

# PUBLIC WORKS AGENCY

## TABLE OF CONTENTS

	<i>Budget Unit</i>	<i>Page</i>
Introduction.....		J-5
<b>County Engineering &amp; Administration</b>		
Administration .....	2400000	J-19
Administrative Services .....	2700000	J-25
Antelope Public Facilities Financing Plan .....	3070000	J-30
Bradshaw Road/US 50 Corridor Financing District .....	3081000	J-32
Building Design .....	2420000	J-35
Building Inspection .....	2150000	J-41
Construction Management .....	2300000	J-47
Contract Costs/Governmental Agencies .....	2410000	J-52
Contribution to Paratransit .....	4650000	J-55
County Service Area No. 5 .....	2540000	J-59
County Service Area No. 7 .....	2856000	J-61
East Elk Grove Public Facilities Financing Plan .....	1282848	J-63
Elk Grove/West Vineyard Public Facilities Financing Plan .....	2840000	J-65
Laguna Community Facilities District .....	3090000	J-67
Laguna Creek Ranch/Elliott Ranch CFD No. 1 .....	2870000	J-69
Laguna Stonelake CFD .....	1300000	J-71
Laguna Stonelake Development Fee.....	1301000	J-73
Mather Landscape CFD .....	1320000	J-75
Park Meadows CFD .....	1310000	J-77
Public Works Countywide Services.....	2820000	J-78
Fleet Services .....	2750000	J-79
Light Equipment .....	2760000	J-80
Real Estate.....	2620000	J-81

## Transportation

Transportation .....	2600000	J-83
Citrus Heights Road Maintenance & Operations.....	2915000	J-89
County Service Area No. 1 .....	2530000	J-93
Landscape Maintenance District.....	3300000	J-99
Roads.....	2900000	J-105
Roadways.....	2910000	J-113
Transportation Sales Tax .....	2140000	J-119

## Waste Management and Recycling

Refuse Enterprise (Operations & Capital Outlay) .....	2200000	J-125
Citrus Heights Refuse Services.....	2260000	J-133
Solid Waste Authority.....	2240000	J-137

## Water Quality

Water Quality .....	2550000	J-141
WQ - Sacramento Regional Wastewater Treatment Plant.....	2560000	J-147
County Sanitation District No. 1 .....	3005000	J-151
WQ - CSD No. 1 Rehabilitation/Capital Outlay.....	3004000	J-153
WQ - County Sanitation District No. 1 Trunk Improvements.....	3006000	J-155
WQ - County Sanitation District - 1993 Revenue Bonds.....	3002000	J-157
WQ - County Sanitation District - 1995 Revenue Bonds.....	3003000	J-158
WQ - Sacramento Regional CSD - 2000 Revenue Bonds.....	3004100	J-159
WQ - County Sanitation District - 2000 Revenue Bonds.....	3004200	J-161
WQ - County Sanitation District Expansion - Construction.....	3029000	J-162
WQ - County Sanitation District - Debt Service.....	9607000	J-164
WQ - County Sanitation District - Operating Capital Outlay.....	3030000	J-165
WQ - County Sanitation District - Operations.....	3028000	J-167

## Water Resources

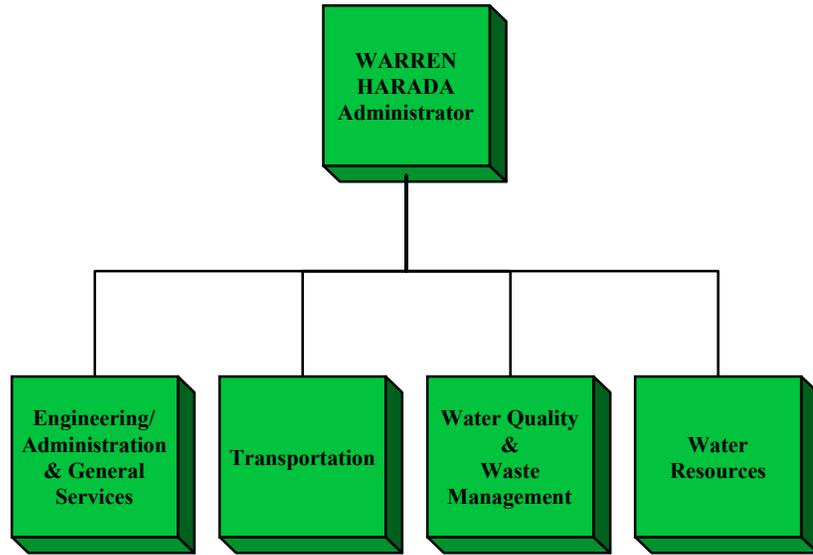
Water Resources .....	2510000	J-169
Water Resources - Stormwater Utility District .....	3220001	J-173
Water Resources - Water Agency - Zone 11A .....	2815000	J-175
Water Resources - Water Agency - Zone 11B.....	2816000	J-177
Water Resources - Water Agency - Zone 11C.....	2817000	J-179
Water Resources - Water Agency - Zone 12 .....	3066000	J-181
Water Resources - Water Agency - Zone 13 .....	3044000	J-182
Water Resources - Water Agency - Zone 40 .....	3050000	J-184
Water Resources - Water Agency - Zone 41 .....	3055000	J-186
Water Resources - Water Maintenance District.....	3023000	J-188

## General Services

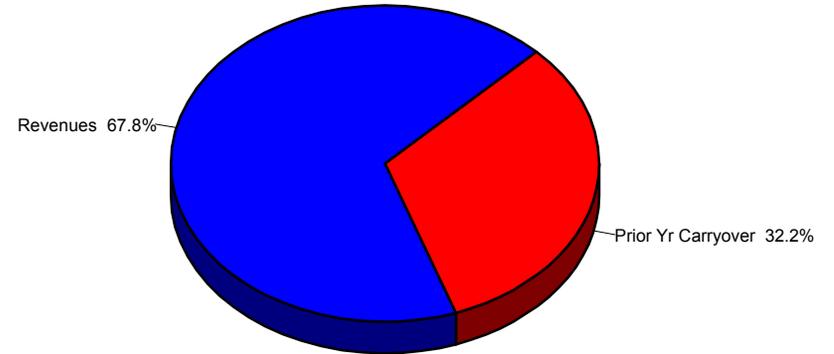
Public Works Agency - General Services.....	7000000	J-189
Airport District.....	7007440	J-195
Automotive.....	7510000	J-198
Bradshaw District.....	7007420	J-199
Building Trades.....	7470000	J-202
Capital Construction .....	3100000	J-203
Construction - Rio Cosumnes Correctional Center.....	9281000	J-219
Contract & Purchasing Services .....	7007063	J-221
Custodial/Security Services .....	7450000	J-225
Downtown District.....	7007430	J-229
Energy Management .....	7007046	J-232
Fleet Services - Heavy Equipment.....	7007600	J-235
Fleet Services - Light Equipment.....	7007500	J-239
Office of the Director.....	7110000	J-243
Parking Enterprise.....	7990000	J-247
Parking Authority.....	7100000	J-251
Real Estate.....	7007030	J-253
Stationary Engineer.....	7430000	J-257
Support Services .....	7700000	J-259

# INTRODUCTION

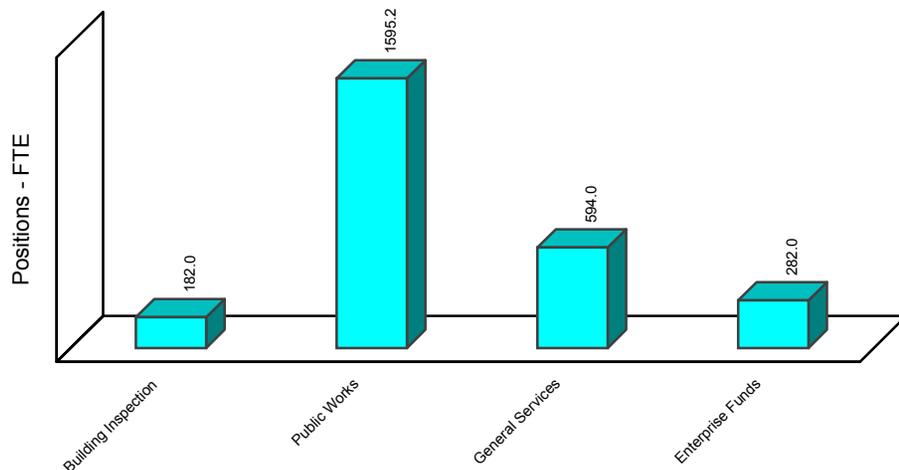
## Agency Structure



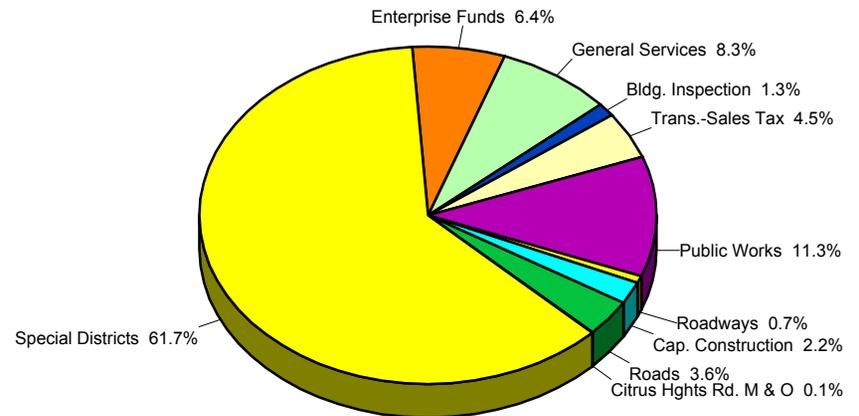
## Financing Sources



## Staffing



## Financing Uses



The Public Works Agency was formed in 1994. Warren Harada, the Public Works Agency Administrator, provides budgetary, financial and management direction of the Agency. The Agency oversees the Departments of County Engineering and Administration, General Services, Transportation, Water Resources, Water Quality, and Waste Management and Recycling. Directors of these Departments are responsible for managing Public Works and General Services Internal Services Funds, Governmental Funds, Public Service Enterprise Funds governed by the Board of Directors, and Special Revenue Fund Districts governed by the Board of Supervisors. Each of the Governmental and Enterprise Funds and Revenue Fund Districts are comprised of various districts, services areas, and zones.

The Department of General Services merged with the Public Works Agency as a result of an organizational realignment in 1998. The Agency became responsible for the General Services Internal Services Fund, which includes an Administrative Services Group, Facility and Property Services Group, and a Business Support Services Group. In addition, Public Works absorbed the General Services Capital Outlay Fund previously under General Services' management.

The six departments of the Public Works Agency and their respective mandates are:

**Department of County Engineering and Administration:** Manages the Agency's capital construction, architectural and engineering design programs, residential and construction inspection, and roadway-related activities. Included under this department's responsibilities are the Building Design, Building Inspection and Construction Management Divisions. In addition, this department is responsible for the Agency's Administrative Management Unit and the Administrative Services Division, which primarily provide financial and technology support to the Agency's operating units.

**Department of General Services:** This department was created to centralize the activities of entities providing services to other county departments. The Department of General Services is comprised of the Business Services Support Group, the Facility and Property Services Group and the Administrative Services Group. Units managed by the three groups include Administrative Services, Real Estate, Energy Management, Facilities Maintenance and Operations Districts, Security, Facility Planning and Management and Comprehensive Master Planning, Special Projects and Parking, Contract and Purchasing Services, Fleet Services Light and Heavy Equipment, and Support Services.

**Department of Transportation:** This department provides road improvement services in the unincorporated area of Sacramento County. It has three broad areas of responsibility: 1) Engineering, Planning and Design; 2) Pavement, Roadside and Landscape Maintenance; and 3) Traffic Operations.

**Department of Waste Management and Recycling:** This department provides planning and administration of the County residential refuse collection service for all single and multiple-family dwellings, and for those commercial, office, and industrial establishments that do not utilize commercial bin collection services in the unincorporated area of Sacramento County. The department also provides curbside collection of recyclables to single-family and duplex dwellings.

**Department of Water Quality:** This department manages the operating divisions within Water Quality and the Sacramento Regional Wastewater Treatment Plant. Their purpose is to provide planning, design, and ongoing operation and maintenance of the Regional Sanitation District wastewater treatment and conveyance facilities, the County Sanitation District No. 1 sanitary sewer collection system and the maintenance of the County storm drainage collection and potable water distribution systems.

**Department of Water Resources:** This department manages the operating divisions within Water Resources and its attendant districts. Their purpose is to protect, maintain, and enhance public health, safety, and general welfare in the areas of drainage, flood control and provision of fresh water.

In total, the Public Works Agency is comprised of over 70 governmental and proprietary funds that provide utility, infrastructure and asset management services to other governmental agencies as well as residents of the Unincorporated Area of Sacramento County.

Agency Fund Centers/Departments/Divisions

Fund	Fund Center	Division/District	Appropriations	Financing	Net Cost	Positions
<b>County Engineering and Administration</b>						
033A	2400000	Administration	3,374,997	3,374,997	0	7.0
033A	2410000	Contract Costs/Gov't Agencies	180,962	180,962	0	0.0
033A	2700000	Administrative Services	18,746,256	18,746,256	0	175.0
101A	3070000	Antelope Public Facilities Fin. Plan	5,462,223	5,462,223	0	0.0
115A	3081000	Bradshaw Rd/US 50 Corridor Fin. Dist.	1,732,103	1,732,103	0	0.0
254A	2540000	County Service Area No. 5	180,326	180,326	0	0.0
256A	2856000	County Service Area No. 7	6,830	6,830	0	0.0
128B	1282848	East Elk Grove-PFFP	5,963,552	5,963,552	0	0.0
108A	2840000	Elk Grove/West Vineyard PFFP	17,224,571	17,224,571	0	0.0
105A	2870000	Laguna Creek Ranch Elliott CFD No. 1	4,474,915	4,474,915	0	0.0
107A	3090000	Laguna Community Facilities Dist.	18,853,625	18,853,625	0	0.0
130A	1300000	Laguna Stonelake CFD-Bond Proceeds	7,933,828	7,933,828	0	0.0
130B/C	1301000	Laguna Stonelake CFD-Dev. Fees	286,168	286,168	0	0.0
132A	1320000	Mather Land scape Maintenance Dist	141,602	141,602	0	0.0
131A	1310000	Park Meadows CFD Bond	142,731	142,731	0	0.0
033A	2420000	Building Design	6,473,418	6,473,418	0	59.0
021A/B	2150000	Building Inspection	21,714,007	21,714,007	0	183.0
033A	2300000	Construction Management	18,586,356	18,586,356	0	179.0
<b>SUBTOTAL</b>			<b>\$ 131,478,470</b>	<b>\$ 131,478,470</b>	<b>0</b>	<b>603.0</b>
<b>General Services</b>						
035F	7007420	Bldg Maint & Operations -Bradshaw	12,903,094	12,903,094	0	120.0
035F	7007430	Bldg Maint & Operations -Downtown	10,565,358	10,565,358	0	113.5
035F	7007440	Bldg Maint & Operations -Airport	6,100,464	6,100,464	0	52.0
035F	7450000	Custodial/Security	1,071,851	1,071,851	0	35.0
007A	3100000	Capital Construction	22,414,424	22,414,424	0	0.0
281A	9281000	Construction-RCCC	0	0	0	0.0
035F	7007046	Energy Management	6,218,995	6,218,995	0	1.0
035M	7007600	Fleet Services	14,947,834	14,947,834	0	109.0
035L	7007500	PW-Light Fleet	20,100,447	20,100,447	0	48.0
034A	2070000	Capital Outlay	3,285,470	558,000	2,727,470	0.0
035C	7110000	Office of the Director	753,788	753,788	0	23.0
056A	7990000	Parking Enterprise	2,774,748	2,774,748	0	10.0
055A	7100000	Parking Authority	0	0	0	0.0
057A	7970000	Parking Capital Construction	0	0	0	0.0
035H	7007063	Purchasing/Contract Services	2,899,462	2,899,462	0	29.5
035K	7007030	Real Estate	42,228,631	42,228,631	0	24.0
035J	7700000	Support Services	9,480,908	9,480,908	0	39.0
<b>SUBTOTAL</b>			<b>\$ 155,745,474</b>	<b>\$ 153,018,004</b>	<b>\$ 2,727,470</b>	<b>604.0</b>

Fund	Fund Center	Division/District	Appropriations	Financing	Net Cost	Positions
<b>Transportation</b>						
033A	2600000	Transportation	49,833,544	49,833,544	0	373.5
027A	2915000	Citrus Heights Road M & O	1,015,300	1,015,300	0	0.0
253A	2530000	County Service Area No. 1	3,667,845	3,667,845	0	0.0
330A	3300000	Landscape Maintenance District	736,301	736,301	0	0.0
005A	2900000	Roads	69,591,237	69,591,237	0	0.0
025A	2910000	Roadways	17,058,290	17,058,290	0	0.0
026A	2140000	Transportation Sales Tax	85,912,984	85,912,984	0	0.0
<b>SUBTOTAL</b>			<b>\$ 227,815,501</b>	<b>\$ 227,815,501</b>	<b>0</b>	<b>373.5</b>
<b>Waste Management and Recycling</b>						
051A	2200000	Refuse Enterprise - Operations	67,539,678	67,539,678	0	272.0
052A	2250000	Capital Outlay	29,360,344	29,360,344	0	0.0
049A	2260000	Citrus Heights Refuse Services	4,734,480	4,734,480	0	12.0
050A	2240000	Solid Waste Authority	3,211,373	3,211,373	0	0.0
<b>SUBTOTAL</b>			<b>\$ 104,845,875</b>	<b>\$ 104,845,875</b>	<b>0</b>	<b>284.0</b>
<b>Water Quality</b>						
033A	2550000	Water Quality	44,008,011	44,008,011	0	403.0
033A	2560000	Water Quality - SRWTP	28,182,914	28,182,914	0	319.0
267A	3005000	County Sanitation District No. 1	27,936,452	27,936,452	0	0.0
240D	3004200	CSD No. 1 2000 Revenue Bonds	2,784,601	2,784,601	0	0.0
268A	3006000	CSD No. 1 Trunk Improvements	36,749,781	36,749,781	0	0.0
269B	3004000	CSD No. 1 Rehab - Capital Outlay	10,109,926	10,109,926	0	0.0
261A	3028000	SRCSO-Operations	71,519,258	71,519,258	0	0.0
240C	3004100	SRCSO 2000 Revenue Bonds	35,005,859	35,005,859	0	0.0
262A	3030000	SRCSO Operating/Capital Outlay	389,267,584	389,267,584	0	0.0
263A	3029000	SRCSO Expansion-Construction	178,668,259	178,668,259	0	0.0
265A	9607000	SRCSO- Debt Service	5,322,145	5,322,145	0	0.0
<b>SUBTOTAL</b>			<b>\$ 829,554,790</b>	<b>\$ 829,554,790</b>	<b>0</b>	<b>722.0</b>

<b>Fund</b>	<b>Fund Center</b>	<b>Division/District</b>	<b>Appropriations</b>	<b>Financing</b>	<b>Net Cost</b>	<b>Positions</b>
<b>Water Resources</b>						
033A	2510000	Water Resources	13,773,007	13,773,007	0	118.2
322A	3220001	Sacto Co. Storm Water Utility Dist.	35,661,362	35,661,362	0	0.0
315A	2815000	Sacto Co. Water Agency-Zone 11A	11,989,010	11,989,010	0	0.0
315B	2816000	Sacto Co. Water Agency-Zone 11B	2,573,708	2,573,708	0	0.0
315C	2817000	Sacto Co. Water Agency-Zone 11C	2,325,240	2,325,240	0	0.0
319A	3066000	Sacto Co. Water Agency-Zone 12	5,153,849	5,153,849	0	0.0
318A	3044000	Sacto Co. Water Agency-Zone 13	3,712,357	3,712,357	0	0.0
320A	3050000	Sacto Co. Water Agency-Zone 40	34,300,442	34,300,442	0	0.0
320B	3055000	SCWA -Zone 41	13,076,319	13,076,319	0	0.0
<b>SUBTOTAL</b>			<b>\$ 122,565,294</b>	<b>\$ 122,565,294</b>	<b>0</b>	<b>118.2</b>
<b>Non-Agency Fund Centers/Departments (Coordination)</b>						
001A	4650000	Contribution to Paratransit	66,600	0	66,600	0.0
001A	2820000	Public Works Countywide Services	18,600	468	18,132	0.0
<b>SUBTOTAL</b>			<b>\$ 85,200</b>	<b>\$ 468</b>	<b>\$ 84,732</b>	<b>0.0</b>
<b>GRAND TOTAL</b>			<b>\$ 1,572,090,604</b>	<b>\$ 1,569,278,402</b>	<b>\$ 2,812,202</b>	<b>2,704.7</b>

COUNTY OF SACRAMENTO  
 STATE OF CALIFORNIA  
 County Budget Act (1985)

FUND: PUBLIC WORKS (033A)  
 ACTIVITY: Summary

SCHEDULE 10 - OPERATIONS OF  
 INTERNAL SERVICE FUND  
 FISCAL YEAR: 2001-02

OPERATING DETAILS	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
Charges for Services	146,124,959	140,524,474	161,579,683	185,936,209	182,518,504
Total Operating Revenues	146,124,959	140,524,474	161,579,683	185,936,209	182,518,504
<b>OPERATING EXPENSES</b>					
Salaries/Benefits	93,800,616	92,533,076	106,352,435	118,493,807	118,381,102
Services & Supplies	46,890,165	43,910,642	49,648,170	60,404,962	57,099,962
Other Charges	14,886,087	4,357,522	4,034,343	5,329,676	5,329,676
Depreciation/Amortization	914,545	1,052,813	1,048,895	1,133,634	1,133,634
Interfund Chgs/Reim	-2,530,319	-617	-145,941	0	0
Intrafund Chgs/Reim	21,881	-100,691	0	0	0
Cost of Goods Sold	-568,036	-1,113	0	0	0
Total Operating Expenses	153,414,939	141,751,632	160,937,902	185,362,079	181,944,374
<b>Nonoperating Revenue</b>					
Gain (Loss) on Sale of Personal Property	0	0	0	12,500	12,500
Other Revenue	943,426	587,100	444,252	628,461	628,461
Total Nonoperating Revenue	943,426	587,100	444,252	640,961	640,961
<b>Nonoperating Expenses</b>					
Equipment	1,031,831	620,678	581,682	480,275	480,275
Improvements	5,489	8,982	155,000	150,000	150,000
Other	548,571	325,528	349,351	584,816	584,816
Total Nonoperating Expenses	1,585,891	955,188	1,086,033	1,215,091	1,215,091
Net Income (Loss)	-7,932,445	-1,595,246	0	0	0
Positions	1,659.2	1,611.7	1,549.2	1,633.7	1,633.7
<b>RESERVES AT YEAR-END (034A)</b>					
Reserve for Replacement	3,070,672	0	0	0	0
Total Reserves	3,070,672	0	0	0	0

**SUMMARY OF POSITIONS  
PUBLIC WORKS INTERNAL SERVICE FUND**

DIVISION	ADOPTED 2000-01	JUNE 30, 2001	REQUESTED 2001-02	ADOPTED 2001-02
Administration	11.0	14.0	7.0	7.0
Administrative Services	160.0	166.0	175.0	175.0
Building Design	53.0	59.0	59.0	59.0
Construction Management	187.0	182.0	179.0	179.0
Transportation	350.5	373.5	373.5	373.5
Water Quality	360.0	380.0	403.0	403.0
Water Quality-SRWTP	312.0	319.0	319.0	319.0
Water Resources	115.7	118.2	118.2	118.2
<b>TOTAL</b>	<b>1,549.2</b>	<b>1,611.7</b>	<b>1,633.7</b>	<b>1,633.7</b>

**FISCAL YEAR 2000-01 MIDYEAR CHANGES:**

**ADMINISTRATION** - Two midyear positions were added for the new Multi-agency Collaboration Department and one SAFCA Director position was transferred to the Water Resources Department. Unaccounted for in the previous year was the position of the Director of Public Works Administration and the transfer of a Senior Office position from the Technical Services Division last year. Effective July 1<sup>st</sup>, five Public Information Office positions and two military base conversion positions will be transferred to the Administrative Services Division as a result of an administrative reorganization.

**ADMINISTRATIVE SERVICES** - Five midyear positions were added to the Consolidated Utility Billing Section, one information technology position was transferred from the Water Quality Department and two Financial Analysis positions were transferred, one to the Economic Development Department and the second to the County Executive Cabinet. As a result of an administrative reorganization, the seven positions were transferred midyear from Agency Administration for the Public Information Office and the Public Infrastructure Section and seven Geographic Information Systems positions were transferred to the Water Quality Department.

**BUILDING DESIGN** - One Assistant Mechanical Engineer, one Associate Engineer/Architect, one Architectural Associate, one Assistant Waste Management Specialist II, one Information Technology Tech II and one Secretary were added midyear. One Information Technology Tech II transferred to the Department of General Services.

**CONSTRUCTION MANAGEMENT DIVISION** - Construction Management Division transferred five positions: one Assistant Electrical Engineer Level I, one Associate Mechanical Engineer, one Associate Engineer Architect, and two Assistant Civil Engineers Level II to the Transportation Department relative to Public Works Agency-wide restructuring necessary to restore positions to the Transportation Department that were formerly transferred to other Public Works Agency departments.

**TRANSPORTATION** - Eighteen new positions were added: one Administrative Services Officer III, one Senior Civil Engineer, one Associate Civil Engineer, one Accounting Technician, one Principal Engineering Technician, one Sr. Engineering Technician, two Engineering Technicians, two Senior Traffic Signal Lighting Technicians, and eight Senior Highway Maintenance Workers. There were also five positions transferred from the Construction Management Division to Transportation: one Assistant Electrical Engineer, one Associate Engineer/Architect, one Associate Mechanical Engineer, and two Assistant Civil Engineers.

**WATER QUALITY** - Fifteen positions added at midyear includes: Two Public Information Specialists, four Associate Civil Engineers, two Engineering Technicians, two Assistant Civil Engineers, three Principal Engineering Technicians, one Supervising Engineering Technician, and one Senior Engineering Technician. Three positions transferred to Water Quality- SRWTP,

one Associate Civil Engineer, one Senior Civil Engineer, and one Chief Division of Water Quality. The midyear addition of one Underground Construction & Maintenance Specialist, one Assistant Underground Construction & Maintenance Specialist, and the transfer of one Information Technician Analyst II to MIS. Seven positions transferred in midyear from Geographic Information Systems as a result of administrative reorganization.

**WATER QUALITY - REGIONAL PLANT** - Midyear addition of four positions includes: One Business Citizen Assistance Officer, two Industrial Waste Inspectors and, one Industrial Waste Specialist. Three positions transferred in from Water Quality, one Associate Civil Engineer, one Senior Civil Engineer, and one Chief Division of Water Quality as a result of administrative reorganization.

**WATER RESOURCES** - Midyear addition of one Senior Civil Engineer, one Principal Civil Engineer L.T. and one Director of Water Quality position transferred in as a result of administrative reorganization. Deletion of one Principal Civil Engineer L.T. and the addition of 0.5 Assistant Civil Engineer.

Staffing changes are reflected in Schedule 10 for each unit.

**FISCAL YEAR 2001-02 ADDITIONAL POSITIONS:**

The Board of Supervisors approved 23.0 new positions requested in the Internal Service Fund, for the Department of Water Quality. These positions will support the following programs: Sewer System Engineering, Collections Division Administration, Maintenance Bureau Administration, North Maintenance & Operations, and South Maintenance & Operations. Within Sewer System Engineering, the two Office Assistants will provide support for File Net documents, the two Engineering Technicians will provide local sewer section support and track easements and rights-of-way, the new Engineering Aide will provide sewer impact fee support, and the new Information Technology Technician will provide MIS support. The new Clerical Supervisor will provide collection system division supervision. The Senior Office Assistant and three Office Assistants will replace temporary help. Within Maintenance Bureau Administration, the two Mechanical Maintenance Technicians and Information Technology Analyst will provide SCADA dispatch and computer support, and the two Engineering Technicians will provide procedure manual maintenance support. Within North Maintenance & Operations, the Assistant C & M Specialist, and two Underground C & M Specialists will provide storm drain street repair. The Underground C & M Specialist L.T. acts as division quality coordinator, and the new Equipment Mechanic maintains power plants and pumps. Within South Maintenance & Operations, the Office Assistant will replace temporary help. The new Assistant Mechanical Maintenance Technician and Mechanical Maintenance Technician will provide M & O for water supply.

These positions are all “self-funded” with revenues coming from multiple sources including Sanitation District service charges, facility impact fees, and Stormwater Utility fees.

Staffing changes are reflected in Schedule 10 for each unit.

**PERFORMANCE MEASURES:**

**DEPARTMENT OF COUNTY ENGINEERING AND ADMINISTRATION:**

**BUILDING INSPECTION DIVISION**

PERFORMANCE MEASURES	INDICATAORS	2000 (Number Working Days)	Target/2001 (Number Working Days)
1. <b>Ensure public health and safety for all people in Sacramento County through an efficient permit and inspection system that meets customer requirements</b>	Initial turnaround time for residential Master Plans	16	15
	Initial turnaround time for medium-sized commercial projects	17	16
	Initial turnaround time for large commercial projects	25	23
2. <b>Improved Community Development through efficient and expeditious review of Final Maps, Improvement Plans, Encroachment Permits and other miscellaneous permits</b>	Initial turnaround time for Final Subdivision Maps	24	20
	Initial turnaround time for Improvement Plans	26	20
	Initial turnaround time for Encroachment Permits	12	10

**BUILDING DESIGN DIVISION**

PERFORMANCE MEASURES	INDICATAORS	2000	Target/2001
3. Provide cost estimate training for Building Design Division Project Managers which will enable them to be more proficient at design and construction estimates.	Percent of project bids that fall within 20Percent of Engineers cost estimate for projects under \$100,000	--- --	60%
	Percent of bids that fall within 15Percent of Engineers cost estimate for projects over \$100,000 and less than \$300,000	--- --	60%
	Percent of project bids that fall within 10Percent of Engineers cost estimate for projects over \$300,000	--- --	60%

CONSOLIDATED UTILITIES BILLING SERVICE

PERFORMANCE MEASURES	INDICATAORS	2000	Target/2001
4. Accurate and timely billing	Percent of billing accuracy	99%	99.5%
	Percent of bill mailing delay	9%	6%
5. Quality Customer Service	Percent of Customer Complaints compared to total transactions	1%	.5%
	Average call response time (minutes)	4.5	2.0

CONSTRUCTION MANAGEMENT DIVISION

PERFORMANCE MEASURES	INDICATAORS	2000	Target/2001
6. Subdivision Inspections	Number subdivisions accepted	150	150
7. Encroachment Permit Inspections	Number Encroachment Permits Inspected	500	550
8. Contract Inspections	\$ amount of progress payments made on County construction contracts	\$100 million	\$100 million

INFRASTRUCTURE FINANCE SECTION

PERFORMANCE MEASURES	INDICATAORS	2000	Target/2001
9. Special district funding is available for projects and programs	Percent of district tax levies submitted on time	100%	100%
	Discrepancy rate per 100,000 tax levies submitted (measured by listing produced by the Auditor's Office before tax bills are sent out)	38.4	34.5
	Cancel and reissue rate per 100,000 tax levies submitted (indicating inaccurate tax bills that were sent to taxpayers and needed correction)	4.3	3.9

MANAGEMENT INFORMATION SECTION

PERFORMANCE MEASURES	INDICATAORS	2000	Target/2001
10. Reduce cost of service delivery	Number of converted contract positions	32	25
	Number of Windows 95 PCs (high support cost) conversion to Windows 98	565	300
11. Shorten PC equipment delivery cycle	Number steps in procurement process	32	28

DEPARTMENT OF GENERAL SERVICES:

ADMINISTRATIVE SERVICES GROUP

PERFORMANCE MEASURES	INDICATAORS	2000	Target/2001
1. General Services has the workforce to effectively carry out the mission of the department	Number and percent of vacant positions full time equivalent (FTE)	69.7 / 17%	59.7 / 10%*
2. General Services employees have a safe and healthy working environment	Hazard rate (Number of occupational injuries and illnesses)	17.2*	12.9
	Frequency rate (Number of lost-time incidences)	5.1*	3.8
	Severity rate (Number of lost work-days)	95.9*	71.9
	Hazard control practices: Number of Cal/OSHA inspections Number of Cal/OSHA citations \$ amount of Cal/OSHA fines	1 2 \$600	0 0 \$0

General Services Injury/Illness Rates:

2000:

94 recordables x 200,000\* divided by 1,094,000 hours worked = 17.2 Incidence Rate

~ For every 100 employees in the Department of General Service, 17.2 experienced a work-related injury/illness

28 lost time injuries/illnesses x 200,000\* divided by 1,094,000 hours worked = 5.1 Frequency Rate

~ For every 100 employees in Department of General Service, 5.1 experienced a work-related injury/illness requiring lost workdays and/or restricted duty

525 days lost x 200,000\* divided by 1,094,000 hours worked = 95.9 Severity Rate

~ For every 100 employees in Department of General Service, 95.9 days were either lost and/or restricted due to a work-related injuries/illnesses

\* OSHA Formula assumes that each employer has 100 employees working 2,000 hours per year (100 x 2,000 = 200,000)

- Number of FTE's increased from 409 to 589, which partially accounts for reducing the vacancy factor.

BUSINESS SUPPORT SERVICES GROUP-CONTRACT & PURCHASING SERVICES DIVISION

PERFORMANCE MEASURES	INDICATAORS	2000	Target/2001
3. Use of California Uniform Public Construction Cost Accounting Act (CUPCCAA) informal bidding program	Number of training sessions provided	4	3
	Number of Attendees (Departments represented: County Engineering, District Engineering, Water Resources, General Services, Airports, Probation, Parks, Sheriff's, Superior Court)	75	TBD
	Number of CUPCCAA projects:		
➤ By purchase order	55	TBD	
➤ By informal bid	19	TBD	
➤ By force account	25	TBD	

FACILITY & PROPERTY SERVICES GROUP FACILITY PLANNING & MANAGEMENT DIVISION

PERFORMANCE MEASURES	INDICATAORS	2000	Target/2001
<b>4. Customer tenants have appropriate and adequate space</b>	Approval of the Comprehensive Master Plan by Board of Supervisors	Approved in 1998	June 2001 is tentative date for approval
	Identification of funding for facilities in Master Plan	--- --	June 2001
	Completion of facilities identified in the Master Plan	--- --	Will vary by facility
	Update Board of Supervisors twice per year	--- --	June 2001
<b>5. Customer tenants current space meets their operational needs</b> (requests for alterations/improvements and new space are processed in a satisfactory manner)	Percent of approved requests to total Number of requests	--- --	100%
	Number of annual capital projects funded (measured during budget process and again at year end)	--- --	85

FACILITIES MAINTENANCE & OPERATIONS DISTRICTS AND REAL ESTATE DIVISION

PERFORMANCE MEASURES	INDICATAORS	2000	Target/2001
<b>6. Support the missions of the customer/tenants (facility issues don't interfere with, but rather support the day to day business of customer/tenants)</b>	Number of trouble calls received	16,100	18,116*
	Number of trouble calls corrected	16,100	17,748*
	Number of trouble calls backlogged	0	368**
	Number of trouble calls status reports communicated to customer	--- --	TBD***
<b>7. Maximize effectiveness of infrastructure; minimize total cost of ownership of County-owned facilities (through an effective and comprehensive preventive maintenance program)</b>  NOTE: Facility Assessment is the responsibility of Facility Planning & Management, but is carried out by the Districts.	Number of facilities assessed (or total square feet assessed) and entered into central database	8	1 site, multi-facility
	Number of work orders generated	--- --	TBD
	Number of work orders completed	--- --	TBD

\* Estimated increase is a result of increased square footage (new facilities coming online such as the new 448 Bed Facility at Rio Cosumnes Correctional Center, the County's purchase of the North County Corporation Yard and additional leased facilities).

\*\* As of March 13, 2001.

\*\*\* Real Estate is the only function to have an operational notification system in place at this time. Notification process in development for Facilities Maintenance and Operations Districts. Will be in place by 2001/02.

FACILITY & PROPERTY SERVICES GROUP PARKING DIVISION/SPECIAL PROJECTS DIVISION

PERFORMANCE MEASURES	INDICATAORS	2000	Target/2001
<b>8. Providing basic parking services</b>	Number of County employees parking in County owned lots (downtown/other)	1594/ 2400	1800/ 2600
	Number of public spaces under division's control (downtown/other)	975/ 1820	1000/ 2000
	Number of complaints about parking facilities	10	7
	Budget dollars committed to facility improvements/repairs	\$464,000	\$500,000
	<b>9. Maintaining reasonable rates</b>	Monthly rate as percent of rates in nearby private lots	32.5% - 75%
Bicycle rates as percent of rates in nearby private lots		(no charge)	(no charge)
Additional annual average savings to monthly parking through tax deferred status		not deferred	\$165/yr
Hourly rate as percent of rates in nearby private lots		37.5Percent - 75Percent	25Percent - 75Percent
<b>10. Finding opportunities to collaborate</b>	Number of interactions with City and State	1 Quarterly 1 Monthly	1 Quarterly 1 Monthly
<b>11. Exploiting opportunities to collaborate</b>	Number of collaborative opportunities acted upon	2	3
<b>12. Benefits of collaboration</b>	\$ savings from collaborative efforts	\$500 parking lot cleaning	\$1,000
		\$140,000 Juror use of Regional Transit*	Same
		\$50,000, Agreement for jury overflow*	Same

\* These savings are of direct benefit to the County General Fund and do not directly benefit the Parking Division.

\*\* These benefit other agencies directly but the entire region and taxpayers indirectly.

DEPARTMENT OF TRANSPORTATION:

**PUBLIC INFORMATION**

PERFORMANCE MEASURES	INDICATAORS	2000	Target/2001
1. Increased customer awareness of what we do and who we are	Number of print articles, radio interviews and television news stories about the department, its programs or its employees	72	90
2. Educating our customers on the CAN (Care About Neighborhoods) Goes to School program	Number of Presentations to School Grades 1-4	20	25
	Number of Presentations to School Grades 6-9	0	18
3. Educating our Customers on the Radar Trailer	Trailer deployment hours per month	720	1080

**PLANNING**

PERFORMANCE MEASURES	INDICATAORS	2000	Target/2001
4. Review of improvement plans for private developments	Review turn around time on first submittals (Number days to complete comments from days or receipt)	-- -- --	20
	Review time on subsequent submittals (Number of days to complete comments from date of resubmittal)	-- -- --	10

**DESIGN SERVICES**

PERFORMANCE MEASURES	INDICATAORS	2000	Target/2001
5. Design safe and efficient transportation facilities in cost effective manner	Percent of measure output of construction project costs compared to consultant costs	23.8%	23.8%
	Percent of measure output of construction project costs compared to in-house design squad staff costs	20.2%	20.2%
	Percent of measure change order costs as a percentage of construction (00/01 based upon 3/1/00 data)	1.9%	2.0%

**MAINTENANCE AND OPERATIONS**

PERFORMANCE MEASURES	INDICATAORS	2000	Target/2001
6. Repair, maintain, and preserve the road system in a safe and usable condition to which it has been improved or constructed by utilizing a variety of pavement maintenance methods	Square feet of pavement repairs performed on the road system	1,400,000	2,000,000
7. Maintain the quality of all regulatory, warning and guide signs through a 7-10 year replacement and repair program	Number of signs reset and replaced	21,000	23,000
8. Improve public safety, visibility of roadside markers, signs, and intersections. Control the vegetation growth at a level to prevent the deterioration of paved surfaces and improve drainage	Number of lane miles mowed per year.	1,400	1,550
	Number of lane miles treated with herbicide mowing	0	65
	Number of lane miles treated with herbicides	1,653	1,736

**SIGNAL OPERATIONS**

PERFORMANCE MEASURES	INDICATAORS	2000	Target/2001
9. Improve travel times on selected corridors	Improve average speed, (MPH over length of corridor)	Varies by corridor	Improve by 1-3 MPH
	Reduce delays (total seconds stopped over length of corridor)	Varies by corridor	Reduce by 10 seconds
	Reduce number of stops (number of intersection stops over length of corridor)	Varies by corridor	Reduce by 1 stop

**DEPARTMENT OF WASTE MANAGEMENT AND RECYCLING:**

**WASTE MANAGEMENT AND RECYCLING**

PERFORMANCE MEASURES	INDICATORS	2000	Target/2001
<b>1. Preserve landfill capacity and maintain market share</b>	Tons disposed	500,000	600,000
	Percent diversion/recycled waste	47%	50%
	Percent landfill space consumed with dirt	38%	35%
	Maintain stable and competitive rates (\$/ton)	\$26.00	\$26.00
	Tons of Alternative Daily Cover used	0	15,000
<b>2. Be the provider of choice for residential garbage and recycle collection services</b>	Maintain stable and competitive rates (\$/month)	\$19.55	\$21.95
	Percent missed cans on collection day	<2%	1%
	Percent recyclable material lost through contamination	24%	20%
	Percent clean air vehicles in fleet	0%	25%
<b>3. Provide education and information that meets the needs of our customers</b>	Number newsletter editions distributed to residents	2	3
	Average Number per month customer service inquires per month	7,000	6,500
	Average Number of web site users "hits" (per month)	2,000	2,500

**WATER QUALITY:**

**SACRAMENTO REGIONAL WASTEWATER TREATMENT PLANT**

PERFORMANCE MEASURES	INDICATORS	2000	Target/2001
<b>1. Cost-effective wastewater treatment service</b>	Cost per million gallons	---	TBD
<b>2. Safe working environment</b>	Frequency rate	---	TBD
	Severity rate	---	TBD
	Incident rate	---	TBD

**WATER RESOURCES:**

**WATER RESOURCES DEPARTMENT**

PERFORMANCE MEASURES	INDICATORS	2000	Target/2001
<b>1. Keep drainage channels clean to allow for maximum flow of stormwater</b>	Miles of concrete channel cleaned	39.9	39.9
	Miles of concrete channel repair	22.3	22.3
	Miles of hand crew cleaning	165.9	165.9
	Miles of mechanical mowing	37.4	37.4
	Miles of mechanical channel cleaning	20.3	20.3
	Miles of weed control spraying	391.3	391.3
<b>2. Design and construct improvements to drainage infrastructure</b>	Number of construction projects completed	46	TBD

**DRAINAGE DEVELOPMENT REVIEW/HYDROLOGY**

PERFORMANCE MEASURES	INDICATORS	2000	Target/2001
<b>3. Review of improvement plans for private developments</b>	Review turn around time on first submittals (Number of days to complete comments from date of receipt)	20	20
	Review time on subsequent submittals (Number of days to complete comments from date of resubmittal)	10	10
<b>4. Secure lowest possible flood insurance rates for property owners</b>	Federal Emergency Management Agency Community Rating Class (CRS)	CRS 6	CRS 6

**STORMWATER QUALITY**

PERFORMANCE MEASURES	INDICATORS	2000	Target/2001
<b>5. Meet requirements of National Pollutant Discharge Elimination System (NPDES) permit. Implement Best Management Practices (BMPs)</b>	Percent compliance on compliance reports	100%	100%

FLOOD PREPARATION

PERFORMANCE MEASURES	INDICATAORS	2000	Target/2001
6. Elevate homes to mitigate possible damage caused by flooding.	Number of homes elevated	20	10
7. Acquire homes in flood plain, remove all structures, and convert to parkland	Number of properties acquired	5	0

REGIONAL WATER SUPPLY

PERFORMANCE MEASURES	INDICATAORS	2000	Target/2001
8. Develop agreement with East Bay Municipal Utility District (EBMUD) for location, design and funding of water diversion facility on the Sacramento River.	Execute cost share agreement with EBMUD and City of Sacramento	1	0
9. Meet all National Environmental Protection Act (NEPA) and California Environmental Quality Act (CEQA) requirements needed to Certify EIR for diversion facility	Certification of Environmental Impact Report (EIR)	0	1
10. Support Water Forum Successor Effort	Participate in Sacramento North Area Groundwater Management Authority (SNAGMA)	1	1
	Participate in Land Use Committee	1	1
	Participate in Coordinating Committee	1	1
	Participate in South Area Ground Water Committee	1	1

WATER SUPPLY DEVELOPMENT

PERFORMANCE MEASURES	INDICATAORS	2000	Target/2001
11. Review of improvement plans for private developments	Review turn around time on first submittals (Number of days to complete comments from date of receipt)	20	20
	Review time on subsequent submittals (Number of days to complete comments from date of resubmittals)	10	10
12. Installation of Developer Constructed Infrastructure	\$ amount of credit agreements and reimbursement agreements	\$6.2 million	\$11.1 million

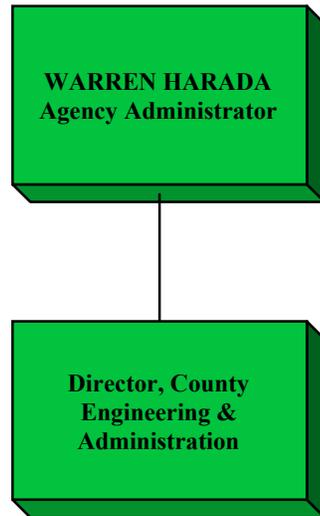
WATER SUPPLY FACILITIES OPERATION & ADMINISTRATION AND FACILITIES DESIGN

PERFORMANCE MEASURES	INDICATAORS	2000	Target/2001
13. Develop agreement with East Bay Municipal Utility District (EBMUD) for location, design and funding of water diversion facility on the Sacramento River.	Execute cost share agreement with EBMUD and City of Sacramento	1	0
14. Meet all National Environmental Protection Act (NEPA) and California Environmental Quality Act (CEQA) requirements needed to Certify EIR for diversion facility	Certification of Environmental Impact Report (EIR)	0	1
15. Support Water Forum Successor Effort	Participate in Sacramento North Area Groundwater Management Authority (SNAGMA)	1	1
	Participate in Land Use Committee	1	1
	Participate in Coordinating Committee	1	1
	Participate in South Area Ground Water Committee	1	1

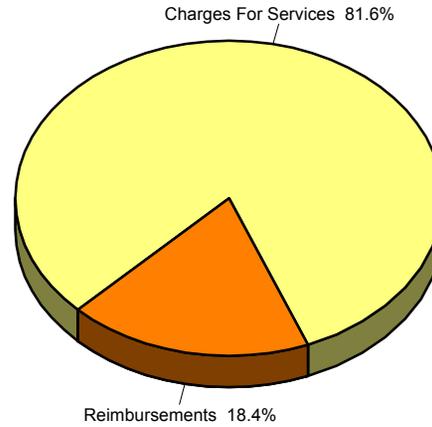
WATER SUPPLY PLANNING

PERFORMANCE MEASURES	INDICATAORS	2000	Target/2001
16. Urban development is consistent with Water Supply Master Plans, County General Plan & County water system improvement standards	Update Zone 40 Master Plan	1	0
	Update 5-year capital improvement plan	1	1

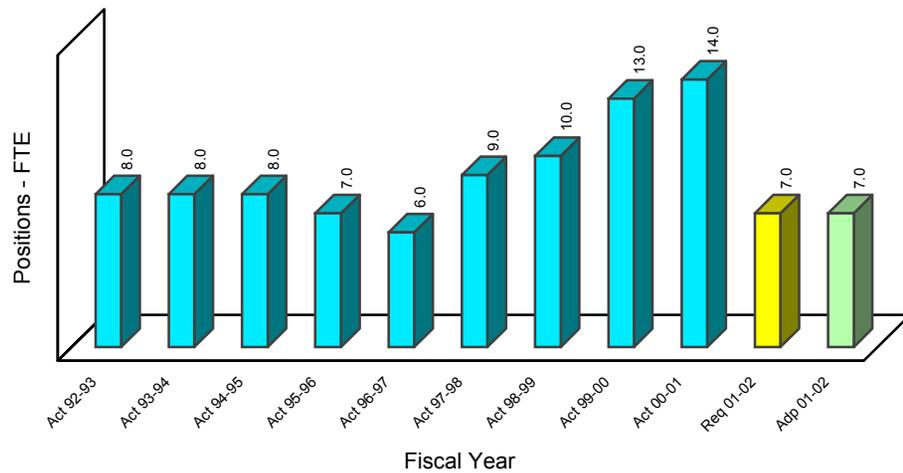
## Departmental Structure



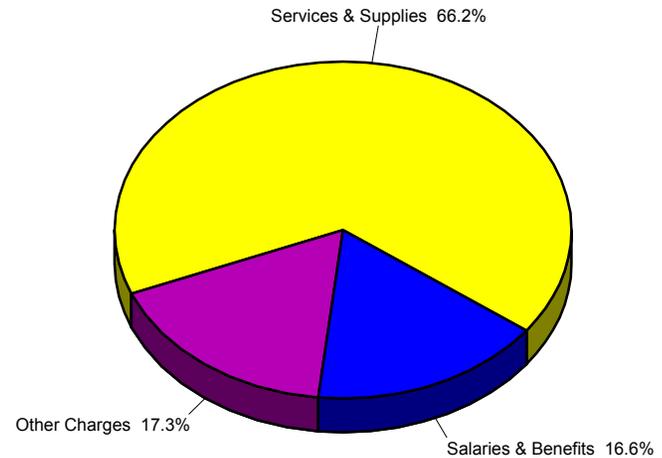
## Financing Sources



## Staffing Trend



## Financing Uses



COUNTY OF SACRAMENTO  
STATE OF CALIFORNIA  
County Budget Act (1985)

FUND: PUBLIC WORKS-OPERATIONS  
033A

ACTIVITY: Administration  
UNIT: 2400000

SCHEDULE 10  
OPERATIONS OF INTERNAL SERVICE FUND  
FISCAL YEAR: 2001-02

Operating Details	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
Charges for Service	2,899,519	4,665,312	5,106,189	3,374,997	3,374,997
<b>Total Operating Rev</b>	<b>2,899,519</b>	<b>4,665,312</b>	<b>5,106,189</b>	<b>3,374,997</b>	<b>3,374,997</b>
Salaries/Benefits	1,471,490	758,123	1,352,056	684,784	684,784
Service & Supplies	2,387,431	2,358,463	2,645,482	2,334,410	2,334,410
Other Charges	1,073,789	1,141,935	1,308,500	714,500	714,500
Depreciation/Amort	0	6,918	0	0	0
Intrafund Chgs/Reimb	137,947	327,873	-249,849	-358,697	-358,697
Cost of Goods Sold	-1,563,652	0	0	0	0
<b>Total Operating Exp</b>	<b>3,507,005</b>	<b>4,593,312</b>	<b>5,056,189</b>	<b>3,374,997</b>	<b>3,374,997</b>
Aid-Gov'n't Agencies	16,260	210,689	0	0	0
Other Revenues	3,452	-167	0	0	0
<b>Total Nonoperating Rev</b>	<b>19,712</b>	<b>210,522</b>	<b>0</b>	<b>0</b>	<b>0</b>
Equipment	0	46,117	50,000	0	0
<b>Total Nonoperating Exp</b>	<b>0</b>	<b>46,117</b>	<b>50,000</b>	<b>0</b>	<b>0</b>
<b>Net Income (Loss)</b>	<b>-587,774</b>	<b>236,405</b>	<b>0</b>	<b>0</b>	<b>0</b>
Positions	13.0	14.0	11.0	7.0	7.0

**PROGRAM DESCRIPTION:**

The Agency Administrator:

- Determines the direction of the construction, operation, maintenance and financing of Public Works activities.

- Directs the coordination of planning, design, and inspection of construction projects.
- Advises and assists officials of county agencies, departments, boards and commissions regarding construction of infra-structure facilities.

- Represents the County regarding transactions with other public agencies, organizations, groups, and individuals involving engineering issues.
- Participates in countywide strategic planning efforts to improve services and reorganize functions.
- Coordinates the use of technology and communication tools to effectively serve our customers and staff.

**MISSION:**

The mission of the Public Works Agency is to provide: wastewater conveyance and treatment, highways and bridges, solid waste operations, water supply, drainage, flood control, and public infrastructure construction.

Appointed by the County Executive, the Public Works Agency Administrator functions as the County Engineer, Road Commissioner, County Surveyor, and Sacramento Regional County Sanitation District Engineer. The Administrator's role is to direct and control the operations that provide municipal services and public infrastructure needs for the community

**GOALS:**

- Foster a leadership philosophy that supports the integration of quality principles into the workplace by focusing on customer service, continuous improvement and employee involvement
  - Promote teamwork and cooperation among business and support units
  - Support increased use of technology to meet business goals
  - Establish a leadership model
- Be a provider of exemplary municipal and regional public works services
  - Be a resource to incorporated cities
  - Be active in community and professional organizations
  - Maintain a neighborhood local service focus
  - Support policies that enhance economic development
  - Provide cost effective service delivery
  - Collaborate with other entities
  - Enhance external communications
  - Plan to provide services to newly incorporated cities
- Be an employer of choice
  - Promote effective internal communications
  - Develop and maintain a collaborative working environment with management, employees, and employee organizations

- Improve the quality of employee work life focuses in the areas of:
  - Cultural change, safety, health, work and family issues, career development, and technology
- Improve recruitment and retention practices/processes
- Provide quality facilities for employees and customers

**SIGNIFICANT DEVELOPMENTS DURING 2000-01:**

- Added two midyear positions for Multi-Agency Collaboration (one Director of Multi-agency Collaboration and one Executive Secretary)
- Final payment for the Florin Road Beautification Project
- Sponsored the third Agency Employee Appreciation Event

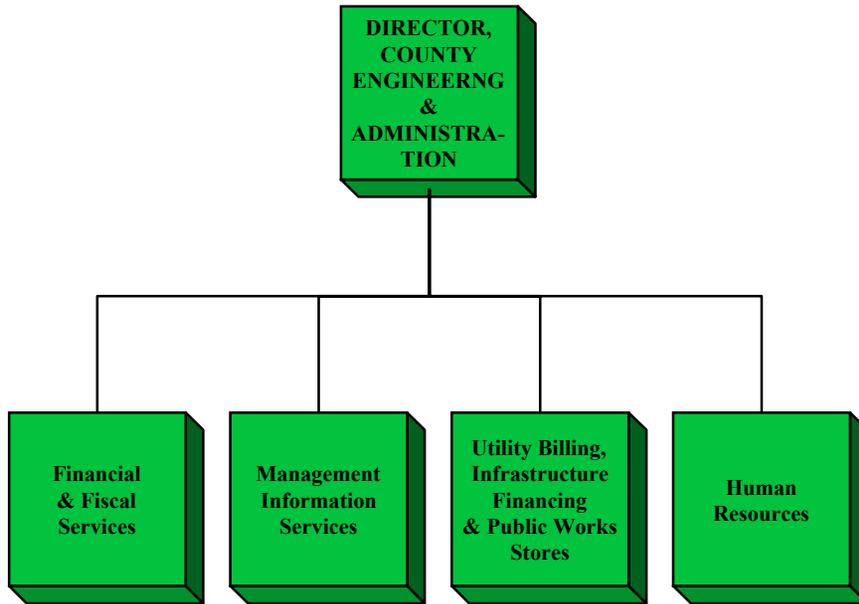
**SIGNIFICANT CHANGES FOR 2001-02:**

- Transfer of two positions (one Senior Civil Engineer and one Associate Landscape Architect position) to the Infrastructure Financing Section of the Administrative Services Division;
- Transfer of five Public Information Office positions (one Public Information Officer (Range B), one Public Information Officer (Range A), one Administrative Services Officer, one Public Information Specialist, and one Senior Office Assistant to the Administrative Services Division.

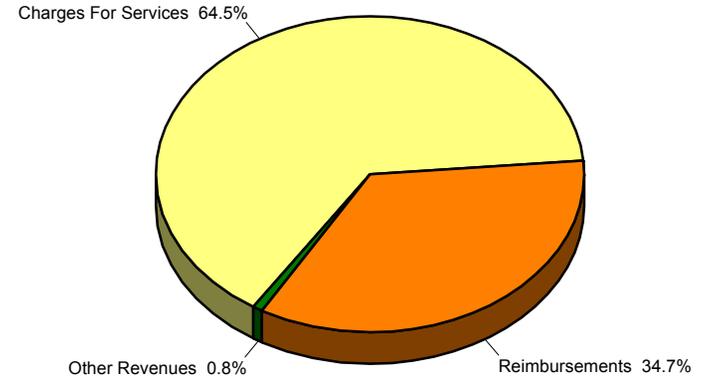
2001-02 PROGRAM INFORMATION

Program Number and Title	Program Description	Appropriations	Reimburse- ment	Revenues	Carryover	Net Allocation	Positions
<b>2400000 Public Works-Admin</b>							
<b>PROGRAM TYPE: MANDATED (PRACTICAL)</b>							
<b>001</b>	<b><i>Agency Administration</i></b> Plans, directs and controls activities for the agency	2,274,575	762,481	1,512,094	0	<b>0</b>	4.0
<b>002</b>	<b><i>Code Enforcement Support</i></b> General Fund support	1,173,000	0	1,173,000	0	<b>0</b>	0.0
<b>003</b>	<b><i>Military Base Conversion Projects</i></b> Coordinates military base conversion activities	108,470	0	108,470	0	<b>0</b>	1.0
<b>004</b>	<b><i>Rotating Engineers Program</i></b> Agency cross training program	59,465	0	59,465	0	<b>0</b>	0.0
<b>005</b>	<b><i>Multi-Agency Collaboration</i></b> Pass through changes for County employee	216,139	0	216,139	0	<b>0</b>	2.0
<b>006</b>	<b><i>Animal Care &amp; Control Support</i></b> General Fund support	305,829	0	305,829	0	<b>0</b>	0.0
	<b>MANDATED (PRACTICAL)</b>	<b><u>Subtotal</u></b>	<b>4,137,478</b>	<b>762,481</b>	<b>3,374,997</b>	<b>0</b>	<b>7.0</b>
<b>BUDGET UNIT TOTAL:</b>		<b>4,137,478</b>	<b>762,481</b>	<b>3,374,997</b>	<b>0</b>	<b>0</b>	<b>7.0</b>

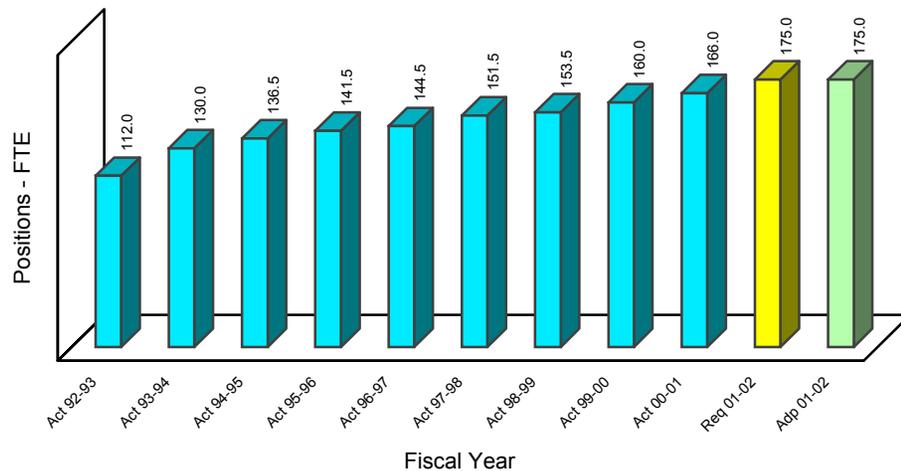
## Departmental Structure



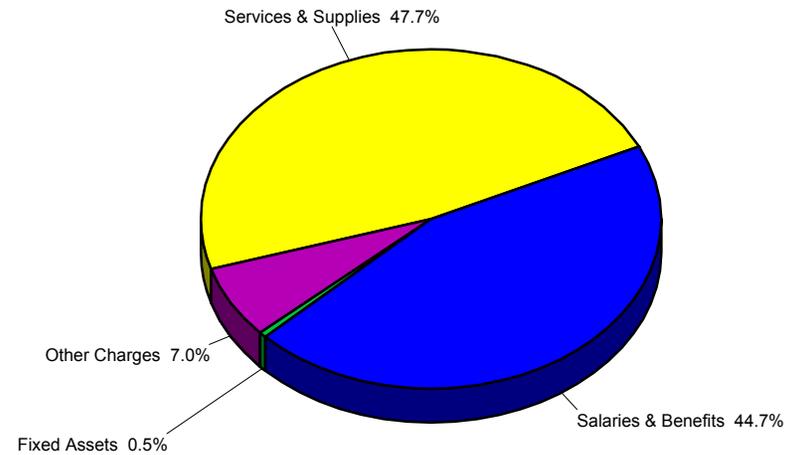
## Financing Sources



## Staffing Trend



## Financing Uses



COUNTY OF SACRAMENTO  
STATE OF CALIFORNIA  
County Budget Act (1985)

FUND: PUBLIC WORKS-OPERATIONS  
033A

ACTIVITY: Administrative Services  
UNIT: 2700000

SCHEDULE 10  
OPERATIONS OF INTERNAL SERVICE FUND  
FISCAL YEAR: 2001-02

Operating Details	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
Fines/Forefeitures/Penalties	1,686,010	2,220,505	0	0	0
Charges for Service	12,377,522	12,657,194	14,786,130	21,939,362	18,521,657
<b>Total Operating Rev</b>	<b>14,063,532</b>	<b>14,877,699</b>	<b>14,786,130</b>	<b>21,939,362</b>	<b>18,521,657</b>
Salaries/Benefits	8,500,067	10,529,977	10,937,245	12,944,070	12,831,365
Service & Supplies	11,459,778	9,878,513	11,085,683	15,786,471	12,481,471
Other Charges	1,302,749	769,836	618,893	783,904	783,904
Depreciation/Amort	797,364	922,091	852,955	956,351	956,351
Interfund Chgs/Reimb	96	0	-145,941	0	0
Intrafund Chgs/Reimb	-300,607	-828,461	-9,033,266	-8,741,578	-8,741,578
Cost of Goods Sold	-10,460,331	-1,113	0	0	0
<b>Total Operating Exp</b>	<b>11,299,116</b>	<b>21,270,843</b>	<b>14,315,569</b>	<b>21,729,218</b>	<b>18,311,513</b>
Interest Income	0	-1,792	0	0	0
Other Revenues	36,988	165,489	106,990	224,599	224,599
Other Financing	440,000	0	0	0	0
<b>Total Nonoperating Rev</b>	<b>476,988</b>	<b>163,697</b>	<b>106,990</b>	<b>224,599</b>	<b>224,599</b>
Interest Expense	343,159	325,528	323,551	279,743	279,743
Loss/Disposition-Asset	205,412	0	0	0	0
Equipment	841,421	211,695	254,000	155,000	155,000
<b>Total Nonoperating Exp</b>	<b>1,389,992</b>	<b>537,223</b>	<b>577,551</b>	<b>434,743</b>	<b>434,743</b>
<b>Net Income (Loss)</b>	<b>1,851,412</b>	<b>-6,766,670</b>	<b>0</b>	<b>0</b>	<b>0</b>
Positions	160.0	166.0	160.0	175.0	175.0

**PROGRAM DESCRIPTION:**

The Administrative Services Division of the Public Works Agency consists of:

Agency Overhead Activities:

- The Management Information Section operates the agency's data processing platform and the technical support for the agency's hardware and software needs.
- The Human Resources Management Section oversees payroll services, employee relations, recruiting, training coordination, and safety.
- The Public Information Office improves the agency's communication requirements, publishes the Conduit, and oversees media releases.
- The Accounting and Fiscal Services Section manages internal audits, claim payments, budgetary reports, system accounting, and central cashing.
- The Financial Analysts Section provides budgetary oversight, legislative review, and financial studies.

Non-Overhead Sections:

- The Consolidated Utility Billing Section provides residential and commercial billing services for sanitation and water districts and for the refuse collection, transfer, and disposal site activities.
- The Infrastructure Finance Section develops, implements, and administers public facilities financing plans for new development, development fees, tax-exempt financing for public infrastructure purposes, formation of assessment districts, preparation of maps and legal descriptions, and preparation of proceedings for annexations to and formation of special districts.
- The Public Works Stores Unit purchases, receives, inventories, stores and issues items unique to the Public Works Agency.

**MISSION:**

To provide the general public, business community, Public Works Agency, county agencies and departments and other governmental entities with effective, innovative and exemplary support services.

**GOALS:**

- Expand usage of the Public Works Web page to provide greater public feedback to improve infrastructure and utility services;
- Modify technological and financial procedures to assist the operating divisions in establishing and gathering outcome measurement information;
- Improve employment qualities and career opportunities to attract new highly skilled employees and retain an experienced workforce;

- Conduct customer service audits to evaluate and improve utility billing accuracy and efficiency;
- Develop and document an improved process to monitor development in financing infrastructure districts.

**SIGNIFICANT DEVELOPMENTS DURING 2000-01:**

- Consolidated Utility Billing added five midyear positions (one Senior Utility Billing Services Representative, two Utility Billing Services Representatives, and two Limited Term Utility Billing Service Representatives) to support the increased workload.
- The Management Information Section added nine midyear positions (five Senior Information Technology Analysts and four Information Technology Analysts) to convert contract employees to permanent staff.
- Seven positions for the Geographic Information Systems function were moved to the Water Quality Division and one position from the Financial Analysis Section was moved to the County Executive's Cabinet.

**SIGNIFICANT CHANGES FOR 2001-02:**

- The Public Information Office's five positions were moved from the Agency Administration to the Administrative Services Division.
- Three positions were transferred to the Infrastructure Financing Section, two from Agency Administration (one Senior Civil Engineer and one Associate Landscape Architect) and one position from the Technical Services Division (one Clerical Supervisor).
- One Office Assistant II position was transferred to the Consolidated Utility Billing Section from the Technical Services Division.

**2001-02 PROGRAM INFORMATION**

Program Number and Title	Program Description	Appropriations	Reimbursement	Revenues	Carryover	Net Allocation	Positions
<b>2700000 Public Works-Adm Svcs</b>							
<b>PROGRAM TYPE: MANDATED (PRACTICAL)</b>							
<b>001</b>	<b>Public Information Office</b> Public information to media/agency	787,569	787,569	0	0	0	5.0
<b>002</b>	<b>Financial Analysis Section</b> Provides review of agency budgets, studies of program & policies	761,877	542,328	219,549	0	0	0.0
<b>003</b>	<b>Accounting &amp; Fiscal Services</b> Provides system accounting, claims svc, internal audits, cashiering	2,499,679	1,205,300	1,294,379	0	0	26.0
<b>004</b>	<b>PW - Human Resources</b> Recruiting, payroll services, classification studies, training safety	2,905,094	2,223,094	682,000	0	0	26.0
<b>005</b>	<b>Consolidated Utility Billing</b> Provide billing services for sewer, water & refuse svcs	10,880,424	135,176	10,745,248	0	0	51.0
<b>007</b>	<b>Management Information Section</b> Support systems development, technology integration & data mgmt	8,132,469	4,293,065	3,839,404	0	0	48.0
<b>008</b>	<b>PW - Stores</b> Purchase, receive, inventory, store & issue construction supplies	1,220,875	743,048	477,827	0	0	7.0
	<b>MANDATED (PRACTICAL) Subtotal</b>	<b>27,187,987</b>	<b>9,929,580</b>	<b>17,258,407</b>	<b>0</b>	<b>0</b>	<b>163.0</b>
<b>PROGRAM TYPE: SELF-SUPPORTING</b>							
<b>006</b>	<b>Public Infra Strctr &amp; Planning &amp; Finan</b> Development, implementation & admin of public facilities financing	1,507,849	20,000	1,487,849	0	0	12.0
	<b>SELF-SUPPORTING Subtotal</b>	<b>1,507,849</b>	<b>20,000</b>	<b>1,487,849</b>	<b>0</b>	<b>0</b>	<b>12.0</b>
<b>BUDGET UNIT TOTAL:</b>		<b>28,695,836</b>	<b>9,949,580</b>	<b>18,746,256</b>	<b>0</b>	<b>0</b>	<b>175.0</b>

COUNTY OF SACRAMENTO  
STATE OF CALIFORNIA  
County Budget Act (1985)

UNIT: Antelope Public Facilities Financing Plan  
3070000

FUND: ANTELOPE PUBLIC FACILITIES FINANCING  
101A

SCHEDULE 16C  
BUDGET UNIT FINANCING USES DETAIL  
FISCAL YEAR: 2001-02

Financing Uses Classification	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
Services & Supplies	351,215	268,942	3,586,994	4,483,998	4,483,998
Other Charges	0	500	52,875	1,861,225	1,861,225
Interfund Charges	0	0	0	117,000	117,000
Interfund Reimb	0	0	-1,000,000	-1,000,000	-1,000,000
<b>Total Finance Uses</b>	<b>351,215</b>	<b>269,442</b>	<b>2,639,869</b>	<b>5,462,223</b>	<b>5,462,223</b>
<b>Means of Financing</b>					
Fund Balance	1,332,021	1,406,614	1,406,614	3,241,421	3,241,421
Reserve Release	128,793	200,156	200,156	0	0
Use Of Money/Prop	93,189	144,688	20,700	52,000	52,000
Charges for Service	187,490	1,757,343	1,012,399	2,135,361	2,135,361
Other Revenues	0	0	0	33,441	33,441
<b>Total Financing</b>	<b>1,741,493</b>	<b>3,508,801</b>	<b>2,639,869</b>	<b>5,462,223</b>	<b>5,462,223</b>

**PROGRAM DESCRIPTION:**

- Located in the Antelope-North Highlands area of Sacramento County comprising 2,274 acres that will contain over 12,000 dwelling units, over 80 acres of commercial area and over 250 acres of public space.
- Acts as a mechanism to collect park and fire protection fees, which are transferred directly to the Sunrise Recreation and Park District and the Sacramento County Fire Protection District respectively. These fees are not reflected as operating expenditures in this budget.
- Financed primarily through development fees and other minor revenue.
- Timing of infrastructure development may differ from the original building schedule due primarily to fluctuations in residential/commercial development activity that is affected, in part, by developer build-out schedules.

**MISSION:**

To provide in a timely manner, the major public facilities necessary for the Antelope area to urbanize. This includes construction of roadway, park, fire protection, storm drainage and water supply facilities.

**GOALS:**

- Ensure that special district funding is available when required for planned projects through prudent fiscal management of District resources, mainly funded through development impact fees.
- Coordinate with other County departments and non-County agencies for project support involving infrastructure project design and construction, environmental impact matters, cost sharing agreements, contributions and reimbursements, and land use impacts to the District.

**SIGNIFICANT DEVELOPMENTS DURING 2000-01:**

- The Antelope Public Facilities Financing Plan was revised to include the 524-acre East Antelope Specific Plan Area and development fee increases were approved by the Board of Supervisors.
- Underexpenditures in this unit totaled \$2.38 million due to the following:
  - Underexpenditure in the roadway fund of \$2.33 million is mainly due to projects remaining on hold until the revision of the Financing Plan and accompanying Construction Improvements that were approved by the Board of Supervisors in March 2001.
  - Underexpenditure in the drainage fund of \$16,500 is mainly due to reimbursement not yet made to Placer County for Basin A drainage mitigation.
  - Underexpenditure in the water supply fund of \$36,300 is primarily due to reimbursement not yet made to local water purveyor for Poker Lane extension.
  - Over-collection of revenues totaling \$620,000 is due to fast paced development and some collection of East Antelope roadway and drainage development fees that were approved by the Board of Supervisors in March 2001.

**SIGNIFICANT CHANGES FOR 2001-02:**

- The final budget reflects a net increase of \$2.8 million due to the following:
  - Increase in expenditures in the roadway fund of \$2.1 million is primarily due to budgeting and rebudgeting of the construction projects that were put on hold until the Board of Supervisors approved the Financing Plan revision and accompanying Capital Improvements in March 2001.
  - Increase in expenditures in the East Antelope roadway and drainage funds of \$0.7 million due to this fiscal year being the first full year these funds exist.
  - Increased revenues of \$1.2 million in the roadway fund and East Antelope roadway and drainage funds due to Financing Plan revision in March 2001 establishing East Antelope development fees and increasing roadway development fees.

COUNTY OF SACRAMENTO  
STATE OF CALIFORNIA  
County Budget Act (1985)

UNIT: Bradshaw/Us 50 Financing District  
3081000

FUND: BRADSHAW/US 50 FINANCING DISTRICT  
115A

SCHEDULE 16C  
BUDGET UNIT FINANCING USES DETAIL  
FISCAL YEAR: 2001-02

Financing Uses Classification	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
Services & Supplies	19,673	0	308,127	1,732,103	1,732,103
Total Finance Uses	19,673	0	308,127	1,732,103	1,732,103
<b>Means of Financing</b>					
Fund Balance	184,055	303,127	303,127	1,724,047	1,724,047
Use Of Money/Prop	11,243	0	5,000	5,000	5,000
Aid-Govn't Agencies	127,502	0	0	0	0
Other Revenues	0	0	0	3,056	3,056
Total Financing	322,800	303,127	308,127	1,732,103	1,732,103

**PROGRAM DESCRIPTION:**

- Located in the northeast part of Sacramento County and generally bounded by Mayhew Road on the west, Folsom Boulevard on the north, Routier Road on the east and Kiefer Boulevard on the south.
- Provides for improvements to a major freeway interchange (Bradshaw Road/US 50), the widening of Bradshaw Road from Folsom Boulevard to Kiefer Boulevard and miscellaneous improvements to Mayhew Road, Old Placerville Road, Routier Road and Folsom Boulevard.
- Financed through various sources including bond proceeds, Measure A Sales Tax, Sacramento County Capital Construction Funds, Caltrans and Sacramento County's Road Fund.

**MISSION:**

To provide in a timely manner, portions of the major public infrastructure necessary for Sacramento County residents to utilize transportation facilities in the area of Bradshaw Road and U.S. 50.

**GOALS:**

- Ensure that special district funding is available when required for transportation facilities through prudent fiscal management of resources, funded through various sources including bond proceeds, Measure A Sales Tax, Sacramento County Capital Construction Funds, Caltrans, State Franchise Tax Board and the Sacramento County Road Fund.
- Coordinate with other County departments and non-County agencies for project support involving infrastructure project design and construction, environmental impact matters, cost sharing agreements, contributions and reimbursements, and land use impacts to the District.

**SIGNIFICANT DEVELOPMENTS DURING 2000-01:**

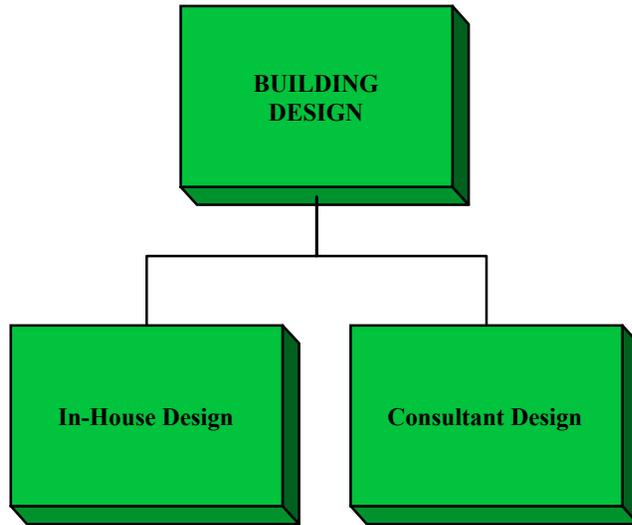
- Underexpenditures of \$296,582 were due to budgeted miscellaneous roadway improvements that did not materialize.

- Revenues totaling \$1,427,465 were collected from the State Franchise Tax Board for payment under the mitigation agreement for their fair share due to the District.

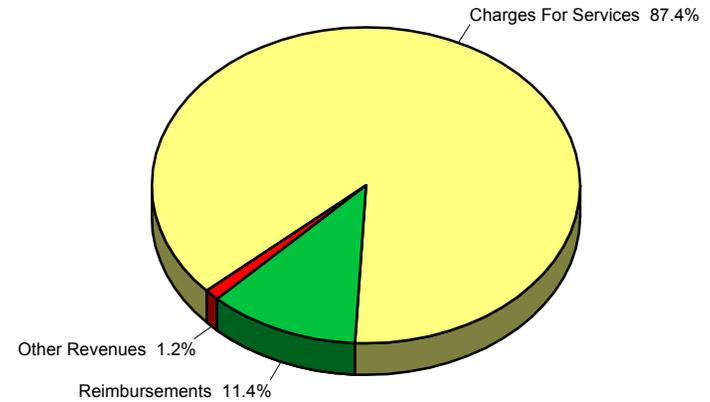
**SIGNIFICANT CHANGES FOR 2001-02:**

- Increase of \$1.4 million in expenditures due to anticipated costs related to signaling improvements within the District and reimbursement to County Road Fund for previous years' roadway projects.
- Increase of \$3,056 in revenue due to recognizing the administrative portion of the direct levy assessment.

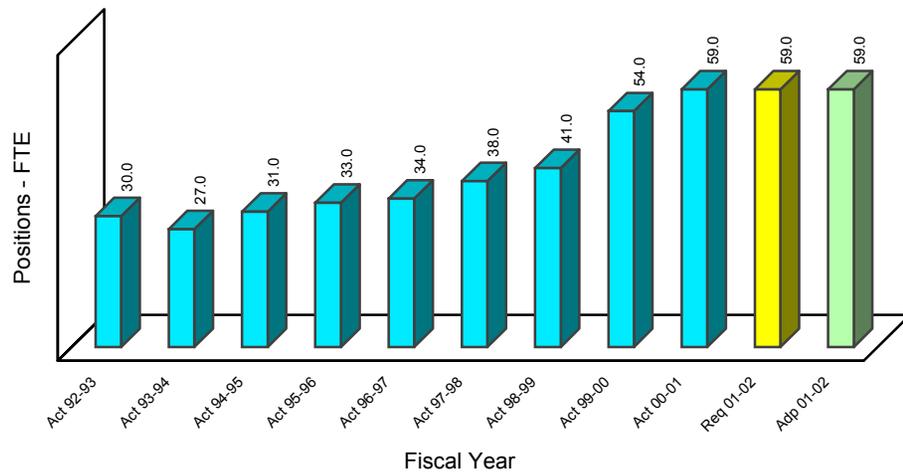
## Departmental Structure



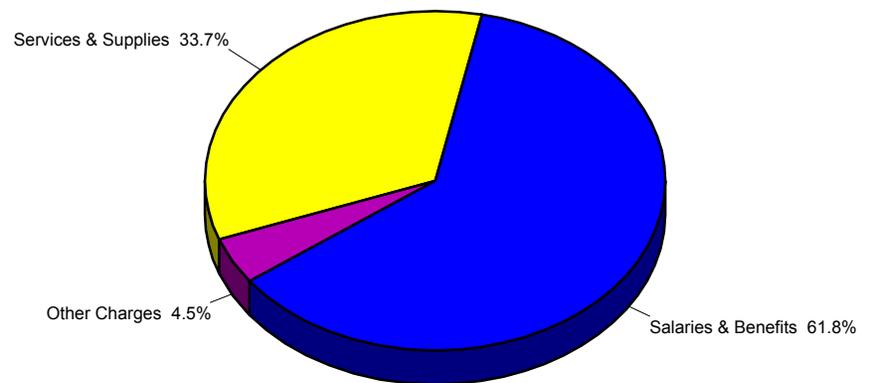
## Financing Sources



## Staffing Trend



## Financing Uses



COUNTY OF SACRAMENTO  
 STATE OF CALIFORNIA  
 County Budget Act (1985)

FUND: PUBLIC WORKS-OPERATIONS  
 033A

ACTIVITY: Building Design  
 UNIT: 2420000

SCHEDULE 10  
 OPERATIONS OF INTERNAL SERVICE FUND  
 FISCAL YEAR: 2001-02

Operating Details	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
Charges for Service	3,123,167	4,102,442	5,704,356	6,388,018	6,388,018
<b>Total Operating Rev</b>	<b>3,123,167</b>	<b>4,102,442</b>	<b>5,704,356</b>	<b>6,388,018</b>	<b>6,388,018</b>
Salaries/Benefits	2,425,143	3,020,370	3,866,345	4,518,968	4,518,968
Service & Supplies	712,210	943,079	1,520,035	1,406,584	1,406,584
Other Charges	59,592	58,884	56,264	115,240	115,240
Depreciation/Amort	1,641	2,578	2,000	2,000	2,000
Interfund Chgs/Reimb	0	-617	0	0	0
Intrafund Chgs/Reimb	-19,457	-89,016	237,712	217,496	217,496
Cost of Goods Sold	383,502	0	0	0	0
<b>Total Operating Exp</b>	<b>3,562,631</b>	<b>3,935,278</b>	<b>5,682,356</b>	<b>6,260,288</b>	<b>6,260,288</b>
Gain/Sale/Property	0	0	0	12,500	12,500
Other Revenues	1,999	7,508	0	72,900	72,900
<b>Total Nonoperating Rev</b>	<b>1,999</b>	<b>7,508</b>	<b>0</b>	<b>85,400</b>	<b>85,400</b>
Debt Retirement	0	0	22,000	213,130	213,130
Equipment	0	21,241	0	0	0
<b>Total Nonoperating Exp</b>	<b>0</b>	<b>21,241</b>	<b>22,000</b>	<b>213,130</b>	<b>213,130</b>
<b>Net Income (Loss)</b>	<b>-437,465</b>	<b>153,431</b>	<b>0</b>	<b>0</b>	<b>0</b>
Positions	54.0	59.0	53.0	59.0	59.0

**PROGRAM DESCRIPTION:**

- The Building Design Division provides services for county owned and leased facilities. These services include:
  - Feasibility studies
  - Facility programming
  - Architectural design, mechanical engineering, civil engineering, electrical engineering and structural engineering
  - Space planning
  - Modular furniture design and installation
  - Environmental services

**MISSION:**

With a sense of integrity, fairness and timeliness, strive to provide quality architectural and engineering services that translate the needs of clients into functional, economical and aesthetically pleasing facilities.

**GOALS:**

- Provide architectural and engineering services for County-owned and leased facilities including: new construction, alterations, improvements, modular furniture design and installation.
- Continuously strive to improve services by completing projects on schedule and within budget and by continuing to develop effective communication skills
- Investigate and use new technologies as they become available with an understanding of their impact on social and environmental issues.

**SIGNIFICANT DEVELOPMENTS DURING 2000-01:**

- Under the leadership of a new Division Chief, who was appointed in March 2001, Building Design began a reorganization that will enable the Division to operate similar to a private sector firm and become more competitive. In addition, it will assist with establishing a better career path for the staff and help meet the business plan goals and their implementation.
- Major projects requiring design support that were recently completed include:
  - Boys Ranch Fence Project
  - Traffic Operations Center
  - Office Building at Mather for Building Design, Building Construction Management and General Services
- The Division moved to the new Mather facility in June 2001.

- Midyear positions were added to include one Assistant Mechanical Engineer, one Associate Engineer/Architect, one Architectural Associate, one Assistant Waste Management Specialist II, one Information Technology Technician II, one Secretary, and one Principal Engineer/Architect. One Information Technology Technician II transferred to General Services.
- Salaries and Benefits were significantly underexpended due to the inability to fill vacant positions in the Associate Engineer/Architect classification.

**SIGNIFICANT CHANGES FOR 2001-02:**

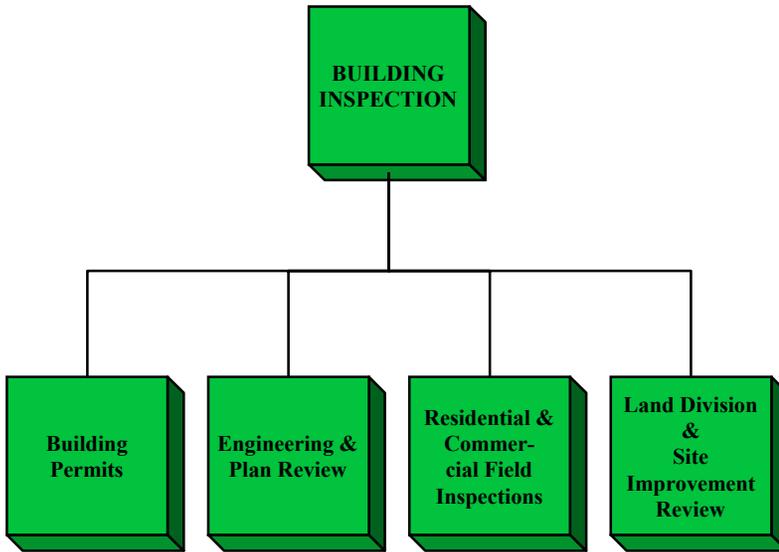
- New and ongoing design projects include:
  - Animal Care/Parks Collocation Project at Mather (\$7.4 million)
  - Public Works Equipment Division Shop Building (\$4 million)
  - S.R.W.T.P. Support Services Expansion (\$22 million)
  - Sacramento International Airport Parking Garage (\$50 million)
  - D.H.H.S. Primary Care Center (\$28 million)
  - Courts – B.T. Collins Juvenile Center (\$19 million)
  - Juvenile Infrastructure Upgrade (\$24 million)
  - Additional Juvenile Detention Beds (\$27 million)
  - Warren E. Thornton 60 Bed Addition (\$6 million)
  - Bradshaw 34 Acre Infrastructure Site (\$5.3 million)
  - Permit Center (\$11 million)
- Other projects include:
  - Approximately \$3.0 million in Americans with Disabilities Act compliance projects
  - Public Works North Area Corporation Yard
  - Continuation of work on miscellaneous Facility Planning and Management Projects.
  - Work with private consultant firm to address County Project Delivery Systems
  - Work with Public Works Agency on an Agency-wide Record Drawing Committee.
- Business Plan was updated and identifies five operational/business goals and five organizational goals. Each goal has been assigned to a specific manager with a list of tasks and milestones to be accomplished in completing the goal.
  - Operation/business goals include: Benchmarking services; reducing and stabilizing labor rates; providing training and methodology for developing cost estimates; Building Design/Building Construction

- Inspection Partnering Work Plan; and reviewing and revising the Marketing Plan.
- Organizational goals were identified as: Examine organizational structure for maximum efficiency and effectiveness; archive plans, specifications and project files; complete individual employee evaluations; develop and monitor section customer service improvement goals; and expand the Employee Recognition program.

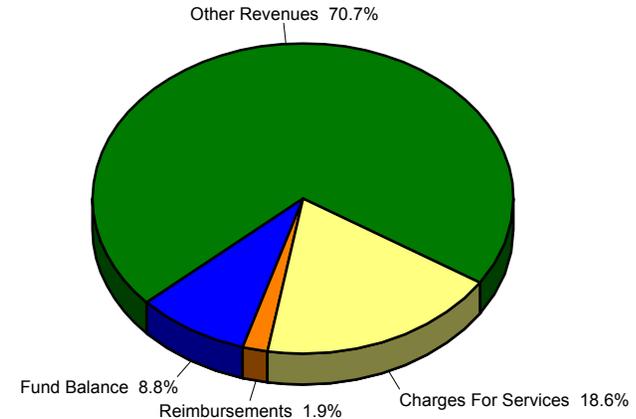
**2001-02 PROGRAM INFORMATION**

Program Number and Title	Program Description	Appropriations	Reimbursement	Revenues	Carryover	Net Allocation	Positions
<b>2420000 Public Works-Bldg Design</b>							
<b>PROGRAM TYPE: MANDATED (PRACTICAL)</b>							
<b>001</b>	<b><i>Building Design Management</i></b>						
	Arch & engr dsgn svcs for County const alts & rprs	6,737,218	277,300	6,459,918	0	0	51.0
<b>002</b>	<b><i>Building Design Administration</i></b>						
	Admin. & fiscal support for the Building Design	572,647	559,147	13,500	0	0	8.0
	<b>MANDATED (PRACTICAL)</b>	<b>Subtotal</b>					
		7,309,865	836,447	6,473,418	0	0	59.0
<b>BUDGET UNIT TOTAL:</b>		7,309,865	836,447	6,473,418	0	0	59.0

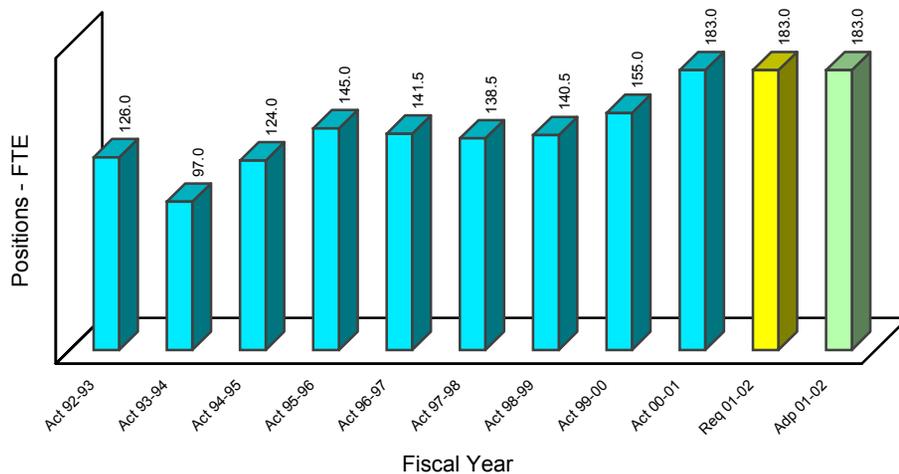
## Departmental Structure



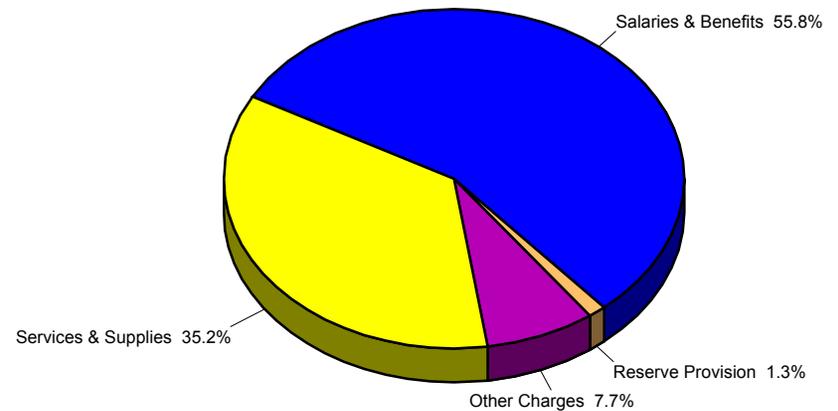
## Financing Sources



## Staffing Trend



## Financing Uses



COUNTY OF SACRAMENTO  
STATE OF CALIFORNIA  
County Budget Act (1985)

UNIT: 2150000 Building Inspection  
DEPARTMENT HEAD: STEVE PEDRETTI  
CLASSIFICATION  
FUNCTION: PUBLIC PROTECTION  
ACTIVITY: Protection / Inspection  
FUND: BUILDING INSPECTION

SCHEDULE 9  
BUDGET UNIT FINANCING USES DETAIL  
FISCAL YEAR: 2001-02

Financing Uses Classification	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
Reserve Provision	1,227,518	0	0	285,000	285,000
Salaries/Benefits	8,965,010	9,877,692	10,636,397	12,349,603	12,349,603
Services & Supplies	5,377,003	6,942,838	5,567,794	7,363,776	7,363,776
Other Charges	1,865,487	1,531,931	1,573,046	1,715,628	1,715,628
Equipment	0	14,417	0	0	0
Interfund Charges	472,305	0	14,000	426,400	426,400
Intrafund Charges	427,443	0	0	0	0
<b>SUBTOTAL</b>	<b>18,334,766</b>	<b>18,366,878</b>	<b>17,791,237</b>	<b>22,140,407</b>	<b>22,140,407</b>
Interfund Reimb	0	0	0	-426,400	-426,400
Intrafund Reimb	-427,443	0	0	0	0
<b>NET TOTAL</b>	<b>17,907,323</b>	<b>18,366,878</b>	<b>17,791,237</b>	<b>21,714,007</b>	<b>21,714,007</b>
Fund Balance	2,420,489	-128,343	-128,343	1,951,603	1,951,603
Reserve Release	0	1,605,580	1,605,580	0	0
Revenues	15,207,190	19,002,892	16,314,000	19,762,404	19,762,404
<b>NET COST</b>	<b>279,644</b>	<b>-2,113,251</b>	<b>0</b>	<b>0</b>	<b>0</b>
Positions	155.0	183.0	174.0	183.0	183.0

**PROGRAM DESCRIPTION:**

The Building Inspection Division provides building inspection and site development services for all private development within the unincorporated area of the County. In addition, the Division continues to provide these same services to the City of Elk Grove as part of a three-year service agreement effective July 2001.

- Permit related activities performed include:
  - Review, process and issue building, encroachment, and moving permits;
  - Inspect construction of buildings including electrical, mechanical, plumbing, swimming pools, mobile homes, moved buildings, signage and demolition work;

- Assess and collect permit and infrastructure fees;
- Review and monitor surface mining operations;
- Assign house address numbers;
- Review and approve plans for grading and site improvements;
- Provide building and development related information to the public;
- Develop, improve and implement codes and regulations;
- Conduct community forums for education and assistance.

- Non-permit related activities include:
  - Subdivision development map checking involves checking records of surveys, parcel maps, and final subdivision maps; preparing background information for issuance of certificates of compliance; and monitoring for illegal parcel splits;
  - Research and determination of existing rights-of-way and easements;
  - Maintenance of all archived improvement plan drawings and record maps.

#### MISSION:

To ensure public health and safety for all people in the Sacramento community by providing an efficient plan/map review, permit and inspection system that meets customer requirements by providing information and assistance to builders and developers and by interpreting, developing, improving, and implementing codes and regulations.

#### GOALS:

- Expand current community outreach efforts as discussed in the 2000 Business Plan. BID successfully achieved this goal, particularly in the communities of Elk Grove and Rancho Cordova.
- Provide experienced residential/commercial inspectors and plan checkers to other jurisdictions that are understaffed using contractual agreements for time and materials. These services are targeted for off-peak periods and catastrophic events.
- Maximize revenue and control expenditures to lessen the impact of future building permit fee increases.
- As a measure of customer service, Land Division and Site Improvement Review (LDSIR) plans to continue to provide quality turn-around times for improvement plan checking by having plans reviewed within 25 calendar days.
- Extend the accessibility of the LDSIR scanned images library from the County Intranet to the Internet. This step will provide access at the employee's desktop and eventually provide for public access to the improvement plan and final map library.

#### SIGNIFICANT DEVELOPMENTS DURING 2000-01:

- The following positions were approved midyear: two Principal Engineering Technicians, one Senior Engineering Technician, two Engineering Technicians, one Assistant Civil Engineer, two Office Assistants, and one Account Clerk.

- LDSIR completed the first phase of the Document Management System/Imaging Project which involved indexing all previously scanned images of archived improvement plans. It also started the second phase that entails scanning and indexing all record drawings (improvement plans for which construction was completed). This process will replace the microfilming system.
- The Rancho Cordova Chamber of Commerce recognized community outreach efforts by awarding a plaque to Building Inspection during the Division's annual employee recognition ceremony.
- The Web Development Committee created and published pages for the Internet and Intranet. These pages provide valuable information concerning Building Inspection services as well as links to other County departments and jurisdictions; access to forms, handouts and documents; glossary of terms; schedule for community outreach events; and much more.
- Automated Permit System (APS) was debugged and upgraded to include improvements to screens, pull-down menus, and the implementation of a fee calculator. Additional APS training and group problem solving has resulted in better and faster customer service.
- Cashiering functions were added at the Bradshaw and Elk Grove offices to improve customer service. These functions were integrated with the APS to provide better tracking of services provided.
- Workload increase is attributable to new single family home permits.

#### SIGNIFICANT CHANGES FOR 2001-02:

- Building Inspection was awarded a three-year contract to serve the City of Elk Grove. As a result, a new fund and two fund centers were created to assist with budgeting, tracking and reporting activity in the City of Elk Grove.
- LDSIR is currently working on a separate three-year contract with the City of Elk Grove to provide final subdivision map and site improvement plan review for land development services.
- Building Inspection and LDSIR will implement a new labor code and accounting program.
- APS will be upgraded to provide more capabilities and greater functionality. Production of activity and revenue reports and the automatic transfer of information utilized in the permit application process will be addressed.
- Cost tracking and reporting will be improved to better meet management needs and the needs of the City of Elk Grove. Identifying accounting structures and data accumulation strategies that will produce meaningful cost and workload information is a priority.

SUPPLEMENTAL INFORMATION:

Building Permit Fees			
	Actual 1999-00	Actual 2000-01	Actual 2001-02
Single Family Dwelling - Subdivision Tract	\$ 698	\$ 717	\$739
Office Building (20,000 sq. ft.)	\$14,792	\$15,374	\$16,603

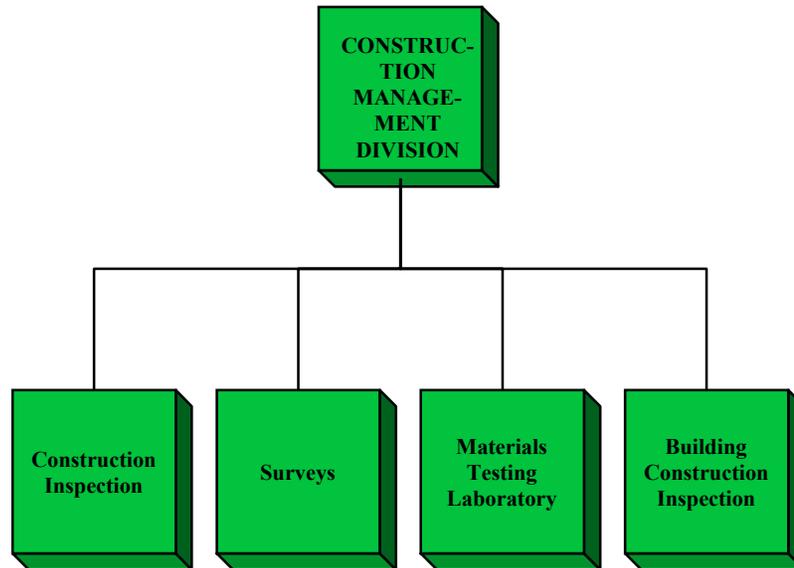
2001-02 ADOPTED FINAL BUDGET RESERVE BALANCE:

- **Reserve for Future Services** **\$2,648,373**  
 This reserve account is maintained to meet future service requirements since Building Inspection fees are paid in advance of services performed. The balance assists with finishing work in progress in the event of incorporations or a significant decrease in permit applications.

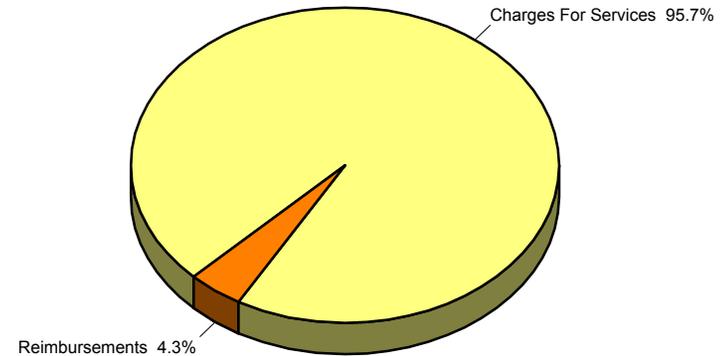
**2001-02 PROGRAM INFORMATION**

Program Number and Title	Program Description	Appropriations	Reimburse- ment	Revenues	Carryover	Net Allocation	Positions
<b>2150000 Building Inspection</b>							
<b>PROGRAM TYPE: MANDATED (PRACTICAL)</b>							
<b>001</b>	<b>Field Inspection/Plan Review</b> Bldg. insp. code enforc. of residential/commerical struct.	17,544,007	0	15,592,404	1,951,603	0	158.5
<b>002</b>	<b>Elk Grove Building/Safety</b> Bldg. safety & inspection services for residential/commerical struct.	3,390,300	390,300	3,000,000	0	0	22.5
<b>003</b>	<b>Elk Grove Site Development</b> Land development/site improvement review & permit services	1,206,100	36,100	1,170,000	0	0	2.0
	<b>MANDATED (PRACTICAL) Subtotal</b>	22,140,407	426,400	19,762,404	1,951,603	0	183.0
<b>BUDGET UNIT TOTAL:</b>		22,140,407	426,400	19,762,404	1,951,603	0	183.0

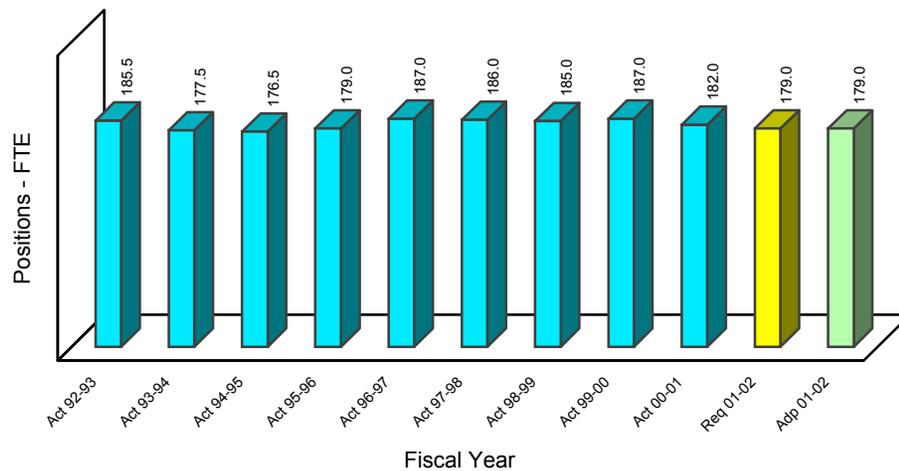
## Departmental Structure



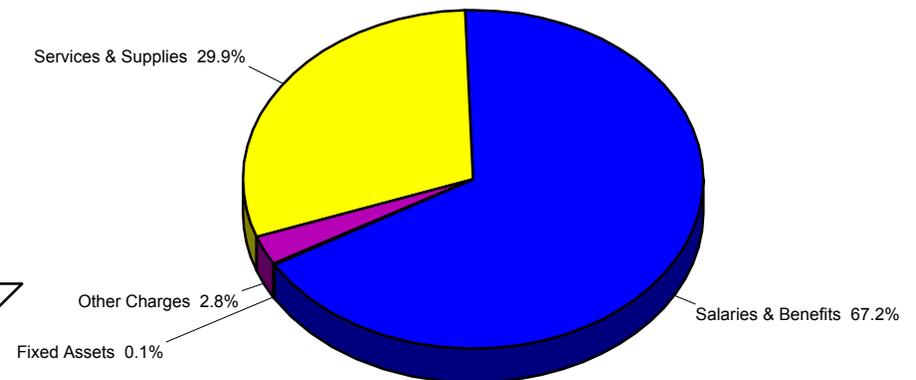
## Financing Sources



## Staffing Trend



## Financing Uses



COUNTY OF SACRAMENTO  
 STATE OF CALIFORNIA  
 County Budget Act (1985)

FUND: PUBLIC WORKS-OPERATIONS  
 033A

ACTIVITY: Construction Management  
 UNIT: 2300000

SCHEDULE 10  
 OPERATIONS OF INTERNAL SERVICE FUND  
 FISCAL YEAR: 2001-02

Operating Details	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
Charges for Service	14,366,420	14,244,336	17,330,275	18,586,356	18,586,356
<b>Total Operating Rev</b>	<b>14,366,420</b>	<b>14,244,336</b>	<b>17,330,275</b>	<b>18,586,356</b>	<b>18,586,356</b>
Salaries/Benefits	10,224,933	10,221,681	12,522,500	13,053,732	13,053,732
Service & Supplies	1,549,596	2,616,632	3,082,809	3,820,492	3,820,492
Other Charges	326,136	296,556	288,342	413,860	413,860
Depreciation/Amort	31,637	41,848	41,000	46,880	46,880
Intrafund Chgs/Reimb	691,362	42,958	1,361,074	1,141,699	1,141,699
Cost of Goods Sold	1,810,905	0	0	0	0
<b>Total Operating Exp</b>	<b>14,634,569</b>	<b>13,219,675</b>	<b>17,295,725</b>	<b>18,476,663</b>	<b>18,476,663</b>
Aid-Gov'n't Agencies	13,975	0	0	0	0
Other Revenues	41,025	180,148	0	0	0
<b>Total Nonoperating Rev</b>	<b>55,000</b>	<b>180,148</b>	<b>0</b>	<b>0</b>	<b>0</b>
Interest Expense	0	0	3,800	1,300	1,300
Debt Retirement	0	0	0	90,643	90,643
Equipment	122,631	23,586	30,750	17,750	17,750
<b>Total Nonoperating Exp</b>	<b>122,631</b>	<b>23,586</b>	<b>34,550</b>	<b>109,693</b>	<b>109,693</b>
<b>Net Income (Loss)</b>	<b>-335,780</b>	<b>1,181,223</b>	<b>0</b>	<b>0</b>	<b>0</b>
Positions	187.0	182.0	187.0	179.0	179.0

**PROGRAM DESCRIPTION:**

The Construction Management Division:

- Conducts field inspections for highways and bridges; sewers, sewage treatment facilities; water supply, distribution, and drainage facilities; subdivision improvements, improvements to parks, airports, and other county facilities; and projects constructed by private contractors that will be maintained by the County
- Provides preliminary and construction surveys for highways, bridges, drainage and sewage facilities, as well as property and easement surveys
- Performs tests to ensure that materials used in county-administered construction projects meet required standards
- Administers construction contracts

**MISSION:**

To provide the public, developers, contractors, and governmental agencies with consistent and efficient construction services through:

- Inspection and quality assurance
- Constructability reviews
- Materials testing
- Surveying
- Labor law compliance
- Project coordination

**GOALS:**

- Conduct field inspections on approximately 1,300 projects
- Perform approximately 550 materials tests
- Provide design and construction surveys on approximately 100 projects
- Administer approximately 125 construction contracts
- Achieve executive alignment with enhanced team building, communication, and trust among the Construction Management Division managers
- Improve employee relationships
- Investigate and recommend changes to the division organizational structure in order to improve upon customer delivery

**SIGNIFICANT DEVELOPMENTS DURING 2000-01:**

- Slippage in Water Quality, Airport, and Transportation construction schedules and a tight labor market resulted in lower than anticipated salary and benefits expenses; thus, allowing vacant funded positions to remain unfilled during the

fiscal year. Such slippage in major projects totaled about \$120 million in construction amounts.

- Slippage in the anticipated award of contracts resulted in a negative impact on Division revenues totaling approximately \$5 million.

**SIGNIFICANT CHANGES FOR 2001-02:**

- The work performed for Water Quality is expected to increase due to work performed for the Sacramento Regional Wastewater Treatment Plant and various interceptors.
- The work performed for the Airport is expected to increase as construction on the parking garage begins.
- Work for Water Resources, Sacramento Area Flood Control Agency, and Transportation will also increase.
- Work on the Metro Air Park will begin.
- Salaries and benefit expenses increased primarily resulting from annual COLA and step increases, as well as, increased: extra help, retirement costs, Group Insurance costs, and Workers Compensations Insurance costs.
- Services and Supplies reflect primarily increased costs for: the COMPASS system, Other Professional Services (consultants), County Equipment Rental costs, and Leased Property Use Charges.
- Countywide Overhead allocation costs have increased.

**2001-02 PROGRAM INFORMATION**

Program Number and Title	Program Description	Appropriations	Reimburse- ment	Revenues	Carryover	Net Allocation	Positions
<b>2300000 Public Works-Construction Mgmt</b>							
<b>PROGRAM TYPE:</b>		<b>MANDATED (PRACTICAL)</b>					
<b>001</b>	<b><i>Administration</i></b> Admin & fiscal support for the Construction Management Division	798,420	798,420	0	0	0	4.0
<b>002</b>	<b><i>Construction Inspection</i></b> Administers const. contracts & field insp. for code complnce	12,765,144	39,780	12,725,364	0	0	120.0
<b>003</b>	<b><i>Surveys</i></b> Prelim. & const. surveys for hwys, bridges, water supp., etc.	1,849,674	0	1,849,674	0	0	20.0
<b>004</b>	<b><i>Materials Test Laboratory</i></b> Tests to insure const. materials meet required standards	1,388,764	0	1,388,764	0	0	12.0
<b>005</b>	<b><i>Building Construction Inspection</i></b> Admin. & field insp svcs for county const & remodeling	2,622,554	0	2,622,554	0	0	23.0
	<b>MANDATED (PRACTICAL)</b>	<b>Subtotal</b>	19,424,556	838,200	18,586,356	0	179.0
		<b>BUDGET UNIT TOTAL:</b>	19,424,556	838,200	18,586,356	0	179.0

# CONTRACT COSTS/GOVERNMENTAL AGENCIES

2410000

COUNTY OF SACRAMENTO  
STATE OF CALIFORNIA  
County Budget Act (1985)

FUND: PUBLIC WORKS-OPERATIONS  
033A

ACTIVITY: Contract Costs/Gov't Agencies  
UNIT: 2410000

SCHEDULE 10  
OPERATIONS OF INTERNAL SERVICE FUND  
FISCAL YEAR: 2001-02

Operating Details	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
Service & Supplies	85,432	6,300	187,262	180,962	180,962
<b>Total Operating Exp</b>	<b>85,432</b>	<b>6,300</b>	<b>187,262</b>	<b>180,962</b>	<b>180,962</b>
Aid-Gov'n't Agencies	294,084	6,300	187,262	180,962	180,962
<b>Total Nonoperating Rev</b>	<b>294,084</b>	<b>6,300</b>	<b>187,262</b>	<b>180,962</b>	<b>180,962</b>
<b>Net Income (Loss)</b>	<b>208,652</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**PROGRAM DESCRIPTION:**

The Contract Costs/Government Agencies program is responsible for:

- Recording annual budgetary data relative to construction programs including roadway, curb and gutter, sidewalk, drainage, and other miscellaneous construction projects financed by the Sacramento Housing and Redevelopment Agency (SHRA). This activity is not part of the Paratransit Program described below.
- Identifying and recording revenues and expenditures related to the purchase and operation of six alternative fuel buses by Paratransit. This federally financed test program will determine efficient fuel consumption methods, as well as, provide additional transportation capability for Paratransit.
- Ongoing financial management by the Sacramento County Public Works Agency, acting as the "pass through" agency, to support the Paratransit Alternative Fuel Initiative Program for the acquisition of alternative fuel buses.

**MISSION:**

This budget acting as a "pass through" mechanism provides a means of financing, recording, and tracking certain special projects of the Public Works Agency in conjunction with other entities.

**GOALS:**

- To periodically monitor the financial activity relative to special projects of the Public Works Agency and to insure compliance with grant, and or, other contract conditions as applicable.

**SIGNIFICANT DEVELOPMENTS DURING 2000-01:**

- Minor financial activity pertains to the remaining buses covered under the Paratransit purchase as this program winds down.

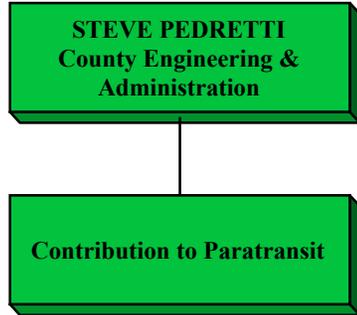
**SIGNIFICANT CHANGES FOR 2001-02:**

- No Sacramento Housing Redevelopment Agency projects are scheduled.
- Program activity associated with the Paratransit Program is substantially complete. Budgeted activity of \$180,962 reflects the potential remaining grant activity. Continuance of this program is under review.

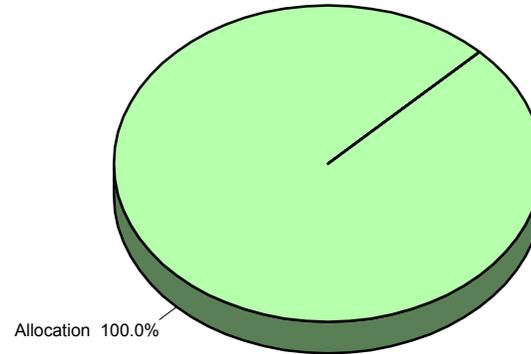
**2001-02 PROGRAM INFORMATION**

Program Number and Title	Program Description	Appropriations	Reimburse- ment	Revenues	Carryover	Net Allocation	Positions
<b>2410000 Public Works-Contract Costs</b>							
<b>PROGRAM TYPE:</b>		<b>MANDATED (PRACTICAL)</b>					
<b>001</b>	<b>Contract Costs</b>						
	Receipt of revenue for local agency requested projected	0	0	0	0	0	0.0
<b>002</b>	<b>Fed Transportation Grant-Paratransit</b>						
	Administer grant project pursuant to grant requirements	180,962	0	180,962	0	0	0.0
	<b>MANDATED (PRACTICAL)</b>	<b>Subtotal</b>					
		180,962	0	180,962	0	0	0.0
<b>BUDGET UNIT TOTAL:</b>		180,962	0	180,962	0	0	0.0

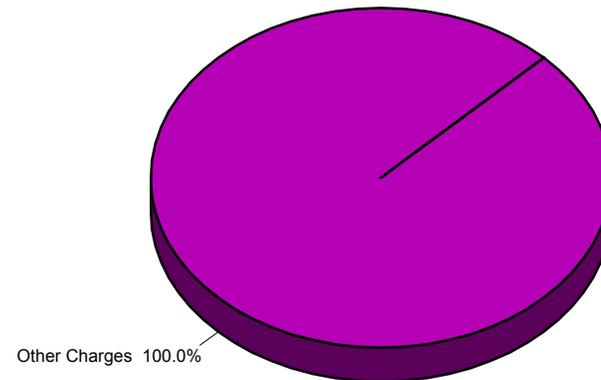
## Departmental Structure



## Financing Sources



## Financing Uses



COUNTY OF SACRAMENTO  
STATE OF CALIFORNIA  
County Budget Act (1985)

**UNIT: 4650000 Contribution To Paratransit**

SCHEDULE 9  
BUDGET UNIT FINANCING USES DETAIL  
FISCAL YEAR: 2001-02

CLASSIFICATION  
FUNCTION: PUBLIC WAYS & FACILITIES  
ACTIVITY: Transportation Systems  
FUND: GENERAL

Financing Uses Classification	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
Other Charges	66,600	66,600	66,600	66,600	66,600
NET TOTAL	66,600	66,600	66,600	66,600	66,600
Revenues	0	0	0	0	0
NET COST	66,600	66,600	66,600	66,600	66,600

**PROGRAM DESCRIPTION:**

- During the State legislative session of 1971 two bills were passed which affected the County's support of transit systems. The first bill was responsible for the creation of the Sacramento Regional Transit District, which replaced the Sacramento Transit Authority. The second bill, Senate Bill 325, provided for the financing of transit systems through gas tax revenues.
- Provisions contained in Senate Bill 325 were interpreted as requiring continued local support of transit systems. Consequently, the City of Sacramento requested that the County provide partial funding for the Sacramento Transit Authority for Fiscal Year 1971-72. The County agreed to this request and subsequently set the amount of support at \$33,600. This level of funding continued even after the Sacramento Regional Transit District began operations April 1, 1973.
- In Fiscal Year 1984-85 the Board of Supervisors approved an increase in the support payment to \$66,600, which reflected an additional \$33,000 to fund the mobility training program conducted by Paratransit, Inc. This amount, \$66,600, has been budgeted each year since then and is now formally required as a result of the four party agreement referenced above that became effective July 1, 1988.

**MISSION:**

Provide funding in support of local transit systems in accordance with a four party agreement between the County of Sacramento, the City of Sacramento, the Sacramento Regional Transit District and the Sacramento Area Council of Governments.

**GOALS:**

- Help insure that there is adequate funding for local transit programs, including the mobility training program conducted by Paratransit, Inc.

**2001-02 PROGRAM INFORMATION**

Program Number and Title	Program Description	Appropriations	Reimburse- ment	Revenues	Carryover	Net Allocation	Positions
<b>4650000 Contribution to Paratransit</b>							
<b>PROGRAM TYPE:</b>		<b>DISCRETIONARY-GENERAL</b>					
<b>001</b>	<i>Contribution to Paratransit</i>						
	County support of Paratransit	66,600	0	0	0	<b>66,600</b>	0.0
	<b>DISCRETIONARY-GENERAL</b>	<b>Subtotal</b>	66,600	0	0	<b>66,600</b>	0.0
<b>BUDGET UNIT TOTAL:</b>		66,600	0	0	0	<b>66,600</b>	0.0

COUNTY OF SACRAMENTO  
STATE OF CALIFORNIA  
County Budget Act (1985)

UNIT: CSA No. 5  
2540000

FUND: CSA NO. 5  
254A

SCHEDULE 16C  
BUDGET UNIT FINANCING USES DETAIL  
FISCAL YEAR: 2001-02

Financing Uses Classification	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
Services & Supplies	24,888	26,282	128,275	101,862	101,862
Other Charges	803	1,323	1,000	1,500	1,500
Total Finance Uses	25,691	27,605	129,275	103,362	103,362
Reserve Provision	37,667	84,098	84,098	76,964	76,964
Total Requirements	63,358	111,703	213,373	180,326	180,326
<b>Means of Financing</b>					
Fund Balance	111,200	139,590	139,590	107,225	107,225
Reserve Release	1,937	0	0	0	0
Use Of Money/Prop	16,799	20,817	14,049	14,009	14,009
Charges for Service	67,477	58,521	53,668	59,092	59,092
Other Revenues	0	0	6,066	0	0
Total Financing	197,413	218,928	213,373	180,326	180,326

**PROGRAM DESCRIPTION:**

- Located in the southern part of Sacramento County and generally bounded by the Union Pacific Right-of-Way on the east, the Laguna Creek Ranch/Elliott Ranch boundary on the south, Interstate 5 on the west and the Sacramento Regional County Sanitation District property on the north.
- Financed primarily by service charges, which are special assessments levied against all properties within the boundaries of County Service Area No. 5, except those exempt by statute.

**MISSION:**

To provide funding for the miscellaneous extended services of street sweeping, road maintenance, drainage control and associated administrative costs to residents of the Laguna West area.

**GOALS:**

- Ensure that special district funding is available when required for extended services through prudent fiscal management of resources, mainly funded through service charges that appear as direct levies on the tax bills of properties within the boundaries of County Service Area No. 5.
- Coordinate with other County departments for street sweeping, road maintenance and drainage control services required for County Service Area No. 5.

**SIGNIFICANT DEVELOPMENTS DURING 2000-01:**

- Total underexpenditures for this unit were \$100,000 due to the following:
  - Underexpenditure in the drainage control fund of \$95,000 resulted from toxicant identification costs that were not incurred; drainage gate replacement project changed to a repair project; and, mitigation monitoring and testing costs less than previously required.
  - Underexpenditures in the street sweeping fund of \$5,000 were due to costs being less than projected for Public Works Transportation Department street sweeping services.
- Revenues were over-collected by \$5,500 due to more interest earned than anticipated.

**SIGNIFICANT CHANGES FOR 2001-02:**

- Decrease in expenditures of \$25,000 due to determination that a lesser amount is required for water quality monitoring and testing.

**2001-02 ADOPTED FINAL BUDGET RESERVE BALANCES:**

- **Operating Capital Reserves** **\$45,298**  
 These reserves provide cash to pay for on-going operating expenses, without an interruption in service, prior to the receipt of assessments. The \$45,298 balance in the reserves reflects an increase of \$594.
- **Future Replacement Reserves** **\$44,210**  
 These reserves will serve: 1) the future replacement costs of special stone pavers used in the Town Square (\$18,542), and 2) the early replacement of the curb, gutter and sidewalk as a result of the trees planted in the streets (\$25,668). The \$44,210 balance in the reserves reflects a total increase of \$8,651 (\$3,633 and \$5,018 respectively).
- **Mitigation/Compliance Testing Reserve** **\$49,806**  
 This reserve is established to pay for any unscheduled water quality testing, should the need arise, during the first six months of the fiscal year prior to the collection of assessment revenue. This reserve will allow for immediate response to abnormal toxins in water runoff as detected by testing. The \$49,806 balance in this reserve reflects no change.
- **Rate Stabilization Reserves** **\$216,865**  
 These reserves provide supplemental funding when assessment rates do not provide sufficient revenue to meet all current operating requirements. Use of these reserves will help stabilize service charge rates. The reserve amounts totaling \$216,865 reflect a net increase of \$67,719.

**SUPPLEMENTAL INFORMATION:**

- Service charges represent an equitable method of distributing the cost of providing the necessary street sweeping, road maintenance and drainage control services to properties within the service area proportional to the benefits received.
- Annual service charges for all property owners within County Service Area No. 5 are listed below:

PARCEL TYPE	1998-99	1999-00	2000-01	2001-02
Subdivided Single Family Residential Benefit Parcels	\$17.02 per parcel	\$17.04 per parcel	\$16.72 per parcel	\$16.18 per parcel
Other Properties that Benefit from all Services	\$102.77 per acre	\$98.60 per acre	\$98.60 per acre	\$98.60 per acre
Non-Street Sweeping/Road Maintenance Benefit Parcels	\$62.60 per acre	\$62.60 per acre	\$62.60 per acre	\$62.60 per acre

COUNTY OF SACRAMENTO  
 STATE OF CALIFORNIA  
 County Budget Act (1985)

UNIT: CSA No 7  
 2856000

FUND: CSA NO. 7  
 256A

SCHEDULE 16C  
 BUDGET UNIT FINANCING USES DETAIL  
 FISCAL YEAR: 2001-02

Financing Uses Classification	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
Services & Supplies	774	1,853	3,000	3,200	3,200
Total Finance Uses	774	1,853	3,000	3,200	3,200
Reserve Provision	657	12,277	12,277	3,630	3,630
Total Requirements	1,431	14,130	15,277	6,830	6,830
<b>Means of Financing</b>					
Fund Balance	7,920	11,777	11,777	3,330	3,330
Use Of Money/Prop	5,193	5,683	3,500	3,500	3,500
Charges for Service	75	0	0	0	0
Total Financing	13,188	17,460	15,277	6,830	6,830

**PROGRAM DESCRIPTION:**

- Located in the southern part of Sacramento County and generally bounded by the Union Pacific Railroad Right-of-Way on the east, Elk Grove Blvd. on the south, Interstate 5 on the west and Laguna West on the north.
- Encompasses approximately 632 acres of residential, commercial, industrial and office land use, as well as public and open space areas.
- Financed primarily by service charges that appear as direct levies on the tax bills of all properties within the boundaries of County Service Area No. 7, except those exempt by statute.

**MISSION:**

To provide soil conservation and drainage control services to residents of Elliott Ranch (Lakeside) including administration and drainage control for monitoring the discharge from the Lakeside development.

**GOALS:**

- Ensure that special district funding is available when required for drainage control services through prudent fiscal management of resources, mainly funded through service charges that appear as direct levies on the tax bills of properties within the boundaries of County Service Area No. 7.

- Service charges will not be levied this fiscal year due to sufficient fund balance and reserves available to provide the required services.

**SIGNIFICANT DEVELOPMENTS DURING 2000-01:**

- Underexpenditure of \$1,100 resulted from lowered requirements for Public Works force labor.
- No service charges were collected for CSA No. 7.

**SIGNIFICANT CHANGES FOR 2001-02:**

- Net increase of \$200 reflects increased requirements for district administration costs.

**2001-02 ADOPTED FINAL BUDGET RESERVE BALANCES:**

- **Mitigation/Compliance Testing** **\$100,426**

This reserve is established in order to allow the County to assume the ongoing financial responsibility of water quality testing for discharge of the Lakeside development should the Homeowner’s Association (HOA) fail to perform. This reserve will provide the necessary financing to pay for one year’s cost of water testing and will only be used should the HOA be unable to fund the required mitigation/compliance water quality testing. The \$100,426 reserve balance reflects an increase of \$3,630.

**SUPPLEMENTAL INFORMATION:**

- Service charges represent an equitable method of distributing the cost of providing the necessary soil conservation and drainage control services to properties within the service area proportional to the benefits received. Service charges are collected for the administrative costs of insuring the HOA complies with the required testing and to build a reserve of cash to assume the responsibility of the HOA without interruption in service should the HOA be unable to fund the testing.
- Annual service charges for all property owners within County Service Area 7 are listed below:

<b>PARCEL TYPE</b>	<b>1998-99</b>	<b>1999-00</b>	<b>2000-01</b>	<b>2001-02</b>
Single Family Lots	\$12.58 per lot	\$0.00 per lot	\$0.00 per lot	\$0.00 per lot
All Other Parcels	\$51.03 per acre	\$0.00 per acre	\$0.00 per acre	\$0.00 per acre

COUNTY OF SACRAMENTO  
STATE OF CALIFORNIA  
County Budget Act (1985)

UNIT: East Elk Grove PFFP  
1282848

FUND: EAST ELK GROVE PFFP  
128B

SCHEDULE 16C  
BUDGET UNIT FINANCING USES DETAIL  
FISCAL YEAR: 2001-02

Financing Uses Classification	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
Services & Supplies	244,520	59,833	550,845	56,576	56,576
Other Charges	54,851	280,467	1,976,590	2,240,193	2,240,193
Interfund Charges	0	0	0	303,000	303,000
<b>Total Finance Uses</b>	<b>299,371</b>	<b>340,300</b>	<b>2,527,435</b>	<b>2,599,769</b>	<b>2,599,769</b>
Reserve Provision	0	0	0	3,363,783	3,363,783
<b>Total Requirements</b>	<b>299,371</b>	<b>340,300</b>	<b>2,527,435</b>	<b>5,963,552</b>	<b>5,963,552</b>
<b>Means of Financing</b>					
Fund Balance	0	1,137,435	1,137,435	4,301,552	4,301,552
Use Of Money/Prop	13,115	133,079	30,000	30,000	30,000
Charges for Service	1,423,691	3,422,715	1,360,000	1,632,000	1,632,000
<b>Total Financing</b>	<b>1,436,806</b>	<b>4,693,229</b>	<b>2,527,435</b>	<b>5,963,552</b>	<b>5,963,552</b>

**PROGRAM DESCRIPTION:**

- Located in the southern part of Sacramento County, south of Bond Road and east of Waterman Road extending south to Grant Line Road and east to Bradshaw Road. The East Elk Grove Specific Plan area is within the urban zone of the Elk Grove/West Vineyard financing plan area.
- Financed primarily through a development impact fee program.
- Timing of infrastructure development may differ from the original Capital Improvement Program due to fluctuations in development activity; thus, deviating from the original forecast. This can result in significant under expenditures of annual appropriated project costs and under collection of budgeted revenues.

**MISSION:**

To provide, in a timely fashion, portions of the major public infrastructure roadway facilities necessary for the East Elk Grove area to urbanize.

**GOALS:**

- Ensure that special district funding is available when required for planned projects through prudent fiscal management of District resources, mainly funded through development impact fees.
- Determine with the City of Elk Grove the future administration of the East Elk Grove area of the Elk Grove/West Vineyard Public Facilities Financing Plan District, as this District is geographically located within the City of Elk Grove.

- Coordinate with other county departments and noncounty agencies for project support involving infrastructure project design and construction, environmental impact matters, cost sharing agreements, contributions and reimbursements, and land use impacts to the District.

**SIGNIFICANT DEVELOPMENTS DURING 2000-01:**

- Underexpenditures of \$2,187,135 were mainly due to delays in project timing and expenditures to developers for reimbursement agreements not yet made.
- Revenues in the amount of \$2,165,794 were primarily due to a faster pace of development and a purposely conservative revenue estimate.

**SIGNIFICANT CHANGES FOR 2001-02:**

- Increase in revenue of \$272,000 is due to an expected increase in development activity.

**2001-02 ADOPTED FINAL BUDGET RESERVE BALANCES:**

- **Reserve for Construction** **\$3,363,783**

Developer Fee revenues are the primary financing source for the construction of infrastructure projects scheduled in the East Elk Grove Public Facilities Financing Plan. Development Fee proceeds remaining are placed in the Reserve for Construction. These reserves are increased or decreased each fiscal year when the combination of available fund balance and anticipated revenues are sufficient or insufficient to fund the current year construction. The reserve amount of \$3,363,783 reflects a reserve increase of \$3,363,783, marking the establishment of a Reserve for Construction.

# ELK GROVE/WEST VINEYARD PUBLIC FACILITIES FINANCING PLAN 2840000

COUNTY OF SACRAMENTO  
STATE OF CALIFORNIA  
County Budget Act (1985)

UNIT: EGWW/PFFP - Roadway  
2840000

FUND: EGWW/PFFP - ROADWAYS  
108A

SCHEDULE 16C  
BUDGET UNIT FINANCING USES DETAIL  
FISCAL YEAR: 2001-02

Financing Uses Classification	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
Services & Supplies	2,800,448	3,401,882	5,860,546	9,154,788	9,154,788
Other Charges	1,735,660	806,051	3,240,000	5,806,750	5,806,750
Interfund Charges	76,007	118,236	1,866,000	3,079	3,079
Interfund Reimb	0	-272,000	-115,000	-911,917	-911,917
<b>Total Finance Uses</b>	<b>4,612,115</b>	<b>4,054,169</b>	<b>10,851,546</b>	<b>14,052,700</b>	<b>14,052,700</b>
Reserve Provision	5,490,026	0	0	3,171,871	3,171,871
<b>Total Requirements</b>	<b>10,102,141</b>	<b>4,054,169</b>	<b>10,851,546</b>	<b>17,224,571</b>	<b>17,224,571</b>
<b>Means of Financing</b>					
Fund Balance	10,836,773	5,386,665	5,386,665	12,472,571	12,472,571
Reserve Release	0	881,353	881,353	0	0
Use Of Money/Prop	1,334,058	1,492,024	358,528	400,000	400,000
Aid-Gov'n't Agencies	0	644,973	0	0	0
Charges for Service	5,675,224	5,493,328	4,225,000	4,352,000	4,352,000
Other Revenues	0	9,085	0	0	0
<b>Total Financing</b>	<b>17,846,055</b>	<b>13,907,428</b>	<b>10,851,546</b>	<b>17,224,571</b>	<b>17,224,571</b>

**PROGRAM DESCRIPTION:**

- Located in the southern part of Sacramento County and generally bounded by State Highway 99 on the west, Gerber Road on the north, the agricultural-residential area along Grant Line Road in the vicinity of Wilton Road on the east, and the intersection of Waterman Road and Grant Line Road on the south.
- Financed primarily through a development impact fee program.
- Timing of infrastructure development may differ from the original Capital Improvement Program due to fluctuations in development activity; thus, deviating from the original forecast. This can result in significant under

expenditures of annual appropriated project costs and under collection of budgeted revenues.

**MISSION:**

To provide in a timely fashion, portions of the major public infrastructure necessary for the Elk Grove/West Vineyard area to urbanize. This includes construction of major freeway interchanges, roadway, public transit, fire protection, library, community center and park facilities.

**GOALS:**

- Ensure that special district funding is available when required for planned projects through prudent fiscal management of District resources, mainly funded through development impact fees.
- Determine with the City of Elk Grove the future administration of the Elk Grove/West Vineyard Public Facilities Financing Plan District, as this District is geographically located in both the City of Elk Grove and the unincorporated area of the County.
- Coordinate with other County departments and non-County agencies for project support involving infrastructure project design and construction, environmental impact matters, cost sharing agreements, contributions and reimbursements, and land use impacts to the District.

**SIGNIFICANT DEVELOPMENTS DURING 2000-01:**

- Total underexpenditures of \$9.8 million due to the following:
  - Underexpenditure of \$4.5 million in design and construction costs for delays in various construction projects including Bond Road-Elk Grove/Florin to Rail Road Crossing, Sheldon Road Widening, and Calvine Road Widening.
  - Additional underexpenditures due to delayed construction projects include \$906,000 in right-of-way costs; \$345,000 in labor costs; \$652,000 in Consultant Contracts; and, \$100,000 in Environmental and Other Professional services.
  - Underexpenditure of \$1.6 million in reimbursement agreements to developers due to contingency for unspecified reimbursements not needed.
  - Underexpenditure of \$1.7 million in interfund charges was due to delay of share of cost of project reimbursement to Transportation Department for Bradshaw Road Widening-Calvine to Florin and State Highway 99 at Sheldon Interchange.
- Revenues in the roadway development fee fund were over-collected by \$3 million mainly due to more development fees collected than anticipated resulting from the pace of development. Consequently, more interest was earned on the fund than anticipated.

**SIGNIFICANT CHANGES FOR 2001-02:**

- Final budget reflects an overall increase of \$157,514 primarily due to rebudgeting of construction contracts that were not encumbered in 2000-01 and a reduction in anticipated interfund charges.

**2001-02 ADOPTED FINAL BUDGET RESERVE BALANCES:**

- **Reserve for Construction** **\$19,068,110**  
 Roadway Development Fees are the primary financing source for the construction of infrastructure projects scheduled in the Elk Grove/West Vineyard Public Facilities Financing Plan. Development Fee proceeds remaining are placed in the Reserve for Construction. These reserves are drawn upon each fiscal year when the combination of available fund balance and anticipated revenues are insufficient to fund current year construction. The reserve amount of \$19,068,110 reflects a reserve increase of \$3,171,871.

COUNTY OF SACRAMENTO  
STATE OF CALIFORNIA  
County Budget Act (1985)

UNIT: Laguna Community Facility District  
3090000

FUND: LAGUNA COMMUNITY FACILITY DISTRICT  
107A

SCHEDULE 16C  
BUDGET UNIT FINANCING USES DETAIL  
FISCAL YEAR: 2001-02

Financing Uses Classification	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
Services & Supplies	980,804	1,065,259	5,150,382	11,984,489	11,984,489
Other Charges	777,281	1,569,914	5,828,049	5,742,346	5,742,346
<b>Total Finance Uses</b>	<b>1,758,085</b>	<b>2,635,173</b>	<b>10,978,431</b>	<b>17,726,835</b>	<b>17,726,835</b>
Reserve Provision	1,476,916	5,646,784	5,646,784	1,126,790	1,126,790
<b>Total Requirements</b>	<b>3,235,001</b>	<b>8,281,957</b>	<b>16,625,215</b>	<b>18,853,625</b>	<b>18,853,625</b>
<b>Means of Financing</b>					
Fund Balance	1,317,293	12,339,735	12,339,735	11,117,894	11,117,894
Reserve Release	3,043,573	3,210,480	3,210,480	5,714,231	5,714,231
Use Of Money/Prop	1,813,802	2,941,154	700,000	1,200,000	1,200,000
Charges for Service	7,644,024	748,776	375,000	500,000	500,000
Other Revenues	1,735,255	0	0	321,500	321,500
Other Financing	226,333	8,909	0	0	0
<b>Total Financing</b>	<b>15,780,280</b>	<b>19,249,054</b>	<b>16,625,215</b>	<b>18,853,625</b>	<b>18,853,625</b>

**PROGRAM DESCRIPTION:**

- Located in the southern part of Sacramento County and generally bounded by Elk Grove Boulevard on the south, the City of Sacramento on the north, the Union Pacific Railroad on the west and Highway 99 on the east.
- Major public improvements are financed primarily through the issuance of Mello-Roos special tax bonds. The debt service on these bonds is paid with an elector-approved annual levy of a special tax within the district boundaries subject to maximum authorized tax rates. The entire tax bond proceeds received are deposited with the Sacramento County Department of

Finance and are drawn upon as infrastructure construction progresses during any given fiscal year. Development fees and other minor revenues are also a source of financing for major public improvements.

**MISSION:**

To provide in a timely fashion, portions of the major public infrastructure necessary for the Laguna area to urbanize. This includes construction of a major freeway interchange, roadway, public transit and fire protection facilities.

**GOALS:**

- Ensure that special district funding is available when required for planned projects through prudent fiscal management of District resources, mainly funded through the issuance of Mello-Roos special tax bonds and development impact fees.
- Update the Laguna Area Roadway Development Fee Program and determine with the City of Elk Grove the future administration of the Program, as this fee district is geographically located in both the City of Elk Grove and the unincorporated area of the County.
- Coordinate with other County departments and non-County agencies for project support involving infrastructure project design and construction, environmental impact matters, cost sharing agreements, contributions and reimbursements, and land use impacts to the District.

**SIGNIFICANT DEVELOPMENTS DURING 2000-01:**

- Total underexpenditures for this unit were \$8.5 million and are explained as follows:
  - Underexpenditure of \$5.3 million in the bond proceeds fund was due to: 1) reimbursement agreement contingency amount not required - \$500,000, 2) delay of engineering design, right-of-way acquisition and construction projects - \$4,800,000.
  - Underexpenditure of \$3.2 million in the roadway development fee fund was due to: 1) the consultant contract for revision of the financing plan being delayed until 2001-02 - \$140,000, 2) repayment of Laguna Area Roadway Surcharge delayed until financing plan revised - \$3.1 million.
- Revenues in the bond proceeds fund were over-collected by \$2.1 million due to the recognition of revenue representing accumulated interest and excess earnings from funds held in the Treasurer's Office - \$1.3 million; and interest earnings on fund more than anticipated - \$0.8 million.
- Revenues in the roadway development fee fund were over-collected by \$530,000 due to more development fees being collected than anticipated - \$380,000; and more than anticipated interest earnings on the fund - \$150,000.

**SIGNIFICANT CHANGES FOR 2001-02:**

- The 2001-02 Final Budget reflects an increase of \$6.5 million and is further explained below:
  - Increase of \$7.2 million in expenditures for the bond proceeds fund is mainly due to: 1) increased requirements for reimbursement agreements - \$0.7 million, 2) engineering design, right-of-way acquisition and construction project costs - \$6.5 million.

- Decrease of \$690,000 in expenditures for the development fee fund is mainly due to one-time reimbursement to City of Sacramento for Bruceville Road widening and intersection improvements.
- Increase of \$820,000 in revenues in the bond proceeds fund due to anticipated increase in interest earnings - \$500,000, and recognition of revenue from the administrative portion of the direct levy assessment - \$320,000.
- Increase of \$125,000 in revenues in the development fee fund mainly due to anticipation of an increase in development fee revenues based on pace of development.

**2001-02 ADOPTED FINAL BUDGET RESERVE BALANCES:**

- **Bond Proceeds - Reserve for Construction** **\$7,151,164**  
Bond proceeds financed the formation of this district and are the primary financing source for the construction of future infrastructure projects scheduled in the Laguna Community Facilities District Financing Plan. Residual bond proceeds remaining after first year obligations were met were placed in the Reserve for Construction. These reserves are drawn upon each fiscal year when the combination of available fund balance and anticipated revenues are insufficient to fund current year construction. These reserves are added to when the combination of available fund balance and anticipated revenues exceed the amount required to fund current year construction. The reserve balance of \$7,151,164 reflects a release of \$5,714,231.
- **Development Fees – Reserve for Construction** **\$3,510,788**  
Laguna Area Roadway Development Fees are the primary source of financing for the construction of future infrastructure projects within the Laguna Area Roadway Financing Plan. Residual development fee revenues remaining after each fiscal year are placed in the Reserve for Construction. These reserves are drawn upon each fiscal year when the combination of available fund balance and anticipated revenues are insufficient to fund current year construction. The reserve balance of \$3,510,788 reflects an increase of \$1,126,790.
- **Development Fees – Reserve for Surcharge Fee Refund** **\$-0-**  
The Laguna Area Roadway Development Fee included a surcharge component that was in effect through June 30, 2000, to allow advancing the construction of a grade separated interchange at Laguna Boulevard/Bruceville Road, if required. The reserve balance of \$-0- reflects an anticipated reimbursement to those who had paid the surcharge while it was in effect.

COUNTY OF SACRAMENTO  
STATE OF CALIFORNIA  
County Budget Act (1985)

UNIT: Laguna Crk/Elliott Rch CFD No. 1  
2870000

FUND: LAGUNA CRK/ELLIOTT RCH CFD 1  
105A

SCHEDULE 16C  
BUDGET UNIT FINANCING USES DETAIL  
FISCAL YEAR: 2001-02

Financing Uses Classification	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
Services & Supplies	271,999	684,400	1,126,151	633,330	633,330
Other Charges	832,702	797,894	2,158,255	1,682,174	1,682,174
<b>Total Finance Uses</b>	<b>1,104,701</b>	<b>1,482,294</b>	<b>3,284,406</b>	<b>2,315,504</b>	<b>2,315,504</b>
Reserve Provision	1,544,554	0	0	2,159,411	2,159,411
<b>Total Requirements</b>	<b>2,649,255</b>	<b>1,482,294</b>	<b>3,284,406</b>	<b>4,474,915</b>	<b>4,474,915</b>
<b>Means of Financing</b>					
Fund Balance	4,371,452	1,964,670	1,964,670	3,844,558	3,844,558
Reserve Release	0	1,019,633	1,019,633	51,609	51,609
Use Of Money/Prop	290,048	339,197	240,000	200,000	200,000
Charges for Service	673,681	1,852,530	0	0	0
Other Revenues	0	60,103	60,103	378,748	378,748
Other Financing	-781,629	70,000	0	0	0
<b>Total Financing</b>	<b>4,553,552</b>	<b>5,306,133</b>	<b>3,284,406</b>	<b>4,474,915</b>	<b>4,474,915</b>

**PROGRAM DESCRIPTION:**

- Located in the southern part of Sacramento County and generally bounded by Elk Grove Boulevard on the south, the Sacramento Regional Wastewater Treatment Plant on the north, Interstate 5 on the west and the Union Pacific Railroad on the east.
- The District is comprised of Improvement Area No. 1 (Laguna Creek Ranch) and Improvement Area No. 2 (Elliott Ranch).
- Provides for the construction of major public improvements that are financed primarily through the issuance of Mello-Roos special tax bonds. The debt service on these bonds is paid through the annual levy of an elector approved special tax within the district boundaries that is subject to the maximum authorized tax rates. The entire tax bond proceeds received are deposited with the County Treasurer-Tax Collector and are drawn upon as infrastructure construction progresses.

**MISSION:**

To provide in a timely manner, portions of the major public infrastructure necessary for the Laguna Creek Ranch/Elliott Ranch area to urbanize. This includes construction of a major freeway interchange, railroad overcrossing, roadway, public transit, fire protection, park, storm drainage and flood control facilities.

**GOALS:**

- Ensure that special district funding is available when required for planned projects through prudent fiscal management of District resources, mainly funded through issuance of Mello-Roos special tax bonds.
- Coordinate with other county departments and non-county agencies for project support involving infrastructure project design and construction, environmental impact matters, cost sharing agreements, contributions and reimbursements, and land use impacts to the District.

**SIGNIFICANT DEVELOPMENTS DURING 2000-01:**

- Total under expenditures in this unit were \$1.8 million and are explained further below.
  - Under expenditures of \$0.8 million in Improvement Area No. 1 due to a delay of reimbursement agreement payments - \$292,000 and less than anticipated Construction Service expenditures due to delay in construction projects - \$507,000.
  - Under expenditures of \$1 million in Improvement Area No. 2 due to delay of reimbursement agreement payments.
- Revenues over-collected by \$2.0 million due to the recognition of revenue representing accumulated interest and excess earnings from several previous fiscal years in the Special Tax Fund and Supplemental Construction Fund held in the Treasurer's Office.

**SIGNIFICANT CHANGES FOR 2001-02:**

- Final budget reflects a reduction of \$989,000.
  - Net reduction of \$622,000 for expenditures in Improvement Area No. 1 is mainly due to a reduction in reimbursement agreements - \$278,000; a reduction in construction project costs due to landscaping project being rebudgeted as a reimbursement agreement - \$287,000; and lower requirements for district administration - \$57,000.

- Net reduction of \$221,000 in expenditures for Improvement Area No. 2 is mainly due to lower requirements for district administration costs - \$61,000; a decrease in reimbursement agreements - \$90,000; and a decrease due to adjustment to previous fiscal year expenditures - \$70,000.
- Net reduction of \$146,000 in expenditures for Improvement Area No. 2, Private Financing Fund, due to completion of soundwall project.

**2001-02 ADOPTED FINAL BUDGET RESERVE BALANCES:**

- **Reserve for Construction** **\$4,009,436**

Bond proceeds are the primary financing source for the construction of infrastructure projects scheduled. Bond proceeds remaining after the first year obligations were met were placed in the Reserve for Construction. These reserves are drawn upon each fiscal year when the combination of available fund balance and anticipated revenues are insufficient to fund current-year construction.

The reserve balance of \$4,009,436 reflects a reserve increase of \$2,159,411 for Improvement Area 1 and a reserve release of \$51,609 for Improvement Area No. 2.

COUNTY OF SACRAMENTO  
STATE OF CALIFORNIA  
County Budget Act (1985)

UNIT: Laguna Stonelake CFD  
1300000

FUND: LAGUNA STONELAKE CFD-BOND PROCEEDS  
130A

SCHEDULE 16C  
BUDGET UNIT FINANCING USES DETAIL  
FISCAL YEAR: 2001-02

Financing Uses Classification	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
Services & Supplies	151,174	92,628	174,300	170,863	170,863
Other Charges	479,102	2,901,052	6,412,000	7,327,611	7,327,611
<b>Total Finance Uses</b>	<b>630,276</b>	<b>2,993,680</b>	<b>6,586,300</b>	<b>7,498,474</b>	<b>7,498,474</b>
Reserve Provision	0	530,832	530,832	435,354	435,354
<b>Total Requirements</b>	<b>630,276</b>	<b>3,524,512</b>	<b>7,117,132</b>	<b>7,933,828</b>	<b>7,933,828</b>
<b>Means of Financing</b>					
Fund Balance	0	7,117,132	7,117,132	7,563,028	7,563,028
Use Of Money/Prop	211,613	3,970,407	0	200,000	200,000
Other Revenues	0	0	0	170,800	170,800
Other Financing	7,535,795	0	0	0	0
<b>Total Financing</b>	<b>7,747,408</b>	<b>11,087,539</b>	<b>7,117,132</b>	<b>7,933,828</b>	<b>7,933,828</b>

**PROGRAM DESCRIPTION:**

- Located within Sacramento County, southeast of the Interstate 5 and Elk Grove Boulevard interchange. The project includes 453 developable acres; the southern 1,400 acres of the site are proposed to be wetland preservation and/or mitigation area.
- Public improvements are financed primarily through the issuance of Mello-Roos special tax bonds. The debt service on these bonds is paid with an elector-approved annual levy of a special tax within the district boundaries that is subject to the maximum authorized tax rates. The entire tax bond proceeds received are deposited with the Sacramento County Department of Finance and are drawn upon as infrastructure and facility construction progresses.

**MISSION:**

To provide in a timely fashion, portions of the public infrastructure and public facilities necessary for the Laguna Stonelake area to urbanize. This includes construction of roadway, drainage, sewer, water, library, park and fire facilities.

**GOALS:**

- Ensure that special district funding is available when required for planned projects through prudent fiscal management of District resources, mainly funded through issuance of Mello-Roos special tax bonds.
- Provision for and documentation of reimbursement payments to private developers for infrastructure work performed at their initial expense.

**SIGNIFICANT DEVELOPMENTS DURING 2000-01:**

- Total underexpenditures for this unit were \$3.6 million and are due to:
  - 1) Reimbursement agreements less than anticipated - \$3.5 million
  - 2) District administration costs less than anticipated - \$100,000
- Revenue over-collected in the amount of \$4 million due to:
  - 1) One-time escrow release of bond proceeds funds - \$3.6 million
  - 2) Interest earnings not anticipated - \$0.4 million

**SIGNIFICANT CHANGES FOR 2001-02:**

- Increase of \$900,000 in expenditures for reimbursement agreements.
- Increase of \$370,000 in revenues due to:
  - 1) Recognition of revenue from the administrative portion of the direct levy assessment - \$170,000
  - 2) Interest earnings - \$200,000

**2000-01 ADOPTED FINAL BUDGET RESERVE BALANCES:**

- **Reserve for Construction** **\$966,186**

Bond proceeds financed the formation of this district and are the primary financing source for the construction of future infrastructure projects scheduled in the Laguna Stonelake Community Facilities District Financing Plan. Residual bond proceeds remaining after the first year obligations were met were placed in the Reserve for Construction. These reserves are drawn upon each fiscal year when the combination of available fund balance and anticipated revenues are insufficient to fund current year construction. These reserves are added to when the combination of available fund balance and anticipated revenues exceed the amount required to fund current year construction. The reserve balance of \$966,186 reflects an addition of \$435,354 for 2001-02.

# LAGUNA STONELAKE DEVELOPMENT FEE

1301000

COUNTY OF SACRAMENTO  
STATE OF CALIFORNIA  
County Budget Act (1985)

UNIT: Laguna Stonelake Development Fee  
1301000

FUND: LAGUNA STONELAKE CFD-DEV FEES  
130B

SCHEDULE 16C  
BUDGET UNIT FINANCING USES DETAIL  
FISCAL YEAR: 2001-02

Financing Uses Classification	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
Services & Supplies	0	29,734	52,200	286,168	286,168
Total Finance Uses	0	29,734	52,200	286,168	286,168
Means of Financing					
Fund Balance	0	0	0	169,321	169,321
Use Of Money/Prop	0	2,217	0	0	0
Charges for Service	0	196,838	52,200	116,847	116,847
Total Financing	0	199,055	52,200	286,168	286,168

**PROGRAM DESCRIPTION:**

- Located within Sacramento County, southeast of the Interstate 5 and Elk Grove Boulevard interchange. The project includes 453 developable acres; the southern 1,400 acres of the site are proposed to be wetland preservation and/or mitigation area.
- Financed primarily through a development impact fee program.
- Timing of infrastructure development may differ from the original Capital Improvement Program due to fluctuations in development activity; thus, deviating from the original forecast. This can result in significant under expenditures of annual appropriated project costs and under collection of budgeted revenues.

**MISSION:**

To provide in a timely manner, portions of the major public infrastructure and public facilities necessary to serve the Laguna Stonelake area, including roadways, parks and fire facilities.

**GOALS:**

- Ensure that special district funding is available when required for planned projects through prudent fiscal management of District resources, mainly funded through development impact fees.
- Coordinate with other County departments and non-County agencies for project support involving infrastructure project design and construction, environmental impact matters, cost sharing agreements, contributions and reimbursements, and land use impacts to the District.

**SIGNIFICANT DEVELOPMENTS DURING 2000-01:**

- Total underexpenditures were \$22,000 due to reimbursement agreements in roadway fund not scheduled to begin until 2003, but all available fund balance was budgeted as expenditure rather than create a construction reserve fund.

- Total revenues over-collected by \$147,000 due to faster than anticipated pace of development.

**SIGNIFICANT CHANGES FOR 2001-02:**

- Increase in expenditures of \$234,000 due to budgeting of all available fund balance rather than create a construction reserve.
- Increase in revenues of \$65,000 due to anticipated pace of development.

COUNTY OF SACRAMENTO  
STATE OF CALIFORNIA  
County Budget Act (1985)

UNIT: Mather Landscape Maint CFD  
1320000

FUND: MATHER LANDSCAPE MAINT CFD  
132A

SCHEDULE 16C  
BUDGET UNIT FINANCING USES DETAIL  
FISCAL YEAR: 2001-02

Financing Uses Classification	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
Services & Supplies	0	20,892	84,597	68,100	68,100
Other Charges	0	301	0	1,000	1,000
Total Finance Uses	0	21,193	84,597	69,100	69,100
Reserve Provision	0	2,100	2,100	72,502	72,502
Total Requirements	0	23,293	86,697	141,602	141,602
<b>Means of Financing</b>					
Fund Balance	0	497	497	61,502	61,502
Use Of Money/Prop	497	1,630	0	100	100
Charges for Service	0	82,666	86,200	80,000	80,000
Total Financing	497	84,793	86,697	141,602	141,602

**PROGRAM DESCRIPTION:**

- Located within the south area of the Mather Field Redevelopment Area in a single family residential area known as Independence at Mather.
- Financed primarily by service charges that appear as direct levies on the tax bills of all properties within the boundaries of the CFD except those exempt by statute.

**MISSION:**

To provide funding for the landscape maintenance and installation services associated with the Independence at Mather residential subdivision. This includes the installation, maintenance, repair and/or replacement of landscape facilities, the creation and maintenance of a fire break area primarily at the boundaries of the CFD, and the maintenance of signing, pavement, striping and shoulders of a bike and pedestrian trail in the parkway/open space corridors.

**GOALS:**

- Ensure that special district funding is available when required for planned maintenance through prudent fiscal management of District resources, mainly funded through service charges that appear as direct levies on the tax bills of properties within the boundaries of the CFD.
- Coordinate with other County departments for landscape maintenance and other services required for the District.

**SIGNIFICANT DEVELOPMENTS DURING 2000-01:**

- Underexpenditures of \$63,400 are mainly due to landscape maintenance work beginning later than expected in the fiscal year.

**SIGNIFICANT CHANGES FOR 2001-02:**

- Net reduction of \$15,497 for Services and Supplies reflects an increase in Parks & Recreation services for landscape maintenance work.
- Reduction of \$6,100 in revenue reflects a decrease in expected direct levy assessments.

**2001-02 ADOPTED FINAL BUDGET RESERVE BALANCES:**

- **Reserve for Bike Trail Repair/Replacement** **\$34,602**  
Assessment revenues finance the future estimated cost of repairing/replacing bike trail facilities. The reserve balance of \$34,602 represents a reserve increase of \$32,502.
- **Reserve for Operating Capital** **\$40,000**  
Assessment revenues finance the cost of administering this district. The reserve balance of \$40,000 represents the initial reserve to cover expenses that may occur prior to receiving the direct levy allocation from the Auditor Controller's Office in any given fiscal year.

COUNTY OF SACRAMENTO  
STATE OF CALIFORNIA  
County Budget Act (1985)

UNIT: Park Meadows CFD-Bond Proceeds  
1310000

FUND: PARK MEADOWS CFD-BOND PROCEEDS  
131A

SCHEDULE 16C  
BUDGET UNIT FINANCING USES DETAIL  
FISCAL YEAR: 2001-02

Financing Uses Classification	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
Services & Supplies	0	63,380	52,883	142,731	142,731
Other Charges	0	1,000,000	1,100,000	0	0
<b>Total Finance Uses</b>	<b>0</b>	<b>1,063,380</b>	<b>1,152,883</b>	<b>142,731</b>	<b>142,731</b>
<b>Means of Financing</b>					
Fund Balance	0	883	883	90,431	90,431
Use Of Money/Prop	883	30,592	0	0	0
Other Revenues	0	0	0	52,300	52,300
Other Financing	0	1,122,336	1,152,000	0	0
<b>Total Financing</b>	<b>883</b>	<b>1,153,811</b>	<b>1,152,883</b>	<b>142,731</b>	<b>142,731</b>

**PROGRAM DESCRIPTION:**

- Located in the southern part of Sacramento County, generally west of State Highway 99 and south of Sheldon Road, is an approximately 97 acre project known as Park Meadows North and Park Meadows South.
- Public improvements are financed primarily through the issuance of Mello-Roos special tax bonds. The debt service on these bonds is paid with an elector-approved annual levy of a special tax within the district boundaries that is subject to the maximum authorized tax rates. The entire tax bond proceeds received are deposited with the Sacramento County Department of Finance and are drawn upon as infrastructure and facility construction progresses.

**MISSION:**

To provide in a timely fashion, the acquisition and construction of West Stockton Boulevard and some related water and drainage improvements from Dunisch Road to Lewis Stein Road.

**GOALS:**

- The construction of and reimbursement to the developer for this single project district is complete and was funded through issuance of Mello-Roos special tax bonds. On-going district administration is required until the Mello-Roos special tax bonds are retired.

**SIGNIFICANT DEVELOPMENTS DURING 2000-01:**

- Under expenditures of \$89,503 are due to legal and accounting services less than anticipated - \$39,503; and reimbursement agreements for the formation of the district less than anticipated - \$50,000.

**SIGNIFICANT CHANGES FOR 2001-02:**

- Decrease of \$1.0 million due to the completion of the West Stockton Boulevard Widening construction project from Lewis Stein Road to 700' south of Dunisch Road.
- Decrease of \$1.0 million due to one-time revenue received from the issuance of bonds.

COUNTY OF SACRAMENTO  
STATE OF CALIFORNIA  
County Budget Act (1985)

UNIT: 2820000 Public Works-Countywide

CLASSIFICATION  
FUNCTION: GENERAL  
ACTIVITY: Property Management  
FUND: GENERAL

SCHEDULE 9  
BUDGET UNIT FINANCING USES DETAIL  
FISCAL YEAR: 2001-02

Financing Uses Classification	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
Services & Supplies	17,628	17,581	18,050	18,600	18,600
NET TOTAL	17,628	17,581	18,050	18,600	18,600
Prior Yr Carryover Revenues	1,570 0	427 0	427 0	468 0	468 0
NET COST	16,058	17,154	17,623	18,132	18,132

**PROGRAM DESCRIPTION:**

- This budget unit provides financing for the Veterans Services Meeting Hall on Stockton Boulevard and is financed entirely from the General Fund. The Veterans' Affiliated Council, which consists of approximately 50 Veterans' organizations, utilizes this facility.

**MISSION:**

To provide adequate financing for countywide programs requested by the Sacramento County Board of Supervisors, the County Executive, or mandated by special ordinance or agreement.

**GOALS:**

- Provide annual financing for the Veterans Services Meeting Hall lease.

**2001-02 PROGRAM INFORMATION**

Program Number and Title	Program Description	Appropriations	Reimbursement	Revenues	Carryover	Net Allocation	Positions
<b>2820000 Public Works - Countywide</b>							
<b>PROGRAM TYPE: DISCRETIONARY-GENERAL</b>							
<b>001</b>	<b>Property Management</b>						
	Property Management Veterans Meeting Hall	18,600	0	0	468	18,132	0.0
	<b>DISCRETIONARY-GENERAL</b>	<b>Subtotal</b>	18,600	0	0	468	18,132

<b>BUDGET UNIT TOTAL:</b>	18,600	0	0	468	18,132	0.0
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# FLEET SERVICES

2750000

COUNTY OF SACRAMENTO  
STATE OF CALIFORNIA  
County Budget Act (1985)

FUND: PUBLIC WORKS-OPERATIONS  
033A

ACTIVITY: Fleet Services  
UNIT: 2750000

SCHEDULE 10  
OPERATIONS OF INTERNAL SERVICE FUND  
FISCAL YEAR: 2001-02

Operating Details	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
Charges for Service	7,657,406	0	0	0	0
Total Operating Rev	7,657,406	0	0	0	0
Salaries/Benefits	5,705,574	3	0	0	0
Service & Supplies	8,484,943	-1	0	0	0
Other Charges	190,610	0	0	0	0
Depreciation/Amort	1,394,257	0	0	0	0
Interfund Chgs/Reimb	-2,555,415	0	0	0	0
Intrafund Chgs/Reimb	-4,669,578	0	0	0	0
Cost of Goods Sold	179,039	0	0	0	0
Total Operating Exp	8,729,430	2	0	0	0
Aid-Gov'n't Agencies	12,961	0	0	0	0
Other Revenues	4,038	0	0	0	0
Total Nonoperating Rev	16,999	0	0	0	0
Equipment	9,244	0	0	0	0
Total Nonoperating Exp	9,244	0	0	0	0
Net Income (Loss)	-1,064,269	-2	0	0	0
Positions	106.0	0.0	0.0	0.0	0.0

**PROGRAM DESCRIPTION:**

Effective July 1, 2000, this Division transferred from this budget unit, Public Works Administration to Public Works, Department of General Services, Budget Unit 7007600.

**FOR INFORMATION ONLY**

# LIGHT EQUIPMENT

2760000

COUNTY OF SACRAMENTO  
STATE OF CALIFORNIA  
County Budget Act (1985)

FUND: PUBLIC WORKS-OPERATIONS  
033A

ACTIVITY: Light Equipment  
UNIT: 2760000

SCHEDULE 10  
OPERATIONS OF INTERNAL SERVICE FUND  
FISCAL YEAR: 2001-02

Operating Details	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
Charges for Service	13,682,096	0	0	0	0
<b>Total Operating Rev</b>	<b>13,682,096</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Salaries/Benefits	1,906,164	0	0	0	0
Service & Supplies	5,369,773	0	0	0	0
Other Charges	34,422	0	0	0	0
Depreciation/Amort	7,265,426	0	0	0	0
Intrafund Chgs/Reimb	-2,195,717	0	0	0	0
Cost of Goods Sold	688,862	0	0	0	0
<b>Total Operating Exp</b>	<b>13,068,930</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Other Revenues	80,393	0	0	0	0
<b>Total Nonoperating Rev</b>	<b>80,393</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Interest Expense	1,388,374	0	0	0	0
Loss/Disposition-Asset	10,946	0	0	0	0
Equipment	9,101	0	0	0	0
<b>Total Nonoperating Exp</b>	<b>1,408,421</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Income (Loss)</b>	<b>-714,862</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Positions	42.0	0.0	0.0	0.0	0.0

**PROGRAM DESCRIPTION:**

Effective July 1, 2000, this Division transferred from this budget unit, Public Works Administration, to Public Works, Department of General Services, Budget Unit 7007500.

**FOR INFORMATION ONLY**

COUNTY OF SACRAMENTO  
 STATE OF CALIFORNIA  
 County Budget Act (1985)

FUND: PUBLIC WORKS-OPERATIONS  
 033A

ACTIVITY: Real Estate  
 UNIT: 2620000

SCHEDULE 10  
 OPERATIONS OF INTERNAL SERVICE FUND  
 FISCAL YEAR: 2001-02

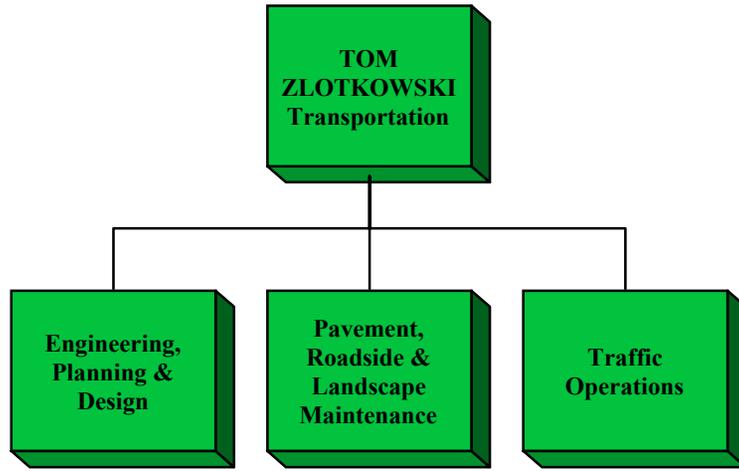
Operating Details	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
Charges for Service	0	-107,302	0	0	0
Total Operating Rev	0	-107,302	0	0	0
Service & Supplies	212	0	0	0	0
Total Operating Exp	212	0	0	0	0
Net Income (Loss)	-212	-107,302	0	0	0

**PROGRAM DESCRIPTION:**

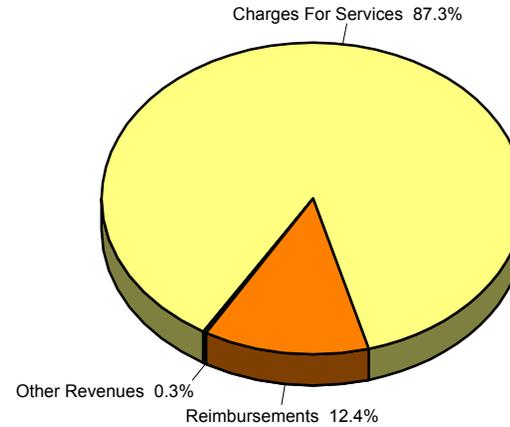
Effective July 1, 1999, this division was transferred to Public Works, Department of General Services, Budget Unit 7007030.

**FOR INFORMATION ONLY**

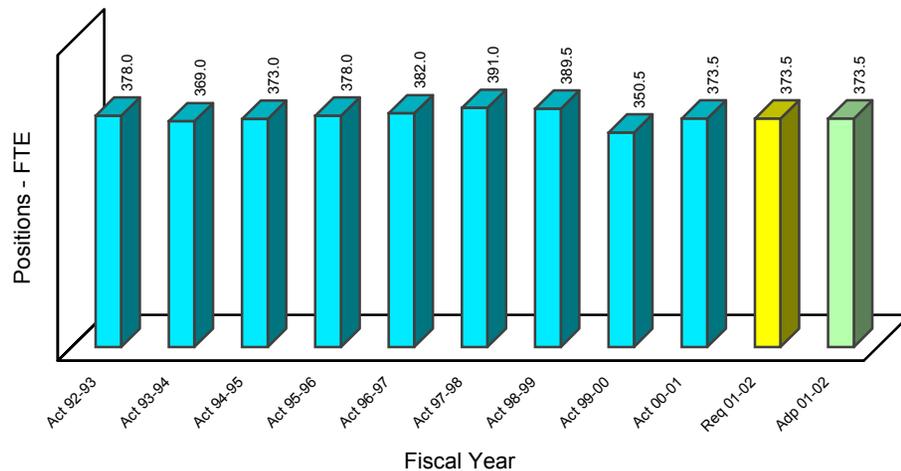
## Departmental Structure



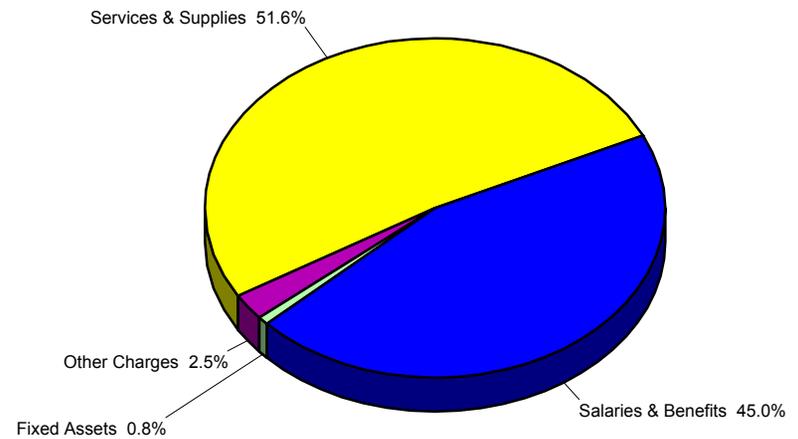
## Financing Sources



## Staffing Trend



## Financing Uses



COUNTY OF SACRAMENTO  
 STATE OF CALIFORNIA  
 County Budget Act (1985)

FUND: PUBLIC WORKS-OPERATIONS  
 033A

ACTIVITY: Transportation  
 UNIT: 2600000

SCHEDULE 10  
 OPERATIONS OF INTERNAL SERVICE FUND  
 FISCAL YEAR: 2001-02

Operating Details	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
Licenses/Permits	9,395	8,364	0	0	0
Charges for Service	33,879,011	34,246,077	40,927,683	49,683,544	49,683,544
<b>Total Operating Rev</b>	<b>33,888,406</b>	<b>34,254,441</b>	<b>40,927,683</b>	<b>49,683,544</b>	<b>49,683,544</b>
Salaries/Benefits	20,175,359	19,796,962	22,779,162	25,620,641	25,620,641
Service & Supplies	8,001,345	12,831,213	14,796,926	19,714,836	19,714,836
Other Charges	616,308	762,660	442,036	1,329,706	1,329,706
Depreciation/Amort	76,301	66,342	120,940	117,873	117,873
Interfund Chgs/Reimb	25,000	0	0	0	0
Intrafund Chgs/Reimb	3,966,846	125,817	2,536,687	2,592,963	2,592,963
Cost of Goods Sold	2,897,494	0	0	0	0
<b>Total Operating Exp</b>	<b>35,758,653</b>	<b>33,582,994</b>	<b>40,675,751</b>	<b>49,376,019</b>	<b>49,376,019</b>
Interest Income	92	95	0	0	0
Other Revenues	87,102	17,602	150,000	150,000	150,000
<b>Total Nonoperating Rev</b>	<b>87,194</b>	<b>17,697</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>
Improvements	5,489	8,982	155,000	150,000	150,000
Equipment	49,434	306,628	246,932	307,525	307,525
<b>Total Nonoperating Exp</b>	<b>54,923</b>	<b>315,610</b>	<b>401,932</b>	<b>457,525</b>	<b>457,525</b>
<b>Net Income (Loss)</b>	<b>-1,837,976</b>	<b>373,534</b>	<b>0</b>	<b>0</b>	<b>0</b>
Positions	350.5	373.5	350.5	373.5	373.5

**PROGRAM DESCRIPTION:**

The Department of Transportation provides road improvement services in the unincorporated area of Sacramento County. It has three broad areas of responsibility: 1) Engineering, Planning and Design; 2) Pavement, Roadside and Landscape Maintenance; and, 3) Traffic Operations.

- **Engineering, Planning and Design**

- **Engineering:** Prepares traffic reports and conducts studies pertaining to traffic conditions; investigates traffic problems; conducts safety studies and research; makes recommendations for improvements on existing streets and highways; reviews designs for new construction; and approves traffic handling and control for construction projects on County roads. Also develops priority lists of potential projects; submits project proposals to other agencies; administers the residential street speed control, radar enforcement and school crossing guard programs.
- **Planning:** Reviews maps and plans affecting the County transportation system; develops and administers the Bikeway Master Plan; responds to environmental impact reports; develops projects for financing; determines right-of-way needs for transportation corridors; provides analysis of traffic studies; and acts as liaison to consultants and other agencies regarding transportation issues.
- **Design:** Prepares plans and specifications for County highway, bridge, signal and lighting system contracts; coordinates plans and secures agreements with other agencies; determines use of highway rights-of-way for sewer, drainage, utilities and communication facilities; reviews encroachment permits; reviews plans and specifications for private development of improvements to existing County roads; and administers the County's tree program.

- **Pavement, Roadside and Landscape Maintenance:**

- Maintains and repairs all public street and roadway facilities
- Repairs or replaces steel guardrails, soundwalls, pedestrian walkways and fences; maintains roadside shoulders, ditches, curbs, culverts and gutters; operates and maintains movable and fixed bridges
- Provides maintenance of street trees and landscaped areas

- **Traffic Operations:**

- Sets and monitors the timing of all County traffic signal systems and networks
- Administers the safety program for the bureau
- Maintains existing traffic signal, highway lighting and general street lighting equipment
- Inspects and tests new traffic signal control equipment

- Advises on traffic signal and lighting construction projects
- Installs and maintains all traffic and street name signs, pavement markings and bikeway striping
- Administers the Graffiti Removal Program

**MISSION:**

Monitor, evaluate, and continuously improve the transportation system by:

- Maintaining and operating the existing infrastructure to the standard for which it was designed
- Respecting the environment in our daily activities
- Cooperating with others to address common interests
- Planning, designing, and constructing transportation facilities to accommodate a changing community
- Using public funds responsibly
- Informing and educating our customers on transportation issues

**GOALS:**

- Increase customer awareness of what the Department of Transportation does to serve the community
- Improve the turn-around time that it takes to get plans reviewed for private developments
- Design safe and efficient transportation facilities in a cost effective manner
- Increase the number of square feet of pavement repairs that are done each year to maintain the roads in the condition that they were constructed or previously improved
- Maintain the quality of all regulatory, warning and guide signs through a 7-10 year repair or replacement program
- Control the vegetation growth along streets and highways to prevent the deterioration of paved surfaces, improve drainage and insure visibility of roadside markers and signs
- Improve travel times throughout the County by reducing delays and increasing the average speed over the length of a given corridor

**SIGNIFICANT DEVELOPMENTS DURING 2000-01:**

- Eighteen midyear positions were added to support an increased workload and an administrative reorganization as recommended in a KPMG consultant study. They include one management level administrator, two professional engineers, seven technicians, and eight skilled laborers.
- The energy crisis of 2001 made evident the necessity of having alternative power supplies to keep intersection lights on when blackouts occur. Consequently, the department began purchasing and installing battery back-up units for approximately 100 intersections throughout the County.
- The salary savings experienced are the result of an exceptionally high number of vacant positions. The vacancy rate is a countywide problem and the Human Resources Agency is aggressively addressing the issues of recruitment and retention of employees.
- An unanticipated need for new heavy equipment required that an appropriations adjustment be done to allow the transfer of funds (\$300,000) to the Department of General Services for their purchase.
- Project delays caused by the labor shortage and other factors resulted in the services and supplies accounts being under-expended by approximately \$2.0 million.

**SIGNIFICANT CHANGES FOR 2001-02:**

- The recently incorporated City of Elk Grove has decided to retain the services of the Department of Transportation in the areas of traffic engineering and planning, program management, right-of-way and design services, and operations/maintenance engineering support. A short-term contract has been established and a long-term contract is being negotiated.
- Operating revenue increased by \$8.8 million due to the additional funding expected from federal and state government sources through the Road Fund and Transportation Sales Tax Fund. This revenue will be used to fund maintenance projects throughout the County.
- Salaries and benefits increased to cover the cost of 18 new positions added midyear in Fiscal Year 2000-01 and five positions transferred from the Technical Services Division. Additional funding was also allowed for cost of living adjustments, negotiated wage increases and equity adjustments.
- Services and supplies expenditures will be higher due to allocated cost increases (e.g., COMPASS operational support), debt service payments for space at the North County Corporation Yard, the downtown office reconfiguration, and the Bradshaw office remodel.
- Other Charges increased by \$887,670. This is attributable to the countywide overhead allocation increasing by \$334,870 and the heavy equipment budget

(\$552,800) being moved from the Operating Transfer Out account to the Contribution to Other Funds account.

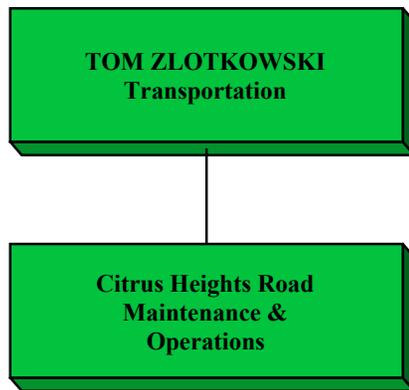
- Revenue sources for the Department of Transportation are indicated below:

<u>REVENUE SOURCE</u>	<u>ADOPTED BUDGET</u>
Road Fund	\$32,581,443
Transportation Sales Tax	11,269,771
City of Elk Grove	2,555,204
County Service Area #1	1,255,626
Developer Fees	985,500
City of Citrus Heights	951,000
Other	<u>235,000</u>
<b>Total:</b>	<b><u>\$49,833,544</u></b>

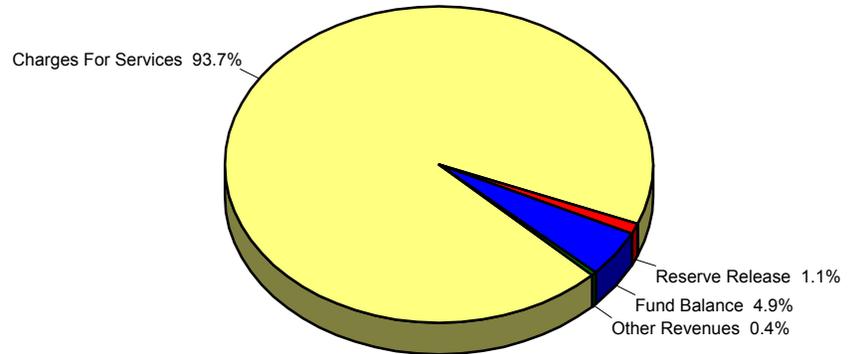
2001-02 PROGRAM INFORMATION

Program Number and Title	Program Description	Appropriations	Reimburse- ment	Revenues	Carryover	Net Allocation	Positions	
<b>2600000 Public Works-Transportation</b>								
<b>PROGRAM TYPE:</b>		<b>MANDATED (PRACTICAL)</b>						
<b>001</b>	<b><i>Division Administration</i></b>							
	Administrative support unit for Transportation Division	3,981,259	3,874,792	106,467	0	0	19.0	
<b>002</b>	<b><i>Plan, Enigneer &amp; Design</i></b>							
	Transportation planning, engineering & design support	10,108,634	160,000	9,948,634	0	0	79.5	
<b>003</b>	<b><i>Pavement Maintenance</i></b>							
	Maintain & repair all public streets in County	9,173,400	7,500	9,165,900	0	0	51.0	
<b>004</b>	<b><i>Maintenance Operations</i></b>							
	Engineering services for materials and application processes	4,446,887	0	4,446,887	0	0	30.0	
<b>005</b>	<b><i>Operations Administration</i></b>							
	Provides administrative services for the maintenance bureau	3,209,820	3,009,820	200,000	0	0	21.0	
<b>006</b>	<b><i>Signal/Street Light Maintenance</i></b>							
	Maintain & improve street lights and traffic signals	5,950,166	0	5,950,166	0	0	35.0	
<b>007</b>	<b><i>Signs &amp; Marker Maintenance</i></b>							
	Install & maintain signs and road markings	6,043,568	0	6,043,568	0	0	45.0	
<b>008</b>	<b><i>Roadside Maintenance</i></b>							
	Maintain/operate bridges, maintain culverts, walkways, etc.	8,895,275	7,500	8,887,775	0	0	54.0	
<b>009</b>	<b><i>Landscape Maintenance</i></b>							
	Maintain street trees & landscaped areas	5,109,147	25,000	5,084,147	0	0	39.0	
	<b>MANDATED (PRACTICAL)</b>	<b>Subtotal</b>	56,918,156	7,084,612	49,833,544	0	0	373.5
		<b>BUDGET UNIT TOTAL:</b>	56,918,156	7,084,612	49,833,544	0	0	373.5

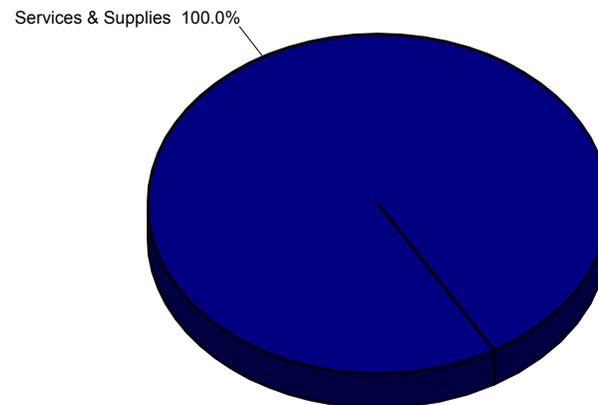
## Departmental Structure



## Financing Sources



## Financing Uses



COUNTY OF SACRAMENTO  
 STATE OF CALIFORNIA  
 County Budget Act (1985)

UNIT: 2915000 Citrus Heights Road Maintenance & Operations  
 DEPARTMENT HEAD: TOM ZLOTKOWSKI

SCHEDULE 9  
 BUDGET UNIT FINANCING USES DETAIL  
 FISCAL YEAR: 2001-02

CLASSIFICATION  
 FUNCTION: PUBLIC WAYS & FACILITIES  
 ACTIVITY: Public Ways  
 FUND: CITRUS HEIGHTS ROAD MAINTENANCE

Financing Uses Classification	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
Services & Supplies	1,290,948	1,310,742	1,233,618	1,015,300	1,015,300
Total Finance Uses	1,290,948	1,310,742	1,233,618	1,015,300	1,015,300
<b>Means of Financing</b>					
Fund Balance	-93,522	77,168	77,168	49,325	49,325
Reserve Release	35,425	61,650	61,650	10,975	10,975
Use Of Money/Prop	52,827	-30,705	12,100	4,000	4,000
Charges for Service	1,373,687	1,070,658	1,082,700	951,000	951,000
Total Financing	1,368,417	1,178,771	1,233,618	1,015,300	1,015,300

**PROGRAM DESCRIPTION:**

- On April 28, 1998, the Board of Supervisors approved the establishment of the Citrus Heights Road Maintenance and Operations Fund. Its purpose is to monitor all maintenance and operational costs incurred within the boundaries of the City of Citrus Heights by personnel and equipment of the Sacramento County Department of Transportation.
- The scope and level of services provided by the County of Sacramento are indicated in an agreement between the County and City of Citrus Heights that became effective October 1, 1997. This agreement, which is subject to amendments, is valid through June 30, 2002, and requires annual budget submittals approved by both entities. Funding is provided by the City of Citrus Heights for services rendered.

**MISSION:**

Provide road maintenance and operational services to the City of Citrus Heights in areas that lie within their boundaries.

**GOALS:**

- On a contractual basis, perform quality and timely maintenance on the streets and lighting systems in the City of Citrus Heights.

**SIGNIFICANT DEVELOPMENTS DURING 2000-01:**

- The City of Citrus Heights requested that the amount held in reserve as working capital be lowered from 25 percent to 1/12<sup>th</sup> of the annual contract.

The Department of Transportation agreed to this request submitted a contract amendment to the Board of Supervisors. It was approved on May 29, 2001. A check for the difference between the amounts (\$180,450) was subsequently issued to the City of Citrus Heights.

**SIGNIFICANT CHANGES FOR 2001-02:**

- Each year the County's Department of Transportation and the City of Citrus Heights mutually agree on a budget for road maintenance and operations within the City's boundaries. The agreement for this fiscal year reflects a decrease of \$131,700 in the budgeted amount from the previous year (i.e., from \$1,082,700 to \$951,000).

**2001-02 ADOPTED FINAL BUDGET RESERVE BALANCE:**

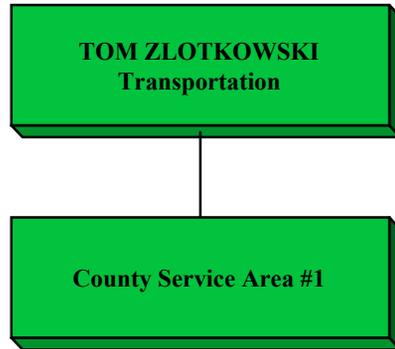
- Working Capital Reserve** **\$79,250**

The City of Citrus Heights reimburses the Sacramento County Department of Transportation for services rendered. In order to insure that there will be sufficient cash on hand to cover required expenditures between the time expenses are incurred and reimbursements received, a working capital reserve is maintained. The current agreement between the City and County stipulates that a balance of at least 1/12<sup>th</sup> the annual budget for road maintenance and operational services be held in this reserve.

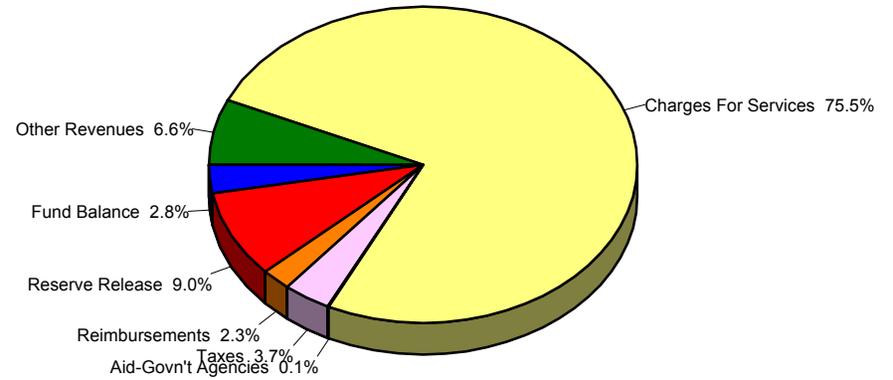
**2001-02 PROGRAM INFORMATION**

Program Number and Title	Program Description	Appropriations	Reimburse- ment	Revenues	Carryover	Net Allocation	Positions
<b>2915000 Citrus Heights Road Maintenance</b>							
<b>PROGRAM TYPE: MANDATED (PRACTICAL)</b>							
<b>001</b>	<b><i>CH Maintenance/Operations</i></b>						
	Funding for road construction/maintenance in Citrus Heights	1,015,300	0	965,975	49,325	0	0.0
	<b>MANDATED (PRACTICAL)</b>	<b><u>Subtotal</u></b>	0	965,975	49,325	0	0.0
<b>BUDGET UNIT TOTAL:</b>		1,015,300	0	965,975	49,325	0	0.0

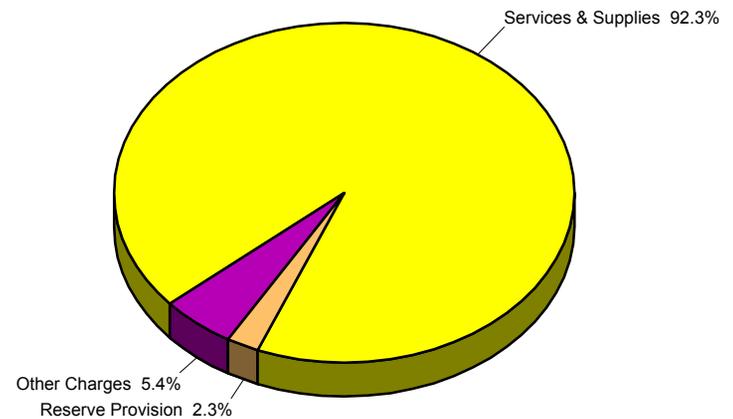
## Departmental Structure



## Financing Sources



## Financing Uses



COUNTY OF SACRAMENTO  
STATE OF CALIFORNIA  
County Budget Act (1985)

UNIT: CSA No. 1  
2530000

FUND: CSA NO. 1  
253A

SCHEDULE 16C  
BUDGET UNIT FINANCING USES DETAIL  
FISCAL YEAR: 2001-02

Financing Uses Classification	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
Services & Supplies	2,592,834	2,949,429	3,613,296	3,380,425	3,380,425
Other Charges	5,828	217,521	10,000	200,948	200,948
Intrafund Charges	55,422	0	0	85,802	85,802
Intrafund Reimb	-55,422	0	0	-85,802	-85,802
<b>Total Finance Uses</b>	<b>2,598,662</b>	<b>3,166,950</b>	<b>3,623,296</b>	<b>3,581,373</b>	<b>3,581,373</b>
Reserve Provision	154,109	512,043	512,043	86,472	86,472
<b>Total Requirements</b>	<b>2,752,771</b>	<b>3,678,993</b>	<b>4,135,339</b>	<b>3,667,845</b>	<b>3,667,845</b>
<b>Means of Financing</b>					
Fund Balance	760,172	1,053,786	1,053,786	105,115	105,115
Reserve Release	0	0	0	338,075	338,075
Taxes	137,110	148,331	164,053	137,500	137,500
Use Of Money/Prop	135,432	139,534	87,500	127,500	127,500
Aid-Gov'n't Agencies	9,633	12,214	8,000	3,400	3,400
Charges for Service	2,728,650	2,769,935	2,800,000	2,835,608	2,835,608
Other Revenues	33,771	27,328	22,000	120,647	120,647
<b>Total Financing</b>	<b>3,804,768</b>	<b>4,151,128</b>	<b>4,135,339</b>	<b>3,667,845</b>	<b>3,667,845</b>

**PROGRAM DESCRIPTION:**

County Service Area No. 1 provides funding to plan, design, construct and maintain street and highway safety lighting facilities along streets and intersections in the unincorporated area of Sacramento County. Services include:

- Maintenance, repair and replacement of street light poles and fixtures, including changing light bulbs, painting, photoelectric cell repair or replacement, and repairing damage caused by automobile accidents, vandalism, time and weather.
- Electrical conduit and pullbox repair and replacement due to damage by construction and weather.

- Payment of electrical bills for the existing street lighting system.
- Responding to citizens and Board members inquiries and complaints regarding street lighting.
- Undertaking remedial projects for major repairs or upgrading of facilities.
- Providing financing for the installation of highway safety street lights along major streets and intersections (the Sacramento Municipal Utility District does actual installation).
- Maintaining street light inventory, pole numbering and mapping data bases.

- Acquiring land, easements and rights-of-way necessary to maintain the street and highway safety lighting system.

**MISSION:**

Provide street and highway safety lighting services in the Unincorporated Area of Sacramento County using special assessment financing.

**GOALS:**

- Maintain the street and highway safety lighting systems in the County at optimal operating capacity to help insure the safety of residents and visitors.

**SIGNIFICANT DEVELOPMENTS DURING 2000-01:**

- A rate increase special election was held in compliance with Proposition 218 that requires voter approval before service charges can be increased. The required majority of property owners submitting ballots in County Service Area No. 1 did not approve the increase. Consequently, the rates for next fiscal year will remain unchanged. Other funding sources and service levels will have to be evaluated.
- Services and supplies expenditures came in below budget due to the Inventory Conversion and Digital Plan Storage project being put on hold. In addition, funds budgeted for advertising were not used as planned.

**SIGNIFICANT CHANGES FOR 2001-02:**

- The amount being put into the reserves is significantly less than last fiscal year. This is primarily due to the relatively low fund balance at Fiscal Year 2000-01 year-end caused by encumbering the consultant contract associated with the rate increase election.
- A rate stabilization reserve release of \$338,075 is necessary to help fund the street light operation of County Service Area No. 1. As previously noted, the disapproval of a rate increase will require that all programs be evaluated to determine how or if service levels can be maintained without additional funding.
- The Road Fund will contribute \$100,000 to the safety light fund center to help finance the first year of the Highway Safety Light Installation Program.
- Revenue sources for County Service Area No. 1 are indicated below:

<u>REVENUE SOURCE</u>	<u>ADOPTED BUDGET</u>
Assessments	\$2,835,608
Reserve Release	338,075
Property Taxes	137,500
Interest	127,500
Fund Balance	105,115
Other	124,047
<b>Total:</b>	<b><u>\$3,667,845</u></b>

**2001-02 ADOPTED FINAL BUDGET RESERVE BALANCES:**

- **Working Capital Reserve** **\$933,490**  
Service charges are placed on the property tax bills of residents in County Service Area No. 1 to fund all street and highway safety lighting services. Since property taxes are only paid twice a year (December and April), a Working Capital Reserve is needed to pay for on-going expenses from July 1 until the first of the two service charge installments is received.
- **Rate Stabilization Reserve** **\$803,128**  
The Rate Stabilization Reserve was established in Fiscal Year 1995-96 with funds made available from the Special District Augmentation Fund. Its purpose is to stabilize service charge rates and mitigate sharp increases as a result of higher operating costs (i.e., electricity rates, equipment prices, service charges, etc.). This reflects a reserve release of \$251,603 in this reserve.

**SUPPLEMENTAL INFORMATION:**

Service charge rates are established to distribute costs in proportion to the benefits received for providing street and highway safety lighting services to properties in County Service Area No. 1. They are collected for the portion of total operating and maintenance expenses not offset by other financing sources such as property taxes, interest income and fund balance.

Listed in the table below are the annual service charges.

Type	1999-00	2000-01	2001-02
Highway Safety Lighting - Residential (Per Parcel)	\$2.56	\$2.56	\$2.56
Street Lighting – Residential (Per Parcel)	\$15.32	\$15.32	\$15.32
Street Lighting – Commercial (Per Front Footage)	0.2519	0.2519	0.2519

SUPPLEMENTAL INFORMATION:

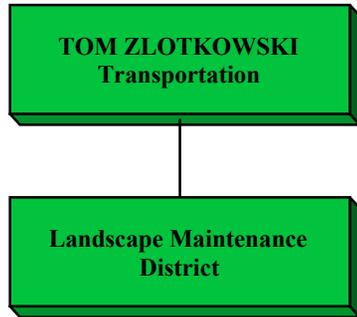
Work Activity Detail

	Adopted		Adopted Final 2001-02	INCREASE/(REDUCTION)	
	Final	Actual		2000-01 Final To Actual	2000-01 Final To Final
	2000-01	2000-01		2000-01	2001-02
<b>STREET LIGHTING SERVICES</b>					
Appropriation:					
Services & Supplies	2,956,474	2,426,907	2,702,944	(529,567)	(253,530)
Other Charges	10,000	181,239	164,700	171,239	154,700
Intrafund Charges	0	0	0	0	0
Intrafund Reimbursements	0	0	(85,802)	0	(85,802)
Provision for Reserve	493,701	493,701	0	0	(493,701)
<b>Total</b>	<b>3,460,175</b>	<b>3,101,847</b>	<b>2,781,842</b>	<b>(358,328)</b>	<b>(678,333)</b>
Financing:					
Fund Balance	886,122	886,122	(78,324)	0	(964,446)
Reserve Release	0	0	338,075	0	338,075
Property Taxes	172,053	160,497	140,900	(11,556)	(31,153)
Interest Income	80,000	124,581	120,000	44,581	40,000
Service Charges	2,300,000	2,193,263	2,240,544	(106,737)	(59,456)
Other	22,000	26,078	20,647	4,078	(1,353)
<b>Total</b>	<b>3,460,175</b>	<b>3,390,541</b>	<b>2,781,842</b>	<b>(69,634)</b>	<b>(678,333)</b>
<b>HIGHWAY SAFETY LIGHTING SERVICES</b>					
Appropriation:					
Services & Supplies	656,822	522,522	677,481	(134,300)	20,659
Other Charges	0	36,282	36,248	36,282	36,248
Intrafund Charges	0	0	85,802	0	85,802
Intrafund Cost Recovery	0	0	0	0	0
Provision for Reserve	18,342	18,342	86,472	0	68,130
<b>Total</b>	<b>675,164</b>	<b>577,146</b>	<b>886,003</b>	<b>(98,018)</b>	<b>210,839</b>
Financing:					
Fund Balance	167,664	167,664	183,439	0	15,775
Reserve Release	0	0	0	0	0
Property Taxes	0	48	0	48	0
Interest Income	7,500	14,953	7,500	7,453	0
Service Charges	500,000	576,672	595,064	76,672	95,064
Other Revenues	0	1,250	100,000	1,250	100,000
<b>Total</b>	<b>675,164</b>	<b>760,587</b>	<b>886,003</b>	<b>85,423</b>	<b>210,839</b>

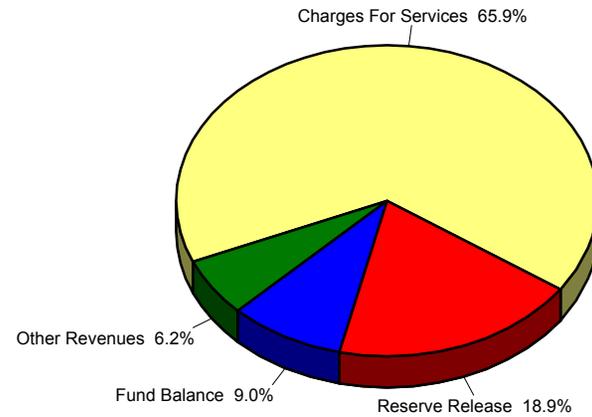
Work Activity Detail

	Adopted		Adopted Final 2001-02	INCREASE/(REDUCTION)	
	Final	Actual		2000-01 Final To Actual	2000-01 Final To Final
	2000-01	2000-01		2000-01	2001-02
<b>TOTAL BUDGET UNIT</b>					
Appropriation:					
Services & Supplies	3,613,296	2,949,429	3,380,425	(663,867)	(232,871)
Other Charges	10,000	217,521	200,948	207,521	190,948
Intrafund Charges	0	0	85,802	0	85,802
Intrafund Cost Recovery	0	0	(85,802)	0	(85,802)
Provision for Reserve	512,043	512,043	86,472	0	(425,571)
<b>Total</b>	<b>4,135,339</b>	<b>3,678,993</b>	<b>3,667,845</b>	<b>(456,346)</b>	<b>(467,494)</b>
Financing:					
Fund Balance	1,053,786	1,053,786	105,115	0	(948,671)
Reserve Release	0	0	338,075	0	338,075
Property Taxes	172,053	160,545	140,900	(11,508)	(31,153)
Interest Income	87,500	139,534	127,500	52,034	40,000
Service Charges	2,800,000	2,769,935	2,835,608	(30,065)	35,608
Other	22,000	27,328	120,647	5,328	98,647
<b>Total</b>	<b>4,135,339</b>	<b>4,151,128</b>	<b>3,667,845</b>	<b>15,789</b>	<b>(467,494)</b>

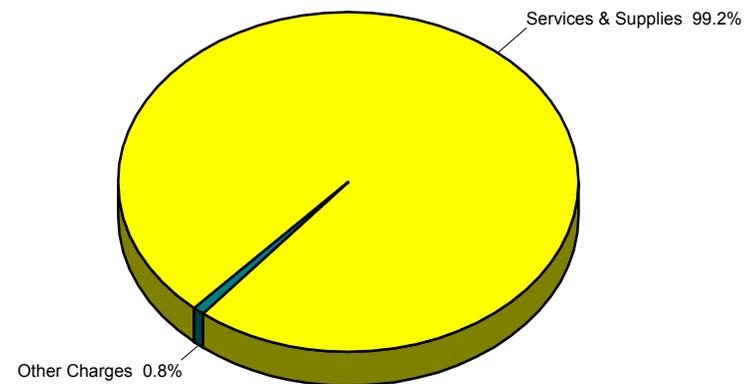
## Departmental Structure



## Financing Sources



## Financing Uses



COUNTY OF SACRAMENTO  
 STATE OF CALIFORNIA  
 County Budget Act (1985)

UNIT: Landscape Maintance District  
 3300000

FUND: SACTO CO LMD ZONE 1  
 330A

SCHEDULE 16C  
 BUDGET UNIT FINANCING USES DETAIL  
 FISCAL YEAR: 2001-02

Financing Uses Classification	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
Services & Supplies	483,944	405,052	440,164	730,101	730,101
Other Charges	0	5,251	0	6,200	6,200
Intrafund Charges	9,055	0	515	0	0
Intrafund Reimb	-9,055	0	-515	0	0
<b>Total Finance Uses</b>	<b>483,944</b>	<b>410,303</b>	<b>440,164</b>	<b>736,301</b>	<b>736,301</b>
Reserve Provision	99,000	233,288	233,288	0	0
<b>Total Requirements</b>	<b>582,944</b>	<b>643,591</b>	<b>673,452</b>	<b>736,301</b>	<b>736,301</b>
<b>Means of Financing</b>					
Fund Balance	138,453	130,222	130,222	66,053	66,053
Reserve Release	106,067	12,600	12,600	139,465	139,465
Taxes	0	1	0	0	0
Use Of Money/Prop	45,433	52,553	30,158	45,684	45,684
Charges for Service	477,929	485,478	477,929	485,099	485,099
Other Revenues	22,543	17,118	22,543	0	0
<b>Total Financing</b>	<b>790,425</b>	<b>697,972</b>	<b>673,452</b>	<b>736,301</b>	<b>736,301</b>

**PROGRAM DESCRIPTION:**

- The Landscape Maintenance District provides funding for the maintenance of approximately 2.1 million square feet of landscaped corridors, medians and the natural open spaces that exist throughout the County.
- Landscape maintenance performed within the District by private landscaping firms, under contract with the County, includes:
  - Lawn, shrub and ground cover maintenance, including: mowing, trimming, weed and pest control, fertilization and water management
  - Tree maintenance, including pruning, fertilization, staking, stake removal, guying and pest control
  - Removal of litter, debris and weeds from medians, sidewalks and gutters

- Maintenance, repair and replacement of irrigation heads, valves, backflow preventors, pumps and controllers
- Plant material replacement
- Landscape architectural support staff duties performed for the District include:
  - Preparation of landscape maintenance contract specifications and management of landscape maintenance contracts
  - Inspections of the landscape maintenance contractor's work to ensure the contractor is meeting specifications
  - Management of payments to landscape contractors and utilities
  - Preparation of contracts for major repairs or upgrading of facilities

**MISSION:**

Maintain the landscaped corridors, medians and natural open spaces in the unincorporated area of Sacramento County using special assessment financing.

**GOALS:**

- Enhance the quality of life of the county’s residents by maintaining a landscaped environment that is safe, conservation oriented and aesthetically pleasing.

**SIGNIFICANT DEVELOPMENTS DURING 2000-01:**

- A Central Irrigation System (CIS), designed as an irrigation management tool that communicates with and controls multiple irrigation controllers from one location, is being installed in several phases. Phase I was completed in Fiscal Year 1997-98. Phase II was initiated in Fiscal Year 1999-00 by upgrading the computer software that is used to run the CIS. In Fiscal Year 2000-01 the systems capacity was expanded to include a weather station that will provide local weather data to Zone 4 starting in Fiscal Year 2001-02.

**SIGNIFICANT CHANGES FOR 2001-02:**

- Funding for services and supplies increased primarily due to the rebudgeting of funds for landscape maintenance contracts that were not encumbered in Fiscal Year 2000-01. Additional funding has also been allowed for Public Works force account labor.
- Reserves have been released from the Rate Stabilization Reserve to help fund operations for this fiscal year. Assessment rates will remain unchanged.
- Revenue sources for the Landscape Maintenance District are indicated below:

<u>REVENUE SOURCE</u>	<u>ADOPTED BUDGET</u>
Assessments	\$485,099
Reserve Release	139,465
Fund Balance	66,053
Interest	45,684
<b>Total:</b>	<b><u>\$736,301</u></b>

**2001-02 ADOPTED FINAL BUDGET RESERVE BALANCES:**

- **Working Capital Reserve** **\$236,000**  
 Service charges are placed on the property tax bills of residents in the Landscape Maintenance District to pay for maintenance, electricity and water services. Since property taxes are only paid twice a year (December and April), a Working Capital Reserve was established to pay for ongoing

operating expenses from July 1 until the first of the two service charge installments is received.

- **Future Project Reserve** **\$175,499**  
 The Future Project Reserve is used to accumulate funds for large-scale projects that will be undertaken in subsequent fiscal years. Funds get released from this reserve to lessen the financial impact that a large-scale project can have on the level of services provided. This fiscal year the Future Project Reserve will have a reserve release of \$52,533.
- **Rate Stabilization Reserve** **\$227,320**  
 Rate Stabilization Reserves were established for Zones 4 and 5 in Fiscal Year 1998-99 to stabilize service charge rates and mitigate sharp increases as a result of higher operating costs. This fiscal year the reserve will have a reserve release of \$86,932.

**SUPPLEMENTAL INFORMATION:**

- Service charges represent the cost of providing landscaping services in each zone. They are collected for the portion of total operating and maintenance costs not offset by other financing sources such as interest income and fund balance.
- Listed in the table below are the annual service charges Service Charges.

Type	1999-00	2000-01	2001-02
Zone 1	*N/A	*N/A	*N/A
Zone 2	*N/A	*N/A	*N/A
Zone 3	**N/A	**N/A	**N/A
Zone 4 - Per Acre	\$66.51	\$66.51	\$66.51
Zone 4 - Per Parcel	\$42.50	\$42.50	\$42.50
Zone 5- Median (Per Acre)	\$30.48	\$30.48	\$30.48
Zone 5 - Zinfandel Rate (Per Acre)	\$1,413.24	\$1,413.24	\$1,413.24

\*Zones 1 and 2 are now completely within the boundaries of the City of Citrus Heights.  
 \*\*Zone 3 was merged into Zone 4 in Fiscal Year 1999-00.

SUPPLEMENTAL INFORMATION:

Work Activity Detail

	Adopted Final 2000-01	Actual 2000-01	Adopted Final 2001-02	INCREASE/(REDUCTION)	
				2000-01 Final	2000-01 Final
				To Actual 2000-01	To Final 2001-02
<b>ZONE 1</b>					
Appropriation:					
Services & Supplies	3,952	3,952	0	0	(3,952)
Provision for Reserve	0	0	0	0	0
Total	3,952	3,952	0	0	0
Financing:					
Fund Balance	2,452	2,452	0	0	(2,452)
Reserve Release	1,500	1,500	0	0	(1,500)
Total	3,952	3,952	0	0	0
<b>ZONE 2</b>					
Appropriation:					
Services & Supplies	19,389	19,389	0	0	(19,389)
Provision for Reserve	0	0	0	0	0
Total	19,389	19,389	0	0	0
Financing:					
Fund Balance	13,789	13,789	0	0	(13,789)
Reserve Release	5,600	5,600	0	0	(5,600)
Total	19,389	19,389	0	0	0
<b>ZONE 3</b>					
Appropriation:					
Intrafund Charges	515	0	0	(515)	(515)
Provision for Reserve	0	0	0	0	0
Total	515	0	0	(515)	0
Financing:					
Fund Balance	515	515	0	0	(515)
Reserve Release	0	0	0	0	0
Total	515	515	0	0	0
<b>ZONE 4</b>					
Appropriation:					
Services & Supplies	356,771	345,349	582,452	(11,422)	225,681
Other Charges	0	5,068	6,000	5,068	6,000
Intrafund Recovery	(515)	0	0	515	515
Provision for Reserve	223,288	223,288	0	0	(223,288)
Total	579,544	573,705	588,452	(5,839)	8,908
Financing:					
Fund Balance	129,750	129,750	33,765	0	(95,985)
Reserve Release	5,500	5,500	116,932	0	111,432
Interest Income	23,650	39,099	32,400	15,449	8,750
Special Assessments	398,101	405,724	405,355	7,623	7,254
Other Revenue	22,543	17,118	0	(5,425)	(22,543)
Total	579,544	597,191	588,452	17,647	8,908

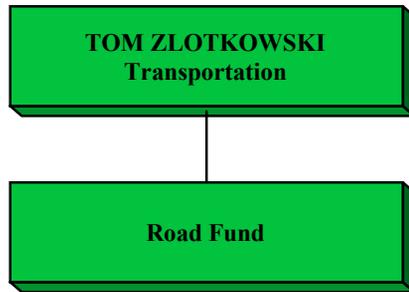
SUPPLEMENTAL INFORMATION:

Work Activity Detail

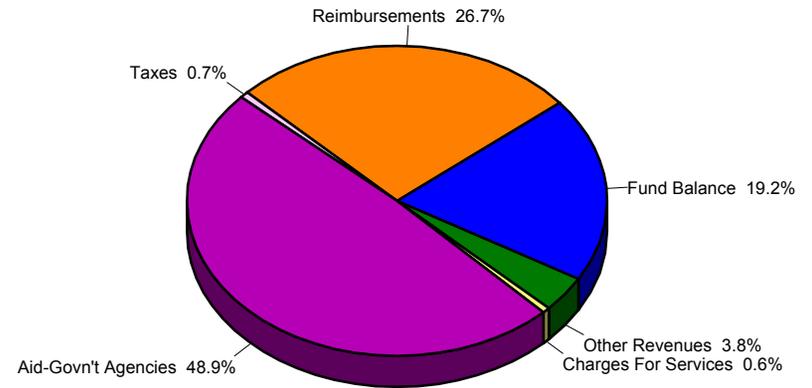
	Adopted Final 2000-01	Actual 2000-01	Adopted Final 2001-02	INCREASE/(REDUCTION)	
				2000-01 Final	2000-01 Final
				To Actual 2000-01	To Final 2001-02
<b>ZONE 5</b>					
Appropriation:					
Services & Supplies	60,052	36,362	147,649	(23,690)	87,597
Other Charges	0	183	200	183	200
Provision for Reserve	10,000	10,000	0	0	(10,000)
Total	70,052	46,545	147,849	(23,507)	77,797
Financing:					
Fund Balance	(16,284)	(16,284)	32,288	0	48,572
Reserve Release	0	0	22,533	0	22,533
Interest Income	6,508	13,454	13,284	6,946	6,776
Special Assessments	79,828	79,754	79,744	(74)	(84)
Total	70,052	76,924	147,849	6,872	77,797
<b>TOTAL BUDGET UNIT</b>					
Appropriation:					
Services & Supplies	440,164	405,052	730,101	(35,112)	289,937
Provision for Reserve	233,288	233,288	0	0	(233,288)
Other Charges	0	5,251	6,200	5,251	6,200
Intrafund Charges	515	0	0	(515)	(515)
Intrafund Recovery	(515)	0	0	515	515
Total	673,452	643,591	736,301	(29,861)	62,849
Financing:					
Fund Balance	130,222	130,222	66,053	0	(64,169)
Reserve Release	12,600	12,600	139,465	0	126,865
Interest Income	30,158	52,553	45,684	22,395	15,526
Special Assessments	477,929	485,478	485,099	7,549	7,170
Other Revenue	22,543	17,118	0	(5,425)	(22,543)
Total	673,452	697,971	736,301	24,519	62,849

NOTE: Zones 1 and 2 are completely within the boundaries of the City of Citrus Heights.  
Zone 3 has been merged into Zone 4.

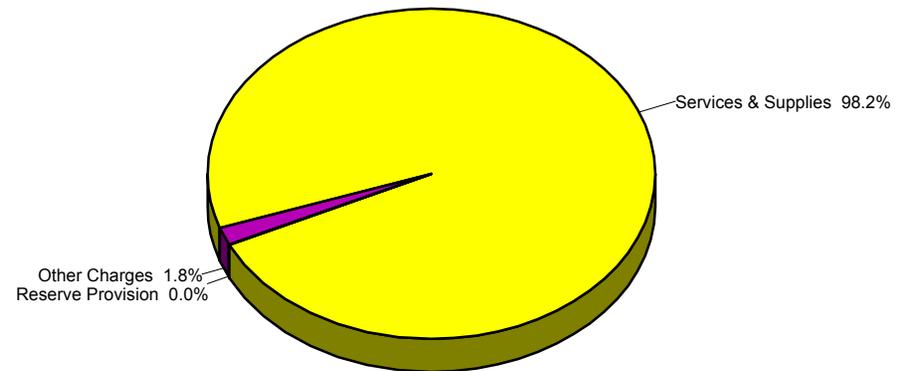
## Departmental Structure



## Financing Sources



## Financing Uses



COUNTY OF SACRAMENTO  
STATE OF CALIFORNIA  
County Budget Act (1985)

UNIT: 2900000 Roads  
DEPARTMENT HEAD: TOM ZLOTKOWSKI

SCHEDULE 9  
BUDGET UNIT FINANCING USES DETAIL  
FISCAL YEAR: 2001-02

CLASSIFICATION  
FUNCTION: PUBLIC WAYS & FACILITIES  
ACTIVITY: Public Ways  
FUND: ROAD

Financing Uses Classification	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
Services & Supplies	34,400,052	49,355,595	75,112,195	92,799,360	92,799,360
Other Charges	829,891	678,684	1,916,887	1,664,448	1,664,448
Interfund Charges	11,010	10,512	10,512	496,392	496,392
Interfund Reimb	-10,769,021	-14,885,421	-25,867,452	-25,398,963	-25,398,963
Total Finance Uses	24,471,932	35,159,370	51,172,142	69,561,237	69,561,237
Reserve Provision	30,000	30,000	30,000	30,000	30,000
Total Requirements	24,501,932	35,189,370	51,202,142	69,591,237	69,591,237
Means of Financing					
Fund Balance	6,827,027	3,654,514	3,654,514	18,254,591	18,254,591
Taxes	292,187	708,801	1,061,200	661,200	661,200
Licenses/Permits	-361,213	1,012,414	481,699	450,000	450,000
Use Of Money/Prop	857,184	1,160,320	407,200	422,210	422,210
Aid-Gov'n't Agencies	25,376,748	42,451,607	43,818,312	46,475,246	46,475,246
Charges for Service	794,185	823,011	1,164,238	568,000	568,000
Other Revenues	467,246	1,271,705	614,979	2,759,990	2,759,990
Total Financing	34,253,364	51,082,372	51,202,142	69,591,237	69,591,237

**PROGRAM DESCRIPTION:**

- The Road Fund provides financing for the construction and maintenance of Sacramento County's road systems through planning; environmental analysis; traffic engineering and design; operations; traffic signals, street lights, signs and markings; rights-of-way acquisitions; safety related improvements; and radar/speed control. This includes monitoring and maintaining:
  - 3,220 centerline miles of County roadways (approximately 6,000 lane miles)
  - 506 actuated signalized intersections

- 6 fire station signals
- 52 warning flashers
- 43 pedestrian signals
- 4 moveable bridge signals
- 9 master controllers for signal systems
- 29,721 street lights
- 4,659 safety street lights
- 143,000 pavement markers

- 185,410 traffic signs
- 178 miles of bikeways
- 297 major bridges (over 20'), 2673 minor bridges (under 20') and 6 moveable bridges
- 8,450 miles of striping
- 18.0 million linear feet of curb and gutter
- 15.0 million linear feet of residential sidewalk
- Sacramento County has three major funding sources for road activities:
  - 1) Road Fund
  - 2) Sacramento Roadways Fund (Developer Fee)
  - 3) Transportation Sales Tax Fund

Projects undertaken can receive funding from one or more of these sources. However, even when there is more than one funding source, only one fund acts as the "manager" of a project and accounts for all costs associated with it. This requires that the fund acting as the manager includes the entire cost of a project in its budget and recover shared costs through the interfund reimbursement process.

#### MISSION:

Provide financing through gasoline sales tax receipts and other sources for construction and maintenance of the County's transportation system.

#### GOALS:

- Monitor, evaluate, maintain and continuously improve the transportation system to promote safety and efficiency of movement throughout the County of Sacramento.

#### SIGNIFICANT DEVELOPMENTS DURING 2000-01:

- The services and supplies budgeted amounts are based on projects that could be completed within the fiscal year. However, delays are common when there are so many variables that can affect project schedules (e.g., environmental issues, inclement weather, public hearings, etc.). These delays result in actual expenditures coming in less than budgeted. The unspent portion of the funding is rebudgeted for use the following year.
- Right-of-way acquisition costs were considerably less than planned because funds budgeted for the following projects were not expended: Old Sacramento Northern Bike Trail (\$600,000), Fulton Avenue Enhancement (\$102,000) and the Franklin Bridge at Mokelumne River (\$60,000). These funds have been rebudgeted for Fiscal Year 2001-02. In addition, anticipated right-of-way

expenses for the Seismic Retrofit – Walnut Grove at Sacramento River project (\$140,000) did not materialize.

- The \$8.4 million contribution from the Transportation Sales Tax Fund for the Franklin Bridge at Mokelumne River project did not occur in Fiscal Year 2000-01. Consequently, the total received in interfund reimbursements was well below the amount budgeted. The \$8.4 million contribution has been rebudgeted for Fiscal Year 2001-02 along with an additional \$2.5 million.
- Force account labor expenditures came in approximately \$9.9 million under budget due to an unusually high number of vacant positions (e.g., professional engineers and skilled technicians) and project delays.
- The total revenue received this fiscal year was in line with the amount budgeted. Expenditures, however, were significantly less than budgeted for the reasons previously noted. This resulted in a high unreserved fund balance (\$18,254,591) that will be used next fiscal year for construction and labor-related expenses.

#### SIGNIFICANT CHANGES FOR 2001-02:

- Maintenance projects that were not completed in Fiscal Year 2000-01 have been rebudgeted. These include AC overlay and chip seal projects; curb, gutter and sidewalk repairs and replacements; small safety-related projects; and soundwall repairs.
- Major construction projects being undertaken include: Franklin Road Bridge at Mokelumne River; Bradshaw Road Bridge at Morrison Creek; Florin Road and Fulton Avenue enhancements; and the Fulton Avenue 12" Water Main project.
- Funding for force account labor was increased due to the re-budgeting of projects that could not be completed in Fiscal Year 2000-01, new projects that are planned for Fiscal Year 2001-02, and cost-of-living/equity adjustments approved by the Board of Supervisors.
- A \$496,392 contribution will be made to the Transportation Sales Tax Fund to help finance the construction of the new Traffic Operations Center.
- Federal funding for road maintenance and construction has increased significantly for this fiscal year. This reflects the priority being placed by the President and Congress on infrastructure work needed in areas such as Sacramento County that are experiencing rapid population and housing growth.

- Revenue sources for the Road Fund are indicated in the table below:

<u>REVENUE SOURCE</u>	<u>ADOPTED BUDGET</u>
Federal/State Aid	\$24,552,089
Highway User (Gas) Tax	21,923,157
Fund Balance	18,254,591
Property/Sales Tax	661,200
Charges for Service	568,000
Licenses/Permits	450,000
Interest	400,000
Other	<u>2,782,200</u>
<b>Total:</b>	<b><u>\$69,591,237</u></b>

**2001-02 ADOPTED FINAL BUDGET RESERVE BALANCES:**

- Reserve for Long-term Liabilities** **\$3,202,850**

The Reserve for Long-term Liabilities was created as a result of an actuarial study of the County's Self-Insurance Fund that recommended reserve financing be maintained to cover potential liabilities. Use of this reserve depends on the number and size of claims made against the County that, when settled, may require cash payment in excess of the amount normally budgeted for such contingencies.

- Reserve for Bradshaw/U.S. 50 Assessment District** **\$693,644**

The Reserve for Bradshaw/U.S. 50 Assessment District is maintained to stay in compliance with governmental accounting practices of recognizing an outstanding loan to another entity. The funds will be released and used to finance other projects when the loan is fully repaid.

**Schedule of Contract Work**

	<u>Adopted Budget</u>
<b>County Maintenance Contracts</b>	
AC OVERLAY PROJECT - TEA-21 - PHASE I	\$ 3,500,000
00/01 SIGNAL APPURTENANCES PAINTING - NORTH	30,000
00/01 SIGNAL APPURTENANCES PAINTING - SOUTH	30,000
INDIO DRIVE	55,000
SACRAMENTO CITY TRAFFIC SIGNAL LIGHT MAINTENANCE	30,000
SMALL SAFETY PROJECTS	80,000
SOUNDWALL REPAIR PROJECTS	25,000
SMALL REHABILITATION PROJECT	170,000
BRANNON ISLAND RECONSTRUCTION	50,000
MATHER FIELD LANDSCAPE MAINTENANCE	88,900
STIP AC OVERLAY PHASE III	3,225,000
STIP AC OVERLAY PHASE IV	4,351,000
STIP RUBBER CHIP SEAL PHASE III	500,000
SIGNAL BATTERY BACK-UP	100,000
VINYARD ROAD	350,000
MATHER FIELD LANDSCAPE MAINTENANCE	29,150
LANDSCAPE MAINT - VARIOUS LOCATIONS	407,500
	<b>\$ 13,021,550</b>
<b>County Construction</b>	
BRADSHAW RD BR AT MORRISON CRK	\$ 900,000
FLORIN ENHANCEMENT	2,808,000
FRANKLIN BRIDGE MOKELUMNE RIVER	9,495,280
FULTON ENHANCEMENT	2,394,000
BEST BUSINESS PRACTICES FOR FINANCING INFRASTRUCTURE	192,000
CONTRACT FOR RANDY FOUST	25,000
STIP RUBBER CHIP SEAL PROJ. - PHASE IV	500,000
OFF-STREET BIKEWAY MASTER PLAN	4,200
01/02 CURB, GUTTER, & SIDEWALK REPLACEMENT	350,500
CURB, GUTTER, & SIDEWALK - TOBACCO	1,000,500
DETECTOR LOOP INSTALLATION	162,000
AC OVERLAY PROJECT -G-TIP (GBA)	4,282,727
AC OVERLAY PROJECT -G-TIP (GBB)	800,000
ELK GROVE - G-TIP OVERLAY PROJECT	650,000
JIBOOM STREET BRIDGE	141,000
ILLINOIS BIKE LANE - MADISON TO GREENBACK	235,000
SACRAMENTO NORTHERN BIKEWAY EXTENSIONS	1,100,000
BRADSHAW CORRIDOR	233,500
SB 325 REVENUE BIKE & PEDESTRIAN	57,000
FULTON AVE 12" WATER MAIN	1,300,000

**Schedule of Contract Work**

	<u>Adopted Budget</u>
OLD SAC. NORTHERN R/W BIKE TRAIL	5,000
UNDETERMINED CONSTRUCTION PROJECTS	100,000
	<b>\$ 26,735,707</b>
<b>Participating Projects</b>	
CO-OP-SOUTHGATE JPA	\$ 28,274
CO-OP FOLSOM SPJPA	25,000
CO-OP SACOG	56,301
I-5 AT ELK GROVE BLVD	41,600
I-5 AT LAGUNA	48,700
NORTHERN CALIFORNIA RUBBERIZED ASPHALT	15,000
SAN JOAQUIN COUNTY BRIDGE-SHARED COSTS	50,000
	<b>\$ 264,875</b>
<b>Right-of-Way Acquisition</b>	
FRANKLIN STREETScape	\$ 50,000
FRANKLIN BRIDGE MOKELUMNE RIVER	110,000
FULTON ENHANCEMENT	102,000
OLD SAC NORTHERN R/W BIKE TRAIL	600,000
SAC. NORTHERN BIKEWAY EXTENSIONS	80,000
	<b>\$ 942,000</b>
<b>County Labor</b>	
PUBLIC WORKS LABOR	\$ 43,516,357
	<b>\$ 43,516,357</b>
<b>Miscellaneous Expenditures</b>	
TRENCH CUT TRACKING STUDY	\$ 25,000
BAD DEBT EXPENSE	50,000
COMPASS & MANAGEMENT BUSINESS CONSULTANT	134,895
HAZARDOUS MATERIALS	110,000
MISCELLANEOUS PAYMENTS	20,000
USA'S	39,780
CONSULTANT SERVICES	4,078,788
ENCROACHMENT PERMITS	300,000
PRINCIPLE ON LOAN FOR MATHER PROJECT	532,559
INTEREST PAYMENT ON LOAN	39,889
EQUIPMENT CHARGES	380,000
ENVIRONMENTAL WORK	148,227
FISCAL SERVICES	181,100
ASSESSMENT COLLECTION FEES	7,500
PLANNING SERVICES	100,000
RIO LINDA BIKEWAY SECURITY SERVICES	36,168
LIABILITY INSURANCE	3,617,469

**Schedule of Contract Work**

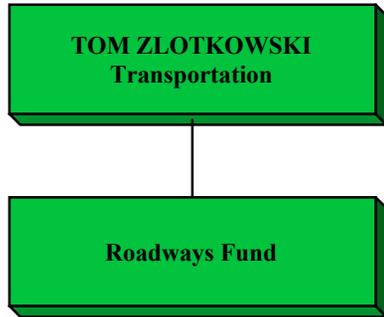
	<u>Adopted Budget</u>
OCIT	40,667
WORK REQUEST CHARGES	11,500
UNANTICIPATED FORCE ACCOUNT	60,000
A/C PROPERTY TAX COLLECTION FEE	7,437
BUSINESS CONSULTANT PARKING	2,340
	<b>\$ 9,923,319</b>
<b>Road Fund Contributions To Other Funds</b>	
RESERVE-BRADSHAW AD 90 LOAN	\$ 30,000
TREE MITIGATION FUND (CONTRIBUTION TO TREE FOUNDATION)	30,000
	<b>\$ 60,000</b>
<b>Road Fund Contributions From Other Funds</b>	
BRADSHAW RD AT MORRISON CRK	\$ (1,104,019)
YOLO BRIDGE REIMBURSEMENT (FREEPORT BRIDGE)	(70,000)
ELK GROVE BLVD - EG-FLORIN TO WATERMAN	(170,000)
FUND 026 MAINT TRANSFER-IN	(9,269,771)
FUND 026 MAINT TRANSFER-IN (LABOR ONLY)	(2,000,000)
FULTON AVE. 12" WATER MAIN EXTENSION	(350,000)
FULTON ENHANCEMENT	(815,000)
FRANKLIN BRIDGE AT MOKEUMNE RIVER	(10,904,560)
FLORIN ENHANCENMENT	(706,974)
ILLINOIS BIKE LANE - MADISON TO GREENBACK	(78,639)
	<b>\$ (25,468,963)</b>
<b>Road Fund Contributions To Other Funds</b>	
TRAFFIC OPERATIONS CENTER	\$ 496,392
9/5/2000 BOS APPROVED RF CONTRIBUTION TO CSA-1 SAFETY	100,000
	<b>\$ 596,392</b>
<b>GRAND TOTAL</b>	<b><u><u>\$ 69,591,237</u></u></b>

**2001-02 PROGRAM INFORMATION**

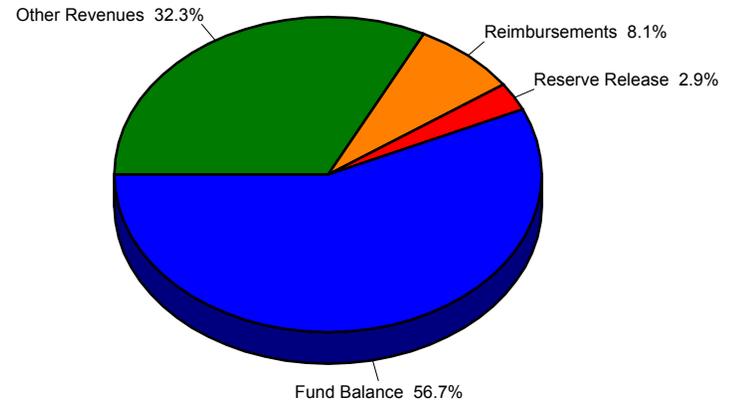
Program Number and Title	Program Description	Appropriations	Reimburse- ment	Revenues	Carryover	Net Allocation	Positions
<b>2900000 Roads</b>							
<b>PROGRAM TYPE:</b>		<b>MANDATED (PRACTICAL)</b>					
<b>001</b>	<b>Road Fund</b>						
	Funding for road construction and maintenance	94,990,200	25,398,963	51,336,646	18,254,591	0	0.0
	<b>MANDATED (PRACTICAL)</b>	<b>Subtotal</b>					
		94,990,200	25,398,963	51,336,646	18,254,591	0	0.0

<b>BUDGET UNIT TOTAL:</b>	94,990,200	25,398,963	51,336,646	18,254,591	0	0.0
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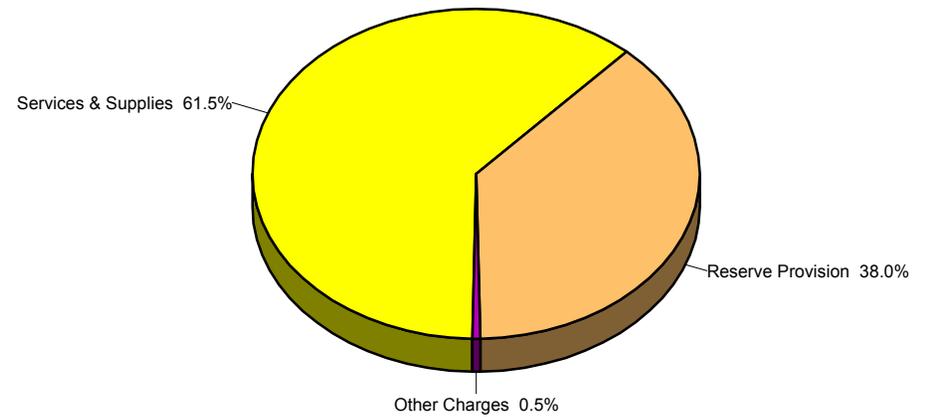
## Departmental Structure



## Financing Sources



## Financing Uses



COUNTY OF SACRAMENTO  
 STATE OF CALIFORNIA  
 County Budget Act (1985)

UNIT: 2910000 Roadways  
 DEPARTMENT HEAD: TOM ZLOTKOWSKI

SCHEDULE 9  
 BUDGET UNIT FINANCING USES DETAIL  
 FISCAL YEAR: 2001-02

CLASSIFICATION  
 FUNCTION: PUBLIC WAYS & FACILITIES  
 ACTIVITY: Public Ways  
 FUND: ROADWAYS

Financing Uses Classification	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
Services & Supplies	519,535	864,576	5,220,471	7,078,115	7,078,115
Other Charges	24,081	211,495	190,300	100,300	100,300
Interfund Charges	1,015,434	1,558,000	5,560,000	4,328,113	4,328,113
Interfund Reimb	0	0	0	-1,500,000	-1,500,000
Total Finance Uses	1,559,050	2,634,071	10,970,771	10,006,528	10,006,528
Reserve Provision	5,480,408	2,508,874	2,508,874	7,051,762	7,051,762
Total Requirements	7,039,458	5,142,945	13,479,645	17,058,290	17,058,290
Means of Financing					
Fund Balance	6,434,458	5,445,397	5,445,397	10,517,782	10,517,782
Reserve Release	48,081	2,896,139	2,896,139	546,958	546,958
Licenses/Permits	4,918,859	5,993,755	4,490,000	4,878,050	4,878,050
Use Of Money/Prop	885,965	1,192,025	568,000	975,000	975,000
Charges for Service	-654	-940	0	0	0
Other Revenues	126,162	409,989	80,109	140,500	140,500
Total Financing	12,412,871	15,936,365	13,479,645	17,058,290	17,058,290

**PROGRAM DESCRIPTION:**

- The Roadways Fund provides financing for public road improvements within several geographical districts in response to land use decisions, population growth and anticipated future development - all requiring road improvements to mitigate traffic congestion. Development fees charged when commercial and residential building permits are approved provide funding. Fees collected are used within the districts that the permits are issued.
- Sacramento County has three major funding sources for road activities: 1) Road Fund, 2) Sacramento Roadways Fund (Developer Fee), and 3) Transportation Sales Tax Fund. Projects undertaken can receive funding from one or more of these sources. However, even when there is more than one funding source, only one fund acts as the “manager” of a project and accounts for all costs associated with it. This requires that the fund acting as the manager includes the entire cost of a project in its budget and recover shared costs through the interfund reimbursement process.

**MISSION:**

Provide financing through building permit fees for needed transportation infrastructure improvements within specified fee districts in Sacramento County.

**GOALS:**

- Use the fees collected from developers to insure that roads are constructed and maintained at a level that promotes and supports well-planned housing and business development.

**SIGNIFICANT DEVELOPMENTS DURING 2000-01:**

- The services and supplies accounts were under-expended by approximately \$4.4 million. This was almost exclusively due to scheduling changes for the Hazel Avenue, Oak Avenue to County Line project in District #3. Funding for this project has been rebudgeted for Fiscal Year 2001-02.
- Interfund charges came in considerably below budget due to delays on projects managed by the Transportation Sales Tax Fund.
- Permit revenue was \$1.5 million higher than budgeted due to increased development activity in the unincorporated area of Sacramento County. In addition, interest revenue was more than anticipated as a result of the higher cash balance.
- Actual year-end fund balance was significantly higher than usual for the reasons stated above. These funds will be put into the reserve for future projects.

**SIGNIFICANT CHANGES FOR 2001-02:**

- The Hazel Avenue, Oak Avenue to County Line project in District #3 is the only major construction project being managed by the Roadways Fund in this fiscal year. Consequently, the vast majority of funds budgeted for services and supplies are attributable to this project.
- The Interfund Charges accounts were increased by \$2.5 million to allow contributions to the Transportation Sales Tax Fund for projects being managed by that entity.
- District #3 will receive a \$1.5 million contribution from the Transportation Sales Tax Fund for the Hazel Avenue project mentioned above. This is reflected as an expenditure abatement resulting in a lower overall budget request (excluding the provision for reserve).
- The amount being released from the reserves is \$2.35 million less this year than in Fiscal Year 2000-01. This is primarily due to the high fund balance carried over into Fiscal Year 2001-02.

- Revenue sources for the Roadways Fund are indicated below:

<u>REVENUE SOURCE</u>	<u>ADOPTED BUDGET</u>
Fund Balance	\$10,517,782
Developer Fees	4,878,050
Reserve Release	546,958
Interest	975,000
Other	<u>140,500</u>
<b>Total:</b>	<b><u>\$17,058,290</u></b>

**2001-2002 ADOPTED FINAL BUDGET RESERVE BALANCE:**

- **Reserve for Future Construction** **\$18,635,739**

A Reserve for Future Construction is maintained for projects that are planned as part of the five to seven year Capital Improvement Plan or those projects required as a result of development. In Fiscal Year 2000-01 there was a total of \$12,130,935 reserved in the Roadways Fund for such projects. There will be a net increase of \$6,504,804 in the reserve.

### Schedule of Contract Work

	<u>Adopted Budget</u>
<b>DISTRICT 1:</b>	
<b>Project Contributions:</b>	
● Elkhorn Blvd - Don Julio to Diablo	\$ 695,000
● Elkhorn Blvd - 6th Street to Dry Creek	297,000
<b>Subtotal</b>	<u>\$ 992,000</u>
<b>County Labor:</b>	
● Public Works Labor	\$ 250
<b>Subtotal</b>	<u>\$ 250</u>
<b>Miscellaneous:</b>	
● COMPASS	\$ 923
● Contingencies	2,000
<b>Subtotal</b>	<u>\$ 2,923</u>
<b>TOTAL OF ALL PROJECTS DISTRICT 1</b>	<u><u>\$ 995,173</u></u>
<b>DISTRICT 2:</b>	
<b>Project Contributions:</b>	
● Fair Oaks Blvd - Marconi to Engle	\$ 196,939
<b>Subtotal</b>	<u>\$ 196,939</u>
<b>Miscellaneous:</b>	
● Reserve for Future Construction	\$ 317,044
● Compass Costs	1,015
● Contingencies	\$ 10,000
<b>Subtotal</b>	<u>\$ 328,059</u>
<b>TOTAL OF ALL PROJECTS DISTRICT 2</b>	<u><u>\$ 524,998</u></u>
<b>DISTRICT 3:</b>	
<b>Project Contributions</b>	
● Hazel Ave - Oak Ave to County Line	\$ 5,185,000
● Hazel Ave - American River to Madison Ave	37,174
<b>Subtotal</b>	<u>\$ 5,222,174</u>
<b>Contributions from Other Funding Sources</b>	
● Transportation Sales Tax Fund	\$ (1,500,000)
<b>Subtotal</b>	<u>\$ (1,500,000)</u>
<b>County Labor</b>	
● Public Works Labor	\$ 830,000
<b>Subtotal</b>	<u>\$ 830,000</u>
<b>Miscellaneous:</b>	
● Consultant Services	\$ 100,000
● Environmental Work	20,000
● COMPASS	1,880
● Contingencies	500,000
● Reserve for Future Construction	5,064,858
<b>Subtotal</b>	<u>\$ 5,686,738</u>
<b>TOTAL OF ALL PROJECTS DISTRICT 3</b>	<u><u>\$ 10,238,912</u></u>

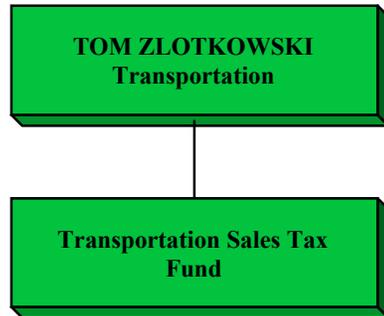
### Schedule of Contract Work

	<u>Adopted Budget</u>
<b>DISTRICT 4:</b>	
<b>Project Contributions</b>	
● Bradshaw Road - Florin Road to Morrison Creek	\$ 2,374,000
● Calvine Rd - 1000' E/O Kingsbridge to Bradshaw	728,000
<b>Subtotal</b>	<u>\$ 3,102,000</u>
<b>Miscellaneous</b>	
● Reserve for Future Construction	\$ 1,153,676
● COMPASS	3,472
● Contingencies	20,000
<b>Subtotal</b>	<u>\$ 1,177,148</u>
<b>TOTAL OF ALL PROJECTS DISTRICT 4</b>	<u><u>\$ 4,279,148</u></u>
<b>DISTRICT 7:</b>	
<b>County Labor</b>	
● Public Works Labor	\$ 250
<b>Subtotal</b>	<u>\$ 250</u>
<b>Miscellaneous</b>	
● Reserve for Future Construction	\$ 516,184
● COMPASS	439
● Contingencies	10,000
<b>Subtotal</b>	<u>\$ 526,623</u>
<b>TOTAL OF ALL PROJECTS DISTRICT 7</b>	<u><u>\$ 526,873</u></u>
<b>DISTRICT 8:</b>	
<b>County Labor</b>	
● Public Works Labor	\$ 5,000
<b>Subtotal</b>	<u>\$ 5,000</u>
<b>Miscellaneous</b>	
● COMPASS	\$ 3,577
● Miscellaneous Expenses	484,609
<b>Subtotal</b>	<u>\$ 488,186</u>
<b>TOTAL DISTRICT 8</b>	<u><u>\$ 493,186</u></u>
<b>TOTAL FOR ALL DISTRICTS</b>	<u><u>\$ 17,058,290</u></u>

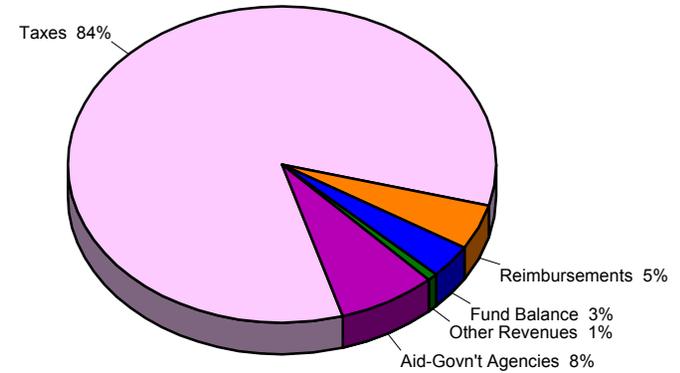
**2001-02 PROGRAM INFORMATION**

Program Number and Title	Program Description	Appropriations	Reimburse- ment	Revenues	Carryover	Net Allocation	Positions
<b>2910000 Roadways</b>							
<b>PROGRAM TYPE:</b>		<b>MANDATED (PRACTICAL)</b>					
<b>001</b>	<b><i>District 1 Roadways</i></b>						
	Road maintenance & construction within Fee District 1	995,173	0	830,008	165,165	0	0.0
<b>002</b>	<b><i>District 2 Roadways</i></b>						
	Road maintenance & construction within Fee District 2	524,998	0	390,000	134,998	0	0.0
<b>003</b>	<b><i>District 3 Roadways</i></b>						
	Road maintenance & construction within Fee District 3	11,738,912	1,500,000	3,100,000	7,138,912	0	0.0
<b>004</b>	<b><i>District 4 Roadways</i></b>						
	Road maintenance & construction within Fee District 4	4,279,148	0	1,800,500	2,478,648	0	0.0
<b>005</b>	<b><i>District 7 Roadways</i></b>						
	Road maintenance & construction within Fee District 7	526,873	0	270,000	256,873	0	0.0
<b>006</b>	<b><i>Roadways Administration</i></b>						
	Administration of the fee districts	493,186	0	150,000	343,186	0	0.0
	<b>MANDATED (PRACTICAL)</b>	<b>Subtotal</b>					
		18,558,290	1,500,000	6,540,508	10,517,782	0	0.0
<b>BUDGET UNIT TOTAL:</b>		18,558,290	1,500,000	6,540,508	10,517,782	0	0.0

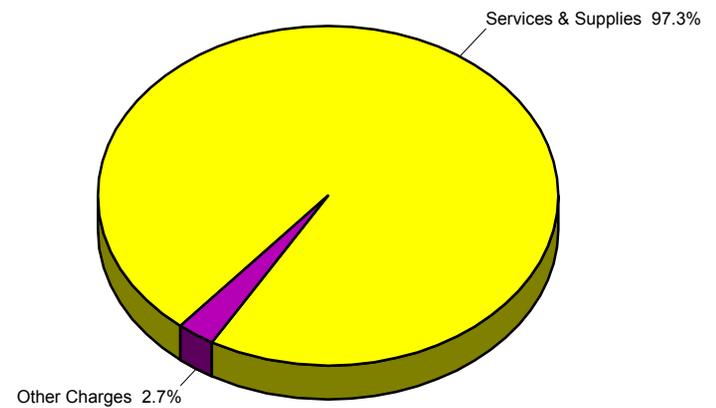
## Departmental Structure



## Financing Sources



## Financing Uses



COUNTY OF SACRAMENTO  
 STATE OF CALIFORNIA  
 County Budget Act (1985)

UNIT: 2140000 Transportation-Sales Tax  
 DEPARTMENT HEAD: TOM ZLOTKOWSKI

SCHEDULE 9  
 BUDGET UNIT FINANCING USES DETAIL  
 FISCAL YEAR: 2001-02

CLASSIFICATION  
 FUNCTION: PUBLIC WAYS & FACILITIES  
 ACTIVITY: Public Ways  
 FUND: TRANSPORTATION-SALES TAX

Financing Uses Classification	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
Services & Supplies	13,639,967	23,910,739	56,259,900	61,277,087	61,277,087
Other Charges	868,126	817,753	5,740,045	2,456,000	2,456,000
Interfund Charges	10,769,021	14,571,581	24,967,452	26,396,481	26,396,481
SUBTOTAL	25,277,114	39,300,073	86,967,397	90,129,568	90,129,568
Interfund Reimb	-1,095,929	-1,414,748	-6,831,512	-4,216,584	-4,216,584
NET TOTAL	24,181,185	37,885,325	80,135,885	85,912,984	85,912,984
Fund Balance	-7,065,254	1,410,140	1,410,140	3,147,309	3,147,309
Revenues	38,672,904	48,036,218	78,725,745	82,765,675	82,765,675
NET COST	-7,426,465	-11,561,033	0	0	0

**PROGRAM DESCRIPTION:**

- The Transportation Sales Tax Fund provides financing for public road improvements in the unincorporated area of Sacramento County using funds derived primarily from the Measure A Transportation Sales Tax initiative approved by the voters in November 1988. The County receives this revenue from the Sacramento Transportation Authority in accordance with a regional formula and an approved Entity Annual Expenditure Plan. The funds are used to:
  - Provide ongoing road maintenance
  - Improve and construct new bikeways and pedestrian walkways
  - Design and construct new roads
  - Support elderly and disabled accessibility projects
  - Construct and improve existing traffic signals

- Conduct State highway project studies
- Finance the School Crossing Guard Program
- Sacramento County has three major funding sources for road activities: 1) Road Fund, 2) Sacramento Roadways Fund (Developer Fee), and 3) Transportation Sales Tax Fund. Projects undertaken can receive funding from one or more of these sources. However, even when there is more than one funding source, only one fund acts as the “manager” of a project and accounts for all costs associated with it. This requires that the fund acting as the manager includes the entire cost of a project in its budget and recover shared costs through the interfund reimbursement process.

- The construction program is managed through a series of approved annual expenditure plans and an adopted five to seven year plan. Long range planning is necessary because the life cycle of most construction projects is greater than one year. The project life cycle is affected by numerous factors which are outside the control of the project manager, such as legislation, environmental issues, public discussion, legal opinions, timing/complication of rights-of-way acquisitions, availability of consultants and contractors, timing of contract bids and awards, and weather. Actual project expenditures during the fiscal year generally differ from the budget due to the many factors affecting the project life cycle. Typically, construction contracts are bid and awarded in the spring with encumbered contract dollars actually spent in one or more subsequent years.

**MISSION:**

Increase public safety and enhance the quality of life of county residents by providing essential countywide roadway improvements using transportation sales tax proceeds.

**GOALS:**

- Use the transportation sales tax funding to repair existing roadways, construct new highways and local streets, expand public transit, relieve traffic congestion, and improve air quality.

**SIGNIFICANT DEVELOPMENTS DURING 2000-01:**

- Actual expenditures for services and supplies were considerably below the adopted budget. However, \$23.4 million was encumbered and will be rolled over to the next fiscal year. In addition, \$8.1 million of the funding not expended will be re-budgeted for work on continuing projects. This is an annual occurrence and is the result of long-range planning and multi-year project life cycles as explained above.
- Right-of-way acquisition costs came in below budget due to project delays caused by inclement weather and other factors. Approximately half of the funds budgeted for this purpose will be re-budgeted for use in Fiscal Year 2001-02.
- Interfund charges and reimbursements were less than planned due to project delays. As previously stated, this is an annual occurrence and the result of long-range planning and multiyear project life cycles.

- Revenue received was less than budgeted because of project delays, multi-year project planning and the claiming process used to obtain reimbursement for construction expenditures from the Sacramento Transportation Authority.

**SIGNIFICANT CHANGES FOR 2001-02:**

- The services and supplies allocation is \$5.0 million greater than last year's allocation. Construction contracts account for the majority of this increased funding. Major projects include Watt Avenue Widening, North of US 50 to South of Fair Oaks Boulevard; Elk Grove-Florin Road, Calvine to Gerber; Elkhorn Boulevard, Don Julio to Diablo; Folsom Boulevard Improvement Project, Sunrise to Aerojet; Madison Avenue/I-80 Interchange; and Bradshaw Road, Florin to Kiefer.
- Other Charges decreased by \$3.3 million. Fewer than usual right-of-way property acquisitions are intended. (This budgeted line item will vary considerably from one year to the next depending on the projects planned.)
- An increase in interfund charges reflects contributions being made to other funds for projects managed by those entities. In addition to the pass-through funding for maintenance (\$11.3 million), the Road Fund will receive \$1.1 million for the Bradshaw Road at Morrison Creek project and \$10.9 million for the Franklin Bridge at Mokelumne River undertaking. The Transportation Sales Tax Fund will receive \$1.5 million for the Hazel Avenue, Oak to County Line project.
- Revenue sources for the Transportation Sales Tax Fund are indicated below:

<u>REVENUE SOURCE</u>	<u>ADOPTED BUDGET</u>
Measure A - Construction	\$64,011,911
Measure A - Maintenance	11,269,771
State/Federal Aid	6,776,993
Fund Balance	3,147,309
Other (Co-op funding)	500,000
Interest	200,000
Service Charges	<u>7,000</u>
<b>Total:</b>	<b><u>\$85,912,984</u></b>

**Schedule of Contract Work**

	<u>Adopted Budget</u>
<b>Bike and Pedestrian Improvements</b>	
● Bikeway Construction Various Locations	\$ 2,250,000
● Bus Stops - Various locations	90,000
● Elderly & Disabled Accessibility Project 01/02	210,000
● Hollister Ave - Fair Oaks Blvd/Lincoln Bike Lane	190,000
● Panama Ave Palm/Stanley Bike Lanes	238,000
	<u>\$ 2,978,000</u>
<b>County Construction Projects</b>	
● Auburn at Watt	\$ 532,000
● Bradshaw Florin Rd to Kiefer	5,000,000
● Coloma at Trinity River Dr.	120,000
● Dry Creek Rd/Robla Creek Flood Protection Project	2,294,000
● Elkhorn Blvd: Don Julio to Diablo	5,000,000
● Elk Grove Florin - Calvine Rd to Gerber	2,200,000
● Fair Oaks Blvd - Marconi to Engle	50,000
● Folsom Blvd Impr Proj (Sunrise Blvd/Aerojet Rd)	4,000,000
● Hillsdale Blvd at Madison Ave	250,000
● Madison Ave I-80 Interchange	6,100,000
● Mather Field Landscaping - US 50	900,000
● No. Watt Enhancements	112,000
● Olson at Zinfandel	360,000
● Power Inn Rd at Stevenson Ave.	635,000
● S. R. 50/Sunrise Bl Interchange	1,000,000
● Safety Improvements at New Hope Rd	125,000
● Sunrise Blvd Coloma Rd to American River	425,000
● Watt Ave Widening: North of US 50 to South of Fair Oaks Blvd.	9,000,000
● Watt Ave Transit Priority & Mobility Enhancements	1,773,000
	<u>\$ 39,876,000</u>

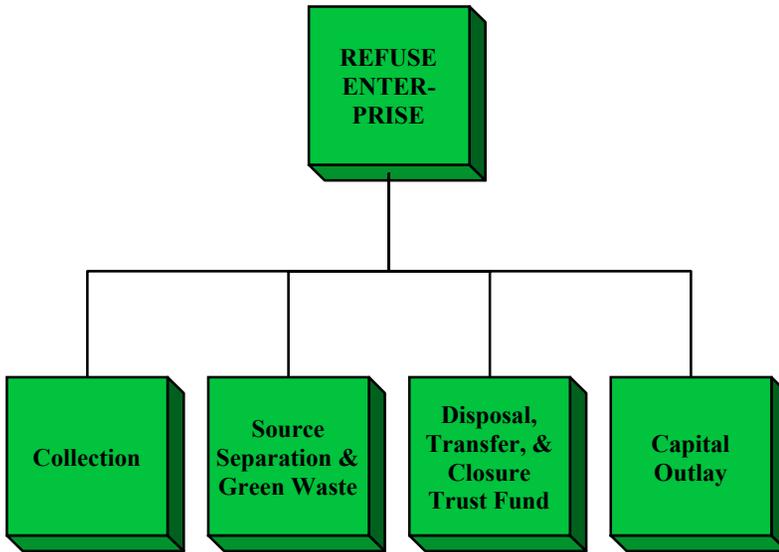
**Schedule of Contract Work**

	<u>Adopted Budget</u>
<b>Right-Of-Way Acquisitions</b>	
● Bikeway Construction Various Locations	\$ 50,000
● Bradshaw Rd Florin Rd to Kiefer	1,500,000
● Elkhorn Blvd.	200,000
● Elkhorn /Greenback - I-80 Interchange	500,000
● Fulton Enhancements - Phase II	50,000
● Hillsdale Blvd at Madison	40,000
● Lone Rd: North of Meiss Rd	5,000
● Power Inn Rd at Stevenson Ave.	15,000
● Sidewalk Continuity Project - Phase II	50,000
● Watt Ave Beautification - Phase I	46,000
	<u>\$ 2,456,000</u>
<b>County Labor</b>	
● Public Works Labor	\$ 8,051,315
	<u>\$ 8,051,315</u>
<b>Project Contributions</b>	
● Developer Fee Contribution	\$ (3,717,113)
● EGWV Assessment District Contribution	(3,079)
● Road Fund Contribution	(496,392)
	<u>\$ (4,216,584)</u>
<b>Miscellaneous</b>	
● Consultant Contracts	\$ 6,941,093
● Contributions to Other Funds	26,396,481
● Environmental Work	672,500
● Miscellaneous	2,034,179
● School Crossing Guards	135,000
● Equipment	589,000
	<u>\$ 36,768,253</u>
<b>TOTAL OF ALL PROJECTS</b>	<u><u>\$ 85,912,984</u></u>

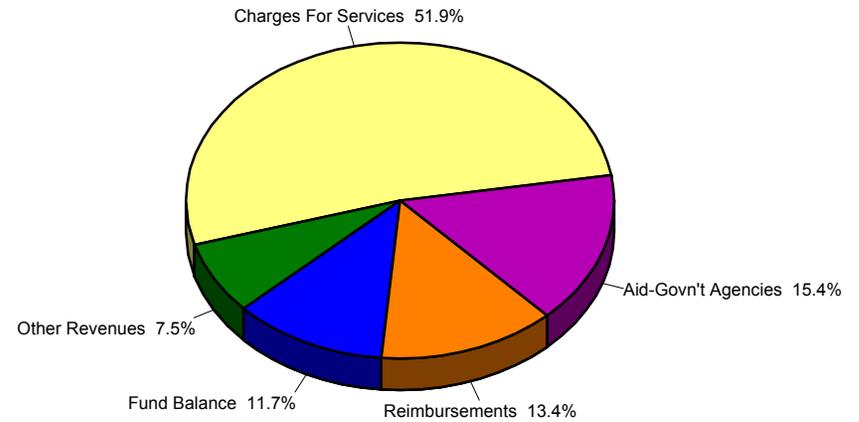
**2001-02 PROGRAM INFORMATION**

Program Number and Title	Program Description	Appropriations	Reimburse- ment	Revenues	Carryover	Net Allocation	Positions
<b>2140000 Transportation-Sales Tax</b>							
<b>PROGRAM TYPE: MANDATED (PRACTICAL)</b>							
<b>001</b>	<b>Trans Sales Tax Funding</b>						
	Road project funding from Measure A sales tax receipts	90,129,568	4,216,584	82,765,675	3,147,309	0	0.0
	<b>MANDATED (PRACTICAL)</b>	<b>Subtotal</b>	90,129,568	4,216,584	82,765,675	3,147,309	0 0.0
<b>BUDGET UNIT TOTAL:</b>		90,129,568	4,216,584	82,765,675	3,147,309	0	0.0

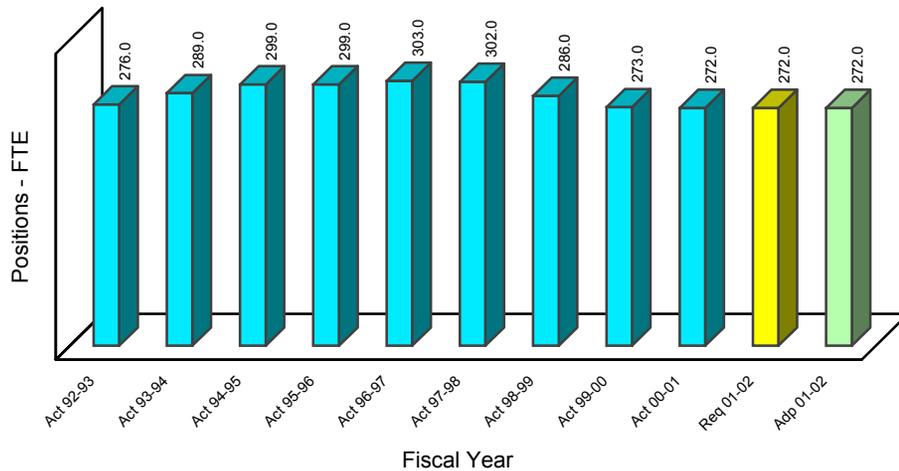
## Departmental Structure



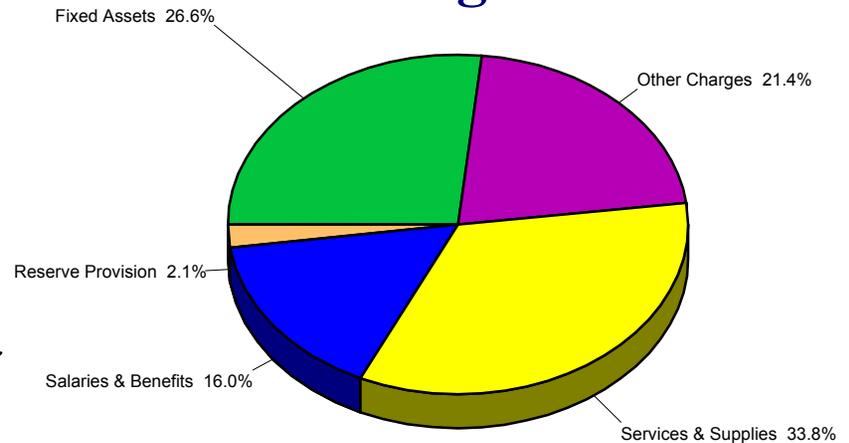
## Financing Sources



## Staffing Trend



## Financing Uses



COUNTY OF SACRAMENTO  
STATE OF CALIFORNIA  
County Budget Act (1985)

FUND: REFUSE ENTERPRISE (051A) (051B) (052A)

ACTIVITY: Refuse Operations 2200000  
and Capital Outlay 2250000

SCHEDULE 11-OPERATIONS OF  
PUBLIC SERVICE ENTERPRISE FUND  
FISCAL YEAR: 2001-02

Operating Details	Actual 1999-2000	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
Charges for Services	47,258,048	51,435,846	43,033,165	52,940,943	52,940,943
Other Revenues	2,184,455	2,555,917	3,530,798	6,070,860	6,070,860
<b>Total Operating Revenues</b>	<b>49,442,503</b>	<b>53,991,763</b>	<b>46,563,963</b>	<b>59,011,803</b>	<b>59,011,803</b>
<b>OPERATING EXPENSES</b>					
Salaries/Benefits	15,159,306	15,552,577	15,741,492	17,706,919	17,706,919
Services & Supplies	19,115,689	18,622,547	21,515,344	24,562,645	24,562,645
Depreciation	7,730,154	6,661,687	7,088,109	7,198,578	7,198,578
Debt Retirement	3,447,504	4,051,420	4,131,631	3,794,720	3,794,720
Taxes/Licenses/Assessments	2,767	4,137	350	350	350
Other Charges	9,003,394	10,211,091	8,505,598	10,683,488	10,683,488
Interfund Charges/Reimb	-839,916	-739,503	-941,306	-766,275	-766,275
Intrafund Charges/Reimb		-104			
<b>Total Operating Expenses</b>	<b>53,618,898</b>	<b>54,363,852</b>	<b>56,041,218</b>	<b>63,180,425</b>	<b>63,180,425</b>
<b>Net Operating Income (Loss)</b>	<b>-4,176,395</b>	<b>-372,089</b>	<b>-9,477,255</b>	<b>-4,168,622</b>	<b>-4,168,622</b>
<b>NONOPERATING REVENUES (EXPENSES)</b>					
Interest Income	1,719,236	3,017,637	1,513,844	1,294,782	1,294,782
Interest Expense	-2,146,955	1,586,352	-2,055,803	-2,018,789	-2,018,789
Gain on Sale of Personal Property		1,038,961	400,000	300,000	300,000
Aid-Govn't Agencies	473,990	5,546,028	5,515,200	15,743,810	15,743,810
Other Revenue	30,495	0	600,000	0	0
<b>Total Nonoperating Revenues (Expenses)</b>	<b>76,766</b>	<b>11,188,978</b>	<b>5,973,241</b>	<b>15,319,803</b>	<b>15,319,803</b>
<b>NET INCOME (LOSS)</b>	<b>-4,099,629</b>	<b>10,816,889</b>	<b>-3,504,014</b>	<b>11,151,181</b>	<b>11,151,181</b>
Positions	273.0	272.0	273.0	272.0	272.0
<b>Memo Only:</b>					
Improvements	5,813,123	3,857,926	5,741,448	2,196,742	2,196,742
Equipment	3,682,562	590,179	12,980,600	27,163,602	27,163,602
<b>Total Capital</b>	<b>9,495,685</b>	<b>4,448,105</b>	<b>18,722,048</b>	<b>29,360,344</b>	<b>29,360,344</b>
<b>RESERVES AT YEAR END</b>					
Disposal Closure	11,011,599	11,768,293	11,768,293	12,499,205	12,499,205
Working Capital Reserve	9,684,250	9,684,250	9,684,250	9,950,212	9,950,212
Rate Stabilization Reserve	1,500,000			1,343,590	1,343,590
<b>Total Reserves</b>	<b>22,195,849</b>	<b>21,452,543</b>	<b>21,452,543</b>	<b>23,793,007</b>	<b>23,793,007</b>

**PROGRAM DESCRIPTION:**

The Waste Management and Recycling Department:

- Provides weekly residential refuse collection services to approximately 153,000 single family, duplex and multiple family dwellings in the unincorporated area of the County
- Provides biweekly green waste collection services to single family, duplex and multiple family dwellings in the unincorporated area of the County
- Provides biweekly collection of curbside recyclables to single family, duplex and multiple family dwellings in the unincorporated area of the County
- Monitors contract residential refuse, green waste, and mixed recycling collection services provided to approximately 7,000 accounts in the unincorporated area south of Calvine Road
- Provides once per year collection of large, bulky wastes not collected in the weekly refuse collection program
- Provides education and public awareness programs related to recycling, composting and source reduction
- Operates and maintains the County landfill; receiving about 510,000 tons of waste
- Monitors the post-closure activities of two closed landfills
- Operates two refuse transfer stations; receiving about 153,000 tons of waste that is transferred to the landfill
- Conducts waste diversion activities at the transfer stations and County landfill
- Administers a Capital Outlay Fund

**MISSION:**

Continually improve customer satisfaction by providing safe, cost effective, efficient, and environmentally sound solid waste system services through:

- Residential collection
- Curbside recycling collection
- Green waste collection
- Neighborhood clean-up services
- Transfer operations
- Landfill operations
- Household hazardous waste services
- Education and information services
- Management, planning, and support services

**GOALS:**

- Promote waste reduction, reuse, and recycling to exceed State diversion mandates
- Preserve and conserve disposal capacity at the Kiefer Landfill
- Establish a permanent Household Hazardous Waste Facility
- Position the Refuse Enterprise to be competitive in price and service
- Increase communication internally and with customers through the use of electronic technology
- Continue to seek cost reductions in Transfer Operations through efficiency measures

**SIGNIFICANT DEVELOPMENTS DURING 2000-01:**

- The Residential Collection Rate was increased by \$3.65 per month effective October 1, 2000. A mid-year budget adjustment was approved reflecting the relevant increased expenses and revenues.
- One new Director of Department of Waste Management and Recycling position was added.
- Two positions including: one Senior Collection Equipment Operator, and one Waste Management Operations Supervisor were transferred to the Citrus Heights Refuse Services Operations Fund.
- Tobacco Litigation Settlement funds of \$5.0 million were provided to the Refuse Enterprise in the late spring of Fiscal Year 2000-01 to help finance replacement of the refuse collection fleet with clean air fuel vehicles, as per Board approval.
- The Refuse Enterprise received \$800,000 in financing from the Solid Waste Authority for a franchise fee enacted January 1, 2001 on the commercial waste haulers. The financing received represented the franchisees' share of the Landfill's regional system costs.

**SIGNIFICANT CHANGES FOR 2001-02:**

- There will be no residential collection services rate increase for Fiscal Year 2001-02 reflecting a change in the financial policy governing the replacement of certain waste containers from "pay as you go" via depreciation financing to debt leveraging on an ongoing basis as required.
- In Fiscal Year 2000-01, the Board allocated \$15.0 million of the capital portion of the Tobacco Litigation Settlement Securitization to the Refuse Enterprise to help finance the replacement of the remainder of the refuse collection fleet with clean fuel vehicles. This financing is expected to become available to the Refuse Enterprise in Fiscal Year 2001-02. The conversion will assist the County in meeting the Federal mandate for air pollution reduction by 2004.

## SUPPLEMENTAL INFORMATION:

## Capital Outlay:

## Improvements - \$696,742

- **\$594,742 - Recovery Facility (Contingency Funds) – Kiefer Landfill.** Contingency funds used to provide partial funding for the construction of the disposal recovery facility.
- **\$31,000 - Asphalt Parking Lot – North Collection.** Pave remainder of North Collections parking lot to allow for safer equipment access and more efficient drainage.
- **\$25,000 - Platform Access – Landfill Gas to Energy Facility.** Costs of constructing access platforms to monitor and/or test emissions from the gas-to-energy facility engines at the Landfill.
- **\$16,000 - Concrete Barrier Construction – North Area Transfer Station.** Construct barriers to provide protection for building columns at the North Transfer tipping area.
- **\$15,000 - Protective Booth (Compactor Control Panel) – North Area Transfer Station.** Construct protective booth surrounding compactor control panel to provide climate control protection from weather and other hazards for both equipment and operator.
- **\$15,000 - Modular Building – North Area Transfer Station.** Purchase modular building to be used to provide a ventilated space with secondary containment for the transfer of flammable liquids into drums in compliance with Fire and OSHA requirements.

## Equipment - \$26,520,302

- **\$16,835,302 - Clean Fuel Vehicles – Collection and Diversion.** Contingency to allow for replacement of fleet with clean fuel vehicles in Collection and Diversion, using all available clean-air revenue sources.
- **\$5,610,000 - Automated Trucks (Series 204) – Collection and Diversion.** Replace thirty older, fully depreciated trucks reducing the costs of down time, maintenance, and repair, as well as allowing for continued conversion of diesel engines to meet fuel/clean air requirements.
- **\$875,000 - Rear Loaders – Collection.** Replace five older, fully depreciated trucks reducing the costs of down time, maintenance, and repair, as well as allowing for continued conversion of diesel engines to meet fuel/clean air requirements.
- **\$675,000 - Crawler/Dozer w/o Rippers (Series 856) – Kiefer Landfill.** Replace one older, fully depreciated unit.

- **\$500,000 - Earth Scraper (Series 618) - Kiefer Landfill.** Replace one (1) older, fully depreciated unit.
- **\$375,000 - Truck/Tractor (Series 187) – Transfer.** Replace three older trucks reducing the costs of down time, maintenance, and repair, as well as, allowing for continued conversion of diesel engines to meet new fuel/clean air requirements.
- **\$340,000 - Water Tanker with 6,500 gallon upgrade (Series 194) – Kiefer Landfill.** Replace one older, fully depreciated unit.
- **\$300,000 - Claw Loaders (Series 887) – Collection (Neighborhood Cleanup).** Replace three older, fully depreciated units.
- **\$260,000 - Trailer, Dual Purpose – Transfer.** Replace four older van type trailers with newer dual-purpose units.
- **\$170,000 - Rear Loader with Tipper (Series 205) – Diversion.** Purchase one rear loader with tipper. This unit is required for additional contamination crew personnel that will allow for: the reduction in contamination problem areas on residential routes, further customer education, and increased diversion.
- **\$160,000 - Grapple/Crane Truck (Series 202) – Collection (Nuisance Abatement Program).** Purchase two Grapple/Crane trucks. These trucks are required to allow Hot Truck/Illegal Dumps personnel to respond safely and efficiently to illegal dumping and Neighborhood Cleanup Program referrals through out the County.
- **\$125,000 - Excavator (Series 891) – Collection (South Container and Transfer Site).** Replace one older, fully depreciated unit.
- **\$125,000 - Water Truck (Series 193) – Collection (South Container and Transfer Site).** Replace one older, fully depreciated unit.
- **\$110,000 - Truck, Bin Roll-Off – Transfer.** Purchase one bin roll-off truck required for exchanging bins in materials recovery operations.
- **\$25,000 - Trailer, Bin Roll-Off – Transfer.** Purchase one bin roll-off trailer for exchanging bins in materials recovery operations.
- **\$13,500 - IT Loader Attachments – Collection (South Container and Transfer Site).** Purchase IT Loader attachments to include tink bucket and forks to equip an IT Loader (Series 936) being transferred to South Container and transfer Site.
- **\$ 11,000 - Steam cleaner – Collection (South Container and Transfer Site).** Replace two fully depreciated units.
- **\$ 10,500 - Truck Oil Bins – Diversion.** Purchase oil bins to be installed on automated collection vehicles as receptacles for curbside oil containers picked up in the diversion services program.

**Other Equipment - \$643,300**

- **\$315,000 - Automated Containers – 38/60/90 Gallon – Collection and Diversion.** Rebudget to purchase 5,000 automated containers to ensure inventory for delivery of new accounts, exchange of defective or damaged containers, and delivery of extra containers.
- **\$300,000 - Container Wheels and Axles – Collection and Diversion.** Purchase 48,000 wheel and axle assemblies to repair damaged automated containers in inventory.
- **\$ 28,300 - Bins, Roll-Off – Transfer.** Purchase seven roll-off bins to be used as backup bins in the materials recovery operations, allowing efficient site operations and customer service.

**Improvements - \$1,500,000**

- **\$1,500,000 - Recovery Facility Improvements - Kiefer Landfill.** Rebudget remaining 1997 Certificates of Participation Bond Fund balance for the construction costs of the self-haul recovery, wood/green waste, and entrance improvement projects. These improvements will contribute to the efforts in meeting State diversion mandates, improve public and employee safety, and add recovery capabilities for public waste currently being landfilled.

**Collection and Tipping Fees**

	<b>1998-99</b>	<b>1999-00</b>	<b>2000-01</b>	<b>2001-02 *</b>
Residential Collection (account/month)	\$14.50	\$15.90	\$19.55	\$19.55
Landfill (weighed – per ton)	\$28.05	\$26.00	\$26.00	\$26.00
Transfer (weighed – per ton)	\$44.80	\$44.80	\$44.80	\$44.80

\* The residential collection monthly charge illustrated is a single-family residence on an average size parcel, with a 60-gallon garbage can, and participating in the green waste program.

**2001-02 ADOPTED FINAL BUDGET RESERVE BALANCES:**

- **Kiefer Landfill Closure** **\$12,499,205**  
This reserve was established by the County Board of Supervisors in December 1988 by Resolution No. 88-2763 for the purpose of meeting the requirement of Assembly Bill 2448 (Eastin '87). This legislation requires any person operating a solid waste landfill to: prepare an initial estimate of cost of landfill closure and post closure maintenance for a period of thirty years; establish an irrevocable trust fund or equivalent financial arrangement for closure and post closure maintenance; and to annually deposit in the trust fund monies to provide such costs. Cost for closure and thirty years of post closure maintenance has been calculated to be \$23.6 million per the Governmental Accounting Standards Board (GASB). This reflects a reserve increase of \$730,912 in order to maintain the required reserve balance pursuant to GASB.
- **Working Capital** **\$9,950,212**  
The reserve was established to finance day-to-day operations. A bond covenant requires that this reserve be set at 2 months of operating expenses less depreciation. This reflects a reserve increase of \$265,962.
- **Rate Stabilization Reserve** **\$1,343,590**  
The reserve was established in Fiscal Year 1995-96 to provide partial funding for programs required to meet the California Integrated Waste Management Act of 1989 (AB 939), thereby, cushioning against the effects of rate shock upon implementation of these programs. This reflects a reserve increase of \$1,343,590.

2001-02 PROGRAM INFORMATION

Program Number and Title	Program Description	Appropriations	Reimbursement	Revenues	Carryover	Net Allocation	Positions	
<b>2200000 Refuse Enterprise</b>								
<b>PROGRAM TYPE:</b>		<b>MANDATED (PRACTICAL)</b>						
<b>001</b>	<b><i>Refuse Administration</i></b> Administrative & fiscal support to the division's program	12,721,545	3,226,117	622,858	0	<b>8,872,570</b>	41.0	
<b>002</b>	<b><i>Refuse Collection</i></b> Weekly residential refuse collection services	32,173,560	7,500	43,562,909	0	<b>-11,396,849</b>	90.0	
<b>003</b>	<b><i>Diversion Services</i></b> Biweekly green waste collection & curbside recycling services	16,460,944	7,500	1,804,010	0	<b>14,649,434</b>	70.0	
<b>005</b>	<b><i>Refuse Disposal</i></b> Operation & maintenance of the Kiefer landfill	8,793,496	6,867,722	10,590,997	0	<b>-8,665,223</b>	48.0	
<b>006</b>	<b><i>North Transfer Station</i></b> Operation & maintenance of the Norther Transfer station	8,655,951	3,429,294	3,169,821	0	<b>2,056,836</b>	23.0	
<b>007</b>	<b><i>Disposal Closure Trust Fund</i></b> Kiefer landfill closure/post-closure trust fund	0	68,149	550,000	0	<b>-618,149</b>	0.0	
<b>008</b>	<b><i>Fund Balance &amp; Reserve Changes</i></b> Summary of YE fund balance and reserve changes	2,340,464	0	0	7,239,083	<b>-4,898,619</b>	0.0	
	<b>MANDATED (PRACTICAL)</b>	<b>Subtotal</b>	81,145,960	13,606,282	60,300,595	7,239,083	<b>0</b>	272.0
		<b>BUDGET UNIT TOTAL:</b>	81,145,960	13,606,282	60,300,595	7,239,083	<b>0</b>	272.0

**2250000 Refuse-Capital Outlay**

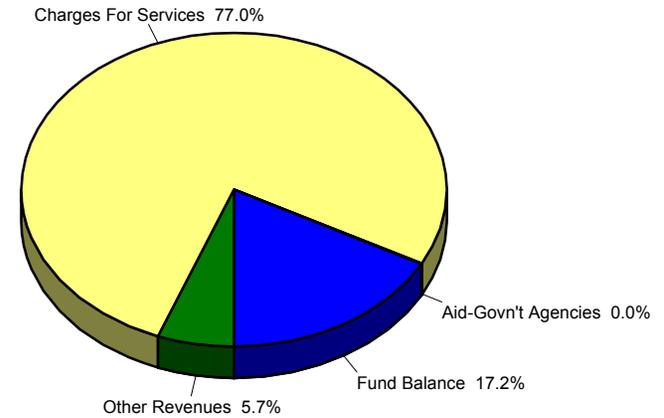
**PROGRAM TYPE: MANDATED (PRACTICAL)**

<b>001</b>	<b><i>Refuse Capital Outlay</i></b> Acquisition & replacement of all fixed assets	29,360,344	0	23,148,378	6,211,966	<b>0</b>	0.0	
	<b>MANDATED (PRACTICAL)</b>	<b>Subtotal</b>	29,360,344	0	23,148,378	6,211,966	<b>0</b>	0.0
		<b>BUDGET UNIT TOTAL:</b>	29,360,344	0	23,148,378	6,211,966	<b>0</b>	0.0

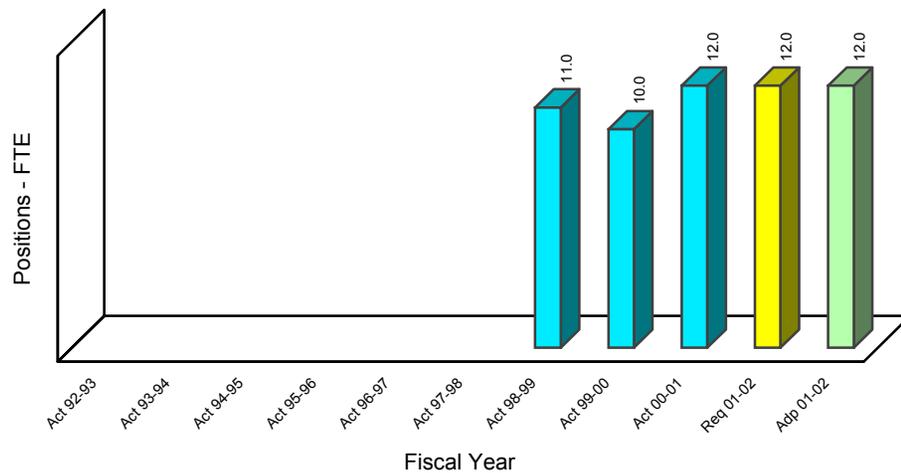
## Departmental Structure



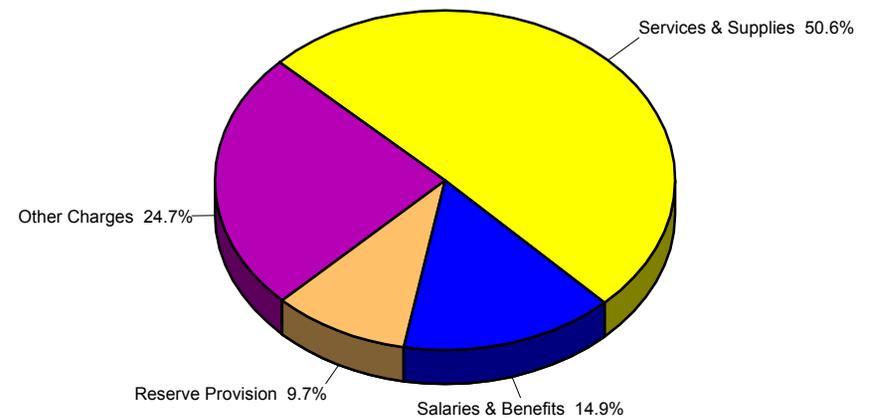
## Financing Sources



## Staffing Trend



## Financing Uses



COUNTY OF SACRAMENTO  
 STATE OF CALIFORNIA  
 County Budget Act (1985)

FUND: CH REFUSE-OPERATIONS  
 049A

ACTIVITY: CH Refuse Operations  
 UNIT: 2260000

SCHEDULE 11  
 OPERATIONS OF PUBLIC SERVICE ENTERPRISE FUND  
 FISCAL YEAR: 2001-02

Operating Details	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
Fines/Forfeitures/Penalties	3,347	2,502	0	0	0
Use Of Money/Prop	79,361	74,703	55,000	25,000	25,000
Charges for Service	2,870,164	3,880,823	3,357,643	3,645,865	3,645,865
<b>Total Operating Rev</b>	<b>2,952,872</b>	<b>3,958,028</b>	<b>3,412,643</b>	<b>3,670,865</b>	<b>3,670,865</b>
Salaries/Benefits	579,860	608,189	573,060	707,114	707,114
Services & Supplies	872,181	1,124,559	1,340,772	1,630,284	1,630,284
Other Charges	863,723	888,913	978,042	1,169,853	1,169,853
Interfund Charges	839,915	739,503	941,306	766,275	766,275
<b>Total Operating Exp</b>	<b>3,155,679</b>	<b>3,361,164</b>	<b>3,833,180</b>	<b>4,273,526</b>	<b>4,273,526</b>
Fund Balance	224,283	151,159	151,159	816,375	816,375
Aid-Gov'n't Agencies	0	0	2,128	2,240	2,240
Other Revenues	75,690	74,049	267,250	245,000	245,000
<b>Total Nonoperating Rev</b>	<b>299,973</b>	<b>225,208</b>	<b>420,537</b>	<b>1,063,615</b>	<b>1,063,615</b>
Reserve Provision	0	0	0	460,954	460,954
<b>Total Nonoperating Exp</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>460,954</b>	<b>460,954</b>
<b>Net Income (Loss)</b>	<b>97,166</b>	<b>822,072</b>	<b>0</b>	<b>0</b>	<b>0</b>
Positions	10.0	12.0	10.0	12.0	12.0

**PROGRAM DESCRIPTION:**

Under a seven-year contract effective January 1, 1999, between the County and the City of Citrus Heights, the Waste Management and Recycling Department provides city residents:

- Weekly residential refuse collection services to all single family/duplex residences and some multiple family dwellings
- Biweekly green waste collection and processing to single family/duplex residences and some multiple family dwellings
- Biweekly collection of recyclable materials to single family/duplex residences and some multiple family dwellings
- Semi-annual collection of large, bulky wastes not collected in the weekly refuse collection program
- Bulky goods service pickup (for a fee) on an on-call basis
- Education and public awareness programs related to recycling, composting and source reduction

**MISSION:**

To be the vendor of choice to the residents of the City of Citrus Heights providing efficient and effective solid waste collection and disposal services

**GOALS:**

- Provide contracted services within the rates' bid
- Accomplish services in compliance with contract requirements
- Maintain a customer approval level of 75 percent, or higher

**SIGNIFICANT DEVELOPMENTS DURING 2000-01:**

- Second full year the Waste Management and Recycling Department provided services to the City of Citrus Heights under a seven-year contract.
- One Senior Collection Equipment Operator and one Waste Management Operations Supervisor were transferred in from the Refuse Enterprise Fund.

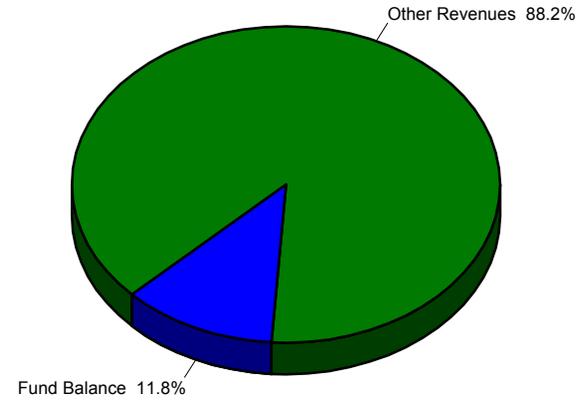
**2001-02 PROGRAM INFORMATION**

Program Number and Title	Program Description	Appropriations	Reimbursement	Revenues	Carryover	Net Allocation	Positions
<b>2260000 Citrus Heights Refuse Operations</b>							
<b>PROGRAM TYPE: MANDATED (PRACTICAL)</b>							
<b>001</b>	<i>Refuse Operations</i>						
	Citrus Heights-Refuse collection & recycling svcs	4,734,480	0	3,918,105	816,375	0	12.0
	<b>MANDATED (PRACTICAL)</b>	<b>Subtotal</b>	4,734,480	0	3,918,105	816,375	0
<b>BUDGET UNIT TOTAL:</b>		4,734,480	0	3,918,105	816,375	0	12.0

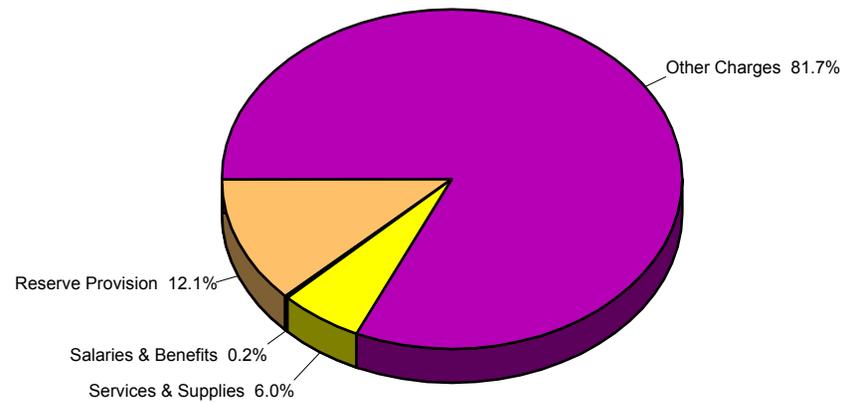
## Departmental Structure



## Financing Sources



## Financing Uses



COUNTY OF SACRAMENTO  
STATE OF CALIFORNIA  
County Budget Act (1985)

UNIT: Solid Waste Authority  
2240000

FUND: SOLID WASTE AUTHORITY  
050A

SCHEDULE 16C  
BUDGET UNIT FINANCING USES DETAIL  
FISCAL YEAR: 2001-02

Financing Uses Classification	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
Salaries/Benefits	3,000	5,007	6,075	6,850	6,850
Services & Supplies	120,864	131,923	221,063	192,472	192,472
Other Charges	64,020	836,718	75,338	2,624,019	2,624,019
Total Finance Uses	187,884	973,648	302,476	2,823,341	2,823,341
Reserve Provision	5,365	0	0	388,032	388,032
Total Requirements	193,249	973,648	302,476	3,211,373	3,211,373
Means of Financing					
Fund Balance	84,035	-2,336	-2,336	377,372	377,372
Reserve Release	0	54,812	54,812	0	0
Licenses/Permits	90,785	1,287,178	205,000	2,789,001	2,789,001
Use Of Money/Prop	13,781	17,519	10,000	20,000	20,000
Other Revenues	0	7,941	35,000	25,000	25,000
Total Financing	188,601	1,365,114	302,476	3,211,373	3,211,373

**PROGRAM DESCRIPTION:**

The Sacramento Regional County Solid Waste Authority (SWA):

- Operates under a Joint Powers Agreement between the City of Sacramento, the City of Citrus Heights, and the County of Sacramento
- Is governed by a nine member Board of Directors composed of the five elected members of the Sacramento County Board of Supervisors, three elected members of the Sacramento City Council, and one elected member of the Citrus Heights City Council
- Regulates the commercial waste management collection system through consolidated permitting
- Is administered by the County of Sacramento

**MISSION:**

To facilitate joint, solid waste management planning activities for the Cities of Sacramento and Citrus Heights, and the County of Sacramento.

**GOALS:**

- Complete implementation of the multi-family recycling program
- Review needs and options for a regional green waste diversion program
- Review the collection contract practices of franchisees and develop regulatory control options for the SWA Board

**SIGNIFICANT DEVELOPMENTS DURING 2000-01:**

- The Waste Management and Recycling Department staff continued to work with permitted, commercial waste haulers to achieve compliance with the 30 percent diversion requirements of SWA Ordinance.
- SWA Ordinance No. 5 was adopted and took effect July 1, 2000 establishing new recycling requirements for multi-family complexes. Public education and promotional efforts for multi-family recycling were implemented.
- The SWA Board enacted, effective January 1, 2001, a new commercial waste franchise fee on SWA permittees to fund the commercial haulers' share of the Kiefer landfill's regional system costs, and a midyear adjustment was made to the SWA budget.

**SIGNIFICANT CHANGES FOR 2001-02:**

- The SWA Board is reviewing the disposition of a portion of the franchise fees originally intended to support Kiefer landfill regional waste system costs. Concerns expressed by the City of Sacramento, especially with

respect to ongoing costs associated with one of their closed landfill sites, led to further review of the current franchise fee rate and funding uses with the possibility for revision.

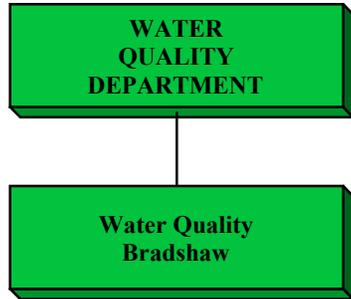
**2000-01 ADOPTED FINAL BUDGET RESERVE BALANCE:**

- **General Reserve** **\$497,649**  
The reserve was established in Fiscal Year 1998-99 to provide future funding for compliance and enforcement programs that might be needed if problems ensued in meeting the requirements of SWA Ordinance No. 2. The Solid Waste Authority's General Reserve will be increased by \$388,032 to a reserve total of \$497,649.

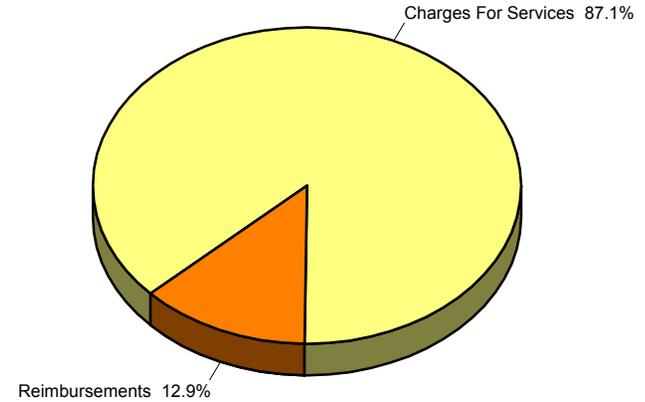
**2001-02 PROGRAM INFORMATION**

Program Number and Title	Program Description	Appropriations	Reimburse- ment	Revenues	Carryover	Net Allocation	Positions
<b>2240000 Sacto Reg Co Solid Waste</b>							
<b>PROGRAM TYPE: MANDATED (PRACTICAL)</b>							
<b>001</b>	<b><i>Solid Waste Authority</i></b>						
	Joint planning by City & County on solid waste activities	3,211,373	0	2,834,001	377,372	0	0.0
	<b>MANDATED (PRACTICAL)</b>	<b>Subtotal</b>	3,211,373	0	2,834,001	377,372	0
<b>BUDGET UNIT TOTAL:</b>		3,211,373	0	2,834,001	377,372	0	0.0

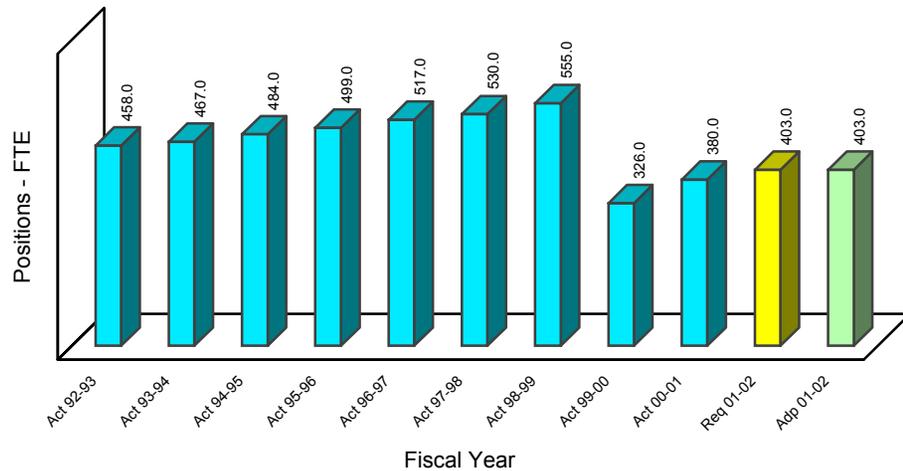
## Departmental Structure



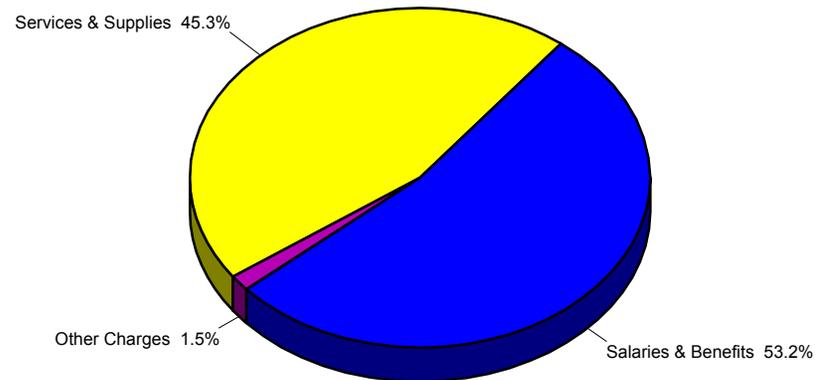
## Financing Sources



## Staffing Trend



## Financing Uses



COUNTY OF SACRAMENTO  
STATE OF CALIFORNIA  
County Budget Act (1985)

FUND: PUBLIC WORKS-OPERATIONS  
033A

ACTIVITY: Water Quality  
UNIT: 2550000

SCHEDULE 10  
OPERATIONS OF INTERNAL SERVICE FUND  
FISCAL YEAR: 2001-02

Operating Details	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
Charges for Service	25,077,807	34,836,127	38,679,745	44,008,011	44,008,011
Total Operating Rev	25,077,807	34,836,127	38,679,745	44,008,011	44,008,011
Salaries/Benefits	16,792,303	20,197,324	23,303,911	26,861,378	26,861,378
Service & Supplies	7,552,049	13,546,662	14,399,272	14,627,074	14,627,074
Other Charges	403,536	477,460	454,713	777,092	777,092
Depreciation/Amort	1,416	3,267	0	0	0
Intrafund Chgs/Reimb	2,223,218	274,821	521,849	1,742,467	1,742,467
Cost of Goods Sold	764,843	0	0	0	0
Total Operating Exp	27,737,365	34,499,534	38,679,745	44,008,011	44,008,011
Other Revenues	310	255	0	0	0
Total Nonoperating Rev	310	255	0	0	0
Net Income (Loss)	-2,659,248	336,848	0	0	0
Positions	326.0	380.0	360.0	403.0	403.0

**PROGRAM DESCRIPTION:**

The Public Works Agency Water Quality Department administers sanitation and sewer maintenance districts, and provides labor for operation and maintenance of the County's water and storm drainage facilities. The division performs the following activities:

- Provides and directs the planning, design, operation and maintenance of Sacramento Regional County Sanitation District (SRCSD) facilities and interceptors which convey wastewater from the Cities of Citrus Heights and Elk Grove and contributing agency collection systems which include County Sanitation District No. 1 (CSD-1), the City of Sacramento and the City of Folsom.

- Provides comparable services for the wastewater collection system within CSD-1 serving the urbanized, unincorporated areas within the County, the Cities of Citrus Heights and Elk Grove, some areas within the City of Sacramento, and the towns of Courtland and Walnut Grove.
- Provides for the operation and maintenance of the County's water and storm drainage facilities.
- Provides specialized maintenance services for water, wastewater, and electrical generation facilities of other county agencies.

This division provides staff to:

- Service Sacramento Regional County Sanitation District customers estimated at 477,543 Equivalent Single Family Dwellings (ESDs) and County Sanitation District No. 1 customers estimated at 337,609 ESDs for 2001-02.
- Service the wastewater collection system consisting of 3,200 miles of installed collection pipeline and 90 miles of interceptor pipeline.
- Service the domestic water distribution system comprising some 300 miles of water mains and various water valves, water hydrants, and water connections.

#### MISSION:

To protect and enhance the environmental and health of a growing Sacramento community by providing the following services in a safe, efficient, and innovative manner:

- Wastewater collection and conveyance
- Wastewater treatment and disposal
- Biosolids and water recycling
- Storm and potable waste system operations

#### GOALS:

- Develop and implement a strategic public awareness effort
- Finalize Channel Maintenance integration
- Implement Construction Maintenance Management System (CMMS)

#### SIGNIFICANT DEVELOPMENTS DURING 2000-01:

- The 2000-01 Final Budget of \$38.7 million was underexpended by \$4.1 million. This was due to a \$3.1 million savings in salaries and benefits which was due primarily from permanent position vacancies occurring during the year due to recruitment difficulties, especially for engineers and the delay in filling operations and maintenance vacancies; savings of \$0.8 million for services and supplies related to the unfilled positions; and savings of \$0.2 million for intrafund charges.
  - Planning for the department reorganization began in August 2000. A committee was formed to reexamine the organization structure within the Department and make recommendations on changes to best support the business needs. The committee completed its task in September 2000, and the new organizational structure was implemented.

- In July 2000, staff began working on the move of the Administration and Engineering Sections to a new leased facility at Mather. Employees moved into the new building in April 2001.
- In July 2000, staff began working on the new North County Corporation Yard (NCCY) remodel. Anticipated move in date is April 2002. Approximately 96 Maintenance and Operations employees will work from this site.
- In April 2001, the Collections System Division added 16 positions in the Engineering and Administration Sections.

#### SIGNIFICANT CHANGES FOR 2001-02:

- The 2000-01 budget of \$38.7 million was increased by \$5.3 million. This budget reflects an increase of \$3.5 million due to the salary and benefits costs for the addition of 23 requested new positions. Additionally, an increase of \$1.8 million is due to allocated and other costs for expanding service areas and an increase of \$0.3 million for services and supplies due to the addition of 23 new positions. There was also an increase of \$0.3 million for reimbursements from other departments.
- The Water Quality Division requested 23 new positions of which all were approved. These positions were requested due to the addition of two new work sites (Mather and NCCY) and to more effectively meet current needs. The positions were allocated as follows: 8 positions for the Engineering and Administration Sections at Mather to assist with FileNet documentation, local sewer support, easement and right-of-way support, MIS support and clerical support; 5 positions for M&O Administration at the South Corporation Yard to provide clerical support, SCADA dispatch and management, and procedure manual implementation and management; 6 positions for M&O South Corporation Yard to provide clerical and data entry support, emergency power plants and pump support and water supply support; and 4 position for M&O North Corporation Yard to provide storm drain street repair. 8 positions for M&O are funded by the Department of Water Resources.

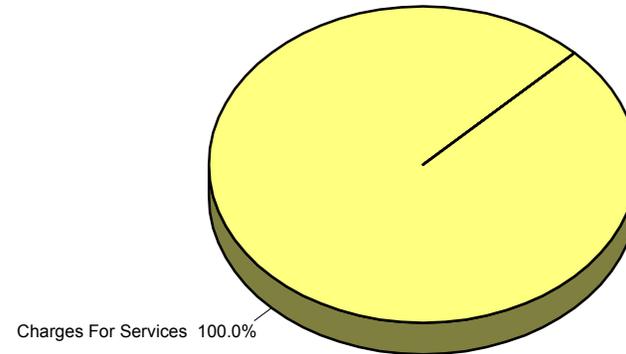
2001-02 PROGRAM INFORMATION

Program Number and Title	Program Description	Appropriations	Reimburse- ment	Revenues	Carryover	Net Allocation	Positions
<b>2550000 Public Works-Water Quality</b>							
<b>PROGRAM TYPE:</b>		<b>MANDATED (PRACTICAL)</b>					
<b>001</b>	<b><i>Sewer Sys. Engr/Design</i></b>						
	Planning & engineering of sewage conveyance facilities	8,311,832	0	8,311,832	0	0	79.0
<b>002</b>	<b><i>Collections Div. Administration</i></b>						
	Mgmt & admin of Collections Division & clerical support	1,475,850	1,393,334	82,516	0	0	15.0
<b>003</b>	<b><i>M&amp;O Administration</i></b>						
	Management direction & administrative oversight & M&O	3,077,265	2,816,574	260,691	0	0	26.0
<b>004</b>	<b><i>WQ Administration</i></b>						
	Mgmt of WQ Department, district administration, & public information	2,196,872	2,296,872	-100,000	0	0	10.0
<b>005</b>	<b><i>Geographic Information Systems</i></b>						
	Development of an automated base mapping system	1,151,684	0	1,151,684	0	0	7.0
<b>006</b>	<b><i>WQ North Repair &amp; Maintenance</i></b>						
	Sewage & storm-drain pipes & pump stations, north of the river	12,591,788	0	12,591,788	0	0	96.0
<b>007</b>	<b><i>WQ South Repair &amp; Maintenance</i></b>						
	Sewage & storm-drain pipes & pump stations, & channel maint, south of the river	21,709,500	0	21,709,500	0	0	170.0
	<b>MANDATED (PRACTICAL)</b>	<b>Subtotal</b>					
		50,514,791	6,506,780	44,008,011	0	0	403.0
<b>BUDGET UNIT TOTAL:</b>		50,514,791	6,506,780	44,008,011	0	0	403.0

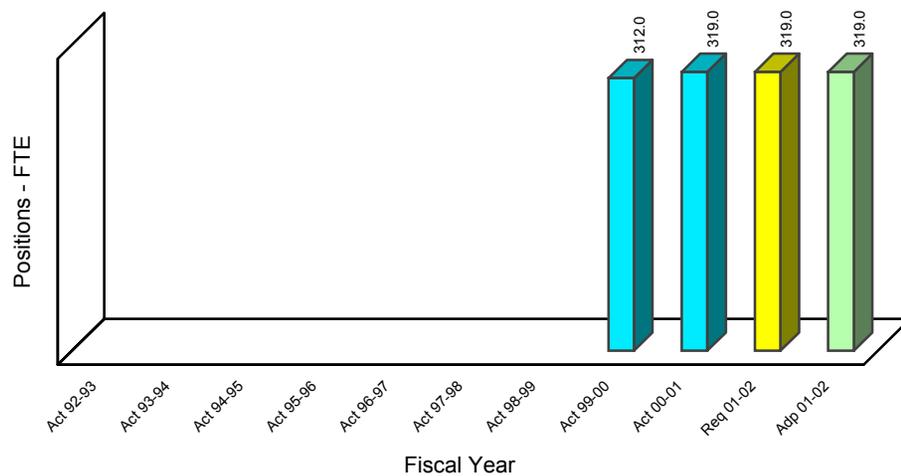
## Departmental Structure



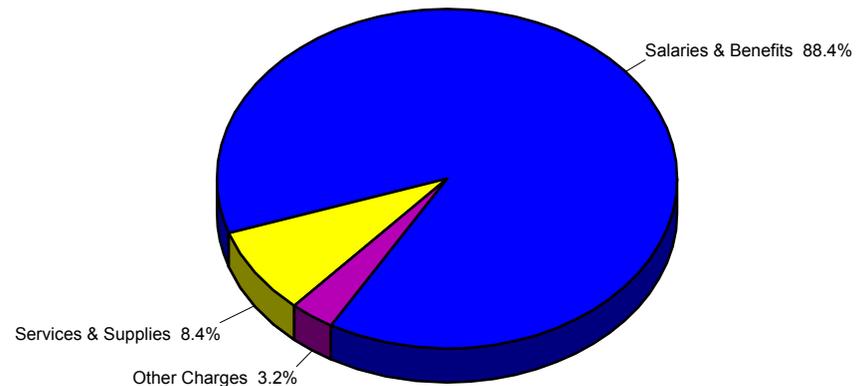
## Financing Sources



## Staffing Trend



## Financing Uses



COUNTY OF SACRAMENTO  
STATE OF CALIFORNIA  
County Budget Act (1985)

FUND: PUBLIC WORKS-OPERATIONS  
033A

ACTIVITY: Water Quality - SRWTP  
UNIT: 2560000

SCHEDULE 10  
OPERATIONS OF INTERNAL SERVICE FUND  
FISCAL YEAR: 2001-02

Operating Details	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
Charges for Service	22,213,923	23,270,023	26,664,755	28,182,914	28,182,914
Total Operating Rev	22,213,923	23,270,023	26,664,755	28,182,914	28,182,914
Salaries/Benefits	19,733,761	20,416,408	22,631,028	24,909,923	24,909,923
Service & Supplies	107,065	79,788	800	121,129	121,129
Other Charges	633,390	576,493	550,814	900,000	900,000
Intrafund Chgs/Reimb	54,932	0	3,482,113	2,251,862	2,251,862
Cost of Goods Sold	3,628,794	0	0	0	0
Total Operating Exp	24,157,942	21,072,689	26,664,755	28,182,914	28,182,914
Other Revenues	7,855	903	0	0	0
Total Nonoperating Rev	7,855	903	0	0	0
Net Income (Loss)	-1,936,164	2,198,237	0	0	0
Positions	312.0	319.0	312.0	319.0	319.0

**PROGRAM DESCRIPTION:**

- The Public Works Agency Water Quality Department-SRWTP provides and directs the planning, design, operation and maintenance of facilities at the Sacramento Regional Wastewater Treatment Plant. These facilities are owned by the Sacramento Regional County Sanitation District (SRCSD) whose contributing agencies include County Sanitation District #1 (CSD-1) and the Cities of Sacramento and Folsom.
- This budget unit also includes the Water Quality Department – Planning and Policy Development Division. This Division is responsible for the Industrial Waste Section (Industrial Pre-Treatment Program) and the long-range Planning Section for the SRCSD and CSD-1.

This budget provides staff to:

- Maintain and operate the Sacramento Regional Wastewater Treatment Plant in Elk Grove which treats 181 million gallons of wastewater per day.
- Implement the SRCSD Industrial Pre-Treatment Program.
- Provide long-range planning and policy development for the SRCSD and CSD-1.
- Maintain and operate the Courtland and Walnut Grove treatment plants.

**MISSION:**

To protect and enhance the environment and health of a growing Sacramento community by providing the following services in a safe, efficient and innovative manner:

- Wastewater collection and conveyance
- Wastewater treatment
- Biosolids and water reuse

**GOALS:**

- No violations of the effluent requirements in the National Pollutant Discharge Elimination System (NPDES) permit issued to the SRWTP by the California Regional Water Quality Control Board, Central Valley Region.
- Substantial (80 percent) completion of the environmental review process for the SRWTP 2020 Master Plan.

**SIGNIFICANT DEVELOPMENTS DURING 2000-01:**

- Savings of \$2.2 million due to salary and employee benefit savings which resulted from permanent position vacancies occurring during the year due to recruitment difficulties, especially for engineers, and the delay in filling operations and maintenance vacancies.
- Implementation of a new organizational structure which created the Planning and Policy Development Division.

**SIGNIFICANT CHANGES FOR 2001-02:**

- Increase of \$1.5 million due to increased employee benefit costs. This increase also reflects three positions transferred from Water Quality Bradshaw and three positions added as midyear budget additions for the new Planning and Policy Development Division.

**2001-02 PROGRAM INFORMATION**

Program Number and Title	Program Description	Appropriations	Reimburse- ment	Revenues	Carryover	Net Allocation	Positions
<b>2560000 Public Works-Water Quality-SRWTP</b>							
<b>PROGRAM TYPE: MANDATED (PRACTICAL)</b>							
<b>001</b>	<i>Treatment Plant Operations</i>						
	Plant O&M, engineering, lab & administration	28,182,914	0	28,182,914	0	0	319.0
	<b>MANDATED (PRACTICAL)</b>	<b>Subtotal</b>	28,182,914	0	28,182,914	0	319.0
<b>BUDGET UNIT TOTAL:</b>		28,182,914	0	28,182,914	0	0	319.0

COUNTY OF SACRAMENTO  
STATE OF CALIFORNIA  
County Budget Act (1985)

UNIT: County Sanitation No. 1  
3005000

FUND: COUNTY SANITATION DIST NO. 1  
267A

SCHEDULE 16C  
BUDGET UNIT FINANCING USES DETAIL  
FISCAL YEAR: 2001-02

Financing Uses Classification	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
Services & Supplies	21,450,597	25,222,014	24,859,398	24,927,652	24,927,652
Other Charges	1,089,659	2,001,575	1,317,000	971,000	971,000
Improvements	27,576	1,134,453	100,000	100,000	100,000
Equipment	230,319	326,650	271,500	1,937,800	1,937,800
<b>Total Finance Uses</b>	<b>22,798,151</b>	<b>28,684,692</b>	<b>26,547,898</b>	<b>27,936,452</b>	<b>27,936,452</b>
<b>Means of Financing</b>					
Fund Balance	4,105,528	6,351,486	6,351,486	-3,680,716	-3,680,716
Reserve Release	2,946,472	1,164,412	1,164,412	1,779,283	1,779,283
Taxes	0	587	0	0	0
Licenses/Permits	94,974	219,557	0	0	0
Fines/Forfeitures/Penalties	266,733	267,365	0	0	0
Use Of Money/Prop	748,638	314,650	750,000	275,000	275,000
Charges for Service	19,990,271	18,951,066	17,982,000	20,000,886	20,000,886
Other Revenues	608,418	-1,439,941	300,000	3,561,999	3,561,999
Other Financing	24,000	0	0	6,000,000	6,000,000
<b>Total Financing</b>	<b>28,785,034</b>	<b>25,829,182</b>	<b>26,547,898</b>	<b>27,936,452</b>	<b>27,936,452</b>

**PROGRAM DESCRIPTION:**

- County Sanitation District No. 1 is governed by a Board of Directors comprised of the Sacramento County Board of Supervisors, plus one representative each from the Sacramento, Folsom, Citrus Heights, and Elk Grove City Councils. On March 6, 1978, this district was formed by the consolidation of the Arden, Central, Natomas, Northeast Sacramento County Sanitation Districts, County Sanitation District No. 2, and County Sanitation District No. 6 and the Cordova, Highlands Estates, Linwood, and Sabre City Sewer Maintenance Districts.

- The County Sanitation District No. 1 Operating Fund provides for the following:
  - District operations
  - Construction of new collector sewers of less than one million gallons per day (MGD) peak wet weather flow (PWWF) capacity
  - Inflow/Infiltration reduction through inspection, repair, and rehabilitation programs
  - Maintenance facilities for Water Quality staff

- Pipeline and pump station projects having a PWWF capacity greater than 1 MGD are budgeted in the County Sanitation District No. 1 Trunk Fund (268A) or the Sacramento Regional County Sanitation District Capital Outlay Fund (No. 263A).
- This program is administered by the Public Works Agency, Department of Water Quality, which provides labor to operate and maintain trunk and collector sewer lines, pump stations, and other facilities comprising the wastewater collection system. Sewer collection services are also provided to Courtland, Walnut Grove, and to some industrial customers.

**MISSION:**

To provide the safest, most cost-effective collection, conveyance, and distribution systems to improve services to the public and protect the environment.

**GOALS:**

- Eliminate Sanitary Sewer Overflows
- Maintain and manage a fully State compliant Risk Management Program/Process Safety Management

**SIGNIFICANT DEVELOPMENTS DURING 2000-01:**

- Budget was overexpended by \$2.1 million. Consideration of prior-year adjustments resulted in an underexpenditure of \$2.2 million.
- Services and Supplies reflects a \$1.6 million net reduction due primarily to savings for Engineering Services and Engineering and Consulting Contracts related to projects budgeted but not started in Fiscal Year 2000-01. Numerous miscellaneous accounts constitute the balance of the underexpenditures.
- Structures and Improvements reflects a \$0.2 million reduction.

**SIGNIFICANT CHANGES FOR 2001-02:**

- Final Budget of \$27.9 million reflects an increase of \$1.4 million.
- Contributions to Other Funds is reduced by \$0.3 million.
- Fixed Assets Equipment reflects an increase of \$1.7 million.
- On August 22, 2001, the Board of Directors approved an increase of \$1.40 per Equivalent Single Family Dwelling to \$6.90 per month effective October 1, 2001. The additional revenue from this rate increase is not included in the final budget amounts and will be included as a midyear adjustment.

**2001-02 ADOPTED FINAL BUDGET RESERVE BALANCES:**

- **Reserve for Replacement** **\$1,000,000**  
This reserve will help finance replacement of major collection system components when they are beyond economical maintenance. There is no change in this reserve.
- **General Reserve** **\$2,300,000**  
The General Reserve is maintained at 10 percent of the operating budget to finance large, unforeseen operations and maintenance costs. This reserve remains unchanged.
- **Reserve for Expansion** **\$-0-**  
This reserve finances new district requirements for facility expansions. This reflects a reserve release of \$1,779,283.

COUNTY OF SACRAMENTO  
STATE OF CALIFORNIA  
County Budget Act (1985)

UNIT: CSD#1 - Rehabilitation-Capital Outlay  
3004000

FUND: CSD#1 - REHABILITATION-CAPITAL OUTLAY  
269B

SCHEDULE 16C  
BUDGET UNIT FINANCING USES DETAIL  
FISCAL YEAR: 2001-02

Financing Uses Classification	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
Services & Supplies	3,006,948	3,252,335	2,267,354	3,546,030	3,546,030
Other Charges	0	689,127	562,315	556,915	556,915
Improvements	1,571,725	1,242,613	9,470,026	6,006,981	6,006,981
<b>Total Finance Uses</b>	<b>4,578,673</b>	<b>5,184,075</b>	<b>12,299,695</b>	<b>10,109,926</b>	<b>10,109,926</b>
Reserve Provision	36,136,703	0	0	0	0
<b>Total Requirements</b>	<b>40,715,376</b>	<b>5,184,075</b>	<b>12,299,695</b>	<b>10,109,926</b>	<b>10,109,926</b>
<b>Means of Financing</b>					
Fund Balance	370,923	-27,795,008	-27,795,008	6,004,926	6,004,926
Reserve Release	0	36,136,703	36,136,703	0	0
Fines/Forfeitures/Penalties	0	11,917	0	0	0
Use Of Money/Prop	40,665	518,841	22,000	55,000	55,000
Charges for Service	3,365,353	4,054,475	3,936,000	4,050,000	4,050,000
Other Revenues	0	-52,048	0	0	0
Other Financing	10,124,279	0	0	0	0
<b>Total Financing</b>	<b>13,901,220</b>	<b>12,874,880</b>	<b>12,299,695</b>	<b>10,109,926</b>	<b>10,109,926</b>

**PROGRAM DESCRIPTION:**

- The County Sanitation District No. 1 Rehabilitation – Capital Outlay Fund was created in 1997-98 to provide for the evaluation and rehabilitation of the collection and trunk sewer systems. A \$0.50 rate increase approved by the CSD-1 Board on July 23, 1997, effective October 1, 1997; and also, a second \$0.50 rate increase approved by the CSD-1 Board on August 11, 1999, effective October 1, 1999, finances the rehabilitation program.
- The program was developed using a two-level approach. First is a short-term program designed to correct common, known defects quickly and inexpensively. Second is a long-term program that will include design and

construction of larger and more comprehensive rehabilitation projects. These two approaches are coordinated by a steering committee consisting of Water Quality engineering, operations and maintenance, and administrative staff.

- This unit is administered by the Public Works Agency, Department of Water Quality.

**MISSION:**

To provide the safest, most cost effective collection, conveyance, and distribution systems to improve services to the public and protect the environment.

**GOALS:**

- Separate 600 Double-wyes
- TV 450,000 feet of collector lines to examine for rehabilitation needs.

**SIGNIFICANT DEVELOPMENTS DURING 2000-01:**

- The 2000-01 budget of \$12.3 million was underexpended by \$7.1 million. Consideration of prior year adjustments, i.e. encumbrance rollovers, resulted in underexpenditures of \$8.8 million.
- Services and Supplies were underexpended by \$1.0 million related to Construction Services/ Supplies.
- Structures and Improvements reflect underexpenditures of \$8.3 million.

**SIGNIFICANT CHANGES FOR 2001-02:**

- The 2001-02 Final Budget of \$10.1 million reflects a net reduction of \$2.2 million. This reduction reflects an increase of \$1.3 million for Public Works Services and a decrease of \$3.5 million for Structures and Improvements.

# WQ - COUNTY SANITATION DISTRICT NO. 1 TRUNK IMPROVEMENTS 3006000

COUNTY OF SACRAMENTO  
STATE OF CALIFORNIA  
County Budget Act (1985)

UNIT: County Sanitation Dist No. 1-Trunk Improvement  
3006000

FUND: CO SANIT DIST NO. 1-TRK IMPROVEMENT  
268A

SCHEDULE 16C  
BUDGET UNIT FINANCING USES DETAIL  
FISCAL YEAR: 2001-02

Financing Uses Classification	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
Services & Supplies	5,217,073	3,630,594	5,036,774	4,931,055	4,931,055
Other Charges	1,413,444	4,331,231	9,459,261	9,467,698	9,467,698
Improvements	768,015	13,579,632	28,815,967	22,351,028	22,351,028
<b>Total Finance Uses</b>	<b>7,398,532</b>	<b>21,541,457</b>	<b>43,312,002</b>	<b>36,749,781</b>	<b>36,749,781</b>
Reserve Provision	4,302,092	0	0	0	0
<b>Total Requirements</b>	<b>11,700,624</b>	<b>21,541,457</b>	<b>43,312,002</b>	<b>36,749,781</b>	<b>36,749,781</b>
<b>Means of Financing</b>					
Fund Balance	6,069,505	39,786,002	39,786,002	30,298,781	30,298,781
Fines/Forfeitures/Penalties	0	151	1,000	1,000	1,000
Use Of Money/Prop	828,032	2,921,049	825,000	3,750,000	3,750,000
Charges for Service	2,827,852	5,499,487	2,700,000	2,700,000	2,700,000
Other Revenues	0	5,137,854	0	0	0
Other Financing	41,875,721	0	0	0	0
<b>Total Financing</b>	<b>51,601,110</b>	<b>53,344,543</b>	<b>43,312,002</b>	<b>36,749,781</b>	<b>36,749,781</b>

**PROGRAM DESCRIPTION:**

- The County Sanitation District No. 1-Trunk Improvements Fund was formed on July 1, 1982 to provide for trunk sewer construction in the urbanized, unincorporated area of Sacramento County. This district is governed by a Board of Directors comprised of the Sacramento County Board of Supervisors, plus one representative each from the Sacramento, Folsom, Citrus Heights and Elk Grove City Councils.
- Typically, the only trunk construction projects financed by this fund are those with a peak wet weather flow (PWWF) capacity greater than one million gallons per day (MGD), but less than 10 MGD. Smaller

construction projects are financed through the County Sanitation District No. 1 Operations Fund (No. 267A) while large interceptor projects are budgeted in the Sacramento Regional County Sanitation District Capital Outlay Fund (No. 263A).

- The Public Works Agency, Department of Water Quality, administers this program.

**MISSION:**

To provide the safest, most cost effective collection, conveyance, and distribution systems to improve services to the public and protect the environment.

**GOALS:**

- Finalize implementation of North County Corporation Yard (NCCY)
- Develop Asset Management Program

**SIGNIFICANT DEVELOPMENTS DURING 2000-01:**

- The 2000-01 Final Budget of \$43.3 million reflects underexpenditures of \$21.8 million. Consideration of prior year adjustments, i.e. encumbrance rollovers, resulted in underexpenditures of \$22.1 million.
- Services and Supplies reflects a \$1.4 million underexpenditure related primarily to savings in Engineering Services due to delays related to trunk relief projects.
- Other Charges reflects a \$5.1 million underexpenditure for Reimbursement Payments.
- Structures and Improvements reflects an \$15.2 underexpenditure due to delays constructing trunk relief projects.

**SIGNIFICANT CHANGES FOR 2001-02:**

- The 2001-02 Final Budget of \$36.7 million reflects a decrease of \$6.6 million.
- Services and Supplies reflect a net decrease of \$0.1 million. Increases totaling \$0.9 million for Data Processing Supplies, Public Works Services, and General Services Telephone Services are offset by a \$1.0 million reduction for Engineering Services.
- Structures and Improvements reflects a \$6.5 million decrease.

**2001-02 ADOPTED FINAL BUDGET RESERVE BALANCES:**

- **Reserve for Construction** **\$14,527,944**  
This reserve provides funds for the expansion and improvement of the County Sanitation District No. 1 trunk sewer system. This reserve includes accumulated interest earnings and sewer impact (connection) fees applicable to the purchase of capacity in the existing sewerage system. As community development occurs, this reserve is reduced to finance new trunk projects. The balance in this reserve will remain unchanged for Fiscal Year 2001-02.

- **Reserve for Rate Stabilization** **\$1,000,000**

This new reserve was established in conjunction with the 2000 Revenue Bond Issue. Bond documents require the establishment of this reserve to be used to mitigate rate increases, or provide revenue to meet bond covenants. This reserve will remain unchanged.

COUNTY OF SACRAMENTO  
STATE OF CALIFORNIA  
County Budget Act (1985)

UNIT: SRCSD 1993 Revenue Bonds  
3002000

FUND: SRCSD 1993 REVENUE BONDS  
240A

SCHEDULE 16C  
BUDGET UNIT FINANCING USES DETAIL  
FISCAL YEAR: 2001-02

Financing Uses Classification	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
Services & Supplies	6,168	0	0	0	0
Other Charges	184,010,058	0	0	0	0
Residual Eq Trn Out	0	84,906	84,906	0	0
<b>Total Finance Uses</b>	<b>184,016,226</b>	<b>84,906</b>	<b>84,906</b>	<b>0</b>	<b>0</b>
<b>Means of Financing</b>					
Fund Balance	-17,554	0	-1,358	0	0
Reserve Release	17,554	0	86,264	0	0
Use Of Money/Prop	4,810	1,495	0	0	0
Other Revenues	184,010,058	0	0	0	0
<b>Total Financing</b>	<b>184,014,868</b>	<b>1,495</b>	<b>84,906</b>	<b>0</b>	<b>0</b>

**PROGRAM DESCRIPTION:**

- This unit was established during 1993-94 to provide debt service for the Sacramento County Sanitation Districts Financing Authority 1993 Revenue Bond issue.
- Revenues for debt service and minor related accounting costs were transferred from the Sacramento Regional County Sanitation District Capital Outlay Fund, Fund Center 3029000, where offsetting amounts were budgeted. The 1993 Revenue Bond indenture allowed all district revenues, including impact fees, to be used to satisfy covenant requirements. As such, the underlying revenue for these appropriations originated in both the District's Operations Fund and its Capital Outlay Fund.

- This unit was administered by the Public Works Agency, Department of Water Quality.

**FOR INFORMATION ONLY**

# WQ - COUNTY SANITATION DISTRICT - 1995 REVENUE BONDS

3003000

COUNTY OF SACRAMENTO  
STATE OF CALIFORNIA  
County Budget Act (1985)

UNIT: SRCSD 1995 Revenue Bonds  
3003000

FUND: SRCSD 1995 REVENUE BONDS  
240B

SCHEDULE 16C  
BUDGET UNIT FINANCING USES DETAIL  
FISCAL YEAR: 2001-02

Financing Uses Classification	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
Services & Supplies	12,985	0	0	0	0
Other Charges	147,597,581	0	0	0	0
Residual Eq Trn Out	0	6,336	6,336	0	0
<b>Total Finance Uses</b>	<b>147,610,566</b>	<b>6,336</b>	<b>6,336</b>	<b>0</b>	<b>0</b>
<b>Means of Financing</b>					
Fund Balance	-11,144	0	-5,060	0	0
Reserve Release	11,144	0	11,396	0	0
Use Of Money/Prop	7,925	-229	0	0	0
Other Revenues	147,597,581	0	0	0	0
<b>Total Financing</b>	<b>147,605,506</b>	<b>-229</b>	<b>6,336</b>	<b>0</b>	<b>0</b>

**PROGRAM DESCRIPTION:**

- This unit was established on July 1, 1995 to provide debt service for the Sacramento County Sanitation Districts Financing Authority 1995 Revenue Bond issue.
- Revenues for debt service and minor related accounting costs were transferred from the Sacramento Regional County Sanitation District Operations - Capital Outlay Fund, Fund Center 3030000, where offsetting amounts were budgeted. The 1995 Revenue Bond indenture allowed all district revenues, including impact fees, to be used to satisfy covenant requirements. As such, the underlying revenue for these appropriations originated in both the District's Operations Fund and its Capital Outlay fund.

- This unit was administered by the Public Works Agency, Department of Water Quality.

**FOR INFORMATION ONLY**

COUNTY OF SACRAMENTO  
STATE OF CALIFORNIA  
County Budget Act (1985)

UNIT: SRCSD 2000 Revenue Bonds  
3004100

FUND: SRCSD 2000 REVENUE BONDS  
240C

SCHEDULE 16C  
BUDGET UNIT FINANCING USES DETAIL  
FISCAL YEAR: 2001-02

Financing Uses Classification	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
Services & Supplies	0	79,250	220,000	351,649	351,649
Other Charges	106,967	31,435,192	32,993,575	34,654,210	34,654,210
<b>Total Finance Uses</b>	<b>106,967</b>	<b>31,514,442</b>	<b>33,213,575</b>	<b>35,005,859</b>	<b>35,005,859</b>
Reserve Provision	0	91,242	91,242	0	0
<b>Total Requirements</b>	<b>106,967</b>	<b>31,605,684</b>	<b>33,304,817</b>	<b>35,005,859</b>	<b>35,005,859</b>
<b>Means of Financing</b>					
Fund Balance	0	0	0	-77,361	-77,361
Reserve Release	0	0	0	91,242	91,242
Use Of Money/Prop	0	1,890	0	0	0
Other Revenues	106,967	31,435,192	33,213,575	34,991,978	34,991,978
Residual Eq Trn In	0	91,242	91,242	0	0
<b>Total Financing</b>	<b>106,967</b>	<b>31,528,324</b>	<b>33,304,817</b>	<b>35,005,859</b>	<b>35,005,859</b>

**PROGRAM DESCRIPTION:**

- This unit was established on June 1, 2000 to provide debt service for the Sacramento Regional County Sanitation Districts Financing Authority 2000 Revenue Bond issue.
- Revenues for debt service and minor related accounting costs will be transferred from the Sacramento Regional County Sanitation District Capital Outlay Fund, Fund Center 3030000, where offsetting amounts have been budgeted. The 2000 Revenue Bond indenture allows all district revenues, including impact fees, to be used to satisfy covenant requirements. As such, the underlying revenue for these appropriations originates in both the District's Operations Fund and its Capital Outlay Fund.

- This unit is administered by the Public Works Agency, Department of Water Quality.

**MISSION:**

To provide debt service while meeting bond covenant requirements for the Sacramento Regional County Sanitation District 2000 Revenue Bond issue.

**SIGNIFICANT DEVELOPMENTS DURING 2000-01:**

- Final budget was underexpended by \$1.7 million.

- Services and Supplies reflects a \$0.1 million savings due primarily to lower Investment Services costs associated with the 2000 Revenue Bonds.
- Other Charges reflects a \$1.6 million savings related to lower Interest Expense on the 2000 Revenue Bond Debt Service.

**SIGNIFICANT CHANGES FOR 2001-02:**

- Final budget reflects a net increase of \$1.7 million related to an increase for Bond/Loan Redemption.

**2001-02 ADOPTED FINAL BUDGET RESERVE BALANCES:**

- General Reserves \$-0-

This reserve was established in 1999-2000 from reserves transferred from Fund Center 3002000 – SRCSD 1993 Revenue Bonds and Fund Center 3003000 – SRCSD 1995 Revenue Bonds, totaling \$91,242, pursuant to the bond covenants for the 2000 Revenue Bonds and is adjusted each year to conform to reserve requirements. This reflects a reserve release of \$91,242.

COUNTY OF SACRAMENTO  
STATE OF CALIFORNIA  
County Budget Act (1985)

UNIT: CSD 1 2000 Revenue Bonds  
3004200

FUND: CSD 1 2000 REVENUE BONDS  
240D

SCHEDULE 16C  
BUDGET UNIT FINANCING USES DETAIL  
FISCAL YEAR: 2001-02

Financing Uses Classification	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
Services & Supplies	0	0	20,000	23,024	23,024
Other Charges	0	2,761,576	2,761,576	2,761,577	2,761,577
<b>Total Finance Uses</b>	<b>0</b>	<b>2,761,576</b>	<b>2,781,576</b>	<b>2,784,601</b>	<b>2,784,601</b>
<b>Means of Financing</b>					
Fund Balance	0	0	0	-12	-12
Use Of Money/Prop	0	-12	0	0	0
Other Revenues	0	2,761,576	2,781,576	2,784,613	2,784,613
<b>Total Financing</b>	<b>0</b>	<b>2,761,564</b>	<b>2,781,576</b>	<b>2,784,601</b>	<b>2,784,601</b>

**PROGRAM DESCRIPTION:**

- This unit was established on June 1, 2000 to provide debt service for the Sacramento County Sanitation Districts Financing Authority 2000 Revenue Bond issue for CSD-1.
- Revenues for debt service and minor related accounting costs will be transferred from the County Sanitation District 1 Rehabilitation Capital Outlay Fund, Fund Center 3004000 and County Sanitation District 1 Operations – Trunk Improvement Fund, Fund Center 3006000, where offsetting amounts have been budgeted. The 2000 Revenue Bond indenture allows all district revenues, including impact fees, to be used to satisfy covenant requirements. As such, the underlying revenue for these appropriations originates in the Rehabilitation, Operations, and Trunk funds.
- This unit is administered by the Public Works Agency, Department of Water Quality.

**MISSION:**

To provide debt service while meeting bond covenant requirements for the Sacramento County Sanitation District No. 1 2000 Revenue Bond issue.

**SIGNIFICANT DEVELOPMENTS DURING 2000-01:**

- Final budget was underexpended by \$20,000 due to lower Accounting Services costs related to the 2000 Revenue Bonds.

**2001-02 ADOPTED FINAL BUDGET RESERVE BALANCES:**

- No reserves established for this budget unit.

# WQ - COUNTY SANITATION DISTRICT EXPANSION - CONSTRUCTION 3029000

COUNTY OF SACRAMENTO  
STATE OF CALIFORNIA  
County Budget Act (1985)

UNIT: SRCSD Expansion-Construction  
3029000

FUND: SRCSD EXPANSION-CONSTRUCTION  
263A

SCHEDULE 16C  
BUDGET UNIT FINANCING USES DETAIL  
FISCAL YEAR: 2001-02

Financing Uses Classification	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
Services & Supplies	17,407,383	9,059,878	4,707,077	0	0
Other Charges	195,391,061	26,780,816	26,942,760	0	0
Improvements	30,632,984	11,929,527	136,019,707	0	0
Residual Eq Trn Out	0	0	0	178,668,259	178,668,259
Contingencies	0	0	5,000,000	0	0
<b>Total Finance Uses</b>	<b>243,431,428</b>	<b>47,770,221</b>	<b>172,669,544</b>	<b>178,668,259</b>	<b>178,668,259</b>
Reserve Provision	164,188,021	0	0	0	0
<b>Total Requirements</b>	<b>407,619,449</b>	<b>47,770,221</b>	<b>172,669,544</b>	<b>178,668,259</b>	<b>178,668,259</b>
<b>Means of Financing</b>					
Fund Balance	39,422,904	-20,082,018	-20,082,018	157,760,135	157,760,135
Reserve Release	0	164,188,021	164,188,021	20,908,124	20,908,124
Use Of Money/Prop	5,808,051	13,666,808	4,125,000	0	0
Charges for Service	25,118,745	39,491,247	24,188,541	0	0
Other Revenues	142,181	983,806	250,000	0	0
Other Financing	302,116,579	0	0	0	0
<b>Total Financing</b>	<b>372,608,460</b>	<b>198,247,864</b>	<b>172,669,544</b>	<b>178,668,259</b>	<b>178,668,259</b>

**PROGRAM DESCRIPTION:**

- The Sacramento Regional County Sanitation District (SRCSD) Capital Outlay Fund was established on July 1, 1984. Prior to July 1, 2001, all capital expenditures and related engineering, inspection, contingency, and administrative costs not financed through the SRCSD Operations - Capital Outlay Fund (Fund 262A) were budgeted in this fund. This budget was responsible for financing future expansions and improvements to the existing Regional system.

Through payment of impact fees, property owners connecting to the Regional system for the first time provided a significant source of financing for this budget.

- This budget unit was used primarily for construction-related appropriations. In June 2000, the District issued \$500 million in 2000 Revenue Bonds to finance new construction projects and refund the outstanding 1993 and

1995 Revenue Bonds. A portion of the proceeds was allocated to this fund and had been included within appropriations rather than in reserves. The remaining net proceeds had been allocated to SRCSD Operations – Capital Outlay Fund (262A). A related portion of the debt service was also budgeted in this unit and was financed primarily through impact fees. Debt service payments from this unit were made to the SRCSD 2000 Revenue Bond Debt Service Fund (240C), from which payments were made to the trustee.

- This program was administered by the Public Works Agency, Department of Water Quality, which provided administrative oversight and coordination services to the contractors and consultants engaged in various large construction projects.
- This budget unit is being combined with the Sacramento Regional County Sanitation District Operations - Capital Outlay Fund, Fund Center 3030000 (262A) effective July 1, 2001, for administrative reasons.

#### **SIGNIFICANT DEVELOPMENTS DURING 2000-01:**

- The 2000-01 Final Budget of \$172.7 million was underexpended by a net of \$124.9 million. After allowance for prior year adjustments, i.e., encumbrance rollovers, there is an underexpenditure of \$145.3 million.
- As a result of 2000 Revenue Bond proceeds being appropriated rather than placed in Reserves, there were significant underexpenditures relative to the appropriation levels; particularly in Improvements, which reflects an underexpenditure of \$133.7 million.
- After consideration of encumbrance rollovers, there is a net underexpenditure in Services & Supplies of \$5.1 million. This reflects primarily underexpenditures in Engineering Services, Other Professional Services, Engineering and Consulting Contracts and Public Works Services associated with delays in the issuance of some consultant contracts.
- After consideration of encumbrance rollovers, Other Charges reflects an underexpenditure of \$1.5 million.
- After consideration of encumbrance rollovers, Structures and Improvements reflects underexpenditures of \$133.7 million.
- A \$5.0 million contingency was not required in Fiscal Year 2000-01.

#### **SIGNIFICANT CHANGES FOR 2001-02:**

- The 2001-02 Final Budget of \$178.7 million reflects an increase of \$6 million.
  - This unit is being combined with Fund Center 3030000. A Residual Equity Transfer Out of \$178.7 million to Fund Center 3030000 is the only budgeted appropriation.

#### **2001-02 ADOPTED FINAL BUDGET RESERVE BALANCES:**

- **Reserve for Expansion**

**\$-0-**

This reserve accumulated funds to finance improvements and expansion of capacity in the Regional system. For Fiscal Year 2001-02, this reserve reflects a release of \$20,908,124, and is included as part of the Residual Equity Transfer.

COUNTY OF SACRAMENTO  
STATE OF CALIFORNIA  
County Budget Act (1985)

UNIT: Regional San Dist-Debt Service  
9607000

FUND: REGIONAL SAN DIST-DEBT SERVICE  
265A

SCHEDULE 16C  
BUDGET UNIT FINANCING USES DETAIL  
FISCAL YEAR: 2001-02

Financing Uses Classification	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
Services & Supplies	481	-36,604	31,000	17,225	17,225
Other Charges	5,513,078	5,250,770	5,250,770	5,277,845	5,277,845
<b>Total Finance Uses</b>	<b>5,513,559</b>	<b>5,214,166</b>	<b>5,281,770</b>	<b>5,295,070</b>	<b>5,295,070</b>
Reserve Provision	1,108,397	0	0	27,075	27,075
<b>Total Requirements</b>	<b>6,621,956</b>	<b>5,214,166</b>	<b>5,281,770</b>	<b>5,322,145</b>	<b>5,322,145</b>
<b>Means of Financing</b>					
Fund Balance	1,387,934	372,834	372,834	924,307	924,307
Reserve Release	0	29,938	29,938	0	0
Taxes	5,465,244	5,526,556	4,803,998	4,322,838	4,322,838
Use Of Money/Prop	163,530	205,769	75,000	75,000	75,000
Other Revenues	-22,120	3,376	0	0	0
<b>Total Financing</b>	<b>6,994,588</b>	<b>6,138,473</b>	<b>5,281,770</b>	<b>5,322,145</b>	<b>5,322,145</b>

**PROGRAM DESCRIPTION:**

The Sacramento Regional County Sanitation District Debt Service fund:

- Levies an ad valorem real property tax solely for the purpose of retiring its own bonded indebtedness, approved by the voters of the District on June 4, 1974.
- Makes annual principal and semi-annual interest payments on the 1998 General Obligation Refunding Bonds.
- Is administered by the Public Works Agency, Department of Water Quality.

**MISSION:**

To provide debt service for the Sacramento Regional County Sanitation District's 1998 Refunding Bonds.

**SIGNIFICANT DEVELOPMENTS DURING 2000-01:**

- Revenues came in higher due to larger than anticipated growth in the district's assessment roll and higher interest earnings.

**SIGNIFICANT CHANGES FOR 2001-02:**

- The real property secured tax rate was reduced from \$0.0101 to \$0.0077 per \$100 of assessed valuation.

**2001-02 ADOPTED FINAL BUDGET RESERVE BALANCES:**

- General Reserve** **\$5,277,845**

This reserve was established pursuant to the bond covenants for the 1998 General Obligation Refunding Bonds and is adjusted each year to conform to reserve requirements. Reflects a reserve increase of \$27,075.

# WQ - COUNTY SANITATION DISTRICT - OPERATING CAPITAL OUTLAY 3030000

COUNTY OF SACRAMENTO  
STATE OF CALIFORNIA  
County Budget Act (1985)

UNIT: SRCSD Operations-Capital Outlay  
3030000

FUND: SRCSD OPERATIONS-CAPITAL OUTLAY  
262A

SCHEDULE 16C  
BUDGET UNIT FINANCING USES DETAIL  
FISCAL YEAR: 2001-02

Financing Uses Classification	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
Services & Supplies	3,427,250	5,031,179	2,153,960	9,994,905	9,994,905
Other Charges	150,359,833	11,148,571	11,995,816	38,928,795	38,928,795
Improvements	45,647,699	13,960,239	140,894,786	291,855,594	291,855,594
Interfund Reimb	-10,488,253	0	0	0	0
Contingencies	0	0	5,000,000	5,000,000	5,000,000
<b>Total Finance Uses</b>	<b>188,946,529</b>	<b>30,139,989</b>	<b>160,044,562</b>	<b>345,779,294</b>	<b>345,779,294</b>
Reserve Provision	0	0	0	43,488,290	43,488,290
<b>Total Requirements</b>	<b>188,946,529</b>	<b>30,139,989</b>	<b>160,044,562</b>	<b>389,267,584</b>	<b>389,267,584</b>
<b>Means of Financing</b>					
Fund Balance	22,746,704	109,185,127	109,185,127	141,861,674	141,861,674
Reserve Release	25,775,275	34,886,867	34,886,867	20,000,000	20,000,000
Use Of Money/Prop	1,172,302	5,765,171	4,825,000	12,900,000	12,900,000
Charges for Service	11,289,572	12,755,964	11,147,568	35,837,651	35,837,651
Other Revenues	15,018	3,502,246	0	0	0
Other Financing	197,058,421	0	0	0	0
Residual Eq Trn In	0	0	0	178,668,259	178,668,259
<b>Total Financing</b>	<b>258,057,292</b>	<b>166,095,375</b>	<b>160,044,562</b>	<b>389,267,584</b>	<b>389,267,584</b>

**PROGRAM DESCRIPTION:**

- The Sacramento Regional County Sanitation District (SRCSD) Operations – Capital Outlay Fund was established on July 1, 1995. All capital expenditures, and related engineering, inspection, contingency, and administrative costs are budgeted in this fund. The fund is responsible for financing capital project expansions and improvements to the existing Regional Sanitation District treatment, disposal, and conveyance systems.
- This unit is used primarily for construction-related appropriations. In June 2000, the District issued \$500 million in 2000 Revenue Bonds to finance new construction projects and refund the outstanding 1993 and 1995 Revenue Bonds. The proceeds are allocated to this fund and have been included within appropriations rather than in reserves. Debt service payments from this unit are made to the SRCSD 2000 Revenue Bond Debt Service Fund (240C) from which payments are made to the trustee.

- This program is administered by the Public Works Agency, Department of Water Quality, which provides administrative oversight and coordination services to the contractors and consultants engaged in various large plant construction projects.
- This unit was combined with the SRCSD Expansion – Construction Fund (263A) effective July 1, 2001 for administrative reasons.

**MISSION:**

The Sacramento Regional Wastewater Treatment Plant serves its customers by protecting public health and the environment through reliable and safe treatment of all wastewater in the most cost effective manner possible now and in the future.

**GOALS:**

- Substantial (80%) completion of the environmental review process for both the Sacramento Regional Wastewater Treatment Plant 2020 Master Plan and the Sacramento Regional County Sanitation District Interceptor Master Plan
- Develop Asset Management Program

**SIGNIFICANT DEVELOPMENTS DURING 2000-01:**

- The 2000-01 Final Budget of \$160 million was underexpended by \$129.9 million. However, after allowance for prior year adjustments, i.e., encumbrance rollovers, there were underexpenditures of \$151 million that are explained below.
  - Due to the 2000 Revenue Bond proceeds being appropriated rather than placed in Reserves, there were significant underexpenditures relative to the appropriation levels, particularly in Improvements, which reflects an underexpenditure of \$141.5 million.
  - Services and Supplies accounts, i.e. force labor and Engineering Services, net to a \$3.7 million underexpenditure related to delays in project startups due to difficulties in filling some engineering classifications.
  - Other Charges reflect a net underexpenditure of \$0.8 million.
  - The 5.0 million contingency provision was not required.
- In March 2001, the Economic Development Treatment Capacity Bank Project was implemented. This “Bank” provides reduced sewer impact fee credits to local jurisdictions to provide incentives for economic development. In August 2001, this project won an Innovation Award from the California Association of Sanitation Agencies.

**SIGNIFICANT CHANGES FOR 2001-02:**

- The 2001-02 Final Budget of \$389.3 million reflects an increase of \$229.2 million. This increase is due primarily to projects previously budgeted in the Expansion-Construction Fund, Fund Center 3029000, now budgeted in this fund. Additionally, Fund Center 3029000 has been closed and combined with this fund.
  - Provision for Reserves reflects an increase of \$43.5 million which includes a \$20.9 million reserve release from Fund Center 3029000, transferred to this fund by way of a Residual Equity Transfer.
  - Services and Supplies reflect a net \$7.8 million increase. Public Works Services and Engineering and Consulting Contracts account for the majority of the increase by \$4.2 and \$2.7 million, respectively. Minor increases in numerous accounts constitute the balance.
  - Other Charges reflects an increase of \$26.9 million attributable primarily to Contributions to Other Funds and Rights of Way acquisitions.
  - The \$151.0 million increase to Improvements reflects projects previously budgeted in the Expansion-Construction Fund now budgeted in this fund.
  - Residual Equity Transfer reflects a transfer of \$178.7 million from Fund Center 3029000, which has been combined with Fund Center 3030000 effective July 1, 2001.
  - Although the contingency amount of \$5 million was not expended in 2000-01, it is recommended that the contingency provision remain unchanged in 2001-02 in recognition of the potential for unexpected expenditures associated with the increased scope of construction activity scheduled for 2001-02.

**2000-01 ADOPTED FINAL BUDGET RESERVE BALANCES:**

- **Reserve for Expansion** **\$20,908,124**  
This reserve was transferred from Fund 263A in Fiscal Year 2001-02 and will help finance new district requirements for facility expansions.
- **Reserve for Replacement** **\$2,580,166**  
This reserve was established in Fiscal Year 2001-02 and will help finance replacement of major collection system components when they are beyond economical maintenance. Provision for this reserve for Fiscal Year 2001-02 is \$22,580,166, with a planned release of \$20,000,000 to allow for appropriations and the establishment of this reserve.

# WQ - COUNTY SANITATION DISTRICT - OPERATIONS

3028000

COUNTY OF SACRAMENTO  
STATE OF CALIFORNIA  
County Budget Act (1985)

UNIT: Regional Sanitation District-Operating  
3028000

FUND: REGIONAL SANITATION DISTRICT  
261A

SCHEDULE 16C  
BUDGET UNIT FINANCING USES DETAIL  
FISCAL YEAR: 2001-02

Financing Uses Classification	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
Salaries/Benefits	13,043	12,200	15,300	15,000	15,000
Services & Supplies	43,471,255	48,689,317	49,684,244	57,773,135	57,773,135
Other Charges	330,313	678,366	740,000	910,000	910,000
Improvements	1,095,568	25,039	3,540,000	500,000	500,000
Equipment	295,656	113,280	463,000	328,000	328,000
Interfund Charges	10,488,253	0	0	0	0
Contingencies	0	0	500,000	500,000	500,000
Cost of Goods Sold	37,261	-11,190	0	1,000	1,000
<b>Total Finance Uses</b>	<b>55,731,349</b>	<b>49,507,012</b>	<b>54,942,544</b>	<b>60,027,135</b>	<b>60,027,135</b>
Reserve Provision	8,155,983	15,795,797	15,795,797	11,492,123	11,492,123
<b>Total Requirements</b>	<b>63,887,332</b>	<b>65,302,809</b>	<b>70,738,341</b>	<b>71,519,258</b>	<b>71,519,258</b>
<b>Means of Financing</b>					
Fund Balance	10,217,887	14,461,420	14,461,420	13,003,769	13,003,769
Reserve Release	500,000	0	0	0	0
Use Of Money/Prop	4,325,637	4,931,961	3,160,000	4,260,000	4,260,000
Aid-Gov'n't Agencies	1,225,599	1,389,561	0	0	0
Charges for Service	55,961,829	58,147,271	52,816,921	53,955,489	53,955,489
Other Revenues	522,969	529,869	300,000	300,000	300,000
<b>Total Financing</b>	<b>72,753,921</b>	<b>79,460,082</b>	<b>70,738,341</b>	<b>71,519,258</b>	<b>71,519,258</b>

**PROGRAM DESCRIPTION:**

This district is governed by a nine-member Board of Directors comprised of all five members of the Sacramento County Board of Supervisors and four City Council members from Sacramento, Folsom, Elk Grove and Citrus Heights, respectively.

- This program is administered by the Public Works Agency, Department of Water Quality, which provides labor to operate and maintain the

Sacramento Regional Wastewater Treatment Plant (SRWTP) and the district's more than 70 mile wastewater conveyance system. The plant and ancillary facilities provide Regional wastewater conveyance, treatment, and disposal services to the community.

- Wastewater collection services continue to be provided by County Sanitation District No. 1 and the cities of Sacramento and Folsom. Those services are not part of this program.

**MISSION:**

The Sacramento Regional Waste Treatment Plant serves its customers by protecting public health and the environment through reliable and safe treatment of all wastewater in the most cost effective manner possible now and in the future.

**GOALS:**

- No violations of the effluent requirements in the National Pollutant Discharge Elimination System (NPDES) permit issued to the Sacramento Regional Waste Treatment Plant by the California Regional Water Quality Control Board, Central Valley Region
- No odor complaints received from the general public or the Sacramento Air Quality Management District

**SIGNIFICANT DEVELOPMENTS DURING 2000-01:**

- The 2000-01 Final Budget of \$70.7 million for operations reflects an underexpenditure of \$5.4 million. Consideration of prior year adjustments, i.e., encumbrance rollovers, resulted in underexpenditures of \$9.9 million.
  - Services and Supplies reflect underexpenditures totaling \$5.4 million in various accounts including: Public Works Services (force labor), Engineering Services (consultants), Chemicals, Electricity, Engineering & Consulting Contracts, and Other Professional Services. Fluctuating costs for Chemicals and Electricity contributed significantly to the underexpenditure.
  - After consideration of encumbrance rollovers, Other Charges reflects underexpenditures of \$0.2 million.
  - After consideration of encumbrance rollovers, Structures and Improvements reflects underexpenditures of \$3.0 million.
  - After consideration of encumbrance rollovers, Fixed Assets Equipment reflects an underexpenditure of \$0.5 million.
  - The unexpended provision of \$0.5 million for Contingencies and a net reduction in miscellaneous other costs reflect the remainder of the underexpenditure.

**SIGNIFICANT CHANGES FOR 2001-02:**

- The 2001-02 Final Budget of \$71.5 million is increased by \$0.8 million (net). This increase is explained below:
  - Provision for Reserve is decreased by \$4.3 million, from \$15,795,797 in Fiscal Year 2001-01 to \$11,492,123 for Fiscal Year 2001-02.

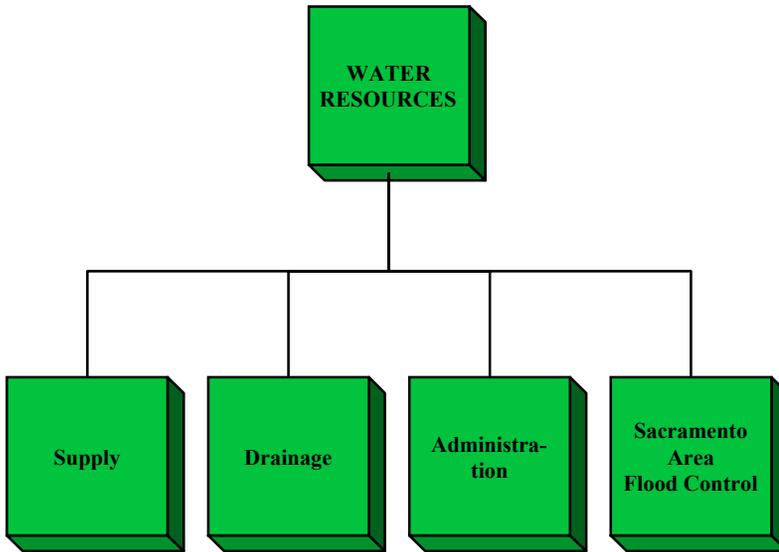
- Services and Supplies reflect an \$8.0 million increase for Construction Services and Supplies, Electricity, Sewage Disposal Services, Engineering and Consulting Contracts, and Public Works Services.
- Other Charges reflects an increase of less than \$0.2 million.
- Structures and Improvements reflects a \$3.0 million decrease.
- Various equipment costs reflect a \$0.1 million decrease.

- On August 22, 2001, the Board of Directors approved an increase of \$1.50 per ESD to \$13.40 per month effective October 1, 2001. The additional revenue from this rate increase is not included in the final budget amounts and will be included as a mid-year adjustment.

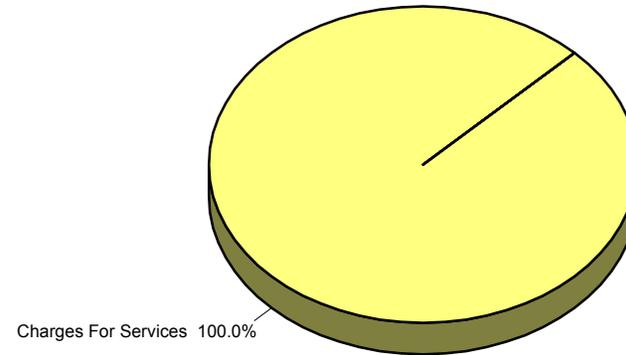
**2000-01 ADOPTED FINAL BUDGET RESERVE BALANCES:**

- **Replacement Reserve** **\$48,991,842**  
This reserve will help finance replacement of major system components when they are beyond economical maintenance. This reserve is increased by \$3.9 million for Fiscal Year 2001-02.
- **Rate Stabilization Reserve** **\$20,500,000**  
This new reserve was established in conjunction with the 2000 Revenue Bond Issue. Bond documents require the establishment of this reserve to be used to mitigate rate increases, or provide revenue to meet bond covenants. This reserve will remain unchanged for Fiscal Year 2001-02.
- **General Reserve** **\$5,500,000**  
The General Reserve is maintained at 10 percent of the operating budget to finance large, unforeseen operations and maintenance costs. There is no change planned for Fiscal Year 2001-02.
- **Reserve for Facilities Closure** **\$12,121,078**  
This reserve was established to finance closure and post-closure maintenance costs for the sludge storage basins, dedicated land disposal sites, and landfill at the Regional Treatment Plant at the end of their useful lives. This reserve reflects an increase of \$7.6 million in Fiscal Year 2001-02.
- **Reserve for Incentive and Lifeline Programs** **\$3,500,000**  
This reserve will provide funding to preserve the Senior Citizens Lifeline Program and the District's Industrial Incentive Program while remaining in compliance with the requirements of Proposition 218. The reserve remains unchanged for Fiscal Year 2001-02.

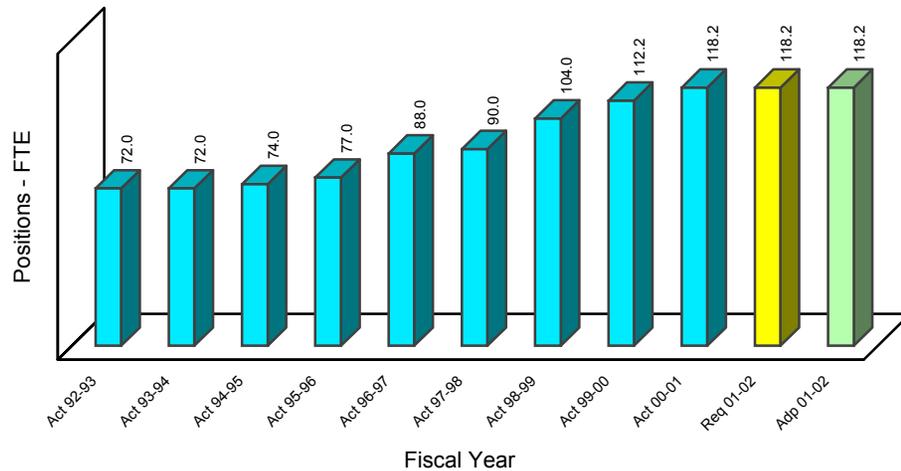
## Departmental Structure



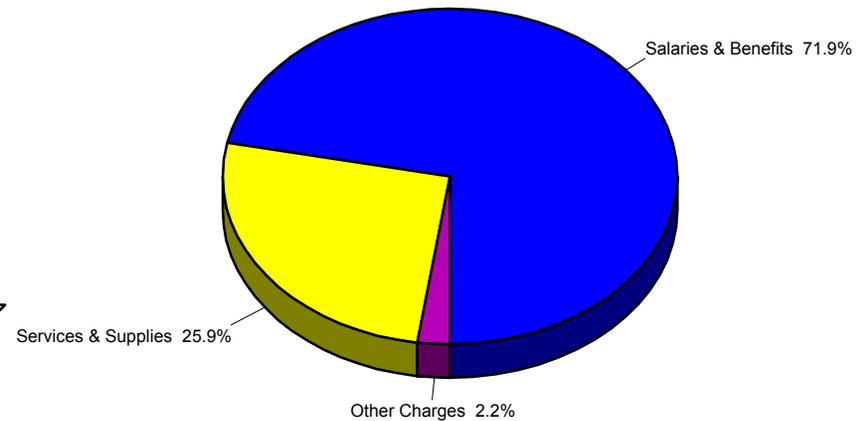
## Financing Sources



## Staffing Trend



## Financing Uses



COUNTY OF SACRAMENTO  
STATE OF CALIFORNIA  
County Budget Act (1985)

FUND: PUBLIC WORKS-OPERATIONS  
033A

ACTIVITY: Water Resources  
UNIT: 2510000

SCHEDULE 10  
OPERATIONS OF INTERNAL SERVICE FUND  
FISCAL YEAR: 2001-02

Operating Details	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
Charges for Service	9,055,291	10,381,396	12,380,550	13,773,007	13,773,007
<b>Total Operating Rev</b>	<b>9,055,291</b>	<b>10,381,396</b>	<b>12,380,550</b>	<b>13,773,007</b>	<b>13,773,007</b>
Salaries/Benefits	6,865,822	7,592,229	8,960,188	9,900,311	9,900,311
Service & Supplies	1,180,543	1,649,992	1,929,901	2,413,004	2,413,004
Other Charges	186,552	273,698	314,781	295,374	295,374
Depreciation/Amort	6,186	9,769	32,000	10,530	10,530
Intrafund Chgs/Reimb	132,935	45,317	1,143,680	1,153,788	1,153,788
Cost of Goods Sold	1,102,508	0	0	0	0
<b>Total Operating Exp</b>	<b>9,474,546</b>	<b>9,571,005</b>	<b>12,380,550</b>	<b>13,773,007</b>	<b>13,773,007</b>
Other Revenues	284	70	0	0	0
<b>Total Nonoperating Rev</b>	<b>284</b>	<b>70</b>	<b>0</b>	<b>0</b>	<b>0</b>
Equipment	0	11,411	0	0	0
<b>Total Nonoperating Exp</b>	<b>0</b>	<b>11,411</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Income (Loss)</b>	<b>-418,971</b>	<b>799,050</b>	<b>0</b>	<b>0</b>	<b>0</b>
Positions	112.2	118.2	115.7	118.2	118.2

**PROGRAM DESCRIPTION:**

- Operation and maintenance of water system in order to deliver potable and non-potable water to end-users.
- Development and implementation of comprehensive long-range plans for water supply development and management.
- Operation and maintenance of drainage facilities in order to minimize flooding.
- Management of urban stormwater quality program in order to reduce the pollutants in urban stormwater runoff in the Sacramento County area to the

- maximum extent practicable in compliance with the National Pollution Discharge Elimination System permit currently held by the County.
- Management of flood preparedness activities, including planning, public information and sandbag storage and distribution.
- Development and implementation of comprehensive flood control and storm drainage plans.

**MISSION:**

The mission of Department of Water Resources is to assure an adequate and reliable supply of potable water, and to minimize flooding and pollution from stormwater runoff. The Department provides these services in certain areas within the unincorporated area of Sacramento County and in the Cities of Citrus Heights and Elk Grove

**GOALS:**

- To provide quality services in a reliable, cost effective and efficient manner in support of the Sacramento County Water Agency and the Stormwater Utility District.

**SIGNIFICANT DEVELOPMENTS DURING 2000-01:**

- Updated Business Plan to guide the future direction, activities and resource allocations.

- Added one new Senior Civil Engineer midyear to work with the City of Sacramento and the East Bay Municipal Utility District to develop a Freeport Regional Diversion Project. This project must meet the water supply needs of both East Bay Municipal Utility District and the Sacramento community on a regional basis, and in a manner that minimizes impacts to the environment.

**SIGNIFICANT CHANGES FOR 2001-02:**

- Continue to update Business Plan to guide future direction, activities and resource allocations.
- Update Reference Guide to provide information regarding the department's role in the community, identify Water Resource staff and provide a forum for community feedback.

**2001-02 PROGRAM INFORMATION**

Program Number and Title	Program Description	Appropriations	Reimburse- ment	Revenues	Carryover	Net Allocation	Positions
<b>2510000 Public Works-Water Resources</b>							
<b>PROGRAM TYPE: MANDATED (PRACTICAL)</b>							
<b>001</b>	<b><i>Water Resources Supply &amp; Drainage</i></b>						
	Provides water supply & drainage maintenance for Sacramento County	12,835,795	0	12,835,795	0	0	109.2
<b>002</b>	<b><i>Sacramento Area Flood Control Agency</i></b>						
	Provides flood management planning for the County & Cities of Sacramento	937,212	0	937,212	0	0	9.0
	<b>MANDATED (PRACTICAL)</b>	<b>Subtotal</b>					
		13,773,007	0	13,773,007	0	0	118.2
<b>BUDGET UNIT TOTAL:</b>		13,773,007	0	13,773,007	0	0	118.2

COUNTY OF SACRAMENTO  
STATE OF CALIFORNIA  
County Budget Act (1985)

UNIT: Storm Water Utility  
3220001

FUND: STORMWATER UTILITY DISTRICT  
322A

SCHEDULE 16C  
BUDGET UNIT FINANCING USES DETAIL  
FISCAL YEAR: 2001-02

Financing Uses Classification	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
Services & Supplies	24,044,425	25,065,292	28,006,912	29,490,243	29,490,243
Other Charges	1,129,969	3,895,554	5,755,900	4,674,035	4,674,035
Land	0	0	1,200,000	800,000	800,000
Equipment	0	25,700	30,000	130,000	130,000
Interfund Reimb	-450,000	0	-450,000	0	0
<b>Total Finance Uses</b>	<b>24,724,394</b>	<b>28,986,546</b>	<b>34,542,812</b>	<b>35,094,278</b>	<b>35,094,278</b>
Reserve Provision	113,531	0	0	567,084	567,084
<b>Total Requirements</b>	<b>24,837,925</b>	<b>28,986,546</b>	<b>34,542,812</b>	<b>35,661,362</b>	<b>35,661,362</b>
<b>Means of Financing</b>					
Fund Balance	1,764,791	4,004,565	4,004,565	4,047,732	4,047,732
Taxes	4,083,920	4,530,735	3,938,826	5,001,939	5,001,939
Fines/Forfeitures/Penalties	73,864	81,054	0	0	0
Use Of Money/Prop	395,883	393,375	100,000	250,000	250,000
Aid-Gov'n't Agencies	584,401	1,389,516	3,205,410	2,653,028	2,653,028
Charges for Service	22,263,117	23,222,215	23,017,611	23,477,963	23,477,963
Other Revenues	320,684	-567,442	276,400	230,700	230,700
<b>Total Financing</b>	<b>29,486,660</b>	<b>33,054,018</b>	<b>34,542,812</b>	<b>35,661,362</b>	<b>35,661,362</b>

**PROGRAM DESCRIPTION:**

- Sacramento County Stormwater Utility was formed effective July 1, 1995, for the purpose of minimizing flood damage to private and public properties in the urban and urbanizing areas of the unincorporated portion of Sacramento County.
- Manages flood preparedness activities, including planning, public information and sandbag storage and distribution.
- Designs and monitors the constructions of major and minor remedial flood control and drainage facility improvements that benefit the Stormwater Utility.

- Maintains and operates storm drainage and flood control facilities, including channels, ditches, pipelines, pumping plants, and levee systems.
- Conducts full scale engineering studies and creates long range flood control and drainage master plans to develop strategies to limit potential loss of life and property damage due to flooding.
- Manages urban stormwater quality program to evaluate the impacts of existing stormwater runoff on receiving waters.

- Manages urban stormwater quality program to reduce the pollutants in urban stormwater runoff in the Sacramento County area to the maximum extent practicable in compliance with the National Pollution Discharge Elimination System (NPDES) permit currently held by the County.
- Financed by Stormwater Utility Fees, Ad Valorem Tax Proceeds, interest income, and other revenues.

#### MISSION:

To provide storm drainage, flood control, flood preparation and stormwater quality management services in the urban and urbanizing areas of the unincorporated portion of Sacramento County and in the Cities of Elk Grove and Citrus Heights.

#### GOALS:

- To keep drainage channels clean to allow for maximum flow of stormwater.
- To design and construct improvements to drainage infrastructure.
- To review improvement plans for private developments.
- To secure the lowest possible flood insurance rates for property owners.
- To meet requirements of the National Pollutant Discharge Elimination System (NPDES) permit.
- To implement best management practices (BMP's).
- To provide the highest possible level of flood preparedness

#### SIGNIFICANT DEVELOPMENTS DURING 2000-01:

- Stormwater Utility Revenue and Administration cost center continued to function as the collection point for all revenues for the Utility's operations, as well as consolidating expenditures that apply to all Utility operations, such as the cost to produce utility bills and Geographic Information System (GIS) cost allocations. Billing costs continue to increase due to the cost of purchasing a new billing system for County Utility Billing Services (CUBS).
- Stormwater Utility Operations & Maintenance Section continued to operate a proactive preventive maintenance program for storm drains, increased its maintenance levels along streams (including overbank cleaning) and increased the number of remedial drainage projects designed and constructed in order to optimize the carrying capacity of the existing stormdrain system.
- Stormwater Utility Capital Rehabilitation Section greatly accelerated the construction of major drainage rehabilitation projects. The Section bid and/or constructed 11 major capital improvement projects.

- Stormwater Utility's Stormwater Quality/Flood Preparedness Section continued to perform activities necessary to comply with the County's NPDES permit, manage the ALERT system, maintain flood preparedness plans and flood information systems and manage the Hazard Mitigation Grant Structure Elevation Program.
- Stormwater Utility's Hydrology Section continued in its efforts toward providing planning solutions to existing drainage problems.

#### SIGNIFICANT CHANGES FOR 2001-02:

- Stormwater Utility Revenue and Administration cost center will continue to function as the collection point for all revenues for the Utility's operations, as well as consolidating expenditures that apply to all Utility operations, such as the cost to produce utility bills and GIS cost allocations.
- Stormwater Utility Operations & Maintenance Section will continue to work on reducing the flooding problems for residents of the unincorporated areas of the County by concentrating on maintenance and minor remedial projects. Funding and staff time will be directed towards these activities, as well as toward being prepared for responding to service requests and storm events.
- Stormwater Utility Capital Rehabilitation Section will continue to construct major drainage rehabilitation facilities in order to reduce the flooding problems for residents of the unincorporated areas of the County.
- Stormwater Utility's Stormwater Quality/Flood Preparedness Section will perform activities necessary to comply with the NPDES permit, manage the ALERT system, and maintain flood preparedness plans and flood information systems.
- Stormwater Utility's Hydrology Section will be directing its efforts in toward providing planning solutions to existing drainage problems and manage the Federal Emergency Management Agency's Flood Mitigation Assistance Grant Program

#### 2001-02 ADOPTED FINAL BUDGET RESERVE BALANCES:

- **General Reserve** **\$1,700,028**  
This reserve is established to finance capital improvements of new and existing drainage facilities, construction of new drainage systems, drainage channels, detention basins, and the repair, replacement, and construction of pump stations. There is a reserve increase of \$567,084.

COUNTY OF SACRAMENTO  
STATE OF CALIFORNIA  
County Budget Act (1985)

UNIT: Water Agy-Zone 11A  
2815000

FUND: WATER AGENCY-ZONE 11A  
315A

SCHEDULE 16C  
BUDGET UNIT FINANCING USES DETAIL  
FISCAL YEAR: 2001-02

Financing Uses Classification	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
Services & Supplies	3,391,911	780,748	3,876,686	753,649	753,649
Other Charges	595,274	5,081,059	1,099,000	7,178,000	7,178,000
Land	300,505	354,027	1,000,000	2,850,000	2,850,000
<b>Total Finance Uses</b>	<b>4,287,690</b>	<b>6,215,834</b>	<b>5,975,686</b>	<b>10,781,649</b>	<b>10,781,649</b>
Reserve Provision	0	1,344,725	1,344,725	1,207,361	1,207,361
<b>Total Requirements</b>	<b>4,287,690</b>	<b>7,560,559</b>	<b>7,320,411</b>	<b>11,989,010</b>	<b>11,989,010</b>
<b>Means of Financing</b>					
Fund Balance	3,101,057	4,098,411	4,098,411	4,627,010	4,627,010
Licenses/Permits	4,988,462	3,869,326	3,100,000	2,100,000	2,100,000
Use Of Money/Prop	194,578	294,119	95,000	135,000	135,000
Charges for Service	57,722	3,954,877	27,000	5,127,000	5,127,000
Other Revenues	11,540	24,207	0	0	0
<b>Total Financing</b>	<b>8,353,359</b>	<b>12,240,940</b>	<b>7,320,411</b>	<b>11,989,010</b>	<b>11,989,010</b>

**PROGRAM DESCRIPTION:**

- Review improvement plans for Federal Emergency Management Agency compliance.
- Finances the construction of major trunk drainage facilities (draining more than 30 acres) for the Morrison Creek Stream Group geographic area.
- Provides the general public with flood information.
- Permits phased construction of facilities to conform to master plans.
- Financed primarily by Development Drainage Permit Fees.

- Program activity mirrors the level of development in the community. Expenditures generally occur after sufficient fees have been collected to pay for the necessary drainage construction.

**MISSION:**

To provide for the construction of major drainage facilities within Zone 11A's geographic area.

**GOALS:**

- To design and construct improvements to drainage infrastructure.

**SIGNIFICANT DEVELOPMENTS DURING 2000-01:**

- Continue implementation of the Lower Laguna Drainage Master Plan.

**SIGNIFICANT CHANGES FOR 2001-02:**

- Continued financing of the construction of major trunk drainage facilities for the Morrison Creek Stream Group geographic area.

**2001-02 ADOPTED FINAL BUDGET RESERVE BALANCES:**

- **General Reserve:** **\$2,552,086**

This reserve is established to pay for capital improvements of new and existing drainage facilities, construction of new drainage systems, drainage channels, detention basins, and the repair, replacement, and construction of pump stations. This reflects a reserve increase of \$1,207,361.

COUNTY OF SACRAMENTO  
STATE OF CALIFORNIA  
County Budget Act (1985)

UNIT: Water Agy-Zone 11B  
2816000

FUND: WATER AGENCY-ZONE 11B  
315B

SCHEDULE 16C  
BUDGET UNIT FINANCING USES DETAIL  
FISCAL YEAR: 2001-02

Financing Uses Classification	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
Services & Supplies	329,820	149,875	868,898	577,639	577,639
Other Charges	18,269	49,988	101,000	601,000	601,000
Land	0	0	50,000	50,000	50,000
Interfund Charges	450,000	0	450,000	0	0
<b>Total Finance Uses</b>	<b>798,089</b>	<b>199,863</b>	<b>1,469,898</b>	<b>1,228,639</b>	<b>1,228,639</b>
Reserve Provision	0	1,250,000	1,250,000	1,345,069	1,345,069
<b>Total Requirements</b>	<b>798,089</b>	<b>1,449,863</b>	<b>2,719,898</b>	<b>2,573,708</b>	<b>2,573,708</b>
<b>Means of Financing</b>					
Fund Balance	1,906,764	1,959,898	1,959,898	1,773,708	1,773,708
Licenses/Permits	726,736	1,136,294	700,000	200,000	200,000
Use Of Money/Prop	120,115	139,710	60,000	100,000	100,000
Charges for Service	4,350	49,988	0	500,000	500,000
Other Revenues	21	0	0	0	0
<b>Total Financing</b>	<b>2,757,986</b>	<b>3,285,890</b>	<b>2,719,898</b>	<b>2,573,708</b>	<b>2,573,708</b>

**PROGRAM DESCRIPTION:**

- Reviews improvement plans for Federal Emergency Management Agency (FEMA) compliance.
- Finances the construction of major trunk drainage facilities (draining more than 30 acres) for the Arden/Arcade/American River Tributary Watersheds geographic area.
- Provides the general public with flood information.
- Permits phased construction of facilities to conform to master plans.
- Financed primarily by Development Drainage Permit Fees.

- Zone 11B geographic area is heavily developed and therefore only minor drainage facilities are constructed. Primary support consists of providing flood information to the general public and reviewing improvement plans for FEMA compliance.

**MISSION:**

To provide for the construction of major drainage facilities within Zone 11B's geographic area.

**GOALS:**

- To design and construct improvements to drainage infrastructure.

**SIGNIFICANT DEVELOPMENTS DURING 2000-01:**

- Sacramento County Water Agency Zone 11B continued to finance the construction of major trunk drainage facilities for the for the Arden/Arcade/American River Tributary Watersheds geographic area, which is already heavily developed and therefore only minor drainage facilities are constructed.

**SIGNIFICANT CHANGES FOR 2001-02:**

- Continued financing of the construction of major trunk drainage facilities for the Arden/Arcade/American River Tributary Watersheds geographic area, which is already heavily developed and therefore only minor drainage facilities will likely be constructed.

**2001-02 ADOPTED FINAL BUDGET RESERVE BALANCES:**

- **General Reserve:** **\$2,595,069**  
This reserve is established to pay for capital improvements of new and existing drainage facilities, construction of new drainage systems, drainage channels, detention basins, and the repair, replacement, and construction of pump stations. This reflects a reserve increase of \$1,345,069.

COUNTY OF SACRAMENTO  
STATE OF CALIFORNIA  
County Budget Act (1985)

UNIT: Water Agy-Zone 11C  
2817000

FUND: WATER AGENCY-ZONE 11C  
315C

SCHEDULE 16C  
BUDGET UNIT FINANCING USES DETAIL  
FISCAL YEAR: 2001-02

Financing Uses Classification	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
Services & Supplies	153,512	94,427	471,772	1,151,092	1,151,092
Other Charges	75,215	371,725	4,500	420,500	420,500
Land	0	0	100,000	100,000	100,000
<b>Total Finance Uses</b>	<b>228,727</b>	<b>466,152</b>	<b>576,272</b>	<b>1,671,592</b>	<b>1,671,592</b>
Reserve Provision	0	0	0	653,648	653,648
<b>Total Requirements</b>	<b>228,727</b>	<b>466,152</b>	<b>576,272</b>	<b>2,325,240</b>	<b>2,325,240</b>
<b>Means of Financing</b>					
Fund Balance	337,716	293,272	293,272	1,085,240	1,085,240
Licenses/Permits	164,206	840,321	275,000	780,000	780,000
Use Of Money/Prop	20,077	46,074	8,000	40,000	40,000
Charges for Service	0	371,725	0	420,000	420,000
<b>Total Financing</b>	<b>521,999</b>	<b>1,551,392</b>	<b>576,272</b>	<b>2,325,240</b>	<b>2,325,240</b>

**PROGRAM DESCRIPTION:**

- Reviews improvement plans for Federal Emergency Management Agency (FEMA) compliance.
- Finances the construction of major trunk drainage facilities (draining more than 30 acres) for the Dry Creek Watershed geographic area.
- Provides the general public with flood information.
- Permits phased construction of facilities to conform to master plans.
- Financed primarily by Development Drainage Permit Fees.
- Program activity mirrors the level of development in the community. Expenditures generally occur after sufficient fees have been collected to pay for the necessary drainage construction.

**MISSION:**

To provide for the construction of major drainage facilities within Zone 11C's geographic area.

**GOALS:**

- To design and construct improvements to drainage infrastructure.

**SIGNIFICANT DEVELOPMENTS DURING 2000-01:**

- Sacramento County Water Agency Zone 11C will continue to finance the construction of major trunk drainage facilities for the Dry Creek Watershed geographic area.

**SIGNIFICANT CHANGES FOR 2001-02:**

- Sacramento County Water Agency Zone 11C will continue to finance the construction of major trunk drainage facilities for the Dry Creek Watershed geographic area.

**2001-02 ADOPTED FINAL BUDGET RESERVE BALANCES:**

- **General Reserve:** **\$653,648**  
This reserve was established at the beginning of this fiscal year to pay for capital improvements of new and existing drainage facilities, construction of new drainage systems, drainage channels, detention basins, and the repair, replacement, and construction of pump stations. This reflects a reserve increase of \$653,648.

COUNTY OF SACRAMENTO  
STATE OF CALIFORNIA  
County Budget Act (1985)

UNIT: Water Agy-Zone 12  
3066000

FUND: WATER AGENCY-ZONE 12  
319A

SCHEDULE 16C  
BUDGET UNIT FINANCING USES DETAIL  
FISCAL YEAR: 2001-02

Financing Uses Classification	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
Services & Supplies	127,797	118,884	151,500	151,910	151,910
Other Charges	4,083,920	4,530,709	4,530,709	5,001,939	5,001,939
<b>Total Finance Uses</b>	<b>4,211,717</b>	<b>4,649,593</b>	<b>4,682,209</b>	<b>5,153,849</b>	<b>5,153,849</b>
<b>Means of Financing</b>					
Fund Balance	242,326	452,595	452,595	615,711	615,711
Taxes	4,284,366	4,620,505	4,044,575	4,363,790	4,363,790
Use Of Money/Prop	15,731	68,451	0	0	0
Aid-Gov'n't Agencies	119,709	123,129	108,886	109,234	109,234
Charges for Service	-210	624	76,153	65,114	65,114
<b>Total Financing</b>	<b>4,661,922</b>	<b>5,265,304</b>	<b>4,682,209</b>	<b>5,153,849</b>	<b>5,153,849</b>

**PROGRAM DESCRIPTION:**

- The Sacramento County Water Agency-Zone 12 functions as a pass through financing agency collecting ad valorem tax revenue and transferring all revenue to Stormwater Utility.

**MISSION:**

Collect and transfer ad valorem tax revenue to the Stormwater Utility.

**GOALS:**

- To monitor quarterly transfers of revenues to the Stormwater Utility.

COUNTY OF SACRAMENTO  
STATE OF CALIFORNIA  
County Budget Act (1985)

UNIT: Water Agy-Zone 13  
3044000

FUND: WATER AGENCY-ZONE 13  
318A

SCHEDULE 16C  
BUDGET UNIT FINANCING USES DETAIL  
FISCAL YEAR: 2001-02

Financing Uses Classification	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
Services & Supplies	1,231,752	1,237,398	1,747,347	2,525,443	2,525,443
Other Charges	346,260	792,049	1,035,000	1,186,914	1,186,914
<b>Total Finance Uses</b>	<b>1,578,012</b>	<b>2,029,447</b>	<b>2,782,347</b>	<b>3,712,357</b>	<b>3,712,357</b>
Reserve Provision	948,913	0	0	0	0
<b>Total Requirements</b>	<b>2,526,925</b>	<b>2,029,447</b>	<b>2,782,347</b>	<b>3,712,357</b>	<b>3,712,357</b>
<b>Means of Financing</b>					
Fund Balance	628,196	705,543	707,543	1,091,056	1,091,056
Reserve Release	0	0	0	446,636	446,636
Taxes	0	660	0	0	0
Use Of Money/Prop	138,146	149,935	50,000	75,000	75,000
Aid-Gov'n't Agencies	493,703	130,881	0	0	0
Charges for Service	2,026,971	2,055,382	2,010,554	2,077,665	2,077,665
Other Revenues	40,101	45,479	14,250	22,000	22,000
<b>Total Financing</b>	<b>3,327,117</b>	<b>3,087,880</b>	<b>2,782,347</b>	<b>3,712,357</b>	<b>3,712,357</b>

**PROGRAM DESCRIPTION:**

- Performs current water resource planning activities.
- Provides partial funding for the Water Forum Successor Effort for regional water supply planning activities.
- Funds a number of regional drainage and flood control studies
- Financed primarily by assessments levied within the Unincorporated Area of Sacramento County and fund balance available.

**MISSION:**

To provide long-range flood control and drainage planning activities related to water supply, drainage, and flood control issues impacting all or part of the Unincorporated Area of Sacramento County and the Cities of Citrus Heights and Elk Grove, not just the urban and urbanizing areas.

**GOALS:**

- To provide long range planning in order to assure an adequate and reliable regional water supply
- To develop long range plans to address regional drainage and flood control issues

**SIGNIFICANT DEVELOPMENTS DURING 2000-01:**

- Zone 13 continues to support the City-County Office of Metropolitan Water Planning in its Water Forum and Successor Effort.

**SIGNIFICANT CHANGES FOR 2001-02:**

- During Fiscal Year 2001-02, Zone 13 will continue to support the City-County Office of Metropolitan Water Planning in its Successor Effort to the completed Water Forum effort.

**2001-02 ADOPTED FINAL BUDGET RESERVE BALANCES:**

- **Working Capital Reserve:** **\$566,202**

These reserves have been maintained to provide cash during dry period financing. This reflects a reserve reduction of \$446,636.

COUNTY OF SACRAMENTO  
STATE OF CALIFORNIA  
County Budget Act (1985)

UNIT: Water Agy-Zone 40  
3050000

FUND: WATER AGENCY-ZONE 40  
320A

SCHEDULE 16C  
BUDGET UNIT FINANCING USES DETAIL  
FISCAL YEAR: 2001-02

Financing Uses Classification	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
Services & Supplies	7,305,874	4,969,744	9,422,323	19,124,387	19,124,387
Other Charges	2,173,908	3,122,703	7,330,515	13,546,055	13,546,055
Land	301,643	0	750,000	1,630,000	1,630,000
<b>Total Finance Uses</b>	<b>9,781,425</b>	<b>8,092,447</b>	<b>17,502,838</b>	<b>34,300,442</b>	<b>34,300,442</b>
Reserve Provision	3,019,676	5,649,554	5,649,554	0	0
<b>Total Requirements</b>	<b>12,801,101</b>	<b>13,742,001</b>	<b>23,152,392</b>	<b>34,300,442</b>	<b>34,300,442</b>
<b>Means of Financing</b>					
Fund Balance	7,578,375	12,182,968	12,182,968	15,849,265	15,849,265
Reserve Release	0	0	0	2,094,886	2,094,886
Licenses/Permits	642,522	0	0	0	0
Fines/Forfeitures/Penalties	4,083	4,410	0	0	0
Use Of Money/Prop	1,168,619	1,603,029	500,000	1,000,000	1,000,000
Charges for Service	11,155,547	17,330,599	10,400,000	15,356,291	15,356,291
Other Revenues	50,248	2,764	69,424	0	0
<b>Total Financing</b>	<b>20,599,394</b>	<b>31,123,770</b>	<b>23,152,392</b>	<b>34,300,442</b>	<b>34,300,442</b>

**PROGRAM DESCRIPTION:**

- Design and construct capital facilities for the purpose of delivering a safe and reliable water supply to the community.
- Test water for established quality and flow requirements.
- Financed primarily from the collection of a water development fee, prior to the issuance of building permits or the approval of subdivision plans, from developing properties benefiting from the construction of facilities.

**MISSION:**

To provide the infrastructure necessary to assure an adequate and reliable supply of potable water within designated service boundaries.

**GOALS:**

- Provide funding and oversight for the construction of major water supply facilities primarily in the Laguna and Elk Grove/West Vineyard Areas and to ensure urban development is consistent with Water Supply Master Plans, County General Plan, and County water system improvement standards.

**SIGNIFICANT DEVELOPMENTS DURING 2000-01:**

- In order to continue to finance the water supply infrastructure in this rapidly developing area, the water development fee charged to developing properties benefiting from the construction of these facilities was increased 6.0 percent per typical residential unit, effective March 1, 2001.

**SIGNIFICANT CHANGES FOR 2001-02:**

- Continue to provide funding and oversight for the construction of major water supply facilities primarily in the Laguna, Elk Grove and Vineyard areas, in order to allow safe and reliable water supply to the growing southern unincorporated area of the county and the City of Elk Grove.

**2001-02 ADOPTED FINAL BUDGET RESERVE BALANCES:**

- **Reserve for Future Construction** **\$13,919,291**

These reserves will be used for the construction of ground water facilities and conveyance systems including water treatment plants, water pumping stations, water wells, water storage tanks, and water conveyance systems. This reflects a reserve reduction of \$2,094,886.

COUNTY OF SACRAMENTO  
STATE OF CALIFORNIA  
County Budget Act (1985)

UNIT: Water Agy-Zone 41  
3055000

FUND: WATER AGENCY-ZONE 41 GENERAL  
320B

**SCHEDULE 16C  
BUDGET UNIT FINANCING USES DETAIL  
FISCAL YEAR: 2001-02**

Financing Uses Classification	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
Services & Supplies	2,877	6,789,435	7,949,481	9,582,119	9,582,119
Other Charges	0	609,612	2,451,200	3,459,200	3,459,200
Equipment	0	0	0	35,000	35,000
<b>Total Finance Uses</b>	<b>2,877</b>	<b>7,399,047</b>	<b>10,400,681</b>	<b>13,076,319</b>	<b>13,076,319</b>
<b>Means of Financing</b>					
Fund Balance	0	2,377,227	2,377,227	3,028,147	3,028,147
Reserve Release	0	461,454	461,454	806,854	806,854
Licenses/Permits	0	509,498	350,000	300,000	300,000
Fines/Forfeitures/Penalties	0	15,743	0	0	0
Use Of Money/Prop	0	343,121	50,000	130,000	130,000
Aid-Gov'n't Agencies	0	254,799	0	237,000	237,000
Charges for Service	0	6,389,045	6,012,000	7,024,480	7,024,480
Other Revenues	0	192,961	1,150,000	1,549,838	1,549,838
<b>Total Financing</b>	<b>0</b>	<b>10,543,848</b>	<b>10,400,681</b>	<b>13,076,319</b>	<b>13,076,319</b>

**PROGRAM DESCRIPTION:**

The Sacramento County Water Agency Zone 41:

- Finances and manages the water agency operations and the maintenance of the existing system.
- Develops, reviews and administers the water service charges necessary for the continuing operation of the Agency.
- Sells 550 acre feet of water to approximately 900 customers residing within the boundaries, served by an independent water purveyor.

**MISSION:**

Provide customers with a reliable supply of high quality potable water at the lowest possible price.

**GOALS:**

- To make sufficient water available and delivered to end customers.
- To maintain in service sufficient infrastructure (wells, treatment facilities, transmission and distribution facilities, etc.) to meet water quality and delivery needs

**SIGNIFICANT CHANGES FOR 2001-02:**

- Anticipates 8.0 percent growth in the Agency's customer base. Plans to work on a number of programs that include a significant increase in purchased surface water for Laguna/Vineyard service area, a greatly expanded water conservation program including a residential water meters retrofit component, and major capital improvement projects in the Arden Park and Sunrise service areas.

**2001-02 ADOPTED FINAL BUDGET RESERVE BALANCES:**

- **Reserves for Replacement** **\$1,497,391**  
These reserves are maintained to provide for infrastructure replacement. This reflects a reserve release of \$806,854.

# WATER RESOURCES - WATER MAINTENANCE DISTRICT

**3023000**

COUNTY OF SACRAMENTO  
STATE OF CALIFORNIA  
County Budget Act (1985)

UNIT: Sacramento Co Water Maintenance District  
3023000

FUND: SACRAMENTO CO WATER MAINTENANCE  
321A

SCHEDULE 16C  
BUDGET UNIT FINANCING USES DETAIL  
FISCAL YEAR: 2001-02

Financing Uses Classification	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
Services & Supplies	6,960,160	0	0	0	0
Other Charges	349,279	0	0	0	0
<b>Total Finance Uses</b>	<b>7,309,439</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Reserve Provision	564,266	0	0	0	0
<b>Total Requirements</b>	<b>7,873,705</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Means of Financing</b>					
Fund Balance	2,585,184	0	0	0	0
Licenses/Permits	496,405	0	0	0	0
Fines/Forfeitures/Penalties	16,239	0	0	0	0
Use Of Money/Prop	302,494	0	0	0	0
Aid-Gov'n't Agencies	725,177	0	0	0	0
Charges for Service	6,285,323	0	0	0	0
Other Revenues	85,167	0	0	0	0
<b>Total Financing</b>	<b>10,495,989</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**PROGRAM DESCRIPTION:**

On April 4, 2000, the Board of Supervisors passed a resolution, which created a new zone of the Sacramento County Water Agency. This resolution transfers all assets, liabilities and obligations of the Sacramento County Water Maintenance District to the new Zone of the Sacramento County Water Agency, (SCWA Zone 41, Fund Center 3055000. The Sacramento County Water Maintenance District:

- Provided 21,000 connections in seven separate service areas with a reliable supply of high quality potable water at the lowest possible price.

- Financed and manages the water district operations and the maintenance of the existing system.
- Developed, reviews and administers the water service charges necessary for the continuing operation of the District.
- Sold 550 acre feet of water to approximately 700 Elk Grove Water Works customers residing within Zone 40 boundaries.

**FOR INFORMATION ONLY:**

# PUBLIC WORKS AGENCY - GENERAL SERVICES

7000000

COUNTY OF SACRAMENTO  
 STATE OF CALIFORNIA  
 County Budget Act (1985)  
 SCHEDULE 10 - OPERATIONS OF  
 INTERNAL SERVICE FUND  
 FISCAL YEAR 2001-02

Public Works Agency/General Services  
 7000000/2070000

FUNCTION: General

Operating Details	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
<b>OPERATING INCOME</b>					
Charges for Services	62,652,471	106,685,163	115,927,199	128,354,522	127,229,522
Other Income	1,248	1,080	0	0	0
<b>TOTAL</b>	<b>62,653,719</b>	<b>106,686,243</b>	<b>115,927,199</b>	<b>128,354,522</b>	<b>127,229,522</b>
<b>OPERATING EXPENSES</b>					
Salaries/Benefits	20,740,307	31,346,484	34,253,998	37,152,604	37,072,604
Services & Supplies	39,917,962	62,396,786	65,446,074	74,277,798	73,232,798
Other Charges	678,264	3,064,311	3,400,989	3,419,058	3,420,261
Depreciation/Amort	143,857	10,942,283	9,197,004	10,565,180	10,563,977
Interfund Chgs/Reimb	509	-4,240,192	-4,105,453	-4,544,343	-4,544,343
Intrafund Chgs/Reimb	324,892	566,605	0	0	0
Costs of Goods Sold	4,550,386	4,785,148	5,500,000	5,500,000	5,500,000
<b>Total Oper. Expenses</b>	<b>66,356,177</b>	<b>108,861,425</b>	<b>113,692,612</b>	<b>126,370,297</b>	<b>125,245,297</b>
<b>Net Op. Income(Loss)</b>	<b>-3,702,458</b>	<b>-2,175,182</b>	<b>2,234,587</b>	<b>1,984,225</b>	<b>1,984,225</b>
<b>NONOPERATING INCOME (EXPENSES)</b>					
Aid-Govt Agencies	9,999	0	0	0	0
Interest Income	700,986	10,113	0	0	0
Interest Expense	0	-1,799,903	-1,952,809	-1,741,004	-1,741,004
Debt Retirement	0	0	-95,750	-222,531	-222,531
Equipment	-39,227	-334,903	-225,000	-62,000	-62,000
Gain/Loss of Sale	18,508	-511,888	0	0	0
Income - Other	254,682	657,065	38,972	41,310	41,310
<b>Total Net Nonoper. Income (Loss)</b>	<b>944,948</b>	<b>-1,979,516</b>	<b>-2,234,587</b>	<b>-1,984,225</b>	<b>-1,984,225</b>
<b>NET INCOME (LOSS)</b>	<b>-2,757,510</b>	<b>-4,154,698</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Memo Only: CAPITAL REPLACEMENT AND ACQUISITION</b>					
Miscellaneous Revenues	-335,080	-43,682	-1,164,000	-558,000	-558,000
Other Equipment	1,804,919	2,606,508	4,176,000	3,283,000	3,283,000
Other Expenses	56,061	311,636	6,500	2,470	2,470
Contribution to Other Funds	-150,734	-294,279	4,300,000	0	0
<b>TOTAL</b>	<b>1,375,166</b>	<b>2,580,183</b>	<b>7,318,500</b>	<b>2,727,470</b>	<b>2,727,470</b>
<b>RESERVES AT YEAR-END</b>					
Reserve for Replacement				3,070,672	8,078,540
Positions	411.0	594.0	578.0	594.0	594.0

**PROGRAM DESCRIPTION:**

- The Board of Supervisors created the Department of General Services to provide many of the essential centralized services that County departments require ensuring that their daily operations can be accomplished and their missions achieved. Centralized provision of these services provides the framework for a quality driven organization, more accurate reporting of diverse activities, and maintains the clear identity and integrity of the separate funds that finance department activities.
- The Department of General Services is comprised of the following three groups:
  - **The Business Services Support Group:** Provides support services to County agencies and departments. The Contract and Purchasing Services Division provides centralized procurement services, coordinates the procurement card program, and prepares contracts and agreements for construction projects. The Fleet Services Division purchases, rents and maintains light and heavy equipment. The Light Equipment Section provides automotive equipment for all County departments. The Heavy Equipment Section maintains a fleet of construction equipment and other heavy vehicles for county organizations. Support Services provides printing services, U.S. mail, inter-office messenger, central stores, document scanning and records management, warehousing and surplus property/recycling services.
  - **Facility and Property Services Group:** Provides facility planning and maintenance functions and coordinates construction activity with Building Design Division of the Department of County Engineering & Administration. The group is comprised of nine divisions. Real Estate Division leases facilities for county organizations, prepares appraisals, negotiates purchase of real estate, and manages countyowned property. Energy Management prepares reports regarding energy issues, seeks ways to reduce energy usage, promotes the use of alternative energy, and analyzes energy savings resulting from conservation or other methods. Facilities Maintenance and Operation is organized into geographic districts to provide integrated maintenance and operation of countyowned facilities including minor remodeling and repair work. Services are provided by skilled carpenters, painters, plumbers, electricians, stationary engineers, building maintenance workers, and custodial staff. The Security Division provides an observe and report security program for countyowned and some leased facilities. The Capital Construction Fund provides funding for construction and remodeling of countyowned facilities. The Facility Planning and Management and Comprehensive Master Planning Divisions manage this fund. Special Projects and Parking provides parking services to the public, county employees, and other governmental agencies.

- **Administrative Services Group:** Provides support services to the Department. Services provided include accounting, budget and analysis, safety, human resources, and information technology.

**MISSION:**

To provide quality Asset Management and Support Services ensuring best value for our customers through empowered employees, innovative leadership and professionally delivered services.

**GOALS:**

- The Department of General Services support Sacramento County government and the people it serves, by empowering members of the Department through leadership, planning and technology to achieve customer and community goals.

**SIGNIFICANT DEVELOPMENTS DURING 2000-01:**

- Computer Assisted Facility Management (CAFM) program implementation started.
- Completed the transfer of Fleet Services, Light and Heavy, to the Department of General Services.
- Completed the move into a new lease facility by the Office of the Director, Real Estate Division, Contract and Purchasing Services, Asset Management Group, Building Design and the Building Construction Management section.

**SIGNIFICANT CHANGES FOR 2001-02:**

- Implementation of the Building Trades and the Stationary Engineers budget units along with the Custodial portion of the Custodial/Security Division reorganization into three geographic service districts. The three facilities maintenance and operations service districts will be the Bradshaw (Budget Unit 7007420), Downtown (Budget Unit 7007430) and Airport (Budget Unit 7007440) Districts.
- Continue the CAFM program implementation.

**SUMMARY OF POSITIONS**

Internal Services Fund

<b>PROGRAM</b>	<b>Adopted 2000/01</b>	<b>June 30, 2001</b>	<b>Requested 2001/02</b>	<b>Adopted 2001/02</b>
Real Estate	24.0	24.0	24.0	24.0
Director's Office	22.0	23.0	23.0	23.0
Stationary Engineer	94.0	98.0	0.0	0.0
Custodial/Security Services	119.5	124.5	35.0	35.0
Energy Management	1.0	1.0	1.0	1.0
Building Trades	98.0	98.0	0.0	0.0
Purchasing/Contract Services	29.5	29.5	29.5	29.5
Support Services	37.0	39.0	39.0	39.0
Fleet Services-Light	45.0	48.0	48.0	48.0
Fleet Services-Heavy	108.0	109.0	109.0	109.0
GS-Bradshaw District	0.0	0.0	120.0	120.0
GS-Downtown District	0.0	0.0	113.5	113.5
GS-Airport District	0.0	0.0	52.0	52.0
<b>Total</b>	<b>578.0</b>	<b>594.0</b>	<b>594.0</b>	<b>594.0</b>

The Summary of Positions table details various position reallocations approved during Fiscal Year 2000-01. The position reallocations were necessary to address the department's changing needs in the Capital Construction Fund, Energy Management Program, Parking Enterprise, and the Real Estate, Facility Management, Security and Support Services Divisions.

No positions are being requested as part of the Fiscal Year 2001-02 budget. 15 of the 16 Fiscal Year 2000-01 midyear additional positions were Board approved. One of the 16 Fiscal Year 2000-01 midyear additional positions is from a department position reallocation.

**RESERVES:**

- **Reserve for Replacement** **\$8,078,540**

This reserve is used to provide appropriations for replacing the Fleet Services Division's heavy equipment rental fleet, new or remodeled structures and other capital equipment. Funds for the reserve originate from amounts expensed for depreciation and equipment replacement factor, and income from the gain on surplus equipment sales. In Fiscal Year 2000-01, there was a reserve total of \$9,690,127 for replacing capital equipment.

**SUPPLEMENTAL INFORMATION:**

The following table details the capital outlay for additional and replacement heavy equipment and the additional light equipment recommended for Fiscal Year 2001-02.

**SUMMARY OF CAPITAL OUTLAY**

**Heavy Equipment**

<b>Class</b>	<b>Description</b>	<b>Recomm'd Number</b>	<b>Adopted Amount</b>
Class 157	Camp Crew Bus	3	\$270,000
Class 158	Work Passenger Bus	1	\$90,000
Class 160	1 ½ Ton Utility Truck	1	\$100,000
Class 161	Stencil/Sign Truck	3	\$270,000
Class 165	1 ½ Ton W/Service Body	1	\$65,000
Class 170	3-4 Cu. Yd. Dump Truck	2	\$140,000
Class 171	5-6 Cubic Yard Two Axle	2	\$160,000
Class 173	3-4 Cu. Yd. Emulsion Tank	1	\$90,000
Class 176	8-10 Cu. Yd. Three Axle	2	\$160,000
Class 178	10-20 Cu. Yd. Dump Truck	2	\$270,000
Class 185	Shop Truck 1 ½ Ton	1	\$85,000
Class 190	Water Truck, 2000 Gallon	1	\$60,000
Class 212	Trailer, Rodder	1	\$15,000
Class 213	Trailer, Other	2	\$30,000
Class 221	Trailer, Utility	1	\$15,000
Class 222	Trailer, 2 Horse	2	\$40,000
Class 234	Trailer, Lowbed 6 Ton	2	\$40,000
Class 292	Step Van	2	\$130,000
Class 314	Brush Chipper	3	\$90,000
Class 380	Shop Tow	1	\$30,000
Class 384	Forklift, 10,000 pounds	1	\$30,000
Class 397	Crane Unit, 8 ton	2	\$400,000
Class 428	Grader, 60 Horsepower	1	\$90,000
Class 524	Pump, 4" (Portable)	2	\$40,000
Class 570	Roller, W/Trailer	1	\$40,000
Class 571	Vibratory Roller W/Trailer	1	\$110,000
Class 776	Pressure/Vacuum Cleaner	1	\$275,000
Class 880	Skid Loader W/Trailer	1	\$30,000
Class 881	Loader & Auger	1	\$70,000
	Port-A-Potty	1	\$8,000
	Conveyer	1	\$40,000
	<b>Adopted Budget Total</b>	<b>47</b>	<b>\$3,283,000</b>

ADDITIONAL VEHICLES  
Fiscal Year 2001-02

DEPARTMENT										
Vehicle Class	Description	Agri./ Eco. Dev.	DA	DHHS	DHA	OCIT	Probation	Sheriff	Public Works	Vehicle Class Total
Class 102	Mini-car, 4 cylinder									0
Class 107	1/2 Ton Compact Pick-up								2	2
Class 110	Compact Sedan	6		30	13			2	6	57
Class 119	Station Wagon-Full Size								1	1
Class 122	Sheriff's Patrol Car							2		2
Class 124	Undercover Car		1				6	7		14
Class 126	Sheriff's Training									0
Class 131	1/2 Ton Pick-up extd cab	1				1			3	5
Class 132	1/2 Ton Pick-up								1	1
Class 134	1 Ton Pick-up								2	2
Class 135	3/4 Ton Truck								2	2
Class 137	3/4 Ton Truck Special								3	3
Class 140	3/4 Ton Truck, 4 x 4		1						2	3
Class 142	Special Body								1	1
Class 150	Mini-van			3		1		1	2	7
Class 151	1/2 Ton Van									0
Class 152	3/4 Ton Van								3	3
Class 153	1 Ton Van								2	2
Class 154	Carryall				2					2
<b>Department Total</b>		<b>7</b>	<b>2</b>	<b>33</b>	<b>15</b>	<b>2</b>	<b>6</b>	<b>12</b>	<b>30</b>	<b>107</b>
<b>Home Retention</b>		<b>1</b>	<b>1</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>11</b>	<b>4</b>	<b>19</b>
										<b>Total</b>
Purchase Cost		117,000	52,000	541,000	172,000	38,000	162,000	292,000	628,000	<b>2,002,000</b>
Annual Cost		63,600	19,744	233,386	87,468	13,713	59,184	154,736	231,319	<b>863,150</b>
<b>Total Cost</b>		<b>\$ 180,600</b>	<b>\$71,744</b>	<b>\$ 774,386</b>	<b>\$259,468</b>	<b>\$51,713</b>	<b>\$221,184</b>	<b>\$ 446,736</b>	<b>\$859,319</b>	<b>\$2,865,150</b>

ADDITIONAL VEHICLES

Additional vehicles are financed through the Fixed Asset Acquisition Fund. The acquisition costs are recovered over the depreciated life of the vehicle through the vehicle use charge. Operating costs are also recovered through the vehicle use charge and vary with the vehicle class.

## 2001-02 PROGRAM INFORMATION

Program Number and Title	Program Description	Appropriations	Reimbursement	Revenues	Carryover	Net Allocation	Positions
<b>7000000 General Services</b>							
<b>PROGRAM TYPE: MANDATED (PRACTICAL)</b>							
<b>001</b>	<b>Dept. Administration</b>						
	Plans, directs & controls activities for the dept.	2,419,610	1,665,822	753,788	0	0	23.0
<b>001-A</b>	<b>Contract Mgt Svcs</b>						
	Contract services for various county customers	988,529	0	988,529	0	0	9.5
<b>002</b>	<b>GS-Bradshaw District</b>						
	Operates/maintains all county-owned buildings outside Downtwn area	13,235,205	332,111	12,903,094	0	0	120.0
<b>002-A</b>	<b>GS-Downtown District</b>						
	Operates/maintains all county-owned buildings inside Downtwn area	10,912,056	346,698	10,565,358	0	0	113.5
<b>003</b>	<b>Security</b>						
	Provides security services for county-owned buildings	2,192,117	1,120,266	1,071,851	0	0	35.0
<b>004</b>	<b>Energy Management</b>						
	Coordinates energy related issues	6,462,634	243,639	6,218,995	0	0	1.0
<b>005</b>	<b>GS-Airport District</b>						
	Provides trades & Stationary Engr services to Airport facilities	6,100,464	0	6,100,464	0	0	52.0
<b>007</b>	<b>Central Purchasing</b>						
	Centralized purchasing services for county departments	2,229,370	218,437	2,010,933	0	0	20.0
<b>008</b>	<b>Support Services</b>						
	Printing/stores/mail/messenger/warehouse/surplus property	10,846,016	1,365,108	9,480,908	0	0	39.0
<b>009-A</b>	<b>Real Estate</b>						
	Appraisal, acquisition, relocations & admin/fiscal support	4,313,660	0	4,313,660	0	0	24.0
<b>009-B</b>	<b>Real Estate-Lease Costs</b>						
	Reflects lease costs for those county depts in leased facilities	39,297,671	382,700	38,914,971	0	0	0.0
<b>010</b>	<b>Automotive Services</b>						
	Maintains county-owned automotive equipment	28,308,558	8,208,111	20,100,447	0	0	48.0
<b>011-A</b>	<b>Rental Fleet</b>						
	Operation & maintenance of the heavy equipment rental fleet	4,443,209	360,000	4,083,209	0	0	0.0
<b>011-B</b>	<b>Fueling Station</b>						
	Operation & maintenance of the Bradshaw fueling station	3,745,691	3,275,000	470,691	0	0	2.0
<b>011-C</b>	<b>Parts</b>						
	Operation & maintenance of the parts supply system	1,550,201	1,550,201	0	0	0	14.0

**2001-02 PROGRAM INFORMATION**

Program Number and Title	Program Description	Appropriations	Reimbursement	Revenues	Carryover	Net Allocation	Positions
<b>7000000 General Services</b>							
<b>011-D</b>	<b>Heavy Equipment Maintenance</b>						
	Maintenance & repair svcs of heavy equipment vehicles	5,700,208	2,057,083	3,643,125	0	0	35.0
<b>011-E</b>	<b>NATS Shop</b>						
	Maintenance & repair svcs to refuse vehicles at NATS shop	3,404,904	75,000	3,329,904	0	0	20.0
<b>011-F</b>	<b>Disposal Site Shop</b>						
	Maintenance & repair svcs to refuse vehicles at the landfill	953,931	20,000	933,931	0	0	5.0
<b>011-G</b>	<b>Regional Shop</b>						
	Maintenance of Water Quality equipment at the treatment plant	491,963	120,000	371,963	0	0	4.0
<b>011-H</b>	<b>Administration</b>						
	Administrative & fiscal support to the division's programs	2,104,215	1,393,360	710,855	0	0	17.0
<b>011-I</b>	<b>North Corp Yard</b>						
	Maintenance & repair svcs of heavy equipment vehicles	1,862,455	458,299	1,404,156	0	0	12.0
	<b>MANDATED (PRACTICAL)</b>	<b>Subtotal</b>					
		151,562,667	23,191,835	128,370,832	0	0	594.0

<b>BUDGET UNIT TOTAL:</b>	151,562,667	23,191,835	128,370,832	0	0	594.0
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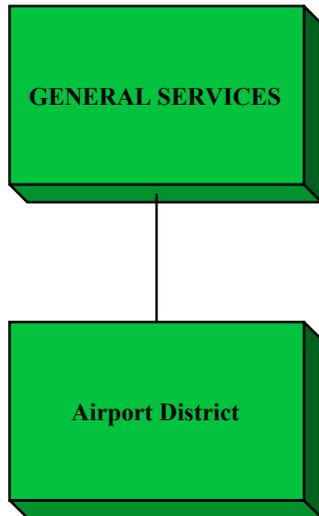
**2070000 Public Works Capital Outlay**

**PROGRAM TYPE: MANDATED (PRACTICAL)**

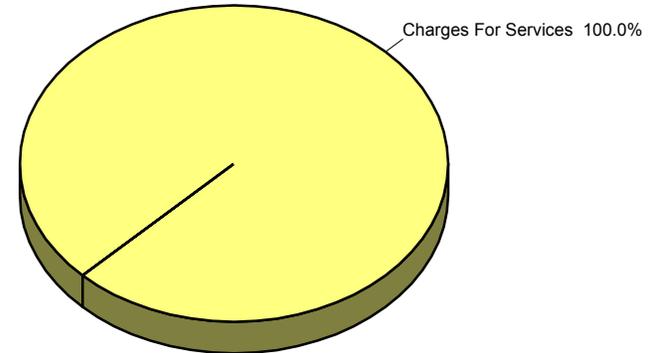
<b>001</b>	<b>Capital Outlay</b>						
	Acquisition & replacement of capital assets	3,285,470	0	558,000	2,727,470	0	0.0
	<b>MANDATED (PRACTICAL)</b>	<b>Subtotal</b>					
		3,285,470	0	558,000	2,727,470	0	0.0

<b>BUDGET UNIT TOTAL:</b>	3,285,470	0	558,000	2,727,470	0	0.0
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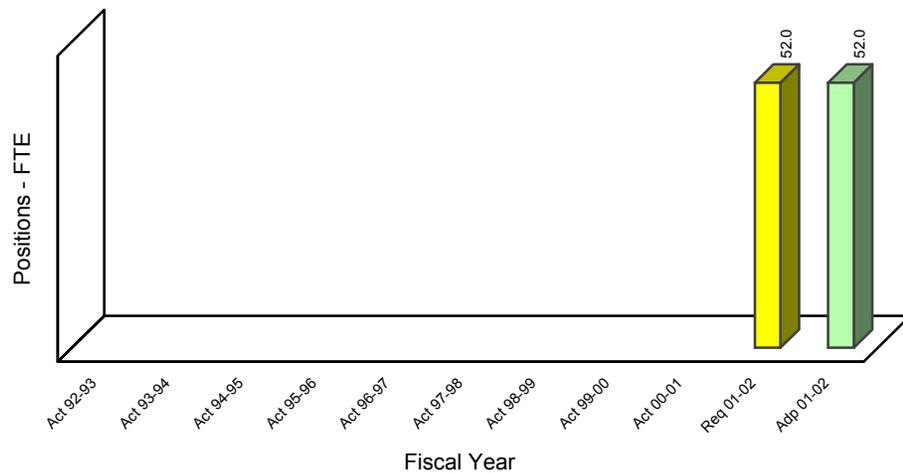
## Departmental Structure



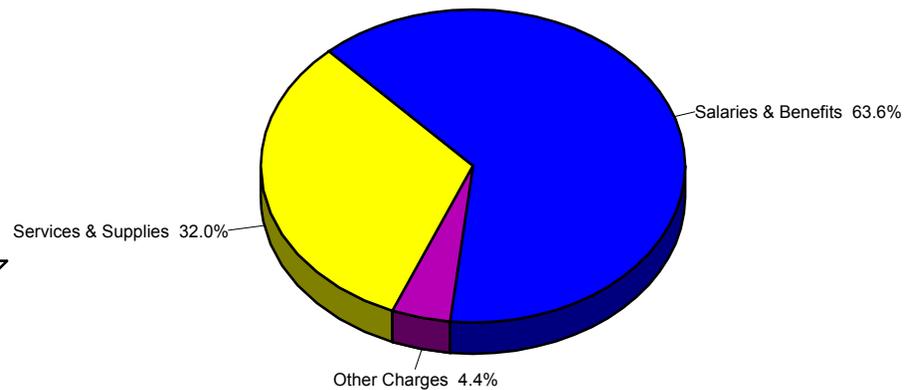
## Financing Sources



## Staffing Trend



## Financing Uses



COUNTY OF SACRAMENTO  
STATE OF CALIFORNIA  
County Budget Act (1985)

FUND: BUILDING MAINT AND OPERATIONS-GS  
035F

ACTIVITY: Airport District  
UNIT: 7007440

SCHEDULE 10  
OPERATIONS OF INTERNAL SERVICE FUND  
FISCAL YEAR: 2001-02

Operating Details	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
Charges for Service	0	0	0	6,100,464	6,100,464
Total Operating Rev	0	0	0	6,100,464	6,100,464
Salaries/Benefits	0	0	0	3,877,603	3,877,603
Service & Supplies	0	0	0	1,361,623	1,361,623
Other Charges	0	0	0	268,463	268,463
Depreciation/Amort	0	0	0	327	327
Intrafund Chgs/Reimb	0	0	0	592,448	592,448
Total Operating Exp	0	0	0	6,100,464	6,100,464
Net Income (Loss)	0	0	0	0	0
Positions	0.0	0.0	0.0	52.0	52.0

**PROGRAM DESCRIPTION:**

The Airport District of the Department of General Services:

- Maintains approximately 2,150,000 square feet of space and encompasses the following airport facilities throughout the County: Sacramento County International Airport, Executive Airport, Mather Commerce Center and Franklin Field.
- Provides for the total maintenance and operation needs of the Airports facilities including occasional minor remodeling and repair work.

**MISSION:**

To provide quality facility support services ensuring best value for our customers through empowered employees, innovative leadership and professionally delivered services.

**GOALS:**

- Support the missions of the customer/tenants in which facility issues support the day-to-day business of the customer/tenants.
- Maximize effectiveness of infrastructure; minimize total cost of ownership of countyowned facilities through an effective and comprehensive preventive maintenance program.

**SIGNIFICANT CHANGES FOR 2001-02:**

- The Airport District was organized to provide more seamless and integrated services tailored toward customer needs. This budget unit as one of three facilities maintenance and operations service districts was established from the reorganization of Building Trades and Stationary Engineer budget units along with the Custodial portion of the Custodial/Security Division
- Position reclassification to establish a District Manager and a Trades Coordinator.

COUNTY OF SACRAMENTO  
STATE OF CALIFORNIA  
County Budget Act (1985)

FUND: AUTOMOTIVE-GS  
035G

ACTIVITY: Automotive  
UNIT: 7510000

SCHEDULE 10  
OPERATIONS OF INTERNAL SERVICE FUND  
FISCAL YEAR: 2001-02

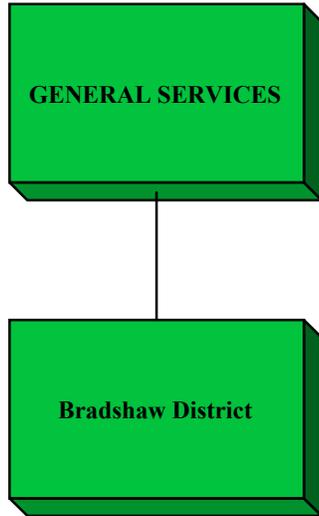
Operating Details	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
Salaries/Benefits	190	0	0	0	0
Service & Supplies	251,057	0	0	0	0
Other Charges	6,802	0	0	0	0
Depreciation/Amort	24,379	0	0	0	0
<b>Total Operating Exp</b>	<b>282,428</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Gain/Sale/Property	18,508	0	0	0	0
Other Revenues	6,339	0	0	0	0
<b>Total Nonoperating Rev</b>	<b>24,847</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Equipment	-9,101	0	0	0	0
<b>Total Nonoperating Exp</b>	<b>-9,101</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Income (Loss)</b>	<b>-248,480</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**PROGRAM DESCRIPTION:**

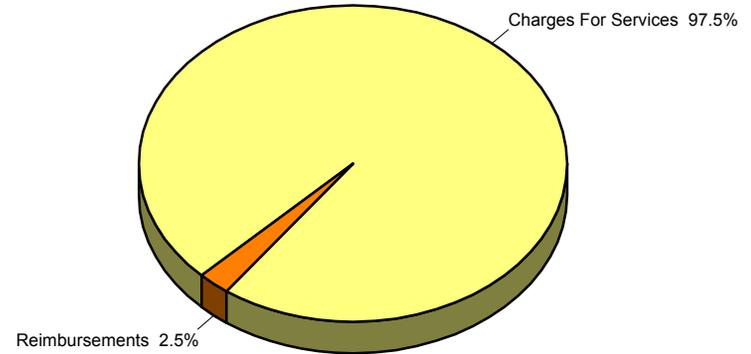
This budget unit was transferred to the Department of Public Works Administration and merged with the Heavy Equipment Division to form the Fleet Services Division in Fiscal Year 1998-99. The Fleet Services Division, Light and Heavy Equipment, was transferred back to the Department of General Services in Fiscal Year 1999-00. The Fiscal Year 2001-02 budget is reflected in Budget Unit 7007500, Fleet Services Light Equipment.

**FOR INFORMATION ONLY**

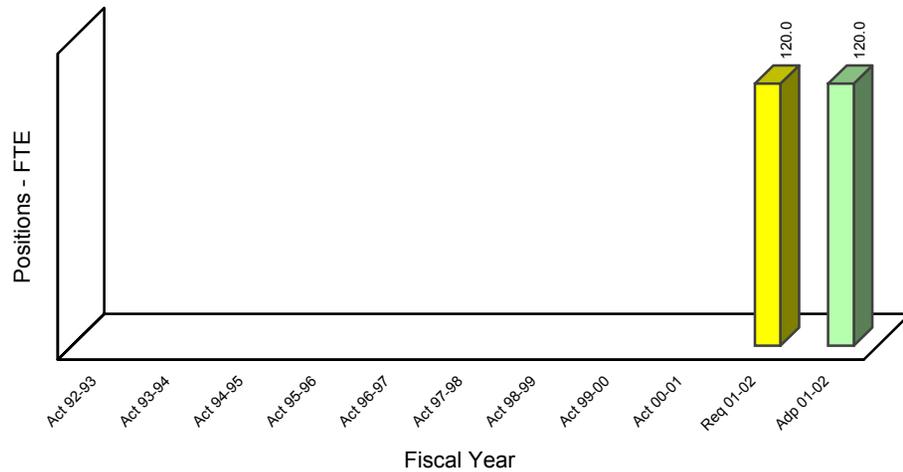
## Departmental Structure



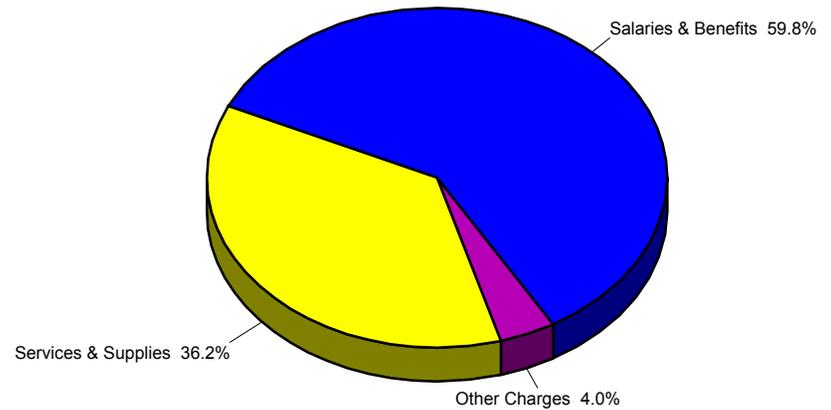
## Financing Sources



## Staffing Trend



## Financing Uses



COUNTY OF SACRAMENTO  
STATE OF CALIFORNIA  
County Budget Act (1985)

FUND: BUILDING MAINT AND OPERATIONS-GS  
035F

ACTIVITY: Bradshaw District  
UNIT: 7007420

SCHEDULE 10  
OPERATIONS OF INTERNAL SERVICE FUND  
FISCAL YEAR: 2001-02

Operating Details	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
Charges for Service	0	0	0	12,903,094	12,903,094
<b>Total Operating Rev</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>12,903,094</b>	<b>12,903,094</b>
Salaries/Benefits	0	0	0	7,917,689	7,917,689
Service & Supplies	0	0	0	3,454,012	3,454,012
Other Charges	0	0	0	525,359	525,359
Depreciation/Amort	0	0	0	828	828
Intrafund Chgs/Reimb	0	0	0	1,005,206	1,005,206
<b>Total Operating Exp</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>12,903,094</b>	<b>12,903,094</b>
<b>Net Income (Loss)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Positions	0.0	0.0	0.0	120.0	120.0

**PROGRAM DESCRIPTION:**

The Bradshaw District of the Department of General Services:

- Maintains approximately 1,500,000 square feet of space covering all countyowned facilities throughout the County (excluding the Downtown area and Airports).
- Provides for the total maintenance, operation and custodial needs of the facilities including any minor remodeling and repair work.

**MISSION:**

To provide quality facility support services ensuring best value for our customers through empowered employees, innovative leadership and professionally delivered services.

**GOALS:**

- Support the missions of the customer/tenants in which facility issues support the day-to-day business of the customer/tenants.

- Maximize effectiveness of infrastructure; minimize total cost of ownership of countyowned facilities through an effective and comprehensive preventive maintenance program.

**SIGNIFICANT CHANGES FOR 2001-02:**

- The Bradshaw District was organized to provide more seamless and integrated services tailored toward customer needs. This budget unit as one of three facilities maintenance and operations service districts was established from the reorganization of Building Trades and Stationary Engineers budget units along with the Custodial portion of the Custodial/Security Division.
- Provide facility maintenance, operational and custodial services for the new North County Corp Yard.
- Provide services for 11 new facilities from the Local Redevelopment Authority and closed McClellan AFB as countyowned buildings.
- Position reclassification to establish a District Manager.

COUNTY OF SACRAMENTO  
STATE OF CALIFORNIA  
County Budget Act (1985)

FUND: BUILDING MAINT AND OPERATIONS-GS  
035F

ACTIVITY: Building Trades  
UNIT: 7470000

SCHEDULE 10  
OPERATIONS OF INTERNAL SERVICE FUND  
FISCAL YEAR: 2001-02

Operating Details	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
Charges for Service	8,343,554	10,606,080	12,058,032	0	0
Total Operating Rev	8,343,554	10,606,080	12,058,032	0	0
Salaries/Benefits	5,959,682	6,753,114	7,321,172	0	0
Service & Supplies	2,931,032	3,030,379	3,035,349	0	0
Other Charges	120,024	656,974	601,545	0	0
Depreciation/Amort	0	0	1,530	0	0
Interfund Chgs/Reimb	509	845	0	0	0
Intrafund Chgs/Reimb	713,616	1,028,259	1,098,436	0	0
Cost of Goods Sold	558	0	0	0	0
Total Operating Exp	9,725,421	11,469,571	12,058,032	0	0
Other Revenues	2,929	482	0	0	0
Total Nonoperating Rev	2,929	482	0	0	0
Net Income (Loss)	-1,378,938	-863,009	0	0	0
Positions	96.0	98.0	98.0	0.0	0.0

**PROGRAM DESCRIPTION:**

- This budget unit was merged with the Bradshaw, Downtown and Airport Facility Maintenance and Operations Districts.
- The Fiscal Year 2001-02 budget of Building Trades Division is reflected in the budget units of Bradshaw (Budget Unit 7007420), Downtown (Budget Unit 7007430) and Airport (Budget Unit 7007440) Facility Maintenance and Operations Districts.

**SIGNIFICANT DEVELOPMENTS DURING 2000-01:**

- 2.0 Electrician positions were added to support the Public Works Water Quality program.

- 3.0 Electrician (Limited Term) positions were converted to permanent positions to support the California Uniform Public Construction Cost Accounting Act, Rio Cosumnes Correctional and Department of Airports programs.

**FOR INFORMATION ONLY**

# CAPITAL CONSTRUCTION

# 3100000

COUNTY OF SACRAMENTO  
STATE OF CALIFORNIA  
County Budget Act (1985)

UNIT: CAPITAL CONSTRUCTION  
3100000

CLASSIFICATION  
FUNCTION: GENERAL  
ACTIVITY: Plant Acquisition  
FUND: CAPITAL CONSTRUCTION

SCHEDULE 9  
BUDGET UNIT FINANCING USES DETAIL  
FISCAL YEAR:2001-02

Financing Uses Classification	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
<b>SUMMARY OF APPROPRIATIONS</b>					
<b>FUND CENTER 3103101 BRADSHAW COMPLEX</b>					
Services & Supplies	242,642	443,864	600,000	517,674	517,674
Improvements	312,647	101,639	1,400,000	870,000	870,000
Subtotal	555,289	545,503	2,000,000	1,387,674	1,387,674
<b>FUND CENTER 3103102 ADMINISTRATION CENTER</b>					
Services & Supplies	652,748	1,068,204	800,000	500,000	500,000
Equipment	28,046	0	0	0	0
Improvements	633,319	381,760	900,000	700,000	700,000
Intrafund Charges	1,202				
Subtotal	1,315,315	1,449,964	1,700,000	1,200,000	1,200,000
<b>FUND CENTER 3103103 COURTHOUSE</b>					
Services & Supplies	251,791	563,837	300,000	500,000	500,000
Other Charges	39	0	0	0	0
Improvements	122,077	108,788	900,000	700,000	700,000
Subtotal	373,907	672,625	1,200,000	1,200,000	1,200,000
<b>FUND CENTER 3103105 CAROL MILLER JUSTICE CENTER</b>					
Services & Supplies	3,186	75,066	50,000	50,000	50,000
Improvements	6,265	67,514	50,000	125,000	125,000
Subtotal	9,451	142,580	100,000	175,000	175,000

COUNTY OF SACRAMENTO  
 STATE OF CALIFORNIA  
 County Budget Act (1985)

UNIT: CAPITAL CONSTRUCTION  
 3100000

CLASSIFICATION  
 FUNCTION: GENERAL  
 ACTIVITY: Plant Acquisition  
 FUND: CAPITAL CONSTRUCTION

SCHEDULE 9  
 BUDGET UNIT FINANCING USES DETAIL  
 FISCAL YEAR:2001-02

Financing Uses Classification	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
<b>FUND CENTER 3103108 PRELIMINARY PLANNING</b>					
Services & Supplies	637,664	1,872,187	3,084,421	1,610,156	1,610,156
Other Charges		31,112	67,101	27,569	27,569
Improvements	0	85,772	0	0	0
Interfund Charges	12,186	13,153	0	0	0
Subtotal	649,850	2,002,224	3,151,522	1,637,725	1,637,725
<b>FUND CENTER 3103109 901 G ST. BLDG (OB #2)</b>					
Services & Supplies	32,048	75,954	100,000	100,000	100,000
Improvements	16,955	415,236	200,000	200,000	200,000
Subtotal	49,003	491,190	300,000	300,000	300,000
<b>FUND CENTER 3103110 MAINTENANCE YARD</b>					
Services & Supplies	1,034	11,341	10,000	10,000	10,000
Improvements	0	1,952	40,000	20,000	20,000
Subtotal	1,034	13,293	50,000	30,000	30,000
<b>FUND CENTER 3103111 MISC ALTERATIONS &amp; Improvements</b>					
Services & Supplies	1,924,044	1,080,871	1,817,205	1,267,000	1,267,000
Other Charges	0	60,051	0	0	0
Improvements	45,332	263,957	1,000,000	300,000	300,000
Interfund Charges	441,237	5,178	8,000	8,000	8,000
Subtotal	2,410,613	1,410,057	2,825,205	1,575,000	1,575,000
<b>FUND CENTER 3103112 BRADSHAW ADMINISTRATION BLDG. (OB #3)</b>					
Services & Supplies	17,178	62,676	100,000	100,000	100,000
Improvements	40,548	252,578	500,000	200,000	200,000
Subtotal	57,726	315,254	600,000	300,000	300,000

COUNTY OF SACRAMENTO  
 STATE OF CALIFORNIA  
 County Budget Act (1985)

UNIT: CAPITAL CONSTRUCTION  
 3100000

CLASSIFICATION  
 FUNCTION: GENERAL  
 ACTIVITY: Plant Acquisition  
 FUND: CAPITAL CONSTRUCTION

SCHEDULE 9  
 BUDGET UNIT FINANCING USES DETAIL  
 FISCAL YEAR:2001-02

Financing Uses Classification	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
<b>FUND CENTER 3103113</b>					
<b>CLERK-RECORDER BUILDING</b>					
Services & Supplies	0	14,037	5,000	10,000	10,000
Improvements	3,161	0	35,000	15,000	15,000
Subtotal	3,161	14,037	40,000	25,000	25,000
<b>FUND CENTER 3103114</b>					
<b>799 G STREET BUILDING</b>					
Services & Supplies	64,982	25,606	100,000	50,000	50,000
Improvements	5,786	3,136	100,000	50,000	50,000
Subtotal	70,768	28,742	200,000	100,000	100,000
<b>FUND CENTER 3103124</b>					
<b>GENERAL SERVICES FACILITY</b>					
Services & Supplies	76,598	11,302	35,000	55,000	55,000
Improvements	104,021	20,101	65,000	15,000	15,000
Subtotal	180,619	31,403	100,000	70,000	70,000
<b>FUND CENTER 3103125</b>					
<b>B.T. COLLINS</b>					
<b>JUVENILE CENTER</b>					
Services & Supplies	514,799	806,993	800,000	1,230,000	1,230,000
Improvements	565,556	116,010	6,700,000	3,000,000	3,000,000
Interfund Charges	0	4,200	0	0	0
Subtotal	1,080,355	927,203	7,500,000	4,230,000	4,230,000
Interfund Reimbursement	0	0	-4,000,000	-4,000,000	-4,000,000
Net Total	1,080,355	927,203	3,500,000	230,000	230,000
<b>FUND CENTER 3103127</b>					
<b>BOYS RANCH</b>					
Services & Supplies	479,757	800,465	300,000	1,400,000	1,400,000
Improvements	276,753	1,630,971	2,200,000	900,000	900,000
Subtotal	756,510	2,431,436	2,500,000	2,300,000	2,300,000

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 FUND: CAPITAL CONSTRUCTION

SCHEDULE 9  
 BUDGET UNIT FINANCING USES DETAIL  
 FISCAL YEAR:2001-02

Financing Uses Classification	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
<b>FUND CENTER 3103128</b>					
<b>RCCC</b>					
Services & Supplies	755,363	706,067	600,000	500,000	500,000
Other Charges	2,155	0	0	0	0
Improvements	158,029	4,050,576	1,400,000	1,200,000	1,200,000
Subtotal	915,547	4,756,643	2,000,000	1,700,000	1,700,000
Interfund Reimbursement	-853,058	0	0	0	0
Net Total	62,489	4,756,643	2,000,000	1,700,000	1,700,000
<b>FUND CENTER 3103130</b>					
<b>WORK RELEASE FACILITY</b>					
Services & Supplies	6,946	98,408	10,000	20,000	20,000
Improvements	0	31,951	20,000	0	0
Subtotal	6,946	130,359	30,000	20,000	20,000
<b>FUND CENTER 3103131</b>					
<b>SHERIFF'S ADMIN BLDG</b>					
Services & Supplies	117,494	55,216	100,000	75,000	75,000
Improvements	168,907	119,201	300,000	140,000	140,000
Subtotal	286,401	174,417	400,000	215,000	215,000
<b>FUND CENTER 3103132</b>					
<b>LORENZO E. PATINO HALL OF JUSTICE</b>					
Services & Supplies	617,954	641,104	800,000	700,000	700,000
Improvements	928,670	1,762,614	3,200,000	1,000,000	1,000,000
Subtotal	1,546,624	2,403,718	4,000,000	1,700,000	1,700,000
Interfund Reimbursement	-1,620,628	0	0	0	0
Net Total	-74,004	2,403,718	4,000,000	1,700,000	1,700,000
<b>FUND CENTER 3103133</b>					
<b>SHERIFF- NORTH AREA SUBSTATION</b>					
Services & Supplies	15,563	0	50,000	0	0
Improvements	25,822	0	50,000	20,000	20,000
Subtotal	41,385	0	100,000	20,000	20,000

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SCHEDULE 9  
 BUDGET UNIT FINANCING USES DETAIL  
 FISCAL YEAR:2001-02

Financing Uses Classification	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
<b>FUND CENTER 3103134</b>					
<b>SHERIFF-SOUTH AREA SUBSTATION</b>					
Services & Supplies	29,058	1,609	30,000	20,000	20,000
Improvements	204	0	20,000	80,000	80,000
Subtotal	29,262	1,609	50,000	100,000	100,000
<b>FUND CENTER 3103137</b>					
<b>CORONER/CRIME LABORATORY</b>					
Services & Supplies	156,965	9,537	150,000	200,000	200,000
Improvements	4,445	0	100,000	200,000	200,000
Subtotal	161,410	9,537	250,000	400,000	400,000
<b>FUND CENTER 3103160</b>					
<b>SACRAMENTO MENTAL HEALTH FACILITY</b>					
Services & Supplies	14,801	62,500	60,000	70,000	70,000
Improvements	18,015	184,611	440,000	85,000	85,000
Subtotal	32,816	247,111	500,000	155,000	155,000
<b>FUND CENTER 3103170</b>					
<b>LA SIERRA COMMUNITY CENTER</b>					
Improvements	300	0	30,000	30,000	30,000
Subtotal	300	0	30,000	30,000	30,000
<b>FUND CENTER 3103198</b>					
<b>FINANCING-TRANSERS/ REIMBURSEMENTS</b>					
Interfund Charges	4,001,694	1,959,064	0	6,144,025	6,144,025
Other Charges		0	1,208,129	0	0
Subtotal	4,001,694	1,959,064	1,208,129	6,144,025	6,144,025
Interfund Reimbursement	-2,200,000	0	0	0	0
Net Total	1,801,694	1,959,064	1,208,129	6,144,025	6,144,025

COUNTY OF SACRAMENTO  
 STATE OF CALIFORNIA  
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 FISCAL YEAR:2001-02

UNIT: CAPITAL CONSTRUCTION  
 3100000

CLASSIFICATION  
 FUNCTION: GENERAL  
 ACTIVITY: Plant Acquisition  
 FUND: CAPITAL CONSTRUCTION

Financing Uses Classification	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
<b>FUND CENTER 3103199</b>					
<b>WATER QUALITY</b>					
Services & Supplies	0	0	10,000	0	0
Improvements	0	0	10,000	0	0
Subtotal	0	0	20,000	0	0
<b>FUND CENTER 3106382</b>					
<b>LIBRARY MISC PROJECT</b>					
Services & Supplies	254,523	202,788	400,000	200,000	200,000
Improvements	2,154,691	1,317,445	3,400,000	200,000	200,000
Subtotal	2,409,214	1,520,233	3,800,000	400,000	400,000
Interfund Reimbursement	-400,000	0	0	0	0
Net Total	2,009,214	1,520,233	3,800,000	400,000	400,000
<b>APPROPRIATIONS FOR CONTINGENCIES</b>	0	0	1,000,000	1,000,000	1,000,000
<b>GRAND TOTAL COUNTY BUILDING CONSTRUCTION</b>	11,871,514	21,678,202	31,654,856	22,414,424	22,414,424
<b>TOTAL DEPARTMENTAL FINANCING</b>	11,286,118	21,678,202	31,654,856	22,414,424	22,414,424

**PROGRAM DESCRIPTION:**

- This budget provides for major construction projects, which are a part of the long-range Capital Improvement Program, as well as minor alterations, improvements, and major equipment replacement in county-owned facilities. As a result of the county's financial limitations and commitments to approved major projects now being planned and/or under construction, the recommendations for additional Capital Construction projects are limited to those which are cost-effective or required because of health, safety, security, or severe operational problems.
- Several large-scale projects are included in this budget pending the outcome resolution of the sales of securitization of Tobacco Settlement funds, grant, and borrowed funding. Once these are resolved, it is anticipated that this budget will be adjusted to reflect any added projects.

**MISSION:**

Provide proactive long-range facility management planning including meeting the space needs of county departments.

**GOALS:**

- Ensure customer tenants have appropriate and adequate space.
- Ensure customer tenants current space meets their operational needs (requests for alterations, improvements and new space are processed in a satisfactory manner).

**SIGNIFICANT DEVELOPMENTS DURING 2000-01:**

- Completed Rio Cosumnes Correctional Center (RCCC) Fence.
- Completed the replacement of the exterior panels of the Old Administration Building.

- Assessed and acquired the Sacramento Municipal Utilities District Corporation yard.
- Completed construction of the North Highlands Library.
- Completed Phase II renovation of the New Administration, including the 3<sup>rd</sup> floor employee breakroom remodel and Board of Supervisors’ office re-carpet and lobby renovation.
- Completed the Lorenzo Patino Hall of Justice security electronics project.
- Completed the installation of the Scan Center in the lower level of the New Administration Building.
- Initiaated planning and design for the Parks and Recreation and Animal Care co-location project.
- Completed the Americans with Disabilities Act (ADA) ramp replacement of the Main Courthouse.
- Completed the relocation of the Law Library out of the Courthouse to new leased space.
- Initiated design of the Permit Center at the new 34-acre site in the Bradshaw corridor.
- Completed major re-roof projects at 13 facilities.

**SIGNIFICANT CHANGES FOR 2001-02:**

- Continue with proactive approach to countywide preventive maintenance – Design and Implementation of the Computer Aided Facility and Energy Management System (CAFM).
- Initiate the Visitor Center at the Boys Ranch facility.
- Begin design of the Warren E. Thornton (WET) 60 bed and gym expansion.
- Renovate the inmate elevator at the Main Courthouse.
- Remodel the cafeteria at the New Administration Building.
- Initiate remodel OB3 and replace the chiller.
- Enhance the landscaping of the south plaza at the New Administration Building.
- Renovate the elevator at the Old Administration Building.
- Renovate the fire extinguishing water supply at the Main Courthouse.
- Expand parking at Branch Center (by paving underutilized areas).
- Complete annual pavement repairs at various county facilities.

**ESTIMATED FINANCING**

The estimated financing for the 2001-02 Capital Construction Fund budget is:

<u>Source</u>	<u>Amount</u>
Available Fund Balance of Appropriation	\$2,490,224
County Facility Use Allowance Charges	8,491,850
Interest Income	517,000
Miscellaneous Revenues	6,019,354
Grant Revenues-State Board of Corrections	1,005,000
Courthouse Temporary Construction Fund Revenues	1,500,000
Criminal Justice Facility Temporary Construction Fund Revenues	1,800,000
City of Sacramento rent for Bank of America Building	315,996
Library Construction/Sacramento Housing & Redevelopment Agency (SHRA) Grants	175,000
Contribution from the Public Works Agency (Equipment. Shop)	100,000
<b>TOTAL</b>	<b>\$22,414,424</b>

Included in the following recommended appropriations for existing facility budgets is an amount which provides for unanticipated miscellaneous projects that are required to solve health, safety, or severe operational problems. Experience has shown that throughout the year these small projects must be done without the delay of processing through the normal budget cycle. By taking care of these emergency projects as the needs arise, unsafe and inefficient conditions are promptly corrected.

The recommended funding levels may change significantly if new revenue sources are identified. These new revenue sources may provide for the long needed construction of new facilities to serve Sacramento County. Additionally, the funding levels identified for small miscellaneous projects differ from the funding budgeted as contingencies. The funds set aside as contingencies historically have been used to fund large construction or design projects at the direction of the Board of Supervisors or to fund large unexpected cost escalations or contractor claims on a project.

The recommended funding identified for Preliminary Planning includes an appropriation for the design and implementation of CAFM. This software will interface with the COMPASS system and allow integrated management of all county Capital Assets.

Following is a partial list of significant projects included in the Fiscal Year 2001-02 Capital Construction Fund budget:

- Construction of the Animal Care/Parks Co-location project.
- Construction of the Primary Care Facility.
- Design and construction of the new Juvenile Court Facility.
- Design and construction of major infrastructure renovation including a 90 bed expansion and control system at Juvenile Hall.
- Design and construction of major safety and water supply improvements to Boys Ranch.
- Design and installation of additional 60 beds and gymnasium expansion at WET Youth Center.
- Renovate the elevator at the Old Administration Building.
- Major remodel of Office Building 3 (OB3) and chiller replacement.
- Design and implementation of CAFM software system

In addition to these projects, several other high priority projects are funded within Budget Unit 9289000 from the remaining balance of borrowed proceeds for the Coroner Crime Lab/8<sup>th</sup> & G Data Center projects. These projects include: The balance of the RCCC fencing project, lobby renovation, kitchen floor replacement and other miscellaneous projects at the Lorenzo E. Patino Hall of Justice.

**The projects recommended for the proposed budget are:**

**Fund Center 3103101-Bradshaw Complex**--\$1,387,674 This appropriation provides for construction of the Animal Care/Parks Co-location facility and additional minor modifications; replacing #1 and #2 chillers at Office Building #3 (OB3); continuing the Roof Maintenance Program; fencing and paving the Motor Pool area; design of a major new facility for the Public Works Equipment Division; design of the Permit Center; and miscellaneous alterations at the Bradshaw Complex.

**Fund Center 3103102-Administration Center**-- \$1,200,000 This appropriation provides for continued remodeling of various areas for more functional use of space in the Administration Building; replacing carpeting in various areas where it has become a safety hazard; roof repair; continued boiler/chiller repair and renovation; remodel of the cafeteria in the lower level; and miscellaneous alterations in the Administration Center.

**Fund Center 3103103-Courthouse**-- \$1,200,000 This appropriation provides for replacing carpeting in various areas where it has become a safety issue; continued work to resolve jury overcrowding; reupholstering/repairing jury and public courtroom seating; renovating the inmate elevator; various improvements to correct

health, security, and safety issues; and other miscellaneous alterations in the Courthouse.

**Fund Center 3103105-Carol Miller Justice Center**-- \$175,000 This appropriation provides for various remodeling; and miscellaneous improvements for this facility.

**Fund Center 3103108-Preliminary Planning**-- \$1,637,725 This appropriation provides for estimating the costs of projects necessary in all county facilities to comply with the ADA; the Comprehensive Master Plan; the design for the parking lot maintenance program; consultant costs for the long term adult correctional feasibility study; administrative costs for the Capital Construction Fund; implementing the CAFM; and miscellaneous planning efforts.

**Fund Center 3103109-901 G Street Building (O.B.#2)**-- \$300,000 This appropriation provides for remodeling several offices; renovating aging Heating, Ventilation and Air Conditioning equipment and security equipment; and other miscellaneous alterations.

**Fund Center 3103110-Maintenance Yard**-- \$30,000 This appropriation provides for miscellaneous alterations and improvements.

**Fund Center 3103111-Miscellaneous Alterations and Improvements**-- \$1,575,000 This appropriation provides for the following projects:

<u>Requesting Department</u>	<u>Project Description and Justification</u>	<u>Cost Estimate</u>
Public Works	Survey and remedial work associated with asbestos in county facilities.	\$ 150,000
Public Works	Provide for ongoing testing of underground tanks under county ownership in accordance with state law.	15,000
Public Works	Provide for the cost associated with warranty inspections on new construction and remodel projects.	20,000
Public Works	Airborne pathogens mitigation measures.	400,000
CCF Planning & Management	Continued review of countywide Security	200,000
CCF Planning & Management	Deferral of improvements to fund modifications for greater utilization of County owned facilities.	400,000
CCF Planning & Management	Miscellaneous minor building and emergency projects	390,000
<b>Recommended Total for Budget Unit 3111</b>		<b>\$1,575,000</b>

**Fund Center 3103112-Bradshaw Administration Building (O.B.#3)-** \$300,000 This appropriation provides for continued work to replace the chiller with CFC free equipment; American Disability Act (ADA) modifications to restrooms/path of travel; and miscellaneous alterations and improvements to accommodate large staff relocations.

**Fund Center 3103113-Clerk-Recorder Building--** \$25,000 This appropriation provides for miscellaneous improvements for the Clerk-Recorder Building.

**Fund Center 3103114-Eighth and G Street Office Building--** \$100,000 This appropriation provides for miscellaneous improvements.

**Fund Center 3103124-Voter Registration & General Services Facility--** \$70,000 This appropriation provides for miscellaneous alterations and improvements to improve safety.

**Fund Center 3103125-B. T. Collins Juvenile Center--** \$230,000 This appropriation provides for the commencement of the Juvenile Hall infrastructure/security Project. Additionally, this appropriation provides for modifying the HVAC system at the Morgan Alternative Center (MAC); and miscellaneous alterations to correct health and safety issues.

**Fund Center 3103127-Boys Ranch--** \$2,300,000 This appropriation provides for constructing a dormitory and visitor center; renovating the water system; providing adequate sewage capacity; and miscellaneous alterations and improvements.

**Fund Center 3103128-Rio Cosumnes Correctional Center--** \$1,700,000 This appropriation provides for completing the construction of a new security intercom system; and miscellaneous alterations and improvements.

**Fund Center 3103130-Work Release Facility--** \$20,000 This appropriation provides for miscellaneous repairs to the Work Release Facility.

**Fund Center 3103131-Sheriff's Administration Building--** \$215,000 This appropriation provides for completion of design and construction of modifications to the heating and cooling system; and miscellaneous alterations.

**Fund Center 3103132-Lorenzo E. Patino Hall of Justice--** \$1,700,000 This appropriation provides for modification of non-confidential attorney booths to confidential booths; replacement of existing carpet with commercial grade rubber tile in visiting areas, installation of a proximity card system on specific doors; and miscellaneous improvements to the facility.

**Fund Center 3103133-Sheriff's North Area Station--** \$20,000 This appropriation provides for miscellaneous improvements to the facility.

**Fund Center 3103134-Sheriff's South Area Station--** \$100,000 This appropriation provides for miscellaneous alterations and improvements to this facility.

**Fund Center 3103137-Coroner/Crime Laboratory--** \$400,000 This appropriation provides for continued modifications to improve the functionality of the facility; redesigning and modifying the front public counter to meet ADA requirements and other miscellaneous improvements to the facility.

**Fund Center 3103160-Sacramento County Mental Health Facility--** \$155,000 This appropriation provides for new floor covering; and miscellaneous alterations and improvements for this facility.

**Fund Center 3103170-La Sierra Community Center--** \$30,000 This facility has been gifted to the Carmichael Recreation and Park District. This appropriation is for small, miscellaneous alterations. This is part of multiyear agreement that is not to exceed \$150,000.

**Fund Center 3103198-Financing-Transfers/Reimbursements--** \$6,144,025 This appropriation provides for contributions for the following debt service payments: the Carol Miller Justice Complex and other facilities; and the county's share of the tenant improvements for the Bank of America Building currently leased to the City of Sacramento.

**Fund Center 3103199-Water Quality Facility--** No funding is requested for this fiscal year.

**Fund Center 3106382-Libraries—Miscellaneous Projects--** \$400,000 This appropriation provides to Arden-Arcade and Southgate Libraries, and other minor improvements to various branch libraries to correct health, safety, or severe operational issues.

**Fund Center 3105982-Contingencies--** \$1,000,000 This appropriation provides funding for unanticipated construction.

Capital Improvement Plan - Fiscal Year 2001-02

FACILITY	DESCRIPTION	PROJECT PLAN	ESTIMATED 2001-02	CCF FUNDED*	GRANT FUNDED	Courthouse Temporary Construction Fund	Criminal Justice Facility Construction Fund	COP/Bonds Funded	Tobacco Litigation Funded	Total
<b>Old Administration</b>										
	Old Administration Building Elevator Renovation	231,000	13,360	13,360						13,360
	Reconfigure 3rd & 4th Floor for Pub Wks-Water Res	120,000	400,000	400,000						400,000
	Install Security Camera System Old & New Admin Bldg	350,000	350,000	350,000						350,000
	Reconfig Old Copy Center office space for Pub. Defender	100,000	100,000	100,000						100,000
	Connect A/C 6 to Central Plant H/C Water	50,000	50,000	50,000						50,000
	Reconfig Space for Pub Wks AFS & Infrast. Personnel	5,000	5,000	5,000						5,000
	Provide window cleaning equipment	3,000	30,000	30,000						30,000
<b>Courthouse</b>										
	Remodel Rooms 102-104	65,000	65,000			65,000				65,000
	ADA Signage	347,500	345,000			345,000				345,000
	Wet Standpipe Piping	209,000	100,000			100,000				100,000
	Expand Existing Court Jury Lounges	100,000	100,000			100,000				100,000
	Reupholster Courtroom Seating	23,957	24,000			24,000				24,000
	720 9th St East St to Plaza Steps Repair	50,000	47,000			47,000				47,000
	Modify Security Control Panel	800,000	700,000			700,000				700,000
	Renovate inmate elevator	465,000	400,000			400,000				400,000
	720 9th St-Reupholster Fixed Jury Seatin	15,000	5,000			5,000				5,000
	Carpet secured corridor	20,000	20,000			20,000				20,000
	Annual recarpeting of six courtrooms	70,000	50,000			50,000				50,000
	Install Changing Tables In Restrooms	2,000	2,000			2,000				2,000
	Reprogramming	100,000	50,000			50,000				50,000
	Replace Emergency Generator	250,000	250,000			250,000				250,000
	Carpet Entrances to Courthouse	8,000	8,000			8,000				8,000
	Upgrd/Repl Scrtly Locks & Cntrls,Hld Cels	100,000	75,000			75,000				75,000
	Construct WET Holding Cell	50,000	45,000			45,000				45,000
	Install Emergency Signage	10,000	10,000			10,000				10,000
<b>Mental Health</b>										
	Evaluate Concrete Roof Deck-Mental Hlth	260,000	185,000	185,000						185,000
	Install Fire Protection & Alarm System	25,000	25,000	25,000						25,000
	Change carpet at 2150 Stockton Blvd.	131,148	150,000	150,000						150,000
<b>RCCC</b>										
	Replace HVAC at Men's Barracks	468,018	400,000	400,000						400,000
	Repair floor cracking at CBF facility	15,000	15,000	15,000						15,000
	High Security Fence	2,327,000	5,000		5,000					5,000
	Install overhead garage door-warehouse/RBF	41,836	25,000	25,000						25,000
	Shower Walls at Barracks	1,300,000	300,000	300,000						300,000
	Male Booking Roof Replacement	320,000	50,000	50,000						50,000
	Mens Kitchen-Replace 4 Make Up Air Units	50,000	50,000	50,000						50,000
	Perimeter Access Road/Gravel Btwn Fences	100,000	100,000	100,000						100,000
	Construct Employee Parking Lot East End	250,000	150,000	150,000						150,000
	Replace W/D & Plumbing Laundry Room	650,000	300,000	300,000						300,000
	Replace 4 DuoPack Heat/Cool at RBF MaxSec.	75,000	50,000	50,000						50,000
	Replace/Upgrade AC in SVF Mech/Phone Room	10,000	10,000	10,000						10,000
	Install Commercial DW in staff Dine Area	25,000	25,000	25,000						25,000
	Repair cracked Road 600 feet at West end of facility	50,000	25,000	25,000						25,000
	Replace generator,fuel tank,encl pad atold compd	750,000	500,000	500,000						500,000

Capital Improvement Plan - Fiscal Year 2001-02

FACILITY	DESCRIPTION	PROJECT PLAN	ESTIMATED 2001-02	CCF FUNDED*	GRANT FUNDED	Courthouse Temporary Construction Fund	Criminal Justice Facility Construction Fund	COP/Bonds Funded	Tobacco Litigation Funded	Total
<b>Juvenile Hall</b>										
	Remodel Section A-recarpeting, wall & closet changeaes		50,000				50,000			50,000
	Juvenile Hall Phase 1 Expansion /440 Million	2,700,000	450,000						450,000	450,000
	Install Internet/Cable to all Classrooms	15,000	15,000				15,000			15,000
	Project mgt/dir-mod JH,DA,Shrf,Prob,IDP,PDef	5,000	40,000	40,000						40,000
<b>Boys Ranch</b>										
	Perimeter Fence	1,735,832	50,000	50,000						50,000
	New fire alarm panel	130,000	5,000	5,000						5,000
	Water Evaluation Project	642,000	50,000	50,000						50,000
	Enclose fire sprinkler heads in dorm	70,000	50,000	50,000						50,000
	Construct Visitor Center	100,000	50,000	50,000						50,000
	Construct two holding cells	50,000	50,000	50,000						50,000
	Construct 25 Bed Housing Unit	500,000	100,000				100,000			100,000
	Install two heat pumps-Administration	20,000	20,000				20,000			20,000
	Replace 7 doors-add panic hardware to two Rec doors	25,000	5,000				5,000			5,000
	Install Water tight dispenser-gas/monitornrg system	300,000	300,000				300,000			300,000
	Reroof all facilities with Cal-Shake systems	300,000	150,000				150,000			150,000
<b>Effie Yeaw Nature Center</b>										
	Replace Roof & Siding EYNC	75,000	50,000	50,000						50,000
<b>Libraries</b>										
	Carmichael -Rcmnd/clrfy fac.re: exp./remodel \$5.2 Million	5,000	100,000						100,000	100,000
<b>District Attorney</b>										
	Renv. 2 ea. controllers & Hoist Repair	355,000	15,000	15,000						15,000
	Install Mini Blinds/Coverings South Side	25,000	25,000	25,000						25,000
	Evaluate existing Lobby Doors for ADA compliance	5,000	5,000	5,000						5,000
	Remodel rooms 255 and 257B to create 3 new offices	25,000	25,000	25,000						25,000
<b>Sandra Larson Facility-RCCC</b>										
	Install Fire Alarm Control Panel	100,000	20,000	20,000						20,000
	Reconfigure SLF for Juvenile Offenders	102,500	25,000	25,000						25,000
<b>Bradshaw Complex</b>										
	Parking Area North of Animal Control	10,000	5,000	5,000						5,000
	Corporation Yard Industrial Permit	48,500	10,000	10,000						10,000
	Pave dirt and gravel at motor pool	225,000	200,000	200,000						200,000
<b>Miscellaneous</b>										
	Parking Lot Maintenance	6,799	5,000	5,000						5,000
	Downtown Complex Master Plan	45,000	55,000	55,000						55,000
	ADA Surveys	15,537	100,000	100,000						100,000
	Redesign office, reception, traffic ops.	127,000	35,000	35,000						35,000
	Insall AC to maintain temp (accreditation)	10,000	8,000	8,000						8,000
	Design/Construct New Equip Shop	0	8,000	8,000						8,000
<b>SSD South Area</b>										
	Replace carpet in administration building	75,000	50,000	50,000						50,000

Capital Improvement Plan - Fiscal Year 2001-02

FACILITY	DESCRIPTION	PROJECT PLAN	ESTIMATED 2001-02	CCF FUNDED*	GRANT FUNDED	Courthouse Temporary Construction Fund	Criminal Justice Facility Construction Fund	COP/Bonds Funded	Tobacco Litigation Funded	Total
<b>Health-Office Building #3 - Branch Center</b>										
	Security Modifications, ADA Restroom Mod	600,000	50,000	50,000						50,000
	Replace chiller with CFC free type	250,000	50,000	50,000						50,000
<b>Voter Registration</b>										
	G-5 Multizone HVAC Replacement	820,000	50,000	50,000						50,000
	Provide Power Audit, Increase Capacity	45,000	10,000	10,000						10,000
	Replace Carpet/Move Walls/Remodel Countr	75,000	50,000	50,000						50,000
	Replace existing carpet in Suites A&C	20,000	20,000	20,000						20,000
	Modify space to incorporate warehouse	50,000	50,000	50,000						50,000
<b>Agricultural Commission</b>										
	Replace chillers #1 & #2 with new units	125,000	50,000	50,000						50,000
<b>Coroner/Crime Lab</b>										
	Correct surgery lights installation	10,000	10,000	10,000						10,000
	Chiller-control PCR lab temp/AC to Rm 2400	100,000	50,000	50,000						50,000
<b>W.E. Thornton Youth Center</b>										
	Provide ADA Ramp & Parking	10,000	10,000	10,000						10,000
	Additional Beds & Gym - BOC Grant		50,000		50,000					50,000
<b>GS Warehouse &amp; Communications Center</b>										
	Provide emergency power AC for Generator	0	40,000	40,000						40,000
	Reconfigure warehouse for Voter Reg & Telecom		100,000	100,000						100,000
<b>New Administration Center</b>										
	Chilled Water Piping Modification	815,000	50,000	50,000						50,000
	Renovate 3 each passenger elevators	1,200,000	275,000	275,000						275,000
	Recarpet 5th Floor	95,000	55,000	55,000						55,000
	Renovation of Cafeteria	25,000	25,000	25,000						25,000
	Assess, resolve leaning trees on plaza	15,000	10,000	10,000						10,000
	Recarpet/Remodel BOS 2nd Floor	193,000	150,000	150,000						150,000
	Evaluate/Resolve ADA Signage,Barriers,et	75,000	50,000	50,000						50,000
	Rehab Audience Seating in Board Chambers	35,000	35,000	35,000						35,000
	Replace Carpet, Rooms 270, Offices,Halls	100,000	50,000	50,000						50,000
	Combine Breakroom & Storage Room (Rm286)	25,000	25,000	25,000						25,000
	Recarpet & Reconfigure Room 2720	75,000	50,000	50,000						50,000
	Recarpet, paint, reconf mod furn rm4650	250,000	150,000	150,000						150,000
	Review 6 Flr Modification Wall-Add Door per Fire Marshal	2,000	2,000	2,000						2,000
	Design/Project Mgmt for CEO Office expansion- 6th Floor	5,000	5,000	5,000						5,000
	Provide Video Conferencing for Board of Supervisors	100,000	100,000	100,000						100,000
	Improve Acoustics in Hearing Room #2	25,000	25,000	25,000						25,000
	PWA/MIS Downtown fit on raised floor	5,000	5,000	5,000						5,000
<b>Lorenzo Patino Hall of Justice (Main Jail)</b>										
	Install Isolation Valves	74,000	50,000	50,000						50,000
	Install 2 new dish washing machines	320,000	300,000	300,000						300,000
	Install 3 new washing machines	330,000	300,000	300,000						300,000
	Replace Kitchen Tile Floor	300,000	300,000	300,000						300,000

Capital Improvement Plan - Fiscal Year 2001-02

FACILITY	DESCRIPTION	PROJECT	ESTIMATED	CCF	GRANT	Courthouse Temporary Construction Fund	Criminal Justice Facility Construction Fund	COP/Bonds Funded	Tobacco Litigation Funded	Total
		PLAN	2001-02	FUNDED*	FUNDED					
	Improve Fencing, Beautify, Secure Bark Lot	50,000	50,000	50,000						50,000
	Convert Wrhs/med rcds to office/mod spc	270,000	50,000	50,000						50,000
	Make alterations to femal property conveyor system	25,000	25,000	25,000						25,000
	Replace & upgrade intercom system	15,000	15,000	15,000						15,000
	HV/Cld fl sink at bookings & enlarge 20 floor drains	20,000	20,000	20,000						20,000
	Replace 3 ovens with 1 steam kettle in kitchen	200,000	200,000	200,000						200,000
	Replace existing carpet with vinyl tile for floors 2-8	50,000	50,000	50,000						50,000
	Change booths 1,2,7,8 to conf in basement	75,000	75,000	75,000						75,000
	Redo 2 drains near water faucet at outdoor DnRm	20,000	20,000	20,000						20,000
	Replace canopy at custody outdoor rec area	25,000	25,000	25,000						25,000
	Evaluate/Replace dayroom furniture at cust housing flrs	5,000	5,000	5,000						5,000
	Mail Jail - Shower Floor Mitigation	200,000	100,000	100,000						100,000
<b>Work Release Facility</b>										
	Construct fire rated wall	15,000	10,000	10,000						10,000
<b>OCIT</b>										
	8th & G Street Window Washing Equipment	5,000	10,000	10,000						10,000
	Reconfigure Space for better utilization		50,000	50,000						50,000
<b>Old Florin School</b>										
	Scope & Est. to rehab Old Florin School	104,000	104,000	104,000						104,000
<b>Clerk Recorder</b>										
	Recarpet Entire Bldg, Reconfigure Offices	100,000	100,000	100,000						100,000
<b>Carol Miller Justice Center</b>										
	Modify Public Counters (Ergonomic)	96,500	85,000			85,000				85,000
	Modify Breakrm patio & gates/weapon	14,000	14,000			14,000				14,000
	Modify room, create two offices	15,000	14,000			14,000				14,000
	Covering & Counter for Outside Drop	6,500	6,000			6,000				6,000
	Repair Leaks	5,000	5,000			5,000				5,000
	Remodel public viewing room	10,000	10,000			10,000				10,000
	Provide flagpole	5,000	5,000			5,000				5,000
	Inst. handrails at entry/exit doors	15,000	15,000			15,000				15,000
	Convert Rooms 1007/1008 into office space	25,000	15,000			15,000				15,000
<b>Miscellaneous - Annual Maintenance - Planning - etc.</b>										
	Annual UGT	82,211	10,000	10,000						10,000
	Annual Pavement Maintenance Project	111,044	20,000	20,000						20,000
	Asbestos	210,000	50,000	50,000						50,000
	Criminal Justice Research Foundation	160,049	160,000	160,000						160,000
	Master Plan EIR charges	150,000	50,000	50,000						50,000
	CAFM Design and Implementation	1,000,000	1,000,000	1,000,000						1,000,000
	County Owned Property Services	130,000	100,000	100,000						100,000
	Downtown Partnership Improvement District	60,000	60,000	60,000						60,000
	Flood Zone Assessment	0	5,000	5,000						5,000
	Capital Station Improvement District	0	15,000	15,000						15,000
	Research and development of ADA projects	5,000	50,000	50,000						50,000
	Job Order Contracting	5,000	25,000	25,000						25,000
	Repair Concrete Fence on I Street	50,000	25,000	25,000						25,000

Capital Improvement Plan - Fiscal Year 2001-02

FACILITY	DESCRIPTION	PROJECT PLAN	ESTIMATED 2001-02	CCF FUNDED*	GRANT FUNDED	Courthouse Temporary Construction Fund	Criminal Justice Facility Construction Fund	COP/Bonds Funded	Tobacco Litigation Funded	Total
<b>NEW FACILITIES</b>										
	Design/Manage Construction of Permit Center	0	10,000	10,000						10,000
	Design infrastructure for 34 acre site	6,000,000	10,000	10,000						10,000
	Branch Center Community Relations Plan	50,000	52,000	52,000						52,000
	Design/Construct New Juvenile Courts Bld	0								
	Design/Construct New Juvenile Court	2,000,000	200,000	200,000						200,000
	Primary Care Clinic	30,800,000	155,000						155,000	155,000
	Feasibility study for new animal shelter	25,000	15,000						15,000	15,000
	Program/Design/Const New Animal Care Facility	6,000,000	50,000						50,000	50,000
	Program/Design/Const New Parks Facility	5,000,000								
	<b>Grand Total</b>	<b>77,618,931</b>	<b>13,477,360</b>	<b>9,547,360</b>	<b>55,000</b>	<b>2,465,000</b>	<b>640,000</b>	<b>0</b>	<b>770,000</b>	<b>13,477,360</b>

\* Including allocated cost, interest, and other revenues

2001-02 PROGRAM INFORMATION

Program Number and Title	Program Description	Appropriations	Reimbursement	Revenues	Carryover	Net Allocation	Positions	
<b>3100000 Capital Construction</b>								
<b>PROGRAM TYPE: MANDATED (ABSOLUTE)</b>								
<b>002</b>	<b>Capital Construction Fund</b> Criminal Justice Trust Fund	192,518	0	192,518	0	0	0.0	
<b>003</b>	<b>Capital Construction Fund</b> Courthouse temporary construction trust fund	345,328	0	345,328	0	0	0.0	
<b>004</b>	<b>Capital Construction Fund</b> Americans with disabilities modifications	831,172	0	0	831,172	0	0.0	
	<b>MANDATED (ABSOLUTE)</b>	<b>Subtotal</b>	1,369,018	0	537,846	831,172	0	0.0
<b>PROGRAM TYPE: MANDATED (PRACTICAL)</b>								
<b>001</b>	<b>Capital Construction Fund</b> Bond payments	839,656	0	183,033	656,623	0	0.0	
<b>005</b>	<b>Capital Construction Fund</b> Adult institutions	3,094,162	0	3,094,162	0	0	0.0	
<b>006</b>	<b>Capital Construction Fund</b> Juvenile institutions	4,056,918	0	4,056,918	0	0	0.0	
<b>007</b>	<b>Capital Construction Fund</b> Asbestos management program	106,561	0	106,561	0	0	0.0	
<b>008</b>	<b>Capital Construction Fund</b> Underground fuel tank management program	10,656	0	10,656	0	0	0.0	
<b>009</b>	<b>Capital Construction Fund</b> Replacement of CFC & HCFC refrigerants	280,184	0	280,184	0	0	0.0	
<b>010</b>	<b>Capital Construction Fund</b> Health & safety related projects	2,753,382	0	1,750,953	1,002,429	0	0.0	
<b>014</b>	<b>Capital Construction Fund</b> Unforeseen Health & Safety - Emergency Maintenance	5,603,735	0	5,603,735	0	0	0.0	
<b>016</b>	<b>Capital Construction Fund</b> Administration	184,399	0	184,399	0	0	0.0	
	<b>MANDATED (PRACTICAL)</b>	<b>Subtotal</b>	16,929,653	0	15,270,601	1,659,052	0	0.0

**2001-02 PROGRAM INFORMATION**

Program Number and Title	Program Description	Appropriations	Reimburse- ment	Revenues	Carryover	Net Allocation	Positions
<b>3100000 Capital Construction</b>							
<b>PROGRAM TYPE: SELF-SUPPORTING</b>							
<b>011</b>	<b>Capital Construction Fund</b>						
	Solid Waste Management - new facility	888,004	0	888,004	0	0	0.0
	<b>SELF-SUPPORTING</b>	<b>Subtotal</b>					
		888,004	0	888,004	0	0	0.0
<b>PROGRAM TYPE: DISCRETIONARY-GENERAL</b>							
<b>012</b>	<b>Capital Construction Fund</b>						
	Administration	32,985	0	32,985	0	0	0.0
<b>013</b>	<b>Capital Construction Fund</b>						
	Criminal Justice Cabinet Support	71,040	0	71,040	0	0	0.0
<b>015</b>	<b>Capital Construction Fund</b>						
	General maintenance	3,123,724	0	3,123,724	0	0	0.0
	<b>DISCRETIONARY-GENERAL</b>	<b>Subtotal</b>					
		3,227,749	0	3,227,749	0	0	0.0
<b>BUDGET UNIT TOTAL:</b>		22,414,424	0	19,924,200	2,490,224	0	0.0

COUNTY OF SACRAMENTO  
 STATE OF CALIFORNIA  
 County Budget Act (1985)

UNIT: CSAC Construction - RCCC  
 9281000

FUND: CSAC CONSTRUCTION -RCCC  
 281A

SCHEDULE 16C  
 BUDGET UNIT FINANCING USES DETAIL  
 FISCAL YEAR: 2001-02

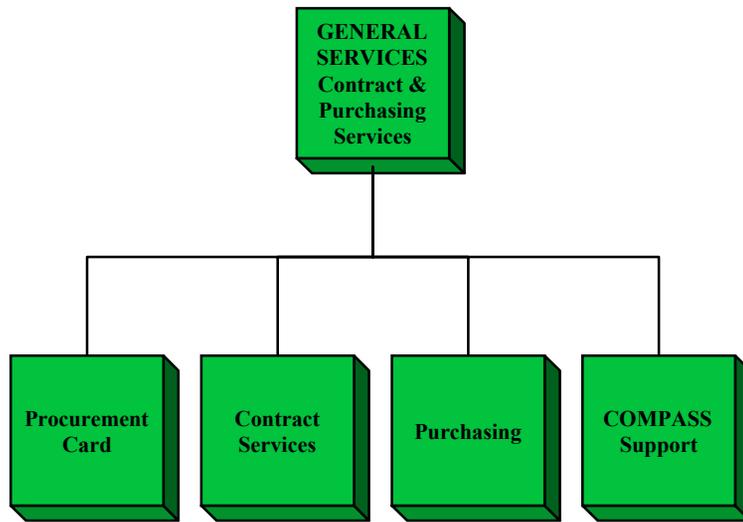
Financing Uses Classification	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
Services & Supplies	31,327	15,308	0	0	0
Improvements	414,115	0	0	0	0
Interfund Reimb	-445,678	0	0	0	0
<b>Total Finance Uses</b>	<b>-236</b>	<b>15,308</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Means of Financing</b>					
Fund Balance	-246,456	0	0	0	0
Use Of Money/Prop	-5,408	123	0	0	0
<b>Total Financing</b>	<b>-251,864</b>	<b>123</b>	<b>0</b>	<b>0</b>	<b>0</b>

**PROGRAM DESCRIPTION:**

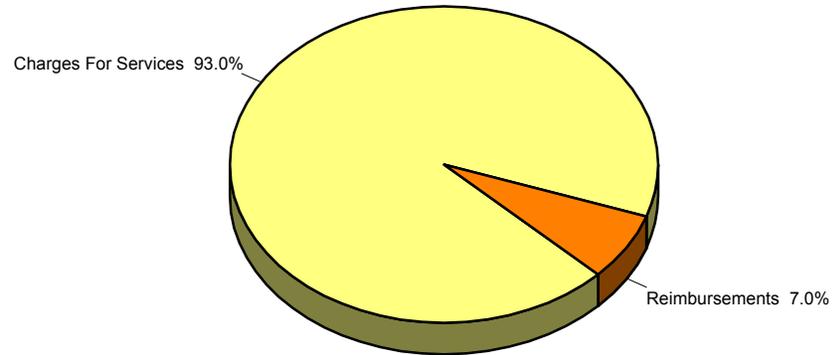
- The anticipated funding available within the CSAC Fund for Fiscal Year 2001-02 is \$0. This fund will be discontinued as soon as possible. This fund was created for the building of the RCCC 448 bed facility. The construction is complete and this fund will be discontinued.

**INFORMATION ONLY**

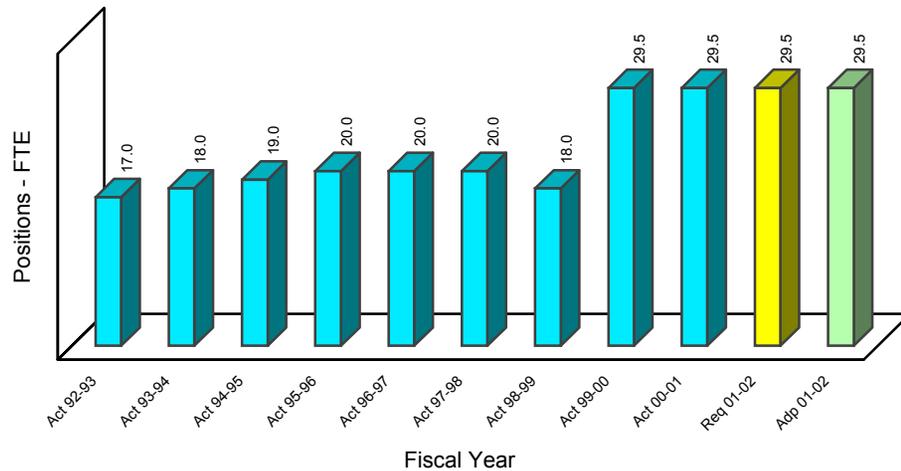
## Departmental Structure



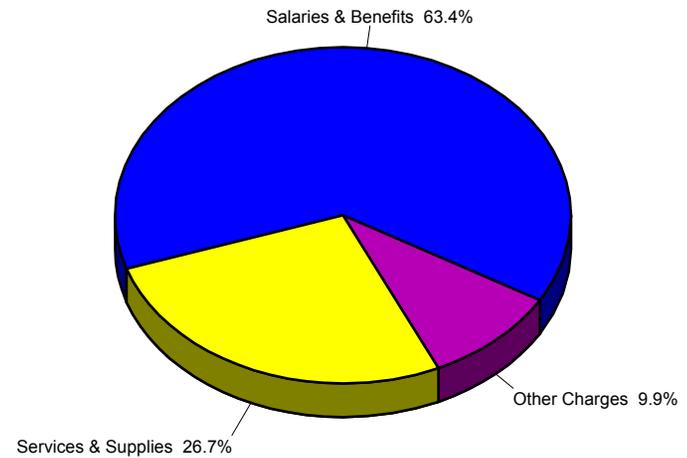
## Financing Sources



## Staffing Trend



## Financing Uses



COUNTY OF SACRAMENTO  
STATE OF CALIFORNIA  
County Budget Act (1985)

FUND: PURCHASING-GS  
035H

ACTIVITY: Purchasing  
UNIT: 7007063

SCHEDULE 10  
OPERATIONS OF INTERNAL SERVICE FUND  
FISCAL YEAR: 2001-02

Operating Details	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
Charges for Service	1,738,063	2,355,142	2,574,763	3,024,462	2,899,462
Total Operating Rev	1,738,063	2,355,142	2,574,763	3,024,462	2,899,462
Salaries/Benefits	1,601,363	1,732,700	1,813,085	2,055,748	1,975,748
Service & Supplies	601,220	539,326	457,090	521,564	476,564
Other Charges	0	131,222	131,199	308,999	308,999
Depreciation/Amort	180	1,778	200	0	0
Intrafund Chgs/Reimb	198,239	47,370	173,189	138,151	138,151
Total Operating Exp	2,401,002	2,452,396	2,574,763	3,024,462	2,899,462
Aid-Gov'n't Agencies	2,243	0	0	0	0
Other Revenues	700,986	226	0	0	0
Total Nonoperating Rev	703,229	226	0	0	0
Loss/Disposition-Asset Equipment	0 0	636 8,890	0 0	0 0	0 0
Total Nonoperating Exp	0	9,526	0	0	0
Net Income (Loss)	40,290	-106,554	0	0	0
Positions	29.5	29.5	29.5	29.5	29.5

**PROGRAM DESCRIPTION:**

The Contract and Purchasing Services Division of the Department of General Services:

- Provides centralized procurement services for County agencies, departments, and some special districts;

- Provides product research and evaluation, specification development, service and product usage requirements and histories, and issues purchase orders and contracts;
- Coordinates and monitors the County's Procurement Outreach Assistance Program;

- Coordinates the County Procurement Card program; and
- Prepares complex legal contracts and agreements for the operating staff to complete construction projects and conduct other related business.

**MISSION:**

Commitment to assist customers in a professional and supportive manner while delivering dependable contract and purchasing services.

**GOALS:**

- Reduce acquisition costs and improve delivery to County users.
- Provide the highest quality, most thorough, and most up-to-date procurement training for all County customers.
- Provide training to enable project managers to utilize the California Uniform Public Construction Cost Accounting Act bidding program.
- Increase use of the Procurement Card Program.
- In support of the Public Works Agency's Environmental Purchasing Policy, track the countywide usage of products and materials that are composed partly or completely of recycled materials. The usage will be compared with the total usage of both virgin and recycled products.

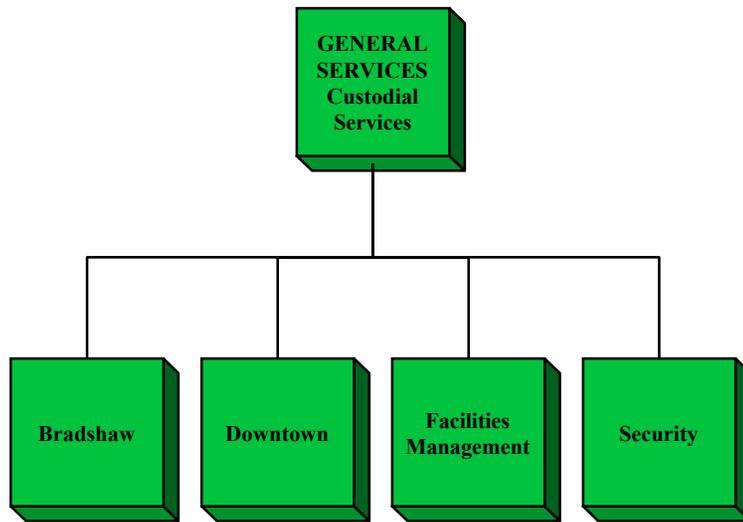
**SIGNIFICANT DEVELOPMENTS DURING 2000-01:**

- Initiated an electronic document imaging system for record keeping activity.

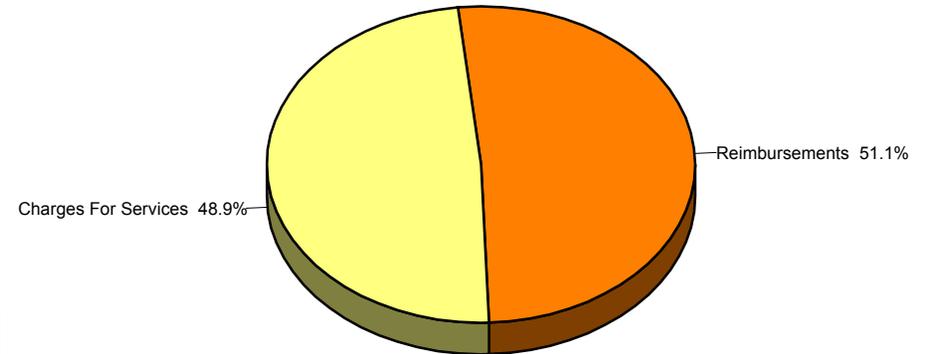
**SIGNIFICANT CHANGES FOR 2001-02:**

- Continue to work on the scheduled completion of the Minority/Women-owned Business Enterprises (M/WBE) program utilization study update and the Board of Supervisors' decision, the division will recommend a new program to replace the current M/WBE program.
- Continue to work on electronic procurement activities.
- Propose a new recycling procurement policy to the Board of Supervisors.
- Participate in the establishment of a new countywide classification study for Contract Services officers affecting all Analyst and Buyer positions in the Division.

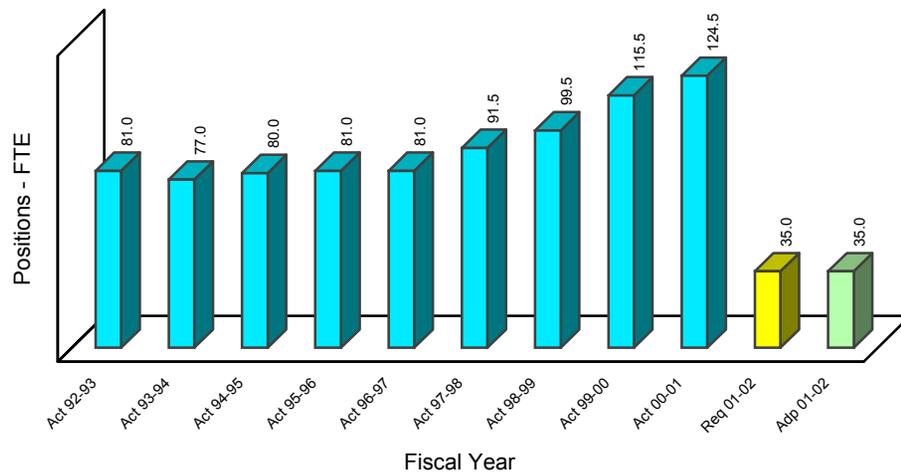
## Departmental Structure



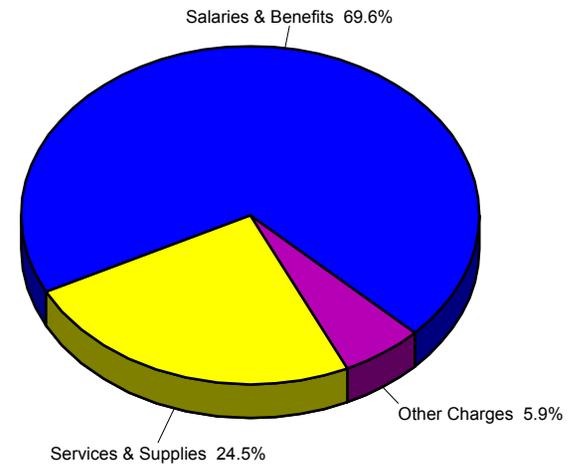
## Financing Sources



## Staffing Trend



## Financing Uses



COUNTY OF SACRAMENTO  
STATE OF CALIFORNIA  
County Budget Act (1985)

FUND: BUILDING MAINT AND OPERATIONS-GS  
035F

ACTIVITY: Custodial/Security Services  
UNIT: 7450000

SCHEDULE 10  
OPERATIONS OF INTERNAL SERVICE FUND  
FISCAL YEAR: 2001-02

Operating Details	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
Use Of Money/Prop Charges for Service	1,245 5,043,871	1,080 5,293,241	0 6,500,167	0 1,071,851	0 1,071,851
<b>Total Operating Rev</b>	<b>5,045,116</b>	<b>5,294,321</b>	<b>6,500,167</b>	<b>1,071,851</b>	<b>1,071,851</b>
Salaries/Benefits	3,825,369	4,395,250	4,889,464	1,525,936	1,525,936
Service & Supplies	1,513,574	1,314,932	1,518,530	337,365	337,365
Other Charges	108,060	460,311	460,321	129,482	129,482
Depreciation/Amort	258	4,909	0	0	0
Intrafund Chgs/Reimb	-144,955	-342,013	-368,148	-920,932	-920,932
<b>Total Operating Exp</b>	<b>5,302,306</b>	<b>5,833,389</b>	<b>6,500,167</b>	<b>1,071,851</b>	<b>1,071,851</b>
Other Revenues	1,982	133	0	0	0
<b>Total Nonoperating Rev</b>	<b>1,982</b>	<b>133</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Income (Loss)</b>	<b>-255,208</b>	<b>-538,935</b>	<b>0</b>	<b>0</b>	<b>0</b>
Positions	115.5	124.5	119.5	35.0	35.0

**PROGRAM DESCRIPTION:**

- The Custodial/Security Services budget unit of the Department of General Services was renamed and reorganized as the Security Services Division. The Custodial functions of this budget unit were merged with the Bradshaw and Downtown Facility Maintenance and Operations Districts.
- The Security Services Division will provide a non-interventive (observe and report) security program to certain countyowned facilities.
- The Administrative Facilities Management fund center (7007041) is also included in this budget unit. This unit provides accounting and clerical support to the three facilities management geographic districts.

**MISSION:**

To promote a safe and secure environment for valued customers and employees while incorporating the most cost-effective methods available.

**GOALS:**

- Focus on customer service and foster continuous improvement opportunities.
- Meet the administrative support needs of Facility Maintenance and Operations Districts.

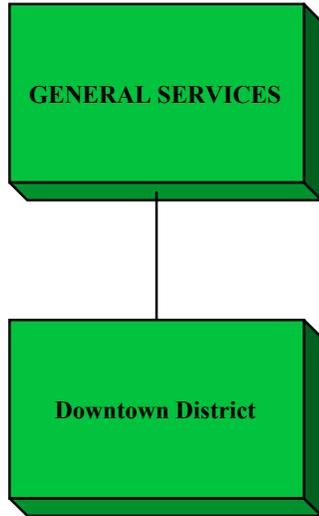
**SIGNIFICANT DEVELOPMENTS DURING 2000-01:**

- 2.0 Custodian II and 3.0 Building Security Attendant positions were added to support the new North County Corp Yard.
- 1.0 Custodian II position was added to provide custodial services to Waste Management and Recycling Division new facility.
- 1.0 Senior Information Technology Technician and 2.0 Office Specialist positions were added to provide administrative support for the Computer Assisted Facilities Management system program.

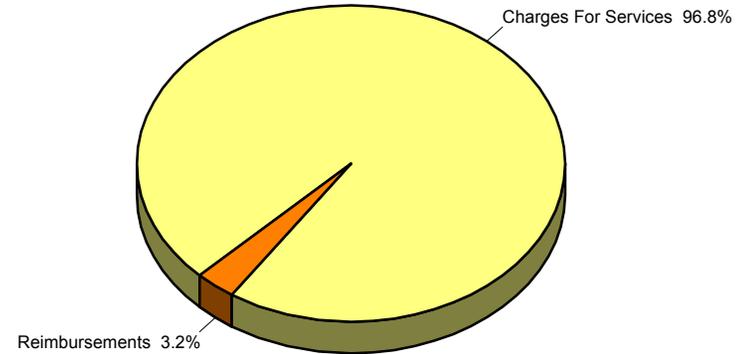
**SIGNIFICANT CHANGES FOR 2001-02:**

- Security Services Division to provide more seamless and integrated services tailored toward customer needs.
- Transfer Custodial positions to the new Bradshaw and Downtown Facility Management Services Districts.
- Reallocate 1.0 Administrative Services Officer II position to 1.0 Clerical Supervisor II position to provide remote clerical supervision.

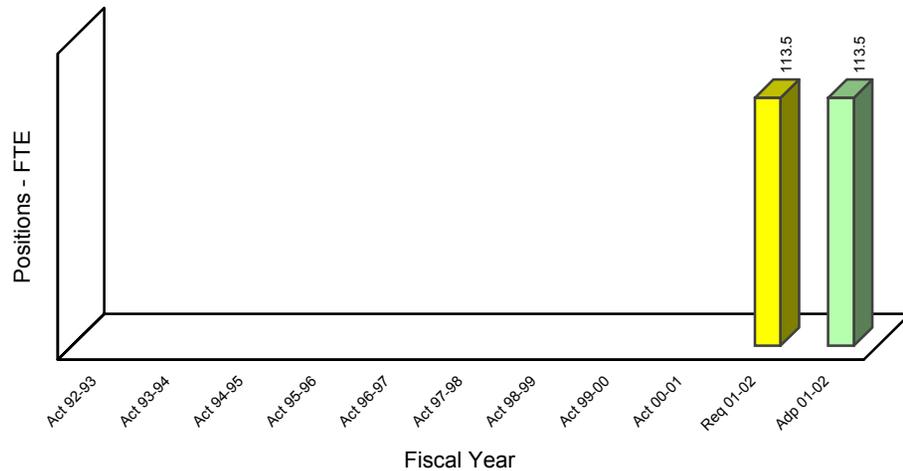
## Departmental Structure



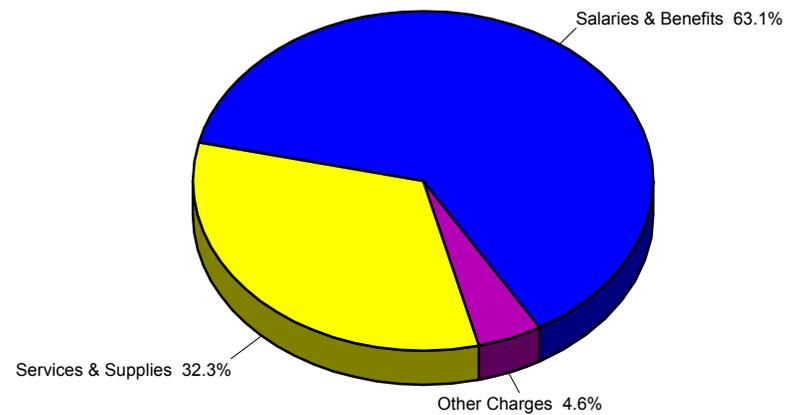
## Financing Sources



## Staffing Trend



## Financing Uses



COUNTY OF SACRAMENTO  
STATE OF CALIFORNIA  
County Budget Act (1985)

FUND: BUILDING MAINT AND OPERATIONS-GS  
035F

ACTIVITY: Downtown District  
UNIT: 7007430

SCHEDULE 10  
OPERATIONS OF INTERNAL SERVICE FUND  
FISCAL YEAR: 2001-02

Operating Details	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
Charges for Service	0	0	0	10,565,358	10,565,358
Total Operating Rev	0	0	0	10,565,358	10,565,358
Salaries/Benefits	0	0	0	6,888,448	6,888,448
Service & Supplies	0	0	0	2,545,439	2,545,439
Other Charges	0	0	0	498,426	498,426
Depreciation/Amort	0	0	0	375	375
Intrafund Chgs/Reimb	0	0	0	632,670	632,670
Total Operating Exp	0	0	0	10,565,358	10,565,358
Net Income (Loss)	0	0	0	0	0
Positions	0.0	0.0	0.0	113.5	113.5

**PROGRAM DESCRIPTION:**

The Downtown District of the Department of General Services:

- Maintains approximately 2,060,000 square feet of space and includes County-owned facilities between the Sacramento River, American River, Business 80 and Broadway, excluding the Airport District.
- Provides for the total maintenance and operation needs of the facilities including any minor remodeling and repair work. Also, provide facility custodial services.

**MISSION:**

To provide quality facility support services ensuring best value for our customers through empowered employees, innovative leadership and professionally delivered services.

**GOALS:**

- Support the missions of the customer/tenants in which facility support the day-to-day business of the customer/tenants.

- Maximize effectiveness of infrastructure; minimize total cost of ownership of County owned facilities through an effective and comprehensive preventive maintenance program.

**SIGNIFICANT CHANGES FOR 2001-02:**

- Organize the Downtown District to provide more seamless and integrated services tailored toward customer needs. This budget unit as one of three facilities maintenance and operations service districts is established from the reorganization of Building Trades and Stationary Engineers budget units along with the Custodial portion of the Custodial/Security Division.
- Position reclassification to establish a District Manager.
- Completion of the Downtown District to provide maintenance for the three new DHA facilities on "A" street.

COUNTY OF SACRAMENTO  
STATE OF CALIFORNIA  
County Budget Act (1985)

FUND: BUILDING MAINT AND OPERATIONS-GS  
035F

ACTIVITY: Energy Management  
UNIT: 7007046

SCHEDULE 10  
OPERATIONS OF INTERNAL SERVICE FUND  
FISCAL YEAR: 2001-02

Operating Details	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
Use Of Money/Prop	3	0	0	0	0
Charges for Service	5,446,928	5,930,958	6,223,796	6,218,995	6,218,995
<b>Total Operating Rev</b>	<b>5,446,931</b>	<b>5,930,958</b>	<b>6,223,796</b>	<b>6,218,995</b>	<b>6,218,995</b>
Salaries/Benefits	40,323	5,597	81,419	99,832	99,832
Service & Supplies	5,464,400	5,811,941	6,111,617	6,334,416	6,334,416
Other Charges	16,680	19,663	19,585	20,510	20,510
Intrafund Chgs/Reimb	20,651	12,406	11,175	-235,763	-235,763
<b>Total Operating Exp</b>	<b>5,542,054</b>	<b>5,849,607</b>	<b>6,223,796</b>	<b>6,218,995</b>	<b>6,218,995</b>
Other Revenues	0	75,000	0	0	0
<b>Total Nonoperating Rev</b>	<b>0</b>	<b>75,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Income (Loss)</b>	<b>-95,123</b>	<b>156,351</b>	<b>0</b>	<b>0</b>	<b>0</b>
Positions	0.0	1.0	1.0	1.0	1.0

**PROGRAM DESCRIPTION:**

The Energy Management Program of the Department of General Services:

- Coordinates the semi-annual Energy Management Program Status Report to the Board of Supervisors with the Public Works Agency, the Library Joint Powers Authority and the departments of General Services, Airports, and Parks and Recreation;
- Coordinates energy related issues and provides technical assistance and expertise within County government;

- Actively seeks methods to reduce energy consumption for countyowned facilities, vehicles, and equipment;
- Monitors and analyzes energy usage and energy savings resulting from conservation measures using an energy accounting system;
- Coordinates energy efficiency and alternative fuel issues such as methanol, compressed natural gas and electric vehicle usage;

- Develops an energy strategy that will provide low cost reliable power for the operation of county facilities; and
- Closely monitors and represents the county's interest as opportunities to reduce energy costs become available as the electric industry restructures.

**MISSION:**

To significantly reduce energy usage whenever possible through the utilization of the latest cost-effective energy technology and to encourage the involvement of all County of Sacramento employees.

**GOALS:**

- Achieve a high level of efficiency in all county facilities.
- Investigate and utilize alternative energy resources for county facilities.
- Promote energy efficiency in county vehicles and equipment.
- Involve employees in energy conservation and gain their commitment and support.
- Monitor energy savings, analyze data and prepare responses in a timely manner.
- Provide funding to implement energy measures.

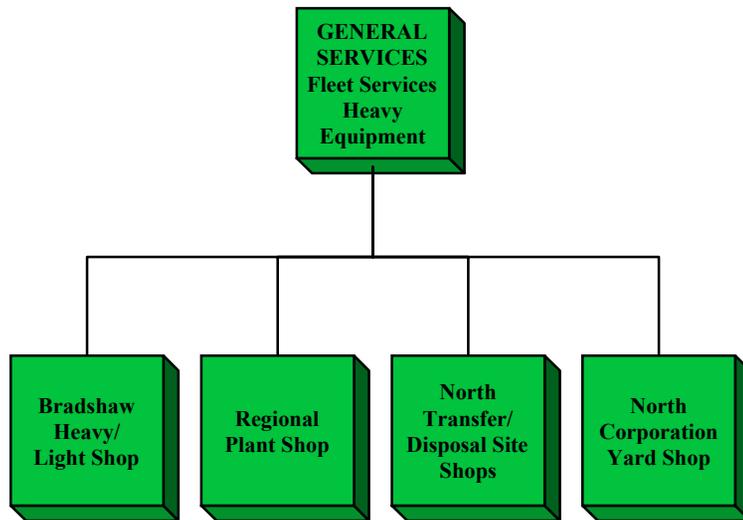
**SIGNIFICANT DEVELOPMENTS DURING 2000-01:**

- Filled County Energy Program Manager position.

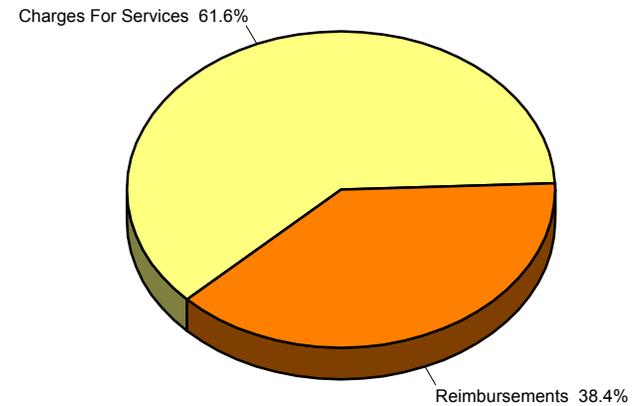
**SIGNIFICANT CHANGES FOR 2001-02:**

- Re-establish County Energy Report to the Board.
- Implement Energy Management Software.
- Implement and continue to use energy saving strategies adopted by the Board of Supervisors.

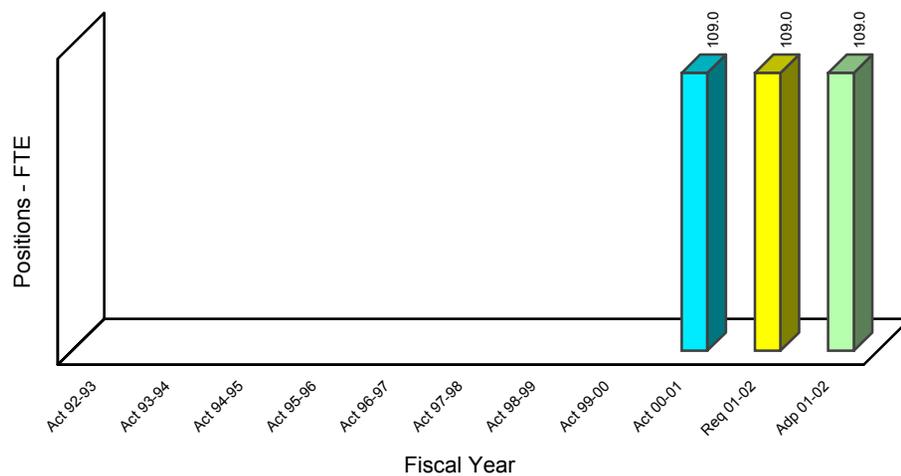
## Departmental Structure



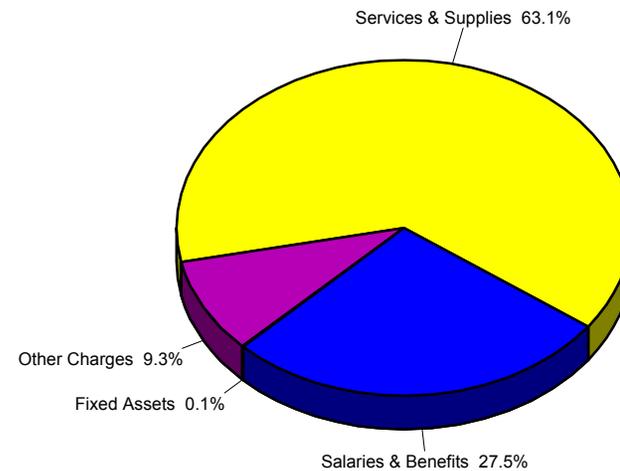
## Financing Sources



## Staffing Trend



## Financing Uses



COUNTY OF SACRAMENTO  
STATE OF CALIFORNIA  
County Budget Act (1985)

FUND: FLEET SERVICES HEAVY EQUIP  
035M

ACTIVITY:  
UNIT: 7007600

SCHEDULE 10  
OPERATIONS OF INTERNAL SERVICE FUND  
FISCAL YEAR: 2001-02

Operating Details	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
Charges for Service	0	12,209,080	14,879,292	14,947,834	14,947,834
<b>Total Operating Rev</b>	<b>0</b>	<b>12,209,080</b>	<b>14,879,292</b>	<b>14,947,834</b>	<b>14,947,834</b>
Salaries/Benefits	0	5,945,545	6,501,360	6,681,790	6,681,790
Service & Supplies	0	9,233,695	10,142,260	9,929,152	9,929,152
Other Charges	0	824,509	806,374	609,185	609,185
Depreciation/Amort	0	1,891,193	1,456,022	1,534,650	1,534,650
Interfund Chgs/Reimb	0	-4,241,037	-4,105,453	-4,100,000	-4,100,000
Intrafund Chgs/Reimb	0	-226,335	-110,271	165,057	165,057
<b>Total Operating Exp</b>	<b>0</b>	<b>13,427,570</b>	<b>14,690,292</b>	<b>14,819,834</b>	<b>14,819,834</b>
Interest Income	0	9,887	0	0	0
Other Revenues	0	1,055	0	0	0
<b>Total Nonoperating Rev</b>	<b>0</b>	<b>10,942</b>	<b>0</b>	<b>0</b>	<b>0</b>
Debt Retirement	0	0	0	110,000	110,000
Loss/Disposition-Asset	0	54,585	0	0	0
Equipment	0	24,807	189,000	18,000	18,000
<b>Total Nonoperating Exp</b>	<b>0</b>	<b>79,392</b>	<b>189,000</b>	<b>128,000</b>	<b>128,000</b>
<b>Net Income (Loss)</b>	<b>0</b>	<b>-1,286,940</b>	<b>0</b>	<b>0</b>	<b>0</b>
Positions	0.0	109.0	108.0	109.0	109.0

**PROGRAM DESCRIPTION:**

The Heavy Equipment Section of the Fleet Services Division of the Department of General Services administers the heavy equipment maintenance program. Under this program, the Division:

- Operates and maintains a rental fleet of construction equipment;
- Maintains and repairs heavy equipment vehicles for other county departments;

- Operates five repair facilities: the Bradshaw Shop, the North Area Transfer Station Shop, the Disposal Site Shop, the North Corporation Yard Shop, and the Regional Wastewater Treatment Plant Shop;
- Maintains and operates a main parts supply room and warehouse at the Bradshaw location and smaller inventories at the other shops and garages for both light and heavy equipment;

- Operates the Bradshaw fueling station;
- Manages the division, which includes both heavy and light equipment; and
- Administers a Capital Outlay Fund for the purchase and/or replacement of heavy equipment.

**MISSION:**

To provide customers with quality and timely Fleet services in the areas of preventive maintenance scheduling and service for heavy equipment, repair of heavy equipment, fabrication services according to customer requirements, special projects related to equipment needs and operation of heavy equipment fleet.

**GOALS:**

- Evaluate and increase the performance level on proper diagnosis and repair of vehicles and equipment.
- Complete implementation of all upgrades to the M/4 Fleet Management System.
- Enhance and improve program support services and infrastructure.
- Initiate the integration of low emission vehicles into the County fleet.
- Enhance the human resource and employee work environment atmosphere.

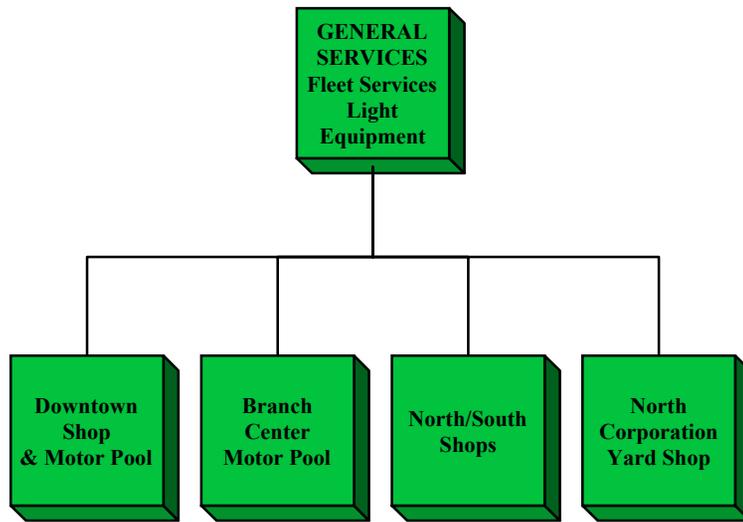
**SIGNIFICANT DEVELOPMENTS DURING 2000-01:**

- The North Corporation Yard Shop was fully converted and is operationally ready.
- Completed full implementation of repair accountability procedures, with 99 percent accuracy.
- Implemented new purchasing policy for the purchase of reduced emission heavy equipment.

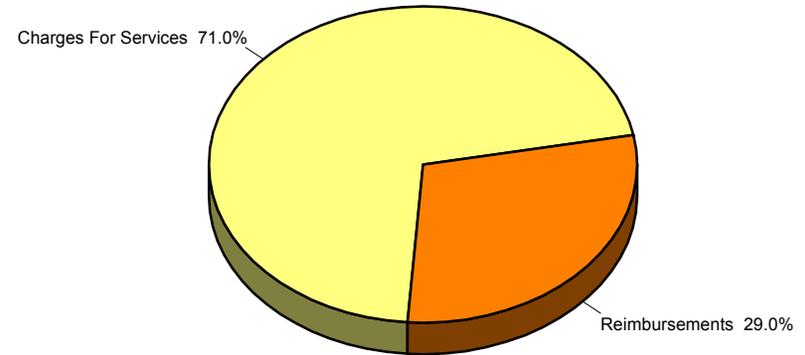
**SIGNIFICANT CHANGES FOR 2001-02:**

- Replace the automated fuel management system.
- Upgrade the Bradshaw Fuel Station to conform to future new environmental rules, replace outdated fuel dispensers and provide better capability for low emission fuels.

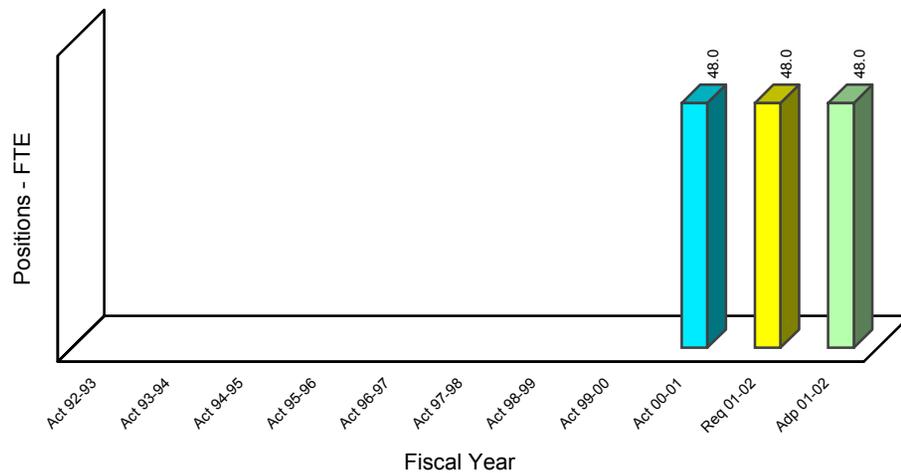
## Departmental Structure



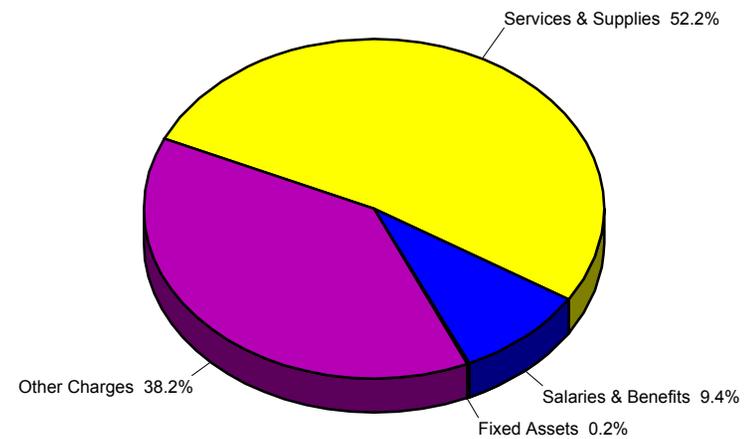
## Financing Sources



## Staffing Trend



## Financing Uses



COUNTY OF SACRAMENTO  
 STATE OF CALIFORNIA  
 County Budget Act (1985)

FUND: FLEET SERVICES LIGHT EQUIP  
 035L

ACTIVITY:  
 UNIT: 7007500

SCHEDULE 10  
 OPERATIONS OF INTERNAL SERVICE FUND  
 FISCAL YEAR: 2001-02

Operating Details	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
Charges for Service	0	19,583,386	18,979,545	20,100,447	20,100,447
<b>Total Operating Rev</b>	<b>0</b>	<b>19,583,386</b>	<b>18,979,545</b>	<b>20,100,447</b>	<b>20,100,447</b>
Salaries/Benefits	0	2,069,213	2,441,169	2,674,527	2,674,527
Service & Supplies	0	6,373,030	6,377,079	6,844,516	6,844,516
Other Charges	0	223,708	270,905	288,666	288,666
Depreciation/Amort	0	8,958,620	7,615,000	8,750,000	8,750,000
Intrafund Chgs/Reimb	0	544,906	190,833	-272,266	-272,266
<b>Total Operating Exp</b>	<b>0</b>	<b>18,169,477</b>	<b>16,894,986</b>	<b>18,285,443</b>	<b>18,285,443</b>
Gain/Sale/Property	0	-415,218	0	0	0
Other Revenues	0	138,609	0	0	0
<b>Total Nonoperating Rev</b>	<b>0</b>	<b>-276,609</b>	<b>0</b>	<b>0</b>	<b>0</b>
Interest Expense	0	1,799,903	1,952,809	1,741,004	1,741,004
Debt Retirement	0	0	95,750	30,000	30,000
Loss/Disposition-Asset	0	41,449	0	0	0
Equipment	0	17,014	36,000	44,000	44,000
<b>Total Nonoperating Exp</b>	<b>0</b>	<b>1,858,366</b>	<b>2,084,559</b>	<b>1,815,004</b>	<b>1,815,004</b>
<b>Net Income (Loss)</b>	<b>0</b>	<b>-721,066</b>	<b>0</b>	<b>0</b>	<b>0</b>
Positions	0.0	48.0	45.0	48.0	48.0

**PROGRAM DESCRIPTION:**

The Light Equipment Section of the Fleet Services Division of the Department of General Services administers the light equipment program (automotive services). Under this program, the Division:

- Maintains all light automotive equipment required by County agencies and departments, except the Department of Airports;
- Develops specifications for and purchases all classes of automotive vehicles;
- Operates the Downtown, Bradshaw, North Corporation Yard, and Sheriff's North, South Stations and Rockingham automotive maintenance shop and service facilities;
- Operates the Downtown and Branch Center motor pools; and
- Operates the Fuel Stations at the Downtown, North and South Garages.

**MISSION:**

To provide customers with quality and timely Fleet services in the areas of preventive maintenance scheduling and service for light equipment, repair of light equipment, fabrication services for customers according to their requirements, special projects related to equipment needs and operation of rental fleet.

**GOALS:**

- Evaluate and increase the performance level on proper diagnosis and repair of vehicles and equipment.
- Complete implementation of all upgrades to the M/4 Fleet Management System.
- Enhance and improve program support services and infrastructure.
- Initiate the integration of low emission vehicles into the county fleet.
- Enhance the human resource and employee work environment atmosphere.

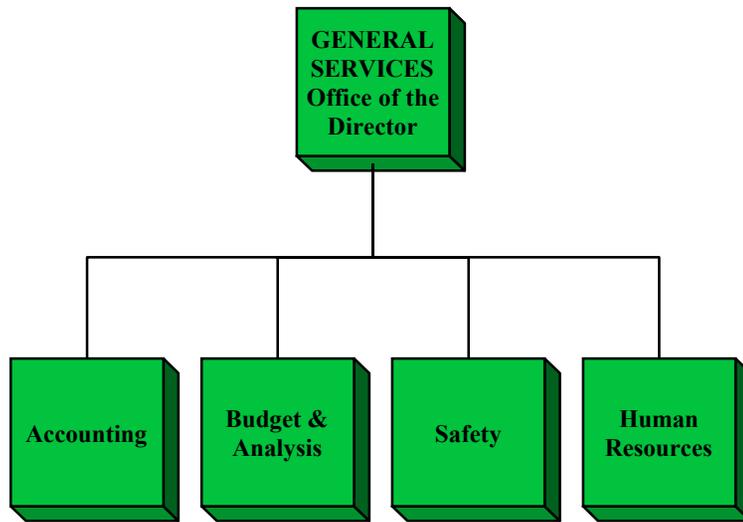
**SIGNIFICANT DEVELOPMENTS DURING 2000-01:**

- The new Rockingham Garage became fully operational.
- The North Corporation Yard Garage was fully converted and is operationally ready.
- 1.0 Auto Mechanic Range B, 2.0 Auto Mechanic Range A and 1.0 Motor Vehicle Operator positions were added to support increased program needs.

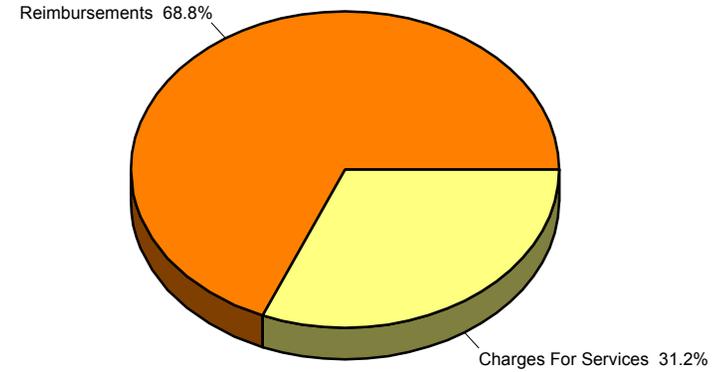
**SIGNIFICANT CHANGES FOR 2001-02:**

- The automated fuel management system will be replaced at all fueling locations.
- The Marconi and Central Garages are planned to be in operation in support of the Sheriff's Department.

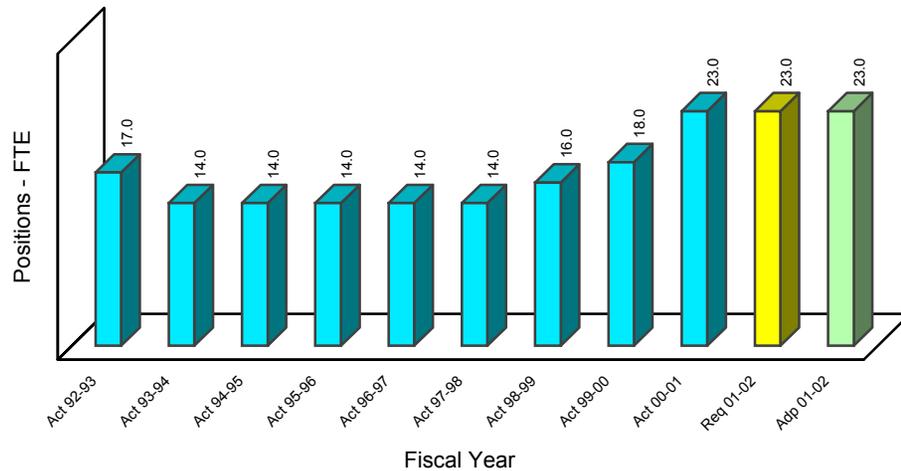
## Departmental Structure



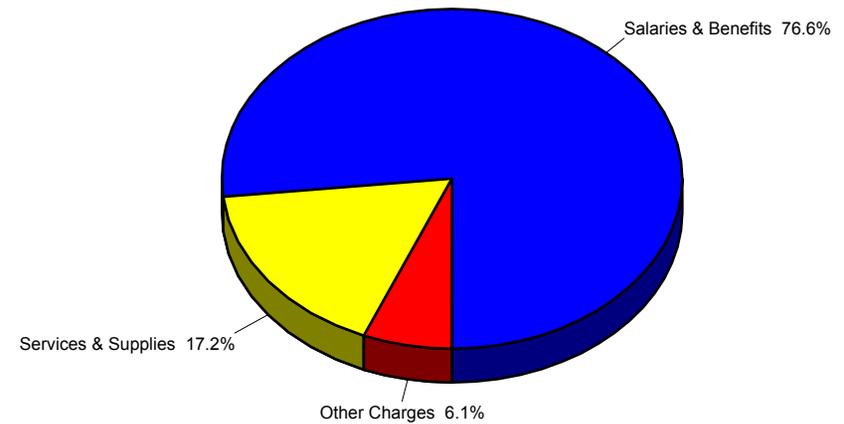
## Financing Sources



## Staffing Trend



## Financing Uses



COUNTY OF SACRAMENTO  
STATE OF CALIFORNIA  
County Budget Act (1985)

FUND: ADMINISTRATIVE SERVICES-GS  
035C

ACTIVITY: Office of the Director  
UNIT: 7110000

SCHEDULE 10  
OPERATIONS OF INTERNAL SERVICE FUND  
FISCAL YEAR: 2001-02

Operating Details	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
Charges for Service	352,014	529,986	610,013	753,788	753,788
<b>Total Operating Rev</b>	<b>352,014</b>	<b>529,986</b>	<b>610,013</b>	<b>753,788</b>	<b>753,788</b>
Salaries/Benefits	1,204,860	1,527,562	1,587,721	1,854,585	1,854,585
Service & Supplies	407,998	532,357	453,289	291,159	291,159
Other Charges	110,325	-223,922	0	0	0
Depreciation/Amort	1,828	5,883	2,550	148,000	148,000
Interfund Chgs/Reimb	0	0	0	-444,343	-444,343
Intrafund Chgs/Reimb	-1,340,301	-1,402,794	-1,433,547	-1,095,613	-1,095,613
<b>Total Operating Exp</b>	<b>384,710</b>	<b>439,086</b>	<b>610,013</b>	<b>753,788</b>	<b>753,788</b>
Aid-Govn't Agencies	375	0	0	0	0
Other Revenues	1,894	2,781	0	0	0
<b>Total Nonoperating Rev</b>	<b>2,269</b>	<b>2,781</b>	<b>0</b>	<b>0</b>	<b>0</b>
Equipment	0	84,434	0	0	0
<b>Total Nonoperating Exp</b>	<b>0</b>	<b>84,434</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Income (Loss)</b>	<b>-30,427</b>	<b>9,247</b>	<b>0</b>	<b>0</b>	<b>0</b>
Positions	18.0	23.0	22.0	23.0	23.0

**PROGRAM DESCRIPTION:**

The Office of the Director of the Department of General Services:

- Includes the Director of General Services and those positions which assist in carrying out the responsibilities for planning, organizing, and directing the department;

- Provides general administrative support, management consultation and financial control services, payroll services, health and safety program coordination, departmentwide training, information technology and public information coordination;

- Manages the Capital Construction Fund and the projects funded by it.

**MISSION:**

To support the fiscal, personnel and safety needs of the Department of General Services.

**GOALS:**

- The Department maintains a healthy Department financial position.
- Ensure that a workforce level is maintained to effectively carry out the mission of the Department.
- To ensure that Department employees have a safe and healthy working environment.
- Focus on customer service and foster continuous improvement opportunities.

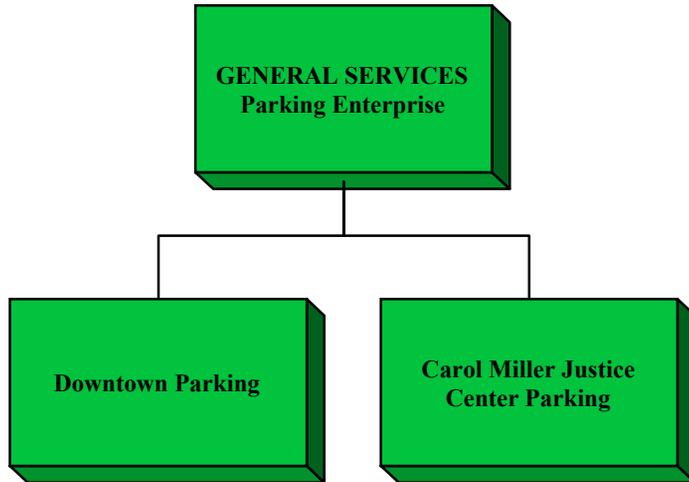
**SIGNIFICANT DEVELOPMENTS DURING 2000-01:**

- 1.0 Administrative Services Officer II and 1.0 Office Specialist II positions were added to support the increase in lease space and provide administration, coordination and data entry for Computer Assisted Facility Management system.
- 1.0 Senior Office Specialist (Confidential) position was added to establish a senior level position to serve as lead worker to Office Specialist (Confidential) and Office Assistant positions.
- 1.0 Office Assistant II position was added to better support the increased administrative workload of the department. The position was a conversion of a temporary position to a permanent position.
- 1.0 Information Technology Technician II position was added from a reallocation to better support Facilities Planning and Management programs.
- 1.0 Administrative Services Officer I position was reallocated from 1.0 Accounting Technician position to coordinate Department training program.

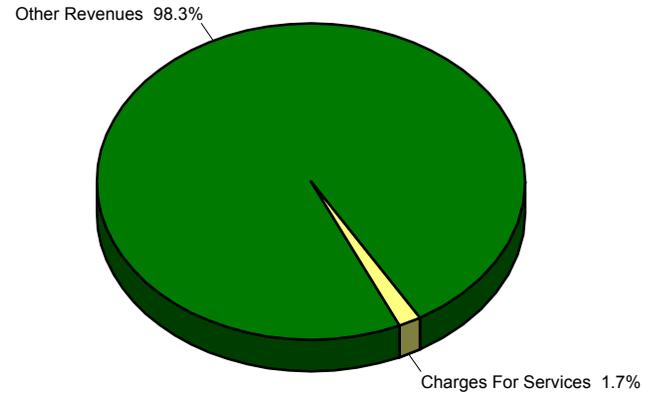
**SIGNIFICANT CHANGES FOR 2001-02:**

- Along with Real Estate Division, Contract and Purchasing Services, Asset Management Group, Building Design and the Building Construction Management section complete final move adjustments at new Mather Commerce Center facility.

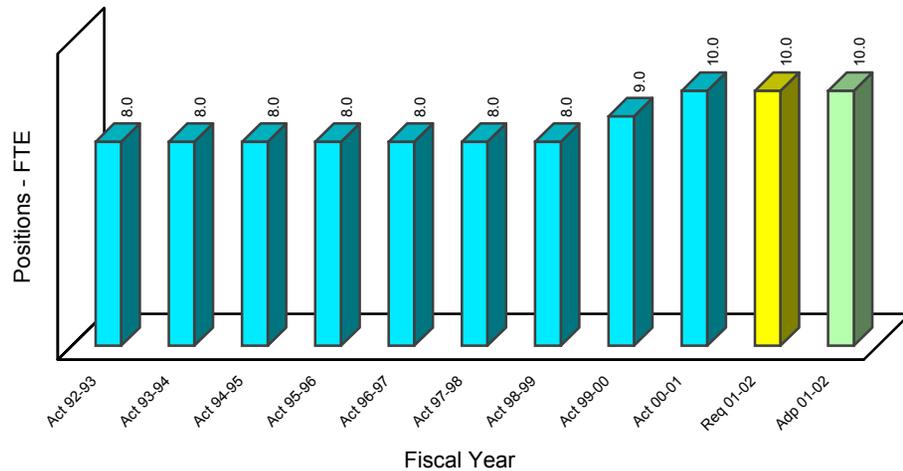
## Departmental Structure



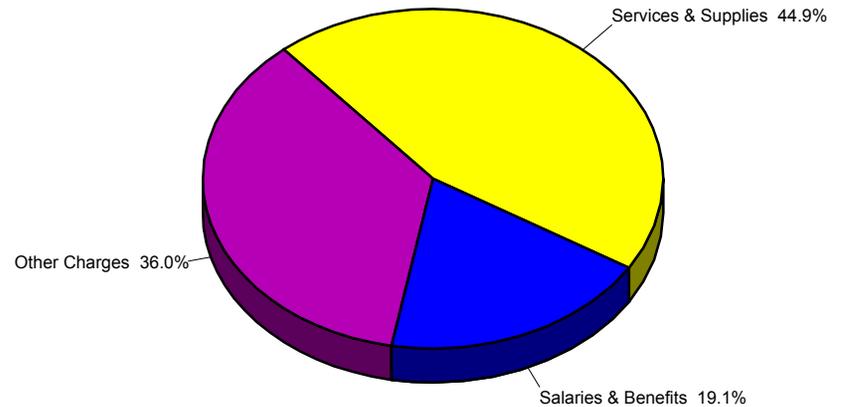
## Financing Sources



## Staffing Trend



## Financing Uses



COUNTY OF SACRAMENTO  
 STATE OF CALIFORNIA  
 County Budget Act (1985)  
 SCHEDULE 11 - OPERATIONS OF  
 PUBLIC SERVICE ENTERPRISE FUND  
 FISCAL YEAR 2001-02

Fund: PARKING ENTERPRISE (056)(057)

ACTIVITY: Parking Operational 7990000  
 and Capital Outlay 7970000

Operating Details	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
Charges for Services	2,187,196	2,350,046	2,453,698	2,453,698	2,453,698
Total Operating Revenues	2,187,196	2,350,046	2,453,698	2,453,698	2,453,698
<b>OPERATING EXPENSES</b>					
Salaries/Benefits	420,741	447,344	515,768	529,056	529,056
Services & Supplies	749,074	1,004,745	1,419,804	1,246,662	1,246,662
Other Charges	39,034	99,520	34,726	85,030	85,030
Depreciation/Amort	564,760	435,006	334,450	609,000	609,000
Intrafund Chgs/Reimb	46	146	0	0	0
Total Operating Expenses	1,773,655	1,986,761	2,304,748	2,469,748	2,469,748
Net Operating Income(Loss)	413,541	363,285	148,950	-16,050	-16,050
<b>NONOPERATING REVENUES (EXPENSES)</b>					
Interest Income	178,807	216,566	200,000	320,000	320,000
Interest Expense	-457,774	-257,197	-350,000	-305,000	-305,000
Debt Retirement	0	-48,675	0	0	0
Equipment	0	-308,780	0	0	0
Income - Other	1,453	1,531	1,050	1,050	1,050
Total Net Nonoperating Revenues (Expenses)	-277,514	-396,555	-148,950	16,050	16,050
<b>NET INCOME (LOSS)</b>	136,027	-33,270	0	0	0
Positions	9.0	10.0	10.0	10.0	10.0

**PROGRAM DESCRIPTION:**

The Parking Enterprise of the Department of General Services:

- Provides parking services to the public, County employees, and a variety of governmental agencies located in the Downtown and Branch Center complexes, and the Carol Miller Justice Center through the operation of various lots at these locations;
- Operates bicycle storage and shower/locker facilities in the Downtown Complex;

- Enforces parking regulations on countyowned property; and
- Reviews and processes citations and administrative reviews for the Sheriff's Department (including the Airport Detail), Department of Airports, General Services, Regional Parks, Recreation and Open Space, and Highway Patrol through a contract with the City of Sacramento.

**MISSION:**

To provide basic parking services while maintaining reasonable fees for services.

**GOALS:**

- Meet the needs in providing basic parking services.
- Employ cost-effective concepts in maintaining reasonable rates.

**SIGNIFICANT DEVELOPMENTS DURING 2000-01:**

Organizational Developments

- In the further reorganization of the Department of General Services, the Parking Enterprise became a division under the Facility and Planning Services Group.
- The Incumbent Division Chief also managed special projects for the Department, including the recent move of General Services and other County departments to Mather Air Field and collaborated with other government entities on issues such as the Sacramento City’s lease of the former Bank of America Building.
- In recognition of the value of these special projects and the increased work effort involved, the Parking Manager function was re-titled as the Chief of the Special Projects and Parking Management Division.

Operational Developments:

- To maximize utilization of available spaces and revenue from those spaces the Division agreed to allow a limited number of state employees to park in the Public lot at the highest monthly rate of \$90 per month. This also took some pressure off the City of Sacramento to provide spaces for state employees under contractual obligations.
- The Board approved the Division’s recommendation to reduce the monthly carpool parking rate from \$65 per month to \$50 per month in an effort to encourage more carpools.
- The Division staff worked closely with Human Resources, County Counsel and auditor staff to implement a change from post-tax to pre-tax deduction

for parking fees based on recent IRS rulings. This effectively reduced the parking fee burden on county employees by up to \$18 per month.

- The transition of the Courts’ jury scheduling to “one-day, one trial” has lessened the demand for daily parking. This resulted in a slight decrease in revenues during the last half of the fiscal year.
- The Parking Division identified deterioration of the ramps, walls and stairwells in the Public Parking lot. Initial estimates for repairs indicated the cost of repairs may be up to \$500,000. Repairs began in the Spring of 2001 and will continue through the new budget year.
- On December 19, 2000, a vehicle drove through the second level retaining wall in the Public Lot causing significant damage to the structure. Repairs to this damage are scheduled to begin in September 2001.

**SIGNIFICANT CHANGES FOR 2001-02:**

- The Franchise-in-Lieu fees previously paid to the General Fund by Parking were eliminated effective July 1, 2000.
- Further moves of county employees from the downtown complex to outlying areas will result in decreases in revenues derived from employee and government vehicle parking fees.
- In addition to the repairs of the damage caused by the December 19, 2000 vehicle accident, the Division will install a steel girder inner barrier on the second level of the Public Lot to enhance safety in that structure.
- During the first six months of Fiscal Year 2001-02 the incumbent Division Chief will also serve as the countyowned Facility Planning Manager under the Facility and Property Services Group of General Services. The ASO I assigned to the Parking Division will manage most operational parking issues during this interim period.

**2001-02 PROGRAM INFORMATION**

Program Number and Title	Program Description	Appropriations	Reimbursement	Revenues	Carryover	Net Allocation	Positions
<b>7990000 Gen Svcs-Parking Enterprise</b>							
<b>PROGRAM TYPE:</b>		<b>SELF-SUPPORTING</b>					
<b>001</b>	<b>Parking Enterprise</b>						
	Provides parking services to public/county employees	2,774,748	0	2,774,748	0	0	10.0
	<b>SELF-SUPPORTING</b>	<b>Subtotal</b>					
		2,774,748	0	2,774,748	0	0	10.0
<b>BUDGET UNIT TOTAL:</b>		2,774,748	0	2,774,748	0	0	10.0

**COUNTY OF SACRAMENTO  
STATE OF CALIFORNIA  
County Budget Act (1985)  
SCHEDULE 11 - OPERATIONS OF  
PUBLIC SERVICE ENTERPRISE FUND  
FISCAL YEAR 2000-01**

**Fund: Sacramento County Parking Authority (055)  
ACTIVITY: Parking Authority 7100000**

Operating Details	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
<b>OPERATING EXPENSES</b>					
Services & Supplies					
Other Charges					
Depreciation/Amort					
Total Oper. Expenses					
Net Op. Income(Loss)					
<b>NONOPERATING INCOME (EXPENSES)</b>					
Interest Income	66,194				
Interest Expense					
Income - Other					
Total Net Nonoper. Income (Loss)	66,194				
<b>NET INCOME (LOSS)</b>	<b>66,194</b>				
<b>RESERVES AT YEAR-END</b>					
Working Capital Reserves	1,077,113	1,077,113	1,077,113	1,077,113	1,077,113
<b>TOTAL</b>	<b>1,077,113</b>	<b>1,077,113</b>	<b>1,077,113</b>	<b>1,077,113</b>	<b>1,077,113</b>

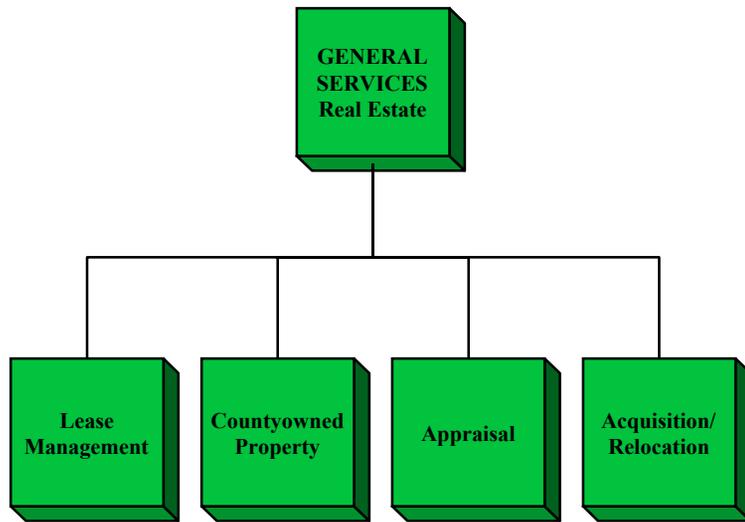
**PROGRAM DESCRIPTION:**

The Sacramento County Parking Authority:

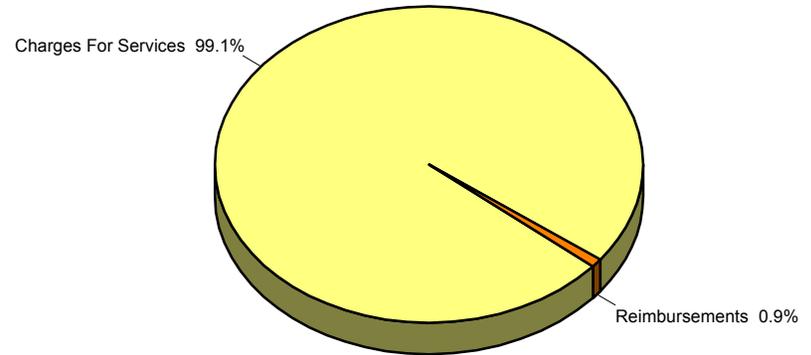
- Was created for the purpose of providing parking facilities throughout Sacramento County;
- Constructed a three-level parking structure in downtown Sacramento financed by revenue bonds; and
- Incurred no facility maintenance costs or operating expenses which were budgeted instead in the Parking Enterprise Fund (Budget Unit 7990000).

**FOR INFORMATION ONLY**

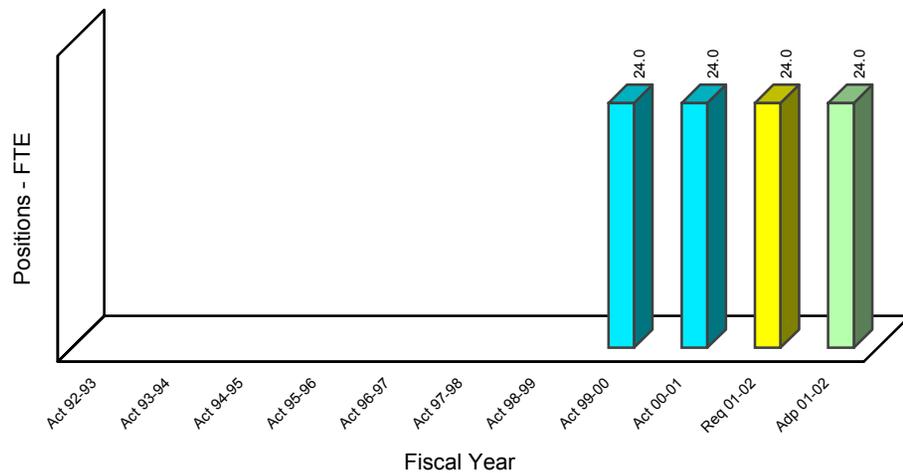
### Departmental Structure



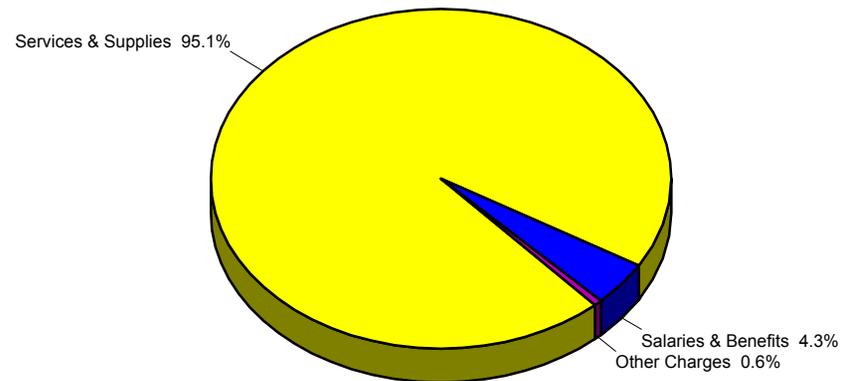
### Financing Sources



### Staffing Trend



### Financing Uses



COUNTY OF SACRAMENTO  
STATE OF CALIFORNIA  
County Budget Act (1985)

FUND: REAL ESTATE-GS  
035K

ACTIVITY: Real Estate  
UNIT: 7007030

SCHEDULE 10  
OPERATIONS OF INTERNAL SERVICE FUND  
FISCAL YEAR: 2001-02

Operating Details	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
Charges for Service	25,783,855	32,591,142	35,075,723	43,228,631	42,228,631
Total Operating Rev	25,783,855	32,591,142	35,075,723	43,228,631	42,228,631
Salaries/Benefits	1,448,704	1,536,083	1,711,031	1,834,823	1,834,823
Service & Supplies	24,393,719	30,822,833	33,395,026	41,326,734	40,326,734
Other Charges	79,241	191,687	211,619	162,841	162,841
Intrafund Chgs/Reimb	-39,033	-66,781	-241,953	-178,298	-178,298
Total Operating Exp	25,882,631	32,483,822	35,075,723	43,146,100	42,146,100
Other Revenues	3,276	0	0	0	0
Total Nonoperating Rev	3,276	0	0	0	0
Debt Retirement	0	0	0	82,531	82,531
Total Nonoperating Exp	0	0	0	82,531	82,531
Net Income (Loss)	-95,500	107,320	0	0	0
Positions	24.0	24.0	24.0	24.0	24.0

**PROGRAM DESCRIPTION:**

The Real Estate Division of the Department of General Services:

- Leases facilities for County Departments and Agencies with the approval of and coordination with Facility Planning & Management.
- Negotiates the purchase of real estate required for projects of the Public Works Agency, Regional Parks and Open Space Department, Sacramento Area Flood Control Agency, and other agencies;

- Prepares appraisals required for real estate acquisitions, and other transactions;
- Provides relocation assistance to persons displaced by the County's Acquisition Program; and
- Manages countyowned vacant property, including revenue leases, and sells surplus real estate;

**MISSION:**

To provide professional, timely and cost-effective real estate services to all departments of the County of Sacramento, other governmental entities, property owners, and the public.

**GOALS:**

- Support the missions of the customer/tenants.
- Be the provider of real estate services consisting of acquisitions, space leasing, revenue leases, appraisals, relocation assistance and surplus land sales.

**SIGNIFICANT DEVELOPMENTS DURING 2000-01:**

- An under expenditure of the Salaries and Benefits is due to the transfer of an Office Assistant position and an Associate Real Estate Agent position remained vacant. An Account Clerk position was approved late in the fiscal year to meet the increasing demands of invoice processing in the Leasing Program.
- The Leasing Program negotiated numerous leases this past year. Unforeseeable cost increases in electricity, natural gas and custodial services resulted in overexpenditure in related accounts.

**SIGNIFICANT CHANGES FOR 2001-02:**

- The vacant Account Clerk and Associate Real Estate Agent positions will be filled.
- Dramatical increase in Services and Supplies due to increases in requests for service in the Appraisal and Acquisition functions. Increase exceeds current staff levels, which will result in increased need to hire experienced consultants to meet upcoming workload from client-departments. Requests for services are from Public Works Agency Transportation Department, Water Quality, Water Resources, and Sacramento Area Flood Control Agency.
- Anticipate increase in Leasing Program costs due to new leased space, the anticipated automatic lease escalation for existing leases, increasing market rental rates, utilities, and janitorial services.
- Anticipate Service Requests by Client-Departments:
  - Leasing Program service requests:
    - 20 new pending leases in process for county department tenants;
    - 4 lease amendments on existing leases;
    - 200 tenant improvement requests;
    - 2 million leased square feet to provide property management services, including janitorial service contracting and daily maintenance response.

- Other service requests:
  - 260 real estate easement and fee appraisals, resulting in:
    - Over 160 negotiated acquisitions of easement and fee real property for public infrastructure improvements;
    - \$580,000 in Revenue to be returned to client-departments from surplus land sales

# STATIONARY ENGINEER

7430000

COUNTY OF SACRAMENTO  
STATE OF CALIFORNIA  
County Budget Act (1985)

FUND: BUILDING MAINT AND OPERATIONS-GS  
035F

ACTIVITY: Stationary Engineer  
UNIT: 7430000

SCHEDULE 10  
OPERATIONS OF INTERNAL SERVICE FUND  
FISCAL YEAR: 2001-02

Operating Details	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
Charges for Service	8,817,018	9,687,660	10,310,907	0	0
Total Operating Rev	8,817,018	9,687,660	10,310,907	0	0
Salaries/Benefits	5,502,240	5,989,194	6,278,807	0	0
Service & Supplies	3,184,901	3,312,447	2,707,205	0	0
Other Charges	155,256	597,488	594,156	0	0
Intrafund Chgs/Reimb	549,222	563,485	730,739	0	0
Cost of Goods Sold	-558	0	0	0	0
Total Operating Exp	9,391,061	10,462,614	10,310,907	0	0
Other Revenues	79,281	72,460	0	0	0
Total Nonoperating Rev	79,281	72,460	0	0	0
Net Income (Loss)	-494,762	-702,494	0	0	0
Positions	94.0	98.0	94.0	0.0	0.0

**PROGRAM DESCRIPTION:**

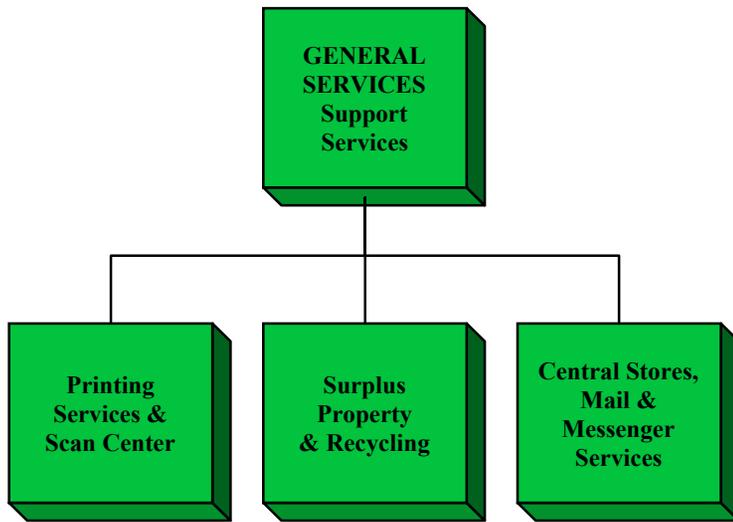
- This budget unit was merged with the Bradshaw, Downtown and Airport Facility Maintenance and Operations Districts.
- The Fiscal Year 2001-02 budget of Stationary Engineer Division is reflected in the budget units of Bradshaw (Budget Unit 7007420), Downtown (Budget Unit 7007430) and Airport (Budget Unit 7007440) Facility Maintenance and Operations Districts.

**SIGNIFICANT DEVELOPMENTS DURING 2000-01:**

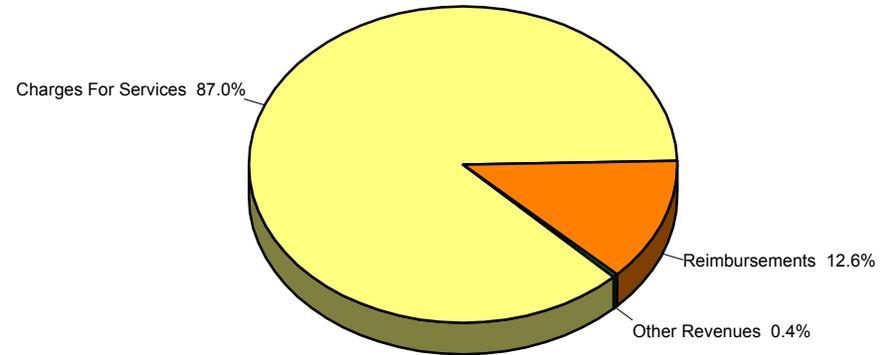
- 4.0 Stationary Engineer I positions were added to support the new North County Corp Yard, Libraries, Water Quality and the Airports program.
- Stationary Engineer positions were transferred to the new Facility Management Services Districts.

**FOR INFORMATION ONLY**

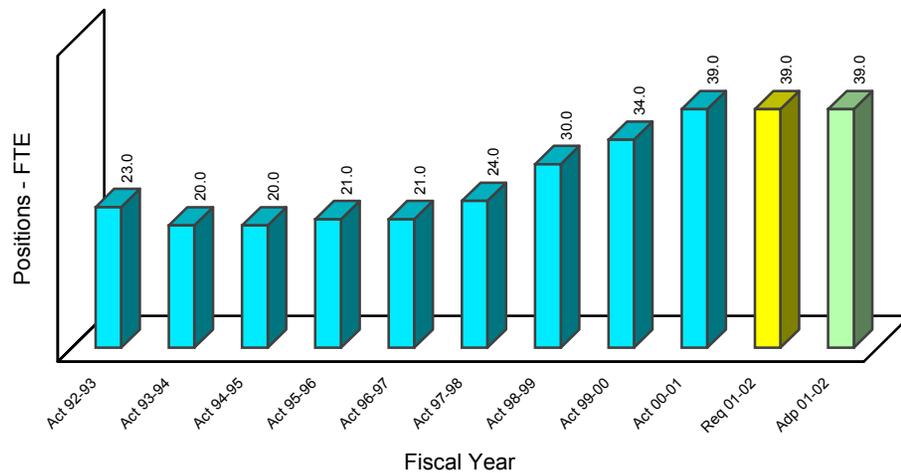
## Departmental Structure



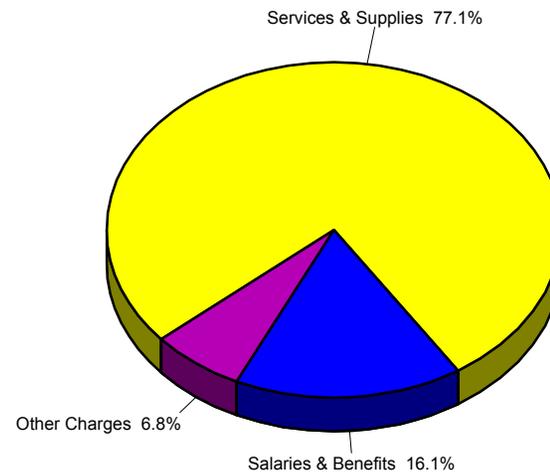
## Financing Sources



## Staffing Trend



## Financing Uses



COUNTY OF SACRAMENTO  
STATE OF CALIFORNIA  
County Budget Act (1985)

FUND: SUPPORT SERVICES-GS  
035J

ACTIVITY: Support Services  
UNIT: 7700000

SCHEDULE 10  
OPERATIONS OF INTERNAL SERVICE FUND  
FISCAL YEAR: 2001-02

Operating Details	Actual 1999-00	Actual 2000-01	Adopted 2000-01	Requested 2001-02	Adopted 2001-02
Charges for Service	7,127,168	7,898,488	8,714,961	9,439,598	9,439,598
<b>Total Operating Rev</b>	<b>7,127,168</b>	<b>7,898,488</b>	<b>8,714,961</b>	<b>9,439,598</b>	<b>9,439,598</b>
Salaries/Benefits	1,157,576	1,392,226	1,628,770	1,741,623	1,741,623
Service & Supplies	1,170,061	1,425,846	1,248,629	1,331,818	1,331,818
Other Charges	81,876	182,671	303,755	607,127	607,127
Depreciation/Amort	117,212	79,900	123,232	131,000	131,000
Intrafund Chgs/Reimb	367,453	408,102	-50,453	169,340	169,340
Cost of Goods Sold	4,550,386	4,785,148	5,500,000	5,500,000	5,500,000
<b>Total Operating Exp</b>	<b>7,444,564</b>	<b>8,273,893</b>	<b>8,753,933</b>	<b>9,480,908</b>	<b>9,480,908</b>
Aid-Gov'n't Agencies	7,381	0	0	0	0
Other Revenues	158,981	366,545	38,972	41,310	41,310
<b>Total Nonoperating Rev</b>	<b>166,362</b>	<b>366,545</b>	<b>38,972</b>	<b>41,310</b>	<b>41,310</b>
Equipment	48,328	199,758	0	0	0
<b>Total Nonoperating Exp</b>	<b>48,328</b>	<b>199,758</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Income (Loss)</b>	<b>-199,362</b>	<b>-208,618</b>	<b>0</b>	<b>0</b>	<b>0</b>
Positions	34.0	39.0	37.0	39.0	39.0

**PROGRAM DESCRIPTION:**

The Support Services Division of the Department of General Services:

- Provides centralized high speed, black and white and full color printing services for County agencies and departments;
- Provides centralized U. S. mail, inter-office messenger, Central Stores and Central Records Management and Warehousing to County agencies and departments;

- Provides redistribution and/or processes disposal of County assets through the Surplus Property Program;
- Administers the County internal recycling program; and
- Operates the County Document Scanning Center.

**MISSION:**

By means of a well trained team, motivated to recognize and satisfy customer expectations, the Support Services Division is dedicated to provide valued, countywide support of centralized stores, mail, records, printing and surplus property/recycling services.

**GOALS:**

- Provide timely, accurate and cost-effective printing services.
- Improve process to dispose, reallocate and/or redistribute surplus property.
- Provide access, dispose of and store departmental records.
- Provide convenient access for County Departments to cost-effective janitorial, office and paper Central Stores supplies.
- Provide inter-office mail and US mail delivery services to promote effective communications of hard-copy documents.

**SIGNIFICANT DEVELOPMENTS DURING 2000-01:**

- Managed the Surplus personal property disposal program at McClellan Air Force Base.
- 2.0 Stock Clerk positions were added to support increased Central Stores program needs.
- 1.0 Printing Services Technician and 2.0 Printing Services Operator II positions were reallocated from 1.0 Printing Services Operator II, 1.0 Storekeeper II (Limited Term) and 1.0 Stock Clerk (Limited Term) positions to support increased Printing Services program needs.

**SIGNIFICANT CHANGES FOR 2001-02:**

- 1.0 previously temporary Stock Clerk position will be converted to permanent staff to support the surplus property and recycling programs.
- 1.0 Storekeeper I position was reallocated from 1.0 Stock Clerk (Limited Term) position to support increased Central Stores program needs.