

**COUNTY OF SACRAMENTO  
CALIFORNIA**

For the Agenda of:  
September 9, 2004  
9:30 a.m.

To: Board of Supervisors

From: Internal Services Agency

Subject: Report Back On What Nonstandard Benefits Are Provided To Board Members' Staff, Such As Car Allowances, Mileage Reimbursement, Etc.

Contact: Anita Thomas, Principal Administrative Analyst, 874-7094

**BACKGROUND:**

At the September 1, 2004, Final Budget Hearing, your Board requested a report back regarding nonstandard benefits that are provided to Board Members' staff. Each Board member has one staff person who is exempt from civil service. The remaining staff are all civil service employees in unrepresented and administrative classes.

**DISCUSSION:**

Unrepresented/administrative staff in the Board of Supervisors' Office are not entitled to, nor do they receive, any additional or unique benefits to those which all unrepresented/administrative county employees are entitled. For example, staff to the Board, like all similar county employees, do not receive a car allowance but are entitled to mileage reimbursement when they use their personal vehicles for county business and to meal and travel reimbursement when they travel to county business related events. Approval to use personal vehicles or to participate in events requiring travel reimbursement, like in all county departments, is at the discretion of the department head and whether there is money in the department budget for such expenditures.

As a matter of past practice versus an entitlement, exempt staff in the Board Members' Offices are provided with a county-paid parking space. Otherwise, their benefits are in alignment with those available to unrepresented and administrative employees, including mileage reimbursement and travel expenses.

Respectfully submitted,

APPROVED:

---

MARK NORRIS, Acting Administrator  
Internal Services Agency

---

TERRY SCHUTTEN  
County Executive