

COUNTY OF SACRAMENTO
OFFICE OF CHIEF FINANCIAL/OPERATIONS OFFICER
Inter-Department Correspondence

Date: September 15, 2006

To: Members, Board of Supervisors

From: Linda Foster-Hall
County Budget Officer

Subject: **SUMMARY OF ACTIONS TAKEN DURING RECOMMENDED FISCAL YEAR 2006-07 FINAL BUDGET HEARINGS – THROUGH DAY 3**

DAY 1, SEPTEMBER 6, 2006

I. IN-HOME SUPPORT SERVICES (IHSS) AUTHORITY BUDGET

Action Taken: Under Submission

II. GENERAL OVERVIEW

The County Executive and County Budget Officer presented a summary of the Recommended Fiscal Year 2006-07 Final Budget.

Action Taken: Under Submission

III. DISAGREED ITEMS

• **District Attorney:**

- ∅ Requests funding for:
 - Victim and Witness Assistance Program - 1.0 Human Services Social Worker, Masters Degree (Victim Advocate) position \$ 94,097
 - Calendars, Appeals, Research and Training - 1.0 Attorney V position for research and training 165,105
 - Investigations - 1.0 Process Server position assigned to major crimes 72,837
- \$ 332,039**

• **Probation:**

- ∅ Requests funding for:
 - Intake and Supervision – 11.0 positions to provide supervision of adult offenders \$ 988,344
 - Adult Drug Court - 2.0 positions to provide intensive drug program in-lieu of prosecution 168,048
 - Neighborhood Accountability Board - 1.0 position for Community-based project for first-time, non-violent juveniles 92,564
 - Standards in Training and Corrections (STC) Appropriation Increase 471,279
- \$1,720,235**

• Sheriff Department/Correctional Health Services:	
∅ Requests funding for:	
• IT Manager and Services/Supplies 1.0 position appropriations for IT improvements	\$ 1,742,487
• Problem Oriented Policing (POP), Identification (ID)/ Crime Scene Investigation (CSI) 4.0 Sergeant positions and 4 vehicles	683,556
• 9.0 positions (7.0 Registered Nurses-Level II, 1.0 Nurse Practitioner, 1.0 Office Assistant-Level II) for Roger Bauman Facility	727,514
	\$3,153,557

IV. PUBLIC TESTIMONY

Public testimony taken including but not limited to testimony by:

1. Honorable Judge Talmadge Jones regarding a request for funding of county staff for the establishment of a Mental Health Court:
 - Probation: 1.0 position to provide intensive supervision of adult offenders. \$ 102,465
 - Department of Health and Human Services (DHHS): 2.0 Contractor positions to act as advocate liaison between Courts, Probation, Jail Psych Services, District Attorney, Public Defender, and Drug and Alcohol Services. \$ 192,470

2. Various DHHS Mental Health Advocates who supported county funding for 3.1 percent cost-of-living adjustment (COLA) for providers of Mental Health Services -- Community-Based Organizations (CBOs). \$ 888,092

3. Advocates for 2-1-1 Social Services hotline requested funding to augment information and referral services to reduce calls to the 9-1-1 and 3-1-1 systems. \$ 350,000

4. Advocates for In-Home Support Services (IHSS)/Adult Protective Services requested additional funding for:
 - IHSS Case Management – 3.0 positions (2.0 Program Specialists, 1.0 Administrative Services Officer II) to provide in-home care to dependent and elderly adults. \$ 145,875
 - Adult Protective Services – 3.0 Case Management positions to investigate abuse of dependent and elderly adults. \$ 115,205
 - IHSS Case Management/Senior Services – 14.0 positions to provide expertise needed to address the mental health issues that effect the senior population. \$ 511,522

All Disagreed/Public Testimony Items:

Action Taken: Under Submission

V. REPORTS BACK ARE REQUESTED FROM:

ELECTED OFFICIALS

• **Emergency Operations:**

- ∅ Report back on the nature of planning work to be conducted with the \$217,300 recommended one-time funding and possibility of other funding (noncounty) sources.

• **Sheriff's Department:**

- ∅ Report back with more detail (i.e., matrix) explaining \$1.6 million in funding requested for services and supplies on Information Technology spending, and departmental resources (i.e., staff) that would be freed-up if the requested funding was approved.
- ∅ Report back with results of the Misdemeanor Jail Program and related misdemeanor warrant problem/backlog.
- ∅ Report back regarding further explanation or justification for Correctional Health Services' request for staffing for the Roger Bauman facility.
- ∅ Report back on efforts to address prisoner overcrowding issues (overall) through facility expansions, staffing and surveillance.
- ∅ Report back, in conjunction with Office of Budget and Debt Management (OBDM), on explanation of why recommended 14.0 additional Information Technology (IT) positions will not free-up vacancies previously held to fund it.
- ∅ Report back on cooperation and coordination with allied law enforcement agencies relative to violent crime suppression in Central Division.

GENERAL GOVERNMENT/ADMINISTRATION

- ∅ Report back on summary of outstanding Senate Bill 90 claims and anticipated reimbursements during the next 15 years.
- **Office of Communications and Information Technology:**
 - ∅ Report back, in conjunction with Municipal Services Agency (MSA) and Countywide Services Agency (CSA), on possible collaborative efforts between 2-1-1 Infoline (community services and volunteer opportunities) Project advocates and county departments working on the county's 3-1-1 (countywide information and non-emergency services) Project. Explain potentials for synergy between proposals, details on cost benefits and funding sources for both concepts.

INTERNAL SERVICES AGENCY:

• **General Services:**

- ∅ Report back, in conjunction with Internal Services Agency (ISA), regarding recycling program being anticipated for offices located in Downtown/Bradshaw Districts.

- **Office of Budget and Debt Management:**

- ◊ Report back on additional explanation/justification for increase to Cash Flow Reserve in General Fund.

- **Personnel Services:**

- ◊ Report back regarding current vacancies by department/positions.

COUNTYWIDE SERVICES AGENCY:

- ◊ Report back on Court calendaring changes that are creating cost impacts to county departments (Adult and Juvenile Courts).
- ◊ Report back on identification of other non-recommended additional funding requests that the agency believes has higher priority than Mental Health Court proposal.
- ◊ Report back on the possible elimination of vacant positions to permanently fund Adult Protective Services positions currently temporarily funded with vacancies.

- **Department of Health and Human Services:**

- ◊ Report back on utilization of Care-A-Van (vehicle) and possible “sprucing-up” of vehicle’s appearance.
- ◊ Report back, in conjunction with CSA, on pilot program to reduce census at Mental Health Treatment Center.
- ◊ Report back, in conjunction with CSA, on treatment of all CBOs regarding COLAs and Cost of Doing Business increases related to requests from Mental Health CBO Providers for 3.1 percent COLA.
- ◊ Report back on explanation of staffing requested by IHSS Advisory Committee for additional Case Management staff positions.

- **Probation:**

- ◊ Report back on STC funded training; specifically explain how budgeting for STC Revenues as a General Fund offset constitutes a budget reduction.
- ◊ Report back regarding incremental funding/staffing formula for additional field staff (in the event the Board prefers to add only a portion of the disagreed funding request).

MUNICIPAL SERVICES AGENCY:

- **Animal Care and Regulation:**

- ◊ Report back regarding budget priorities of shelter staff versus field staff versus fee collection.
- ◊ Report back regarding use of voucher program versus staff/equipment costs for Mobile Spay-Neuter Program. Also, provide business case analysis for Spay-Neuter Program.

- **Neighborhood Services:**

- ◊ Report back on timetable to open the Arden-Arcade/Carmichael Community Services Center.

- ∅ Report back, in conjunction with Facility Planning, Architecture and Real Estate (FPARE) Department, regarding option of using outside leasing agents to expedite planning/acquisition of Neighborhood Service Centers.
- ∅ Report back, in conjunction with MSA, on further details of the non-recommended 1.0 Senior Office Assistant position for clerical support for the South Area Service Manager.
- **Planning and Community Development:**
 - ∅ Report back regarding uses of requested (not recommended) 1.0 Planner III position for two Neighborhood Service Centers, backfill and possible use of higher planning fees to fund the position.
 - ∅ Report back on additional funding for staffing of Community Planning Initiatives.
- **Regional Parks:**
 - ∅ Report back, in conjunction with MSA, regarding the possibility of using one-time Sacramento Area Flood Control Agency (SAFCA) alternative funding to finance certain Regional Parks programs previously funded with ongoing SAFCA funds.
 - ∅ Report back regarding the project associated with the required Lower American River 2-D Hydraulic Modeling Study to obtain State Reclamation Board permit.
 - ∅ Report back, in conjunction with MSA, regarding the timing of the reopening of Campus Commons Golf Course.
 - ∅ Report back, in conjunction with MSA and FPARE, on the potential to dissolve Del Norte Park District and/or consolidate with the county's Landscape Maintenance District.
 - ∅ Report back, in conjunction with MSA, on the status of the Golf Fund and the timeline to issue a Request For Proposal (RFP) for the management of Mather Golf Course.
 - ∅ Report back, in conjunction with MSA, on the adequacy of security for Dry Creek Parkway.
- **Department of Transportation:**
 - ∅ Report back regarding the possible acceleration of highway maintenance projects with additional Proposition 42 funds so projects are accomplished during Fiscal Year 2006-07, to the greatest extent possible.

VI. ACTIONS TAKEN:

All items in the County Executive Recommended Fiscal Year 2006-07 Final Budget Hearings are under submission.

Continued Final Budget Hearings until Thursday, September 7, 2006 at 9:30 a.m.

DAY 2, SEPTEMBER 7, 2006

VII. FIVE-YEAR CAPITAL IMPROVEMENT PLAN

The Board received presentations from staff regarding the Five-Year Capital Improvement Plan (CIP).

Action Taken: Under Submission

• **REPORTS BACK REQUESTED FROM:**

• **Airports:**

- ∅ Report back related to Mather Airport regarding the Mather General Aviation Terminal Building Roof. The roof has leaked from the first day of occupancy. Are we going back to the original contractor for “warranty” repair or is this a design issue?
- ∅ Report back related to Sacramento International Airport to verify amount and source of funding for Sacramento Regional Transit’s Environmental Impact Report (EIR) contribution for Downtown/Natomas/Airport (DNA) extension – Where is it budgeted and how much will it cost?

VIII. TRANSIENT-OCCUPANCY TAX FUND

Action Taken: Approved (see attached)

• **REPORT BACK REQUESTED FROM:**

• **Regional Parks:**

- ∅ Report back, in conjunction with Municipal Services Agency, on who is responsible under the current lease for capital expenses at the Cherry Island Soccer Complex.

Continued Final Budget Hearings until Thursday, September 14, 2006 at 9:30 a.m.

DAY 3, SEPTEMBER 14, 2006

IX. REPORTS BACK:

- Received and filed Reports Back from Elected Officials, General Government, Internal Services Agency, Countywide Services Agency, and Municipal Services Agency.
- Public testimony was taken regarding proposed 2-1-1 Infoline (Social Services Hotline) Program and cost of doing business increase for Mental Health providers.

X. FINAL BUDGET DELIBERATIONS:

- Directed report back following Final Budget Hearings from MSA at the time of the 2006-07 Midyear Budget Report on recommended course of actions to consolidate Del Norte Park District with county Landscape District and/or increase fees through Proposition 218 processes.
- Directed a report back at the time of the 2006-07 Midyear Budget Report regarding IHSS Case Management issues.
- Mental Health Court Pilot Program funding not to be spent until report back approved by the Board at the time of the 2006-07 Midyear Budget Report regarding Trial Court Funding concerns, mitigation of county costs caused by Court imposition of calendaring changes, etc. Report back to include identification of savings to be realized by Sheriff's Department on Correctional costs.
- Report back from Neighborhood Services Department/FPARE on the timing of the decision point concerning proceeding to utilize outside leasing agent assistance to expedite service center lease versus proceeding with in-house staff.
- Approved \$13,410 augmentation to TOT grant to California Youth Soccer Association-Cherry Island Soccer Complex.
- Approved the IHSS Authority Budget.
- Conceptually approved the Five-Year CIP and instructed the Director of the Department of General Services to submit the 2006-07 CIP to the Policy Planning Commission for their recommendations and requested a report back regarding the consistency of the projects with the General Plan.
- Approved remaining allocation/contingency changes (per attached spreadsheet); County Executive's recommendations 1 and 3 in the Final Budget transmittal letter dated September 6, 2006 (as amended by the various changes), including closing the Final Budget Hearings.

Attachments

cc: Terry Schutten, County Executive
Geoff Davey, Chief Financial/Operations Officer
Agency Administrators
Department Heads
County Executive Office Analysts
Department Fiscal Officers

TRANSIENT-OCCUPANCY TAX FUND - ADOPTED FINAL BUDGET 2006-07

	ADOPTED FINAL 2005-06	NEW REQUESTS 2006-07	ONGOING NEEDS 2006-07	RECOMMENDED FINAL 2006-07	ADOPTED FINAL 2006-07
Economic Development					
Sacramento Area Regional Technology Alliance	20,000	0	0	0	0
Federal Technology Center	19,500	0	0	0	0
Florin Road Improvement District	250,000	0	0	0	0
Fulton Avenue Improvement District	292,500	0	0	0	0
Northern California World Trade Center	35,100	0	0	0	0
Sacramento Area Commerce and Trade Organization	49,140	0	0	0	0
Sacramento Convention and Visitors Bureau	704,975	704,975	704,975	704,975	704,975
Sacramento Sports Commission	214,750	214,750	214,750	214,750	214,750
Stockton Boulevard Merchants/Property Owners Association	148,750	0	0	0	0
Delta Loop Association	15,000	0	0	0	0
Subtotal Economic Development	1,749,715	919,725	919,725	919,725	919,725
Parks-Related					
American River Parkway Foundation (ARPF) - In My Back Yard, ARP Cleanup, Adopt the Parkway	54,000	0	54,000	54,000	54,000
California Youth Soccer Assoc.-Cherry Island Soccer Complex	31,590	31,590	31,590	31,590	45,000
Subtotal Parks - Related	85,590	31,590	85,590	85,590	99,000
Administrative					
Economic Development Administration	25,000	0	40,000	40,000	40,000
Dept. of Finance -- Hotel Audits	10,000	0	10,560	10,560	10,560
Dept. of Finance -- Contract Audits	10,000	0	10,560	10,560	10,560
Dept. of Finance -- Revenue Estimates/Monitoring	25,000	0	25,000	25,000	25,000
Interest Expense (Independence Field loan)	0	15,000	15,000	15,000	15,000
Subtotal Administrative	70,000	15,000	101,120	101,120	101,120
Other General Fund					
Board of Supervisors - Neighborhood Programs	85,000	100,000	100,000	100,000	300,000
Transfer to General Fund	2,664,400	0	1,332,200	1,332,200	1,332,200
Subtotal Other General Fund	2,749,400	100,000	1,432,200	1,432,200	1,632,200
Jointly Funded with City of Sacramento					
Sacramento Archives and Museum Collection Center					
Archives/Collections	80,000	200,000	200,000	200,000	200,000
Sacramento Metropolitan Arts Commission					
Operations	265,610	265,610	265,610	265,610	265,610
Cultural Awards Program--County Contribution	350,000	350,000	350,000	350,000	350,000
Cultural Awards Program--City Pass-Through	350,000	0	350,000	350,000	350,000
Neighborhood Arts/Arts in Schools Programs	99,121	99,121	99,121	99,121	99,121
Regranting/Arts Stabilization	60,813	158,740	158,740	158,740	158,740
Sacramento Museum of History, Science and Technology (Discovery Museum) Operations	211,750	277,022	277,022	277,022	277,022
Sacramento Theatre Company/Music Circus	66,000	0	66,000	66,000	66,000
Sacramento Tree Foundation	70,200	70,200	70,200	70,200	70,200
Subtotal Jointly Funded With City of Sacramento	1,553,494	1,420,693	1,836,693	1,836,693	1,836,693
Board Approved Projects - Final Budget Hearing					
Crocker Art Museum	0	0	0	0	2,500,000
Stanford Settlement	0	0	0	0	50,000
Subtotal Board Approved Projects - Final Budget Hearings	0	0	0	0	2,550,000
Loan Financing					
Raley Field Bond Financing	2,388,696	0	2,388,696	2,388,696	2,388,696
Sacramento Regional Arts Facilities (Music Circus)	0	0	528,577	528,577	528,577
Reserve Release Independence Field Pass-through	0	12,274	162,274	162,274	162,274
Subtotal Loan Financing	2,388,696	12,274	3,079,547	3,079,547	3,079,547
Reserve Provision and Contingencies					
Raley Field Reserve Buildup	100,000	50,000	400,000	400,000	300,000
Contingency	0	335,000	335,000	335,000	0
Subtotal Reserves and Contingencies	100,000	385,000	735,000	735,000	300,000
Unallocated Funds	0	-1,500,371	0	2,937,942	609,532
TOTAL ALLOCATION	8,696,895	1,383,911	8,189,875	11,127,817	11,127,817
FINANCING					
Fund Balance	-272,928	461,637	498,270	498,270	498,270
City Pass-Through	350,000	0	350,000	350,000	350,000
Raley Field Bond Financing	2,388,696	0	2,388,696	2,388,696	2,388,696
Sacramento Regional Arts Facilities (Music Circus)	0	0	528,577	528,577	528,577
Independence Field Pass-through	0	12,274	162,274	162,274	162,274
Reserves and Contingencies					
Reserve Release - Independence Field Loan	0	400,000	400,000	400,000	400,000
Subtotal One-Time/Earmarked	2,465,768	873,911	4,327,817	4,327,817	4,327,817
Tax Collections	6,177,911	450,000	6,700,000	6,700,000	6,700,000
Interest Income	53,216	60,000	100,000	100,000	100,000
Subtotal Ongoing/Discretionary	6,231,127	510,000	6,800,000	6,800,000	6,800,000
TOTAL AVAILABLE FINANCING	8,696,895	1,383,911	11,127,817	11,127,817	11,127,817
ESTIMATED FINANCING SURPLUS/ (SHORTFALL)	0	0	2,937,942	0	0

2006-07 Final Budget Hearings - Total Final BOS Changes

GENERAL FUND						
B. U.	Department	Approp.	Financing	Net Cost	BOS Approved Net Cost	Description
5800000	District Attorney	94,097		94,097	94,097	1.0 Human Services Social Worker (Victim Advocate) partially offset by increase General Fund allocation (\$77,779).
	District Attorney	165,105		165,105	165,105	1.0 Attorney V position for research and training
	District Attorney	72,837		72,837	72,837	1.0 Process Server position assigned to major crimes
	District Attorney		254,260	(254,260)	(254,260)	Additional Prop 172 revenues
7400000	Sheriff	800,000		800,000	800,000	Services and Supplies for IT improvement partially offset by one-time General Fund allocation.
	Sheriff	683,556		683,556	683,556	4.0 sergeant positions and 4.0 vehicles for Problem Oriented Policing (POP), Identification (ID)/Crime Scene Investigation (CSI)
	Sheriff		1,594,762	(1,594,762)	(1,594,762)	Additional Prop 172 revenues
	Sheriff	2,200,000	0	2,200,000	2,200,000	In-Car Cameras. Funding is from the state reimbursement of Nov 2005 Special Election
	Sheriff	0	0	0	0	Technical adjustment necessary to provide additional security for DHA facilities. \$430,940
7410000	Correctional Health Services	727,514		727,514	727,514	9.0 positions (7.0 Registered Nurses-Level II, 1.0 Nurse Practitioner, 1.0 Office Assistant-Level II) for Roger Bauman Facility.
Subtotal - ELECTED OFFICIAL		4,743,109	1,849,022	2,894,087	2,894,087	
4410000	Voter Registration/Elections	0	2,675,677	(2,675,677)	(2,675,677)	Recognize one-time revenue from state reimbursement of Nov 2005 Special Election
5020000	Court/Non-Trial Court Funding	475,677	0	475,677	475,677	Court Mandated Jury Parking. Funding is from the state reimbursement of Nov 2005 Special Election.
6700000	Probation	625,617	361,933	263,684	263,684	7.0 positions to provide supervision of adult offenders. Offset by additional Prop 172 revenues.
6700000	Mental Health Court - Probation	102,465	0	102,465	102,465	1.0 position to provide intensive supervision of adult offenders
7200000	Mental Health Court- DHHS	192,470	0	192,470	192,470	2.0 contractor positions to act as advocate liaison
8100000	Human Assistance-Administration	50,000	0	50,000	50,000	2-1-1 Social Services hotline. Funding to augment information and referral services to reduce calls to the 9-1-1 and 3-1-1 systems.
8100000	Human Assistance-Administration	0	0	0	0	Technical adjustment - move appropriation from object 20 to object 60 for additional security at various DHA facilities. \$430,940
Subtotal - COUNTYWIDE SERVICES		1,446,229	3,037,610	(1,591,381)	(1,591,381)	
5760000	Neighborhood Svcs	50,970	33,980	16,990	16,990	1.0 Sr. Office Assistant position for the South Sacramento/Vineyard Community Area
6400000	Regional Parks	707,000	707,000	0	0	One-time funding from SAFCA for Dry Creek Parkway, Hayer Dam, Gibson Ranch security and various studies.
Subtotal - MUNICIPAL SERVICES		757,970	740,980	16,990	16,990	
SUBTOTAL-ALL DEPARTMENT CHANGES		6,947,308	5,627,612	1,319,696	1,319,696	
5980000	Contingency	(703,388)	0	(703,388)	(703,388)	Reduction to Contingency
5770000	Non-Departmental Costs/GF	(616,308)	0	(616,308)	(616,308)	Release appropriation to Sheriff Dept. to partially fund IT improvements. (one-time)
Subtotal - GENERAL FINANCING		(1,319,696)	0	(1,319,696)	(1,319,696)	
TOTAL - GENERAL FUND		5,627,612	5,627,612	0	0	

OTHER FUNDS						
B. U.	Department	Approp.	Financing	Net Cost	BOS Approved Net Cost	Description
4060000	Transient-Occupancy Tax Fund	0		0	0	Reallocate unallocated funds to the California Youth Soccer Association - Cherry Island Soccer Complex. \$13,140
TOTAL - OTHER FUNDS		0	0	0	0	