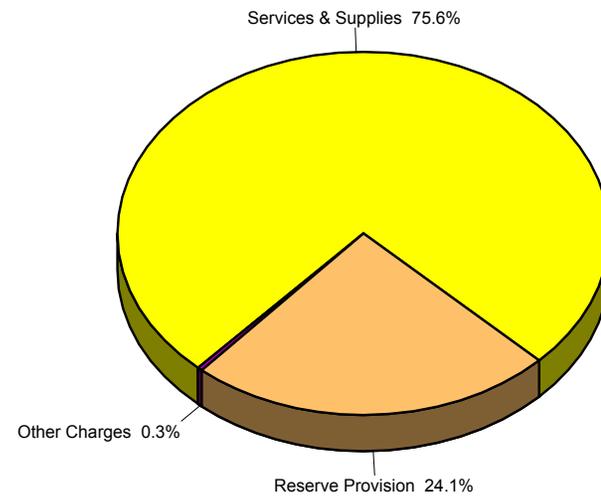
Departmental Structure



Financing Sources



Financing Uses



COUNTY OF SACRAMENTO
STATE OF CALIFORNIA
County Budget Act (1985)

UNIT: 2910000 Roadways
DEPARTMENT HEAD: TOM ZLOTKOWSKI

SCHEDULE 9
BUDGET UNIT FINANCING USES DETAIL
FISCAL YEAR: 2002-03

CLASSIFICATION
FUNCTION: PUBLIC WAYS & FACILITIES
ACTIVITY: Public Ways
FUND: ROADWAYS

Financing Uses Classification	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
Services & Supplies	864,576	779,395	7,078,115	7,998,975	7,998,975
Other Charges	211,495	25,364	100,300	50,300	50,300
Interfund Charges	1,558,000	994,130	4,328,113	3,363,508	3,363,508
Interfund Reimb	0	0	-1,500,000	0	0
Total Finance Uses	2,634,071	1,798,889	10,006,528	11,412,783	11,412,783
Reserve Provision	2,508,874	7,051,762	7,051,762	3,615,002	3,615,002
Total Requirements	5,142,945	8,850,651	17,058,290	15,027,785	15,027,785
Means of Financing					
Fund Balance	5,445,397	10,517,782	10,517,782	8,079,362	8,079,362
Reserve Release	2,896,139	546,958	546,958	2,007,923	2,007,923
Licenses/Permits	5,993,755	4,605,993	4,878,050	4,340,000	4,340,000
Use Of Money/Prop	1,192,025	871,158	975,000	500,000	500,000
Charges for Service	-940	300	0	0	0
Other Revenues	409,989	72,758	140,500	100,500	100,500
Total Financing	15,936,365	16,614,949	17,058,290	15,027,785	15,027,785

PROGRAM DESCRIPTION:

- The Roadways Fund provides financing for public road improvements within several geographical districts in response to land use decisions, population growth and anticipated future development - all requiring road improvements to mitigate traffic congestion. Development fees charged when commercial and residential building permits are approved provide funding. Fees collected are used within the districts that the permits are issued.

- Sacramento County has three major funding sources for road activities: 1) Road Fund, 2) Sacramento Roadways Fund (Developer Fee), and 3) Transportation Sales Tax Fund. Projects undertaken can receive funding from one or more of these sources. However, even when there is more than one funding source, only one fund acts as the “manager” of a project and accounts for all costs associated with it. This requires that the fund acting as the manager includes the entire cost of a project in its budget and recover shared costs through the interfund reimbursement process.

MISSION:

Provide financing through building permit fees for needed transportation infrastructure improvements within specified fee districts in Sacramento County.

GOALS:

- Begin construction of Hazel Avenue, Oak Avenue to County Line project.
- Continue to use fees collected from developers to insure roads are constructed and maintained in such a manner that they promote and support well planned development.

SIGNIFICANT DEVELOPMENTS DURING 2001-02:

- The services and supplies accounts were under-expended by approximately \$6.3 million. This was almost exclusively due to the Hazel Avenue, Oak Avenue to County Line project in District #3, which is still in the preliminary construction phase. Funding for this project has been rebudgeted for next fiscal year.
- Interfund charges came in below budget due to delays on projects managed by the Transportation Sales Tax Fund and Elk Grove West Vineyard Assessment District.
- Permit revenue was \$272,302 lower than budgeted due to decreased development activity in unincorporated area of Sacramento County. In addition, interest revenue was less than anticipated as a result of the lower cash balance.
- Actual year-end fund balance was lower than the previous year for the reasons stated above.

SIGNIFICANT CHANGES FOR 2002-03:

- The Hazel Avenue, Oak Avenue to County Line project in District #3 is the only major construction project being managed by the Roadways Fund this year. Consequently, the vast majority of funds budgeted for services and supplies are attributable to this project.
- The Interfund Charges accounts were decreased by \$.9 million due to reduced contributions to the Transportation Sales Tax Fund for projects being managed by that entity.
- The amount being released from the reserves is \$1.46 million more this year than in the previous year. This is primarily due to the lower fund balance carried over into this year.

- Revenue sources for the Roadways Fund are indicated below:

<u>REVENUE SOURCE</u>	<u>ADOPTED BUDGET</u>
Fund Balance	\$8,079,362
Developer Fees	4,340,000
Reserve Release	2,007,923
Interest	500,000
Other	<u>100,500</u>
Total:	<u>\$15,027,785</u>

2002-03 ADOPTED FINAL BUDGET RESERVE BALANCE:

- Reserve for Future Construction** **\$20,242,818**
- A Reserve for Future Construction is maintained for projects that are planned as part of the five to seven year Capital Improvement Plan or those projects required as a result of development. Last year there was a total of \$18,635,739 reserved in the Roadways Fund for such projects. This year there will be a net increase of \$1,607,079 in the reserve.

**ROADWAYS
SCHEDULE OF CONTRACT WORK**

	<u>Adopted Budget</u>
<u>DISTRICT 1:</u>	
Project Contributions:	
● Elkhorn Blvd - Don Julio to Diablo	\$ 275,000
	<u>\$ 275,000</u>
County Labor:	
● Public Works Labor	\$ 250
	<u>\$ 250</u>
Miscellaneous:	
● Reserve for Future Construction	\$ 257,929
● COMPASS	\$ 941
● Contingencies	\$ 2,245
	<u>\$ 261,115</u>
TOTAL OF ALL PROJECTS DISTRICT 1	<u><u>\$ 536,365</u></u>
<u>DISTRICT 2:</u>	
Miscellaneous:	
● Reserve for Future Construction	\$ 383,015
● COMPASS	\$ 963
● Contingencies	\$ 10,000
	<u>\$ 393,978</u>
TOTAL OF ALL PROJECTS DISTRICT 2	<u><u>\$ 393,978</u></u>
<u>DISTRICT 3:</u>	
Project Contributions:	
● Hazel Ave - Oak Ave to County Line	\$ 6,142,979
● Hazel Ave - American River to Madison Ave	\$ 326,555
	<u>\$ 6,469,534</u>
County Labor	
● Public Works Labor	\$ 905,000
	<u>\$ 905,000</u>
Miscellaneous:	
● Consultant Services	\$ 50,021
● Environmental Work	\$ 10,000
● Right of Way	\$ 50,000
● COMPASS	\$ 1,783
● Contingencies	\$ 450,000
	<u>\$ 561,804</u>
TOTAL OF ALL PROJECTS DISTRICT 3	<u><u>\$ 7,936,338</u></u>
<u>DISTRICT 4:</u>	
Project Contributions	
● Bradshaw Road - Calvine Rd - Florin Rd	\$ 573,083
● Bradshaw Road - Florin Road to Morrison Creek	\$ 2,188,870
	<u>\$ 2,761,953</u>

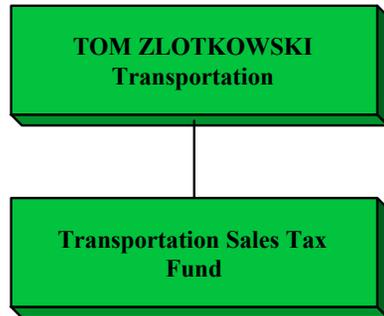
**ROADWAYS
SCHEDULE OF CONTRACT WORK**

	<u>Adopted Budget</u>
County Labor	
● Public Works Labor	\$ 4,000
	<u>\$ 4,000</u>
Miscellaneous	
● Reserve for future construction	\$ 2,620,141
● COMPASS	\$ 3,293
● Contingencies	\$ 20,000
	<u>\$ 2,643,434</u>
TOTAL OF ALL PROJECTS DISTRICT 4	<u><u>\$ 5,409,387</u></u>
<u>DISTRICT 7:</u>	
County Labor	
● Public Works Labor	\$ 250
	<u>\$ 250</u>
Miscellaneous	
● Reserve for future construction	\$ 353,917
● COMPASS	\$ 416
● Contingencies	\$ 10,000
	<u>\$ 364,333</u>
TOTAL OF ALL PROJECTS DISTRICT 7	<u><u>\$ 364,583</u></u>
<u>DISTRICT 8:</u>	
County Labor	
● Public Works Labor	\$ 2,477
	<u>\$ 2,477</u>
Miscellaneous	
● COMPASS	\$ 3,392
● Miscellaneous Expenses	\$ 381,265
	<u>\$ 384,657</u>
TOTAL DISTRICT 8	<u><u>\$ 387,134</u></u>
TOTAL FOR ALL DISTRICTS	<u><u>\$ 15,027,785</u></u>

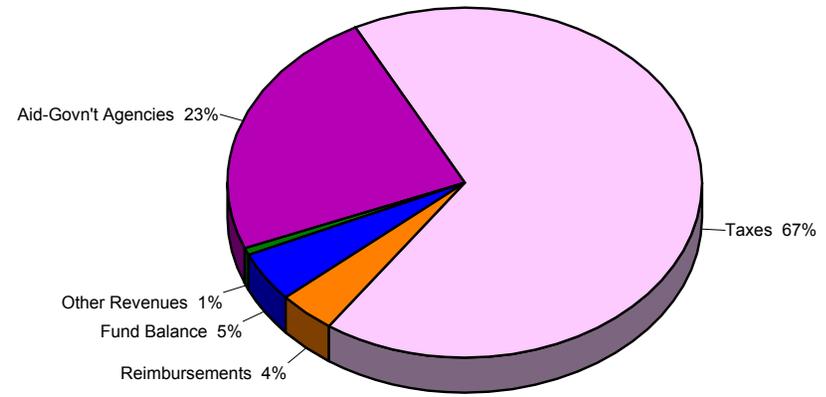
2002-03 PROGRAM INFORMATION

Program Number and Title	Program Description	Appropriations	Reimburse- ment	Revenues	Carryover	Net Allocation	Positions
2910000 Roadways							
PROGRAM TYPE: MANDATED							
001	<i>District 1 Roadways</i>						
	Road maintenance & construction within Fee District 1	536,365	0	220,000	316,365	0	0.0
002	<i>District 2 Roadways</i>						
	Road maintenance & construction within Fee District 2	393,978	0	280,000	113,978	0	0.0
003	<i>District 3 Roadways</i>						
	Road maintenance & construction within Fee District 3	7,936,338	0	4,007,923	3,928,415	0	0.0
004	<i>District 4 Roadways</i>						
	Road maintenance & construction within Fee District 4	5,409,387	0	2,100,500	3,308,887	0	0.0
005	<i>District 7 Roadways</i>						
	Road maintenance & construction within Fee District 7	364,583	0	230,000	134,583	0	0.0
006	<i>Roadways Administration</i>						
	Administration of the fee districts	387,134	0	110,000	277,134	0	0.0
	MANDATED	<u>Subtotal</u>					
		15,027,785	0	6,948,423	8,079,362	0	0.0
BUDGET UNIT TOTAL:		15,027,785	0	6,948,423	8,079,362	0	0.0

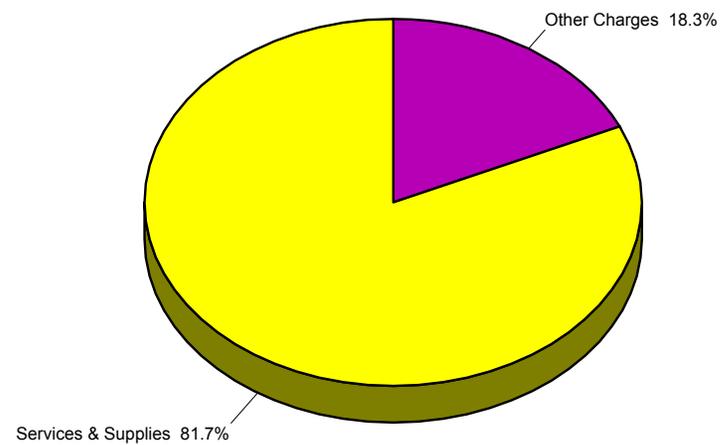
Departmental Structure



Financing Sources



Financing Uses



COUNTY OF SACRAMENTO
STATE OF CALIFORNIA
County Budget Act (1985)

UNIT: 2140000 Transportation-Sales Tax
DEPARTMENT HEAD: TOM ZLOTKOWSKI

SCHEDULE 9
BUDGET UNIT FINANCING USES DETAIL
FISCAL YEAR: 2002-03

CLASSIFICATION
FUNCTION: PUBLIC WAYS & FACILITIES
ACTIVITY: Public Ways
FUND: TRANSPORTATION-SALES TAX

Financing Uses Classification	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
Services & Supplies	23,910,739	25,047,606	61,277,087	45,996,932	45,996,932
Other Charges	817,753	376,226	2,456,000	15,922,180	15,922,180
Interfund Charges	14,571,581	13,294,155	26,396,481	25,114,383	25,114,383
Interfund Reimb	-1,414,748	-994,130	-4,216,584	-3,480,508	-3,480,508
Total Finance Uses	37,885,325	37,723,857	85,912,984	83,552,987	83,552,987
Means of Financing					
Fund Balance	1,410,140	3,147,309	3,147,309	4,091,643	4,091,643
Taxes	37,669,142	33,512,710	75,281,682	58,452,726	58,452,726
Use Of Money/Prop	225,298	152,938	200,000	75,000	75,000
Aid-Gov'n't Agencies	8,660,495	4,782,053	6,776,993	20,426,618	20,426,618
Charges for Service	752,398	0	7,000	7,000	7,000
Other Revenues	728,885	177,218	500,000	500,000	500,000
Total Financing	49,446,358	41,772,228	85,912,984	83,552,987	83,552,987

PROGRAM DESCRIPTION:

- The Transportation Sales Tax Fund provides financing for public road improvements in the Unincorporated Area of Sacramento County using funds derived primarily from the Measure A Transportation Sales Tax initiative approved by the voters in November 1988. The County receives this revenue from the Sacramento Transportation Authority in accordance with a regional formula and an approved Entity Annual Expenditure Plan. The funds are used to:
 - Provide ongoing road maintenance
 - Improve and construct new bikeways and pedestrian walkways
 - Design and construct new roads
 - Support elderly and disabled accessibility projects
 - Construct and improve existing traffic signals

- Conduct State highway project studies
- Finance the School Crossing Guard Program
- Sacramento County has three major funding sources for road activities: 1) Road Fund, 2) Sacramento Roadways Fund (Developer Fee), and 3) Transportation Sales Tax Fund. Projects undertaken can receive funding from one or more of these sources. However, even when there is more than one funding source, only one fund acts as the “manager” of a project and accounts for all costs associated with it. This requires that the fund acting as the manager includes the entire cost of a project in its budget and recover shared costs through the interfund reimbursement process.

- The construction program is managed through a series of approved annual expenditure plans and an adopted five to seven year plan. Long range planning is necessary because the life cycle of most construction projects is greater than one year. The project life cycle is affected by numerous factors which are outside the control of the project manager, such as legislation, environmental issues, public discussion, legal opinions, timing/complication of rights-of-way acquisitions, availability of consultants and contractors, timing of contract bids and awards, and weather. Actual project expenditures during the fiscal year generally differ from the budget due to the many factors affecting the project life cycle. Typically, construction contracts are bid and awarded in the spring with encumbered contract dollars actually spent in one or more subsequent years.

MISSION:

Increase public safety and enhance the quality of life of Sacramento County’s residents by providing essential countywide roadway improvements using transportation sales tax proceeds.

GOALS:

- Continue to provide ongoing road maintenance within the County of Sacramento.
- Expand use of Intelligent Transportation System (ITS).
- Continue to construct new highways and local streets to relieve traffic congestion.
- Implement and staff the Project Management Office.

SIGNIFICANT DEVELOPMENTS DURING 2001-02:

- Actual last year expenditures for services and supplies were considerably below the adopted budget. However, \$23.3 million was encumbered and will be rolled over to the next fiscal year. In addition, \$5.1 million of the funding not expended will be rebudgeted for work on continuing projects. This is an annual occurrence and is the result of long-range planning and multiyear project life cycles as explained above.
- Right-of-way acquisition costs came in below budget due to project delays caused by inclement weather and other factors. Approximately half of the funds budgeted for this purpose will be rebudgeted for use in the next fiscal year.
- Interfund charges and reimbursements were less than planned due to project delays. As previously stated, this is an annual occurrence and the result of long-range planning and multiyear project life cycles.

- Revenue received was less than budgeted because of project delays, multiyear project planning and the claiming process used to obtain reimbursement for construction expenditures from the Sacramento Transportation Authority (STA).

SIGNIFICANT CHANGES FOR 2002-03:

- The services and supplies allocation for this fiscal year is \$15.3 million less than last year's allocation. Construction contracts account for the majority of this decreased funding. Hiring issues delayed projects causing an increase in rebudgeted projects and fewer new projects to be started. Major projects include: Watt Avenue Beautification; Elk Grove-Florin Road, Calvine to Gerber; Florin Road Enhancements; Folsom Boulevard Improvement Project, Sunrise to Aerojet; Madison Avenue/I-80 Interchange; and Bradshaw Road, Florin to Kiefer.
- Other Charges increased by \$13.4 million. This is due to an increase in contributions to other government agencies when they are the lead agency on a project. (This budgeted line item will vary considerably from one year to the next depending on the projects planned.)
- Interfund charges reflect contributions being made to other funds for projects managed by those entities. In addition to the pass-through funding for maintenance (\$11.4 million), the Road Fund will receive \$10.0 million for the Franklin Bridge at Mokelumne River and \$2.3 million for the Traffic Operations Center. The Transportation Sales Tax Fund will receive \$2.1 million for the Bradshaw Road, Florin Road to Kiefer Blvd. project.
- Revenue sources for the Transportation Sales Tax Fund are indicated below:

<u>REVENUE SOURCE</u>	<u>ADOPTED BUDGET</u>
Measure A - Construction	\$47,014,803
Measure A - Maintenance	11,437,923
State/Federal Aid	20,426,619
Fund Balance	4,091,642
Other (Co-op funding)	500,000
Interest	75,000
Service Charges	<u>7,000</u>
Total:	<u>\$83,552,987</u>

**TRANSPORTATION SALES TAX
SCHEDULE OF CONTRACT WORK 2002-2003**

	<u>Adopted Budget</u>
Bike and Pedestrian Improvements	
Bikeway Construction - Various Locations	\$1,300,000
Bus Stops - Various Locations	90,000
Elderly & Disabled Accessibility Project 01/02	235,000
Elderly & Disabled Accessibility Project 02/03	235,000
Hickory Ave Bikeway - Greenback to Oak	300,000
Pedestrian Master Plan Implementation	781,500
	<u>\$2,941,500</u>
County Construction Projects	
Aurburn to Watt	\$600,000
Bradshaw Florin Rd to Kiefer	5,200,000
Elk Grove Florin Rd - Calvine Rd to Gerber Rd	3,100,000
Fair Oaks Blvd - Engle to Cypress	478,512
Florin Rd Enhancements - Stockton to Elk Grove-Florin	2,400,000
Folsom Blvd Impr Proj (Sunrise Blvd/Aerojet Rd)	2,000,000
Hackberry Lane @ Winding Way	140,000
Ione Rd - North of Meiss Rd	112,000
Mather Field Landscaping - US 50	900,000
Power Inn Rd @ Stevenson Ave	590,000
S. R. 50/Watt Ave - LRT Grade Separation	500,000
Sidewalk Continuity Project - Phase II	1,200,000
Sunrise Blvd Coloma Rd to American River	500,000
Traffic Signal Projects 2001/02	540,000
Traffic Signal Projects 2002/03	573,000
Watt Ave Beautification	2,000,000
Watt Ave Transit Priority & Mobility Enhancements	600,000
Watt Ave Widening: North of US 50 to South of Fair Oaks Blvd.	500,000
	<u>\$21,933,512</u>
Right-Of-Way Acquisitions	
Aurburn to Watt	\$45,000
Bradshaw Rd Florin Rd to Kiefer	1,500,000
Elkhorn Blvd: Don Julio to Diablo	194,290
Elkhorn /Greenback - I-80 Interchange	10,000
Elkhorn Blvd. - Watt to Walerga	200,000
Folsom Blvd Impr Proj (Sunrise Blvd/Aerojet Rd)	30,000
Folsom/Mather Enhancements	25,000
Fulton Enhancements - Phase II	50,000
Hickory Ave Bikeway - Greenback to Oak	25,000
Hillsdale Blvd @ Madison Ave	14,890
Ione Rd: North of Meiss Rd	5,000
Power Inn Rd @ Stevenson Ave.	13,000
Sidewalk Continuity Project - Phase II	50,000
SR 99 @ Elk Grove Interchange	50,000
Sunset Ave Bikeway - Hazel to Main	20,000
Watt Ave Beautification - Phase I	40,000
	<u>\$2,272,180</u>

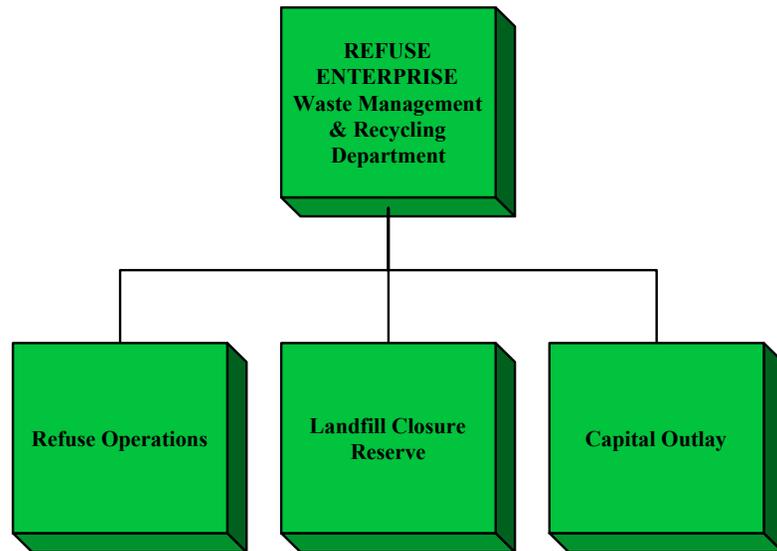
**TRANSPORTATION SALES TAX
SCHEDULE OF CONTRACT WORK 2002-2003**

	<u>Adopted Budget</u>
County Labor	
Public Works Labor	\$8,632,842
	<u>\$8,632,842</u>
Project Contributions	
Antelope Assessment District Contribution	(\$117,000)
Developer Fee Contribution	<u>(3,363,508)</u>
	<u>(\$3,480,508)</u>
Miscellaneous	
Consultant Contracts	\$9,928,000
Contributions to Other Funds	38,764,383
Environmental Work	874,046
Equipment	677,250
Miscellaneous	909,782
School Crossing Guards	100,000
	<u>\$51,253,461</u>
TOTAL OF ALL PROJECTS	<u><u>\$83,552,987</u></u>

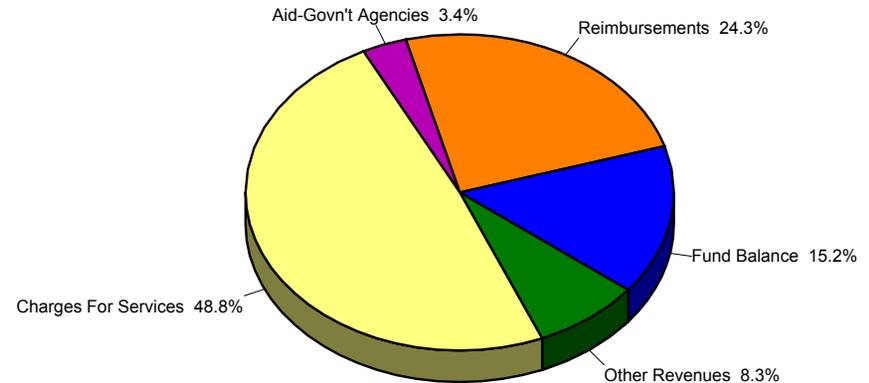
2002-03 PROGRAM INFORMATION

Program Number and Title	Program Description	Appropriations	Reimburse- ment	Revenues	Carryover	Net Allocation	Positions
2140000 Transportation-Sales Tax							
PROGRAM TYPE:		MANDATED					
001	<i>Trans Sales Tax Funding</i>						
	Road project funding from Measure A sales tax receipts	87,033,495	3,480,508	79,461,344	4,091,643	0	0.0
	MANDATED		<u>Subtotal</u>				
		87,033,495	3,480,508	79,461,344	4,091,643	0	0.0
BUDGET UNIT TOTAL:		87,033,495	3,480,508	79,461,344	4,091,643	0	0.0

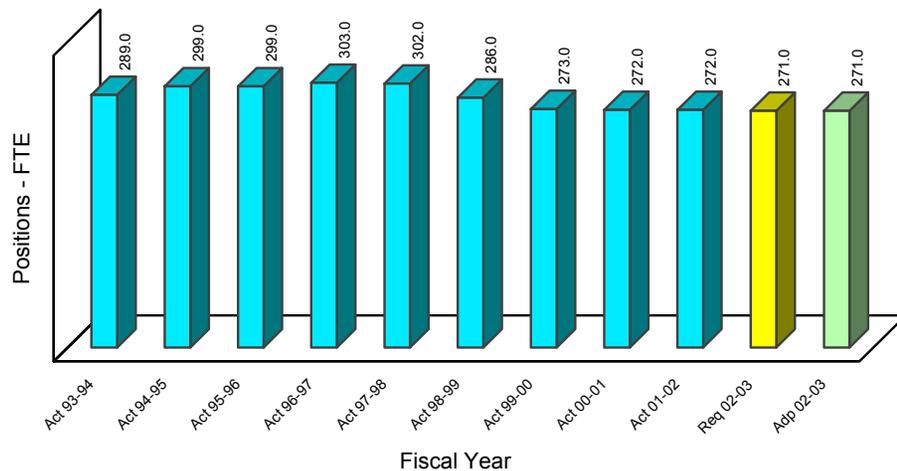
Departmental Structure



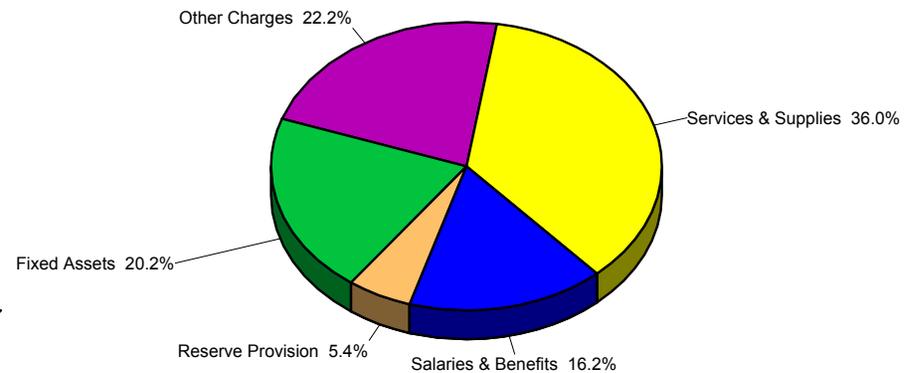
Financing Sources



Staffing Trend



Financing Uses



COUNTY OF SACRAMENTO
STATE OF CALIFORNIA
County Budget Act (1985)

FUND: REFUSE ENTERPRISE (051A) (051B) (052A)

ACTIVITY: Refuse Operations 2200000
and Capital Outlay 2250000

SCHEDULE 11-OPERATIONS OF
PUBLIC SERVICE ENTERPRISE FUND
FISCAL YEAR: 2002-03

Operating Details	Actual 2000-2001	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
Charges for Services	51,435,846	56,555,113	52,940,943	57,542,712	57,282,712
Other Revenues	2,555,917	3,300,083	6,070,860	2,237,316	2,237,316
Total Operating Revenues	53,991,763	59,855,196	59,011,803	59,780,028	59,520,028
OPERATING EXPENSES					
Salaries/Benefits	15,552,577	17,472,676	17,706,919	19,252,419	18,992,419
Services & Supplies	18,622,547	25,181,071	24,562,645	26,476,484	26,476,484
Depreciation	6,661,687	7,012,095	7,198,578	9,094,075	9,094,075
Debt Retirement	4,051,420	1,525,893	3,794,720	2,023,331	2,023,331
Taxes/Licenses/Assessments	4,137	5,173	350	4,348	4,348
Other Charges	10,211,091	12,996,963	10,683,488	13,021,429	13,021,429
Interfund Charges/Reimb	-739,503	-765,550	-766,275	-857,750	-857,750
Intrafund Charges/Reimb	-104				
Total Operating Expenses	54,363,852	63,428,321	63,180,425	69,014,336	68,754,336
Net Operating Income (Loss)	-372,089	-3,573,125	-4,168,622	-9,234,308	-9,234,308
NONOPERATING REVENUES (EXPENSES)					
Interfund Cost Recovery-Tobacco Fds.		3,063,714		11,936,287	11,936,287
Interest Income	3,017,637	2,272,188	1,294,782	2,096,530	2,096,530
Interest Expense	-1,586,352	-1,439,727	-2,018,789	-1,852,398	-1,852,398
Gain on Sale of Personal Property	1,038,961	206,865	300,000	871,845	871,845
Aid-Gov'n't Agencies	5,546,028	377,075	15,743,810	3,966,831	3,966,831
Other Revenue	0	3,139,802	0	4,517,229	4,517,229
Total Nonoperating Revenues (Expenses)	8,016,274	7,619,917	15,319,803	21,536,324	21,536,324
NET INCOME (LOSS)	7,644,185	4,046,792	11,151,181	12,302,016	12,302,016
Positions	272.0	272.0	272.0	271.0	271.0
Memo Only:					
Land				160,000	160,000
Improvements	3,857,926	2,001,317	2,196,742	10,538,500	10,538,500
Equipment	590,179	10,832,541	27,163,602	13,047,881	13,047,881
Total Capital	4,448,105	12,833,858	29,360,344	23,746,381	23,746,381
RESERVES AT YEAR END					
Disposal Closure	11,768,293	12,499,205	12,499,205	12,823,136	12,823,136
Working Capital Reserve	9,684,250	9,950,212	9,950,212	10,445,453	10,445,453
Rate Stabilization Reserve	0	1,343,590	1,343,590	2,122,305	2,122,305
Capital Outlay Reserve				4,752,660	4,752,660
Total Reserves	21,452,543	23,793,007	23,793,007	30,143,554	30,143,554

PROGRAM DESCRIPTION:

Department of Waste Management & Recycling (DWMR) provides a variety of functions including:

- Planning – for public health and safety and environmental protection in the area of solid waste management and recycling, state-mandated coordination of the County Integrated Waste Management Plan, and preparation of elements of the Plan for the unincorporated areas.
- Regional Coordination of multijurisdictional programs:
 - Staff to the Sacramento Regional Solid Waste Authority.
 - Staff to the Sacramento Cities and County Solid Waste Advisory Committee and Assembly Bill (AB) 939 Task Force.
 - Numerous interagency agreements related to waste management services.
- Public Education – mostly related to waste reduction, recycling, and composting.
- Regulations/enforcement – anti-scavenging and regulation of commercial waste haulers.
- Energy Producer – Kiefer Landfill Gas to Energy Plant.
- Municipal services provider:
 - As an exclusive provider (residential collection of garbage/recycling/green waste in the unincorporated area north of Calvine Road).
 - As contract administrator (residential collection south of Calvine Road).
 - As competitor (bidder to the City of Citrus Heights for residential collection).
 - Owner/operator of a public landfill that does not enjoy flow control.
 - Some services produce self-supporting revenue (e.g. residential collection, landfill operations, regulation of commercial waste collectors) and others do not (e.g. household hazardous waste drop-off service, electronic waste drop-off, neighborhood cleanup, illegal dumping cleanup, solid waste management planning, public education).

MISSION:

DWMR will pursue its mission with the following guiding principles:

- Protection of public health and safety.
- Protection of the environment and good stewardship of natural resources.
- Protection of consumers and businesses with respect to cost of service and fair business practices.

DWMR will continually improve customer satisfaction by providing safe, cost-effective, efficient, and environmentally sound solid waste system services through:

- Residential collection
- Curbside recycling collection
- Green waste collection
- Neighborhood clean-up services
- Transfer operations
- Landfill operations
- Household hazardous waste services
- Education and information services
- Management, engineering, planning, and support services

GOALS:

- Promote waste reduction, reuse, and recycling to exceed State diversion mandates.
- Expand market share by providing integrated solid waste management services at competitive prices.
- Minimize residential service fee increases.
- Improve website tools to better inform and service customers.
- Utilize expanded landfill methane gas supplies as an alternative energy and revenue source to offset costs.
- Complete conversion of collection fleet to alternative fuels with low air emissions.

SIGNIFICANT DEVELOPMENTS DURING 2001-02:

- Tobacco Litigation Settlement funds of \$3.1 million were provided to the Refuse Enterprise in this fiscal year to help finance replacement of the refuse collection fleet with clean fuel vehicles as per Board approval.
- The Refuse Enterprise received \$1,246,777 in financing from the Sacramento Regional Solid Waste Authority for a franchise fee on the commercial waste haulers. The financing received represented the franchisees' share of the cost of certain waste management program obligations that have a regional benefit.
- Opened a permanent household hazardous waste facility that was constructed using funds from the 1997 Solid Waste Facilities Certificates Of Participation financing. The facility accepts almost all types of household hazardous materials at no direct charge to county residents.

SIGNIFICANT CHANGES FOR 2002-03:

- There will be no residential collection services fee increase for this fiscal year. The last service fee increase was implemented in October, 2000.
- One Sanitation Worker position will be transferred and reallocated to a Senior Collection Equipment Operator for Citrus Heights Refuse Operations.
- In Fiscal Year 2000-01, the Board allocated \$15.0 million of the capital portion of the Tobacco Litigation Settlement Securitization to the Refuse Enterprise to help finance the replacement of the remainder of the refuse collection fleet with clean fuel vehicles. The remainder of this financing, \$11.9 million, is expected to become available to the Refuse Enterprise in this fiscal year. The conversion will assist the County in meeting the Federal mandate for air pollution reduction by 2004.
- A change in accounting practices will treat landfill construction improvements (e.g., new liners) as a capital outlay rather than an operating expense and will spread these costs over several years. This change in methodology also reduces the balance needed in the Working Capital Reserve as required by the bond covenants.

SUPPLEMENTAL INFORMATION:**Capital Outlay:****Land - \$160,000**

- **\$160,000 – Land for Regional Green Waste Program.** Cost to obtain options for land acquisition for a new regional green waste processing facility.

Improvements - \$7,988,500

- **\$4,000,000 – Liner Construction – Kiefer Landfill.** Landfill liner construction, Module M-2, Phase 1, of approximately 20 acres.
- **\$3,000,000 – Landfill Gas to Energy or Liquefied Natural Gas Plant (LNG) – Kiefer Landfill.** Cost to expand Kiefer landfill gas to energy facility, or to construct a new landfill gas to LNG plant.
- **\$260,000 – Landfill Gas Vertical Well Field– Kiefer Landfill.** Design, construction, and inspection of an expanded landfill gas vertical well field at the Kiefer Landfill to facilitate proposed expansion of the landfill gas to energy or LNG plant.
- **\$151,500 - Pad Overlay and Road Repair – South Container and Transfer Site (SCATS).** Construct tipping pad overlay and provide road repairs and entrance widening.

- **\$140,000 - General improvements - Kiefer Landfill.** Construct Improvements at the landfill for a receiving area for batteries, oil, paint, and household hazardous waste, reducing landfill contamination.
- **\$100,000 - Pad Overlay – North Area Recovery Station (NARS).** Construct an asphalt tipping pad overlay.
- **\$100,000 - North Equipment Shop Liquefied Natural Gas Upgrade – NARS.** Construct LNG upgrade adding safety features required before LNG-fueled vehicles can be maintained at the North Equipment Shop.
- **\$87,000 - Tipping Pad Extension, Canopy and Screening for Chloro fluorocarbon (CFC) Processing Area – NARS.** Construct new pavement at tipping pad, install a canopy and screening at the CFC processing area, to improve employee working conditions and aid in prevention of storm water contamination.
- **\$75,000 - Roof Replacement for North Equipment Shop – NARS.** Construct roof replacement to provide structural integrity and safety for the North Equipment Shop.
- **\$40,000 - Long-Haul Bypass Road – NARS.** Construct long-haul bypass road to provide safer traffic pattern.
- **\$25,000 - Drainage Sump Pump – NARS.** Construct sump vault, pump and discharge line in the can yard storage area to improve drainage.
- **\$10,000 - Pave Employee Parking Lot – NARS.** Construct asphalt surface on gravel parking lot.

Equipment - \$12,685,181

- **\$6,716,000 - Automated Trucks, 25 cylinder (Series 704) – Collections.** Replace 30 automated diesel trucks with new LNG trucks and purchase eight additional LNG automated trucks, allowing for continued conversion of diesel engines to meet fuel/clean air requirements. Use available clean air revenue sources.
- **\$1,225,000 – Rear-Loaders with tipper (Series 705) – Collections.** Replace five fully depreciated rear-loaders with new LNG trucks and purchase two additional LNG rear-loaders, allowing for continued conversion of diesel engines to meet fuel/clean air requirements. Use available clean air revenue sources.
- **\$787,500 - Crawler/Dozer with ripper (Series 856) – Kiefer Landfill.** Replace one fully depreciated unit, reducing costs of down time, maintenance and repair.
- **\$704,000 - Automated Trucks, 18 cylinder (Series 701) – Collections.** Replace four automated diesel trucks with new LNG trucks, allowing for

continued conversion of diesel engines to meet fuel/clean air requirements. Use available clean air revenue sources.

- **\$609,585 - Automated Trucks, 25 cylinder (Series 704) – Collections.** Rebudget for clean fuel trucks not received in Fiscal Year 2001-02.
- **\$577,500 - Earth Scraper (Series 618) – Kiefer Landfill.** Replace one fully depreciated unit, reducing cost of down time, maintenance and repair.
- **\$493,376 – Rear-Loaders with tipper – Collections.** Rebudget for rear-loaders not received in Fiscal Year 2001-02.
- **\$306,220 - Water Tanker with 6,500 gallon upgrade (Series 194) – Kiefer Landfill.** Replace and upgrade one fully depreciated unit for airborne dust control on haul and customer use roads as well as enhance site fire protection and prevention capacity.
- **\$260,000 - Truck/Tractor (Series 187) – Transfer.** Replace two fully depreciated units, reducing costs of down time, maintenance and repair.
- **\$260,000 - Trailer, Dual-Purpose (Series 239) – Transfer.** Replace four older, fully depreciated van-type trailers with dual-purpose units.
- **\$204,000 - Flatbed Truck (Series 169) – Collections.** Replace four fully depreciated trucks with new trucks that use LNG instead of diesel, allowing for continued conversion of diesel engines to meet fuel/clean air requirements. Use available clean air revenue sources.
- **\$130,000 - Water Truck (Series 193) – SCATS.** Replace one fully depreciated water truck.
- **\$125,000 - Excavator (Series 891) – SCATS.** Replace one fully depreciated excavator.
- **\$100,000 - Horizontal Grinder – Kiefer Landfill.** Add one portable 800 Horse Power (HP) horizontal grinder to shred wood and green waste material, to be used as wood fuel in electricity generating plants or as cover material at the Kiefer Landfill. More cost-effective to do work in-house instead of using outside contractor.
- **\$100,000 - Wheel Loader – NARS.** Replace one fully depreciated loader unit in Z-wall recovery area, reducing costs of down time, maintenance and repair.
- **\$32,000 - Forklift (Series 383) – SCATS.** Replace one fully depreciated unit.
- **\$30,000 - Trailer – Planning.** Purchase one promotional trailer for public education and outreach at community events and schools to promote recycling programs. Current promotional truck is several years old and outdated.

- **\$25,000 - Light Plant – Kiefer Landfill.** Purchase one new light plant for the green/wood waste area at the Landfill, providing lighted work area for employees during winter months and for customers to off-load their material.

Other Equipment - \$362,700

- **\$330,000 - 38/90 Gallon Automated Containers.** Purchase 6,000 new 38/90 automated containers to maintain inventory.
- **\$25,000 - Roll-Off Bins - NARS.** Purchase five new roll-off bins for metal recovery hauling by Transfer long haul staff.
- **\$7,700 - Engineering Plotter (Engineering Administration).** Replace fully depreciated unit that is several years old.

The following capital items are fully financed by the 1997 Public Facilities (Solid Waste Facilities) Certificates of Participation:

Improvements - \$2,550,000

- **\$2,300,000 - Facility Recovery Improvements - Kiefer Landfill.** Rebudget remaining 1997 Certificates of Participation Bond Fund balance primarily for the construction costs of the self-haul recovery, wood/green waste, and entrance improvement projects. These improvements will contribute to the efforts in meeting State diversion mandates, improve public and employee safety, and add recovery capabilities for public waste currently being landfilled.
- **\$250,000 - Facility Recovery Improvements – NARS.** Construct an asphalt ramp road at the rear of the site for compactor access by long haul equipment, providing ability to use the old loading hopper without impacting compactor loading, thereby adding to the recovery efficiency capabilities.

Collection and Tipping Fees

	1999-00	2000-01	2001-02	2002-03
Residential Collection (account/month) *	\$15.90	\$19.55	\$19.55	\$19.55
Landfill (weighed – per ton)	\$26.00	\$26.00	\$26.00	\$26.00
Transfer (weighed – per ton)	\$44.80	\$44.80	\$44.80	\$44.80

*The residential collection monthly charge illustrated is a single-family residence on an average size parcel, with a 60-gallon garbage can, and participating in the green waste program.

2002-03 ADOPTED FINAL BUDGET RESERVE BALANCES:**• Kiefer Landfill Closure \$12,823,136**

This reserve was established by the County Board of Supervisors in December 1988 by Resolution No. 88-2763 for the purpose of meeting the requirement of AB 2448 (Eastin 1987). This legislation requires any person operating a solid waste landfill to: prepare an initial estimate of cost of landfill closure and post closure maintenance for a period of 30 years; establish an irrevocable trust fund or equivalent financial arrangement for closure and post closure maintenance; and to annually deposit in the trust fund monies to provide such costs. Cost for closure and thirty years of post closure maintenance has been calculated to be \$23.6 million per the Governmental Accounting Standards Board (GASB). The Adopted Budget reflects an increase to the reserve of \$323,931 in order to maintain the required reserve balance pursuant to GASB.

• Working Capital \$10,445,453

The reserve was established to finance day-to-day operations. A bond covenant requires that this reserve be set at two months of operating expenses less depreciation. The Adopted Budget reflects an increase of \$495,241 to this reserve.

• Rate Stabilization Reserve \$2,122,305

The reserve was established in Fiscal Year 1995-96 to provide partial funding for programs required to meet the California Integrated Waste Management Act of 1989 (AB 939), thereby mitigating the effects of rate shock upon implementation of these programs. The Adopted Budget reflects an increase of \$778,715.

• Capital Outlay Reserve \$4,752,660

This new reserve reflects available financing for regular programmed equipment replacement and planned future projects including equipment acquisition.

2002-03 PROGRAM INFORMATION

Program Number and Title	Program Description	Appropriations	Reimburse- ment	Revenues	Carryover	Net Allocation	Positions	
2200000 Refuse Operations/Landfill Closure T								
PROGRAM TYPE: MANDATED								
001	Financial & Administrative Services							
	Administrative & fiscal support to the department's program	3,840,699	3,263,242	623,644	0	-46,187	20.0	
002	Collection Services							
	Residential collection of garbage, green waste, & recyclables	51,375,837	74,020	50,177,655	0	1,124,162	153.0	
005	Landfill Services							
	Operation & maintenance of the Kiefer Landfill & closed landfills	14,565,839	8,295,780	9,962,726	0	-3,692,667	46.0	
006	North Area Recovery Station							
	Operation & maintenance of the north recovery/transfer site	9,588,881	4,212,610	3,603,175	0	1,773,096	26.0	
007	Special Waste Services							
	Disposal of waste items banned from the landfill	1,613,701	733,240	543,085	0	337,376	6.0	
008	Planning Services							
	Coordinates Solid Waste Planning issues & activities	603,650	18,690	196,123	0	388,837	5.0	
009	Engineering Services							
	Design, Construction Planning, & Coordination	5,616,709	0	18,410	0	5,598,299	15.0	
010	Landfill Closure Trust Fund							
	Kiefer landfill closure/post-closure trust fund	0	1,000	450,000	0	-451,000	0.0	
011	Fund Balance & Reserve Changes							
	Summary of YE fund balance and reserve changes	1,597,887	0	0	6,629,803	-5,031,916	0.0	
MANDATED		Subtotal	88,803,203	16,598,582	65,574,818	6,629,803	0	271.0

BUDGET UNIT TOTAL:	88,803,203	16,598,582	65,574,818	6,629,803	0	271.0
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2250000 Refuse-Capital Outlay

PROGRAM TYPE: MANDATED

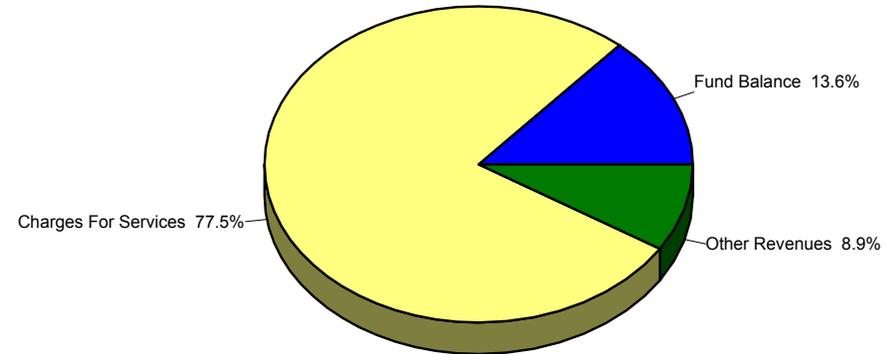
001	Refuse Capital Outlay							
	Acquisition & replacement of all fixed assets	31,049,041	14,486,287	5,397,645	11,165,109	0	0.0	
MANDATED		Subtotal	31,049,041	14,486,287	5,397,645	11,165,109	0	0.0

BUDGET UNIT TOTAL:	31,049,041	14,486,287	5,397,645	11,165,109	0	0.0
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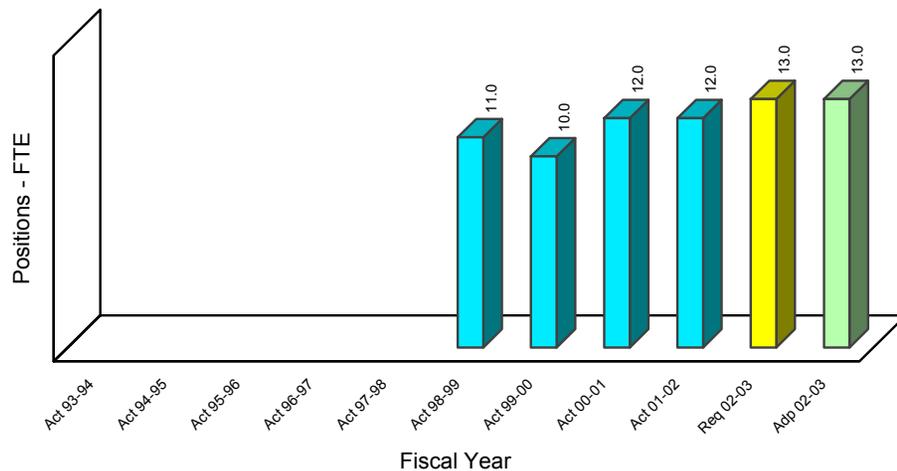
Departmental Structure



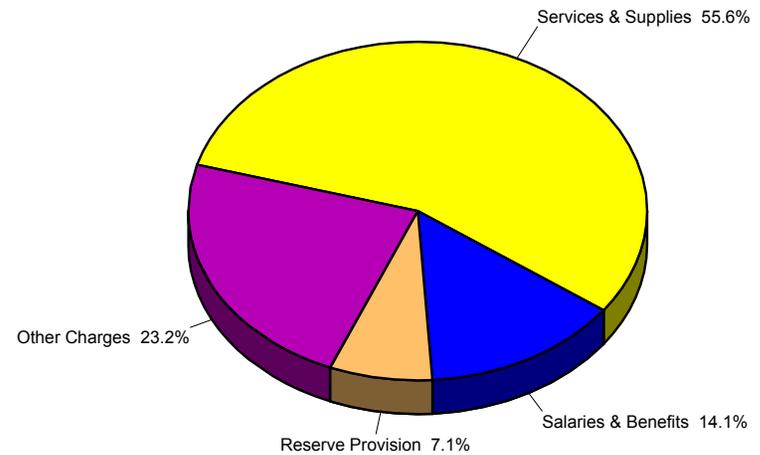
Financing Sources



Staffing Trend



Financing Uses



COUNTY OF SACRAMENTO
 STATE OF CALIFORNIA
 County Budget Act (1985)

FUND: CH REFUSE-OPERATIONS
 049A

ACTIVITY: CH Refuse Operations
 UNIT: 2260000

SCHEDULE 11
 OPERATIONS OF PUBLIC SERVICE ENTERPRISE FUND
 FISCAL YEAR: 2002-03

Operating Details	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
Fines/Forfeitures/Penalties	2,502	13,446	0	0	0
Use Of Money/Prop	74,703	59,641	25,000	50,000	50,000
Charges for Service	3,880,823	3,902,298	3,645,865	4,241,953	4,241,953
Total Operating Rev	3,958,028	3,975,385	3,670,865	4,291,953	4,291,953
Salaries/Benefits	608,189	704,915	707,114	773,033	773,033
Services & Supplies	1,124,559	1,440,433	1,630,284	2,185,621	2,185,621
Other Charges	888,913	1,025,716	1,169,853	1,268,227	1,268,227
Interfund Charges	739,503	765,550	766,275	857,750	857,750
Total Operating Exp	3,361,164	3,936,614	4,273,526	5,084,631	5,084,631
Fund Balance	151,159	816,375	816,375	745,033	745,033
Aid-Gov'n't Agencies	0	2,606	2,240	0	0
Other Revenues	74,049	342,998	245,000	435,825	435,825
Total Nonoperating Rev	225,208	1,161,979	1,063,615	1,180,858	1,180,858
Reserve Provision	0	460,954	460,954	388,180	388,180
Total Nonoperating Exp	0	460,954	460,954	388,180	388,180
Net Income (Loss)	822,072	739,796	0	0	0
Positions	12.0	12.0	12.0	13.0	13.0

PROGRAM DESCRIPTION:

Under a seven-year contract beginning January 1, 1999, between the County and the City of Citrus Heights, the Department of Waste Management and Recycling provides city residents:

- Weekly residential refuse collection services to all single family/duplex residences and some multiple family dwellings.
- Biweekly green waste collection and processing to single family/duplex residences and some multiple family dwellings.
- Biweekly collection of recyclable materials to single family/duplex residences and some multiple family dwellings.
- Semi-annual collection of large, bulky wastes not collected in the weekly refuse collection program.
- Bulky goods service pickup (for a fee) on an on-call basis.
- Education and public awareness programs related to recycling, composting and source reduction.

MISSION:

To be the service provider of choice to the residents of the City of Citrus Heights providing efficient and effective solid waste collection, recycling, and disposal services.

GOALS:

- Provide comprehensive waste collection and recycling services within the budgeted expenditures and revenue allocated.
- Maintain a customer approval level of 75 percent or higher.
- Service at least 98 percent of waste containers on the scheduled day.

SIGNIFICANT DEVELOPMENTS DURING 2001-02:

- Collected 99.9 percent of waste containers on the scheduled day of service.

SIGNIFICANT CHANGES FOR 2002-03:

- Add one new Senior Collection Equipment Operator position to accommodate growth in the customer base inside the city contract area. (Addition of the position will be accomplished through the transfer and reallocation of one Sanitation Worker position from Fund 051A, Refuse Operations, Collection Services.)

2002-03 ADOPTED FINAL BUDGET RESERVE BALANCE:

- **General Reserve** **\$849,134**

The General Reserve will be increased by \$388,180 in this fiscal year in order to comply with bond covenants governing working capital requirements.

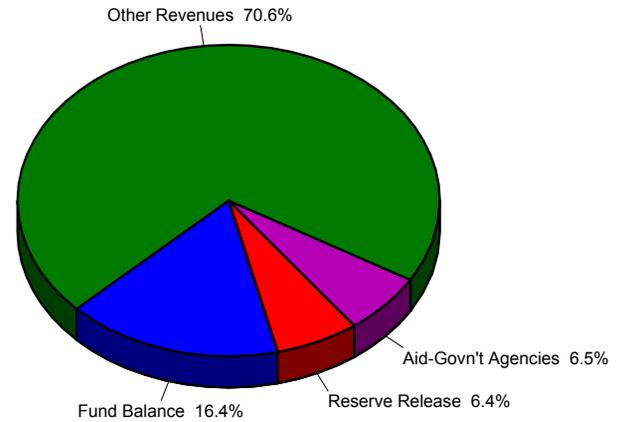
2002-03 PROGRAM INFORMATION

Program Number and Title	Program Description	Appropriations	Reimbursement	Revenues	Carryover	Net Allocation	Positions
2260000 Citrus Heights Refuse Operations							
PROGRAM TYPE: MANDATED							
001	<i>Refuse Operations</i>						
	Citrus Heights-Refuse collection & recycling svcs	5,472,811	0	4,727,778	745,033	0	13.0
	MANDATED	Subtotal	0	4,727,778	745,033	0	13.0
BUDGET UNIT TOTAL:		5,472,811	0	4,727,778	745,033	0	13.0

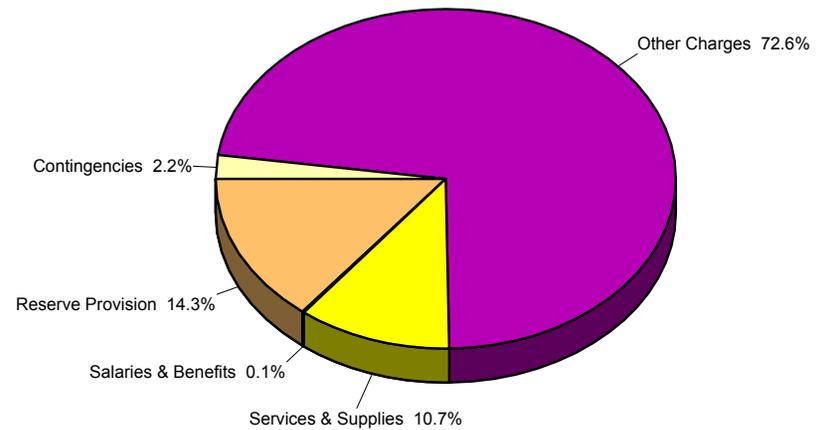
Departmental Structure



Financing Sources



Financing Uses



COUNTY OF SACRAMENTO
STATE OF CALIFORNIA
County Budget Act (1985)

UNIT: Solid Waste Authority
2240000

FUND: SOLID WASTE AUTHORITY
050A

SCHEDULE 16C
BUDGET UNIT FINANCING USES DETAIL
FISCAL YEAR: 2002-03

Financing Uses Classification	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
Salaries/Benefits	5,007	6,415	6,850	6,850	6,850
Services & Supplies	131,923	216,062	192,472	496,795	496,795
Other Charges	836,718	2,150,821	2,624,019	3,357,219	3,357,219
Contingencies	0	0	0	100,000	100,000
Total Finance Uses	973,648	2,373,298	2,823,341	3,960,864	3,960,864
Reserve Provision	0	388,032	388,032	662,034	662,034
Total Requirements	973,648	2,761,330	3,211,373	4,622,898	4,622,898
Means of Financing					
Fund Balance	-2,336	377,372	377,372	759,534	759,534
Reserve Release	54,812	0	0	297,649	297,649
Licenses/Permits	1,287,178	3,083,636	2,789,001	3,092,615	3,092,615
Use Of Money/Prop	17,519	40,236	20,000	120,000	120,000
Aid-Gov'n't Agencies	0	0	0	300,000	300,000
Other Revenues	7,941	4,536	25,000	53,100	53,100
Total Financing	1,365,114	3,505,780	3,211,373	4,622,898	4,622,898

PROGRAM DESCRIPTION:

The Sacramento Regional Solid Waste Authority (SWA):

- Operates under a Joint Powers Agreement among the City of Sacramento, the City of Citrus Heights, and the County of Sacramento.
- Is governed by a nine member Board of Directors composed of the five elected members of the Sacramento County Board of Supervisors, three elected members of the Sacramento City Council, and one elected member of the Citrus Heights City Council.
- Is administered by the County of Sacramento.
- Regulates the commercial waste management collection system through a non-exclusive franchise system.

- Regulates recycling for multifamily residential units.
- Regulates recycling of commercial waste.
- Provides funding and coordination of regional waste management and recycling activities.

MISSION:

To facilitate cooperative solid waste management planning and program coordination for the cities of Sacramento and Citrus Heights, and the County of Sacramento.

GOALS:

- Complete implementation of the multifamily recycling program.
- Review needs and options for a regional green waste diversion program.
- Review the collection contract practices of franchisees and develop regulatory control options for the Sacramento Regional Solid Waste Authority Board (SWA).
- Complete adoption of SWA ordinance removing public agency fee exemption for revenue from state and federal agency generators, and attempt to make corresponding amendments to franchise agreements.
- Support reauthorization for regional Recycling Market Development Zone designation through the California Integrated Waste Management Board.
- Review state and local solid waste facility control programs and recommend additional control measures for Board consideration.

SIGNIFICANT DEVELOPMENTS DURING 2001-02:

- Staff continued to work with franchisees (commercial waste haulers) to achieve compliance with the 30 percent diversion requirements of the SWA Ordinance.
- SWA Ordinance No. 5 was adopted and took effect July 1, 2000, establishing new recycling requirements for multifamily complexes. Public education and promotional efforts for multifamily recycling were continued during this fiscal year.

SIGNIFICANT CHANGES FOR 2002-03:

- The SWA Board will review the current basis being used for the distribution of franchise fees, i.e., regional cost recovery, and consider alternative distribution proposals. Regional program funding formulas and allocations may be adjusted accordingly.
- The budget includes a \$200,000 allocation for initial efforts to pursue a regional green waste program.

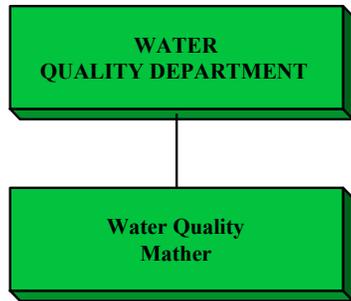
2002-03 ADOPTED FINAL BUDGET RESERVE BALANCE:

- **General Reserve** **\$200,000**
The reserve was established in Fiscal Year 1998-99 to provide future funding for compliance and enforcement programs that might be needed if problems ensued in meeting the requirements of SWA Ordinance No. 2. The Solid Waste Authority's General Reserve will be reduced by \$297,649.
- **Franchise Fee Clearing Reserve** **\$662,034**
This is a new reserve. At fiscal year-end it will serve as a holding mechanism for those franchise fees that have been received, but are yet to be distributed due to normal processing time constraints.

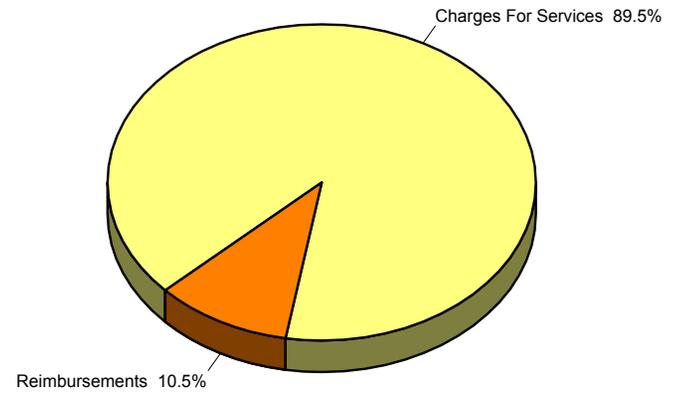
2002-03 PROGRAM INFORMATION

Program Number and Title	Program Description	Appropriations	Reimburse- ment	Revenues	Carryover	Net Allocation	Positions
2240000 Sacto Reg Solid Waste							
PROGRAM TYPE: MANDATED							
001	Solid Waste Authority						
	Joint planning by Cities of Sacto, Citrus Heights & County on solid waste activities	4,622,898	0	3,565,715	1,057,183	0	0.0
	MANDATED	Subtotal	0	3,565,715	1,057,183	0	0.0
BUDGET UNIT TOTAL:		4,622,898	0	3,565,715	1,057,183	0	0.0

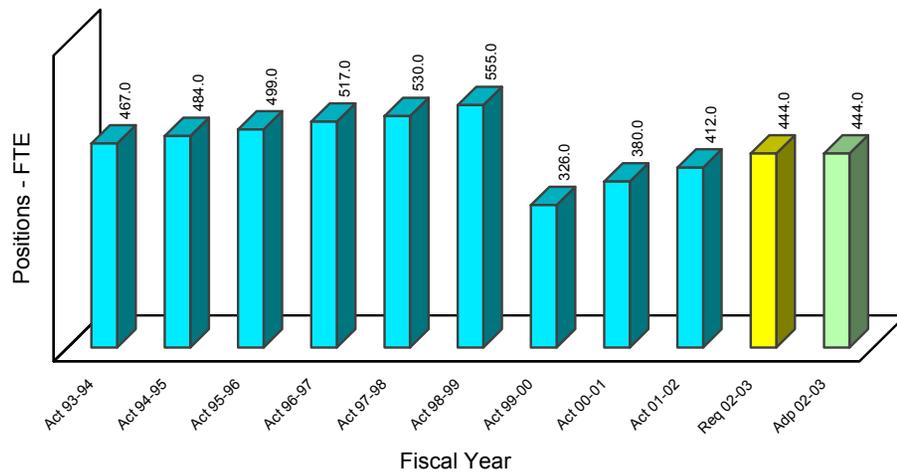
Departmental Structure



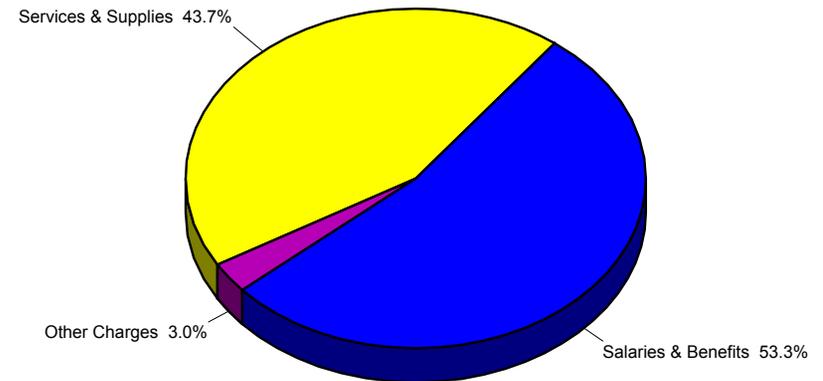
Financing Sources



Staffing Trend



Financing Uses



COUNTY OF SACRAMENTO
STATE OF CALIFORNIA
County Budget Act (1985)

FUND: PUBLIC WORKS-OPERATIONS
033A

ACTIVITY: Water Quality
UNIT: 2550000

SCHEDULE 10
OPERATIONS OF INTERNAL SERVICE FUND
FISCAL YEAR: 2002-03

Operating Details	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
Charges for Service	34,836,127	47,689,540	44,008,011	52,727,467	49,364,350
Total Operating Rev	34,836,127	47,689,540	44,008,011	52,727,467	49,364,350
Salaries/Benefits	20,197,324	24,711,795	26,861,378	32,763,498	29,400,381
Service & Supplies	13,546,662	18,023,810	14,627,074	16,105,676	16,105,676
Other Charges	477,460	788,529	777,092	1,405,558	1,405,558
Depreciation/Amort	3,267	16,808	0	0	0
Intrafund Chgs/Reimb	274,821	857,476	1,742,467	2,202,253	2,202,253
Cost of Goods Sold	0	703,487	0	0	0
Total Operating Exp	34,499,534	45,101,905	44,008,011	52,476,985	49,113,868
Other Revenues	255	24,362	0	0	0
Total Nonoperating Rev	255	24,362	0	0	0
Debt Retirement	0	0	0	250,482	250,482
Total Nonoperating Exp	0	0	0	250,482	250,482
Net Income (Loss)	336,848	2,611,997	0	0	0
Positions	380.0	413.0	403.0	444.0	444.0

PROGRAM DESCRIPTION:

- The Public Works Agency, Department of Water Quality administers sanitation and sewer maintenance districts, and provides labor for operation and maintenance of the County's water and storm drainage facilities. The division performs the following activities:

- Provides and directs the planning, design, operation and maintenance of Sacramento Regional County Sanitation District (SRCSD) facilities and interceptors which convey wastewater from the Cities of Citrus Heights and Elk Grove and contributing agency collection systems which

include County Sanitation District No. 1 (CSD-1), the City of Sacramento and the City of Folsom.

- Provides comparable services for the wastewater collection system within CSD-1 serving the urbanized, unincorporated areas within the County, the Cities of Citrus Heights and Elk Grove, some areas within the City of Sacramento, the City of Folsom, and the towns of Courtland and Walnut Grove.
- Provides for the operation and maintenance of the County's water and storm drainage facilities, as well as specialized maintenance services for water, wastewater, and electrical generation facilities of other county agencies.
- Provides staff to service SRCSD customers estimated at 488,101 Equivalent Single Family Dwellings (ESDs) and CSD-1 customers estimated at 347,700 ESDs for Fiscal Year 2002-03.
- Provides staff to service the wastewater collection system consisting of 3,200 miles of installed collection pipeline and 70 miles of interceptor pipeline, as well as service to the domestic water distribution system comprising some 300 miles of water mains and various water valves, water hydrants, and water connections.

MISSION:

To protect and enhance the environment and public health of a growing Sacramento community by providing the following services in a safe, efficient and innovative manner:

- Wastewater collection and conveyance
- Wastewater treatment
- Storm and potable water system operations

GOALS:

- Create documentation relating pipe segments to plan numbers and sheets for use by the Geographic Information Systems sewer application to build computer images of improvement plans.
- Develop a Department of Water Quality New Employee Overview Handbook.
- Implement a management development program using Performance Measurements.

SIGNIFICANT DEVELOPMENTS DURING 2001-02:

- The budget was over-expended by \$1.1 million due to an increase in activities associated with SRCSD and CSD-1 capital projects, such as the Lower Northwest Interceptor, the Upper Northwest Interceptor Sections 5 & 6, and Bradshaw Section 6. Corresponding revenues were received to offset the over-expenditures.
- The following ten positions were approved midyear: One Safety Specialist, one Accounting Technician, two Office Assistant IIs, one Administrative Services Officer I, one Underground Construction and Maintenance Specialist, two Assistant Underground Construction and Maintenance Specialists, one Senior Engineering Technician, and one Principal Engineering Technician.
- The completion of the remodel of the North County Corporation Yard (NCCY) was delayed due to the acquisition of additional land and buildings at the site. The scope of the remodel relating to building design and construction process was amended to include the new acquisitions. Maintenance and Operations staff assigned to the NCCY will begin relocating to the site in September 2002.

SIGNIFICANT CHANGES FOR 2002-03:

- This budget reflects an increase of \$5.4 million consisting of higher costs for salary and benefits, specifically cost of living adjustments, retirement and medical benefits, General Services Stores, various allocated costs, consultants and contractors for database and project design, and debt service for the NCCY.
- The department is currently proceeding on two data base projects, Filenet and the Employee Module Database. The Filenet database for the Department of Water Quality will be used to scan and store sewer studies and project data, including maps and miscellaneous related information. The Employee Module Database will be used by staff to input timesheet information with project codes built into the system allowing staff to select the appropriate project code, increasing the accuracy of billing and tracking.
- As part of a departmental reorganization, thirty-two positions supporting the Policy & Planning and the Industrial Waste programs will be relocated from the Sacramento Wastewater Treatment Plant to the Water Quality Division.
- The NCCY remodel will be completed and designated Maintenance and Operations staff will relocate to this site.

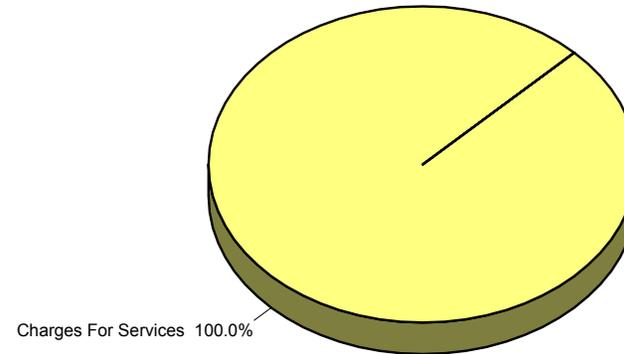
2002-03 PROGRAM INFORMATION

Program Number and Title	Program Description	Appropriations	Reimburse- ment	Revenues	Carryover	Net Allocation	Positions
2550000 Public Works-Water Quality							
PROGRAM TYPE:		MANDATED					
001	<i>Collections Div. Administration</i> Mgmt & admin of Collections Division & clerical support	1,912,528	1,912,528	0	0	0	18.0
002	<i>M&O Administration</i> Management direction & administrative oversight & M&O	1,746,598	1,746,598	0	0	0	12.0
003	<i>WQ Administration</i> Mgmt of WQ Department, district administration, & public information	2,101,757	2,101,757	0	0	0	6.0
004	<i>Geographic Information Systems</i> Development of an automated base mapping system	1,353,200	0	1,353,200	0	0	8.0
005	<i>WQ North Repair & Maintenance</i> Sewage & pump stations, north of the river	14,894,837	0	14,894,837	0	0	107.0
006	<i>WQ South Repair & Maintenance</i> Sewage & pump stations south of the river	14,935,752	0	14,935,752	0	0	110.0
007	<i>WQ Channel North</i> Storm-drain & channel maintenance north of the river	4,556,903	0	4,556,903	0	0	37.0
008	<i>WQ Channel South</i> Storm-drain & channel maintenance south of the river	3,221,543	0	3,221,543	0	0	28.0
009	<i>WQ Industrial Waste</i> Monitor & regulate industrial customers	1,247,394	0	1,247,394	0	0	16.0
010	<i>WQ Policy & Planning</i> Long range planning, policy development & permitting	1,041,969	0	1,041,969	0	0	16.0
011	<i>WQ Public Information Office</i> Public outreach, information & education	489,937	0	489,937	0	0	5.0
012	<i>WQ Major Conveyance Engineering</i> Major sewer conveyance planning & engineering	2,954,717	0	2,954,717	0	0	27.0
013	<i>WQ Local Collections Engineering</i> Local collection facilities planning & engineering	2,780,494	0	2,780,494	0	0	32.0
014	<i>WQ Technical Support Engineering</i> Autocad, drafting & computer support	1,887,604	0	1,887,604	0	0	22.0
	MANDATED	Subtotal	55,125,233	5,760,883	49,364,350	0	444.0
		BUDGET UNIT TOTAL:	55,125,233	5,760,883	49,364,350	0	444.0

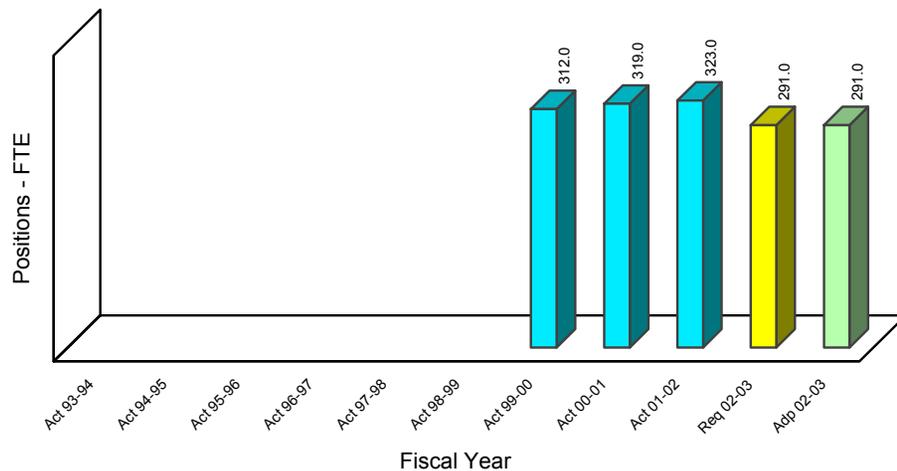
Departmental Structure



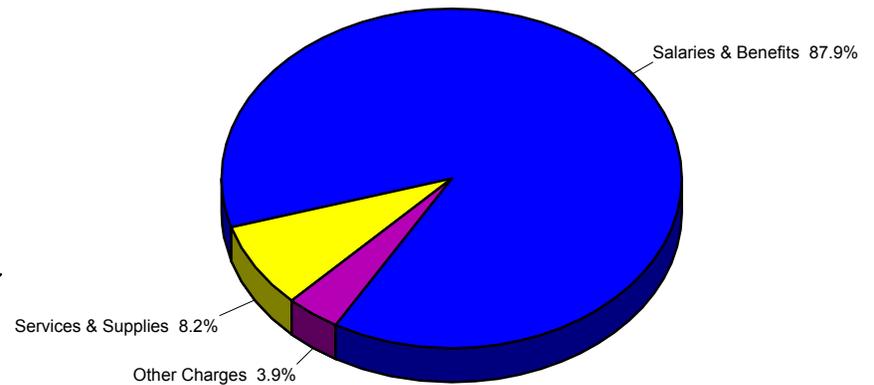
Financing Sources



Staffing Trend



Financing Uses



COUNTY OF SACRAMENTO
STATE OF CALIFORNIA
County Budget Act (1985)

FUND: PUBLIC WORKS-OPERATIONS
033A

ACTIVITY: Water Quality - SRWTP
UNIT: 2560000

SCHEDULE 10
OPERATIONS OF INTERNAL SERVICE FUND
FISCAL YEAR: 2002-03

Operating Details	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
Charges for Service	23,270,023	25,904,066	28,182,914	27,367,180	26,492,180
Total Operating Rev	23,270,023	25,904,066	28,182,914	27,367,180	26,492,180
Salaries/Benefits	20,416,408	21,935,729	24,909,923	24,154,000	23,279,000
Service & Supplies	79,788	81,468	121,129	128,362	128,362
Other Charges	576,493	864,486	900,000	1,028,931	1,028,931
Intrafund Chgs/Reimb	0	5,850	2,251,862	2,055,887	2,055,887
Cost of Goods Sold	0	2,396,671	0	0	0
Total Operating Exp	21,072,689	25,284,204	28,182,914	27,367,180	26,492,180
Other Revenues	903	780	0	0	0
Total Nonoperating Rev	903	780	0	0	0
Net Income (Loss)	2,198,237	620,642	0	0	0
Positions	319.0	323.0	319.0	291.0	291.0

PROGRAM DESCRIPTION:

- The Public Works Agency, Department of Water Quality provides and directs the design, construction, operation and maintenance of facilities at the Sacramento Regional Wastewater Treatment Plant (SRWTP). The Sacramento Regional County Sanitation District (SRCSD) owns these facilities. Contributing agencies include County Sanitation District No. 1 (CSD-1) and the Cities of Sacramento and Folsom.
- The department provides staff to:
 - Maintain and operate the SRWTP in Elk Grove which treats 181 million gallons of wastewater per day.
 - Maintain and operate the Courtland and Walnut Grove treatment plants.

MISSION:

To protect and enhance the environment and health of a growing Sacramento community by providing the following services in a safe, efficient and innovative manner:

- Wastewater collection and conveyance
- Wastewater treatment
- Biosolids and water reuse

GOALS:

- Satisfactory completion of all 2002 business initiatives.
- Full implementation and operation of the new Water Reclamation Plant.

SIGNIFICANT DEVELOPMENTS DURING 2001-02:

- Under-expenditures of \$2.9 million were primarily the result of lower salary and benefits expenses due to recruitment difficulties throughout the year for various engineering classes. Minor savings in services and supplies also contributed to the under-expenditure.
- Staff developed and implemented a performance measurement system to assist in objective measurement of how the division accomplished its mission and goals.

SIGNIFICANT CHANGES FOR 2002-03:

- The budget reflects a decrease of \$1.7 million primarily due to a reorganization and transfer of 32 positions to the Water Quality Division for the Policy & Planning and Industrial Waste programs.

2002-03 PROGRAM INFORMATION

Program Number and Title	Program Description	Appropriations	Reimburse- ment	Revenues	Carryover	Net Allocation	Positions
2560000 Public Works-Water Quality-SRWTP							
PROGRAM TYPE: MANDATED							
001	<i>Treatment Plant Operations</i>						
	Plant O&M, engineering, lab & administration	26,492,180	0	26,492,180	0	0	291.0
	MANDATED	<u>Subtotal</u>					
		26,492,180	0	26,492,180	0	0	291.0
BUDGET UNIT TOTAL:		26,492,180	0	26,492,180	0	0	291.0

COUNTY OF SACRAMENTO
STATE OF CALIFORNIA
County Budget Act (1985)

UNIT: County Sanitation No. 1
3005000

FUND: COUNTY SANITATION DIST NO. 1
267A

SCHEDULE 16C
BUDGET UNIT FINANCING USES DETAIL
FISCAL YEAR: 2002-03

Financing Uses Classification	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
Services & Supplies	25,222,014	30,659,826	24,927,652	52,306,572	49,177,272
Other Charges	2,001,575	2,891,448	971,000	3,913,000	3,913,000
Improvements	1,134,453	84,281	100,000	157,657	157,657
Equipment	326,650	445,023	1,937,800	451,150	451,150
Interfund Reimb	0	0	0	-4,000,000	-4,000,000
Total Finance Uses	28,684,692	34,080,578	27,936,452	52,828,379	49,699,079
Means of Financing					
Fund Balance	6,351,486	-3,680,716	-3,680,716	25,455,079	25,455,079
Reserve Release	1,164,412	1,779,283	1,779,283	0	0
Taxes	587	1,239	0	0	0
Licenses/Permits	219,557	241,099	0	0	0
Fines/Forfeitures/Penalties	267,365	244,001	0	0	0
Use Of Money/Prop	314,650	-63,137	275,000	5,000	5,000
Charges for Service	18,951,066	23,640,824	20,000,886	27,076,300	23,947,000
Other Revenues	-1,439,941	693,526	3,561,999	292,000	292,000
Other Financing	0	6,000,000	6,000,000	0	0
Total Financing	25,829,182	28,856,119	27,936,452	52,828,379	49,699,079

PROGRAM DESCRIPTION:

- County Sanitation District No. 1 (CSD-1) is governed by a Board of Directors comprised of the Sacramento County Board of Supervisors, plus one representative each from the Sacramento, Folsom, Citrus Heights, and Elk Grove City Councils. On March 6, 1978, this district was formed by the consolidation of the Arden, Central, Natomas, Northeast Sacramento County Sanitation Districts, County Sanitation District No. 2, County Sanitation District No. 6 and the Cordova, Highlands Estates, Linwood, and Sabre City Sewer Maintenance Districts.

- The CSD-1 Operating Fund provides for the following:
 - District operations
 - Construction of new collector sewers of less than one million gallons per day (MGD) peak wet weather flow (PWWF) capacity
 - Inflow/Infiltration reduction through inspection, repair, and rehabilitation programs
 - Maintenance facilities for Water Quality staff

- Pipeline and pump station projects having a PWWF capacity greater than 1 MGD are budgeted in the CSD-1 Trunk Improvement Fund (268A) or the Sacramento Regional County Sanitation District Operations-Capital Outlay Fund (262A).
- This program is administered by the Public Works Agency, Department of Water Quality, which provides labor to operate and maintain trunk and collector sewer lines, pump stations, and other facilities comprising the wastewater collection system. Sewer collection services are also provided to Courtland, Walnut Grove, and to some industrial customers.

MISSION:

To provide the safest, most cost effective collection and conveyance of wastewater to protect public health and the environment.

GOALS:

- Scan and convert data, such as sewer studies, maps and project information, from hard copy records to the FileNet database for online access.
- Create a database to establish Global Positioning System (GPS) points for all manholes within the district.
- Develop a Capacity, Management, Operation and Maintenance Program.
- Develop a Grease Source Control Program.

SIGNIFICANT DEVELOPMENTS DURING 2001-02:

- Over-expenditures of approximately \$6.1 million were primarily due to increased costs for Liability Insurance and Public Works Services.
 - Other Charges also contributed to the over-expenditure due to a change in accounting practices regarding bad debt expense. The full amount of the bad debt expense and the recovered revenue were posted.
 - The overall size and age of the CSD-1 system has resulted in increased maintenance and operational costs, which contributed to the over-expenditure. CSD-1 resulted from the consolidation of ten sanitation districts in 1978. The system comprises over 2,400 miles of sanitary sewers and accounts for approximately 70 percent of the flow to the Sacramento Regional Wastewater Treatment Plant.
- The Government Finance Officers Association of the United States and Canada awarded its Certificate of Achievement for Excellence in Financial Reporting to CSD-1 for the District's Comprehensive Annual Financial Report for the year ended June 30, 2001. This was the fourth year CSD-1 received this award.

SIGNIFICANT CHANGES FOR 2002-03:

- The budget reflects a net increase of \$21.5 million. A Prior Year Service & Supply appropriation of \$26,865,335 will offset a corresponding fund balance overstatement in the same amount. The fund balance overstatement is the result of an incomplete transaction in Fiscal Year 2001-02 that will be completed this fiscal year.
- Increases for Equipment Rent/Leases and Construction and Engineering Contracts are related to projects such as the GPS to establish points for all manholes, and FileNet Phase II to scan sewer studies, maps and project information into a database. Various programs such as the Fats, Oil & Grease Program for grease control in the sanitation system and the Capacity, Management, Operations and Maintenance Program also contribute to the increase in appropriations.
- A decrease in equipment fixed assets lowers the appropriation to an amount commiserate with past actual expenditures. Equipment appropriation requests for rehabilitation and trunk improvement projects have been budgeted in the respective funds.
- Interfund Reimbursements of \$4.0 million from Budget Units 3006000 (268A) and 3004000 (269B) will reimburse rehabilitation and trunk improvement projects charged to this fund.

2002-03 ADOPTED FINAL BUDGET RESERVE BALANCES:

- **Reserve for Replacement** **\$1,000,000**
This reserve will help finance replacement of major collection system components when they are beyond economical maintenance. There is no change to this reserve.
- **General Reserve** **\$2,300,000**
This reserve is maintained at 10 percent of the operating budget to finance large, unforeseen operations and maintenance costs. There is no change to this reserve.

COUNTY OF SACRAMENTO
STATE OF CALIFORNIA
County Budget Act (1985)

UNIT: CSD#1 - Rehabilitation-Capital Outlay
3004000

FUND: CSD#1 - REHABILITATION-CAPITAL OUTLAY
269B

SCHEDULE 16C
BUDGET UNIT FINANCING USES DETAIL
FISCAL YEAR: 2002-03

Financing Uses Classification	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
Services & Supplies	3,252,335	3,405,594	3,546,030	6,815,749	6,815,749
Other Charges	689,127	971,077	556,915	958,912	958,912
Improvements	1,242,613	3,605,722	6,006,981	7,518,054	7,518,054
Interfund Charges	0	0	0	2,500,000	2,500,000
Interfund Reimb	0	0	0	-5,000,000	-5,000,000
Total Finance Uses	5,184,075	7,982,393	10,109,926	12,792,715	12,792,715
Means of Financing					
Fund Balance	-27,795,008	6,004,926	6,004,926	5,904,115	5,904,115
Reserve Release	36,136,703	0	0	0	0
Fines/Forfeitures/Penalties	11,917	14,945	0	0	0
Use Of Money/Prop	518,841	265,466	55,000	330,000	330,000
Charges for Service	4,054,475	5,590,859	4,050,000	6,258,600	6,258,600
Other Revenues	-52,048	2,454	0	300,000	300,000
Total Financing	12,874,880	11,878,650	10,109,926	12,792,715	12,792,715

PROGRAM DESCRIPTION:

- The County Sanitation District No. 1 Rehabilitation – Capital Outlay Fund was created in 1997-98 to provide for the evaluation and rehabilitation of the collection and trunk sewer systems.
- The program was developed using a two-level approach. First is a short-term program designed to correct common, known defects quickly and inexpensively. Second is a long-term program that includes design and construction of larger and more comprehensive rehabilitation projects. These two approaches are coordinated by a steering committee consisting of Water Quality engineering, operations and maintenance, and administrative staff.

- This unit is administered by the Public Works Agency, Department of Water Quality.

MISSION:

To provide the safest, most cost-effective collection and conveyance of wastewater to protect public health and the environment.

GOALS:

- Complete the design, contract bidding and construction of the Folsom/Routier interceptor, including the realignment of the main lines at the intersection of Folsom Boulevard and Routier Road.

- Rehabilitate the Walnut Grove sewer shed and install new sewers in the town of Locke replacing antiquated sewerage equipment.
- Continue condition assessment of the collection system to identify future projects.

SIGNIFICANT DEVELOPMENTS DURING 2001-02:

- Under-expenditures of \$2.1 million were primarily due to lower expenses for fixed assets. Rehabilitation projects were budgeted based upon an estimate of the work to be completed during the fiscal year. Due to unforeseeable field conditions and unexpectedly heavy workloads, several projects were not completed as planned and will continue into Fiscal Year 2002-03.
 - The Double Wye Separation portion of Rehabilitation Project 1 North, replacement of 233 double wye connections, was completed. Use of double wye connections allowed two homes to share a sewer service connection to the main sewer in the street. Peak wet weather flow and flooding caused the system to backup and flood the homes, leaving the District liable for damages.
 - Rehabilitation Project 1 South, consisting of approximately 16 separate smaller projects, received and awarded various bids for portions of the overall project. The contract for Double Wye Separation was awarded with work to begin in Fiscal Year 2002-03.
- The Government Finance Officers Association of the United States and Canada awarded its Certificate of Achievement for Excellence in Financial Reporting to County Sanitation District No. 1 (CSD-1) for the District's Comprehensive Annual Financial Report for the year ended June 30, 2001. This was the fourth year CSD-1 received this award.

SIGNIFICANT CHANGES FOR 2002-03:

- This budget reflects a net increase of \$2.7 million related to activity on various projects such as the El Chorro Sewer Rehabilitation Project, the Fruitridge Road Sewer Rehabilitation Project, and several smaller rehabilitation and trunk improvement projects.
- An Operating Transfer Out to the CSD-1 Operations Fund, Budget Unit 3005000 (267A) for \$2.5 million is budgeted as reimbursement for project costs charged to the Operations fund.
- An Operating Transfer In from the CSD-1 Trunk Improvement Fund, Budget Unit 3006000 (268A) for \$5.0 million is budgeted to reflect a transfer of bond proceeds for capital projects.

WQ - COUNTY SANITATION DISTRICT NO. 1 TRUNK IMPROVEMENTS 3006000

COUNTY OF SACRAMENTO
STATE OF CALIFORNIA
County Budget Act (1985)

UNIT: County Sanitation Dist No. 1-Trunk Improvement
3006000

FUND: CO SANIT DIST NO. 1-TRK IMPROVEMENT
268A

SCHEDULE 16C
BUDGET UNIT FINANCING USES DETAIL
FISCAL YEAR: 2002-03

Financing Uses Classification	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
Services & Supplies	3,630,594	3,334,084	4,931,055	5,371,092	5,371,092
Other Charges	4,331,231	5,441,082	9,467,698	5,585,649	5,585,649
Improvements	13,579,632	1,935,876	22,351,028	15,333,358	15,333,358
Equipment	0	84,922	0	0	0
Interfund Charges	0	0	0	6,500,000	6,500,000
Total Finance Uses	21,541,457	10,795,964	36,749,781	32,790,099	32,790,099
Means of Financing					
Fund Balance	39,786,002	30,298,781	30,298,781	24,366,139	24,366,139
Fines/Forfeitures/Penalties	151	25	1,000	0	0
Use Of Money/Prop	2,921,049	2,832,457	3,750,000	3,255,000	3,255,000
Charges for Service	5,499,487	6,357,916	2,700,000	5,168,960	5,168,960
Other Revenues	5,137,854	-76,542	0	0	0
Total Financing	53,344,543	39,412,637	36,749,781	32,790,099	32,790,099

PROGRAM DESCRIPTION:

- The County Sanitation District No. 1 (CSD-1)-Trunk Improvement Fund was formed on July 1, 1982 to provide for trunk sewer construction in the urbanized, unincorporated area of Sacramento County. This district is governed by a Board of Directors comprised of the Sacramento County Board of Supervisors, plus one representative each from the Sacramento, Folsom, Citrus Heights and Elk Grove City Councils.
- Typically, the only trunk construction projects financed by this fund are those with a peak wet weather flow (PWWF) capacity greater than one million gallons per day (MGD), but less than 10 MGD. Smaller

construction projects are financed through the CSD-1 - Operations Fund (267A) while large interceptor projects are budgeted in the Sacramento Regional County Sanitation District Operations-Capital Outlay Fund (262A).

- The Public Works Agency, Department of Water Quality, administers this program.

MISSION:

To provide the safest, most cost effective collection and conveyance of wastewater to protect public health and the environment.

GOALS:

- Complete the remodel of the North County Corporation Yard (NCCY), including the additional buildings on site, and relocate the applicable staff and equipment.
- Initiate design of the new corporation yard and offices at Ecology Lane.

SIGNIFICANT DEVELOPMENTS DURING 2001-02:

- The budget was under-expended by a net \$25.9 million due to several issues:
 - Completion of the remodel of the NCCY was delayed due to the acquisition of additional land and buildings at the site which required additional design work. Due to staff not relocating until September 2002, appropriations for office equipment and modular panels and furniture were under-expended.
 - Due to long-range planning and multiyear life cycles, several improvement projects were not completed as budgeted in the fiscal year. The scope and timing required for the Hazel Avenue Trunk Sewer Expansion Project increased to compensate for the inclusion of several smaller projects. Property acquisition issues for easements and rights-of-way delayed the Fruitridge Road Trunk Sewer and the Fruitridge Road Pump Station and Force Main projects.
 - Reimbursement payments were less than expected due to fewer developers applying for reimbursement. The amount of reimbursements is in direct correlation to the number of developers who apply, the actual fees paid, and permits pulled.
- The Government Finance Officers Association of the United States and Canada awarded its Certificate of Achievement for Excellence in Financial Reporting to CSD-1 for the District's Comprehensive Annual Financial Report for the year ended June 30, 2001. This was the fourth year CSD-1 received this award.

SIGNIFICANT CHANGES FOR 2002-03:

- This budget reflects a net decrease of \$4.0 million due to reductions for reimbursement payments to developers for the construction of sewer lines in new developments. Improvements for buildings and structures also contributes to the decrease due to projects of smaller scope being scheduled for this year.

- Also included in the budget are two Operating Transfers Out: An Operating Transfer Out of \$5.0 million to the Rehabilitation Fund, Budget Unit 3004000 (269B) as reimbursement for bond proceeds and \$1.5 million for reimbursement of project costs charged to the Maintenance and Operations Fund, Budget Unit 3005000 (267A).

2002-03 ADOPTED FINAL BUDGET RESERVE BALANCES:

- **Reserve for Construction** **\$15,743,336**
This reserve provides funds for the expansion and improvement of the CSD No. 1 trunk sewer system. This reserve includes accumulated interest earnings and sewer impact (connection) fees applicable to the purchase of capacity in the existing sewer system. As community development occurs, this reserve is reduced to finance new trunk projects. There is no change to this reserve.
- **Reserve for Rate Stabilization** **\$1,000,000**
This reserve was established in conjunction with the 2000 Revenue Bond Issue. Bond documents require the establishment of this reserve to be used to mitigate rate increases, or provide revenue to meet bond covenants. There is no change to this reserve.

COUNTY OF SACRAMENTO
 STATE OF CALIFORNIA
 County Budget Act (1985)

UNIT: SRCSD 1993 Revenue Bonds
 3002000

FUND: SRCSD 1993 REVENUE BONDS
 240A

SCHEDULE 16C
 BUDGET UNIT FINANCING USES DETAIL
 FISCAL YEAR: 2002-03

Financing Uses Classification	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
Residual Eq Trn Out	84,906	0	0	0	0
Total Finance Uses	84,906	0	0	0	0
Means of Financing					
Use Of Money/Prop	1,495	0	0	0	0
Total Financing	1,495	0	0	0	0

PROGRAM DESCRIPTION:

- This unit was established during 1993-94 to provide debt service for the Sacramento County Sanitation Districts Financing Authority 1993 Revenue Bond issue.
- Revenues for debt service and minor related accounting costs were transferred from the Sacramento Regional County Sanitation District Capital Outlay Fund, Fund Center 3029000, where offsetting amounts were budgeted. The 1993 Revenue Bond indenture allowed all district revenues, including impact fees, to be used to satisfy covenant requirements. As such, the underlying revenue for these appropriations originated in both the District's Operations Fund and its Capital Outlay Fund.
- This unit was administered by the Public Works Agency, Department of Water Quality.

FOR INFORMATION ONLY

COUNTY OF SACRAMENTO
STATE OF CALIFORNIA
County Budget Act (1985)

UNIT: SRCSD 1995 Revenue Bonds
3003000

FUND: SRCSD 1995 REVENUE BONDS
240B

SCHEDULE 16C
BUDGET UNIT FINANCING USES DETAIL
FISCAL YEAR: 2002-03

Financing Uses Classification	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
Residual Eq Trn Out	6,336	0	0	0	0
Total Finance Uses	6,336	0	0	0	0
Means of Financing					
Use Of Money/Prop	-229	0	0	0	0
Total Financing	-229	0	0	0	0

PROGRAM DESCRIPTION:

- This unit was established on July 1, 1995 to provide debt service for the Sacramento County Sanitation Districts Financing Authority 1995 Revenue Bond issue.
- Revenues for debt service and minor related accounting costs were transferred from the Sacramento Regional County Sanitation District Operations - Capital Outlay Fund, Fund Center 3030000, where offsetting amounts were budgeted. The 1995 Revenue Bond indenture allowed all district revenues, including impact fees, to be used to satisfy covenant requirements. As such, the underlying revenue for these appropriations originated in both the District's Operations Fund and its Capital Outlay fund.
- This unit was administered by the Public Works Agency, Department of Water Quality.

FOR INFORMATION ONLY

COUNTY OF SACRAMENTO
STATE OF CALIFORNIA
County Budget Act (1985)

UNIT: SRCSD 2000 Revenue Bonds
3004100

FUND: SRCSD 2000 REVENUE BONDS
240C

SCHEDULE 16C
BUDGET UNIT FINANCING USES DETAIL
FISCAL YEAR: 2002-03

Financing Uses Classification	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
Services & Supplies	79,250	28,280	351,649	334,485	334,485
Other Charges	31,435,192	1,619,452	34,654,210	34,695,450	34,695,450
Total Finance Uses	31,514,442	1,647,732	35,005,859	35,029,935	35,029,935
Reserve Provision	91,242	0	0	0	0
Total Requirements	31,605,684	1,647,732	35,005,859	35,029,935	35,029,935
Means of Financing					
Fund Balance	0	-77,361	-77,361	-7,515	-7,515
Reserve Release	0	91,242	91,242	0	0
Use Of Money/Prop	1,890	5,614	0	0	0
Other Revenues	31,435,192	1,619,452	34,991,978	35,037,450	35,037,450
Residual Eq Trm In	91,242	0	0	0	0
Total Financing	31,528,324	1,638,947	35,005,859	35,029,935	35,029,935

PROGRAM DESCRIPTION:

- This unit was established on June 1, 2000 to provide debt service for the Sacramento Regional County Sanitation Districts Financing Authority 2000 Revenue Bond issue.
- Revenues for debt service and minor related accounting costs are transferred from the Sacramento Regional County Sanitation District Capital Outlay Fund (262A), where offsetting amounts are budgeted. The 2000 Revenue Bond indenture allows all district revenues, including impact fees, to be used to satisfy bond covenant requirements. As such, the underlying revenue for these appropriations originates in the District's Operations-Capital Outlay Fund.

- This unit is administered by the Public Works Agency, Department of Water Quality.

MISSION:

To provide debt service while meeting bond covenant requirements for the Sacramento Regional County Sanitation District 2000 Revenue Bond issue.

SIGNIFICANT DEVELOPMENTS DURING 2001-02:

- Under-expenditures of \$33.4 million were the result of an accounting entry processing the trustee's statement regarding the amount of the debt service and interest due on the variable rate 'C' Bonds. The second debt service

and interest payment on the bonds was processed and paid to the trustee by use of restricted assets. However, the transaction necessary to record the payment in the budget failed to occur giving the budget the appearance of being under-expended.

- The Government Finance Officers Association of the United States and Canada awarded its Certificate of Achievement for Excellence in Financial Reporting to Sacramento Regional County Sanitation District (SRCSD) for the District's Comprehensive Annual Financial Report for the year ended June 30, 2001. This was the ninth year SRCSD received this award.

SIGNIFICANT CHANGES FOR 2002-03:

- The budget reflects a net increase of \$24,076 related directly to an increase for bond redemption and a decrease for accounting and investment services.

COUNTY OF SACRAMENTO
STATE OF CALIFORNIA
County Budget Act (1985)

UNIT: CSD 1 2000 Revenue Bonds
3004200

FUND: CSD 1 2000 REVENUE BONDS
240D

SCHEDULE 16C
BUDGET UNIT FINANCING USES DETAIL
FISCAL YEAR: 2002-03

Financing Uses Classification	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
Services & Supplies	0	-33,342	23,024	20,438	20,438
Other Charges	2,761,576	2,761,576	2,761,577	3,574,561	3,574,561
Total Finance Uses	2,761,576	2,728,234	2,784,601	3,594,999	3,594,999
Reserve Provision	0	0	0	34,057	34,057
Total Requirements	2,761,576	2,728,234	2,784,601	3,629,056	3,629,056
Means of Financing					
Fund Balance	0	-12	-12	34,495	34,495
Use Of Money/Prop	-12	1,165	0	0	0
Other Revenues	2,761,576	2,761,576	2,784,613	3,594,561	3,594,561
Total Financing	2,761,564	2,762,729	2,784,601	3,629,056	3,629,056

PROGRAM DESCRIPTION:

- This unit was established on June 1, 2000 to provide debt service for the County Sanitation Districts Financing Authority 2000 Revenue Bond issue for County Sanitation District No. 1 (CSD-1).
- Revenues for debt service and minor related accounting costs are transferred from the CSD-1 Rehabilitation-Capital Outlay Fund (269B), and CSD-1 Trunk Improvement Fund (268A), where offsetting amounts are budgeted. The 2000 Revenue Bond indenture allows all district revenues, including impact fees, to be used to satisfy bond covenant requirements. As such, the underlying revenue for these appropriations originates in the Rehabilitation-Capital Outlay and Trunk Improvement funds.
- This unit is administered by the Public Works Agency, Department of Water Quality.

MISSION:

To provide debt service while meeting bond covenant requirements for the County Sanitation District No. 1 2000 Revenue Bond issue.

SIGNIFICANT DEVELOPMENTS DURING 2001-02:

- Under-expenditures of \$56,367 were due to lower costs for accounting and investment services.
- The Government Finance Officers Association of the United States and Canada awarded its Certificate of Achievement for Excellence in Financial Reporting to County Sanitation District No. 1 (CSD-1) for the District's Comprehensive Annual Financial Report for the year ended June 30, 2001. This was the fourth year CSD-1 received this award.

SIGNIFICANT CHANGES FOR 2002-03:

- The budget reflects a net increase of \$844,455 primarily due to an increase in the debt service requirements for the 2000 Revenue Bonds.
- Provision for Reserves increased \$34,057 to establish a General Reserve for future debt service.

2002-03 ADOPTED FINAL BUDGET RESERVE BALANCES:

- **General Reserve** **\$34,057**
This is a new reserve and will assist in funding future debt service payments.

WQ - COUNTY SANITATION DISTRICT EXPANSION - CONSTRUCTION 3029000

COUNTY OF SACRAMENTO
STATE OF CALIFORNIA
County Budget Act (1985)

UNIT: SRCSD Expansion-Construction
3029000

FUND: SRCSD EXPANSION-CONSTRUCTION
263A

SCHEDULE 16C
BUDGET UNIT FINANCING USES DETAIL
FISCAL YEAR: 2002-03

Financing Uses Classification	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
Services & Supplies	9,059,878	0	0	0	0
Other Charges	26,780,816	0	0	0	0
Improvements	11,929,527	0	0	0	0
Residual Eq Trn Out	0	0	178,668,259	0	0
Total Finance Uses	47,770,221	0	178,668,259	0	0
Means of Financing					
Fund Balance	-20,082,018	157,760,135	157,760,135	0	0
Reserve Release	164,188,021	20,908,124	20,908,124	0	0
Use Of Money/Prop	13,666,808	0	0	0	0
Charges for Service	39,491,247	0	0	0	0
Other Revenues	983,806	0	0	0	0
Total Financing	198,247,864	178,668,259	178,668,259	0	0

PROGRAM DESCRIPTION:

- The Sacramento Regional County Sanitation District (SRCSD) Expansion-Construction Fund was established on July 1, 1984. All capital expenditures and related engineering, inspection, contingency, and administrative costs not financed through the SRCSD Operations-Capital Outlay Fund (262A) were budgeted in this fund. This budget was responsible for financing future expansions and improvements to the existing Regional system.
- Effective July 1, 2001, this program was combined with the SRCSD Operations-Capital Outlay Fund (262A).
- This unit was administered by the Public Works Agency, Department of Water Quality.

FOR INFORMATION ONLY

COUNTY OF SACRAMENTO
STATE OF CALIFORNIA
County Budget Act (1985)

UNIT: Regional San Dist-Debt Service
9607000

FUND: REGIONAL SAN DIST-DEBT SERVICE
265A

SCHEDULE 16C
BUDGET UNIT FINANCING USES DETAIL
FISCAL YEAR: 2002-03

Financing Uses Classification	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
Services & Supplies	-36,604	2,181	17,225	13,000	13,000
Other Charges	5,250,770	5,277,845	5,277,845	5,271,033	5,271,033
Total Finance Uses	5,214,166	5,280,026	5,295,070	5,284,033	5,284,033
Reserve Provision	0	27,075	27,075	0	0
Total Requirements	5,214,166	5,307,101	5,322,145	5,284,033	5,284,033
Means of Financing					
Fund Balance	372,834	924,307	924,307	412,540	412,540
Reserve Release	29,938	0	0	6,812	6,812
Taxes	5,526,556	4,671,824	4,322,838	4,789,681	4,789,681
Use Of Money/Prop	205,769	123,509	75,000	75,000	75,000
Other Revenues	3,376	0	0	0	0
Total Financing	6,138,473	5,719,640	5,322,145	5,284,033	5,284,033

PROGRAM DESCRIPTION:

- The Sacramento Regional County Sanitation District Debt Service Fund makes annual principal and semi-annual interest payments on the 1998 General Obligation Refunding bonds.
- Revenue is generated by an ad valorem real property tax approved by the voters of the District on June 4, 1974, and levied solely for the purpose of retiring its own bonded indebtedness.
- This unit is administered by the Public Works Agency, Department of Water Quality.

MISSION:

To provide debt service for the Sacramento Regional County Sanitation District's 1998 Refunding Bonds.

SIGNIFICANT DEVELOPMENTS DURING 2001-02:

- The services and supplies were under-expended by approximately \$15,000 due to lower charges for accounting services.
- Revenues were slightly higher due to minor growth in the district's assessment roll and increased interest earnings.

- The Government Finance Officers Association of the United States and Canada awarded its Certificate of Achievement for Excellence in Financial Reporting to Sacramento Regional County Sanitation District (SRCSD) for the District's Comprehensive Annual Financial Report for the year ended June 30, 2001. This was the ninth year SRCSD received this award.

SIGNIFICANT CHANGES FOR 2002-03:

- The real property secured tax rate increased from \$0.0077 to \$0.0082 per \$100 of assessed value.

2002-03 ADOPTED FINAL BUDGET RESERVE BALANCES:

- **General Reserve** **\$5,271,033**
This reserve was established pursuant to the bond covenants for the 1998 General Obligation Refunding Bonds, is adjusted each year to conform to reserve requirements, and reflects a decrease of \$6,812.

WQ - COUNTY SANITATION DISTRICT - OPERATING CAPITAL OUTLAY 3030000

COUNTY OF SACRAMENTO
STATE OF CALIFORNIA
County Budget Act (1985)

UNIT: SRCSD Operations-Capital Outlay
3030000

FUND: SRCSD OPERATIONS-CAPITAL OUTLAY
262A

SCHEDULE 16C
BUDGET UNIT FINANCING USES DETAIL
FISCAL YEAR: 2002-03

Financing Uses Classification	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
Services & Supplies	5,031,179	15,185,673	9,994,905	11,418,932	11,418,932
Other Charges	11,148,571	45,762,097	38,928,795	37,905,450	37,905,450
Improvements	13,960,239	26,824,847	291,855,594	241,137,939	241,137,939
Equipment	0	6,301	0	0	0
Interfund Reimb	0	0	0	-40,000,000	-40,000,000
Contingencies	0	0	5,000,000	1,000,000	1,000,000
Total Finance Uses	30,139,989	87,778,918	345,779,294	251,462,321	251,462,321
Reserve Provision	0	43,488,290	43,488,290	166,510,000	166,510,000
Total Requirements	30,139,989	131,267,208	389,267,584	417,972,321	417,972,321
Means of Financing					
Fund Balance	109,185,127	141,861,674	141,861,674	354,743,425	354,743,425
Reserve Release	34,886,867	20,000,000	20,000,000	1,650,000	1,650,000
Use Of Money/Prop	5,765,171	13,158,808	12,900,000	8,550,000	8,550,000
Charges for Service	12,755,964	63,054,412	35,837,651	52,528,896	52,528,896
Other Revenues	3,502,246	767,839	0	500,000	500,000
Other Financing	0	121,861,448	0	0	0
Residual Eq Trm In	0	0	178,668,259	0	0
Total Financing	166,095,375	360,704,181	389,267,584	417,972,321	417,972,321

PROGRAM DESCRIPTION:

- The Sacramento Regional County Sanitation District (SRCSD) Operations – Capital Outlay Fund was established on July 1, 1995. All capital expenditures, and related engineering, inspection, contingency, and administrative costs are budgeted in this fund. The fund is responsible for financing future expansions and capital improvements to the existing Regional Sanitation District treatment, disposal, and conveyance systems.

- This unit is used primarily for construction-related appropriations. In June 2000, the District issued \$500 million in 2000 Revenue Bonds to finance new construction projects and refund the outstanding 1993 and 1995 Revenue Bonds. Bond proceeds are allocated to this fund and are included within appropriations rather than in reserves. Debt service payments from this unit are made to the SRCSD 2000 Revenue Bond Debt Service Fund (240C) from which payments are made to the trustee.

- In order to take advantage of lower bond interest rates, \$125.0 million was refunded in June 2001.
- This program is administered by the Public Works Agency, Department of Water Quality, which provides administrative oversight and coordination services to the contractors and consultants engaged in various large plant and interceptor construction projects.

MISSION:

The Sacramento Regional Wastewater Treatment Plant (SRWTP) and interceptor system serves its customers by protecting public health and the environment through reliable and safe collection and treatment of all wastewater in the most cost effective manner possible now and in the future.

GOALS:

- Final completion of the environmental review process for both the SRWTP 2020 Master Plan and the SRCSD Interceptor Master Plan.
- Initiate design of the Lower Northwest Interceptor System to serve the northern portions of Sacramento County and the City of West Sacramento.
- Complete design and initiate construction of the Upper Northwest Interceptor System to serve the northern portions of Sacramento County.

SIGNIFICANT DEVELOPMENTS DURING 2001-02:

- The services and supplies accounts were over-expended by approximately \$5.2 million. Certain capital improvement project costs, budgeted as fixed assets, were charged to services and supplies accounts. Unbudgeted charges for environmental services related to the District's Strategic Master Plan also contributed to the over-expenditure.
- Sewer Charge Rebates exceeded the budget by \$3.0 million due to the Industrial Capacity Buyback Program. The program purchased excess capacity from industrial customers and "deposited" the capacity in the Economic Development Bank for use by future industrial customers. Contributions to Other Funds exceeded its appropriation due to a \$6.0 million loan to County Sanitation District No. 1, approved by the Board of Directors May 8, 2002.
- Improvements were under-expended \$265.0 million due to long-range planning and multiyear life cycles of the District's capital projects. In addition, proceeds from the 2000 Revenue Bonds were re-appropriated rather than placed in reserves.
- A Residual Equity Transfer In of \$178.7 million from Budget Unit 3029000 (263A) was not completed through the budgetary process. Final review and clearing of Budget Unit 3029000 (a closed fund) revealed a residual equity

of approximately \$191.0 million. Due to the larger amount of the residual funds, the transfer was made directly to the fund balance of this budget unit.

- The Folsom East Interceptor, Section 3A, started prior to the time frame outlined in the District's Interceptor Master Plan 2000 and the Strategic Master Plan due to capacity and growth issues. The project was substantially completed in June 2002.
- The Board of Director's approved the Strategic Master Plan in March 2002, including a comprehensive list of capital improvement projects, schedules, and cash flow projections based on project prioritization and current funding projections.
- On August 22, 2001, the Board of Directors approved a \$1.50 per month rate increase, effective October 1, 2001, to fund capital projects benefiting existing customers.
- The Government Finance Officers Association of the United States and Canada awarded its Certificate of Achievement for Excellence in Financial Reporting to SRCSD for the District's Comprehensive Annual Financial Report for the year ended June 30, 2001. This was the ninth year SRCSD received this award.

SIGNIFICANT CHANGES FOR 2002-03:

- Provision for Reserves increase of \$123.0 million is the result of a larger fund balance and an Operating Transfer In from Budget Unit 3028000 (261A). This allows for an increase to the replacement reserve for future replacement projects and the establishment of a reserve for future debt service on the 2001 Refunding Bonds.
- The services and supplies allocation increased \$1.4 million primarily due to additional appropriations resulting from cost of living adjustments and negotiated wage increases for Public Works Services.
- Other Charges decreased by \$1.0 million, attributable to lower estimates for reimbursement payments, easement permits and a slight decrease for the contribution for debt service on the 2000 Revenue Bonds.
- Improvements decrease of \$50.7 million is a result of the prioritization of capital projects for the fiscal year as outlined in the Strategic Master Plan. Capital projects generally have multiyear life cycles and only that portion to be completed within the fiscal year is being included in the budget.
- A combination of bond proceeds and a large fund balance have allowed for a lower allocation for Contingency from \$5.0 million to \$1.0 million.

2002-03 ADOPTED FINAL BUDGET RESERVE BALANCES:

- **Reserve for Expansion** **\$20,908,124**
This reserve was transferred from Budget Unit 3029000 (263A) in Fiscal Year 2001-02 and will help finance new district requirements for facility expansions. There is no change to this reserve.
- **Reserve for Replacement** **\$40,930,166**
This reserve will help finance replacement of major collection system components when they are beyond economical maintenance. Provision for this reserve is \$40.0 million with a planned release of \$1,650,000 to fund replacement projects.
- **Reserve for Debt Service Stabilization** **\$2,500,000**
This is a new reserve established this fiscal year for the purpose of mitigating increases in debt service due to the potential increase in the variable interest rates on the 2000 Revenue Bonds, Series C, which may result in increased service fees.
- **Reserve for 2001 Refunding Debt Repayment** **\$124,010,000**
This reserve is funded by the issuance of the 2001 Refunding Bonds and will finance the repayment of certain 2000 Revenue Bonds at a lower interest rate, and thereby, lowering debt service requirements.

COUNTY OF SACRAMENTO
STATE OF CALIFORNIA
County Budget Act (1985)

UNIT: Regional Sanitation District-Operating
3028000

FUND: REGIONAL SANITATION DISTRICT
261A

SCHEDULE 16C
BUDGET UNIT FINANCING USES DETAIL
FISCAL YEAR: 2002-03

Financing Uses Classification	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
Salaries/Benefits	12,200	11,739	15,000	15,000	15,000
Services & Supplies	48,689,317	55,589,978	57,773,135	63,370,705	63,370,705
Other Charges	678,366	2,505,038	910,000	1,040,123	1,040,123
Improvements	25,039	26,082	500,000	50,000	50,000
Equipment	113,280	657,076	328,000	130,000	130,000
Interfund Charges	0	0	0	40,000,000	40,000,000
Contingencies	0	0	500,000	0	0
Cost of Goods Sold	-11,190	-189	1,000	0	0
Total Finance Uses	49,507,012	58,789,724	60,027,135	104,605,828	104,605,828
Reserve Provision	15,795,797	11,492,123	11,492,123	5,600,000	5,600,000
Total Requirements	65,302,809	70,281,847	71,519,258	110,205,828	110,205,828
Means of Financing					
Fund Balance	14,461,420	13,003,769	13,003,769	9,098,084	9,098,084
Reserve Release	0	0	0	40,000,000	40,000,000
Use Of Money/Prop	4,931,961	3,400,494	4,260,000	5,220,000	5,220,000
Aid-Gov'n't Agencies	1,389,561	1,501,174	0	500,000	500,000
Charges for Service	58,147,271	58,051,422	53,955,489	55,057,744	55,057,744
Other Revenues	529,869	1,007,998	300,000	330,000	330,000
Other Financing	0	60,000	0	0	0
Total Financing	79,460,082	77,024,857	71,519,258	110,205,828	110,205,828

PROGRAM DESCRIPTION:

- This district is governed by a nine-member Board of Directors comprised of the Sacramento County Board of Supervisors plus one representative each from the Sacramento, Folsom, Elk Grove and Citrus Heights City Councils.
- This program is administered by the Public Works Agency, Department of Water Quality, which provides labor to operate and maintain the Sacramento Regional Wastewater Treatment Plant (SRWTP) and the

- district's 70 mile wastewater conveyance system. The plant and ancillary facilities provide Regional wastewater conveyance, treatment, and disposal services to the community.
- Wastewater collection services continue to be provided by County Sanitation District No. 1 and the cities of Sacramento and Folsom. Those services are not part of this program.

MISSION:

The SRWTP serves its customers by protecting public health and the environment through reliable and safe treatment of all wastewater in the most cost effective manner possible now and in the future.

GOALS:

- Full completion of the environmental review process for the 2020 SRWTP Master Plan and the SRCSD Interceptor Master Plan.
- Full implementation and operation of the new Water Reclamation Plant.

SIGNIFICANT DEVELOPMENTS DURING 2001-02:

- Under-expenditures of \$1.2 million were primarily due to savings in the services and supplies accounts.
 - Costs for chemical treatment supplies were down due to fluctuating market prices.
 - Decreases for engineering and construction services were related to project delays due to vacancies.
- Replacement of the SRWTP original control system was completed six months ahead of schedule and under budget.
- The Government Finance Officers Association of the United States and Canada awarded its Certificate of Achievement for Excellence in Financial Reporting to Sacramento Regional County Sanitation District (SRCSD) for the District's Comprehensive Annual Financial Report for the year ended June 30, 2001. This was the ninth year SRCSD received this award.

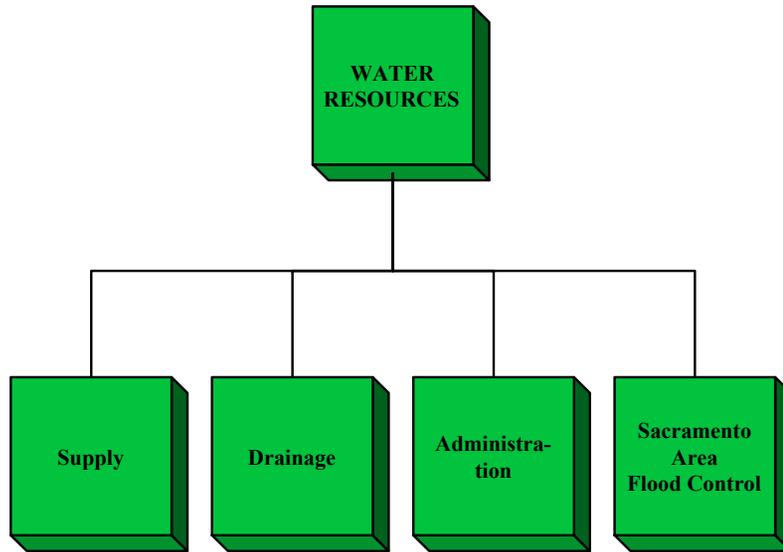
SIGNIFICANT CHANGES FOR 2002-03:

- The budget reflects a net increase of \$38.7 million. Small construction projects at SRWTP and the Regional Interceptor System, as well as studies and programs regarding water quality issues and permit compliance, contribute to the increase.
- Increase to other charges for the Ultra Low Flush Toilet Replacement Program, approved by the Board of Directors in February 2002, and an Operating Transfer Out to Budget Unit 3030000 (262A) for \$40.0 million for replacement projects account for a significant portion of the budget growth.
- Provision for Reserves of \$5.6 million is less than in Fiscal Year 2001-02 due to a lower fund balance.
- The \$40.0 million reserve release is the result of the Operating Transfer Out to Budget Unit 3030000 (262A).

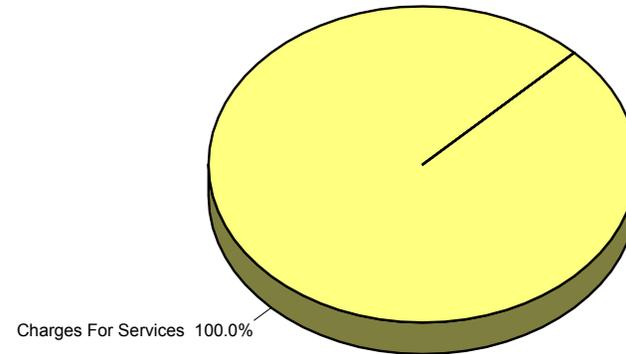
2002-03 ADOPTED FINAL BUDGET RESERVE BALANCES:

- **Reserve for Replacement** **\$14,591,842**
This reserve will help finance replacement of major system components that are beyond economical maintenance. This reserve decreased \$34.4 million
- **Reserve for Rate Stabilization** **\$20,500,000**
This reserve will be used to mitigate rate increases or provide revenue to meet bond covenant requirements in conjunction with the 2000 Revenue Bond Issue which is required by Bond documents. This reserve remains unchanged.
- **General Reserve** **\$5,500,000**
The General Reserve is maintained at ten percent of the operating budget to finance large, unforeseen operations and maintenance costs. This reserve remains unchanged.
- **Reserve for Facilities Closure** **\$12,121,078**
This reserve will help finance SRWTP closure and post-closure maintenance costs for the sludge storage basins, dedicated land disposal sites, and landfill at the end of their useful lives. This reserve remains unchanged.
- **Reserve for Incentive and Lifeline Programs** **\$3,500,000**
This reserve will provide funding to preserve the Senior Citizens Lifeline Program and the District's Industrial Incentive Program while remaining in compliance with the requirements of Proposition 218. This reserve remains unchanged.

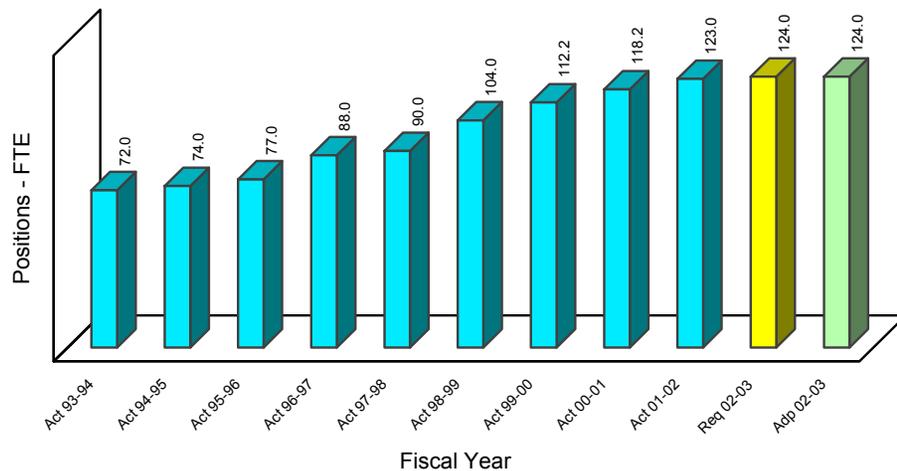
Departmental Structure



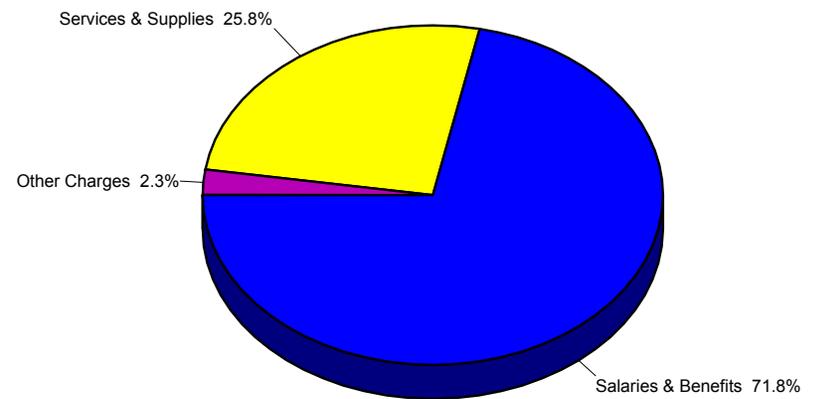
Financing Sources



Staffing Trend



Financing Uses



COUNTY OF SACRAMENTO
STATE OF CALIFORNIA
County Budget Act (1985)

FUND: PUBLIC WORKS-OPERATIONS
033A

ACTIVITY: Water Resources
UNIT: 2510000

SCHEDULE 10
OPERATIONS OF INTERNAL SERVICE FUND
FISCAL YEAR: 2002-03

Operating Details	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
Charges for Service	10,381,396	12,756,041	13,773,007	14,670,502	14,670,502
Total Operating Rev	10,381,396	12,756,041	13,773,007	14,670,502	14,670,502
Salaries/Benefits	7,592,229	8,623,545	9,900,311	10,538,932	10,538,932
Service & Supplies	1,649,992	1,934,679	2,413,004	2,574,529	2,574,529
Other Charges	273,698	281,330	295,374	327,079	327,079
Depreciation/Amort	9,769	12,192	10,530	13,106	13,106
Intrafund Chgs/Reimb	45,317	178,993	1,153,788	1,216,856	1,216,856
Cost of Goods Sold	0	1,031,553	0	0	0
Total Operating Exp	9,571,005	12,062,292	13,773,007	14,670,502	14,670,502
Other Revenues	70	30	0	0	0
Total Nonoperating Rev	70	30	0	0	0
Equipment	11,411	17,291	0	0	0
Total Nonoperating Exp	11,411	17,291	0	0	0
Net Income (Loss)	799,050	676,488	0	0	0
Positions	118.2	124.0	118.2	124.0	124.0

PROGRAM DESCRIPTION:

- Operation and maintenance of water system in order to deliver potable and non-potable water to end-users.
- Development and implementation of comprehensive long-range plans for water supply development and management.
- Operation and maintenance of drainage facilities in order to minimize flooding.
- Management of urban stormwater quality program in order to reduce the pollutants in urban stormwater runoff in the Sacramento County area to the

maximum extent practicable in compliance with the National Pollution Discharge Elimination System permit currently held by the County.

- Management of flood preparedness activities, including planning, public information and sandbag storage and distribution.
- Development and implementation of comprehensive flood control and storm drainage plans.

MISSION:

The mission of Department of Water Resources is to assure an adequate and reliable supply of potable water, and to minimize flooding and pollution from stormwater runoff. The Department furnishes the personnel necessary to manage the water supply and drainage programs and to provide the associated services. These services are provided in certain areas within the unincorporated area of Sacramento County and in the incorporated cities of Citrus Heights and Elk Grove.

GOALS:

- To provide quality services in a reliable, cost effective and efficient manner in support of the Sacramento County Water Agency and the Stormwater Utility District.

SIGNIFICANT DEVELOPMENTS DURING 2001-02:

- The Department updated its Business Plan to guide its future direction, activities and resource allocations.
- The Department added six midyear positions including an Assistant Civil Engineer, an Environmental Specialist, two Principal Engineering Technicians, an Engineering Aide and a Secretary. The positions were needed to handle increased workloads partially attributable to new permit and ordinance requirements.

SIGNIFICANT CHANGES FOR 2002-03:

- The Department will continue to update the Water Resources Reference Guide to provide information regarding the Department's role in the community, identify Water Resources staff and provide a forum for community feedback.

2002-03 PROGRAM INFORMATION

Program Number and Title	Program Description	Appropriations	Reimburse- ment	Revenues	Carryover	Net Allocation	Positions
2510000 Public Works-Water Resources							
PROGRAM TYPE: MANDATED							
001	<i>Water Resources Supply & Drainage</i> Provides water supply & drainage maintenance for Sacramento County	13,708,452	0	13,708,452	0	0	115.0
002	<i>Sacramento Area Flood Control Agency</i> Provides flood management planning for the County & Cities of Sacramento	962,050	0	962,050	0	0	9.0
	MANDATED	<u>Subtotal</u>					
		14,670,502	0	14,670,502	0	0	124.0

BUDGET UNIT TOTAL:	14,670,502	0	14,670,502	0	0	124.0
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COUNTY OF SACRAMENTO
STATE OF CALIFORNIA
County Budget Act (1985)

UNIT: Storm Water Utility
3220001

FUND: STORMWATER UTILITY DISTRICT
322A

SCHEDULE 16C
BUDGET UNIT FINANCING USES DETAIL
FISCAL YEAR: 2002-03

Financing Uses Classification	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
Services & Supplies	25,065,292	26,753,983	29,490,243	30,994,752	30,994,752
Other Charges	3,895,554	3,763,621	4,674,035	5,793,076	5,793,076
Land	0	0	800,000	0	0
Equipment	25,700	22,066	130,000	0	0
Total Finance Uses	28,986,546	30,539,670	35,094,278	36,787,828	36,787,828
Reserve Provision	0	567,084	567,084	458,900	458,900
Total Requirements	28,986,546	31,106,754	35,661,362	37,246,728	37,246,728
Means of Financing					
Fund Balance	4,004,565	4,047,732	4,047,732	4,697,010	4,697,010
Taxes	4,530,735	5,001,939	5,001,939	5,566,464	5,566,464
Fines/Forfeitures/Penalties	81,054	74,908	0	0	0
Use Of Money/Prop	393,375	216,354	250,000	450,000	450,000
Aid-Gov'n't Agencies	1,389,516	688,136	2,653,028	1,200,000	1,200,000
Charges for Service	23,222,215	24,055,426	23,477,963	24,622,522	24,622,522
Other Revenues	-567,442	391,465	230,700	710,732	710,732
Total Financing	33,054,018	34,475,960	35,661,362	37,246,728	37,246,728

PROGRAM DESCRIPTION:

- Sacramento County Stormwater Utility was formed effective July 1, 1995, for the purpose of minimizing flood damage to private and public properties in the urban and urbanizing areas of the unincorporated portion of Sacramento County.
- Manages flood preparedness activities, including planning, public information and sandbag storage and distribution.
- Designs and monitors the constructions of major and minor remedial flood control and drainage facility improvements that benefit the Stormwater Utility.

- Maintains and operates storm drainage and flood control facilities, including channels, ditches, pipelines, pumping plants, and levee systems.
- Conducts full scale engineering studies and creates long range flood control and drainage master plans to develop strategies to limit potential loss of life and property damage due to flooding.
- Manages urban stormwater quality program to evaluate the impacts of existing stormwater runoff on receiving waters.

- Manages urban stormwater quality program to reduce the pollutants in urban stormwater runoff in the Sacramento County area to the maximum extent practicable in compliance with the National Pollution Discharge Elimination System (NPDES) permit currently held by the County.
- Financed by Stormwater Utility fees, ad valorem tax proceeds, interest income, and other revenues.

MISSION:

To provide storm drainage, flood control, flood preparation and stormwater quality management services in the urban and urbanizing areas of the unincorporated portion of Sacramento County and in the Cities of Elk Grove and Citrus Heights.

GOALS:

- To keep drainage channels clean to allow for maximum flow of stormwater.
- To design and construct improvements to drainage infrastructure.
- To review improvement plans for private developments.
- To secure the lowest possible flood insurance rates for property owners.
- To meet requirements of the NPDES permit.
- To implement best management practices (BMP's).
- To provide the highest possible level of flood preparedness

SIGNIFICANT DEVELOPMENTS DURING 2001-02:

- The Stormwater Utility Revenue and Administration continued to function as the collection point for all revenues for the Utility's operations, as well as consolidating expenditures that apply to all Utility operations, such as the cost to produce utility bills and Geographic Information System (GIS) cost allocations. Billing costs continued to increase due to the cost of purchasing a new billing system for County Utility Billing Services (CUBS).
- The Stormwater Utility Operations & Maintenance Section focused on reducing the flooding problems for residents of the unincorporated areas of the County by concentrating on maintenance and minor remedial projects. Funding and staff time were directed towards these activities, as well as toward being prepared for responding to service requests and storm related events.
- Stormwater Utility Capital Rehabilitation Section continued to construct major drainage rehabilitation facilities in order to reduce the flooding problems for residents of the unincorporated areas of Sacramento County.
- The Stormwater Utility's Stormwater Quality/Flood Preparedness Section continued to perform activities necessary to comply with the County's NPDES permit, manage the alert system, maintain flood preparedness plans

and flood information systems and manage the Hazard Mitigation Grant Structure Elevation Program.

- The Stormwater Utility's Hydrology Section directed its efforts toward providing planning solutions to existing drainage problems and managing the Federal Emergency Management Agency's Flood Mitigation Assistance Grant Program.

SIGNIFICANT CHANGES FOR 2002-03:

- The fund structure will be modified to help identify, monitor and report revenues and expenditures specifically for the cities of Citrus Heights and Elk Grove.

2002-03 ADOPTED FINAL BUDGET RESERVE BALANCES:

- **General Reserve** **\$2,158,928**
This reserve was established to finance capital improvements of new and existing drainage facilities, construction of new drainage systems, drainage channels, detention basins, and the repair, replacement, and construction of pump stations. This reserve increased \$458,900.

COUNTY OF SACRAMENTO
STATE OF CALIFORNIA
County Budget Act (1985)

UNIT: Water Agy-Zone 11A
2815000

FUND: WATER AGENCY-ZONE 11A
315A

SCHEDULE 16C
BUDGET UNIT FINANCING USES DETAIL
FISCAL YEAR: 2002-03

Financing Uses Classification	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
Services & Supplies	780,748	1,002,377	753,649	1,498,066	1,498,066
Other Charges	5,081,059	6,504,940	7,178,000	20,871,200	20,871,200
Land	354,027	1,504,966	2,850,000	1,320,000	1,320,000
Total Finance Uses	6,215,834	9,012,283	10,781,649	23,689,266	23,689,266
Reserve Provision	1,344,725	1,207,361	1,207,361	790,884	790,884
Total Requirements	7,560,559	10,219,644	11,989,010	24,480,150	24,480,150
Means of Financing					
Fund Balance	4,098,411	4,627,010	4,627,010	3,883,150	3,883,150
Licenses/Permits	3,869,326	3,526,724	2,100,000	4,080,000	4,080,000
Use Of Money/Prop	294,119	228,490	135,000	190,000	190,000
Charges for Service	3,954,877	5,138,176	5,127,000	16,327,000	16,327,000
Other Revenues	24,207	527,389	0	0	0
Total Financing	12,240,940	14,047,789	11,989,010	24,480,150	24,480,150

PROGRAM DESCRIPTION:

- Review improvement plans for Federal Emergency Management Agency compliance.
- Finances the construction of major trunk drainage facilities (draining more than 30 acres) for the Morrison Creek Stream Group geographic area.
- Provides the general public with flood information.
- Permits phased construction of facilities to conform to master plans.
- Financed primarily by Development Drainage Permit Fees.

- Program activity mirrors the level of development in the community. Expenditures generally occur after sufficient fees have been collected to pay for the necessary drainage construction.

MISSION:

To provide for the construction of major drainage facilities within Zone 11A's geographic area.

GOALS:

- To design and construct improvements to drainage infrastructure.

SIGNIFICANT DEVELOPMENTS DURING 2001-02:

- Zone 11A continued implementation of the Lower Laguna Drainage Master Plan.

SIGNIFICANT CHANGES FOR 2002-03:

- Other Charges increased \$13.7 million due to a significant increase in reimbursement/credit agreements anticipated in the South County developments and reimbursements to Union Pacific Railroad for railroad bridge and utility relocation costs during drainage projects.
- Charges for Services increased \$11.2 million due to an anticipated increase in developer credits for South County development and increased drainage fee collections.
- Zone 11A will continue to finance the construction of major trunk drainage facilities for the Morrison Creek Stream Group geographic area.

2002-03 ADOPTED FINAL BUDGET RESERVE BALANCES:

- **General Reserve:** **\$3,342,970**

This reserve was established to pay for capital improvements of new and existing drainage facilities, construction of new drainage systems, drainage channels, detention basins, and the repair, replacement, and construction of pump stations. This reserve increased \$790,884.

COUNTY OF SACRAMENTO
STATE OF CALIFORNIA
County Budget Act (1985)

UNIT: Water Agy-Zone 11B
2816000

FUND: WATER AGENCY-ZONE 11B
315B

SCHEDULE 16C
BUDGET UNIT FINANCING USES DETAIL
FISCAL YEAR: 2002-03

Financing Uses Classification	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
Services & Supplies	149,875	235,993	577,639	711,711	711,711
Other Charges	49,988	262,983	601,000	401,000	401,000
Land	0	0	50,000	500,000	500,000
Total Finance Uses	199,863	498,976	1,228,639	1,612,711	1,612,711
Reserve Provision	1,250,000	1,345,069	1,345,069	0	0
Total Requirements	1,449,863	1,844,045	2,573,708	1,612,711	1,612,711
Means of Financing					
Fund Balance	1,959,898	1,773,708	1,773,708	894,516	894,516
Reserve Release	0	0	0	18,195	18,195
Licenses/Permits	1,136,294	834,680	200,000	300,000	300,000
Use Of Money/Prop	139,710	119,949	100,000	100,000	100,000
Charges for Service	49,988	845	500,000	300,000	300,000
Other Revenues	0	115	0	0	0
Total Financing	3,285,890	2,729,297	2,573,708	1,612,711	1,612,711

PROGRAM DESCRIPTION:

- Reviews improvement plans for Federal Emergency Management Agency (FEMA) compliance.
- Finances the construction of major trunk drainage facilities (draining more than 30 acres) for the Arden/Arcade/American River Tributary Watersheds geographic area.
- Provides the general public with flood information.
- Permits phased construction of facilities to conform to master plans.
- Financed primarily by Development Drainage Permit Fees.

- Zone 11B geographic area is heavily developed and therefore only minor drainage facilities are constructed. Primary support consists of providing flood information to the general public and reviewing improvement plans for FEMA compliance.

MISSION:

To provide for the construction of major drainage facilities within Zone 11B's geographic area.

GOALS:

- To design and construct improvements to drainage infrastructure.

SIGNIFICANT DEVELOPMENTS DURING 2001-02:

- Expenditures were down due to a significant decrease in construction contracts and a lower than anticipated use of developer credits.

SIGNIFICANT CHANGES FOR 2002-03:

- Zone 11B will continue to finance the construction of drainage facilities for the Arden/Arcade/American River Tributary Watersheds geographic area.

2002-03 ADOPTED FINAL BUDGET RESERVE BALANCES:

- **General Reserve:** **\$2,576,874**

This reserve was established to pay for capital improvements of new and existing drainage facilities, construction of new drainage systems, drainage channels, detention basins, and the repair, replacement, and construction of pump stations. This balance reflects a reserve release of \$18,195.

COUNTY OF SACRAMENTO
STATE OF CALIFORNIA
County Budget Act (1985)

UNIT: Water Agy-Zone 11C
2817000

FUND: WATER AGENCY-ZONE 11C
315C

SCHEDULE 16C
BUDGET UNIT FINANCING USES DETAIL
FISCAL YEAR: 2002-03

Financing Uses Classification	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
Services & Supplies	94,427	171,802	1,151,092	312,157	312,157
Other Charges	371,725	231,914	420,500	791,139	791,139
Land	0	0	100,000	500,000	500,000
Total Finance Uses	466,152	403,716	1,671,592	1,603,296	1,603,296
Reserve Provision	0	653,648	653,648	0	0
Total Requirements	466,152	1,057,364	2,325,240	1,603,296	1,603,296
Means of Financing					
Fund Balance	293,272	1,085,240	1,085,240	726,159	726,159
Reserve Release	0	0	0	237,137	237,137
Licenses/Permits	840,321	383,785	780,000	200,000	200,000
Use Of Money/Prop	46,074	44,449	40,000	40,000	40,000
Charges for Service	371,725	231,914	420,000	400,000	400,000
Other Revenues	0	38,135	0	0	0
Total Financing	1,551,392	1,783,523	2,325,240	1,603,296	1,603,296

PROGRAM DESCRIPTION:

- Reviews improvement plans for Federal Emergency Management Agency (FEMA) compliance.
- Finances the construction of major trunk drainage facilities (draining more than 30 acres) for the Dry Creek Watershed geographic area.
- Provides the general public with flood information.
- Permits phased construction of facilities to conform to master plans.
- Financed primarily by Development Drainage Permit Fees.
- Program activity mirrors the level of development in the community. Expenditures generally occur after sufficient fees have been collected to pay for the necessary drainage construction.

MISSION:

To provide for the construction of major drainage facilities within Zone 11C's geographic area.

GOALS:

- To design and construct improvements to drainage infrastructure.

SIGNIFICANT DEVELOPMENTS DURING 2001-02:

- Expenditures were down significantly due to a sharp reduction in construction contract costs.
- Revenues were down due to a decrease in developer fee collections.

SIGNIFICANT CHANGES FOR 2002-03:

- Zone 11C anticipates fewer construction contracts and developer fee collections.

2002-03 ADOPTED FINAL BUDGET RESERVE BALANCES:

- **General Reserve:** **\$416,511**
This reserve was established at the beginning of Fiscal Year 2001-02 to pay for capital improvements of new and existing drainage facilities, construction of new drainage systems, drainage channels, detention basins, and the repair, replacement, and construction of pump stations. This balance reflects a reserve release of \$237,137.

COUNTY OF SACRAMENTO
STATE OF CALIFORNIA
County Budget Act (1985)

UNIT: Water Agy-Zone 12
3066000

FUND: WATER AGENCY-ZONE 12
319A

SCHEDULE 16C
BUDGET UNIT FINANCING USES DETAIL
FISCAL YEAR: 2002-03

Financing Uses Classification	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
Services & Supplies	118,884	93,850	151,910	101,811	101,811
Other Charges	4,530,709	5,001,939	5,001,939	5,566,464	5,566,464
Total Finance Uses	4,649,593	5,095,789	5,153,849	5,668,275	5,668,275
Means of Financing					
Fund Balance	452,595	615,711	615,711	722,092	722,092
Taxes	4,620,505	5,049,357	4,363,790	4,727,819	4,727,819
Use Of Money/Prop	68,451	42,545	0	0	0
Aid-Gov'n't Agencies	123,129	110,452	109,234	108,324	108,324
Charges for Service	624	-183	65,114	110,040	110,040
Total Financing	5,265,304	5,817,882	5,153,849	5,668,275	5,668,275

PROGRAM DESCRIPTION:

- The Sacramento County Water Agency-Zone 12 functions as a pass through financing agency collecting ad valorem tax revenue and transferring all revenue to Stormwater Utility.

MISSION:

Collect and transfer ad valorem tax revenue to the Stormwater Utility.

GOALS:

- To monitor quarterly transfers of revenues to the Stormwater Utility.

COUNTY OF SACRAMENTO
STATE OF CALIFORNIA
County Budget Act (1985)

UNIT: Water Agy-Zone 13
3044000

FUND: WATER AGENCY-ZONE 13
318A

SCHEDULE 16C
BUDGET UNIT FINANCING USES DETAIL
FISCAL YEAR: 2002-03

Financing Uses Classification	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
Services & Supplies	1,237,398	1,701,043	2,525,443	2,030,616	2,030,616
Other Charges	792,049	858,562	1,186,914	1,155,000	1,155,000
Total Finance Uses	2,029,447	2,559,605	3,712,357	3,185,616	3,185,616
Reserve Provision	0	0	0	5,208	5,208
Total Requirements	2,029,447	2,559,605	3,712,357	3,190,824	3,190,824
Means of Financing					
Fund Balance	705,543	1,091,056	1,091,056	915,037	915,037
Reserve Release	0	446,636	446,636	0	0
Taxes	660	0	0	0	0
Use Of Money/Prop	149,935	75,517	75,000	75,000	75,000
Aid-Gov'n't Agencies	130,881	0	0	0	0
Charges for Service	2,055,382	1,987,561	2,077,665	2,178,337	2,178,337
Other Revenues	45,479	33,633	22,000	22,450	22,450
Total Financing	3,087,880	3,634,403	3,712,357	3,190,824	3,190,824

PROGRAM DESCRIPTION:

- Performs current water resource planning activities.
- Provides partial funding for the Water Forum Successor Effort for regional water supply planning activities.
- Funds a number of regional drainage and flood control studies
- Financed primarily by assessments levied within the Unincorporated Area of Sacramento County and fund balance.

MISSION:

To provide long-range flood control and drainage planning activities related to water supply, drainage, and flood control issues impacting all or part of the unincorporated area of Sacramento County and the Cities of Citrus Heights and Elk Grove, not just the urban and urbanizing areas.

GOALS:

- To provide long range planning in order to assure an adequate and reliable regional water supply.
- To develop long range plans to address regional drainage and flood control issues.

SIGNIFICANT DEVELOPMENTS DURING 2001-02:

- Expenditures were down as a result of a decrease in Public Works Agency labor costs due to position vacancies.

SIGNIFICANT CHANGES FOR 2002-03:

- There are no significant changes.

2002-03 ADOPTED FINAL BUDGET RESERVE BALANCES:

- **Working Capital Reserve:** **\$571,410**
This reserve is maintained to provide cash during dry period financing. The reserve increased \$5,208.

COUNTY OF SACRAMENTO
STATE OF CALIFORNIA
County Budget Act (1985)

UNIT: Water Agy-Zone 40
3050000

FUND: WATER AGENCY-ZONE 40
320A

SCHEDULE 16C
BUDGET UNIT FINANCING USES DETAIL
FISCAL YEAR: 2002-03

Financing Uses Classification	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
Services & Supplies	4,969,744	12,131,026	19,124,387	14,649,884	14,481,884
Other Charges	3,122,703	4,380,634	13,546,055	16,789,362	16,789,362
Land	0	837,378	1,630,000	1,650,000	1,650,000
Total Finance Uses	8,092,447	17,349,038	34,300,442	33,089,246	32,921,246
Reserve Provision	5,649,554	0	0	6,989,316	6,989,316
Total Requirements	13,742,001	17,349,038	34,300,442	40,078,562	39,910,562
Means of Financing					
Fund Balance	12,182,968	15,849,265	15,849,265	15,288,695	15,288,695
Reserve Release	0	2,094,886	2,094,886	268,846	268,846
Licenses/Permits	0	64,991	0	0	0
Fines/Forfeitures/Penalties	4,410	4,942	0	0	0
Use Of Money/Prop	1,603,029	1,165,886	1,000,000	1,000,000	1,000,000
Charges for Service	17,330,599	17,725,569	15,356,291	23,521,021	23,353,021
Other Revenues	2,764	636	0	0	0
Total Financing	31,123,770	36,906,175	34,300,442	40,078,562	39,910,562

PROGRAM DESCRIPTION:

- Design and construct capital facilities for the purpose of delivering a safe and reliable water supply to the community.
- Test water for established quality and flow requirements.
- Financed primarily from the collection of a water development fee, prior to the issuance of building permits or the approval of subdivision plans, from developing properties benefiting from the construction of facilities.

MISSION:

To provide funding and oversight for the construction of major new water supply facilities in the Mather, Laguna, and Elk Grove/West Vineyard areas by designing and constructing quality water facilities for the purpose of delivering a safe and reliable water supply to the community. To ensure the safety of that water supply through periodic testing for established quality and flow requirements.

GOALS:

- Provide funding and oversight for the construction of major water supply facilities, primarily in the Laguna and Elk Grove/West Vineyard Areas, and to ensure urban development is consistent with Water Supply Master Plans, the County General Plan, and County water system improvement standards.

SIGNIFICANT DEVELOPMENTS DURING 2001-02:

- A reduction in construction contracts and in the use of developer credits and reimbursement payments resulted in under-expenditures in Services and Supplies and Other Charges. These underexpenditures, combined with higher than budgeted development fee revenues, resulted in a \$6.7 million increase in the reserve provision.

SIGNIFICANT CHANGES FOR 2002-03:

- Zone 40 is funding the Freeport Regional Water Authority (FRWA) project together with East Bay Municipal Utility District and other agencies. Currently there is uncertainty as to the final costs of the project. Funding for this fiscal year and 2003-04 is possible, but mid and long range financing options, including the issuance of bonds, are being considered.

2002-03 ADOPTED FINAL BUDGET RESERVE BALANCES:

- **Reserve for Future Construction** **\$20,639,761**
This reserve was established for the future construction of ground water facilities and conveyance systems including water treatment plants, water pumping stations, water wells and water storage tanks. This reserve increased \$6,720,470.

COUNTY OF SACRAMENTO
STATE OF CALIFORNIA
County Budget Act (1985)

UNIT: Water Agy-Zone 41
3055000

FUND: WATER AGENCY-ZONE 41 GENERAL
320B

SCHEDULE 16C
BUDGET UNIT FINANCING USES DETAIL
FISCAL YEAR: 2002-03

Financing Uses Classification	Actual 2000-01	Actual 2001-02	Adopted 2001-02	Requested 2002-03	Adopted 2002-03
Services & Supplies	6,789,435	9,552,301	9,582,119	9,967,304	9,336,660
Other Charges	609,612	2,395,849	3,459,200	1,667,560	1,667,560
Equipment	0	532,928	35,000	200,000	200,000
Total Finance Uses	7,399,047	12,481,078	13,076,319	11,834,864	11,204,220
Means of Financing					
Fund Balance	2,377,227	3,028,147	3,028,147	1,722,443	1,722,443
Reserve Release	461,454	806,854	806,854	915,056	915,056
Licenses/Permits	509,498	526,916	300,000	400,000	400,000
Fines/Forfeitures/Penalties	15,743	17,546	0	0	0
Use Of Money/Prop	343,121	135,679	130,000	103,000	103,000
Aid-Gov'n't Agencies	254,799	223,988	237,000	15,000	15,000
Charges for Service	6,389,045	7,408,854	7,024,480	8,219,999	7,589,355
Other Revenues	192,961	1,543,922	1,549,838	459,366	459,366
Total Financing	10,543,848	13,691,906	13,076,319	11,834,864	11,204,220

PROGRAM DESCRIPTION:

The Sacramento County Water Agency Zone 41:

- Finances and manages the water agency operations and the maintenance of the existing system.
- Develops, reviews and administers the water service charges necessary for the continuing operation of the Agency.
- Sells 550 acre feet of water to approximately 900 customers residing within the boundaries, served by an independent water purveyor.

MISSION:

To provide approximately 29,000 connections in eight separate service areas with a reliable supply of high quality potable water at the lowest possible price. Finance and manage the Water Agency operations and maintenance of the existing system by developing, reviewing, and administering the water service charges necessary for the continuing operation of the Agency.

GOALS:

- To make sufficient water available and deliver it to end customers.
- To maintain sufficient infrastructure including wells, treatment facilities, transmission facilities and distribution facilities to meet water quality and delivery needs.

SIGNIFICANT DEVELOPMENTS DURING 2001-02:

- Zone 41's customer base grew by 13 percent. The Agency worked on a number of programs that included a significant increase in purchased surface water for Laguna/Vineyard service area, a greatly expanded water conservation program including a residential water meter retrofit component, and major capital improvement projects in the Arden Park and Sunrise-Mather service areas.

SIGNIFICANT CHANGES FOR 2002-03:

- The Agency plans to work on a number of programs that include the treatment or replacement of existing wells to meet new drinking water standards for arsenic, a meter billing program to comply with the terms of the Water Forum Agreement, and major capital improvement projects in the Arden Arcade and Sunrise-Mather areas.

2002-03 ADOPTED FINAL BUDGET RESERVE BALANCES:

- **Reserves for Replacement** **\$582,335**
This reserve is maintained to provide for infrastructure replacement. This balance reflects a reserve release of \$915,056.